



Florida's Warmest Welcome  
100 W. Atlantic Blvd.

Pompano Beach, FL 33060

Phone: 954.545.7801 or 954.786.4069

City of Pompano Beach  
Department of Development Services  
Building Division

**Lien Research Request**

*A \$110.00 fee per tax id or folio number must accompany each request. Please be advised, that additional cost may incur should extensive research be required.*

*Please allow 5-7 business days for processing of the requested search, excluding Fridays & holidays.*

**To be completed by requester:**

Title Company/Requester Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

**Property Information:**

Property Owner: \_\_\_\_\_

Property Address: \_\_\_\_\_

Folio Number/BCPA ID #: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Make check payable to City of Pompano Beach. Completed forms and checks can be mailed to:

**City of Pompano Beach  
Attention: Lien Research  
100 W Atlantic Boulevard #360  
Pompano Beach, FL 33060**

You may enclose a self-addressed stamped envelope with your form and check.

Results include liens or fines associated with code enforcement, nuisance abatement, unsafe structure, open permits and any other special assessments attached to the property in question.

Lien search results reflect the standing of the property at the time the search was completed. The city is not responsible to new permits requested or violations incurred after the time the search was completed.

For any questions, updates or changes regarding your lien request please e-mail [Kelly.Grim@copbfl.com](mailto:Kelly.Grim@copbfl.com) or [Vernessa.Stanislas@copbfl.com](mailto:Vernessa.Stanislas@copbfl.com).

Hours of operation: Monday through Thursday 7am-6pm.