

REQUESTED COMMISSION ACTION:

Consent Ordinance Resolution Consideration Workshop

SHORT TITLE OR MOTION: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE A WORK AUTHORIZATION IN THE AMOUNT OF \$39,980.00 FOR OLD POMPANO-SECTION 108 AREA IMPROVEMENTS, PURSUANT TO THE AGREEMENT BETWEEN THE CITY OF POMPANO BEACH AND KEITH AND ASSOCIATES, INC. FOR CIVIL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS; PROVIDING AN EFFECTIVE DATE. (Section 108 CDBG Funds-\$39,980.00)

Summary of Purpose and Why:

The attached Work Authorization is made pursuant to the Agreement for Professional Services between the City of Pompano Beach and Keith and Associates, Inc. approved by Resolution 2011-62. It will authorize preparation of a detailed Topographic Survey with Title Report and Subsurface Utility Designation for the infrastructure improvements that will be financed by the City's HUD Section 108 CDBG loan.

QUESTIONS TO BE ANSWERED BY ORIGINATING DEPARTMENT:

- (1) Origin of request for this action: Office of Housing and Urban Improvement
- (2) Primary staff contact: Mark Korman/Miriam Carrillo Ext. 4656
- (3) Expiration of contract, if applicable: N/A
- (4) Fiscal impact and source of funding: General Fund - non departmental (Professional Services) with attached Budget Adjustment.

DEPARTMENTAL COORDINATION	DATE	DEPARTMENTAL RECOMMENDATION	DEPARTMENTAL HEAD SIGNATURE
OHUI	<u>3/11/15</u>	<u>Approval</u>	<u>[Signature]</u>
City Attorney	<u>3/12/15</u>		<u>[Signature]</u>
Finance	<u>3/12/15</u>	<u>Approval</u>	<u>[Signature]</u>
X City Manager			<u>[Signature]</u>

ACTION TAKEN BY COMMISSION:

Ordinance	Resolution	Consideration	Workshop
1st Reading	1st Reading	Results:	Results:
_____	_____	_____	_____
2nd Reading	_____	_____	_____
_____	_____	_____	_____

CITY OF POMPANO BEACH
Broward County, Florida

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE A WORK AUTHORIZATION IN THE AMOUNT OF \$39,980.00 FOR OLD POMPANO - SECTION 108 AREA IMPROVEMENTS, PURSUANT TO THE AGREEMENT BETWEEN THE CITY OF POMPANO BEACH AND KEITH AND ASSOCIATES, INC. FOR CIVIL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS; PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA:

SECTION 1. That a Work Authorization pursuant to the Agreement between the City of Pompano Beach and Keith and Associates, Inc. for Old Pompano - Section 108 Improvements, a copy of which work authorization is attached hereto and incorporated by reference as if set forth in full, is hereby approved.

SECTION 2. That the proper City officials are hereby authorized to execute said work authorization between the City of Pompano Beach and Keith and Associates, Inc.

SECTION 3. This Resolution shall become effective upon passage.

PASSED AND ADOPTED this _____ day of _____, 2015.

LAMAR FISHER, MAYOR

ATTEST:

ASCELETA HAMMOND, CITY CLERK



City Attorney's Communication #2015-666

March 6, 2015

TO: Mark Korman, Program Compliance Manager

FROM: Gordon B. Linn, City Attorney

RE: Resolution – Work Authorization for Old Pompano Section 108 Area Improvements

As requested in your memorandum dated March 3, 2015, I have prepared and attached the following form of resolution:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE A WORK AUTHORIZATION IN THE AMOUNT OF \$39,980.00 FOR OLD POMPANO - SECTION 108 AREA IMPROVEMENTS, PURSUANT TO THE AGREEMENT BETWEEN THE CITY OF POMPANO BEACH AND KEITH AND ASSOCIATES, INC. FOR CIVIL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS; PROVIDING AN EFFECTIVE DATE.

Under cover of this memorandum, I am returning to you the two (2) original Work Authorizations.



GORDON B. LINN

GBL/jrm
L:cor/comdev/2015-666

Attachments

**WORK AUTHORIZATION PURSUANT TO THE AGREEMENT FOR
PROFESSIONAL SERVICES BETWEEN
THE CITY OF POMPANO BEACH
AND KEITH & ASSOCIATES, INC.**

DATE: January 6th, 2015

WORK AUTHORIZATION NO. # 07020.79A

PROJECT NO. (CITY) 07020.79A (K&A)

TITLE: Old Pompano - Section 108 Area Improvements

This work authorization is pursuant to the Agreement for Professional Services between the City of Pompano Beach and Keith & Associates, Inc., approved by City Resolution #2011-62, passed and adopted on November 23rd, 2010.

PROJECT

The CONSULTANT's original scope of work for our efforts performed last year included providing services with initial conceptual design of roadway, streetscape and infrastructure improvements of the existing roadways within the project limits. The intent of this initial conceptual design was to allow the CITY and the CITY's grant writer to identify the detailed project description and the CONSULTANT to provide construction estimates for hard costs and soft costs for the implementation of these proposed infrastructure improvements. The services were limited to assisting CITY staff with completing their Loan application with schematic master plans, preliminary illustrative street sections and streetscape conceptals in plan view with approximate construction estimates for the following roadway segments:

1. NE 1st Street - from NE 1st Avenue to NE 3rd Avenue.
2. NE 3rd Street - from NE 1st Avenue to NE 2nd Avenue.
3. NE 4th Street - from Flagler Avenue to NE 2nd Avenue.
4. Flagler Avenue - from NE 3rd Street to NE 4th Street.
5. NE 2nd Avenue - from NE 1st Street to NE 4th Street.
6. NE 3rd Avenue - from NE 1 Street to NE 4th Street.

Please refer to attached Exhibit 1 – Location Map. Certain roadway segments are within the CRA.

The City of Pompano Beach was recently advised that the Section 108 HUD loan for infrastructure improvements within the Old Pompano area has been approved. (including a small portion of the eastern limits of the CRA)

Based on the CITY's request K&A is hereby pleased to provide you with this proposal for the preparation of a detailed Topographic Survey (with Title Report by subconsultant) and Subsurface Utility Designation for the above described roadway segments. The tasks have been separated between the roadway segments within the CRA boundaries and those outside as requested by City staff.

SCOPE OF SERVICES

Task 001 CONSULTANT will prepare Topographic Survey

The CONSULTANT prepare a Topographic Survey of the seven (7) roadway segments identified above.

The survey will include:

- Locating all above ground improvements.
- Observing a complete topographic roadway/right-of-way cross-section grid not to exceed a spacing of 50 feet and extending a minimum of 20-ft into the adjacent private properties and 100-ft into the adjacent side streets roadway/right-of-ways.
- Collecting all storm drainage and gravity sanitary sewer information (rim, inverts, pipe size/material/direction where accessible).
- Collecting the location and face of building/overhang(s) of all adjacent building structures, their point of entry and obtaining the finished floor elevation of these buildings and the elevation of the adjacent exterior concrete walks (thresholds). This can only be accomplished with the assistance of the City of Pompano Beach and the City's coordination with each building owner to authorize access to each building. The CONSULTANT plans to obtain all building finish floor elevations during a maximum of two (2) site visits coordinated with the City.
- Locating all trees greater than 2.5" diameter as measured at breast height and noting common name (Palm, Pine, Oak, etc.) & trunk diameter.
- Recovery of existing property corners to help determine boundary lines.
- Review of all available title reports (prepared and provided by others) to note boundaries, rights-of-way and easements.
- Locating sub-surface utilities as designated by SUE sub-consultant (optional).

Horizontal datum will be tied to NAD 1983/NRS 2011 (North American Datum of 1983 with the National Spatial Reference System of 2011 applied). The Vertical datum will be tied to NAVD 1988 for design and permitting of the future/proposed improvements. However, vertical data will also be recorded within the seven roadway sections in NGVD 1929 for use with previously prepared adjacent topographic surveys. Hardcopy deliverables will show data only in NAVD 1988. Deliverable will be an electronic file of the Survey in AutoCAD along with signed and sealed Topographic Surveys.

The Topographic Survey shall conform to the Standard of Practice as set forth by the Florida Board of Professional Surveyors and Mappers in Chapter of the Florida Administrative Code, pursuant to Section 472.027 Florida Statutes.

- A. For Roadway Segments [REDACTED] consisting of:
1. NE 1st Street - from NE 1st Avenue to NE 2nd Avenue.
 2. NE 3rd Street - from NE 1st Avenue to NE 2nd Avenue.
 3. Flagler Avenue - from NE 3rd Street to NE 4th Street.

The Lump sum fee for this subtask.....\$7,880.00

- B. For Roadway Segments [REDACTED] consisting of:
1. NE 1st Street - from NE 2nd Avenue to NE 3rd Avenue.
 2. NE 4th Street - from Flagler Avenue to NE 2nd Avenue.
 3. NE 2nd Avenue - from NE 1st Street to NE 4th Street.
 4. NE 3rd Avenue – from NE 1 Street to NE 4th Street.

The Lump sum fee for subtask.....\$11,400.00

The Lump sum fee for task.....\$19,280.00

Task 002 Title Report – Sub-consultant (Title Company):

SUB-CONSULTANT will prepare a title report which list the owners of the parcels identified by folio numbers or boundary lines (if there is no folio number) and all the applicable rights of ways, easements and encumbrances for all public/private lands within the road right-of-way and adjacent parcels.

- A. For Roadway Segments [REDACTED] consisting of:
1. NE 1st Street - from NE 1st Avenue to NE 2nd Avenue.
 2. NE 3rd Street - from NE 1st Avenue to NE 2nd Avenue.
 3. Flagler Avenue - from NE 3rd Street to NE 4th Street.

The Lump sum fee for this subtask.....\$3,900.00

- B. For Roadway Segments [REDACTED] consisting of:

1. NE 1st Street - from NE 2nd Avenue to NE 3rd Avenue.
2. NE 4th Street - from Flagler Avenue to NE 2nd Avenue.
3. NE 2nd Avenue - from NE 1st Street to NE 4th Street.
4. NE 3rd Avenue – from NE 1 Street to NE 4th Street.

The Lump sum fee for subtask.....\$9,000.00

The Lump sum fee for task.....\$12,900.00

Task 003 Subsurface Utility Designation:

Horizontal Designation Services - (Quality Level 'B')

CONSULTANT will horizontally mark conductive utilities on the surface utilizing active geophysical prospecting techniques in conjunction with electromagnetic equipment utilizing passive radio and audio frequencies. Known non-conductive utilities and/or structures will be marked on the surface utilizing 2-d radar, above ground features, professional judgment, utility plats and/or as-builts. This proposal does not include identifying gravity systems, service laterals, irrigation and overhead facilities. This proposal does not include providing any utility test holes.

A. For Roadway Segments [REDACTED] consisting of:

1. NE 1st Street - from NE 1st Avenue to NE 2nd Avenue.
2. NE 3rd Street - from NE 1st Avenue to NE 2nd Avenue.
3. Flagler Avenue - from NE 3rd Street to NE 4th Street.

The Lump sum fee for this subtask.....\$3,900.00

B. For Roadway Segments [REDACTED] consisting of:

1. NE 1st Street - from NE 2nd Avenue to NE 3rd Avenue.
2. NE 4th Street - from Flagler Avenue to NE 2nd Avenue.
3. NE 2nd Avenue - from NE 1st Street to NE 4th Street.
4. NE 3rd Avenue – from NE 1 Street to NE 4th Street.

The Lump sum fee for subtask.....\$3,900.00

The Lump sum fee for task.....\$7,800.00

Schedule

Subsequent to the execution of this Agreement, the Consultant shall commence work on the project. We anticipate completing the services and tasks included in this agreement within 4 months.

City's Responsibility

The City shall assist Consultant with the following items in order to expedite the completion of the project in an effective manner.

- A. Designate a representative(s) who shall have the authority to transmit instruction, receive information and enunciate policies and decisions.
- B. Provide access to and obtain permission for Consultant to enter upon public lands as required at no additional cost to perform surveys, observations, or other necessary services under this Agreement.
- C. Assist in obtaining required approvals, permits, or consents from governmental or regulatory bodies or others necessary for the completion of the work, with Consultant being primarily responsible for preparation of permit applications and supporting documentation.
- D. Make available to Consultant all of its existing information which may in any way be pertinent to the project.
- E. Attend meetings with regulatory agencies.
- F. Review contract documents and provide comments in a timely manner.

Additional Services

Consultant shall not perform any additional services without the written consent of the City. Services performed beyond the Scope of Services described above shall be considered additional services and will be presented to the City as an Addendum to this Agreement prior to initiating the work. Additional services shall be invoiced on a time and material basis in accordance with our current Professional Service Fee Schedule or on a lump sum basis if a scope of service can be defined.

Compensation

Consultant shall invoice the City for services rendered under this Agreement on a lump sum/time and material basis and in accordance with the terms and conditions of the Agreement for Professional Services between the City of Pompano Beach and Keith & Associates, Inc., dated November 23rd, 2010 and approved by City Resolution #2011-62.

CONSULTANT:

Witnesses:

KEITH & ASSOCIATES, INC.

[Signature]

By: *[Signature]*

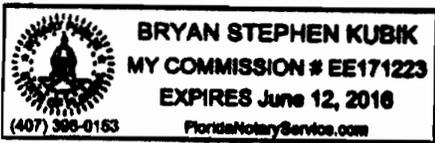
A. Dodie Keith-Lazowick
President
301 East Atlantic Blvd.
Pompano Beach, FL 33060

[Signature]

STATE OF FLORIDA
COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this 3rd day of March, 2013 by A. DODIE KEITH-LAZOWICK President of Keith & Associates, Inc., a Florida corporation, on behalf of the corporation and who is personally known to me.

NOTARY'S SEAL:



[Signature]
NOTARY PUBLIC STATE OF FLORIDA
(Signature of Notary Taking Acknowledgement)

Bryan Kubik
(Name of Acknowledger Typed, Printed or Stamped)

FE171223
Commission Number

"CITY":

Witnesses:

CITY OF POMPANO BEACH

By: _____
LAMAR FISHER, MAYOR

By: _____
DENNIS W. BEACH, CITY MANAGER

Attest:

ASCELETA HAMMOND, CITY CLERK

(SEAL)

Approved As To Form:

GORDON B. LINN, CITY ATTORNEY

STATE OF FLORIDA
COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this _____ day of _____, 2015 by **LAMAR FISHER**, as Mayor, **DENNIS W. BEACH** as City Manager and **ASCELETA HAMMOND**, as City Clerk of the City of Pompano Beach, Florida, a municipal corporation, on behalf of the municipal corporation, who are personally known to me.

NOTARY'S SEAL:

NOTARY PUBLIC, STATE OF FLORIDA

(Name of Acknowledger Typed, Printed or Stamped)

Commission Number

**EXHIBIT A
 PROFESSIONAL SERVICE FEE SCHEDULE**

	Hourly Rate
01 Administrative Assistant	\$50.00
02 Community Liaison	\$75.00
03 Economic/Financial Analyst	\$90.00
11 Technician	\$80.00
15 Senior Technician	\$90.00
30 Associate Planner	\$90.00
32 Senior Planner (AICP)	\$115.00
36 GIS Specialist	\$100.00
50 Project Engineer	\$100.00
51 Senior Project Engineer	\$115.00
53 Professional Engineer (PE).....	\$120.00
54 Field Inspector / Representative.....	\$90.00
54 Junior Field Inspector.....	\$75.00
60 Project Manager.....	\$125.00
61 Senior Project Manager	\$150.00
60 Vice President, Corporate Manager	\$170.00
70 Principal	\$200.00
72 Expert Witness Testimony	\$250.00
78 Project Surveyor	\$95.00
79 Senior Project Surveyor	\$110.00
80 Professional Surveyor & Mapper (PSM).....	\$120.00
81 Survey Party (2) person	\$100.00
82 Survey Party (3) person	\$125.00
83 Survey Party (4) person	\$150.00
82 Survey Party w/ Watercraft	\$160.00

Effective 08/01/07

EXHIBIT B

<u>Direct Expenses</u>	<u>Cost per Unit</u>
Photographic Copies	
Color Copies	
a) 8.5" x 11"	\$ 1.00
b) 8.5" x 14 or 11"x 17"	\$ 2.00
c) 24"x 36"	\$18.00
Black & White Copies	
a) Any Size up to 11"x17"	\$ 0.15
b) 24"x 36" Blackline	\$ 2.00
c) 30" x 42" Blackline	\$ 2.00
d) 24"x 36" Mylar	\$15.00
Laminating/Transparency Film Covers	\$ 2.00
Display Boards	
Mounted (Foam) 30"x 40"	\$42.00
Mounted (Foam) 40"x 60" and larger	\$70.00
3 Ring Binders 1"	\$ 1.00
Dividers (Tabs) Set of 10	\$ 0.80
Acco/GBC Binding	\$ 1.50
Facsimiles	\$ 2.00
Overnight Packages	per service
Courier & Delivery Services	per service
Postage: 1 st Class	Current US Postal rate

Effective 08/01/07

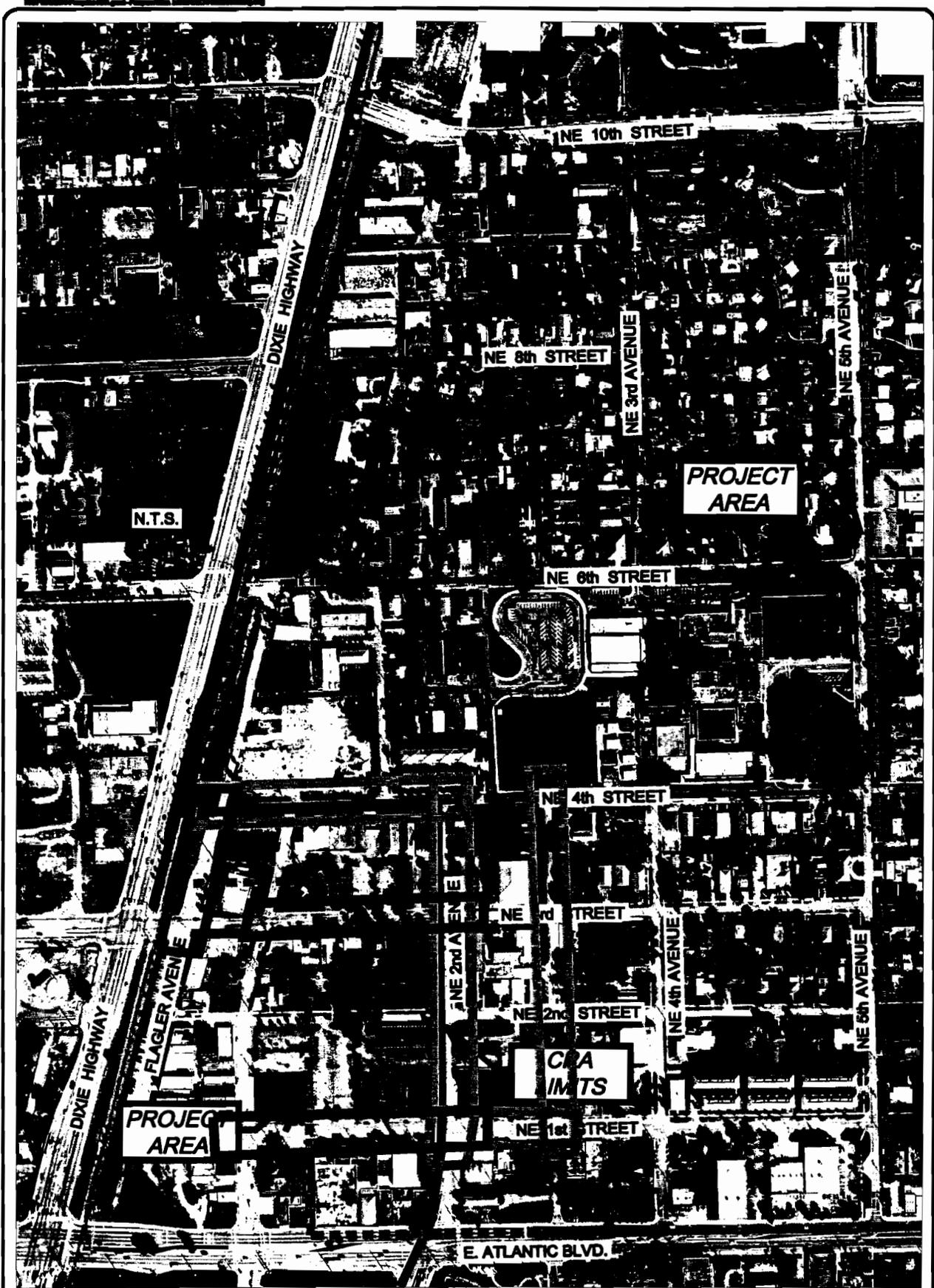


EXHIBIT 1 LOCATION MAP

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Navigation

Account Balance/Description Inquiry

Account number:

2015 0 0 0 0 0 **Go To**

Account	Description	Budget
001-9910-599.99-20	NONOPERATING EXPENDITURES / WORKING CAPITAL RESERVE	839,797.00
001-9910-599.99-40	NONOPERATING EXPENDITURES / OTHER FINANCING USES	
001-9910-599.99-70	NONOPERATING EXPENDITURES / WORK ORDER MATERIALS	
001-9910-599.99-71	NONOPERATING EXPENDITURES / WORK ORDER EQUIPMENT	
001-9910-599.99-72	NONOPERATING EXPENDITURES / WORK ORDER LABOR COSTS	
Category 06	OTHER	839,797.00
Division 9910	GENERAL OPER/ADMIN	839,797.00
001-9920-599.31-60	PROFESSIONAL SERVICES / OTHER PROFESSIONAL	
Category 02	OPERATING EXPENSES	
001-9920-599.61-00	NON DEPT / LAND ACQUISITION	7,329.00
001-9920-599.63-00	NON DEPT / IMPROVE OTHER THAN BLDGS	
Category 03	CAPITAL	7,329.00
001-9920-599.81-20	AIDS TO GOVT AGENCIES / SUBGRANTEE-NW CRA	
Category 05	GRANT IN AID	
001-9920-599.91-05	INTERFUND TRANSFERS / INTERFUND TRANS TO 302	
001-9920-599.91-07	INTERFUND TRANSFERS / INTERFUND TRANS TO 304	
001-9920-599.91-25	INTERFUND TRANSFERS / INTERFUND TRANS TO 150	2,500,000.00
001-9920-599.91-26	INTERFUND TRANSFERS / INTERFUND TRANS TO 160	
001-9920-599.99-20	NONOPERATING EXPENDITURES / WORKING CAPITAL RESERVE	

OK

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Account balance...

"P" Indicates project required

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MW

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Account Balance/Description Inquiry

Account number:
 2015 0 0 0 0 Go To

Account	Budget	Actual	Balance
001-9910-599.99-20	839,797.00		839,797.00
001-9910-599.99-40			
001-9910-599.99-70			
001-9910-599.99-71			
001-9910-599.99-72			
Category 06	839,797.00*		839,797.00*
Division 9910	839,797.00*		839,797.00*
001-9920-599.31-60			
Category 02		*	*
001-9920-599.61-00	7,329.00	52.50	7,276.50
001-9920-599.63-00			
Category 03	7,329.00*	52.50*	7,276.50*
001-9920-599.81-20			
Category 05		*	*
001-9920-599.91-05			
001-9920-599.91-07			
001-9920-599.91-25	2,500,000.00	2,500,000.00	
001-9920-599.91-26			
001-9920-599.99-20			

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"P" Indicates project required

This is a subsetting list. MW

Mar 12 2015 12:37 PM

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SECTOR

Account Balance/Description Inquiry

Account number:

2015 0 0 0 0 Go To

Account	Budget	Actual	Balance
001-9910-599.31-60	755,047.00	754,939.20	107.80
001-9910-599.32-10			
001-9910-599.39-20	5,596.00	2,330.00	3,266.00
001-9910-599.39-65	99,895.00	41,625.00	58,270.00
001-9910-599.39-90	438,289.00	182,620.00	255,669.00
001-9910-599.40-10	20,000.00	19,204.00	796.00
001-9910-599.40-11			
001-9910-599.40-12			
001-9910-599.40-13			
001-9910-599.40-14			
001-9910-599.40-15			
001-9910-599.40-16			
001-9910-599.41-20	2,000.00	616.57	1,383.43
001-9910-599.43-10	7,000.00		7,000.00
001-9910-599.44-10	544,606.00	11,955.53	532,650.47
001-9910-599.44-20			
001-9910-599.46-10			
001-9910-599.46-30			
001-9910-599.46-50	138,064.00	138,220.69	156.69

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"P" Indicates project required

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MW



Account Balance/Description Inquiry

Account number:

2015 | 0 | 0 | 0 | 0 | 0 | **Go To**

Account	Description	Budget
001-9910-599.31-60	PROFESSIONAL SERVICES / OTHER PROFESSIONAL	755,047.00
001-9910-599.32-10	ACCOUNTING & AUDITING / ACCOUNTING & AUDITING	
001-9910-599.39-20	INTERGOVERNMENT OPER SVCS / CENTRAL SVCS CHGS	5,596.00
001-9910-599.39-65	INTERGOVERNMENT OPER SVCS / INSUR SVC CHGS -RISK MG	99,895.00
001-9910-599.39-90	INTERGOVERNMENT OPER SVCS / INFORMATION TECH CHARGE	438,289.00
001-9910-599.40-10	TRAVEL EDUCATION MEMBER / TRAVEL EDUCATION MEMBER	20,000.00
001-9910-599.40-11	TRAVEL EDUCATION MEMBER / TRAVEL IN STATE AIRFARE	
001-9910-599.40-12	TRAVEL EDUCATION MEMBER / TRAVEL IN STATE CAR RENT	
001-9910-599.40-13	TRAVEL EDUCATION MEMBER / TRAVEL IN STATE HOTEL	
001-9910-599.40-14	TRAVEL EDUCATION MEMBER / TRAVEL IN STATE MEALS	
001-9910-599.40-15	TRAVEL EDUCATION MEMBER / TRAVEL IN STATE MILEAGE	
001-9910-599.40-16	TRAVEL EDUCATION MEMBER / TRAVEL IN STATE TRAINING	
001-9910-599.41-20	COMMUNICATIONS & FREIGHT / POSTAGE	2,000.00
001-9910-599.43-10	UTILITY SERVICES / TELEPHONE	7,000.00
001-9910-599.44-10	RENTALS & LEASES / RENTALS & LEASES	544,606.00
001-9910-599.44-20	RENTALS & LEASES / FAA LAND RENT	
001-9910-599.46-10	REPAIR & MAINTENANCE / LAND. BLDGS, IMPROVEMENTS	
001-9910-599.46-30	REPAIR & MAINTENANCE / MACHINERY & EQUIPMENT	
001-9910-599.46-50	REPAIR & MAINTENANCE / SPECIAL SERVICES	138,064.00

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"P" Indicates project required

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#6



CITY OF POMPANO BEACH
BUDGET ADJUSTMENT

ORIGINATING DEPT.
FINANCE 1 OF 1

DATE
FYE 2015
03/12/2015

ACCOUNT DESCRIPTION	FND	DP	DV	SUB	EL	OB	AVAILABLE FUNDS	CURRENT BUDGET	* INCREASE	* DECREASE	REVISED BUDGET
OTHER PROFESSIONAL	001	99	10	599	31	60	\$ 108	\$ 755,047	\$ 39,980	\$ -	\$ 795,027
WORKING CAPITAL RESERVE	001	99	10	599	99	20	\$ 839,797	\$ 839,797	\$ -	\$ 39,980	\$ 799,817
							\$ -	\$ -	\$ -	\$ -	\$ -
							\$ -	\$ -	\$ -	\$ -	\$ -
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							\$ -	\$ -	\$ -	\$ -	\$ -
							\$ -	\$ -	\$ -	\$ -	\$ -
							\$ -	\$ -	\$ -	\$ -	\$ -
* USE WHOLE DOLLARS ONLY											
TOTAL									\$ 39,980	\$ 39,980	

REASON

SECTION 108 AGREEMENT KEITH & ASSOC

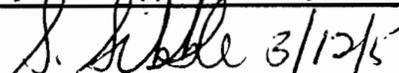

 Department Head Date 3/12/15

Adjustment is within total budget of department - Yes X No

Adjustment requires only City Manager approval - Yes No X

Adjustment requires City Commission approval - Yes X No

Adjustment approved at City Commission Meeting of _____

 Finance Director Date 3/12/15	Budget Office Date	City Manager Date	AUDITED BY  3/12/15	INPUT BY	CONTROL NO.
--	-------------------------	------------------------	--	----------	-------------