

Meeting Date: April 14, 2015

Agenda Item 13

REQUESTED COMMISSION ACTION:

Consent Ordinance Resolution Consideration/
Discussion Presentation

SHORT TITLE APPOINTMENT TO THE BUDGET REVIEW COMMITTEE

Summary of Purpose and Why:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA, APPOINTING **BRIDGET JACKSON** TO THE BUDGET REVIEW COMMITTEE OF THE CITY OF POMPANO BEACH, AS APPOINTEE OF COMMISSIONER ED PHILLIPS FOR A TERM TO COINCIDE WITH THE TERM OF OFFICE OF SAID APPOINTING COMMISSIONER; PROVIDING AN EFFECTIVE DATE.



Accomplishing this item supports achieving *Initiative 5.2.1*. "Ensure boards/committees are at 90% capacity with qualified members", as identified in the Strategic Plan.

The Budget Review Committee consists of the following members: Carmen Jones (District 4) appointed by Mayor Fisher; Judi Ahern (District 3) appointed by Comr. Hardin; Jeffrey A. Haynes (District 5) appointed by Comr. Moss. Please Note: Districts 1 and 2 are currently vacant.

- (1) Origin of request for this action: City Clerk's Office
- (2) Primary staff contact: Asceleta Hammond Ext. 4611
- (3) Expiration of contract, if applicable: _____
- (4) Fiscal impact and source of funding: _____

DEPARTMENTAL COORDINATION	DATE	DEPARTMENTAL RECOMMENDATION	DEPARTMENTAL HEAD SIGNATURE
City Clerk's Office	3/26/15	Approve	<i>Asceleta Hammond</i>
<input checked="" type="checkbox"/> City Manager	<i>[Signature]</i>		<i>[Signature]</i>

ACTION TAKEN BY COMMISSION:

<u>Ordinance</u> 1 st Reading	<u>Resolution</u> 1 st Reading	<u>Consideration</u> Results:	<u>Workshop</u> Results:
_____	_____	_____	_____
2 nd Reading			
_____	_____	_____	_____
_____	_____	_____	_____

RESOLUTION NO. 2015-_____

CITY OF POMPANO BEACH
Broward County, Florida

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA, APPOINTING BRIDGET JACKSON TO THE BUDGET REVIEW COMMITTEE OF THE CITY OF POMPANO BEACH, AS APPOINTEE OF COMMISSIONER ED PHILLIPS FOR A TERM TO COINCIDE WITH THE TERM OF OFFICE OF SAID APPOINTING COMMISSIONER; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Bridget Jackson is well qualified to serve as a member of the Budget Review Committee of the City of Pompano Beach and the City Commission desires to appoint a member thereto; now, therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA:

SECTION 1: That Bridget Jackson is hereby appointed to the Budget Review Committee as appointee of Commissioner Ed Phillips for a term to coincide with the term of office of said appointing commissioner.

SECTION 2: This Resolution shall become effective upon passage.

PASSED AND ADOPTED this ____ day of _____, 2015.

LAMAR FISHER, MAYOR

ATTEST:

ASCELETA HAMMOND, CITY CLERK



CITY OF POMPANO BEACH
ADVISORY BOARD / COMMITTEE
APPLICATION

CITY OF POMPANO BEACH
OFFICE OF THE CITY CLERK

City Clerk's Office Phone: 954-786-4611 Fax: 954-786-4095
Post Office Drawer 1300, Pompano Beach, FL 33061
www.mypompanobeach.org

2014 DEC -1 PM 3:17

Mr. Mrs. [checked] Ms. Miss Name: Bridget Jackson

Residence Information: Home Address: 2836 N.W. 5th Street
City/State/Zip: Pompano Beach, FL 33069
Home Phone: Cell Phone: (754) 366-4255
Email: ksprat7@aol.com Fax:

Business Information: Employer/Business Name: The K Company
Current Position / Occupation: Realtor
Business Address: 28 S.E. 23rd Avenue
City/State/Zip: Pompano Beach, FL 3306
Business Phone: (954) 545-5583 Fax: Email: ksprat7@aol.com

Are you a U.S. Citizen? Yes [checked] No
Are you a resident of Pompano Beach? Yes [checked] No Reside in District: 1 [checked] 2 3 4 5
Do you own real property in Pompano Beach? Yes [checked] No
Are you a registered voter? Yes [checked] No
Have you ever been convicted of a felony? Yes No [checked]
Current or prior service on governmental boards and/or committees: none

Please make a check next to the Advisory Boards/Committees you would like to serve on:

Table with 3 columns: Affordable Housing, Cultural Arts, Parks and Recreation, Air Park, Education, *Planning & Zoning/Local Planning Agency, Architectural Appearance, Emergency Medical Services, *Police & Firefighter's Retirement System, Budget Review, *Employee's Board of Appeals, Pompano Beach Economic Development Council, Charter Amendment, Employee's Health Insurance, Public Art Committee, Community Appearance, *General Employee's Retirement System, Recycling & Solid Waste, Sand & Spurs Riding Stables, *Community Development(CDAC), Golf, Marine, CRA East, Historic Preservation, *Unsafe Structures, CRA West North, *Housing Authority of Pompano Beach, *Zoning Board of Appeals

*Financial Disclosure Form is required, if appointed to serve, upon appointment and upon resignation/retirement.

Resume Attached BB

In addition a Resume may be attached

Education: _____

Experience: _____

Past Positions: _____

Hobbies: _____

Making any false statements herein may be cause for revocation by the City Commission of any appointment to a Board/Committee.

Signature: *Frederick Jackson*

Date: *12/1/14*

Initials of Clerk or Deputy: *JA*

Date received or confirmed: *3/26/15*

Please check one: New Application Currently Serving on Board Updated Information

Note: Application is effective for one year from date of completion. If you have any questions on the above, please call the City Clerk's Office at: 954-786-4611, or send via fax to: 954-786-4095.

Bridget Jackson
2836 N. W. 5th Street
Pompano Beach, Florida 33069
Phone: (754)366-4255

OBJECTIVE: Seeking a position utilizing my extensive knowledge and successful experience in planning, organizing, and follow-up multi-faceted, complex activities; and a position offering opportunities for personal contribution and professional growth.

EXPERIENCE: Offering comprehensive experience and expertise in the following areas of responsibility:

- Extensive experience in planning, organizing, evaluating and follow-up varied responsibilities in a timely and complete manner.
- Proficient in developing excellent relationship with clients and consultants.
- Experienced in knowledge of and in analyzing provisions and exclusions of policies in order to decide eligible benefits.
- Skilled at organizing work and resolving problems which arise in the day-to-day activities.
- Record of conscientious application, reliability and loyalty in past positions.

EXPERIENCE HIGHLIGHTS

8/13 – Present

**Realtor
The K Company
Pompano Beach, Florida**

Responsible for handling the sale and rental of real property.

10/05 – 9/13

**Owner/Director
K. Sprat Learning Center / K. Sprat Christian Academy
Pompano Beach, Florida**

Responsible for the overall operation of the facility. Maintained licensing requirements. Handling of registration and finances, parent conferences, supervision of staff, planned daily schedule of lessons and activities.

10/04 – 10/05

**Administrative Assistant 1 / Office Manager
Division of Administrative Hearings
The Judges of Compensation and Claims
Lauderdale Lakes, Florida**

Responsible for the administrative duties assigned by the Administrative Services Director for the Division of Administrative Hearings, Duties included:

- Personnel, accounting, purchasing, property, statistical, facilities management.
- Served as a Liaison for the Fort Lauderdale District Office.

- **Responsible for Administrative data such as security reports, office equipment maintenance, and building liaison with lessor.**
- **Ordering and receiving supplies.**
- **Collecting and processing timesheets and other personnel related data.**
- **Processing a variety of routine correspondence, investigating subject matter, and preparing replies.**
- **Reviewing records and reports which requires action and completing Judges of Compensation Claims statistical reports and forwarding them to headquarters**
- **Organizing travel arrangements and reimbursements for Judges**
- **Directing special projects, research, and report preparation**
- **Attending monthly conferences and making recommendations to improve district operations.**

**05/00 – 10/04 Realtor/ Mortgage Broker
Pinnacle Realty Associates, Inc
Plantation, Florida**

Responsible for conducting real estate transactions which include the sale and rental of real property on a daily basis. And responsible for the preparation of documents to obtain financing for a loan to purchase real property.

**9/99 – 5/00 Community Liaison/Parent Liaison
Central Charter School
Lauderdale Lakes, Florida**

Duties included: Parent Awareness/Parent Involvement, Community Awareness, Attendance Issues, Workshops, And Local Business Partnerships.

COMPUTER SKILLS: MS Word, Microsoft Works, Excel and PowerPoint.

EDUCATION:

**Trinity Theological Seminary of South Florida
Bachelor of Science in Christian Education**

**Gold Coast School of Real Estate
State of Florida Licensed Real Estate Associate**

State of Florida Director Credential

**Atlantic Vocational Technical Center
Certificate – C.D.A.E.**

**Southern Technical Institute
Administrative Banking Diploma**

**Blanche Ely High School
High School Diploma**

- **CICC's Parent Training Instructor Certificate**
- **Child Development Associate Equivalency**
- **10 Hour H.R.S. Infants and Toddler Training Certificate**
- **20 Hour H.R.S. Child Care Training Certificate**
- **10 Hour Special Needs Appropriate Practices**
- **3 Hour Child Care Facility Workshop Certificate**
- **6 Hour Behavioral Observation and Screening**
- **5 Hour VPK Emergent Literacy for VPK instructors**
- **5 Hour VPK Director Endorsement Course**
- **DCF Staff Credential Verification**
- **American Heart Association C.P.R. License for Pediatrics**
- **American Heart Association C.P.R. License for Adults**
- **30 Hour Family Child Care Home Certificate**
- **5 Hour Early Literacy for Children Age Birth to Three**
- **5 Hour Basic Guidance and Discipline**
- **5 Hour Computer Technology for Child Care Professionals**
- **5 Hour Early Childhood Computer Learning Centers**

STRENGTHS: Highly motivated and goal oriented, accurate, thorough and precise in attention to details, excellent analytical and organizational skills. Major strength is completing multi-faceted tasks within constraints allotted. Skilled in public relations, loyal, dependable, and willing to do whatever is needed to meet established goals.

REFERENCES AND FUTHER INFORMATION FURNISHED UPON REQUEST

Budget Review Committee		MEMBERS				
Name	Address	Position	Phone	Appointed	Expires	Reso No.
Carmen Jones Mayor Fisher's Appointee	721 N.W. 16th Street (33060) Cjones_2014@yahoo.com	4	954-249-9026	5/14/2013	11/6/2016	2013-241
VACANCY Comr. Dockswell's Appointee		1			11/6/2016	
VACANCY Vice Mayor Burrie's Appointee		2			11/6/2016	
Judi Ahern Comr. Hardin's Appointee	371 Southeast 3rd Street(33060)	3	954-942-7187	2/27/2015	11/6/2016	2015-181
VACANCY Comr. Phillips' Appointee		4			11/6/2016	
Jeffrey Haynes Comr. Moss' Appointee	4015 W. Palm Aire Dr., #703 (33069) jhaynes07725@gmail.com	5	954-551-4619	3/24/2015	11/6/2016	2015-224

Christine Kendel	Recording Secretary	954-786-4612
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Meets: First Thursday @ 6:00pm in the City Commission Chambers Conference Room
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CITY OF POMPANO BEACH
Broward County, Florida

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA, CREATING A BUDGET REVIEW COMMITTEE; PROVIDING FOR MEMBERSHIP, QUALIFICATIONS, TERMS, POWERS AND DUTIES; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the annual budget process is the single most recurring task of the city each year; and

WHEREAS, the budget should reflect the needs and concerns of all sectors of the community; and

WHEREAS, the City Commission desires to involve interested and knowledgeable residents of the city in the budget review process; and

WHEREAS, the City Commission has determined that citizen participation in the budget process should facilitate a budget which is responsive to the needs of the city as a whole; now, therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA:

SECTION 1. There is hereby created a Budget Review Committee to serve in an advisory capacity to the City Manager and City Commission.

SECTION 2. The committee shall be composed of six members who shall serve without compensation at the pleasure of the City Commission. The Mayor and each City Commissioner shall be entitled to one appointment to the committee. The term of the committee members shall coincide with that of the Mayor or the City Commissioner who appointed the member.

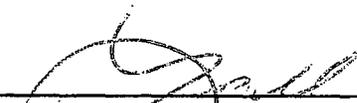
SECTION 3. The committee's powers and duties shall be as follows:

1. To provide the city with input regarding the taxpayers' perspective in the development of the annual operating budget;
2. To review projections and estimates from the City Manager regarding revenues and expenditures for the upcoming fiscal year;
3. To advise the city on service levels and priorities;
4. To submit recommendations to the City Commission during the City Commission's scheduled budget workshops regarding the budget for the upcoming fiscal year;
5. All committee requests for information shall be directed and coordinated through the City Manager's office; and
6. The committee shall select its own Chair and shall adopt rules of procedure for the conduct of the meeting provided, however, that a quorum shall require the presence of at least four committee members.

SECTION 4. If any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this resolution that can be given effect without the invalid provision or application, and to this end the provisions of this resolution are declared to be severable.

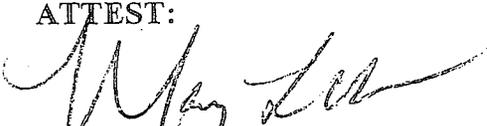
SECTION 5. This Resolution shall become effective upon passage.

PASSED AND ADOPTED this 8th day of April, 2008.



LAMAR FISHER, MAYOR

ATTEST:



MARY L. CHAMBERS, CITY CLERK

GBL/jm
3/28/08
l:reso/2008-139