

Meeting Date: April 28, 2015

Agenda Item

34

REQUESTED COMMISSION ACTION:

Consent	Ordinance	<b>x Resolution</b>	Consideration/ Discussion	Presentation
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SHORT TITLE APPOINTMENT TO THE HISTORIC PRESERVATION COMMITTEE

Summary of Purpose and Why:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA, APPOINTING \_\_\_\_\_ TO THE HISTORIC PRESERVATION COMMITTEE OF THE CITY OF POMPANO BEACH, TO FILL THE UNEXPIRED TERM OF MARION PHELPS; SAID TERM TO EXPIRE ON JUNE 13, 2017; PROVIDING AN EFFECTIVE DATE.

- APPLICANTS:
- Colleen Murphy – District 1
  - Tobi Aycock – District 3/Alternate 1
  - John Way – District 3
  - Carmen Jones – District 4
  - Marguerite K. Luster – District 4
  - Barbara Armbrister-Boynton – District 5/Alternate 2
  - James V. Santomassimo – District 5



Accomplishing this item supports achieving Initiative 5.2.1. "Ensure boards/committees are at 90% capacity with qualified members", as identified in the Strategic Plan.

This is a City Commission's Appointment. Additionally, Alternates 1 and 2 are interested to serve as regular members.

The membership of the Committee is as follows: Micah A. Johnson (District 4); Marion Phelps (District 3), Jerry K. Bowman, Sr. (District 3), Hibbard Casselberry (District 5); Judy Knoebel (District 1), Margaret White (District 3), Hazel Armbrister (District 4), Tobi Aycock (District 3/Alt.#1) and Barbara Armbrister-Boynton (District 5/Alt.#2)

The Historic Preservation Board shall consist of seven (7) voting members appointed by the City Commission for a three-year-term. One member of the Board shall be a registered architect, if available. The remaining six (6) appointments shall be made on the basis of civic pride, integrity, experience, and interest in the field of historic preservation. Each of the seven (7) voting members shall reside within city limits. The City Commission should, to the extent available, appoint a representative from each of the following areas of expertise: (1) History, (2) Architecture, (3) Architectural history, (4) Archaeology, (5) Planning and (6) Other historic preservation related disciplines such as Urban Planning, American Studies, American Civilization, Cultural Geography or Cultural Anthropology. Two (2) alternate members shall also be appointed by the City Commission for terms of two (2) years.

- (1) Origin of request for this action: City Clerk's Office
- (2) Primary staff contact: Asceleta Hammond Ext. 4611
- (3) Expiration of contract, if applicable: \_\_\_\_\_
- (4) Fiscal impact and source of funding: \_\_\_\_\_

DEPARTMENTAL COORDINATION	DATE	DEPARTMENTAL RECOMMENDATION	DEPARTMENTAL HEAD SIGNATURE
City Clerk's Office	4/16/15	Approve	
<input checked="" type="checkbox"/> City Manager	_____	_____	

ACTION TAKEN BY COMMISSION:

Ordinance 1 <sup>st</sup> Reading	Resolution 1 <sup>st</sup> Reading	Consideration Results:	Workshop Results:
_____	_____	_____	_____
2 <sup>nd</sup> Reading	_____	_____	_____

RESOLUTION NO. 2015-\_\_\_\_\_

**CITY OF POMPANO BEACH**  
**Broward County, Florida**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA, APPOINTING \_\_\_\_\_ TO THE HISTORIC PRESERVATION COMMITTEE OF THE CITY OF POMPANO BEACH, TO FILL THE UNEXPIRED TERM OF MARION PHELPS; SAID TERM TO EXPIRE ON JUNE 13, 2017; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS,** \_\_\_\_\_ is well qualified to serve as a member of the Pompano Beach Historic Preservation Committee of the City of Pompano Beach and the City Commission desires to appoint a member thereto; now, therefore,

**BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA:**

**SECTION 1:** That \_\_\_\_\_ is hereby appointed to the Pompano Beach Historic Preservation Committee of the City of Pompano Beach to fill the unexpired term of Marion Phelps; said term to expire June 13, 2017.

**SECTION 2:** This Resolution shall become effective upon passage.

**PASSED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
**LAMAR FISHER, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**ASCELETA HAMMOND CITY CLERK**



**CITY OF POMPANO BEACH  
ADVISORY BOARD / COMMITTEE  
APPLICATION**

City Clerk's Office Phone: 954-786-4611 Fax: 954-786-4095  
Post Office Drawer 1300, Pompano Beach, FL 33061  
www.mypompanobeach.org

CITY OF POMPANO BEACH  
OFFICE OF THE CITY CLERK  
2014 JUL 30 PM 3:04

Mr. \_\_\_ Mrs. \_\_\_ Ms. \_\_\_ Miss \_\_\_ Name: Colleen Murphy  
(Optional)

**Residence Information:**

Home Address: 1040 NE 23<sup>RD</sup> TERRACE (AS OF SEPT 2014)  
City/State/Zip: POMPANO BEACH 33062  
Home Phone: \_\_\_\_\_ Cell Phone: 860-480-1711  
Email: abedavling@hotmail.com Fax: \_\_\_\_\_

**Business Information:**

Employer/Business Name: Keyes Real Estate  
Current Position / Occupation: Agent  
Business Address: 1200 Yamato Rd  
City/State/Zip: Boca Raton  
Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: abedavling@hotmail.com

Are you a U.S. Citizen? Yes  No   
Are you a resident of Pompano Beach? Yes will be Sept No  Reside in District: 1 2 3 4 5  
Do you own real property in Pompano Beach? Yes  No   
Are you a registered voter? Yes  No   
Have you ever been convicted of a felony? Yes  No   
Current or prior service on governmental boards and/or committees: 12+ years Recycling Committee in Hitchfield, CT

Please make a check next to the Advisory Boards/Committees you would like to serve on:

Affordable Housing	Cultural Arts	Parks and Recreation
Air Park	Education	*Planning & Zoning/Local Planning Agency
Architectural Appearance	Emergency Medical Services	*Police & Firefighter's Retirement System
Budget Review	*Employee's Board of Appeals	Pompano Beach Economic Development Council
Charter Amendment	Employee's Health Insurance	<u>Public Art Committee</u>
Community Appearance	*General Employee's Retirement System	<u>Recycling &amp; Solid Waste</u>
*Community Development(CDAC)	Golf	Sand & Spurs Riding Stables
CRA East	<u>Historic Preservation</u>	Marine
CRA West	*Housing Authority of Pompano Beach	*Unsafe Structures
		*Zoning Board of Appeals

\*Financial Disclosure Form is required, if appointed to serve, upon appointment and upon resignation/retirement.

In addition a Resume may be attached

Education: UCONN - Torrington, CT

Experience: Headed up Earth Day Clean-up for 12+ years in Wethersfield, CT

Restored home built in 1782 - Historic District

Past Positions: Volunteer - Recycling Committee

Hobbies: jogging, traveling, cook-outs, antiques

**Making any false statements herein may be cause for revocation by the City Commission of any appointment to a Board/Committee.**

Signature: Colleen Murphy

Date: 7/30/2014

Initials of Clerk or Deputy: \_\_\_\_\_

Date received or confirmed: \_\_\_\_\_

Please check one:  New Application     Currently Serving on Board     Updated Information

Note: Application is effective for one year from date of completion. If you have any questions on the above, please call the City Clerk's Office at: 954-786-4611, or send via fax to: 954-786-4095.

**Colleen Murphy**  
398 Paulus Court, Boca Raton, FL 33486  
860-480-1711  
abeldarling@hotmail.com

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## **CUSTOMER SERVICE PROFESSIONAL**

### **Profile**

- More than 16 years' successful experience in customer service and hospitality with recognized strengths in account maintenance, problem-solving and trouble-shooting, sales staff support, and planning/implementing proactive procedures and systems to avoid problems in the first place.
- Possess solid computer skills, ability to close deals.
- Energetic, goal driven, empathy for people,
- Ability to train, motivate, multi-task, delegate and supervise others.
- A team player, acknowledged as "Total Quality Customer Service Professional."
- Process payroll and payroll tax reports and filings, and maintain/update/ restore all aspects of antique home.

### **Synopsis of Achievements**

- Increased customer retention by 100%.
- Opened first Bed & Breakfast in Litchfield, CT.
- Obtained approvals from zoning boards.
- Updated 1782 home to accommodate local codes to run B&B.
- Web based present
- Proactive planning led to notable increase in repeat guest return
- Licensed Real Estate agent since 2000

### **Employment**

***Laird International. Pompano Beach, FL***

*2013 - Present*

#### **Sales/ Shipping & Receiving**

- Work with local golf municipalities to introduce new line of women's golf clothing
- Help set up and break down display booth at PGA show Orlando 2013/ sold \$12,000 worth of golf bags
- Organize warehouse sample sales
- Quality control of shipping orders.

***Abel Darling Bed & Breakfast, Litchfield, CT***

*1995-2011*

#### **Owner**

- Instrumental in opening the first Bed & Breakfast in historic district in Litchfield, CT
- Received recognition from New York Times, New Yorker Magazine, trip advisor, Fodor's, Frommers.
- Operated B&B from meet/greet guests to serving breakfast and assisting with travel recommendations.
- International client base

### **Education**

***University of Connecticut, Torrington, CT***

*1995*

**Bachelor of Science: Communications**

**References Furnished Upon Request**



**CITY OF POMPANO BEACH  
ADVISORY BOARD / COMMITTEE  
APPLICATION**

City Clerk's Office Phone: 954-786-4611 Fax: 954-786-4095  
Post Office Drawer 1300, Pompano Beach, FL 33061  
www.mypompanobeach.org

Mr. \_\_\_ Mrs. \_\_\_ Ms.  Miss \_\_\_ Name: Tabi Aycock  
(Optional)

**Residence Information:**

Home Address: 611 Southeast 18 Ave.  
City/State/Zip: Pompano Beach FL 33060  
Home Phone: \_\_\_\_\_ Cell Phone: 954-914-5022  
Email: theaycockst@comcast.net Fax: 954-943-0991

**Business Information:**

Employer/Business Name: Performance Shell Construction Inc.  
Current Position / Occupation: Contractor/Graduate Architect  
Business Address: 611 Southeast 18 Ave  
City/State/Zip: Pompano Beach FL 33060  
Business Phone: 954-914-5022 Fax: 954-943-0991 Email: theaycockst@comcast.net

Are you a U.S. Citizen? Yes  No \_\_\_  
Are you a resident of Pompano Beach? Yes  No \_\_\_ Reside in District: 1 \_\_\_ 2 \_\_\_ 3  4 \_\_\_ 5 \_\_\_  
Do you own real property in Pompano Beach? Yes  No \_\_\_  
Are you a registered voter? Yes  No \_\_\_  
Have you ever been convicted of a felony? Yes \_\_\_ No   
Current or prior service on governmental boards and/or committees: Community Appearance Committee

**Please make a check next to the Advisory Boards/Committees you would like to serve on:**

<input type="checkbox"/>	Affordable Housing	<input type="checkbox"/>	Cultural Arts	<input type="checkbox"/>	Parks and Recreation
<input type="checkbox"/>	Air Park	<input type="checkbox"/>	Education	<input type="checkbox"/>	*Planning & Zoning/Local Planning Agency
<input checked="" type="checkbox"/>	Architectural Appearance	<input type="checkbox"/>	Emergency Medical Services	<input type="checkbox"/>	*Police & Firefighter's Retirement System
<input type="checkbox"/>	Budget Review	<input type="checkbox"/>	*Employee's Board of Appeals	<input type="checkbox"/>	Pompano Beach Economic Development Council
<input type="checkbox"/>	Charter Amendment	<input type="checkbox"/>	Employee's Health Insurance	<input type="checkbox"/>	Recycling & Solid Waste
<input checked="" type="checkbox"/>	Community Appearance	<input type="checkbox"/>	*General Employee's Retirement System	<input type="checkbox"/>	Sand & Spurs Riding Stables
<input type="checkbox"/>	*Community Development	<input type="checkbox"/>	Golf	<input type="checkbox"/>	Marine
<input type="checkbox"/>	CRA East	<input checked="" type="checkbox"/>	Historic Preservation	<input checked="" type="checkbox"/>	*Unsafe Structures
<input type="checkbox"/>	CRA West	<input type="checkbox"/>	*Housing Authority of Pompano Beach	<input type="checkbox"/>	*Zoning Board of Appeals

\*Financial Disclosure Form is required, if appointed to serve, upon appointment and upon resignation/retirement.

In addition a Resume may be attached

Education: Bachelor of Architecture, master of  
Architecture c/o Florida International University.  
License CBC 1256482, Building Contractor.

Experience: Performance Shell Construction Inc.; owner,  
contractor/Graduate Architect

Past Positions: Boca Architect Corporation: Associate/  
Graduate Architect.

Pierce Architectural Group: Associate/Graduate  
Architect

Hobbies: PTA, Volunteer @ Highlands Christian Academy,  
Baseball 'mom', reading.

**Making any false statements herein may be cause for revocation by the City Commission of any appointment to a Board/Committee.**

Signature: Toni W. Aycock

Date: March 7, 2012

Initials of Clerk or Deputy: W

Date received or confirmed: 3/7/12

Please check one:  New Application  Currently Serving on Board  Updated Information

Note: Application is effective for one year from date of completion. If you have any questions on the above, please call the City Clerk's Office at: 954-786-4611, or send via fax to: 954-786-4095.



CITY OF POMPANO BEACH, FL  
ADVISORY BOARD/COMMITTEE APPLICATION

City Clerk's Office  
Post Office Drawer 1300  
Pompano Beach, Florida 33061

Fax No.: (954) 786-4095  
Phone No.: (954) 786-4611

IN ORDER TO ASSIST THE CITY COMMISSION IN MAKING MUNICIPAL BOARD AND COMMITTEE APPOINTMENTS, THE FOLLOWING INFORMATION IS REQUESTED:

NAME OF BOARD/COMMITTEE: Budget Review Committee

NAME OF APPLICANT: John Way

RESIDENCY ADDRESS: 279 SW 10th Ct

ZIP CODE: 33060 HOME PHONE NO.: (954) 592-7785

MAILING ADDRESS: 279 SW 10th Ct

CITY/STATE/ZIP CODE: 33060

ARE YOU A CITY RESIDENT? YES:  NO:

IF YES, PLEASE INDICATE DISTRICT YOU RESIDE IN: 1:  2:  3:  4:  5:

DO YOU OWN REAL PROPERTY IN POMPANO BEACH? YES:  NO:

ARE YOU A REGISTERED VOTER? YES:  NO:

HAVE YOU BEEN CONVICTED OF A FELONY IN FLORIDA, OR ANY OTHER STATE, WITHOUT YOUR CIVIL RIGHTS HAVING BEEN RESTORED. YES:  NO:

BUSINESS OR OCCUPATION: Broward County Supervisor Of Elections

BUSINESS ADDRESS: Governmental Center - 115 S. Andrews Ave. Rm 112

CITY/STATE: Fort Lauderdale, FL

*oh*

JOHN WAY

ZIP CODE: 33301 BUSINESS PHONE NO. (954) 712-1963

ARE YOU PRESENTLY SERVING ON ANY OTHER CITY BOARD OR COMMITTEE? No

IF YES, PLEASE LIST NAME: \_\_\_\_\_  
\_\_\_\_\_

WOULD YOU CONSIDER SERVING ON ANY OTHER CITY BOARD OR COMMITTEE? \_\_\_\_\_

IF YES, PLEASE LIST NAME:

<u>Charter Amendment Advisory Board</u>	<u>Budget Review Committee</u>
<u>Affordable Housing Advisory Board</u>	<u>Employees Board of Appeals</u>
<u>Recycling and Solid Waste Committee</u>	<u>Historic Preservation Board</u>

HAVE YOU EVER SERVED ON A CITY OF POMPANO BEACH BOARD/COMMITTEE? No

IF YES, PLEASE STATE NAME OF BOARD OR COMMITTEE: \_\_\_\_\_  
\_\_\_\_\_

PLEASE LIST THE FOLLOWING BACKGROUND INFORMATION WHICH WOULD QUALIFY YOU TO SERVE ON THIS BOARD OR COMMITTEE:

EDUCATION: Communications Degree 1998  
\_\_\_\_\_

EXPERIENCE: I have worked many positions of responsibility. My latest role at the Broward County Supervisor c  
has me managing Early-Voting and the Ballot Sorting process for Broward County in which I had 160 people under n

CURRENT POSITION: My latest role at the Broward County Supervisor of Elections has me managing  
Early Voting and the Ballot Sorting process for Broward County in which I had 160 people under my direct supervis

PAST POSITIONS: Special Projects Manager for Clear Channel Communications/Director of Operations of Cor

HOBBIES: Beach Volleyball, Mountain Biking, Civic Duty

**MAKING ANY FALSE STATEMENTS HEREIN MAY BE CAUSE FOR REMOVAL BY THE CITY COMMISSION:**

  
SIGNATURE OF APPLICANT

02-23-2010  
DATE OF APPLICATION

\_\_\_\_\_  
INITIALS OF CLERK OR DEPUTY

\_\_\_\_\_  
DATE RECEIVED OR CONFIRMED

\*\*\*\*\*

NOTE: IF YOU DO NOT WISH TO SERVE ON THIS BOARD OR COMMITTEE, PLEASE EITHER CHECK HERE \_\_\_\_\_ AND RETURN TO CITY CLERK, OR NOTIFY THE CITY CLERK'S OFFICE IN WRITING OF YOUR DESIRE NOT TO SERVE.



**CITY OF POMPANO BEACH  
ADVISORY BOARD / COMMITTEE  
APPLICATION**

City Clerk's Office Phone: 954-786-4611 Fax: 954-786-4095  
Post Office Drawer 1300, Pompano Beach, FL 33061  
www.mypompanobeach.org

Mr. \_\_\_ Mrs. \_\_\_ Ms. X Miss \_\_\_ Name: Carmen Jones  
(Optional)

**Residence Information:**

Home Address: 721 NW 16<sup>th</sup> Street  
City/State/Zip: POMPANO FL 33060  
Home Phone: 954-249-9026 Cell Phone: 954-249-9026  
Email: CJones@BRKH.COM Fax: \_\_\_\_\_

**Business Information:**

Employer/Business Name: Boca Raton Regional Hospital  
Current Position / Occupation: PAYROLL  
Business Address: 800 Meadows Road  
City/State/Zip: Boca Raton FL 33486  
Business Phone: 561-955-4756 Fax: 561-955-2165 Email: CJones@BRKH.com

Are you a U.S. Citizen? Yes  No \_\_\_  
Are you a resident of Pompano Beach? Yes  No \_\_\_ Reside in District: 1 \_\_\_ 2 \_\_\_ 3 \_\_\_ 4 5 \_\_\_  
Do you own real property in Pompano Beach? Yes  No \_\_\_  
Are you a registered voter? Yes  No \_\_\_  
Have you ever been convicted of a felony? Yes \_\_\_ No   
Current or prior service on governmental boards and/or committees: N/A

**Please make a check next to the Advisory Boards/Committees you would like to serve on:**

<input type="checkbox"/> Affordable Housing	<input type="checkbox"/> Cultural Arts	<input type="checkbox"/> Parks and Recreation
<input type="checkbox"/> Air Park	<input checked="" type="checkbox"/> Education	<input checked="" type="checkbox"/> Planning & Zoning/Local Planning Agency
<input type="checkbox"/> Architectural Appearance	<input type="checkbox"/> Emergency Medical Services	<input type="checkbox"/> *Police & Firefighter's Retirement System
<input checked="" type="checkbox"/> Budget Review	<input type="checkbox"/> *Employee's Board of Appeals	<input checked="" type="checkbox"/> Pompano Beach Economic Development Council
<input type="checkbox"/> Charter Amendment	<input type="checkbox"/> Employee's Health Insurance	<input type="checkbox"/> Recycling & Solid Waste
<input type="checkbox"/> Community Appearance	<input type="checkbox"/> *General Employee's Retirement System	<input type="checkbox"/> Sand & Spurs Riding Stables
<input type="checkbox"/> *Community Development	<input type="checkbox"/> Golf	<input type="checkbox"/> Marine
<input type="checkbox"/> CRA East	<input checked="" type="checkbox"/> Historic Preservation	<input type="checkbox"/> *Unsafe Structures
<input type="checkbox"/> CRA West	<input type="checkbox"/> *Housing Authority of Pompano Beach	<input type="checkbox"/> *Zoning Board of Appeals

\*Financial Disclosure Form is required, if appointed to serve, upon appointment and upon resignation/retirement.

In addition a Resume may be attached

Education: Pompano Beach Senior High School graduate

Experience: \_\_\_\_\_

Past Positions: <sup>Pompano</sup> Education Advisory Board, Pompano Economic Dev. Council

Hobbies: \_\_\_\_\_

**Making any false statements herein may be cause for revocation by the City Commission of any appointment to a Board/Committee.**

Signature: Carmen Jones

Date: 7/20/12

Initials of Clerk or Deputy: G

Date received or confirmed: 7/20/12

Please check one:  New Application  Currently Serving on Board  Updated Information

Note: Application is effective for one year from date of completion. If you have any questions on the above, please call the City Clerk's Office at: 954-786-4611, or send via fax to: 954-786-4095.



**CITY OF POMPANO BEACH  
ADVISORY BOARD / COMMITTEE APPLICATION**

CITY OF POMPANO BEACH  
OFFICE OF THE CITY CLERK

2012 NOV 16 AM 9:04

City Clerk's Office Phone: 954-786-4611 Fax: 954-786-4095  
Post Office Drawer 1300, Pompano Beach, FL 33061  
www.mypompanobeach.org

Mr. \_\_\_ Mrs. \_\_\_ Ms. \_\_\_ Miss \_\_\_ Name: Marguerite K. Luster  
(Optional)

**Residence Information:**  
Home Address: 632 N.W. 20th Court  
City/State/Zip: Pompano Beach, Florida 33067  
Home Phone: 954-942-8063 Cell Phone: \_\_\_\_\_  
Email: N/A Fax: N/A

**Business Information:**  
Employer/Business Name: Retired  
Current Position / Occupation: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Are you a U.S. Citizen? Yes  No   
Are you a resident of Pompano Beach? Yes  No  Reside in District: 1 \_\_\_ 2 \_\_\_ 3 \_\_\_ 4  5 \_\_\_  
Do you own real property in Pompano Beach? Yes  No   
Are you a registered voter? Yes  No   
Have you ever been convicted of a felony? Yes \_\_\_ No   
Current or prior service on governmental boards and/or committees: CRA North West

**Please make a check next to the Advisory Boards/Committees you would like to serve on:**

<input type="checkbox"/> Affordable Housing	<input type="checkbox"/> Cultural Arts	<input checked="" type="checkbox"/> Parks and Recreation
<input type="checkbox"/> Air Park	<input type="checkbox"/> Education	<input type="checkbox"/> *Planning & Zoning/Local Planning Agency
<input type="checkbox"/> Architectural Appearance	<input type="checkbox"/> Emergency Medical Services	<input type="checkbox"/> *Police & Firefighter's Retirement System
<input type="checkbox"/> Budget Review	<input type="checkbox"/> *Employee's Board of Appeals	<input type="checkbox"/> Pompano Beach Economic Development Council
<input type="checkbox"/> Charter Amendment	<input type="checkbox"/> Employee's Health Insurance	<input type="checkbox"/> Recycling & Solid Waste
<input type="checkbox"/> Community Appearance	<input type="checkbox"/> *General Employee's Retirement System	<input type="checkbox"/> Sand & Spurs Riding Stables
<input type="checkbox"/> *Community Development	<input type="checkbox"/> Golf	<input type="checkbox"/> Marine
<input type="checkbox"/> CRA East	<input checked="" type="checkbox"/> Historic Preservation	<input type="checkbox"/> *Unsafe Structures
<input type="checkbox"/> CRA West	<input type="checkbox"/> *Housing Authority of Pompano Beach	<input type="checkbox"/> *Zoning Board of Appeals

In addition a Resume may be attached

Education: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Experience: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Past Positions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Hobbies: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Making any false statements herein may be cause for revocation by the City Commission of any appointment to a Board/Committee.**

Signature Marguerite K. Luster

Date: November 14, 2012

Initials of Clerk or Deputy: \_\_\_\_\_

Date received or confirmed: \_\_\_\_\_

Please check one:  New Application  Currently Serving on Board  Updated Information

Note: Application is effective for one year from date of completion. If you have any questions on the above, please call the City Clerk's Office at: 954-786-4611, or send via fax to: 954-786-4095.

2012 NOV 16 AM 9:04  
Reverend Marguerite Luster

### Biography

As a native Floridian, Reverend Marguerite Luster has made significant contributions in the lives of others through her public service on the Primary Care Community Relations Council, which has left a longstanding, positive impact within our local health care sector.

Bringing to bear a wealth of experience acquired from former positions at Harris Computer Systems and the National Electronics Association, Marguerite is extremely well known in northern Broward County as a community activist and leader among community groups and governmental circles.

Marguerite is an Assistant Pastor of The House of God, which is the Church of the Living God, Pillar and Ground of the Truth Without Controversy, Inc., Keith Dominion. She is also president of the local missionary department and a teacher of Sunday Bible School within the church.

Marguerite's civic duties consist of her active participation on The City of Pompano Beach Northwest CRA Advisory Board, Community Action, Inc.'s Advisory Board, Sunshine Health Center's Board of Directors and she is President of the Liberty Park Homeowners Association.

She is a proactive community steward who has been honored by local political leadership in the community. Reverend Luster received a community service proclamation on International Women's Day from Congressman Alcee L. Hastings. She also was awarded The Luther J. McNeil Community Service Award from former Florida Senator Mandy Dawson for her noteworthy work in the community.



CITY OF POMPANO BEACH
ADVISORY BOARD / COMMITTEE
APPLICATION

CITY OF POMPANO BEACH
OFFICE OF THE CITY CLERK

2013 OCT 23 AM 11:58

City Clerk's Office Phone: 954-786-4611 Fax: 954-786-4095
Post Office Drawer 1300, Pompano Beach, FL 33061
www.mypompanobeach.org

Mr. Mrs. Ms. Miss Name: Barbara Armbrister Boynton

Residence Information:

Home Address: 3528 Sahara Springs Blvd
City/State/Zip: Pompano Beach, FL 33069-6100
Home Phone: 954-974-4141 Cell Phone: 954-480-7939
Email: bbkitty@bellsouth.net Fax: 954-974-4141

Business Information:

Employer/Business Name: Retired Teacher/Educator
Current Position / Occupation: N/A
Business Address: N/A
City/State/Zip: N/A
Business Phone: N/A Fax: N/A Email: N/A

Are you a U.S. Citizen? Yes [checked] No

Are you a resident of Pompano Beach? Yes [checked] No Reside in District: 1 2 3 4 5 [checked]

Do you own real property in Pompano Beach? Yes [checked] No

Are you a registered voter? Yes [checked] No

Have you ever been convicted of a felony? Yes No [checked]

Current or prior service on governmental boards and/or committees: Education Advisory Committee

Please make a check next to the Advisory Boards/Committees you would like to serve on:

Table with 3 columns: Affordable Housing, Cultural Arts, Parks and Recreation, etc. Includes rows for Air Park, Architectural Appearance, Budget Review, Charter Amendment, Community Appearance, \*Community Development(CDAC), CRA East, CRA West.

\*Financial Disclosure Form is required, if appointed to serve, upon appointment and upon resignation/retirement.

In addition a Resume may be attached

Education: Master's Degree Education

Experience: Professional and Educational background:  
Goal Setting, Recordkeeping, Classroom Management  
planning and interpret Curriculum goals.

Past Positions: Maintaining pay accounts / payroll dept.  
Sales / Customer Service, Tutoring, Adviser.

Hobbies: Enjoy Documentary Films / Broadway Plays /  
Movies, Reading, Biking, Flower Gardening, Cooking,  
ART, Advocate for Children/student Rights, ...

**Making any false statements herein may be cause for revocation by the City Commission of any appointment to a Board/Committee.**

Signature: Barbara Ambinder Baynton

Date: October 2013

Initials of Clerk or Deputy: \_\_\_\_\_

Date received or confirmed: \_\_\_\_\_

Please check one:  New Application     Currently Serving on Board     Updated Information

Note: Application is effective for one year from date of completion. If you have any questions on the above, please call the City Clerk's Office at: 954-786-4611, or send via fax to: 954-786-4095.

# State of Florida Department of Education

## PROFESSIONAL EDUCATOR'S CERTIFICATE

*This Certifies That*

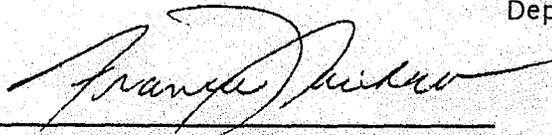
**BARBARA ARMBRISTER BOYNTON**

*Has satisfactorily completed all requirements of Florida Statutes and  
State Board of Education Rules for the coverages or endorsements listed below:*

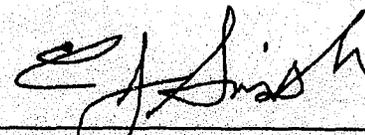
ELEMENTARY EDUCATION / (GRADES 1 - 6)  
ENGLISH TO SPEAKERS OF OTHER LANGUAGES (ESOL) / ENDORSEMENT

*July 01, 2009 - June 30, 2014*

Department of Education Number 332227



**Dr. Frances Haithcock**  
Chancellor, K-12 Public Schools



**Dr. Eric J. Smith**  
Commissioner of Education

July 24, 2008

BARBARA ARMBRISTER-BOYNTON  
3528 Sahara Springs Boulevard  
Pompano Beach, Florida 33069  
(954) 974-4141

---

T	-	tactful, teamworker, thinker
E	-	empathetic, enthusiastic, energetic
A	-	adviser, adventurer, articulate
C	-	creative, communicative, challenger
H	-	helpful, heedful, humanitarian
E	-	enriching, earthy, earnest
R	-	righteous, reflective, role-model

### OBJECTIVE

Seeking a challenging and rewarding teaching position where my creativity, knowledge, and unique skills will be fully employed to deliver positive results and enhance the lives of children and adults.

### HIGHLIGHTS

Professional and educational background includes detailed, working knowledge in the following key areas:

- **Elementary Education:** Goal Setting, Lesson Plan Development, Parent Conferences, Recordkeeping, & Classroom Management
- **Elementary Curriculum:** Language Arts, Science, Social Studies, & Mathematics
- **Specialized Programs & Settings:** Child-Centered Classrooms, Cooperative Learning Groups, Functional/Life skills, Whole/Small Group/Individual Instruction, & Inclusion/Resource Room Settings
- **Developmentally-Appropriate Curriculum**
- **Child-Centered Problem Solving Strategies**
- **Behavior Management Strategies**

Excellent interpersonal skills. Able to motivate students to highly-productive levels. Flexible. Organized. Able to conceptualize creative projects and follow through to their fruition. Enthusiastic. Sensitive to the individual needs of young children.

### EDUCATION

KENT STATE UNIVERSITY, *Kent, Ohio*  
**MASTER OF EDUCATION** – Early Childhood Education

FLORIDA MEMORIAL COLLEGE, *Miami, Florida*  
**BACHELOR OF SCIENCE** – Elementary Education

### PERSONAL DATA

Excellent health ... Interests: reading, the arts, music, and physical fitness activities.

## TEACHING ENDEAVORS

### BROWARD COUNTY SCHOOL DISTRICT (*Pompano Beach/Coconut Creek/Coral Springs, Florida*)

#### ***Full-Time Teacher***

MARKHAM ELEMENTARY SCHOOL: Second Grade – Pompano Beach (2001-Present)

PALMVIEW ELEMENTARY SCHOOL: Third Grade – Pompano Beach (1994-1995)

COCONUT CREEK ELEMENTARY SCHOOL: First Grade – Coconut Creek (1994-1995)

CORAL SPRINGS ELEMENTARY SCHOOL: First & Fifth Grades – Coral Springs (1971-1974)

Design and implement creative lesson plans. Adhered to disciplinary policies and procedures; keep accurate student records; and maintain open communication with parents.

### THE CLEVELAND PUBLIC SCHOOL DISTRICT (*Cleveland, Ohio*)

#### ***Full-Time Teacher***

ARTEMUS WARD: First Grade (1997-2001)

SUNBEAM SCHOOL: Fourth Grade (1995-1997)

LOUIS PASTEUR ELEMENTARY SCHOOL: Second Grade (1993-1994)

EAST CLARK ELEMENTARY SCHOOL: Second Grade (1992-1993)

EAST CLARK ELEMENTARY SCHOOL: Third Grade (1991-1992)

As a full-time teacher with the Cleveland Public School District, ultimately responsible for demonstrating effective teaching strategies and classroom management skills. Conceptualized and successfully implemented creative literature-based lesson plans which promote positive academic, emotional, social, and life skills. Established and maintained open communication with parents, guardians, and other educators.

### AIR FORCES BASES (*New York & Michigan*)

#### ***Education Advisor & Testing Proctor***

WURTHSMITH AIR FORCE BASE – Michigan (1988-1989)

GRIFFISS AIR FORCE BASE – New York (1997-1978)

Duties in Counseling included answering various questions concerning academic studies in particular fields and careers, and promoting the benefits of higher education. As a Testing Proctor at Griffiss AFB, assisted in the administering and monitoring examinations.

## OTHER ENDEAVORS

#### ***Civilian Payroll Clerk***

WURTHSMITH AIR FORCE BASE – Michigan (1987-1988)

Handled all aspects of maintaining civilian pay accounts.

#### ***Sales/Customer Service Associate***

BUCCANEER SHOP – Colorado Springs, Colorado (1984-1986)

THE DENVER STORE – Colorado Springs, Colorado (1983-1984)

As a Sales Associate with these flourishing specialty shops, was ultimately responsible for ensuring professional customer service while maintaining maximum profitability for the particular store. Daily duties entailed: individualized customer service, creative merchandising, and handling/processing of cash/check/credit card transactions. Identified potentially problematic areas/concerns and provided immediate, amiable, and cost effective solutions.

*References Available Upon Request*



## CITY OF POMPANO BEACH ADVISORY BOARD / COMMITTEE APPLICATION

City Clerk's Office Phone: 954-786-4611 Fax: 954-786-4095  
Post Office Drawer 1300, Pompano Beach, FL 33061  
www.mypompanobeach.org

2014 NOV 14 PM 2:25  
CITY OF POMPANO BEACH  
OFFICE OF THE CITY CLERK

Mr.  Mrs. \_\_\_ Ms. \_\_\_ Miss \_\_\_ Name: James V. Santomassimo  
(Optional)

**Residence Information:**

Home Address: 1115 W. Cypress Drive  
City/State/Zip: Pompano Beach FL 33069  
Home Phone: 954-971-0510 Cell Phone: 954-275-8778  
Email: DOMUS5@AOL.COM Fax: 954-971-4643

**Business Information:**

Employer/Business Name: Retired  
Current Position / Occupation: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Are you a U.S. Citizen? Yes  No \_\_\_  
Are you a resident of Pompano Beach? Yes  No \_\_\_ Reside in District: 1 \_\_\_ 2 \_\_\_ 3 \_\_\_ 4 \_\_\_ 5   
Do you own real property in Pompano Beach? Yes  No \_\_\_  
Are you a registered voter? Yes  No \_\_\_  
Have you ever been convicted of a felony? Yes \_\_\_ No   
Current or prior service on governmental boards and/or committees: P & R

**Please make a check next to the Advisory Boards/Committees you would like to serve on:**

<input type="checkbox"/> Affordable Housing	<input type="checkbox"/> Cultural Arts	<input checked="" type="checkbox"/> Parks and Recreation
<input type="checkbox"/> Air Park	<input type="checkbox"/> Education	<input type="checkbox"/> *Planning & Zoning/Local Planning Agency
<input type="checkbox"/> Architectural Appearance	<input type="checkbox"/> Emergency Medical Services	<input type="checkbox"/> *Police & Firefighter's Retirement System
<input type="checkbox"/> Budget Review	<input type="checkbox"/> *Employee's Board of Appeals	<input type="checkbox"/> Pompano Beach Economic Development Council
<input type="checkbox"/> Charter Amendment	<input type="checkbox"/> Employee's Health Insurance	<input type="checkbox"/> Public Art Committee
<input type="checkbox"/> Community Appearance	<input type="checkbox"/> *General Employee's Retirement System	<input type="checkbox"/> Recycling & Solid Waste
<input type="checkbox"/> *Community Development(CDAC)	<input type="checkbox"/> Golf	<input type="checkbox"/> Sand & Spurs Riding Stables
<input type="checkbox"/> CRA East	<input checked="" type="checkbox"/> Historic Preservation	<input type="checkbox"/> Marine
<input type="checkbox"/> CRA West	<input checked="" type="checkbox"/> *Housing Authority of Pompano Beach	<input type="checkbox"/> *Unsafe Structures
		<input type="checkbox"/> *Zoning Board of Appeals

**\*Financial Disclosure Form is required, if appointed to serve, upon appointment and upon resignation/retirement.**

In addition a Resume may be attached

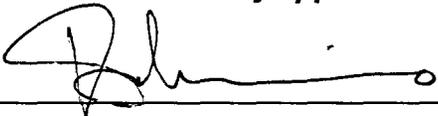
Education: Hofstra College. Pratt Institute -  
Batista School of Design. Hoffberg Structural Institute

Experience: President. Domus Inc. Project Manager.  
Vice President of Franklin National Bank (Design & Construction)

Past Positions: Architecture. developer. construction  
management. project management (owner's representation)

Hobbies: Golf, Tennis, Travel, Dancing

**Making any false statements herein may be cause for revocation by the City Commission of any appointment to a Board/Committee.**

Signature: 

Date: 11.14.2014

Initials of Clerk or Deputy: \_\_\_\_\_

Date received or confirmed: \_\_\_\_\_

Please check one:  New Application  Currently Serving on Board  Updated Information

Note: Application is effective for one year from date of completion. If you have any questions on the above, please call the City Clerk's Office at: 954-786-4611, or send via fax to: 954-786-4095.

Name	Address	District	Phone	Appointed	Expires	Reso No.
<b>VACANCY</b>					6/13/2017	
City Commission At Large					*Marion Phelps	
<b>Hazel Armbrister</b>	1808 N.W. 6th Avenue (33060)	4	954-263-4453 c	5/27/2014	6/13/2017	2014-256
City Commission At Large	no email		954-943-6511 h			
<b>Hibbard Casselberry</b>	671 Lakeside Circle	5	954-782-3313 h	6/13/2012	6/13/2015	2012-256
City Commission At Large	# 118 (33060)		954-942-2102 o			
<b>Judy Knoebel</b>	3412 Norfolk Street, (33062)	1	954-946-0628 h	5/28/2013	6/13/2016	2013-259
City Commission At Large	email - none					
<b>Margaret White</b>	850 SE 5th Terrace	3	954-941-1103 h	2/26/2013	6/13/2015	2013-154
City Commission At Large	Pompano Beach, Fl (33060)		954-263-9286 c		*Todd Term	
<b>Jerry K. Bowman, Sr.</b>	717 N.E. 3rd Street (33060)	3	954-942-6457 h	5/27/2014	6/13/2017	2014-253
City Commission At Large	bowm7920@bellsouth.net		954-298-0854 c			
<b>Micah A. Johnson</b>	635 N.W. 8th Avenue (33060)	4	954-781-6062 h	6/13/2012	6/13/2015	2012-258
City Commission At Large						
<b>(1) Tobi Aycock</b>	611 S.E. 18th Ave (33060)	3	954-914-5022 c	5/27/2014	6/13/2016	2014-254
City Commission At Large						
<b>(2) Barbara Armbrister-Boynton</b>	3528 Sahara Springs Blvd. (33069)	5	954-480-7939 c	2/11/2014	6/13/2016	2014-135
City Commission At Large			954-974-4141 h		Aycock Term	
<b>Gisla Bush</b>	<b>Recording Secretary</b>		954-786-4676			
Meets: Third Tuesday @ 5:00pm in the Commission Chambers Conference Room						
Established: City Ordinance No. 2000-32						
Elections: Annually in August						

## 155.2206. HISTORIC PRESERVATION COMMITTEE (HPC)

### A. Establishment

The Historic Preservation Committee (HPC) is hereby established in accordance with state law.

### B. Powers and Duties

The HPC shall have the following powers and duties under this Code:

#### 1. Decide Applications for Development Permit

To review and decide the following applications for a development permit:

- a. Major Certificate of Appropriateness (Sec. 155.2409); and
- b. Appeal of a decision of the Development Services Director on an application for a Minor Certificate of Appropriateness (Sec. 155.2424); and
- c. Placement on Local Register of Historic Places (Sec. 155.2427).

#### 2. Adopt Design Standards and Guidelines for Properties on Local Register of Historic Places

The HPC is authorized to and shall prepare and adopt design standards and guidelines to serve as guidance for its review of Certificate of Appropriateness applications. Design standards and guidelines may be adopted for all structures, sites, and districts on the Local Register of Historic Places, and/or may be tailored to individual historic structures, sites, or districts where appropriate to preserving and protecting their particular character. Any adopted design standards and guidelines shall be incorporated by reference as part of this Code.

#### 3. Other Powers and Duties

- a. To inventory properties of historical, prehistorical, architectural, or cultural significance and make recommendations to the City Commission regarding the inventory;
- b. To investigate and prepare reports describing the significance of any site, building, structure, or district recommended for placement on the Local Register of Historic Places;
- c. To develop and recommend to the city, programs to stimulate public interest in urban neighborhood conservation;
- d. To participate in the development and adoption of existing codes, ordinances, procedures, and programs to reflect urban neighborhood conservation policies and goals.
- e. To explore funding and grant sources and advise landowners concerning which might be available for identification, protection, enhancement, perpetuation, and use of historic, architectural, archaeological, and cultural resources;
- f. To cooperate with agencies of city, county, regional, state, and federal governments in planning proposed and future projects to reflect historic preservation concerns and policies, and assist in the development of proposed and future use plans;
- g. To advise landowners and local governmental agencies concerning the proper protection, maintenance, enhancement and preservation of cultural resources;
- h. To advise the City Commission concerning the effects of local governmental actions on cultural resources;
- i. To notify the Development Services Director or other appropriate city staff of apparent violations of the historic preservation regulations of this Code, and request appropriate enforcement action;
- j. To determine whether structures or sites listed on the Local Register of Historic Places, or structures or sites within a historic district listed on the Local Register of Historic Places, are in danger of being demolished by condition of neglect, file code violation complaints about such conditions of neglect with the Development Services Director, consider and recommend to the City Commission whether the City should make repairs necessary to correct such conditions of neglect that remain uncorrected by the property owner or other responsible person, and to hear and decide claims by property owners that compliance with orders to correct conditions of neglect would create undue economic hardship.
- k. To assist in developing a historic preservation element to be incorporated into the city's comprehensive plan and, if necessary, make recommendations for amendments to historic preservation goals, objectives, and policies in the plan;
- l. To review, as a Certified Local Government, proposed National Register nominations within the city;
- m. To prepare an annual report of the HPC's activities during the period between October 1 and September 30 of each year and provide a copy of the report to the State Historic Preservation Officer by the following November;
- n. To be governed by the "Florida Guidelines for Certified Local Governments" and any other requirements established set forth by the Florida Division of Historic Resources for continued status as a Certified Local Government;

o. To seek expertise in any area not represented by the qualifications of committee members when considering National Register nomination proposals and other actions that will impact properties normally evaluated by professionals in such an area;

p. To create whatever subcommittees it deems necessary to carry out the committee's purposes;  
and

q. To carry out any other powers and duties delegated to it by the City Commission, consistent with state law.

### **C. Membership, Appointment, and Terms of Office**

#### **1. Membership and Appointment**

a. The HPC shall consist of seven regular voting members and two alternate members, appointed by resolution of the City Commission as a whole.

b. At least one regular voting member shall be an architect registered in the State of Florida. Appointment of remaining regular voting members shall be based on civic pride, integrity, experience, and interest in the field of historic preservation, and shall, to the extent available, include a representative with expertise from each of the following fields:

- i. History;
- ii. Architecture;
- iii. Architectural history;
- iv. Archaeology;
- v. Planning; and
- vi. Other historic preservation related disciplines such as American studies, American civilization, cultural geography, or cultural anthropology.

c. The City Commission may appoint lay persons demonstrating special interest, experience, or knowledge in the above fields if professionals in the fields are not available.

d. If feasible, at least one alternate member shall be a Florida-registered architect.

e. Regular voting members and alternate members shall serve without compensation.

f. The Development Services Director shall notify the State Historic Preservation Officer of any change in HPC membership within 30 days after such change.

#### **2. Terms**

a. Regular voting members of the HPC shall be appointed for three-year, staggered terms. Of the seven members first appointed, two members shall be appointed for a term of one year; two members shall be appointed for a term of two years; and three members shall be appointed for a term of three years.

b. Alternate members shall be appointed for three-year concurrent terms.

c. Members shall continue to serve until their successors are appointed.

d. A member may serve no more than two consecutive full terms, but may be reappointed to the committee after at least one year elapses after expiration of their second term.

#### **3. Alternate Members**

The Chair of the HPC shall be authorized to assign one of the two alternate members to serve as a substitute for a regular voting member who is temporarily absent or disqualified, in accordance with the following:

a. The Chair shall rotate assignments between the alternate members unless the unavailability of an alternate member makes such rotation impossible.

b. No alternate member may serve as a substitute member for a period of more than three months.

c. No alternate member may take action as a substitute member unless the Chair first announces assignment of that role and the assignment is recorded in the official minutes of the meeting.

d. When substituting for regular voting members, alternate members shall have the same powers and duties as the regular voting member they replace.

#### **4. Removal and Replacement; Attendance**

##### **a. Removal for Good Cause**

The City Commission may remove and replace any member of the HPC at any time for good cause, including, but not limited to, poor attendance (See subsection b below.), lack of participation, unfitness, malfeasance, and conflict of interest (See Section 155.2206.H.). Any allegation of cause for removal shall be in writing, and the City Commission shall hold a public hearing on such an allegation before taking action to remove a committee member.

##### **b. Removal for Poor Attendance**

Any member of the HPC who is absent from three consecutive regularly scheduled board meetings or more than 50 percent of regularly scheduled board meetings held within a calendar year shall be removed

from the board by the City Commission in accordance with subsection a above. The Chair of the HPC shall notify the Mayor and City Commission if a member qualifies for removal under this subsection.

#### **5. Vacancies**

Vacancies occurring for reasons other than expiration of terms shall be filled for the period of the unexpired term only.

#### **D. Chair and Vice-Chair**

1. The HPC shall elect a Chair and a Vice-Chair from among its members, each to serve a one-year term.

2. The Chair shall preside over all committee meetings. The Vice-Chair shall preside over committee meetings in the absence of the Chair. If both the Chair and Vice-Chair are absent, the HPC shall vote to determine who shall serve as acting Chair for the meeting.

#### **E. Staff**

The Development Services Director shall serve as the professional staff liaison to the HPC, provide it with administrative support, and serve as its Secretary, notifying committee members of all meetings and keeping the minutes of the meetings.

#### **F. Meetings**

##### **1. Schedule**

The HPC shall adopt a schedule establishing the date, time, and location of regular meetings. The Development Services Director shall provide a copy of the HPC's meeting schedule to the State Historic Preservation Officer. The Chair may adjourn a regular meeting on determining that there are no agenda items for consideration, and may call special meetings—provided, however, that the HPC shall hold at least four regular meetings each calendar year.

##### **2. Official Record**

The HPC shall keep a written record of its recommendations, transactions, findings, and determinations. Such record shall include minutes of meetings in accordance with state law (Sec. 286.011, Fla. Stat.) and shall be a public record and filed with the Development Services Director. The minutes shall include a record of meeting attendance by HPC members as well as public attendance figures. The Development Services Director shall provide a copy of the minutes of each HPC meeting to the State Historic Preservation Officer within 30 days after the meeting.

##### **3. Notice of Meetings**

a. The Development Services Director shall provide notice of HPC meetings to each committee member at least 48 hours before the meeting.

b. The Development Services Director shall provide notice of each HPC meeting to the State Historic Preservation Officer at least 30 days before the meeting date.

c. Notice of all HPC meetings and public hearings shall be provided in accordance with state law and the public hearing requirements in Section 155.2305.C, Public Hearing Notice, as appropriate.

##### **4. Open Meetings**

All meetings of the HPC shall be open to the public.

##### **5. Procedure**

In conducting its meetings, the HPC shall follow rules of procedure adopted in accordance with Section 155.2206.I, Rules of Procedure.

#### **G. Quorum and Necessary Vote**

##### **1. Quorum**

Four members of the HPC shall constitute a quorum. No official business of the committee shall be conducted without a quorum present.

##### **2. Voting**

An affirmative vote of the majority of HPC members present and constituting a quorum is required for all decisions of the HPC.

#### **H. Disqualification from Participation and Voting Based on Conflict of Interest**

1. A member of the HPC shall not participate in the review of, or vote on, an application if the action proposed by the application creates a conflict of interest—that is, if the action proposed by the application would inure to the special private gain or loss of the member, any principal or corporation (or a parent organization or subsidiary of such corporation) that employs or otherwise retains the services of the member, or a close relative (e.g., parent, sibling, spouse, or parent- or sibling-in-law) or business associate of the member.

2. If an objection is raised to a committee member's participation in a matter based on a conflict of interest (as defined in subsection 1 above), and that member does not recuse himself or herself, the remaining members of the committee present shall, by majority vote of a quorum present, determine whether the member is or is not disqualified from participating in and voting on the matter.

3. If a committee member is disqualified on a regular and continuing basis due to a conflict of interest (as defined in subsection 1 above), the Chair may request, in writing, that the member resign. If the member does not resign in response to such a request, the Chair shall report the conflict of interest to the Mayor and City Commission, who may consider whether to remove and replace the member in accordance with Section 155.2205.C.4, Removal and Replacement; Attendance.

**I. Rules of Procedure**

The HPC shall adopt rules of procedure governing its procedures and operations. Copies shall be made available for public inspection in the office of the Development Services Director.  
(Ord. 2012-64, passed 9-11-12)

**CITY OF POMPANO BEACH**  
**Broward County, Florida**

**AN ORDINANCE OF THE CITY OF POMPANO BEACH, FLORIDA, AMENDING CHAPTER 159, "HISTORIC PRESERVATION," OF THE CITY OF POMPANO BEACH CODE OF ORDINANCES BY AMENDING SECTION 159.06, "MEMBERSHIP," TO REMOVE THE TERM LIMITS FOR MEMBERS OF THE HISTORIC PRESERVATION COMMITTEE; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.**

WHEREAS, pursuant to law, ten (10) days' notice has been given by publication in a paper of general circulation in the City, notifying the public of this proposed Ordinance and of a public hearing in the City Commission Chambers of the City of Pompano Beach; and

WHEREAS, a public hearing before the City Commission was held pursuant to the published notice described above, at which hearing the parties in interest and all other citizens so desiring had an opportunity to be and were, in fact, heard; now, therefore,

**BE IT ENACTED BY THE CITY OF POMPANO BEACH, FLORIDA:**

**SECTION 1.** That Section 159.06, "Membership," of Chapter 159, "Historic Preservation," is hereby amended to read as follows:

**§ 159.06 MEMBERSHIP.**

The Historic Preservation Committee shall have seven members as follows:

(B) Each of the members shall be appointed to a three-year term except that initially, two members shall be appointed for a term of one year; three members shall be appointed for a term of two years, and two member shall be appointed for a term of three years. ~~No person may serve more than two~~

~~consecutive three year terms. Persons disqualified by this provision may be reappointed after one year elapses after the expiration of the second term of service.~~

....

**SECTION 2.** If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

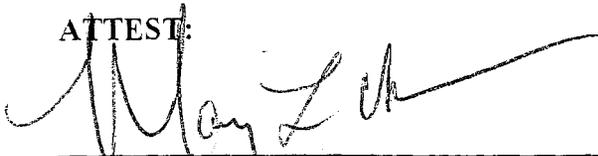
**SECTION 3.** This Ordinance shall become effective upon passage.

**PASSED FIRST READING** this 8th day of April, 2008.

**PASSED SECOND READING** this 22nd day of April, 2008.

  
\_\_\_\_\_  
**LAMAR FISHER, MAYOR**

**ATTEST:**

  
\_\_\_\_\_  
**MARY L. CHAMBERS, CITY CLERK**

GBL/jrm  
2/13/08  
l:ord/ch159/2008-116

CITY OF POMPANO BEACH  
Broward County, Florida

AN ORDINANCE OF THE CITY OF POMPANO BEACH, FLORIDA, CREATING A NEW CHAPTER 159 OF TITLE XV OF THE CODE OF ORDINANCES OF THE CITY OF POMPANO BEACH TO BE ENTITLED "HISTORIC PRESERVATION", FOR THE PURPOSE OF ESTABLISHING A HISTORIC PRESERVATION PROGRAM THROUGH THE ESTABLISHMENT OF A PERMANENT COMMITTEE; TO PROVIDE FOR DEFINITIONS; TO PROVIDE FOR MEMBERSHIP; TO PROVIDE FOR POWERS AND DUTIES OF THE COMMITTEE; TO PROVIDE FOR THE CREATION OF A LOCAL REGISTER OF HISTORIC PLACES; TO PROVIDE FOR THE ISSUANCE OF A CERTIFICATE OF APPROPRIATENESS; PROVIDING FOR CIVIL REMEDIES; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission and citizens of Pompano Beach are desirous of creating an improved quality of life in the community which can, in part, be derived from the preservation, protection, perpetuation and use of historic resources within the City which reflect the City's cultural, social, economic, political and architectural history; and

WHEREAS, the health, safety, aesthetic attractiveness and general welfare of the community can be achieved through the establishment of a Historic Preservation Committee; and

WHEREAS, the establishment of a Historic Preservation Committee will provide for the revitalization of older residential and commercial properties and neighborhoods, foster an awareness of pride in the accomplishments and achievements of the past, and protect the City's historic attractions and generally enrich the life of tourists, visitors and residents of the City of Pompano Beach; and

WHEREAS, pursuant to law, ten (10) days' notice has been given by publication in a paper of general circulation in the City, notifying the public of this proposed Ordinance and of a public hearing in the City Commission Chambers of the City of Pompano Beach; and

WHEREAS, a public hearing before the City Commission was held pursuant to the published notice described above, at which hearing the parties in interest and all other citizens so desiring had an opportunity to be and were, in fact, heard; now, therefore,

**BE IT ENACTED BY THE CITY OF POMPANO BEACH, FLORIDA:**

**SECTION 1:** That there is hereby created a new Chapter 159 entitled "Historic Preservation", in Title XV of the City of Pompano Beach Code of Ordinances to read as follows:

**TITLE XV: LAND USAGE**

**Chapter 159: HISTORIC PRESERVATION COMMITTEE**

***§ 159.01 ESTABLISHMENT.***

This Chapter shall be known as the Historic Preservation Program for the City of Pompano Beach.

***§ 159.02 STATEMENT OF INTENT.***

The intent of the following regulations is to serve the best interest of the health, safety, prosperity and welfare of the citizens of the City of Pompano Beach by:

(A) Protecting, enhancing and perpetuating historic resources that represent or reflect elements of the city's cultural, social, economic, political and architectural history.

(B) Stabilizing and improving property values through the revitalization of older residential and commercial properties and neighborhoods.

(C) Fostering an awareness and pride in the accomplishments and achievements of the past.

(D) Protecting and enhancing the City's historic attractions to residents, tourists and visitors which in turn serves to stimulate the local economy and draw new business and industry.

(E) Enriching the quality of life in the City of Pompano Beach by fostering knowledge of the living heritage of the past.

#### *§ 159.03 STATEMENT OF PURPOSE.*

The City Commission desires to evaluate, recognize, preserve and protect historical and archaeological resources within the City limits of Pompano Beach, in the best interest of the health, safety, prosperity and welfare of the citizens of Pompano Beach by:

(A) Creating a historic preservation Committee with the power to effectively administer the duties provided for herein.

(B) Developing a process to designate individual properties (buildings, structures, sites, objects) and groups of properties (district) as historically significant.

(C) Protecting the integrity of designated historic resources by requiring a review of proposals to add to, demolish or in any way alter the exterior historic fabric of such resources.

(D) Encouraging historic preservation by providing technical assistance.

(E) Obtaining certified local government status as provided for in the National Historic Preservation Act of 1966, as amended in 1980 (P.L. 96-515) and as procedures dictate in 36 C.F.R. 61 (1987).

#### *§ 159.04 DEFINITIONS.*

The following words, terms and phrases, as used in this Chapter, shall have the meanings respectively ascribed to them in this section, unless the context clearly indicates otherwise.

**ARCHAEOLOGICAL SITE.** A site that contains prehistoric or historic artifacts, relics, or structures which represent a particular culture, historic event or epoch and which are of local, regional or statewide significance.

**BUILDING.** A structure created to shelter any form of human activity. This may refer to a house, barn, garage, church, hotel, or similar structure. Buildings may refer to a historically or architecturally related complex, such as a courthouse and jail, or a house and barn.

**DEMOLITION.** The tearing down or razing of 25 percent or more square footage of a structure's external walls.

**DISTRICT.** A geographically definable area possessing a significant concentration, linkage, or continuity of sites, buildings, structures, objects, or areas, which are united historically or aesthetically by plan or physical development. A district may be comprised of individual resources that are separated geographically but are linked by association or history.

**HISTORIC AREA.** A general area containing properties of contributing and noncontributing historic value that may include a historic district as described in the definition of "District" above.

**HISTORIC PROPERTY.** Any prehistoric or historic district, site, building, object or other real or personal property, of historical, architectural or archaeological value. These properties or resources may include, but are not limited to, monuments, memorials, Indian habitations, ceremonial sites, abandoned settlements, engineering works, treasure troves, artifacts, or other objects with intrinsic historical or archaeological value, or any part thereof, relating to the history, government, or culture of the City of Pompano Beach.

**OBJECT.** A material thing of functional, archeological, aesthetic, cultural, historical, or scientific value that may be by nature of design, movable, yet related to a specific setting or environment.

**ORDINARY MAINTENANCE.** Work which does not require a construction permit and that is one to repair damage or to prevent deterioration or decay of a building or structure or part thereof as nearly as practicable to its condition prior to the damage, deterioration, or decay.

**ORIGINAL APPEARANCE.** That appearance which, in the opinion of the Historic Preservation Committee, closely resembles the appearance of either (1) the feature on the building as it was originally built or was likely to have been built, or (2) the feature on the building as it presently exists so long as the present appearance is appropriate, in the opinion of the Historic Preservation Committee, to the style and materials of the building.

**SITE.** The location of a significant event, a prehistoric or historic occupation or activity, or building, or structure, whether standing, reined, or vanished, where the location itself maintains a historical or archaeological value regardless of the value of any existing structures.

**STRUCTURE.** A structure is anything constructed or erected, the use of which requires a fixed location on the ground or attachment to something having a fixed location on the ground.

*§ 159.05 HISTORIC PRESERVATION COMMITTEE.*

By authority granted by Charter and by Florida Statute Chapter 166, the Historic Preservation Committee is hereby established to implement the historic preservation provisions of this division.

*§ 159.06 MEMBERSHIP.*

The Historic Preservation Committee shall have seven members as follows:

(A) Seven voting members appointed by the City Commission. One member of the Committee shall be a registered architect, if available. The remaining six appointments shall be made on the basis of civic pride, integrity, experience, and interest in the field of historic preservation. Each of the seven voting members shall reside within the city limits of the City. The City Commission should, to the extent available, appoint a representative from each of the following areas of expertise:

- (1) History,
- (2) Architecture,
- (3) Architectural history,
- (4) Archaeology,
- (5) Planning,
- (6) Other historic preservation related disciplines such as Urban Planning, American Studies, American Civilization, Cultural Geography or Cultural Anthropology.

Lay persons who have demonstrated special interest, experience or knowledge in history, architecture or related disciplines shall make up the committee in the event the above professionals are not available.

(B) Each of the members shall be appointed to a three-year term except that initially, two members shall be appointed for a term of one year; three members shall be appointed for a term of two years, and two member shall be appointed for a term of three years. No person may serve more than two consecutive three-year terms. Persons disqualified by this provision may be reappointed after one year elapses after the expiration of the second term of service.

(C) Two alternate members shall be appointed by the City Commission for terms of two years. In the absence or disability of a regular member, an alternate member may be called to sit and act in his place by the Chairman of the Committee. Whenever feasible, one of the two alternates shall be a registered architect.

(D) When a vacancy occurs, it shall be filled within sixty (60) days.

**§ 159.07 OFFICERS/PROCEDURE.**

The members of the Committee shall annually elect a Chair and Vice-Chair from among the members and may create and fill other offices as the Committee deems necessary.

The Committee shall adopt and amend as it deems necessary, rules of procedure for the meetings. All adopted rules and procedures shall be available for inspection by the public as required by Florida Statute 119.07.

**§ 159.08 SUBCOMMITTEES.**

(A) The Committee may create whatever subcommittees it deems necessary to carry out the purposes of the Committee.

(B) The Chair of the Committee shall annually appoint the membership of each subcommittee from the members of the Committee.

**§ 159.09 STAFFING.**

The City Manager shall appoint a City employee to serve as secretary and recorder of all Committee records. The City Manager shall also appoint such other City employees as the Committee may need to carry out its duties and responsibilities.

**§ 159.10 COMPENSATION.**

Members shall not be compensated.

**§ 159.11 FUNDING.**

The City Commission may appropriate funds to permit the Historic Preservation Committee to perform its prescribed functions, if grant funding is insufficient.

*§ 159.12 REQUIRED MEETINGS.*

The Committee shall meet at least four times each year and minutes of each meeting shall be kept. Meetings will be conducted according to rules of procedure adopted by the Committee.

Each member should make a reasonable effort to attend the State Historic Preservation Office orientation program and any subsequent training programs for Certified Local Governments. Also, each member should make every effort to be represented at any informational or educational meetings, conferences or workshops pertaining to duties and functions of the Committee scheduled by the State Historic Preservation Officer or the Florida Conference of Preservation Boards and Commissioners. Each member is also encouraged to participate in all survey and planning activities of the City and attend all Planning and Zoning Board meetings.

*§ 159.13 GENERAL FUNCTIONS, POWERS AND DUTIES OF THE HISTORIC PRESERVATION COMMITTEE.*

(A) *Generally.* It shall be the general responsibility of the Historic Preservation Committee to take appropriate action to ensure that the historic preservation provisions of this division are implemented.

(B) *Specifically.* It shall be the specific responsibility of the Historic Preservation Committee to:

- (1) Create and recommend a historic district and landmarks for the City to the City Commission which shall consist of a map, a boundary legal description and a list of all properties that have significant historic value.
- (2) Update the official inventory of cultural resources and submit to the City Commission recommendations and documentation concerning the updating.
- (3) Develop and recommend to the City, programs to stimulate public interest in urban neighborhood conservation, to participate in the adoption of existing codes, ordinances, procedures, and programs to reflect urban neighborhood conservation policies and goals.
- (4) Explore funding and grant sources and advise property owners concerning which might be available for identification, protection, enhancement, perpetuation, and use of historic, architectural, archaeological, and cultural resources.
- (5) Cooperate with agencies of city, county, regional, state and federal governments in planning proposed and future projects to reflect historic

preservation concerns and policies, and assist in the development of proposed and future land use plans.

(6) Advise property owners and local governmental agencies concerning the proper protection, maintenance, enhancement and preservation of cultural resources.

(7) Advise the City Commission concerning the effects of local governmental actions on cultural resources.

(8) Review and recommend to the City, that the designation of sites, buildings, structures, objects, and districts, both public and private, as historically or architecturally significant.

(9) Approve or deny petitions for certificates of appropriateness required under the historic preservation regulations in this chapter.

(10) Notify the Building Official or his designee, who shall take appropriate action when it appears that there has not been compliance with the historic preservation regulations of this division.

(11) Assist in developing a historic preservation element to be incorporated into the City's comprehensive plan and, if necessary, make recommendations for amendments to historic preservation goals, objectives and policies in the plan.

(12) If certified the State of Florida, the Committee shall review proposed National Register nominations within the city and shall be governed by "Florida Guidelines for Certified Local Governments". When a discipline is not represented on the Committee, the Committee shall seek expertise in this area when considering National Register nomination proposals and other actions that will impact properties which are normally evaluated by a professional in such discipline before rendering its decision.

#### *§ 159.14 LOCAL REGISTER OF HISTORIC PLACES.*

(A) *Created.* The Historic Preservation Committee shall establish, on a voluntary basis, a local register of historic places, as a means of identifying and classifying various sites, buildings, structures, objects, and districts as historic and/or architecturally significant. The local register will be kept by the Historic Preservation Committee and the City Clerk and available for inspection by the public in accordance with Section 199.07 of the Florida Statutes.

The local register shall include a map and inventory of properties which are designated on a voluntary basis as contributing structures of historic

value. In addition to the map, the register shall identify each property by street address and tax identification number. The local register shall be kept current and regularly provided to the State Historic Preservation Officer for incorporation into the Florida Site File.

(B) *Initiation of placement on the local register.* Placement of sites, buildings, structures, objects or districts on the local register may be initiated by the Historic Preservation Committee with the consent of the owner. In addition, placement may be initiated by the owner of the site, building, structure, object, or area; or, in the case of a district, by the owner of a site, building, structure, object, or area within the proposed district.

(C) *Placement on the local register.* The following procedure shall be completed by the applicant and returned to the City.

(1) A nomination form, available from the City shall be completed by the applicant and returned to the City.

(2) Upon receipt of a completed nomination form, including necessary documentation, the appointed City Staff Person shall place the nomination on the agenda of the next regularly scheduled meeting of the Historic Preservation Committee. If the next regularly scheduled meeting of the Committee is too close at hand to allow for the required notice to be given, the nomination shall be placed on the agenda of the succeeding regularly scheduled meeting.

(3) Adequate notice of the Historic Preservation Committee's consideration of the nomination shall be provided to the owner of the affected property at least ten days prior to the hearing by certified mail and to the public at large by notice published in a newspaper at least ten days in advance of the meeting at which the nomination will be considered by the Committee.

(4) Once the public hearing date is established, no permits shall be issued for any new construction, alteration, relocation, or demolition of the real property included in the nomination. This delay in the issuance of permits will remain in effect until one of the following takes place:

(a) The Historic Preservation Committee denies the nomination and no appeal is filed.

(b) The City Commission formally approves or denies the nomination.

(5) After a public hearing, if the Committee finds that the nomination fulfills the proper designation criteria and all procedures have been followed correctly, it will vote on the designation at the public meeting. If a

majority of the entire Committee present and voting agrees, it will transmit the nomination and its findings and recommendations for final approval of the designation to the City Commission. If the Committee finds that the nominated site or district does not fulfill the criteria, no further action will be required unless the actual property owner of record as of the date of nomination or a subsequent bona fide purchase of same appeals the Committee's action to the City Commission.

(6) The City Commission may, upon recommendation by the Historic Preservation Committee, designate historic sites and districts. Such designations will appear upon the local register as provided by city ordinance.

(7) Within a reasonable time after the Committee's public hearing, the City Commission will vote on the Committee's recommendation for nomination at a public meeting and upon notice as required by state statute. A designation of historic status will be deemed to be approved by a majority vote of the City Commission.

(8) Appeals of Committee denial of a nomination must be presented to the City Commission in writing and on forms developed by the Committee, within ten days of the Committee's denial. The City Commission will then hold a public hearing on the appeal within thirty days of the filing of an appeal, and vote to approve or deny the appeal after the public hearing. Only the actual property owner(s) of record or a subsequent bona fide purchase of same as of the date of nomination will have the right to appeal a denial by the Committee.

(9) If the City Commission approves the nomination of a property for designation as a historic site or district of properties for designation as a historic district, said property or district of properties will be listed on the Pompano Beach Local Register of Historic Places.

(D) *Criteria for listing on the local register.*

(1) Any site, building, structure, object or district which is listed on the National Register of Historic Places shall be automatically nominated by the Historic Preservation Committee for the local register pursuant to subsection (c) above.

(2) A site, building, structure, object, or district must meet the following criteria before it may be listed on the local register.

(a) It possesses integrity of location, design setting, materials, workmanship, and ambiance; and

(b) It is associated with events that have made a significant contribution to the broad patterns of our history; or is associated with

the lives of persons significant to our past; or embodies the distinctive characteristics of a type, period, or method of construction, or represents the work of a master, or possesses high artistic values, or represents a significant and distinguishable entity whose components may lack individual distinction; or have yielded or may be likely to yield information important to history or prehistory.

(3) A property located in a district shall be designated as contributing to that district if the property is one which, by its location, design, setting, materials, workmanship, and ambiance adds to the district's sense of time and place and historical development.

(4) A property should be considered noncontributing if the property's integrity of location, design, setting materials, workmanship, and ambiance have been so altered that the overall integrity of the property has been irretrievably lost; or the property was built within the past 50 years, unless a strong justification concerning its historical or architectural merit is given or the historical attributes of the district are considered to be less than 50 years old.

(E) *Effect of listing on the local register.*

(1) The City Manager is authorized to issue and place official markers identifying designated historic properties and districts.

(2) Structures and buildings listed individually on the local register or judged as contributing to the character of a district listed on the local register shall be deemed historic and entitled to modified enforcement of the South Florida Building Code as provided by Section 104.9.

(3) No demolition, alteration, relocation or construction activities may take place on designated historic properties or within the boundaries of designated historic districts except as provided below.

**§ 159.15 CERTIFICATES OF APPROPRIATENESS.**

(A) *When required.*

(1) A certificate of appropriateness shall be required for any of the following activities on properties that are contributing structures within the historic register:

(a) Any material change or alteration in the exterior appearance of existing buildings, objects or structures.

(b) Demolition of any building, object or structure.

(c) The movement or relocation of any building object or structure.

(d) Any new construction of principal or accessory buildings or structures.

(e) Disturbance of an archaeological site.

(f) Division of a tract or parcel or land into two or more lots.

(2) Upon designation of a historic district or individual historic property, the designating ordinance shall prescribe those architectural features considered significant to the district or property and the type of regulated work items other than those requiring a City permit, that should be reviewed for appropriateness.

(3) For each of the regulated work items listed in the designating ordinance, the following applies:

(a) *Ordinary maintenance.* If the work constitutes "ordinary maintenance" as defined in this part, the work may be done without a certificate of appropriateness.

(b) *Committee approval.* If the work is not "ordinary maintenance" and will not result in preserving the "original appearance", a certificate of appropriateness must be obtained from the Historic Preservation Committee before the work may be done.

(4) A certificate of appropriateness shall be a prerequisite to the issuance of any other permits required by law. The issuance of a certificate of appropriateness shall not relieve the applicant from obtaining other permits or approvals required by the City. A building permit or other municipal permit shall be invalid if it is obtained without a certificate of appropriateness required for the proposed work.

(B) *Criteria for issuing.*

(1) The decision on all certificates of appropriateness, except those for demolition, shall be guided by the Secretary of the Interior's General Standards for Preservation Projects and Specific Standards for Rehabilitation stated as follows:

(a) Every reasonable effort shall be made to provide a compatible use for a property which requires minimal alteration of the building,

structure, or site and its environment, or to use a property for its originally intended purpose.

(b) The distinguishing original qualities or character of a building, structure, or site and its environment should not be destroyed. The removal or alteration of any historic material or distinctive architectural features should be avoided when possible.

(c) All buildings, structures, and sites shall be recognized as products of their own time. Alterations that have no historical basis and which seek to create an earlier appearance shall be discouraged.

(d) Changes that took place in the course of time are evidence of the history and development of a building, structure, or site and its environment. These changes may have acquired significance in their own right, and this significance shall be recognized and respected.

(e) Distinctive stylistic features or examples of skilled craftsmanship which characterize a building, structure, or site shall be treated with sensitivity.

(f) Deteriorated architectural features should be repaired rather than replaced, wherever possible. In the event replacement is necessary, the new material shall wherever possible match the material being replaced in composition, design, color, texture, and other visual qualities. Repair or replacement of missing architectural features shall wherever possible be based on accurate duplication of features, substantiated by historic, physical, or pictorial evidence rather than on conjectural designs or the availability of different architectural elements from other buildings or structures.

(g) The surface cleaning of structure shall be undertaken with the gentlest means possible. Sandblasting and other cleaning methods that will damage the historic building materials should be avoided.

(h) Every reasonable effort should be made to protect and preserve archaeological resources affected by, or adjacent to any acquisition, protection, stabilization, preservation, demolition, rehabilitation, restoration, or reconstruction project.

(i) Contemporary design for alterations and additions to existing properties shall not be discouraged when such alterations and additions do not destroy significant historical, architectural or cultural material, and such design is compatible with the size, scale, color, material, and character of the property, neighborhood or environment.

(j) Wherever possible, new additions or alteration to structures shall be done in such a manner that if such additions or alterations were to be removed in the future, the essential form and integrity of the structure would be impaired.

(2) In recommending approval or denial of an application for a certificate of appropriateness for new construction, the Committee shall require the following features of the proposed building be visually compatible with the existing contributing structures in a designated historic district:

- (a) Height
- (b) Scale
- (c) Massing
- (d) Setbacks
- (e) Fenestration
- (f) Roof shape
- (g) Use of materials
- (h) Directional expression
- (i) Style
- (j) Site plan.

(3) In addition to the guidelines provided in paragraph (1) above, issuance of certificates of appropriateness for relocations shall be guided by the following factors:

- (a) The historic character and aesthetic interest the building, structure, or object contributes to its present setting;
- (b) Whether there are definite plans for the area to be vacated and the effect of those plans on the character of the surrounding area;
- (c) Whether the building, structure, or object can be moved without significant damage to its physical integrity; and
- (d) Whether the proposed relocation area is compatible with the historical and architectural character of the building, structure or object.

(4) Issuance of certificates of appropriateness for demolitions shall be guided by the following guidelines:

(a) The historic or architectural significance of the building, structure or object;

(b) The importance of the building, structure, or object to the ambience of a district;

(c) The difficulty or the impossibility of reproducing such a building, structure or object because of its design, texture, material, detail, or unique location;

(d) Whether the building, structure, or object is one of the last remaining examples of its kind in the neighborhood, the county or the region;

(e) Whether there are definite plans for reuse of the property if the proposed demolition is carried out, and the effect of those plans on the character of the surrounding area;

(f) Whether reasonable measures can be taken to save the building, structure, or object from collapse; and

(g) Whether the building, structure, or object is capable of earning reasonable economic return on its value.

(5) Issuance of a certificate of appropriateness for any division of a tract or parcel of land into two or more lots shall be guided by these criteria:

(a) To what extent the proposed division will disrupt the historic pattern of development;

(b) The intended use of the proposed division;

(c) The compatibility of the use of the proposed division with the surrounding historic district; and

(d) To what extent the owner of the property will experience an economic hardship if the request is denied.

(6) At no time shall an owner's rights of ownership with any other legal entitlement to repair, paint, alter, sell or raze their property be denied.

(7) No decision of the Committee shall result in undue economic hardship for the property owner. The Committee shall have authority to

determine the existence of such hardship in accordance with the procedure established in §159.16.

(C) *Procedure.*

(1) A person wishing to undertake any of the action specified in (A) above shall file an application for a certificate of appropriateness and supporting documents, with the Department of Development Services.

(2) The prospective applicant shall confer with the Department of Development Services concerning the nature of the proposed action and requirements related to it. The Department of Development Services shall advise the applicant of the nature and detail of the plans, designs, photographs, reports or other exhibits required to be submitted with the application. Such advice shall not preclude the Historic Preservation Committee from requiring additional material prior to making its determination in the case. Following the conference with the Department of Development Services, a pre-application conference shall be held with the Historic Preservation Committee if requested by the applicant.

(3) Upon receipt of a completed application and all required submittals and fees, the Department of Development Services shall place the application on the next regularly scheduled meeting of the Historic Preservation Committee allowing for notice as required herein. The Committee shall act upon an application within 60 days of receipt of the completed application. Applications for certificates of appropriateness may be heard at specially called meetings of the Historic Preservation Committee provided all notice requirements are met. Upon mutual agreement between the applicant and the Department of Development Services, the application may be set for hearing at a meeting later than the next regularly scheduled meeting.

(4) No less than ten days, but not more than thirty (30) days, prior to the meeting at which the application is to be heard, the Department of Development Services shall give the following notice:

(a) Written notice of the time and place of the meeting shall be sent to the applicant and all persons or organizations filing written requests with the Department of Development Services.

(b) One advertised notice in a newspaper of general circulation, or a notice posted upon the property for which the certificate of appropriateness has been applied. Such posted notice shall be at least 11 inches by 17 inches in size, and shall be posted within ten feet of the right-of-way and be visible from the right-of-way. One notice shall be posted for each 200 feet of road frontage along all roadways bordering the property.

(5) The hearing shall be held at the time and place indicated in the notice. The decision of the Historic Preservation Committee shall be made at the hearing.

(6) The Historic Preservation Committee shall use the criteria set forth in (b) above to review the completed application and accompanying submittals. After completing the review of the application and fulfilling the public notice and hearing requirements set forth above, the Committee shall take one of the following actions:

(a) Grant the certificate of appropriateness with an immediate effective date;

(b) Grant the certificate of appropriateness with special modifications and conditions;

(c) Delay granting the certificate of appropriateness for a demolition for a period of not less than thirty (30) days nor more than sixty (60) days; unless a shorter period is deemed appropriate by the Building Official;

(d) Deny the certificate of appropriateness.

(7) The Historic Preservation Committee shall make written findings and conclusions that specifically relate the criteria for granting certificates of appropriateness. All parties shall be given the opportunity to present evidence through documents, exhibits, testimony, or other means. All parties shall be given the opportunity to rebut evidence through cross-examination or other means.

(8) The secretary to the Committee shall record and keep records of all meetings. The records shall include the vote, absence, or abstention of each member upon each question, all official actions of the Historic Preservation Committee, and the findings and conclusions of the Committee. All minutes shall be filed in the Office of the City Clerk.

(9) Any person aggrieved by a decision reached by the Historic Preservation Committee may appeal the decision to the City Commission by filing a written notice of appeal with the city Manager within 10 days of the decision and shall state the reasons for the appeal. The decision of the Committee shall be stayed until such time as the appeal is decided. The City Commission shall hold a public hearing and approve, approve with modifications or disapprove the application within 60 days after receiving the appeal. The City Commission shall follow all applicable ordinances in arriving at its decision, may receive new evidence and shall not be bound by the strict rules of evidence. A decision to reverse a Commission decision shall be by a majority vote.

(10) No work for which a certificate of appropriateness is required may be undertaken unless a certificate of appropriateness authorizing the work is conspicuously posted on the property where the work is to be performed.

(11) Notwithstanding any prior provisions of this division to the contrary, only owners who have agreed in writing that their property(ies) be identified as having historic significance should conform to the requirements of this division.

(12) The Committee may grant a certificate of appropriateness as requested by a property owner, for demolition that may provide for a delayed effective date. The effective date of the certificate will be determined by the Committee based on the relative significance of the structure and the probable time required to arrange a possible alternative to demolition.

(13) During the demolition delay period, the Committee may take such steps as it deems necessary to preserve the structure concerned. Such steps may include, but are not limited to, consultation with community groups, public agencies, and interested citizens, recommendations for acquisition of property by public or private bodies, or agencies, and exploration of the possibility of moving one or more structures or other features.

(14) The Committee may, with the consent of the property owner, request that the owner, at the owner's expense, salvage and preserve specified classes of building materials, architectural details and ornaments, fixtures, and the like for reuse in the restoration of the other historic properties. The Committee may, with the consent of the property owner, request that the Pompano Beach Historical Society, or the owner, at the owner's expense, record the architectural details for archival purposes prior to demolition. The recording may include, but shall not be limited to photographs, documents, and scaled architectural drawings. At the Committee's option, and with the property owner's consent, the Committee or the Pompano Beach Historical Society may salvage and preserve building materials, architectural details, and ornaments, textures, and the like at their expense, respectively.

*§ 159.16 UNDUE ECONOMIC HARDSHIP.*

In any instance where there is a claim of undue economic hardship, the property owner may submit, within a reasonable period of time, prior to a meeting with the Committee, the following documentation:

(A) For all property:

(1) The amount paid for the property, the date of purchase, and the party from whom purchased;

(2) The assessed value of the land and improvements thereon, according to the two most recent assessments;

(3) Real estate taxes for the previous two years;

(4) Annual debt service or mortgage payments, if any, for the previous two years;

(5) All appraisals, if any, obtained within the previous two years by the owner or applicant in connection with the purchase, financing, or ownership of the property;

(6) Any listing of the property for sale or rent, price asked, and offers received, if any; and

(7) Any consideration by the owner as to profitable adaptive uses for the property including, but not limited to possible fair market rents for the property if it were rented or leased in its current condition.

(B) For income property (actual or potential):

(1) The annual gross income from the property for the previous two years, if any;

(2) The annual cash flow, if any, for the previous two years;  
and

(3) The status of leases, rentals, or sales for the previous two years.

(C) An applicant may submit and the Committee may require that an applicant furnish additional information relevant to the Committee's determination of any alleged undue economic hardship. The Committee may also require, in appropriate circumstances, that information be furnished under oath.

(D) In the event that any of the required information is not reasonably available to the property owner and cannot be obtained by the property owner, the property owner shall file statement of the information which cannot be obtained and the reasons why such information cannot be reasonably obtained. Where such unobtainable information concerns required financial information, the property owner will submit a statement describing estimates which will be as accurate as are feasible.

*§ 159.17 UNSAFE STRUCTURES.*

In the event the Building Official determines that any structure within a designated historic landmark or historic landmark district is unsafe pursuant to Section 202 of the South Florida Building Code, he shall immediately notify the Historic Preservation Board with copies of such findings. Where reasonably feasible within applicable laws and regulations the Building Official shall endeavor to have the structure repaired rather than demolished and shall take into consideration any comments and recommendations by the Committee. The Committee may take appropriate actions to effect and accomplish preservation of such structure including, but not limited to, negotiations with the owner and other interested parties, provided that such actions do not interfere with procedures in Section 202 of the South Florida Building Code.

*§ 159.18 EMERGENCY CONDITIONS.*

For the purpose of remedying emergency conditions determined to be imminently dangerous to life, health or property, nothing contained herein shall prevent the making of any temporary construction, reconstruction, demolition or other repairs to an improvement, landscape feature, or site within a designated historic landmark district pursuant to an order of a government agency or a court of competent jurisdiction, provided that only such work as is reasonably necessary to correct the hazardous condition may be carried out. The owner of an improvement damaged by fire or natural calamity shall be permitted to stabilize the improvement immediately and to rehabilitate it later under the normal review procedures of this chapter.

*§ 159.19 CIVIL REMEDIES.*

In addition to the penalties established pursuant to Section 10.99, Ordinance Code, any person who violates any provision of this chapter shall forfeit and pay to the City civil penalties equal to the fair market value of any property demolished, destroyed, or relocated in violation of this chapter or the cost to repair or rehabilitate any property which is altered in violation of this chapter. Fair market value shall be construed to mean the value of the property prior to its demolition, destruction, or relocation. In lieu of a monetary penalty, any person altering or relocating property in violation of the provisions of this chapter may be required to repair or restore any such property or to return it to its former location and condition.

*§ 159.20 INJUNCTIVE RELIEF.*

In addition to any other remedies provided in this chapter, the City may seek injunctive relief in the appropriate court to enforce the provisions of the chapter.

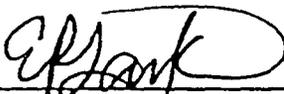
SECTION 2: All ordinances, resolutions, or parts thereof in conflict herewith are hereby repealed.

SECTION 3: If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

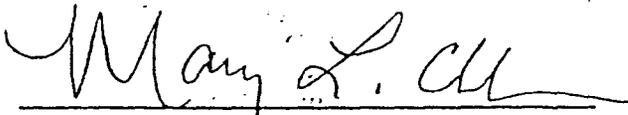
SECTION 4: This Ordinance shall become effective upon passage.

PASSED FIRST READING this 11th day of January, 2000.

PASSED SECOND READING this 25th day of January, 2000.

  
\_\_\_\_\_  
E. PAT LARKINS, MAYOR

ATTEST:

  
\_\_\_\_\_  
MARY L. CHAMBERS, CITY CLERK

GBL/jrm  
12/20/99  
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