

Meeting Date: 07/14/15

Agenda Item 7

REQUESTED COMMISSION ACTION:

Consent     Ordinance     Resolution     Consideration/Discussion     Presentation

SHORT TITLE    Approve ranking order for RLI E-32-15 Continuing Contract for Architectural and Structural Engineering Services for Various City Projects, and authorize staff to negotiate contracts with the six highest ranked firms: Walters Zackria Associates, Synalovski Romanik Saye, Bermello Ajamil & Partners, Cartaya & Associates Architects, Song & Associates, and Design Kollaborative Architects/Planners.  
(No cost at this time.)

**Summary of Purpose and Why:**

RLI E-32-15 was issued to select multiple firms to provide continuing professional architectural and structural engineering services to the City for projects for which the construction cost will not exceed \$2 million, and for any study activity for which fees will not exceed \$200,000. City Commission approval of the ranking order presented by the Selection/Evaluation Committee is requested, and authorization is requested for appropriate City staff to negotiate contracts with the six highest-ranked firms as detailed above.

- (1) Origin of request for this action:    Staff
- (2) Primary staff contact:    Robert McCaughan    954    786-4097
- (3) Expiration of contract, if applicable:    n/a
- (4) Fiscal impact and source of funding:    No cost at this time.

DEPARTMENTAL COORDINATION	DATE	DEPARTMENTAL RECOMMENDATION	DEPARTMENTAL HEAD SIGNATURE
Public Works	<u>6/26/15</u>	<u>APPROVE</u>	<u>Robert McCaughan</u>
General Services	<u>6/25/15</u>	<u>APPROVE</u>	<u>[Signature]</u>
Finance	<u>6/29/15</u>	<u>Approval</u>	<u>[Signature]</u>
Budget	<u>6-30-15</u>	<u>Approval</u>	<u>[Signature]</u>

City Manager [Signature]    [Signature]

ACTION TAKEN BY COMMISSION:

Ordinance	Resolution	Consideration	Workshop
1 <sup>st</sup> Reading	1 <sup>st</sup> Reading	Results:	Results:
_____	_____	_____	_____
2 <sup>nd</sup> Reading	_____	_____	_____
_____	_____	_____	_____

## MEMORANDUM

Purchasing #15-090  
June 25, 2015

To: Dennis W. Beach, City Manager

Through: Otis J. Thomas, General Services Director *OT.*

From: Jeffrey English, Purchasing Agent

Subject: Background for E-32-15, Continuing Contract for Professional  
Environmental Testing and Consulting Services

### Contract Need/Background

The Request for Letters of Interest (RLI) #E-32-15 was issued to select multiple firms to provide continuing professional architectural and structural engineering services to the City for projects for which the construction cost will not exceed \$2 million, and for any study activity for which fees will not exceed \$200,000. Alessandra Delfico, City Engineer, provided the project scope of services.

### Mailing List

The mailing list for this project was created by using companies suggested by the requesting department, companies that have responded to prior solicitations, companies that have requested their names be placed on the mailing list, and companies from appropriate listings in other sources.

Number of firms submitting proposals      14

### Advertising

The RLI was advertised in the Sun Sentinel, and notices were sent to bid notice agencies throughout the nation. The RLI package was also posted on the City's web page for download by interested firms.

### Selection/Evaluation Committee

Fourteen responses were received to the solicitation. The Selection/Evaluation Committee met on June 16 (in a public meeting) to review and evaluate the responses. All responses were reviewed, and the Committee ranked the firms. Copies of the minutes of the meeting, and the voting matrix and scoring sheets, are attached.

### Recommendation

The recommendation from the Selection/Evaluation Committee to the City Commission is to approve the ranking order, and authorize the City staff to negotiate contracts with the

six-highest-ranked firms: Walters Zackria Associates, Synalovski Romanik Saye, Bermello Ajamil & Partners, Cartaya & Associates Architects, Song & Associates, and Design Kollaborative Architects/Planners.

attachments

cc: file

**MINUTES  
SELECTION / EVALUATION COMMITTEE  
RLI #E-32-15  
CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
SERVICES FOR VARIOUS CITY PROJECTS**

**Public Works Administration Conference Room  
11:22 A.m. 06/16/15**

The committee consisted of:

Alessandra Delfico, City Engineer (Voting)  
Tammy Good, Civil Engineer II (Voting)  
Jae Eun Kim, Planner (Voting)  
Christopher Schlageter, Construction Project Manager (Voting)  
Clayton Young, Civil Engineer II (Voting)  
Also in attendance: Jeff English, Purchasing Agent

The meeting was held to evaluate the proposals received in response to the City's solicitation to establish contracts with multiple firms to provide consulting as needed. This meeting was posted as a "Public Meeting" both at City Hall and at the Purchasing Division office, and on the City's website. Fourteen firms submitted responses to the City's Request for Letters of Interest.

Tammy Good led the technical discussion. The Purchasing Agent reviewed evaluation procedures and distributed Conflict of Interest Statements for completion by all voting members. The Purchasing Agent distributed a spreadsheet indicating the points to be assigned for MBE participation.

Each Committee member had reviewed all of the responses in advance of the meeting.

The Committee discussed each of the proposals in alphabetical order, and scored the responses using voting forms containing the evaluation criteria published in the RLI, with the following results:

(1)	Walters Zackria Associates.....	426
(2)	Synalovski Romanik Saye.....	424
(3)	Bermello Ajamil & Partners.....	418
(4)	Cartaya & Associates Architects.....	414
(5)	Song & Associates.....	411
(6)	Design Kollaborative Architects/Planners.....	407
(7)	CPZ Architects.....	390
(8)	Gallo Herbert Architects.....	384
(9)	BEA Architects.....	365
(10)	Amman & Whitney.....	346
(11)	Currie Sowards Aguila Architects.....	341
(12)	Singer Architects.....	336
(13)	Dynamic Engineering Solutions.....	322
(14)	Bridge Associates.....	315

(As per the RLI terms and conditions, those firms that tied are arrayed based on the value of orders over the past five years, with those firms who have received less work arrayed higher than the other tied firm(s).)

A copy of the voting matrix is attached. The Committee decided oral presentations would not be required as the scoring results showed sufficient distinction between the responding firms. The Committee then discussed how many firms should be recommended for continuing contracts. The consensus of the Committee was that the top six scored firms would be recommended for contracts, with work authorizations assigned as appropriate to each firm's skill set. An agenda item will be prepared to present the Committee's recommendation to the City Commission for their approval to negotiate contracts with the with the six highest-ranked firms as detailed above.

The Committee meeting adjourned at 12:42 p.m.

CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS

	Total Potential Points	Amman & Whitney	BEA Architects	Bermello Ajamil & Partners	Bridge Design Associates	Cartaya & Associates Architects	CPZ Architects	Currie Sowards Aguila Architects
<b>Committee Member</b>	Potential Points							
<b>Alessandra Delfico</b>								
Prior Experience	0-45	38	40	37	38	40	40	38
Qualifications of Personnel	0-35	30	32	31	31	32	32	25
Proximity of the Nearest Office	0-10	10	10	10	10	10	10	10
Certified Minority Business Enterprise	0-10	0	7	3	0	8	2	0
	Total =	78	89	81	79	90	84	73

<b>Committee Member</b>	Potential Points							
<b>Tammy Good</b>								
Prior Experience	0-45	38	39	45	38	43	40	40
Qualifications of Personnel	0-35	30	30	35	30	34	30	27
Proximity of the Nearest Office	0-10	10	7	9	7	9	8	8
Certified Minority Business Enterprise	0-10	0	7	3	0	8	2	0
	Total =	78	83	92	75	94	80	75

<b>Committee Member</b>	Potential Points							
<b>Jae Eun Kim</b>								
Prior Experience	0-45	30	25	35	25	30	35	25
Qualifications of Personnel	0-35	20	20	30	15	20	20	15
Proximity of the Nearest Office	0-10	10	5	5	5	5	5	5
Certified Minority Business Enterprise	0-10	0	7	3	0	8	2	0
	Total =	60	57	73	45	63	62	45

CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS

	Total Potential Points	Design Kollaborative Architects	Dynamic Engineering Solutions	Gallo Herbert Architects	Singer Architects	Song & Associates	Synalovski Romanik	Walters Zackria Associates
<b>Committee Member</b>	Potential Points							
<b>Alessandra Delfico</b>								
Prior Experience	0-45	39	40	38	37	41	40	42
Qualifications of Personnel	0-35	30	31	30	28	32	32	33
Proximity of the Nearest Office	0-10	10	10	10	10	10	10	10
Certified Minority Business Enterprise	0-10	2	0	2	2	6	8	5
	Total =	81	81	80	77	89	90	90

<b>Committee Member</b>	Potential Points							
<b>Tammy Good</b>								
Prior Experience	0-45	44	38	41	36	44	43	44
Qualifications of Personnel	0-35	34	28	33	27	34	34	34
Proximity of the Nearest Office	0-10	10	10	9	9	7	9	9
Certified Minority Business Enterprise	0-10	2	0	2	2	6	8	5
	Total =	90	76	85	74	91	94	92

<b>Committee Member</b>	Potential Points							
<b>Jae Eun Kim</b>								
Prior Experience	0-45	25	25	30	30	35	35	35
Qualifications of Personnel	0-35	20	15	20	15	25	20	25
Proximity of the Nearest Office	0-10	10	10	5	5	5	5	5
Certified Minority Business Enterprise	0-10	2	0	2	2	6	8	5
	Total =	57	50	57	52	71	68	70

CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS

	Total Potential Points	Amman & Whitney	BEA Architects	Bermello Ajamil & Partners	Bridge Design Associates	Cartaya & Associates Architects	CPZ Architects	Currie Sowards Aguila Architects
<b>Committee Member</b>	Potential Points							
<b>Chris Schlageter</b>								
Prior Experience	0-45	20	22	40	22	39	34	35
Qualifications of Personnel	0-35	20	20	30	20	29	30	20
Proximity of the Nearest Office	0-10	10	5	8	7	10	10	10
Certified Minority Business Enterprise	0-10	0	7	3	0	8	2	0
	<b>Total =</b>	50	54	81	49	86	76	65

<b>Committee Member</b>	Potential Points							
<b>Clayton Young</b>								
Prior Experience	0-45	40	35	44	30	35	44	42
Qualifications of Personnel	0-35	30	32	34	32	30	32	33
Proximity of the Nearest Office	0-10	10	8	10	5	8	10	8
Certified Minority Business Enterprise	0-10	0	7	3	0	8	2	0
	<b>Total =</b>	80	82	91	67	81	88	83

<b>Committee Members (Average)</b>								
Prior Experience	0-45	33	32	40	31	37	39	36
Qualifications of Personnel	0-35	26	27	32	26	29	29	24
Proximity of the Nearest Office	0-10	10	7	8	7	8	9	8
Certified Minority Business Enterprise	0-10	0	7	3	0	8	2	0
	<b>Average Score =</b>	69	73	84	63	83	78	68

<b>Committee Members (Total)</b>								
Prior Experience	0-225	166	161	201	153	187	193	180
Qualifications of Personnel	0-175	130	134	160	128	145	144	120
Proximity of the Nearest Office	0-50	50	35	42	34	42	43	41
Certified Minority Business Enterprise	0-50	0	35	15	0	40	10	0
	<b>Grand Total=</b>	346	365	418	315	414	390	341

CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS

	Total Potential Points	Design Kollaborative Architects	Dynamic Engineering Solutions	Gallo Herbert Architects	Singer Architects	Song & Associates	Synalovski Romanik	Walters Zackria Associates
<b>Committee Member</b>	Potential Points							
<b>Chris Schlageter</b>								
Prior Experience	0-45	43	30	38	15	31	37	40
Qualifications of Personnel	0-35	34	30	32	20	26	33	30
Proximity of the Nearest Office	0-10	10	10	10	10	8	10	10
Certified Minority Business Enterprise	0-10	2	0	2	2	6	8	5
	Total =	89	70	82	47	71	88	85

	Potential Points							
<b>Committee Member</b>	Potential Points							
<b>Clayton Young</b>								
Prior Experience	0-45	44	20	40	42	44	38	42
Qualifications of Personnel	0-35	34	15	30	32	33	28	32
Proximity of the Nearest Office	0-10	10	10	8	10	6	10	10
Certified Minority Business Enterprise	0-10	2	0	2	2	6	8	5
	Total =	90	45	80	86	89	84	89

<b>Committee Members (Average)</b>								
Prior Experience	0-45	39	31	37	32	39	39	41
Qualifications of Personnel	0-35	30	24	29	24	30	29	31
Proximity of the Nearest Office	0-10	10	10	8	9	7	9	9
Certified Minority Business Enterprise	0-10	2	0	2	2	6	8	5
	<b>Average Score =</b>	81	64	77	67	82	85	85

<b>Committee Members (Total)</b>								
Prior Experience	0-225	195	153	187	160	195	193	203
Qualifications of Personnel	0-175	152	119	145	122	150	147	154
Proximity of the Nearest Office	0-50	50	50	42	44	36	44	44
Certified Minority Business Enterprise	0-50	10	0	10	10	30	40	25
	<b>Grand Total=</b>	407	322	384	336	411	424	426

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Amman & Whitney

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>38</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>30</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>0</u>
<b>TOTAL</b>		<b><u>78</u></b>

List the reasons for this evaluation (justify the rating/scoring):

Why have an architectural sub Glavovic Studio? Okay projects

Alessandra Delfico  
 Signature of Evaluator

6-16-15  
 Date

Alessandra Delfico  
 Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: BEA Architects, Inc.

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>40</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>32</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>7</u>
<b>TOTAL</b>		<b><u>89</u></b>

List the reasons for this evaluation (justify the rating/scoring):

BIM, good project experience

Alessandra Delfico  
 Signature of Evaluator

6-16-15  
 Date

Alessandra Delfico  
 Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Bermello Ajamil & Partners, Inc.

	<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1	Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>37</u>
2	Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>31</u>
3	Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4	Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>3</u>
<b>TOTAL</b>			<b><u>81</u></b>

List the reasons for this evaluation (justify the rating/scoring):

Mixed past experience

Parks master plan good, Palm Aire Park okay

Alessandra Delfico  
Signature of Evaluator

10-6-15  
Date

Alessandra Delfico  
Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Bridge Design Associates, Inc.

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>38</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>31</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>0</u>
<b>TOTAL</b>		<b><u>79</u></b>

List the reasons for this evaluation (justify the rating/scoring):

Good for Bridge design.

Alessandra Delfico  
 Signature of Evaluator

6-16-15  
 Date

Alessandra Delfico  
 Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Cartaya & Associates Architects

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>40</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>32</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>8</u>
<b>TOTAL</b>		<b><u>90</u></b>

List the reasons for this evaluation (justify the rating/scoring):

Great experience

*Alessandra Delfico*      6-16-15  
 Signature of Evaluator                      Date

Alessandra Delfico  
 Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: CPZ Architects, Inc.

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>40</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>32</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>2</u>
<b>TOTAL</b>		<b><u>84</u></b>

List the reasons for this evaluation (justify the rating/scoring):

Okay projects, the architecture is okay looking.

Alessandra Delfico      10-16-15  
 Signature of Evaluator      Date

Alessandra Delfico  
 Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Currie Sowards Aguila Architects

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>38</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>25</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>0</u>
<b>TOTAL</b>		<b><u>73</u></b>

List the reasons for this evaluation (justify the rating/scoring):

Mixed past experience, no resumes, wrong person listed as City Engineer

Alessandra Delfico      6-16-15      Alessandra Delfico  
 Signature of Evaluator      Date      Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Design Kollaborative Architects/Planners

	<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1	Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>39</u>
2	Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>30</u>
3	Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4	Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>2</u>
<b>TOTAL</b>			<b><u>81</u></b>

List the reasons for this evaluation (justify the rating/scoring):

Responsive firm to work with.

  
 Signature of Evaluator

6-16-15  
 Date

Alessandra Delfico  
 Printed Name

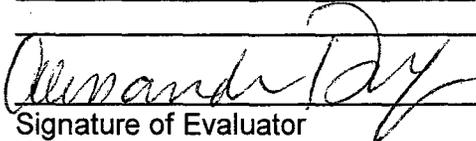
EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Dynamic Engineering Solutions, Inc.

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>40</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>31</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>0</u>
<b>TOTAL</b>		<b><u>81</u></b>

List the reasons for this evaluation (justify the rating/scoring):

Good contractor for seawall design.

  
 Signature of Evaluator

6-16-15  
 Date

Alessandra Delfico  
 Printed Name

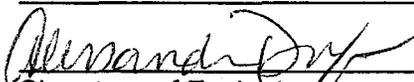
EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Gallo Herbert Architects

	<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1	Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>38</u>
2	Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>30</u>
3	Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4	Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>2</u>
<b>TOTAL</b>			<b><u>80</u></b>

List the reasons for this evaluation (justify the rating/scoring):

Decent experience

  
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6-16-15  
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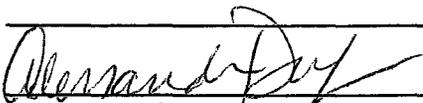
EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Singer Architects, Inc.

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>37</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>28</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>2</u>
<b>TOTAL</b>		<b><u>77</u></b>

List the reasons for this evaluation (justify the rating/scoring):

Mixed past experience, high project manager turnover for City Hall project

  
 Signature of Evaluator

6-16-15  
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Alessandra Delfico  
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EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

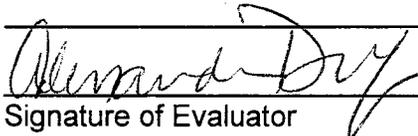
VENDOR NAME: Song & Associates

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>41</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>32</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>6</u>
<b>TOTAL</b>		<b><u>89</u></b>

List the reasons for this evaluation (justify the rating/scoring):

Good portfolio

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6-16-15
Alessandra Delfico

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EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Synalovski Romanik Saye, LLC

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>40</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>32</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>8</u>
<b>TOTAL</b>		<b><u>90</u></b>

List the reasons for this evaluation (justify the rating/scoring):

BIM, good project experience

Alessandra Delfico  
 Signature of Evaluator

6-16-18  
 Date

Alessandra Delfico  
 Printed Name

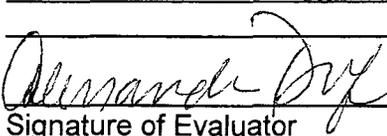
EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Walters Zackria Associates

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>42</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>33</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>5</u>
<b>TOTAL</b>		<b><u>90</u></b>

List the reasons for this evaluation (justify the rating/scoring):

Great firm to work with, good past experiences

  
 Signature of Evaluator

6-16-15  
 Date

Alessandra Delfico  
 Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: AMMANN & WHITNEY

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>38</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>30</u>
3 Proximity of the nearest office to the project location: a. Location - <u>POMPANO</u> b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>0</u>
<b>TOTAL</b>		<u>78</u> <del>88</del>

List the reasons for this evaluation (justify the rating/scoring):

- acquired Delose D.C.
- civil, structural, MEP, fire, EM services!
- Glavic - Architecture (ART) multi-family proj's
- PVT Projects. (few)

Tammy Good  
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6-15-15  
 Date

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EVALUATION CRITERIA

RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: ba

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>45</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>35</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>9</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>3</u>
<b>TOTAL</b>		<u>92</u>

List the reasons for this evaluation (justify the rating/scoring):

Several govt projects. Beach, PSC, PARKS, Civic Ctr.  
- Great list of Subs

Tammy Good      6-15-15      TAMMY GOOD  
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EVALUATION CRITERIA

RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Bridge Design Associates, Inc.

	<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1	Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>38</u>
2	Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<del>28</del> <u>30</u>
3	Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>07</u>
4	Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>0</u>
<b>TOTAL</b>			<u>75</u>

List the reasons for this evaluation (justify the rating/scoring):

- Structural Services - primarily (bridges)
- Architectural Services - outsourced Architecture Green
- extensive Bridge Design = excellent

Tammy Goul  
Signature of Evaluator

6-15-15  
Date

TAMMY GOUL  
Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Cartaya & Associates, P.A.

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>43</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>34</u>
3 Proximity of the nearest office to the project location: a. Location <u>FT. LAUDERDALE</u> b. Number of staff at the nearest office	0-10 points	<u>9</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>8</u>
<b>TOTAL</b>		<u>94</u>

List the reasons for this evaluation (justify the rating/scoring):

- Solid Tech. Approach
- Several govt. projects
- exp. local, smaller firm

Tammy Good  
 Signature of Evaluator

6-15-15  
 Date

Tammy Good  
 Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: CPZ Architects, Inc.

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<del>30</del> <u>40</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>30</u>
3 Proximity of the nearest office to the project location: a. Location <u>Plantation</u> b. Number of staff at the nearest office	0-10 points	<u>8</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>2</u>
<b>TOTAL</b>		<u>80</u>

List the reasons for this evaluation (justify the rating/scoring):

- extensive govt work

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- Diverse proj. exp: , L.S. , Pub. Safety , T.I. work, Fista.

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- Prime Arch. for L.S.#21

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- Larkin Contr. - Prime Arch ? Scharf & Assoc.

<u>Tammy Good</u>	<u>6-15-15</u>	<u>Tammy Good</u>
Signature of Evaluator	Date	Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Currie Sowards Aquila

	<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1	Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>40</u>
2	Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>27</u>
3	Proximity of the nearest office to the project location: a. Location <u>DELRAY</u> b. Number of staff at the nearest office	0-10 points	<u>8</u>
4	Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>0</u>
<b>TOTAL</b>			<u>75</u>

List the reasons for this evaluation (justify the rating/scoring):

- No subs listed other than Structural
- Beach Pkg garage, 27<sup>th</sup> Ter bridge, F.S. etc... (Pompano projects)
- extensive govt. exp. design issues w/ Beach Pkg garage
- Unique arch. design themes.\*

Tammy Good  
 Signature of Evaluator

6-15-15  
 Date

TAMMY GOOD  
 Printed Name



EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: DES DYNAMIC ENGINEERING SOLUTIONS

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>38</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>28</u>
3 Proximity of the nearest office to the project location: a. Location <u>POMPANO BEACH</u> b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>0</u>
<b>TOTAL</b>		<u>76</u>

List the reasons for this evaluation (justify the rating/scoring):

NOT AN ARCHITECTURAL FIRM

LIMITED STRUCTURAL EXP. MORE OF A SPECIALTY ENG. (MARINE, PILING-SECT)

KOI - DOCK DESIGN

Tammy Good      6-15-15      Tammy Good  
 Signature of Evaluator      Date      Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Gallo Herbert Architects

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>41</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>33</u>
3 Proximity of the nearest office to the project location: a. Location <u>Deerfield Beach</u> b. Number of staff at the nearest office	0-10 points	<u>9</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>2</u>
<b>TOTAL</b>		<u>85</u>

List the reasons for this evaluation (justify the rating/scoring):

Vasquez Structures Eng. ?  
-specialty → MASTER Planning / Urban Design \*  
-Diverse proj. exp.

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 Signature of Evaluator      Date

Tammy Good  
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EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Singer Architects

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>36</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>27</u>
3 Proximity of the nearest office to the project location: a. Location <u>FT. LAUDERDALE</u> b. Number of staff at the nearest office	0-10 points	<u>9</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>2</u>
<b>TOTAL</b>		<u>74</u>

List the reasons for this evaluation (justify the rating/scoring):

- City Hall Designer - Chris S.?
- High turnover of staff
- extensive Pvb. exp.

Tammy Good  
 Signature of Evaluator

6-15-15  
 Date

Tammy Good  
 Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Song & Associates, Inc

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<del>43</del> 44 <sup>(2)</sup>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	34
3 Proximity of the nearest office to the project location: a. Location WPB b. Number of staff at the nearest office	0-10 points	7
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	6
<b>TOTAL</b>		<del>77</del> 91

List the reasons for this evaluation (justify the rating/scoring):

- very debated tech approach
- Andrew Morgan - Structures
- recognize importance of permitting approval process beyond bldg. dept
- ext. govt. exp. (local)
- integrative design approach

Jammye Ford  
 Signature of Evaluator

6-15-15  
 Date

Tammy Good  
 Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: SRS

	<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1	Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>43</u>
2	Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>34</u>
3	Proximity of the nearest office to the project location: a. Location Ft. LAUDERDALE b. Number of staff at the nearest office	0-10 points	<u>9</u>
4	Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>8</u>
<b>TOTAL</b>			<u>94</u>

List the reasons for this evaluation (justify the rating/scoring):

- 1st hand exp. (C.J. Community Center)
- Very responsive firm
- solid sub list
- ext. exp. (govt.)

Tammy Good  
Signature of Evaluator

6-15-15  
Date

Tammy Good  
Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: WZA

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>44</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>34</u>
3 Proximity of the nearest office to the project location: a. Location <u>FT. LAUDERDALE</u> b. Number of staff at the nearest office	0-10 points	<u>9</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>5</u>
<b>TOTAL</b>		<u>92</u>

List the reasons for this evaluation (justify the rating/scoring):

- Very responsive firm
- quality design
- ext. govt. work

Jammy Good  
Signature of Evaluator

6-15-15  
Date

Jammy Good  
Printed Name

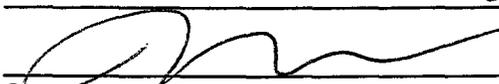
**EVALUATION CRITERIA**  
**RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS**

VENDOR NAME: Amman & Whitney

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects <i>various energy projects</i> c. References from past projects performed by the firm <i>Arch projects are done by G. Lavoviz</i> d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome) <i>N/Know</i>	0-45 points	<u>20</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>20</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>0</u>
<b>TOTAL</b>		<u>60</u>

List the reasons for this evaluation (justify the rating/scoring):

- PEs (Civil, structural, Mechanical, Electrical) are main firm members  
AIA, PLA, PSM - are subconsultant  
Recent work experiences (Dallas - LA, & Arch)  
- worded - incorrect wording → not strong involvement of project

  
 Signature of Evaluator 6/16/15  
 Date

Joe Eun Kim  
 Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: BEA

	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects <i>City hall / but average streetscape design</i> c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome) <i>0 in 5 years</i>	0-45 points	<u>25</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>20</u>  45 12
3 Proximity of the nearest office to the project location: a. Location <i>Miami</i> b. Number of staff at the nearest office	0-10 points	<u>5</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>7</u>
<b>TOTAL</b>		<u>57</u>

List the reasons for this evaluation (justify the rating/scoring):

- Archs, LEED AP, & 1 PE - all other ~~sub~~ consultant*
- not labled ~~Booklet~~*
- various general experences*
- insufficient information of city projects involved*

Signature of Evaluator  Date 6/16/15 Printed Name Joe Eun Kim



EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Bridge Design

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>25</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>15</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>5</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>0</u>
<b>TOTAL</b>		<u>45</u>

List the reasons for this evaluation (justify the rating/scoring):

One AD as sub-consultant (Architect Green)  
all P.E. primary.  
various projects are done by Architect-Green.  
Not Bridge Design - Architect/Structural needed.

[Signature]      6/16/15      Jill Eun Kim  
 Signature of Evaluator      Date      Printed Name

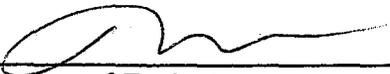
EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Cartaya & associates

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm <i>6 projects</i> d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome) <i>1 for last 3 years</i>	0-45 points	<u>30</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>20</u>
3 Proximity of the nearest office to the project location: a. Location <i>Fort Lauderdale</i> b. Number of staff at the nearest office	0-10 points	<u>5</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>8</u>
<b>TOTAL</b>		<u>63</u>

List the reasons for this evaluation (justify the rating/scoring):

*- not various field professionals only Architect & other consultant*  
*- Impact. Namecell - good overall experiences with City staff of the project*

 6/16/15  
 Signature of Evaluator Date

Joe Eun Kim  
 Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: CPZ

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects <i>Various experience</i> b. Complexity of similar projects <i>Yes</i> c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome) <i>0</i>	0-45 points	<u>35</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>20</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>5</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>2</u>
<b>TOTAL</b>		<u>62</u>

List the reasons for this evaluation (justify the rating/scoring):

- just AIA - all others' services ⇒ consultants
- plenty experience based on principal Architect
- new firm - relatively small
- 1st team - subcontractor - overall average experience with City last ...
- labor center

 6/16/15  
 Signature of Evaluator Date

Joe Kim Kim  
 Printed Name

**EVALUATION CRITERIA**  
**RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS**

VENDOR NAME: Currie

	<u>Point Range</u>	<u>Score</u>
<b>1</b> Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects <i>average</i> c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome) <i>0</i>	0-45 points	<u>25</u>
<b>2</b> Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>15</u>
<b>3</b> Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>5</u>
<b>4</b> Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>0</u>
<b>TOTAL</b>		<u>45</u>

List the reasons for this evaluation (justify the rating/scoring):

- average experience with pier party
- average design solution.
- only one P.E as a consultant - sub
- all AIA & LEED AP.
- need details • had construction management experience

*[Signature]*  
 Signature of Evaluator

6/16/15  
 Date

Joe Sun Kim  
 Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: DK Architects

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>25</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>20</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>2</u>
<b>TOTAL</b>		<u>57</u>

List the reasons for this evaluation (justify the rating/scoring):

- less experience with Arch. work.
- not in communication
- all Arch's & all other professionals by sub-consultants
- not consultant.
- projects private in City.

Signature of Evaluator: [Signature] Date: 6/16/15 Printed Name: Joe Egan





**EVALUATION CRITERIA**  
**RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS**

VENDOR NAME: R & D Gieger

	<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1	Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects <i>a few, not see various experience</i> b. Complexity of similar projects <i>Yes, Transit Center, children's center</i> c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome) <i>3 cases</i>	0-45 points	<u>90</u>
2	Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>15</u>
3	Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>5</u>
4	Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>2</u>
<b>TOTAL</b>			<u>52</u>

List the reasons for this evaluation (justify the rating/scoring):

- only Architect but MBA degree holder of P.I.C.
- & all other sub-consultant, but 9 different sub-consult.
- Solar panel projects in parks.
- under new management

  
 Signature of Evaluator

6/16/15  
 Date

Joe Eun Kim  
 Printed Name

**EVALUATION CRITERIA**  
**RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS**

VENDOR NAME: Song

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>35</u>
<i>park, Bldg, prev (various Design experience) &amp; completion of construction)</i> <i>0</i>		
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>28</u>
<i>60</i>		
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>5</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>6</u>
<b>TOTAL</b>		<u>71</u>

List the reasons for this evaluation (justify the rating/scoring):

- ALA, Interior Designer, GFC, planner on staff
- PE - Keith & Asso.
- Civil, LA, PSM
- PE - Adnan Mujam - Structural
- PE - MEP JURD

[Signature]      6/16/15      Julie Eun Kim  
 Signature of Evaluator      Date      Printed Name

**EVALUATION CRITERIA**  
**RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS**

VENDOR NAME: Synalovski RomanikSake

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects ← various b. Complexity of similar projects ← less c. References from past projects performed by the firm → Good results & easy to work with Architect. d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome) 2 (by contractor)	0-45 points	<u>25</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>20</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>5</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>8</u>
<b>TOTAL</b>		<u>68</u>

List the reasons for this evaluation (justify the rating/scoring):

- AIA, LEED AP, only - PLA, PE are subconsultant Keith

- various City (municipal) projects

[Signature] - 6/16/15 - Joe Eun Kim  
 Signature of Evaluator Date Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Walters Zaelena Asso.

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity:	0-45 points	<u>35</u>
a. Number of similar projects		
b. Complexity of similar projects		
c. References from past projects performed by the firm		
d. Previous projects performed for the City (provide description)		
e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)		
<i>Good sample of public sector work diverse as well.</i>		
2 Qualifications of personnel including sub consultants:	0-35 points	<u>28</u>
a. Organizational chart for project		
b. Number of technical staff		
c. Qualifications of technical staff:		
(1) Number of licensed staff		
(2) Education of staff		
(3) Experience of staff on similar projects		
3 Proximity of the nearest office to the project location:	0-10 points	<u>5</u>
a. Location		
b. Number of staff at the nearest office		
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>5</u>
<b>TOTAL</b>		<u>70</u>

List the reasons for this evaluation (justify the rating/scoring):

- All Arch, 1 GC & 1 Constr. Engr - other sub consultant & some PE LA other final PE
- innovative design solution
- responsive with city staff
- consistent manner - good based on city staff

Signature of Evaluator [Signature] Date 6/16/15 Printed Name Joe Eun Kim

①

EVALUATION CRITERIA  
RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: Amman Whitney

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>20</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>20</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>0</u>

TOTAL

50

List the reasons for this evaluation (justify the rating/scoring):

FIVE FOR STRUCTURAL MAJORITY RELATED  
WORK

Chris Schugeter 6-16-15

CHRIS SCHUGETER

(2)

EVALUATION CRITERIA

RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: BEA Architects, Inc

	<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1	Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>22</u>
2	Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>20</u>
3	Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>5</u>
4	Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>7</u>

TOTAL

54

List the reasons for this evaluation (justify the rating/scoring):

SOLID ORGANIZATION BUT MORE  
EXPERIENCE ON SIMILAR GOVERNMENT PROJECTS NEEDED

CR SCHWABER 6-16-15 CHRIS SCHWABER

(13)

EVALUATION CRITERIA

RLI E-32-15 - CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: BERMELLO AJAMIL & PARTNERS

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>40</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>30</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>8</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<del>3</del> 3 <u>CFS</u> <del>3</del> <u>81</u>
<b>TOTAL</b>		<u>81</u>

List the reasons for this evaluation (justify the rating/scoring):

GOOD SOLID FIRM W/ STRONG SUBCONSULTANTS

CFS GUARANTEE 6-16-15 CHRIS SCHLAGETER

4

EVALUATION CRITERIA

RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: BRIDGE DESIGN ASSOCIATES

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>22</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>20</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>7</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>0</u>
<b>TOTAL</b>		<del>49</del> <b>49</b>

List the reasons for this evaluation (justify the rating/scoring):

STRUCTURAL SPECIALTY ONLY.

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[Signature] 6-16-15  
 Date

[Signature] CHRIS SCHLAGETER  
 Printed Name

EVALUATION CRITERIA  
RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: CARTAYA & ASSOC.

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<del>40</del> 39
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>29</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>8</u>
<b>TOTAL</b>		<u>86</u>

List the reasons for this evaluation (justify the rating/scoring):

SOLID DESIGN FIRM

[Signature]  
Signature of Evaluator

6-16-15  
Date

CHRIS SCHLAGETER  
Printed Name

6

EVALUATION CRITERIA

RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: CPZ ARCHITECTS

	<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1	Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>34</u>
2	Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>30</u>
3	Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4	Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>2</u>
	<b>TOTAL</b>		<u>76</u>

List the reasons for this evaluation (justify the rating/scoring):

I THINK THEY ARE A GOOD CANDIDATE  
FOR CITY PROJECTS.

~~Chris Schlager~~ 6-16-15 CHRIS SCHLAGER

EVALUATION CRITERIA

RLI E-32-15 - CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: CURRIE SOWARDS AGUILA ARCHITECTS

Criteria	Point Range	Score
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<del>35</del> 35
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	20
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	10
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	0

TOTAL

65

List the reasons for this evaluation (justify the rating/scoring):

CURRIE SOWARDS

~~FOR~~ CONSTRUCTION ADMINISTRATION <sup>TEAM</sup> NEEDS

TO WORK ON IMPROVING. Need

TO PAY MORE ATTENTION TO CONSISTENCY

& Follow-up.

6-16-15 CHRIS SCHLAGETER

EVALUATION CRITERIA

RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: DESIGN KOLLABORATIVE

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>43</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>34</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>2</u>
<b>TOTAL</b>		<u>89</u>

List the reasons for this evaluation (justify the rating/scoring):

STRONG DESIGN FIRM !

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[Signature] 6-16-15 CHRIS SCHLAGER  
Date Printed Name

EVALUATION CRITERIA  
RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: DYNAMIC ENGINEERING

	<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1	Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>30</u>
2	Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>30</u>
3	Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4	Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>0</u>

TOTAL

70

List the reasons for this evaluation (justify the rating/scoring):

GOOD Firm To use AS A SUBCONSULTANT

AS PER 6-16-15 CHRIS SCHLAGETER

EVALUATION CRITERIA

RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: GALLO HERBERT ARCHITECTS

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>38</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>32</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>2</u>
<b>TOTAL</b>		<u>82</u>

List the reasons for this evaluation (justify the rating/scoring):

WELL KNOWN ARCHITECTURAL FIRM IN  
THE POMPANO AREA FOR PRIVATE PROJECTS

Chris Schwager 6-16-15 CHRIS SCHWAGER  
Printed Name

EVALUATION CRITERIA

RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: SINGER ARCHITECTS

	<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1	Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>15</u>
2	Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>20</u>
3	Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4	Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>2</u>

TOTAL

47

List the reasons for this evaluation (justify the rating/scoring):

City HAS used them in PAST for  
INTERIOR Build outs. FIRM used to BE  
A STRONG FIRM 5 YRS AGO BUT COMPANY WAS  
SOLD & STAFF TURNOVER MAJOR ISSUE.  
AR SCHAFFNER 6-16-15 CHRIS SCHLAGETER

EVALUATION CRITERIA

RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: SONG & Associates

	<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1	Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>31</u>
2	Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>26</u>
3	Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>8</u>
4	Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>6</u>
<b>TOTAL</b>			<u>71</u>

List the reasons for this evaluation (justify the rating/scoring):

Like to see this firm submit A(RLI)  
on future city work.

Chris Schlegel 6-16-15 CHRIS SCHLEGEL

EVALUATION CRITERIA

RLI E-32-15 - CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: SYNA LOUSKI ROMANIK SAYE

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>37</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>33</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>8</u>
<b>TOTAL</b>		<u>88</u>

List the reasons for this evaluation (justify the rating/scoring):

ANOTHER STRONG FIRM AS (RLI) CANDIDATE  
FOR NEW WORK.

AP [Signature] 6-16-15 CHRIS SCHACETER

EVALUATION CRITERIA

RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: WALTERS ZACKRIA ASSOCIATES

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>40</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>30</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>5</u>
<b>TOTAL</b>		<u>85</u>

List the reasons for this evaluation (justify the rating/scoring):

FAMILIAR WITH CITY OF  
POMPANO MINDSET. STRONG FIRM

6-16-15 CHRIS SCHLAETER

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: AMMANN & WHITNEY

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>40</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>30</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>0</u>
<b>TOTAL</b>		<u><b>80</b></u>

List the reasons for this evaluation (justify the rating/scoring):

ARCHITECTURAL SUB SEEM VERY INNOVATIVE (Interior Design)  
PAST EXPERIENCE - STRONG STRUCT.

*[Signature]*

6/16/15

CLAYTON YOUNG

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: BEA

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>35</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>32</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>8</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>7</u>
<b>TOTAL</b>		<u>80</u> 82 JP

List the reasons for this evaluation (justify the rating/scoring):

WAS NOT IMPRESSED w/ PRESENTATION NOT PROMINENT  
IN PROJECTS LISTED

[Signature] 2/16/15 CLAYTON YOUNG

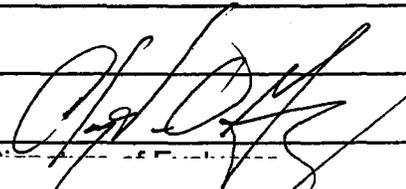
EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: BERMELO ATAMIL

	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>44</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>34</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>3</u>
<b>TOTAL</b>		<u>91</u>

List the reasons for this evaluation (justify the rating/scoring):

TEAM SEEMS STRONG.  
REASON OF PAST PERFORMANCE

 6-16-15 CLAYTON YOUNG

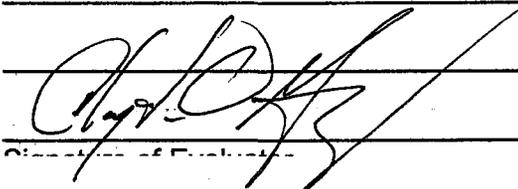
EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: BEDGE DESIGN ASSOCIATES

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<del>35</del> 30
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>32</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>5</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>0</u>
<b>TOTAL</b>		<u>67</u>

List the reasons for this evaluation (justify the rating/scoring):

No Surveyor, landscape architect



6/16/15

CLAYTON YOUNG

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: CARTAYA & ASSOCIATES

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>35</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>30</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>8</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>8</u>
<b>TOTAL</b>		<u>81</u>

List the reasons for this evaluation (justify the rating/scoring):

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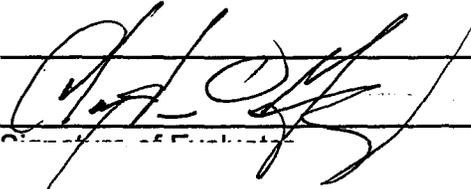
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 6/16/15 CLAYTON YOUNG  
Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: CPZ

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>44</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>32</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>2</u>
<b>TOTAL</b>		<u><b>88</b></u>

List the reasons for this evaluation (justify the rating/scoring):

COMPLETED PROJECTS LOOK VERY IMPRESSIVE.

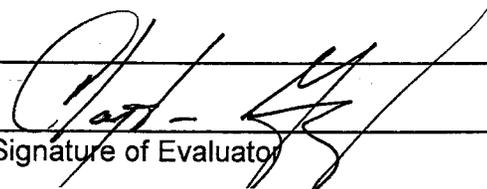
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Signature of Evaluator

6-16-15  
Date

CLAYTON YOUNG  
Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: CURRIE SOWARDS AGUILA

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	_____ <u>42</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	_____ <u>33</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	_____ <u>8</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	_____ <u>0</u>
<b>TOTAL</b>		_____ <u>83</u>

List the reasons for this evaluation (justify the rating/scoring):

DONE LOT OF WORK OF THE CITY, SHOULD PAY  
CLOSER ATTENTION TO DETAILS

*[Signature]*

6-16-15

CLAYTON YOUNG

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: DESIGN KOLLABORATIVE

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>44</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>34</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>2</u>
<b>TOTAL</b>		<u>90</u>

List the reasons for this evaluation (justify the rating/scoring):

CONSULTANT APPEARS <sup>TO HAVE</sup> THE FULL SPECTRUM OF <sup>THE</sup> SERVICES WE REQUIRE.

*[Signature]*

6-16-15

*CLAYTON YOUNG*

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: DYNAMIC ENGINEERING SOLUTIONS

	<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1	Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>20</u>
2	Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>15</u>
3	Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4	Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>0</u>
<b>TOTAL</b>			<u>45</u>

List the reasons for this evaluation (justify the rating/scoring):

LIMITED WORK EXPERIENCE & ORGANIZATION

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[Signature]      6/16/15      CLAYTON YOUNG  
Director of Evaluation      Date      Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: CALLO HERBERT

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>40</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>30</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>8</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>2</u>
<b>TOTAL</b>		<u><b>80</b></u>

List the reasons for this evaluation (justify the rating/scoring):

NO FAIR, BASIC BUT GOOD

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*[Signature]* 6/16/15 CURTIS YOUNG

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: SINGER ARCHITECTS

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>42</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>32</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>2</u>
<b>TOTAL</b>		<u>76</u> 86 <i>JL</i>

List the reasons for this evaluation (justify the rating/scoring):

PAST PERFORMANCE W/ CITY NOT GREAT  
HIGH TURNOVER OF STAFF

*[Signature]*      0-16-15      CLAYTON YOUNG  
City of Evaluation      Date      Printed Name

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: SONG & ASSOCIATES

	<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1	Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>44</u>
2	Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>33</u>
3	Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>6</u>
4	Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>6</u>
<b>TOTAL</b>			<u><b>89</b></u>

List the reasons for this evaluation (justify the rating/scoring):

DESIGNS IMPRESSIVE. SEEM VERY DILIGENT  
HOLISTIC APPROACH TO PROJECTS

Clayton Young  
 Director of Evaluation

C-16-15  
 Date

CLAYTON YOUNG  
 District Manager

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: SR S

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>38</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>28</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>8</u>
<b>TOTAL</b>		<u>84</u>

List the reasons for this evaluation (justify the rating/scoring):

REASON FOR THIS RATING WAS GOOD

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[Signature] 6/16/13 CURTIS YOUNG

EVALUATION CRITERIA  
 RLI E-32-15 – CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
 SERVICES FOR VARIOUS CITY PROJECTS

VENDOR NAME: WALTERS - ZACKER ASSOC.

<u>Criteria</u>	<u>Point Range</u>	<u>Score</u>
1 Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points	<u>42</u>
2 Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points	<u>32</u>
3 Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points	<u>10</u>
4 Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points	<u>5</u>
<b>TOTAL</b>		<u>89</u>

List the reasons for this evaluation (justify the rating/scoring):

LONG ASSOCIATION WITH THE CITY THAT HAS PRODUCED  
SOME QUALITY PROJECTS.

[Signature]  
 Director of Evaluation

6/16/15  
 Date

CLAYTON YOUNG  
 District Manager

CITY OF POMPANO BEACH RESPONSES

R.L.I E-32-15

CONTINUING CONTRACT FOR ARCHITECTURAK STRUCTURAL ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS

May 26, 2015

<b>Company Responding:</b>	<b>Address</b>	<b>City, State, Zip</b>
Amman & Whitney	470 S. Andrews Ave., Ste #206	Pompano Beach, 33069
BEA Architects, Inc.	3075 NW South River Dr.	Miami, FL 33142
Bermello Ajamil & Partners, Inc.	900 SE 3rd Ave., Ste #203	Ft. Lauderdale, FL 33316
Bridge Design Associates, Inc.	1402 Royal Palm Beach Blvd., Ste #200	Royal Palm Beach FL 33411
Cartaya & Associates Architects	2400 E Commercial Blvd., Ste #201	Ft. Lauderdale, FL 33308
CPZ Architects, Inc.	4316 W Broward Blvd.	Plantation, FL 33317
Currie Sowards Aguila Architects	185 NE 4th Ave., Ste #101	Delray Beach, FL 33483
Design Kollaborative Architects/Planners	24 NE 24th Ave.	Pompano Beach, FL 33062
Dynamic Engineering Solutions, Inc.	95 N Federal Hwy., Ste #212	Pompano Beach, FL 33062
Gallo Herbert Architects	1311 W Newport Center Dr., Ste. A	Deerfield Beach, FL 33442
Singer Architects, Inc.	915 Middle River Dr.	Ft. Lauderdale, FL 33304
Song & Associates	1545 Centerpark Drive N	West Palm Beach, FL 33401
Synalovski Romanik Saye, LLC	1800 Eller Dr., Ste #500	Ft. Lauderdale, FL 33316
Walters Zackria Associates	1500 W Cypress Creek Rd., Ste #105	Ft. Lauderdale, FL 33309



Florida's Warmest Welcome

**CITY OF POMPANO BEACH  
REQUEST FOR LETTERS OF INTEREST  
E-32-15**

**CONTINUING CONTRACT FOR ARCHITECTURAL AND  
STRUCTURAL ENGINEERING SERVICES FOR  
VARIOUS CITY PROJECTS**

**RLI OPENING: May 26, 2015 2:00 P.M.  
PURCHASING OFFICE  
1190 N.E. 3RD AVENUE, BUILDING C (Front)  
POMPANO BEACH, FLORIDA 33060**

April 24, 2015

CITY OF POMPANO BEACH, FLORIDA  
REQUEST FOR LETTERS OF INTEREST (RLI)  
E-32-15

CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING  
SERVICES FOR VARIOUS CITY PROJECTS

Pursuant to Florida Statutes Chapter 287.055 "Consultants' Competitive Negotiation Act" the City of Pompano Beach invites professional architectural or engineering firms to submit Letters of Interest, qualifications and experience for consideration to provide Architectural and Structural Engineering services to the City on a continuing as-needed basis.

The City will receive sealed proposals until **2:00 p.m. (local), May 26, 2015**, in the City's Purchasing Office, 1190 N.E. 3rd Avenue, Building C, Pompano Beach, Florida, 33060. E-mailed or faxed proposals will not be acceptable.

The City intends to issue multiple contracts to architectural or engineering firms to provide continuing professional services to the City for various projects. Professional services under this contract will be restricted to those required for any project for which construction costs will not exceed \$2 million, and for any study activity for which fees will not exceed \$200,000. The contracts will be for an initial term of one year, with an option for up to four one-year extensions as agreed to by the Consultant(s) and the City.

1. **The types of projects to be undertaken may include, but are not limited to**

- Municipal Buildings
- Bridge repair, reconstruction, or replacement projects.
- Miscellaneous building repair or improvement projects.
- Roofing repair or replacement projects.
- Seawall repair, reconstruction, or replacement projects.
- Parks and Recreational Facilities projects.
- Emergency power projects.
- The City's approved Capital Improvement Program maybe found here [http://pompanobeachfl.gov/pages/department\\_directory/budget/budget.html.php](http://pompanobeachfl.gov/pages/department_directory/budget/budget.html.php)

2. **The scope of services may include, but is not limited to, the following:**

- Prepare preliminary design reports and/or design alternative recommendations. This may include various types of modeling, surveying and field data analysis. Preparation of preliminary cost estimates.

- Prepare all required bidding/construction documents for projects. This may include the preparation of surveys, design plans and construction documents, technical specifications, and cost estimates. Attendance at required pre-design, design, bidding and bid award meeting may also be required.
- Attend a pre-bid conference, prepare possible bid addenda for contract document revisions. Assist in making bid award recommendations for contracting/construction services.
- Prepare all required permit applications and submittal packages as required for permit issuance of all agency permits (i.e. Federal, State, County and City).
- Provide construction engineering/management/administration services for projects. Services during construction may include shop drawing/contractor submittal reviews and approvals, inspection and approval of project improvements, certification of projects for various permitting entities, possible field revisions, and review and approval of contractor pay applications.
- Provide project close-out services. This may include preliminary and final acceptance of projects, preparation and approval of punch list items and project certification as required to all permitting agencies.
- Firms must have previous municipal experience and must be licensed to practice Professional Architecture and/or Engineering in the State of Florida, Florida State Statute 481, by the Board of Professional Regulation.

**3 Term of Contract**

The initial contract period shall be one year, commencing upon award by the appropriate City officials.

The contract shall be automatically renewed for four (4) additional one-year periods unless the General Services Director or the successful bidder receiving award shall give notice to the other party of intent not to renew for the additional period, which notice must be delivered by certified mail and must be received at least sixty (60) days prior to the end of the initial contract period. All terms, prices and conditions shall remain firm for the initial period of the contract, and any renewal period.

**4. Small Business Enterprise Program**

The Pompano Beach City Commission has established a voluntary Small Business Enterprise (SBE) Program to encourage and foster the participation of Small Business Enterprises in the central procurement activities of the City. The City of Pompano Beach is strongly committed to ensuring the participation of Small Business Enterprises (SBE's) as contractors and subcontractors for the procurement of goods and services. The definition of a SBE, for the purpose of the City's voluntary program, is taken from the State of Florida Statute 288.703(1).

As of the date of publication of this solicitation, a small business means an independently owned and operated business concern that employs 200 or fewer permanent full-time employees and that, together with its affiliates, has a net worth of not more than \$5 million or any firm based in Florida that has a Small Business

Administration 8(a) certification. As applicable to sole proprietorships, the \$5 million net worth requirement shall include both personal and business investments.

The City encourages all firms to undertake good faith efforts to identify appropriate Small Business Enterprise partners. Sources of information on certified Small Business Enterprises include the Broward County Small Business Development Division, the State of Florida Office of Supplier Diversity, South Florida Water Management District, and other agencies throughout the State. The City includes links to these organizations from the City's website [www.pompanobeachfl.gov](http://www.pompanobeachfl.gov).

**The City has set a 5% voluntary Small Business Enterprise Goal for this project. SBE Forms are located at the end of this solicitation, and all firms responding must return a response of participation or non-participation in order to be considered responsive for evaluation purposes.**

Please indicate in your response if your firm is a certified Small Business Enterprise, and include the completed "Good Faith Effort Report" form with your proposal. Proposers should submit Exhibit A, detailing the list of SBE firms to be used on the proposed contract, and a completed Letter of Intent, Exhibit B, for all participating SBE firms. Submit Exhibit C listing SBE firms that were solicited but not selected. Submit Exhibit D explaining your firm's good faith efforts to include SBE firms on this contract.

#### **5. Local Business Program**

On March 23, 2010, the City Commission approved a Resolution establishing a Local Business Program, a policy to increase the participation of City of Pompano Beach businesses in the City's procurement process.

You can view the list of City businesses that have a current Business Tax Receipt on the City's website, and locate local firms that are available to perform the work required by the specifications. The business information, sorted by business use classification, is posted on the webpage for the Business Tax Receipt Division: [http://pompanobeachfl.gov/pages/department\\_directory/development\\_services/business\\_tax\\_receipt\\_division/business\\_tax\\_receipt\\_division.html.php](http://pompanobeachfl.gov/pages/department_directory/development_services/business_tax_receipt_division/business_tax_receipt_division.html.php)

**The City has set a 5% voluntary Local Business goal for this project. Local Business program forms are located at the end of this solicitation, and all firms responding must return a response of participation or non-participation in order to be considered responsive for evaluation purposes.**

The City of Pompano Beach is strongly committed to insuring the participation of City of Pompano Beach Businesses as contractors and subcontractors for the procurement of goods and services. Proposers are encouraged to participate in the City of Pompano Beach's voluntary Local Business Program by including, as part of their package, the Local Business Participation Form (Exhibit E,) listing the local businesses that will be used on the contract, and the Letter of Intent Form (Exhibit F) from each local business that will participate in the contract. Proposers should utilize businesses that are physically located in the City of Pompano Beach with a current Business Tax Receipt. Proposers who are unable to meet the recommended voluntary goals should also provide the Local Business Unavailability Form (Exhibit G,) listing firms that were

contacted but not available, and the Good Faith Effort Report (Exhibit H) describing the efforts made to include local business participation in the contract.

**6. Required Proposal Submittal**

**Submission/Format Requirements**

Submit one (1) original unbound proposal and five (5) bound photocopies of the proposal. Use 8 ½" x 11" plain white paper; proposal to be typed, and signed by an authorized representative who is able to contractually bind the Proposer. In addition, Proposers must submit one (1) original copy of the Proposal on electronic media in printable Adobe or Microsoft Word format (or other format approved by the City). Duplicate copies must contain all information included in the original submittal. Failure to adhere to the submittal quantity criteria may result in the Proposal being considered non-responsive.

**Information to be included in the proposal:** In order to maintain comparability and expedite the review process, it is required that proposals be organized in the manner specified below, with tabs or dividers between the sections:

**Title page:**

Show the project name and number, the name of the Proposer's firm, address, telephone number, name of contact person and the date.

**Table of Contents:**

Include a clear identification of the material by section and by page.

**Letter of Interest:**

A Letter of Interest, signed by an authorized representative of your firm, expressing your understanding of the project and expressing a positive commitment to provide the services described herein. In the letter, include:

- complete corporate name of the primary firm responding
- applicable Federal Tax Identification Number
- address
- telephone and fax numbers
- name, title, and email of the person to contact regarding your submission

Please limit this section to two pages.

**Project Team Form:**

Submit a completed "Project Team" form. The purpose of this form is to identify the key members of your team, including any specialty subconsultants.

**Organizational Chart:**

Specifically identify the management plan (if needed) and provide an organizational chart for the team. The proposer must describe at a minimum, the basic approach to these projects, to include reporting hierarchy of staff and sub-consultants, clarify the individual(s) responsible for the co-ordination of separate components of the scope of services.

**Statement of Skills and Experience of Project Team:**

Describe the experience of the entire project team as it relates to the types of projects described in the Scope section of this RLI. Include the experience of the prime consultants as well as other members of the project team; i.e., additional personnel, sub-consultants, branch office, team members, and other resources anticipated to be utilized for this project. Name specific projects (successfully completed within the past five years) where the team members have performed similar projects previously.

**Resumes of Key Personnel**

Include resumes for key personnel for prime and subconsultants.

**References:**

Provide references for past projects in the State of Florida, especially in the tri-county area (Broward, Palm Beach, and Miami-Dade). Describe the scope of each project in physical terms and by cost, describe the respondent's responsibilities, and provide the contact information (name, email, telephone number) of an individual in a position of responsibility who can attest to respondent's activities in relation to the project.

List any prior projects performed for the City of Pompano Beach.

**Office Locations:**

Identify the location of the office from which services will be rendered, and the number of professional and administrative staff at the prime office location. Also identify the location of office(s) of the prime and/or sub consultants that may be utilized to support any or all of the professional services listed above and the number of professional and administrative staff at the prime office location.

If firms are situated outside the local area, (Broward, Palm Beach, and Miami-Dade counties) include a brief statement as to whether or not the firm will arrange for a local office during the term of the contract, if necessary.

**Minority Business Enterprises:**

It is the intent of the City of Pompano Beach to encourage minority and women owned firms to participate in the process. The methods by which this is accomplished should be developed and presented by the respondents in their submissions.

For any member of your team that is a certified Minority Business Enterprise (as defined by the State of Florida) you must include copies of their certifications for them to be considered toward Item 5 in the evaluation criteria. Complete Exhibit I and attach certificates.

**Small Business Enterprises:**

Completed SBE program forms, Exhibits A-D, if applicable for your team. Include copies of all SBE certifications for firms listed on these forms.

**Local Businesses:**

Completed Local Business program forms, Exhibits E-H, if applicable.

**Litigation:**

Disclose any litigation within the past five (5) years arising out your firm's performance, including status/outcome.

**Acknowledgement of all Addenda issued.**

**City Forms:**

Responses should include all pages of this solicitation, initialed where indicated, in addition to completed SBE and Local Business forms.

**7. Insurance**

The insurance described herein reflects the insurance requirements deemed necessary for this contract by the City. It is not necessary to have this level of insurance in effect at the time of submittal, but certificates indicating that the insurance is currently carried or a letter from the Carrier indicating upgrade ability will speed the review process to determine the most qualified Proposer.

The successful Proposer(s) shall not commence operations until certification or proof of insurance, detailing terms and provisions of coverage, has been received and approved by the City of Pompano Beach Risk Manager.

The following insurance coverage shall be required.

- a. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440, regardless of the size of the company (number of employees). The Contractor further agrees to be responsible for employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.
- b. Liability Insurance
  - 1) Naming the City of Pompano Beach as an additional insured, on General Liability Insurance only, in connection with work being done under this contract.
  - 2) Such Liability insurance shall include the following checked types of insurance and indicated minimum policy limits.

**LIMITS OF LIABILITY**

Type of Insurance	each occurrence	aggregate
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**GENERAL LIABILITY: MINIMUM \$1,000,000 per OCCURRENCE/\$1,000,000 AGGREGATE**

\* Policy to be written on a claims incurred basis

XX comprehensive form		
XX premises - operations	bodily injury	
— explosion & collapse		
— hazard	property damage	
— underground hazard		

—	products/completed operations hazard	bodily injury and property damage
XX	contractual insurance	combined
XX	broad form property damage	
XX	independent contractors	
XX	personal injury	personal injury

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**AUTOMOBILE LIABILITY: MINIMUM \$1,000,000 per OCCURRENCE/\$1,000,000 AGGREGATE**

		bodily injury (each person)
XX	comprehensive form	bodily injury (each accident)
XX	owned	property damage
XX	hired	bodily injury and property damage
XX	non-owned	combined

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**REAL & PERSONAL PROPERTY**

XX	comprehensive form	Consultant must show proof they have this coverage.
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**EXCESS LIABILITY**

XX	umbrella form	bodily injury and property damage		
XX	other than umbrella	combined	\$2,000,000.	\$2,000,000.

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XX	<b>PROFESSIONAL LIABILITY</b>	\$2,000,000.	\$2,000,000.
	* Policy to be written on a claims made basis		

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The certification or proof of insurance must contain a provision for notification to the City, and the City's contracted law enforcement provider if applicable, thirty (30) days in advance of any material change in coverage or cancellation.

The successful Proposer shall furnish to the City the certification or proof of insurance required by the provisions set forth above, within ten (10) days after notification of award of contract.

**8. Selection/Evaluation Process**

A Selection/Evaluation Committee will be appointed to select the most qualified firm(s). The Selection/Evaluation Committee will present their findings to the City Commission.

The Committee will rank responses based upon the following criteria.

	<u>Criteria</u>	<u>Point Range</u>
1.	Prior experience of the firm with projects of similar size and complexity: a. Number of similar projects b. Complexity of similar projects c. References from past projects performed by the firm d. Previous projects performed for the City (provide description) e. Litigation within the past 5 years arising out of firm's performance (list, describe outcome)	0-45 points
2.	Qualifications of personnel including sub consultants: a. Organizational chart for project b. Number of technical staff c. Qualifications of technical staff: (1) Number of licensed staff (2) Education of staff (3) Experience of staff on similar projects	0-35 points
3.	Proximity of the nearest office to the project location: a. Location b. Number of staff at the nearest office	0-10 points
4.	Is the firm a certified minority business enterprise as defined by the Florida Small and Minority Business Assistance Act of 1985? (Certification of any sub-contractors should also be included with the response.)	0-10 points

Value of Work Previously Awarded to Firm (Tie-breaker) - In the event of a tie, the firm with the lowest value of work as a prime contractor on City of Pompano Beach projects within the last five years will receive the higher ranking, the firm with the next lowest value of work shall receive the next highest ranking, and so on. The analysis of past work will be based on the City's Purchase Order and payment records.

The Committee has the option to use the above criteria for the initial ranking to short-list Proposers and to use an ordinal ranking system to score short-listed Proposers following presentations (if deemed necessary) with a score of "1" assigned to the short-listed Proposer deemed most qualified by the Committee.

Each firm should submit documentation that evidences the firm's capability to provide the services required for the Committee's review for short listing purposes. After an initial review of the Proposals, the City may invite Proposers for an interview to discuss the proposal and meet firm representatives, particularly key personnel who would be assigned to the project. Should interviews be deemed necessary, it is understood that the City shall incur no costs as a result of this interview, nor bear any obligation in further consideration of the submittal.

When more than three responses are received, the committee shall furnish the City Commission (for their approval) a listing, in ranked order, of no fewer than three firms deemed to be the most highly qualified to perform the service. If three or less firms respond to the RLI, the list will contain the ranking of all responses.

The City Commission has the authority to (including, but not limited to); approve the recommendation; reject the recommendation and direct staff to re-advertise the solicitation; or, review the responses themselves and/or request oral presentations and determine a ranking order that may be the same or different from what was originally presented to the City Commission.

**9. Hold Harmless and Indemnification**

Proposer covenants and agrees that it will indemnify and hold harmless the City and all of its officers, agents, and employees from any claim, loss, damage, cost, charge or expense arising out of any act, action, neglect or omission by the Proposer, whether direct or indirect, or whether to any person or property to which the City or said parties may be subject, except that neither the Proposer nor any of its subcontractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused by or resulting from the sole negligence of the City or any of its officers, agents or employees.

**10. Retention of Records and Right to Access**

The selected firm shall maintain during the term of the contract all books of account, receipt invoices, reports and records in accordance with generally accepted accounting practices and standards. The form of all records and reports shall be subject to the approval of the City's Internal Auditor. The selected firm must comply with the Internal Auditor's recommendation for changes, additions, or deletions. The City's Internal Auditor must be permitted during normal business hours to audit and examine the books of account, reports, and records relating to this contract. The selected firm shall maintain and make available such records and files for the duration of the contract and retain them until the expiration of three years after final payment under the contract.

**11. Communications**

No negotiations, decisions, or actions shall be initiated or executed by the firm as a result of any discussions with any City employee. Only those communications, which are in writing from the City, may be considered as a duly authorized expression on behalf of the City. In addition, only communications from firms that are signed and in writing will be recognized by the City as duly authorized expressions on behalf of firms.

**12. No Discrimination**

There shall be no discrimination as to race, sex, color, age, religion, or national origin in the operations conducted under any contract with the City.

**13. Independent Contractor**

The selected firm will conduct business as an independent contractor under the terms of this contract. Personnel services provided by the firm shall be by employees of the firm and subject to supervision by the firm, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to services rendered under this agreement shall be those of the firm.

**14. Staff Assignment**

The City of Pompano Beach reserves the right to approve or reject, for any reasons, Proposer's staff assigned to this project at any time. Background checks may be required.

**15. Contract Terms**

The contract resulting from this RLI shall include, but not be limited to the following terms:

The contract shall include as a minimum, the entirety of this RLI document, together with the successful Proposer's proposal. Contract shall be prepared by the City of Pompano Beach City Attorney.

If the City of Pompano Beach defends any claim, demand, cause of action, or lawsuit arising out of any act, action, negligent acts or negligent omissions, or willful misconduct of the contractor, its employees, agents or servants during the performance of the contract, whether directly or indirectly, contractor agrees to reimburse the City of Pompano Beach for all expenses, attorney's fees, and court costs incurred in defending such claim, cause of action or lawsuit.

**16. Waiver**

It is agreed that no waiver or modification of the contract resulting from this RLI, or of any covenant, condition or limitation contained in it shall be valid unless it is in writing and duly executed by the party to be charged with it, and that no evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties arising out of or affecting this contract, or the right or obligations of any party under it, unless such waiver or modification is in writing, duly executed as above. The parties agree that the provisions of this paragraph may not be waived except by a duly executed writing.

**17. Survivorship Rights**

This contract resulting from this RLI shall be binding on and inure to the benefit of the respective parties and their executors, administrators, heirs, personal representative, successors and assigns.

**18. Termination**

The contract resulting from this RLI may be terminated by the City of Pompano Beach without cause upon providing contractor with a least sixty (60) days prior written notice.

Should either party fail to perform any of its obligations under the contract resulting from this RLI for a period of thirty (30) days after receipt of written notice of such failure, the non-defaulting part will have the right to terminate the contract immediately upon delivery of written notice to the defaulting part of its election to do so. The foregoing rights of termination are in addition to any other rights and remedies that such party may have.

**19. Manner of Performance**

Proposer agrees to perform its duties and obligations under the contract resulting from this RLI in a professional manner and in accordance with all applicable local, federal and state laws, rules and regulations.

Proposer agrees that the services provided under the contract resulting from this RLI shall be provided by employees that are educated, trained and experienced, certified and licensed in all areas encompassed within their designated duties. Proposer agrees to furnish the City of Pompano Beach with all documentation, certification, authorization, license, permit, or registration currently required by applicable laws or rules and regulations. Proposer further certifies that it and its employees are now in and will maintain good standing with such governmental agencies and that it and its employees will keep all license, permits, registration, authorization or certification required by applicable laws or regulations in full force and effect during the term of this contract. Failure of Proposer to comply with this paragraph shall constitute a material breach of contract.

**20. Acceptance Period**

Proposals submitted in response to this RLI must be valid for a period no less than ninety (90) days from the closing date of this solicitation.

**21. RLI Conditions and Provisions**

The proposal must be submitted to the City on or before the time and date stated herein. All Proposers, by submission of a proposal, shall agree to comply with all of the conditions, requirements and instructions of this RLI as stated or implied herein. All proposals and supporting materials submitted will become the property of the City.

Exceptions or deviations to this solicitation may not be added after the submittal date.

All Proposers are required to provide all information requested in this RLI. Failure to do so may result in disqualification of the proposal.

The City reserves the right to postpone or cancel this RLI, or reject all proposals, if in its sole discretion it deems it to be in the best interest of the City to do so.

The City reserves the right to waive any technical or formal errors or omissions and to reject all proposals, or to award contract for the items herein, in part or whole, if it is determined to be in the best interests of the City to do so.

The City shall not be liable for any costs incurred by the Proposer in the preparation of proposals or for any work performed in connection therein.

**22. Standard Provisions**

a. Governing Law

Any agreement resulting from this RLI shall be governed by the laws of the State of Florida, and the venue for any legal action relating to such agreement will be in Broward County, Florida.

b. Licenses

In order to perform public work, the successful Proposer shall:  
Be licensed to do business in Florida, if an entity, and hold or obtain such Contractor' and Business Licenses if required by State Statutes or local ordinances.

c. Conflict Of Interest

For purposes of determining any possible conflict of interest, each Proposer must disclose if any Elected Official, Appointed Official, or City Employee is also an owner, corporate officer, or an employee of the firm. If any Elected Official, Appointed Official, or City Employee is an owner, corporate officer, or an employee, the Proposer must file a statement with the Broward County Supervisor of Elections pursuant to §112.313, Florida Statutes.

d. Drug Free Workplace

The selected firm(s) will be required to verify they will operate a "Drug Free Workplace" as set forth in Florida Statute, 287.087.

e. Public Entity Crimes

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida Statute, Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

f. Patent Fees, Royalties, And Licenses

If the selected Proposer requires or desires to use any design, trademark, device, material or process covered by letters of patent or copyright, the selected Proposer and his surety shall indemnify and hold harmless the City from any and

all claims for infringement by reason of the use of any such patented design, device, trademark, copyright, material or process in connection with the work agreed to be performed and shall indemnify the City from any cost, expense, royalty or damage which the City may be obligated to pay by reason of any infringement at any time during or after completion of the work.

g. Familiarity With Laws

It is assumed the selected firm(s) will be familiar with all federal, state and local laws, ordinances, rules and regulations that may affect its services pursuant to this RLI. Ignorance on the part of the firm will in no way relieve the firm from responsibility.

h. Withdrawal Of Proposals

A firm may withdraw its proposal without prejudice no later than the advertised deadline for submission of proposals by written communication to the General Services Department, 1190 N.E. 3<sup>rd</sup> Avenue, Building C, Pompano Beach, Florida 33060.

i. Composition Of Project Team

Firms are required to commit that the principals and personnel named in the proposal will perform the services throughout the contractual term unless otherwise provided for by way of a negotiated contract or written amendment to same executed by both parties. No diversion or substitution of principals or personnel will be allowed unless a written request that sets forth the qualifications and experience of the proposed replacement(s) is submitted to and approved by the City in writing.

j. Invoicing/Payment

All invoices should be sent to City of Pompano Beach, Accounts Payable, P.O. Drawer 1300, Pompano Beach, Florida, 33061. In accordance with Florida Statutes, Chapter 218, payment will be made within 45 days after receipt of a proper invoice.

k. Public Records

1. The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law. Specifically, the Contractor shall:

- a. Keep and maintain public records that ordinarily and necessarily would be required by the City in order to perform the service;
- b. Provide the public with access to such public records on the same terms and conditions that the City would provide the records and at a cost that does not exceed that provided in chapter 119, Fla. Stat., or as otherwise provided by law;

- c. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law; and
  - d. Meet all requirements for retaining public records and transfer to the City, at no cost, all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt. All records stored electronically must be provided to the City in a format that is compatible with the information technology systems of the agency.
2. The failure of Contractor to comply with the provisions set forth in this Article shall constitute a Default and Breach of this Agreement and the City shall enforce the Default in accordance with the provisions set forth herein.

**23. Questions and Communication**

All questions regarding the RLI are to be submitted in writing to the Purchasing Office, 1190 N.E. 3rd Avenue, Building C (Front), Pompano Beach, Florida 33060, fax (954) 786-4168, or email [purchasing@copbfl.com](mailto:purchasing@copbfl.com). All questions must include the inquiring firm's name, address, telephone number and RLI name and number. Questions must be received at least seven (7) calendar days before the scheduled solicitation opening. Oral and other interpretations or clarifications will be without legal effect. Any addendum necessary to answer questions will be posted to the City's website, and it is the Proposer's responsibility to obtain all addenda before submitting a response to the solicitation.

**24. Addenda**

The issuance of a written addendum is the only official method whereby interpretation, clarification, or additional information can be given. If any addenda are issued to this solicitation the City will attempt to notify all known prospective Proposers, however, it shall be the responsibility of each Proposer, prior to submitting their response, to contact the City Purchasing Office at (954) 786-4098 to determine if addenda were issued and to make such addenda a part of their proposal.

**PROJECT TEAM**

RLI NUMBER \_\_\_\_\_

Federal I.D.# \_\_\_\_\_

**PRIME**

Role	Name of Individual Assigned to Project	Number of Years Experience	Education, Degrees
Principal-In-Charge	_____	_____	_____
Project Manager	_____	_____	_____
Asst. Project Manager	_____	_____	_____
Other Key Member	_____	_____	_____
Other Key Member	_____	_____	_____

**SUB-CONSULTANT**

Role	Company Name and Address of Office Handling This Project	Name of Individual Assigned to the Project
Surveying	_____	_____
	_____	_____
Landscaping	_____	_____
	_____	_____
Engineering	_____	_____
	_____	_____
Other Key Member	_____	_____
	_____	_____
Other Key Member	_____	_____
	_____	_____
Other Key Member	_____	_____
	_____	_____
Other Key Member	_____	_____
	_____	_____

(use attachments if necessary)

EXHIBIT "A"  
CITY OF POMPANO BEACH, FLORIDA  
SMALL BUSINESS ENTERPRISE  
PARTICIPATION FORM

RLI Number & Title: \_\_\_\_\_ Contractor's Name: \_\_\_\_\_

<u>Name of Firm</u>	<u>Contact Person, Telephone Number</u>	<u>Type of Work to be Performed</u>	<u>Contract Amount/Percentage</u>

***(INCLUDE CERTIFICATES FOR ANY FIRMS LISTED ON THIS PAGE)***

FOR CITY USE ONLY

Total SBE Contract Participation \_\_\_\_\_

Are documents requested submitted accordingly     YES     NO

EXHIBIT "B"  
SMALL BUSINESS ENTERPRISE  
LETTER OF INTENT TO PERFORM AS A SUBCONTRACTOR

RLI Number \_\_\_\_\_

TO: \_\_\_\_\_  
(Name of Prime or General Contractor)

The undersigned intends to perform subcontracting work in connection with the above contract as (check below)

\_\_\_\_\_ an individual

\_\_\_\_\_ a corporation

\_\_\_\_\_ a partnership

\_\_\_\_\_ a joint venture

The undersigned is prepared to perform the following work in connection with the above Contract, as hereafter described in detail:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Name of SBE Contractor)

BY: \_\_\_\_\_

EXHIBIT "C"  
SMALL BUSINESS ENTERPRISE  
UNAVAILABILITY FORM

RLI # \_\_\_\_\_

I, \_\_\_\_\_  
(Name and Title)

of \_\_\_\_\_, certify that on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, I invited the following SBE CONTRACTOR(s) to bid work items to be performed in the City of Pompano Beach:

SBE Contractor Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Said SBE CONTRACTOR(s):

- \_\_\_ Did not bid in response to the invitation
- \_\_\_ Submitted a bid that was not the low responsible bid
- \_\_\_ Other: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Note: Attach additional documents as available.

EXHIBIT "D"  
SMALL BUSINESS ENTERPRISE  
GOOD FAITH EFFORT REPORT

RLI # \_\_\_\_\_

1. What portions of the contract have you identified as SBE opportunities?

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---

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2. Did you provide adequate information to identified SBE? Please comment on how you provided this information.

---

---

---

3. Did you send written notices to SBEs?

Yes                       No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

Yes                       No

If yes, please attach copies of the ads, including name and dates of publication.

5. Did you contact any organizations with large constituents of SBE members for possible sub-contractors? Please attach list of resource organizations used.

6. What type of efforts did you make to assist SBEs in contracting with you?

---

---

7. List the SBEs you will utilize and subcontract amount/percentage.

---

\_\_\_\_\_

\_\_\_\_\_

8. Other comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Note: Please attach the unavailability letters with this report.

EXHIBIT E  
CITY OF POMPANO BEACH, FLORIDA  
LOCAL BUSINESS PARTICIPATION FORM

RLI Number & Title: \_\_\_\_\_

Prime Contractor's Name: \_\_\_\_\_

<u>Name of Firm, Address</u>	<u>Contact Person, Telephone Number</u>	<u>Type of Work to be Performed</u>	<u>Contract Amount</u>



EXHIBIT G  
LOCAL BUSINESS  
UNAVAILABILITY FORM

RLI # \_\_\_\_\_

I, \_\_\_\_\_  
(Name and Title)

of \_\_\_\_\_, certify that on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, I invited the following LOCAL BUSINESSES to bid work items to be performed in the City of Pompano Beach:

Business Name, Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Said Local Businesses:

- \_\_\_\_\_ Did not bid in response to the invitation
- \_\_\_\_\_ Submitted a bid which was not the low responsible bid
- \_\_\_\_\_ Other: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Attach additional documents as available.

EXHIBIT H  
GOOD FAITH EFFORT REPORT  
LOCAL BUSINESS PARTICIPATION

RLI # \_\_\_\_\_

1. What portions of the contract have you identified as Local Business opportunities?

---

---

---

---

2. Did you provide adequate information to identified Local Businesses? Please comment on how you provided this information.

---

---

---

3. Did you send written notices to Local Businesses?

\_\_\_ Yes    \_\_\_ No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

\_\_\_ Yes    \_\_\_ No

If yes, please attach copies of the ads, including name and dates of publication.

5. What type of efforts did you make to assist Local Businesses in contracting with you ?

---

---

7. List the Local Businesses you will utilize and subcontract amount.

_____	\$ _____
_____	\$ _____
_____	\$ _____

8. Other comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

EXHIBIT I

MINORITY BUSINESS ENTERPRISE PARTICIPATION

RLI # \_\_\_\_\_

List all members of your team that are a certified Minority Business Enterprise (as defined by the State of Florida.) You must include copies of the MBE certificates for each firm listed.

Name of Firm	Certificate Included?

**STATEMENT OF NO RESPONSE**  
**E-32-15 CONTINUING CONTRACT FOR ARCHITECTURAL AND STRUCTURAL**  
**ENGINEERING SERVICES FOR VARIOUS CITY PROJECTS**

If you do not intend to submit on this requirement, please complete and return this form by the submittal deadline to the City of Pompano Beach Purchasing Division, Building C, 1190 N.E. 3<sup>rd</sup> Avenue, Pompano Beach, Florida 33060; this form may be faxed to (954) 786-4168. Failure to respond, either by submitting a proposal, or by submitting a "Statement of No Response" form, may result in your firm's name being removed from our mailing list.

WE, the undersigned, have declined to submit on this solicitation for the following reason(s):

- We do not offer this product or an equivalent
- Our workload would not permit us to perform
- Insufficient time to respond to the Request for Letters of Interest
- Unable to meet specifications (explain below)
- Other (specify below)

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE \_\_\_\_\_

SIGNATURE/TITLE \_\_\_\_\_

DATE \_\_\_\_\_