

Meeting Date: 1/12/2016

Agenda Item 5

REQUESTED COMMISSION ACTION:

Consent Ordinance Resolution Consideration/Discussion Presentation

SHORT TITLE Request of ratification by City Commission for Emergency Procurement of Pool Heaters at Aquatic Center from Sole Source vendor Symbiont Service Corp., in the amount of \$121,899.00.

Summary of Purpose and Why:

In accordance with the City Charter / Code of Ordinance, Section 32.46 "Emergency Procurement," the City Manager authorized issuing an emergency Purchase Order to replace the pool heaters at the aquatic center, which failed on 11/24/2015. The Parks and Recreation Department documented the emergency situation and obtained a quote for the replacement from vendor Symbiont Service Corp., as a sole source. Purchase Order 161098 was issued 11/24/2015 to Symbiont Service Corp. in the amount of \$121,899.00. City Commission after-the-fact approval is requested.

- (1) Origin of request for this action: Staff
- (2) Primary staff contact: Mark Beaudreau, Parks and Recreation Director 954 786-4184
- (3) Expiration of contract, if applicable: _____
- (4) Fiscal impact and source of funding: From budgeted funds in account 001-3910-527.64-40
Parks and Recreation / Machinery & Equipment / Light.

DEPARTMENTAL COORDINATION	DATE	DEPARTMENTAL RECOMMENDATION	DEPARTMENTAL HEAD SIGNATURE
Parks & Rec.	<u>12-21-15</u>	<u>Approve</u>	<u>[Signature]</u>
General Services	<u>12/17/15</u>	<u>APPROVE</u>	<u>[Signature]</u>
Finance	<u>12/21/15</u>	<u>Approval</u>	<u>[Signature]</u>

[Signature]
 City Manager

[Signature]

ACTION TAKEN BY COMMISSION:

<u>Ordinance</u>	<u>Resolution</u>	<u>Consideration</u>	<u>Workshop</u>
1 st Reading _____	1 st Reading _____	Results: _____	Results: _____
2 nd Reading _____	_____	_____	_____

MEMORANDUM

Purchasing #16-036
December 2, 2015

To: Dennis W. Beach, City Manager

Through: Otis J. Thomas, General Services Director *OT*

From: Cassandra LeMasurier, Purchasing Supervisor *CL*

Subject: Report, Emergency Replacement of Pool Heater at Aquatic Center

Background

In accordance with the City Charter / Code of Ordinance, Section 32.46 "Emergency Procurement," the City Manager authorized issuing an emergency Purchase Order to replace the pool heater at the aquatic center. The Parks and Recreation Department has documented the emergency situation in their Department Memo from Parks and Recreation Director, Mark Beaudreau (copy enclosed,) and obtained a quote for the replacement from vendor Symbiont Service Corp., as a sole source. Purchase Order 161098 was issued 11/24/2015 to Symbiont Service Corp. in the amount of \$121,899.00.

Funding

The total cost of all expenditures related to the emergency repair was \$121,899.00 from account 001-3910-527.64-40 Parks and Recreation / Machinery & Equipment / Light. As required by the Emergency Procurement procedures, the City Commission is requested to ratify the actions taken by City staff.

cc: file



MEMORANDUM

Parks, Recreation & Cultural Arts

MEMORANDUM 16-A021

DATE: December 15, 2015
TO: Otis Thomas, General Services Director
FROM: Mark Beaudreau, Recreation Programs Administrator *mb*
SUBJECT: Emergency/Sole Source Procurement – Pool Heater

On November 24, 2015, five of the six pool heaters at the Aquatic Center suddenly became inoperable and it necessitated an emergency purchase of new GEO Thermal Pool Heating/Cooling Units. The Department selected Symbiont Service Corporation as the vendor to purchase the Symbiont Geo Thermal Pool/Spa heater as they were part of the original installation in 2007. The system is manufactured by AquaCal and the units are designed and engineered specially to Symbiont Specifications. The heater is labeled as a Symbiont, with a special model number and sold exclusively to Symbiont Service Corporation. Symbiont Service Corporation is a sole source/sole brand vendor. On November 24, the Department purchased 6 Symbiont PH-215-TT-RV Geo Thermal pool Heating/Cooling Units for \$121,899, which included delivery and installation.

Symbiont Service Corporation is also a company many other cities throughout Broward County use (Coral Springs, Margate, Plantation, Lauderhill) to replace their pool heaters.

If you have any questions or concerns regarding the Emergency/Sole Source Procurement of the Symbiont GEO Thermal Pool Heating/ Cooling Units, please call me at 954-786-4191.

afh

cc: Scott Moore, Recreation Manager
Jessica Neal, Recreation Supervisor

MEMORANDUM

CITY OF LOS ANGELES
OFFICE OF THE CITY CLERK
2015 NOV 25 AM 9:23

Purchasing #16-032
November 24, 2015

To: Dennis W. Beach, City Manager
Through: Otis J. Thomas, General Services Director *OT*
From: Cassandra LeMasurier, Purchasing Supervisor
Subject: Approval, Emergency Purchase Order from a Sole Source, Replacement of Pool Heater at Aquatic Center

In accordance with Section 34.29 of the Code "Emergency Procurement", I am requesting you authorize issuing an emergency Purchase Order to replace the pool heater at the aquatic center. The Parks and Recreation Department has documented the emergency situation in their email from Recreation Manager, Scott Moore (copy enclosed,) and they have obtained a quote for the replacement vendor Symbiont Service Corp., as a sole source. The request is to issue a Purchase Order to Symbiont Service Corp. in the amount of \$121,899.00 from available funds in an appropriate CIP account. Enclosed is the quote from Symbiont Service Corp. and a letter verifying they are the exclusive distributor of the Symbiont GeoThermal Pool/Spa heater to be purchased. This emergency action will be reported to the City Commission after the replacement is completed.

Please indicate your concurrence/non-concurrence and sign in the space provided below.

CONCUR: NON-CONCUR:
Dennis W. Beach 11-25-15 _____
City Manager Date City Manager Date

Comments: _____

enclosure
cc: file

**SOLE SOURCE/SOLE BRAND
APPROVAL FORM**

ITEM: 6 Symbiont PH-215-TT-RV Geo Thermal Pool Heating/Cooling Units (460v 3 phase) 1 300 gpm 10 hp submersible pump (460v 3 phase) delivered and installed.

REASON FOR SOLE BRAND/SOLE SOURCE: The Geo Thermal pool heater is manufactured by AquaCal and is designed and engineered specifically to Symbiont Specifications. The heater is labeled as a Symbiont, with a special model number and sold exclusively to Symbiont Service Corporation. The facility was initially designed around a Symbiont System and is being replaced with a Symbiont System.

(Attach additional memorandum for justification)

VENDOR NAME (IF SOLE SOURCE): Symbiont Service Corporation

ESTIMATED COST: \$121,899 (delivered and installed per specifications)

USING DEPT./DIV.: Parks, Recreation & Cultural Arts/Aquatics (3910)

BLANKET ORDER: Yes No FIXED COMMODITY: Yes No

APPROVAL:

DEPARTMENT HEAD:

Mark A. Beaudreau DATE: 12-16-15
Mark A. Beaudreau, Recreation Programs Administrator

GENERAL SERVICES DIRECTOR:

[Signature] DATE: 12/17/15

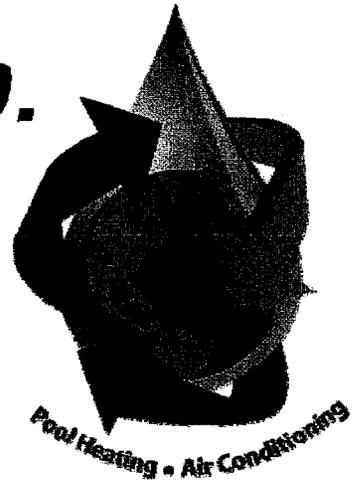
CITY MANAGER:

[Signature] DATE: 1-4-16

Symbiont Service Corp.

Go Green • Go GeoThermal

"One Company, One Call, Complete Comfort!"



November 16, 2015

Jessica Neal
City of Pompano Beach Aquatic
PO Box 1300
Pompano Beach, Florida 33061

Re: Sole Source Symbiont™ Provider

Dear Ms. Neal:

Symbiont Service Corp. is the exclusive distributor of the Symbiont™ GeoThermal Pool/Spa heater, which is manufactured by AquaCal in St. Petersburg, Florida. AquaCal manufactures these heaters designed and engineered specially to Symbiont™ specifications. The heater is labeled as a Symbiont™ with a special model number and AquaCal sells them exclusively to Symbiont Service Corporation.

As long as the Symbiont™ model heater is installed by Symbiont Service Corp., it comes with a five year labor and seven year all parts warranty. Additionally, Symbiont Service Corp. is the factory-authorized provider of parts and service to support this specialized warranty. Any repairs performed by an unauthorized repair facility will void the warranty for the Symbiont™ heater.

Please feel free to call me if you have any questions or concerns at 1-800-881-4328 or you can e-mail me at sandy@symbiont-service.com.

Sincerely,
Symbiont Service Corp.

Sandy L. King
President

Pool Heating • Air Conditioning

Cassandra LeMasurier

From: Otis Thomas
Sent: Monday, November 23, 2015 4:21 PM
To: Cassandra LeMasurier
Subject: FW: SYMBIONT REQUEST
Attachments: INSURANCE FOR SYMBIONT 11-23.pdf; QUOTE - SYMBIONT 11-23.pdf; SOLE SOURCE - SYMBIONT 11-23.pdf; W-9 FOR SYMBIONT 11-23.pdf

Cassie,

Please start emergency procurement of this heater system.

Thanks,

Otis J. Thomas, CPPB
General Services Director
City of Pompano Beach, Fla.
954-786-4098 - Phone
954-786-4168 - Fax
otis.thomas@copbfl.com

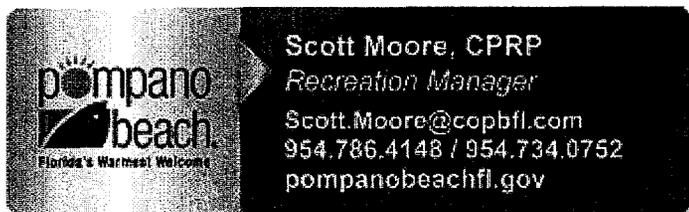


From: Scott Moore
Sent: Monday, November 23, 2015 3:29 PM
To: Otis Thomas
Cc: Mark Beaudreau
Subject: FW: SYMBIONT REQUEST

Otis – good afternoon! This was not an emergency until the heaters went out early this morning and the pool temperature has dropped to 72 degrees and expected to get lower over the next couple of days. The College swim forum starts in a few weeks and the pool needs to be around 80 degrees for them to swim. Please process as it has become an emergency.

Please let me know if you have any questions

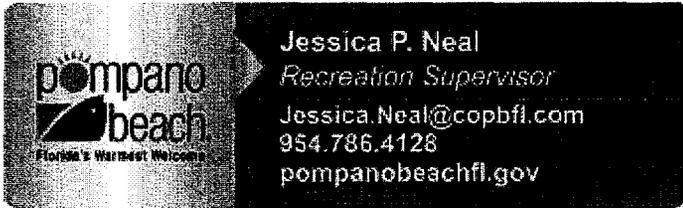
Thanks



From: Jessica Neal
Sent: Monday, November 23, 2015 10:35 AM
To: Scott Moore
Subject: FW: SYMBIONT REQUEST

We have made purchasing aware it is an emergency! Please reiterate that fact. Purchasing says you have to say it is an emergency.

Thank you!



From: Cynthia Dicintio
Sent: Monday, November 23, 2015 10:34 AM
To: Jessica Neal <Jessica.Neal@copbfl.com>
Cc: Judy Rodriguez <Judy.Rodriguez@copbfl.com>
Subject: SYMBIONT REQUEST

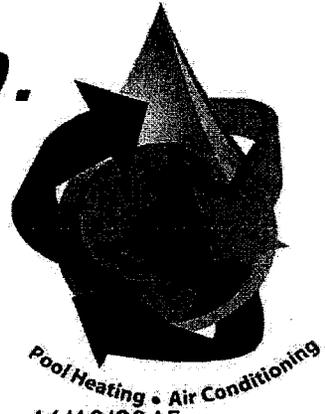
Here is everything we got, and Jessica Neal will let Scott Moore know to do the Request to Otis.

Thanks
Cindy

Symbiont Service Corp.

Go Green • Go GeoThermal

“One Company, One Call, Complete Comfort!”



QUOTATION

To: City of Pompano Beach Aquatic
c/o Finance Department
PO Box 1300
Pompano Beach, Florida 33061

Phone: 954-786-4128
E-Mail: Jessica.Neal@copbfl.com
Attn: Jessica Neal

Date 11/10/2015
No 11102015-1
Page 1 of 1
Job Pool #2
Valid for 90 days
Terms Progressive Billing
Sales Tax Not Applicable

City of Pompano Beach Aquatic Pool #2

Description

6 Symbiont PH-215-TT-RV GeoThermal Pool Heating/Cooling Units (460v 3 phase)
1 300 gpm 10hp submersible pump (460v 3 phase)
delivered and installed per specifications \$121,899.00

Includes:

Heating/Cooling units delivered and installed
Any necessary piping and electrical modifications
Local municipal permits
Temperature control and interlock wiring
One year Symbiont Service Corp all parts and labor warranty on the installation.
Five year manufacturer's labor warranty on the Symbiont units.
Seven year manufacturer's all parts only on the Symbiont units.
Lifetime parts on titanium tube portion of the condenser and evaporator heat exchangers.

Cassandra LeMasurier

From: Dennis Beach
Sent: Monday, November 23, 2015 4:35 PM
To: Otis Thomas
Cc: Mark Beaudreau; Scott Moore; Greg Harrison; Cassandra LeMasurier
Subject: RE: SYMBIONT REQUEST

Approved....

From: Otis Thomas
Sent: Monday, November 23, 2015 4:20 PM
To: Dennis Beach <Dennis.Beach@copbfl.com>
Cc: Mark Beaudreau <Mark.Beaudreau@copbfl.com>; Scott Moore <Scott.Moore@copbfl.com>; Greg Harrison <Greg.Harrison@copbfl.com>; Cassandra LeMasurier <Cassandra.Lemasurier@copbfl.com>
Subject: RE: SYMBIONT REQUEST

Good afternoon Mr. Beach,

I approve the emergency procurement below from Parks & Recreation; however, policy states that the City Manager's concurrence is also required.

Please provide your concurrence.

Regards,

Otis J. Thomas, CPPB
General Services Director
City of Pompano Beach, Fla.
954-786-4098 - Phone
954-786-4168 - Fax
otis.thomas@copbfl.com



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Cindy