

REQUESTED COMMISSION ACTION:

Consent     Ordinance     Resolution     Consideration     Workshop

SHORT TITLE OR MOTION: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE WORK AUTHORIZATION NO. 1 IN THE AMOUNT OF \$106,609.63 PURSUANT TO THE AGREEMENT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES BETWEEN THE CITY OF POMPANO BEACH AND DESIGN KOLLABORATIVE ARCHITECTS PLANNERS, INC. FOR THE BRINY AVENUE STREETScape AND UNDERGROUNDING IMPROVEMENTS; PROVIDING AN EFFECTIVE DATE.

**Summary of Purpose and Why:**

Design Kollaborative Architects Planners, Inc. (DK Architects) previously completed the design of the Briny Avenue Undergrounding and Streetscape Improvements project. This project is currently in the permitting phase with an anticipated construction start date of late June. We are requesting construction administration services from DK Architects for this project, consistent with our continuing professional services agreement awarded to them in December of 2015 via Ordinance No. 2016-32. DK Architects will be utilizing the IBI Group, Smith Engineering Consultants, and Specialty Engineering Consultants as sub-consultants under this agreement. The attached proposed construction administration services will include but not be limited to shop drawing submittal reviews, addressing City permitting comments, responses to contractor requests for information (RFI's), construction observations, meetings, permit renewals, and City and Regulatory certifications for the construction that will be completed by Burkhardt Construction.



Accomplishing this item supports achieving Initiative 2.3, Objective 2.3.4 "Undergrounding Utility Lines on Briny" identified in the City's Great Places Strategy.

QUESTIONS TO BE ANSWERED BY ORIGINATING DEPARTMENT:

- (1) Origin of request for this action: Engineering
- (2) Primary staff contact: John Sfiroopoulos, PE / Horacio Danovich Ext 7044 / 7834
- (3) Expiration of contract, if applicable: N/A
- (4) Fiscal impact and source of funding: \$106,609.63, CIP 12-208, Account No. 302-7486-530-6504

DEPARTMENTAL COORDINATION	DATE	DEPARTMENTAL RECOMMENDATION	DEPARTMENTAL HEAD SIGNATURE
Engineering	<u>6/1/16</u>	APPROVE	
City Attorney	<u>6/2/16</u>	APPROVE	
Finance	<u>6/2/16</u>	APPROVE	
Budget	<u>6/2/16</u>	APPROVE	

Advisory Board  
 Development Services Director  
 City Manager

ACTION TAKEN BY COMMISSION:

Ordinance	Resolution	Consideration	Workshop
1st Reading	1st Reading	Results:	Results:
_____	_____	_____	_____
_____	_____	_____	_____
2nd Reading	_____	_____	_____
_____	_____	_____	_____



**City Attorney's Communication #2016-856**

June 1, 2016

**TO:** John Sfiropoulos, P.E., City Engineer

**FROM:** Mark E. Berman, City Attorney

**RE:** Resolution – Work Authorization No. 1 for Design Services for the Briny Avenue Streetscape and Undergrounding Improvements

Pursuant to your memorandum dated May 24, 2016, Engineering Department Memorandum No. 16-82, I have prepared and attached the following form of Resolution:

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE WORK AUTHORIZATION NO. 1 IN THE AMOUNT OF \$106,609.63 PURSUANT TO THE AGREEMENT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES BETWEEN THE CITY OF POMPANO BEACH AND DESIGN KOLLABORATIVE ARCHITECTS PLANNERS, INC. FOR THE BRINY AVENUE STREETScape AND UNDERGROUNDING IMPROVEMENTS; PROVIDING AN EFFECTIVE DATE.**

Please feel free to contact me if I may be of further assistance.



MARK E. BERMAN

/jrm  
l:cor/engr/2016-856

Attachment

**CITY OF POMPANO BEACH**  
**Broward County, Florida**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE WORK AUTHORIZATION NO. 1 IN THE AMOUNT OF \$106,609.63 PURSUANT TO THE AGREEMENT FOR ARCHITECTURAL AND STRUCTURAL ENGINEERING SERVICES BETWEEN THE CITY OF POMPANO BEACH AND DESIGN KOLLABORATIVE ARCHITECTS PLANNERS, INC. FOR THE BRINY AVENUE STREETScape AND UNDERGROUNDING IMPROVEMENTS; PROVIDING AN EFFECTIVE DATE.**

**BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA:**

**SECTION 1.** That a Work Authorization between the City of Pompano Beach and Design Kollaborative Architects Planners, Inc. for design services for the Briny Avenue Streetscape and Undergrounding Improvements, a copy of which Work Authorization is attached hereto and incorporated by reference as if set forth in full, is hereby approved.

**SECTION 2.** That the proper City officials are hereby authorized to execute said Work Authorization between the City of Pompano Beach and Design Kollaborative Architects Planners, Inc.

**SECTION 3.** This Resolution shall become effective upon passage.

**PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
**LAMAR FISHER, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**ASCELETA HAMMOND, CITY CLERK**

**WORK AUTHORIZATION PURSUANT TO THE AGREEMENT  
FOR PROFESSIONAL SERVICES BETWEEN  
CITY OF POMPAÑO BEACH  
AND DESIGN KOLLABORATIVE ARCHITECTS PLANNERS INC**

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Date: June 1, 2016

WORK AUTHORIZATION NO. 1 FOR CONSTRUCTION ADMINISTRATION SERVICES

PROJECT NO. 12.208

TITLE: Briny Avenue Streetscape & Undergrounding Improvements

The services rendered pursuant to this Task Authorization No. 1 are in accordance with the terms and conditions of the agreement for Professional Services between the City of Pompano Beach and Design Kollaborative Architects Planners Inc., dated December 8, 2015 and approved by City Ordinance No. 2016-32

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**PROJECT DESCRIPTION: CONSTRUCTION PHASE SERVICES**

**SCHEDULE:** 365 days commencing upon issuance of Construction Manager's Notice To Proceed

**SCOPE OF WORK:**

The following is our understanding of the required services.

**CIVIL ENGINEERING & LANDSCAPE ARCHITECTURE**

**IBI Group (contract attached – Hourly Not To Exceed)**

1. Pre Construction	\$3,010
a. Submittal Review	
b. Pre-Construction Meeting	
2. Construction Observation	\$31,680
a. Engineering	
b. Landscape	
3. RFI Responses	\$ 22,135
4. Weekly/ Bi Weekly Construction Meetings	\$9,062.50
5. Permit Renewals & Extensions	\$3,900
a. FDEP & FWC	
b. FDOT	

6. Certifications \$5,555
- a. City of Pompano Beach
  - b. Broward County
  - c. FDEP & FWC

Professional Staff/ Hours	Principle \$225	Landscape \$115	Engineering Intern II \$95
Pre Construction	6	7	9
Construction Observation	44	44	176
RFI's	22.5	10	30
Meetings	54	10	93
Permitting	8	0	20
Certifications	8	12	25

**SUBTOTAL**  
**Hourly Not To Exceed** **\$75,342.50**

**PHOTOMETRIC ENGINEERING**

**Smith Engineering Consultants, Inc. (contract attached – Lump Sum Fee)**

1. Attend pre-construction meeting
2. Review electrical equipment shop drawings
3. Respond to contractor RFI's and review change order requests
4. Attend up to three (3) construction meetings/site visits during construction
5. Attend the final walk through and prepare a final punch list
6. Measure final illumination levels at night
7. Prepare record drawings based upon contractor as-builts

**LUMP SUM FEE** **\$6,000**

**LIGHT POLE STRUCTURAL ENGINEERING**

**Specialty Engineering Consultants, Inc. (contract attached – Lump Sum Fee)**

- Soil Borings (6) 10 foot (2) 15 foot FEE \$2,500
- Light Pole and Ballard Foundation Design FEE \$ 750

**LUMP SUM FEE** **\$3,250**

**ARCHITECTURAL**

**Design Kollaborative Architects (Hourly Not To Exceed)**

1. Weekly/ Bi Weekly Construction Meetings FEE \$7,400  
40 hours Principal @ 185
2. RFI Responses, Submittal Reviews,  
Walk Through, Punch List etc. FEE \$7,400  
40 hours Principal @ 185
3. Project Management/Administration FEE \$3,450  
10 hours Principal @ \$185  
40 hours Administrative @ \$40

**SUBTOTAL**  
**Hourly Not To Exceed** **\$18,250**

**TOTAL Lump Sum and Hourly Not To Exceed**

**\$102,842.50**

**EXPENSES**

(Allowance Not To Exceed)

**FEE \$3,767.13**

**Additional \$ 102,842.50**

**Expenses (N.T.E) \$ 3,767.13**

**TOTAL \$ 106,609.63**

"CORPORATION":

Witnesses:

Wendy Weller

David M. Surr

Design Kollaborative Architects Planners Inc

Corporation Name

A. Capi

Signature

PRESIDENT

Title

STATE OF FLORIDA  
COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this 10<sup>th</sup> day of May, 2016 by A. Capi, as PRESIDENT, of Design Kollaborative Architects Planners Inc on behalf of the corporation. He/she is personally known to me or has produced \_\_\_\_\_ (type of identification) as identification.

NOTARY'S SEAL:



Janice M. Wirt

NOTARY PUBLIC, STATE OF FLORIDA

Janice M. Wirt

(Name of Acknowledger Typed, Printed or Stamped)

FF 230508

Commission Number

"CITY":

Witnesses:

**CITY OF POMPANO BEACH**

\_\_\_\_\_

By: \_\_\_\_\_  
LAMAR FISHER, MAYOR

\_\_\_\_\_

By: \_\_\_\_\_  
DENNIS W. BEACH, CITY MANAGER

Attest:

\_\_\_\_\_  
ASCELETA HAMMOND, CITY CLERK

(SEAL)

Approved As To Form:

\_\_\_\_\_  
MARK E. BERMAN, CITY ATTORNEY

STATE OF FLORIDA  
COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2016 by **LAMAR FISHER**, as Mayor, **DENNIS W. BEACH** as City Manager and **ASCELETA HAMMOND**, as City Clerk of the City of Pompano Beach, Florida, a municipal corporation, on behalf of the municipal corporation, who are personally known to me.

NOTARY'S SEAL:

\_\_\_\_\_  
NOTARY PUBLIC, STATE OF FLORIDA

\_\_\_\_\_  
(Name of Acknowledger Typed, Printed or Stamped)

\_\_\_\_\_  
Commission Number