

# POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY

Meeting Date: October 20, 2015

Agenda Item 12

**REQUESTED CRA BOARD ACTION:**

Resolution(s)  Consideration  Approval  Other

SHORT TITLE OR MOTION: A RESOLUTION OF THE POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY APPOINTING \_\_\_\_\_, ONE RESIDENT, NW CRA DISTRICT, TO THE NORTHWEST DISTRICT ADVISORY COMMITTEE OF THE POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY FOR A TERM OF TWO (2) YEARS; SAID TERM TO EXPIRE ON OCTOBER 18, 2017, OR UNTIL SUCH TIME AS APPOINTMENTS ARE MADE; PROVIDING AN EFFECTIVE DATE.

**Summary of Purpose and Why:**

The term of Jeanette Copeland, member of the Northwest CRA District Advisory Committee, expired on October 18, 2015. The Applicants listed below fulfill the membership category of "One Resident, NWCRA District" and is presented to the CRA Board for appointment to the Northwest CRA Advisory Committee.

- Applicants: Jeanette Copeland – (Current Member) District 1  
 Velma Flowers – District 4  
 Walter Clark – District 4  
 James V. Santomassimo – District 5  
 JaMeesha Bernadin – District 1  
 Rachael Lucas – District 4  
 David Baumwald – District 5
- Dethric Kyles-District 4  
 Bridget Jackson – District 4

**QUESTIONS TO BE ANSWERED BY ORIGINATING DEPARTMENT:**

- (1) Origin of request for this action: Staff  
 (2) Primary staff contact: Kim Briesemeister or Chris Brown Ext. 5535  
 (3) Expiration of contract, if applicable: \_\_\_\_\_  
 (4) Fiscal impact and source of funding: No Fiscal Impact

DEPARTMENTAL COORDINATION	DATE	DEPARTMENTAL RECOMMENDATION	AUTHORIZED SIGNATURE OR ATTACHED MEMO NUMBER

- CRA Executive Director  
 Finance Director  
 CRA Attorney  
 City Attorney

  
 \_\_\_\_\_  
 Claudia M. McKenna  
 \_\_\_\_\_

**ACTION PREVIOUSLY TAKEN BY CRA BOARD:**

<u>Resolution</u>	<u>Consideration</u>	<u>Other:</u>
Results: _____	Results: _____	Results: _____





## MEMORANDUM

October 20, 2015

TO: CRA Board of Commissioners

FROM: Cathy Trenkle, CRA Project Coordinator

THRU: Kim Briesemeister, Co-Executive Director  
Chris Brown, Co-Executive Director

RE: Appointment to the Northwest CRA Advisory Committee

### **Issue**

The term of Jeanette Copeland, member of the Northwest CRA District Advisory Committee, expired on October 18, 2015. The expiration of her term creates a vacancy in the "One Resident, NW CRA District" membership category.

### **Recommendation**

That the Board consider the list of applicants submitted to fill the vacancy in the "One Resident, NW CRA District" membership category and by vote appoint one candidate for this category to the Northwest CRA District Advisory Committee for a two-year term.

### **Background**

The Applicants listed below fulfill the membership category of "One Resident, NW CRA District". Copies of their applications are attached.

#### Applicants:

Jeanette Copeland - District 4 (current member)  
Velma Flowers – District 4  
Walter Clark – District 4  
James V. Santomassimo – District 5  
JaMeesha Bernadin – District 1  
Rachael Lucas – District 4  
David Baumwald – District 5  
Dethric Kyles – District 4



RESOLUTION NO. \_\_\_\_\_

**POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY**

A RESOLUTION OF THE POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY APPOINTING \_\_\_\_\_, RESIDENT, NW CRA DISTRICT, TO THE NORTHWEST DISTRICT ADVISORY COMMITTEE OF THE POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY FOR A TERM OF TWO (2) YEARS; SAID TERM TO EXPIRE ON OCTOBER 18, 2017; PROVIDING AN EFFECTIVE DATE.

WHEREAS, \_\_\_\_\_ is well qualified to serve as a member of the Northwest District Advisory Committee of the Community Redevelopment Agency of the City of Pompano Beach, and the Board of Directors desire to appoint a member thereto; now, therefore,

**BE IT RESOLVED BY THE POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY THAT:**

**SECTION 1:** That \_\_\_\_\_ is hereby appointed to the Northwest District Advisory Committee of the Community Redevelopment Agency of the City of Pompano Beach for a term of two years; said term to expire on October 18, 2017, or until such time as appointments are made.

**SECTION 2:** This Resolution shall become effective upon passage.

**PASSED AND ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2015.**

\_\_\_\_\_  
**LAMAR FISHER, CHAIRPERSON**

**ATTEST:**

\_\_\_\_\_  
**MARGARET GALLAGHER, SECRETARY**





# CRA

POMPANO BEACH

COMMUNITY REDEVELOPMENT AGENCY  
ADVISORY COMMITTEE APPLICATION  
CITY OF POMPANO BEACH, FLORIDA

EAST DISTRICT       WEST DISTRICT

Post Office Drawer 1300  
Pompano Beach, Florida 33061

Phone: (954) 786-5535  
Fax: (954) 786-7836

IN ORDER TO ASSIST THE CRA BOARD IN MAKING ADVISORY COMMITTEE APPOINTMENTS, THE FOLLOWING INFORMATION IS REQUESTED:

NAME OF APPLICANT: Janette Copeland

HOME ADDRESS: 1517 NW 7th Lane

CITY/STATE/ZIP CODE: Pompano Beach FL 33060

HOME #: 954-943-8001 CELL #: \_\_\_\_\_ EMAIL ADDRESS: JA

MAILING ADDRESS: SAME

CITY/STATE/ZIP CODE: \_\_\_\_\_

ARE YOU A POMPANO BEACH RESIDENT?      YES:       NO: \_\_\_\_\_

IF YES, PLEASE INDICATE DISTRICT IN WHICH YOU LIVE: 1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_ 4  5 \_\_\_\_\_

DO YOU OWN REAL PROPERTY IN POMPANO BEACH?      YES:       NO: \_\_\_\_\_

DO YOU OWN A BUSINESS IN POMPANO BEACH?      YES: \_\_\_\_\_      NO:

ARE YOU A REGISTERED VOTER?      YES:       NO: \_\_\_\_\_

HAVE YOU BEEN CONVICTED OF A FELONY IN FLORIDA, OR ANY OTHER STATE, WITHOUT YOUR CIVIL RIGHTS HAVING BEEN RESTORED?      YES: \_\_\_\_\_      NO:

BUSINESS OR OCCUPATION: Retired

BUSINESS ADDRESS: NA

CITY/STATE/ZIP: \_\_\_\_\_

BUSINESS PHONE #: \_\_\_\_\_ BUSINESS FAX #: \_\_\_\_\_

ARE YOU PRESENTLY SERVING ON ANY OTHER CITY BOARD OR COMMITTEE? \_\_\_\_\_  
IF YES, PLEASE LIST NAME: CRA

WOULD YOU CONSIDER SERVING ON ANY OTHER CITY BOARD OR COMMITTEE? NO

IF YES, PLEASE LIST NAME(S): \_\_\_\_\_

HAVE YOU EVER SERVED ON A CITY OF POMPANO BEACH BOARD/COMMITTEE? YES

IF YES, PLEASE STATE NAME OF BOARD OR COMMITTEE: CRA

BELOW PLEASE LIST BACKGROUND INFORMATION WHICH YOU FEEL WOULD QUALIFY YOU TO SERVE ON THIS COMMITTEE AND / OR ATTACH A RESUME:

Home Resident

EDUCATION: \_\_\_\_\_

EXPERIENCE: \_\_\_\_\_

CURRENT POSITION: CRA

PAST POSITIONS: CRA

HOBBIES: \_\_\_\_\_

MAKING ANY FALSE STATEMENTS HEREIN MAY BE CAUSE FOR REMOVAL BY THE CRA BOARD

Jeanette Copeland  
SIGNATURE OF APPLICANT

10/3/71  
DATE OF APPLICATION

BOARD SECRETARY OR CITY CLERK

DATE RECEIVED OR CONFIRMED

NOTE: IF YOU DO NOT WISH TO SERVE ON THIS COMMITTEE, PLEASE EITHER CHECK HERE AND RETURN TO CITY CLERK, OR NOTIFY THE CITY CLERK'S OFFICE IN WRITING OF YOUR DESIRE NOT TO SERVE.

Received  
Pompano Beach CRA  
2013 MAR 20 PM 3:06

# CRA

POMPANO BEACH

## COMMUNITY REDEVELOPMENT AGENCY ADVISORY COMMITTEE APPLICATION CITY OF POMPANO BEACH, FLORIDA

EAST DISTRICT       WEST DISTRICT

Post Office Drawer 1300  
Pompano Beach, Florida 33061

Phone: (954) 786-5535  
Fax: (954) 786-7836

IN ORDER TO ASSIST THE CRA BOARD IN MAKING ADVISORY COMMITTEE APPOINTMENTS, THE FOLLOWING INFORMATION IS REQUESTED:

NAME OF APPLICANT: Velma Flowers

HOME ADDRESS: 760 N.W. 17 Court

CITY/STATE/ZIP CODE: Pompano Beach, Florida 33060

HOME #: 954-36-1800 CELL #: 274-8767 EMAIL ADDRESS: flowerspom@yahoo.com

MAILING ADDRESS: Same as above

CITY/STATE/ZIP CODE: " "

ARE YOU A POMPANO BEACH RESIDENT?      YES:       NO:

IF YES, PLEASE INDICATE DISTRICT IN WHICH YOU LIVE: 1 \_\_\_ 2 \_\_\_ 3 \_\_\_ 4  5 \_\_\_

DO YOU OWN REAL PROPERTY IN POMPANO BEACH?      YES:       NO:

DO YOU OWN A BUSINESS IN POMPANO BEACH?      YES:       NO:

ARE YOU A REGISTERED VOTER?      YES:       NO:

HAVE YOU BEEN CONVICTED OF A FELONY IN FLORIDA, OR ANY OTHER STATE, WITHOUT YOUR CIVIL RIGHTS HAVING BEEN RESTORED?      YES:       NO:

BUSINESS OR OCCUPATION: Velma G Flowers Construction and Carpentry

BUSINESS ADDRESS: 760 N.W. 17 Court

CITY/STATE/ZIP: Pompano Beach, Florida, 33060

BUSINESS PHONE #: 954-274-8767 BUSINESS FAX #: 954-366-1860

ARE YOU PRESENTLY SERVING ON ANY OTHER CITY BOARD OR COMMITTEE? \_\_\_\_\_  
IF YES, PLEASE LIST NAME: NO

WOULD YOU CONSIDER SERVING ON ANY OTHER CITY BOARD OR COMMITTEE? Yes

IF YES, PLEASE LIST NAME(S):  
housing Authority Pompano      Parks and Recreation  
Recycling + Solid Waste      Education

HAVE YOU EVER SERVED ON A CITY OF POMPANO BEACH BOARD/COMMITTEE? NO

IF YES, PLEASE STATE NAME OF BOARD OR COMMITTEE: \_\_\_\_\_

BELOW PLEASE LIST BACKGROUND INFORMATION WHICH YOU FEEL WOULD QUALIFY YOU TO SERVE ON THIS COMMITTEE AND/OR ATTACH A RESUME:

Very good Community Communication

EDUCATION: Pompano Beach High School  
Bac.

EXPERIENCE: Public Relation Specialist, Assistant

CURRENT POSITION: Community Activist, Group leadership

PAST POSITIONS: \_\_\_\_\_

HOBBIES: Basketball, Fishing and Volleyball

MAKING ANY FALSE STATEMENTS HEREIN MAY BE CAUSE FOR REMOVAL BY THE CRA BOARD

Ufma: J. J. J. J.  
SIGNATURE OF APPLICANT

3/20/2013  
DATE OF APPLICATION

[Signature]  
BOARD SECRETARY OR CITY CLERK

3/20/2013  
DATE RECEIVED OR CONFIRMED

**NOTE:** IF YOU DO NOT WISH TO SERVE ON THIS COMMITTEE, PLEASE EITHER CHECK HERE \_\_\_\_\_ AND RETURN TO CITY CLERK, OR NOTIFY THE CITY CLERK'S OFFICE IN WRITING OF YOUR DESIRE NOT TO SERVE.



CITY OF POMPANO BEACH  
ADVISORY BOARD / COMMITTEE  
APPLICATION

2014 DEC -9 PM 2:10  
CITY OF POMPANO BEACH  
OFFICE OF THE CITY CLERK

City Clerk's Office Phone: 954-786-4611 Fax: 954-786-4095  
Post Office Drawer 1300, Pompano Beach, FL 33061  
www.mypompanobeach.org

Mr.  Mrs. \_\_\_ Ms. \_\_\_ Miss \_\_\_ Name: WALTER CLARK  
(Optional)

**Residence Information:**

Home Address: 2541 NW 12<sup>th</sup> Ct.  
City/State/Zip: Pompano Bch. FLA. 33069  
Home Phone: 954-971-2881 Cell Phone: 954-347-5710  
Email: Meliah.Clark@yahoo.com Fax: \_\_\_\_\_

**Business Information:**

Employer/Business Name: \_\_\_\_\_  
Current Position / Occupation: RETIRED  
Business Address: \_\_\_\_\_  
City/State/Zip: Pompano Bch. FLA. 33069  
Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Are you a U.S. Citizen? Yes  No \_\_\_

Are you a resident of Pompano Beach? Yes  No \_\_\_ Reside in District: 1 \_\_\_ 2 \_\_\_ 3 \_\_\_ 4 \_\_\_ 5

Do you own real property in Pompano Beach? Yes  No \_\_\_

Are you a registered voter? Yes  No \_\_\_

Have you ever been convicted of a felony? Yes \_\_\_ No

Current or prior service on governmental boards and/or committees: N/A

Please make a check next to the Advisory Boards/Committees you would like to serve on:

<input type="checkbox"/> Affordable Housing	<input type="checkbox"/> Cultural Arts	<input type="checkbox"/> Parks and Recreation
<input type="checkbox"/> Air Park	<input type="checkbox"/> Education	<input type="checkbox"/> *Planning & Zoning/Local Planning Agency
<input type="checkbox"/> Architectural Appearance	<input type="checkbox"/> Emergency Medical Services	<input type="checkbox"/> *Police & Firefighter's Retirement System
<input type="checkbox"/> Budget Review	<input type="checkbox"/> *Employee's Board of Appeals	<input type="checkbox"/> Pompano Beach Economic Development Council
<input type="checkbox"/> Charter Amendment	<input type="checkbox"/> Employee's Health Insurance	<input type="checkbox"/> Public Art Committee
<input type="checkbox"/> Community Appearance	<input type="checkbox"/> *General Employee's Retirement System	<input type="checkbox"/> Recycling & Solid Waste
<input type="checkbox"/> *Community Development(CDAC)	<input type="checkbox"/> Golf	<input type="checkbox"/> Sand & Spurs Riding Stables
<input type="checkbox"/> CRA East	<input type="checkbox"/> Historic Preservation	<input type="checkbox"/> Marine
<input checked="" type="checkbox"/> CRA West	<input type="checkbox"/> *Housing Authority of Pompano Beach	<input type="checkbox"/> *Unsafe Structures
		<input type="checkbox"/> *Zoning Board of Appeals

\*Financial Disclosure Form is required, if appointed to serve, upon appointment and upon resignation/retirement.

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In addition a Resume may be attached

Education: Grade School - Blanche Ely H.S 1-12 - College BS Degree from Tuskegee University, Tuskegee Alabama - Master's Degree from Nova University in Educational Leadership - Doctorate Degree in Theology from Trinity Theological Seminary of South Florida

Experience: Teacher Physical Education for 20 years - Assistant Principal 15 years in Broward County Schools.

Past Positions: Chairman - Deacon - Antioch Missionary Baptist Church in Pompano Beach 1998-2013  
Member - City of Pompano Beach Parks and Recreation Advisory Board - Pompano Beach (serving now)

Hobbies: Fishing

**Making any false statements herein may be cause for revocation by the City Commission of any appointment to a Board/Committee.**

Signature: [Handwritten Signature]

Date: 12/5/14

Initials of Clerk or Deputy: \_\_\_\_\_

Date received or confirmed: \_\_\_\_\_

Please check one:  New Application  Currently Serving on Board  Updated Information

Note: Application is effective for one year from date of completion. If you have any questions on the above, please call the City Clerk's Office at: 954-786-4611, or send via fax to: 954-786-4095.



CITY OF POMPANO BEACH
ADVISORY BOARD / COMMITTEE
APPLICATION

City Clerk's Office Phone: 954-786-4611 Fax: 954-786-4095
Post Office Drawer 1300, Pompano Beach, FL 33061
www.mypompanobeach.org

2014 NOV 14 PM 2:25
CITY OF POMPANO BEACH
OFFICE OF THE CITY CLERK

Mr. [checked] Mrs. \_\_\_ Ms. \_\_\_ Miss \_\_\_ Name: James V. Santomassimo
(Optional)

Residence Information:

Home Address: 1115 W. Cypress Drive
City/State/Zip: Pompano Beach FL 33069
Home Phone: 954-971-0510 Cell Phone: 954-275-8778
Email: DOMUS5@AOL.COM Fax: 954-971-4643

Business Information:

Employer/Business Name: Retired
Current Position / Occupation:
Business Address:
City/State/Zip:
Business Phone: Fax: Email:

Are you a U.S. Citizen? Yes [checked] No \_\_\_
Are you a resident of Pompano Beach? Yes [checked] No \_\_\_ Reside in District: 1 \_\_\_ 2 \_\_\_ 3 \_\_\_ 4 \_\_\_ 5 [checked]
Do you own real property in Pompano Beach? Yes [checked] No \_\_\_
Are you a registered voter? Yes [checked] No \_\_\_
Have you ever been convicted of a felony? Yes \_\_\_ No [checked]
Current or prior service on governmental boards and/or committees: P & R

Please make a check next to the Advisory Boards/Committees you would like to serve on:

Table with 3 columns: Affordable Housing, Cultural Arts, Parks and Recreation. Rows include Air Park, Architectural Appearance, Budget Review, Charter Amendment, Community Appearance, \*Community Development (CDAC), CRA East, CRA West, etc.

\*Financial Disclosure Form is required, if appointed to serve, upon appointment and upon resignation/retirement.

In addition a Resume may be attached

Education: Hofstra College. Pratt Institute -  
Batista School of Design. Hottberg Structural Institute

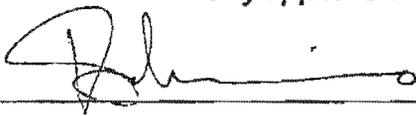
Experience: President. Domus Inc. Project Manager.  
Vice President of Franklin National Bank (Design & Construction)

Past Positions: Architecture. developer. construction  
management. project management (owner's representation)

Hobbies: Golf, Tennis, Travel, Dancing

**Making any false statements herein may be cause for revocation by the City Commission of any appointment to a Board/Committee.**

Signature: \_\_\_\_\_



Date: 11.14.2014

Initials of Clerk or Deputy: \_\_\_\_\_

Date received or confirmed: 8/26/15

Please check one:  New Application  Currently Serving on Board  Updated Information

Note: Application is effective for one year from date of completion. If you have any questions on the above, please call the City Clerk's Office at 954-788-4611, or send via fax to: 954-786-4095.



**CITY OF POMPANO BEACH  
ADVISORY BOARD / COMMITTEE  
APPLICATION**

2015 FEB 11 PM 1:09  
CITY OF POMPANO BEACH  
OFFICE OF THE CITY CLERK

City Clerk's Office Phone: 954-786-4611 Fax: 954-786-4095  
Post Office Drawer 1300, Pompano Beach, FL 33061  
www.mypompanobeach.org

Mr. \_\_\_ Mrs. \_\_\_ Ms.  Miss \_\_\_ Name: Ja. Meesha BERNADIN  
(Optional)

**Residence Information:**

Home Address: 1100 NE 25<sup>th</sup> AVE.  
City/State/Zip: Pompano Beach  
Home Phone: 754-245-1524 Cell Phone: 754-245-1524  
Email: jameeshabernadin@yahoo.com Fax: -

**Business Information:**

Employer/Business Name: Pompano Post Community Newspaper  
Current Position / Occupation: Publisher  
Business Address: 2755 NW Atlantic Blvd.  
City/State/Zip: Pompano Beach  
Business Phone: 754-245-1524 Fax: - Email: pompanopost@yahoo.com

Are you a U.S. Citizen? Yes  No \_\_\_  
Are you a resident of Pompano Beach? Yes  No \_\_\_ Reside in District: 1 \_\_\_ 2 \_\_\_ 3 \_\_\_ 4  5 \_\_\_  
Do you own real property in Pompano Beach? Yes \_\_\_ No   
Are you a registered voter? Yes  No \_\_\_  
Have you ever been convicted of a felony? Yes \_\_\_ No   
Current or prior service on governmental boards and/or committees: Nominee to the Education Board 2012

**Please make a check next to the Advisory Boards/Committees you would like to serve on:**

<input checked="" type="checkbox"/> Affordable Housing	<input checked="" type="checkbox"/> Cultural Arts	<input checked="" type="checkbox"/> Parks and Recreation
<input type="checkbox"/> Air Park	<input type="checkbox"/> Education	<input type="checkbox"/> *Planning & Zoning/Local Planning Agency
<input type="checkbox"/> Architectural Appearance	<input type="checkbox"/> Emergency Medical Services	<input type="checkbox"/> *Police & Firefighter's Retirement System
<input checked="" type="checkbox"/> Budget Review	<input checked="" type="checkbox"/> *Employee's Board of Appeals	<input checked="" type="checkbox"/> Pompano Beach Economic Development Council
<input type="checkbox"/> Charter Amendment	<input type="checkbox"/> Employee's Health Insurance	<input type="checkbox"/> Public Art Committee
<input type="checkbox"/> Community Appearance	<input type="checkbox"/> *General Employee's Retirement System	<input type="checkbox"/> Recycling & Solid Waste
<input checked="" type="checkbox"/> *Community Development (CDAC)	<input type="checkbox"/> Golf	<input type="checkbox"/> Sand & Spurs Riding Stables
<input checked="" type="checkbox"/> CRA East	<input type="checkbox"/> Historic Preservation	<input type="checkbox"/> Marine
<input checked="" type="checkbox"/> CRA West	<input checked="" type="checkbox"/> *Housing Authority of Pompano Beach	<input type="checkbox"/> *Unsafe Structures
		<input checked="" type="checkbox"/> *Zoning Board of Appeals

\*Financial Disclosure Form is required, if appointed to serve, upon appointment and upon resignation/retirement.

In addition a Resume may be attached

Education: Pursuing Masters Degree, Mass Communications, Public Administration, Religion.

Experience: Public Relations, Marketing, Writing, Editing, Business Management and Development, Promotions, Advocate, Activist, Author, Entrepreneur & Evangelist.

Past Positions: Administration with Time Warner Communications, SBA Communications, Anheuser Busch & Aetna. Publisher/Editor of On The Move Magazine, and writer for The Florida Sentinel and WTMP-Tampa Broadcasting.

Hobbies: Beach, spending time with my daughter & family. Attending and volunteering at community events

Making any false statements herein may be cause for revocation by the City Commission of any appointment to a Board/Committee.

Signature: JMD/i

Date: 2/11/2015

Initials of Clerk or Deputy: \_\_\_\_\_

Date received or confirmed: 2/11/15

Please check one:  New Application  Currently Serving on Board  Updated Information

Note: Application is effective for one year from date of completion. If you have any questions on the above, please call the City Clerk's Office at: 954-786-4611, or send via fax to: 954-786-4095.

**JAMEESHA BERNADIN**

P.O. Box 669454 Pompano Beach, FL 33066 . Phone: (954) 245-6410 . Email: bernadinj@aetna.com

**OBJECTIVE:** To provide a wide range of public relations and office administration support within a municipal association, non profit organization, or business sector.

**QUALIFICATIONS**

- Extensive knowledge of office management processes and procedures.
- Excellent analytical, problem solving, business writing, editing and proofreading skills.
- Ability to create, organize, delegate and manage multiple tasks.
- Advanced knowledge of Microsoft Word, Excel, Outlook, PowerPoint, and Publisher.

**PROFESSIONAL EXPERIENCE**

CVS Caremark, Pompano Beach, FL 2008-Present

***Administrative Assistant***

- Provide a variety of administrative support for multiple managers/departments, supervisory staff to ensure daily business objectives are met.
- Prepare & compose routine correspondence, compile & analyze data.
- Coordinate & manage multiple calendars; responsible for meeting agendas and minutes.
- Coordinate travel arrangements, prepare expense reports.

Professional Printing Group, Pompano Beach, FL 2005-2007

***Office Manager***

- Business liaison to vendors and clients.
- Maintained office equipment.
- Implemented office procedures.
- Maintained and replenished inventory.

Time Warner Communications, Brandon, FL 2001-2005

***Customer Service Representative***

- Responded to a high call volume of inbound calls relating to subscriber services, billing, cable TV, internet and digital telephone services.
- Reviewed billing statements and adjusted customer billing as appropriate.

Medical Care Clinics of America, Tampa, FL 1998-2001

***Regulatory Specialist/Scheduling Supervisor/Research Assistant***

- Responsible for ensuring the quality, accuracy and format of regulatory submissions were in compliance with applicable laws, regulations and corporate standards.
- Supervised scheduling department for six medical clinics (32 employees).
- Implemented client database, and clinical report presentations for company director.
- Performed audits of clinical sites involved with pharmaceutical study.
- Company liaison for Pharmaceutical Company and medical research company.

**EDUCATION**

- Charter Oak State College, Fort Lauderdale, FL Present
- Broward College, Coconut Creek, FL 1999-2001
- C. Leon King High School, Tampa, FL 1995-1998

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JAMEESHA BERNADIN

On The Magazine, Pompano Beach, FL <i>Founder/CEO/Editor in Chief</i>	2005 to 2008
The Florida Sentinel, Tampa, FL <i>Columnist</i>	2004 to 2005
WTMP 96.1 & 1150AM, Tampa, FL <i>Radio Intern</i>	2003 to 2004
Public Relations Manager <i>Stretched Out Entertainment</i>	1999 to 2004



COMMUNITY REDEVELOPMENT AGENCY
ADVISORY COMMITTEE APPLICATION
CITY OF POMPANO BEACH, FLORIDA

[ ] EAST DISTRICT [X] WEST DISTRICT

Post Office Drawer 1300
Pompano Beach, Florida 33061

Phone: (954) 786-5535
Fax: (954) 786-7836

IN ORDER TO ASSIST THE CRA BOARD IN MAKING ADVISORY COMMITTEE APPOINTMENTS, THE FOLLOWING INFORMATION IS REQUESTED:

NAME OF APPLICANT: Rachel Lucas

HOME ADDRESS: 1560 NW 17 Ave Unit 6

CITY/STATE/ZIP CODE: Pompano Beach FL 33069

HOME #: CELL #: 954 740-0554 EMAIL ADDRESS: Rachel@yourfinancialsolutions.com

MAILING ADDRESS: 1560 NW 17 Ave Unit 6

CITY/STATE/ZIP CODE: Pompano Beach FL 33069

ARE YOU A POMPANO BEACH RESIDENT? YES: X NO:

IF YES, PLEASE INDICATE DISTRICT IN WHICH YOU LIVE: 1 2 3 4 X 5

DO YOU OWN REAL PROPERTY IN POMPANO BEACH? YES: NO: X

DO YOU OWN A BUSINESS IN POMPANO BEACH? YES: X NO:

ARE YOU A REGISTERED VOTER? YES: X NO:

HAVE YOU BEEN CONVICTED OF A FELONY IN FLORIDA, OR ANY OTHER STATE, WITHOUT YOUR CIVIL RIGHTS HAVING BEEN RESTORED? YES: NO: X

BUSINESS OR OCCUPATION: Your Financial Solutions, Inc

BUSINESS ADDRESS: 2071 NW 5th Terrace

CITY/STATE/ZIP: Pompano Beach, FL 33060

BUSINESS PHONE #: 9-740-0554 BUSINESS FAX #: 9-256-9242

ARE YOU PRESENTLY SERVING ON ANY OTHER CITY BOARD OR COMMITTEE? NO  
IF YES, PLEASE LIST NAME: \_\_\_\_\_

WOULD YOU CONSIDER SERVING ON ANY OTHER CITY BOARD OR COMMITTEE? Yes

IF YES, PLEASE LIST NAME(S):  
Housing Authority

HAVE YOU EVER SERVED ON A CITY OF POMPANO BEACH BOARD/COMMITTEE? NO

IF YES, PLEASE STATE NAME OF BOARD OR COMMITTEE: \_\_\_\_\_

BELOW PLEASE LIST BACKGROUND INFORMATION WHICH YOU FEEL WOULD QUALIFY YOU TO SERVE ON THIS COMMITTEE AND / OR ATTACH A RESUME:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EDUCATION: B.S. - Nova Southeastern University  
MBA - Aspen University

EXPERIENCE: \_\_\_\_\_

CURRENT POSITION: \_\_\_\_\_

PAST POSITIONS: \_\_\_\_\_

HOBBIES: \_\_\_\_\_

*MAKING ANY FALSE STATEMENTS HEREIN MAY BE CAUSE FOR REMOVAL BY THE CRA BOARD*

Rachel Lucas  
SIGNATURE OF APPLICANT

5-14-14  
DATE OF APPLICATION

[Signature]  
BOARD SECRETARY OR CITY CLERK

\_\_\_\_\_  
DATE RECEIVED OR CONFIRMED

**NOTE:** IF YOU DO NOT WISH TO SERVE ON THIS COMMITTEE, PLEASE EITHER CHECK HERE AND RETURN TO CITY CLERK, OR NOTIFY THE CITY CLERK'S OFFICE IN WRITING OF YOUR DESIRE NOT TO SERVE.

# RACHEL T. LUCAS

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1560 NW 17<sup>th</sup> Ave, Pompano Beach, FL 33069

[Rachel@yourfinancialsolutionsinc.com](mailto:Rachel@yourfinancialsolutionsinc.com)

(954) 740-0554

**OBJECTIVE:** Obtain a position on the Northwest CRA Advisory Board.

## QUALIFICATIONS PROFILE

Performance-driven and results-oriented professional experienced in education, management, accounting, payroll, and bookkeeping with a proven ability to achieve and exceed all performance expectations through supervising and motivating employees to increase productivity. Performs well in fast paced environments and committed to excellence with the ability to meet deadlines. Exceptional communication and interpersonal skills.

## CORE COMPETENCIES

- \* Proven track record to provide accurate financial services
- \* knowledge of filing tax returns and federal tax laws
- \* Remarkable know how of accounting principles and financial reporting
- \* Excellent analytical & communication skills
- \* Detailed knowledge of legal & clerical procedures
- \* Ability to multi-task and work in fast paced environment
- \* Exceptional customer service skills

## EDUCATION AND TRAINING

Master of Business Administration (2013) Aspen University

Bachelor of Science in Business Administration (2007) Nova Southeastern University

Associate of Arts in Business Administration (2004) Broward Community College

## PROFESSIONAL EXPERIENCE

Your Financial Solutions Inc., Pompano Beach, FL 2012 to present  
Owner

Responsible for preparing income tax returns of small business firms and individuals

Answer client queries regarding tax codes and appropriate deductions

Advice clients about investment strategies to minimize their taxes as per tax laws

Provide payroll services to corporate firms and businesses

IRS Audits and Representation for business and individuals

Research tax codes for clients to ensure compliance

**Broward County Public Schools, Teacher 2007 to 2014**

***Primary Responsibilities***

Maintain classroom control, discipline, and management  
Utilized Internet resources for current events and literature to complement learning activities.  
Establish and maintain positive relationships with students, parents, and colleagues, fostering an environment of open communication and support  
Assisted in 8th Grade tutoring to increase Science proficiency among students.  
Integrated technology into curriculum, supplementing class lectures and developing students' word processing and researching skills  
Coordinator of FCAT tutoring program for over 100 students  
Assistant Principal designee

**Gwinnett County Tax Commissioner, Intern 2006–2007*****Primary Responsibilities***

Coordinate and administered capital and/or operating budgets for assigned area of responsibility.  
Prepared budget reconciliations  
Prepared, interpreted, updated, and maintained a variety of records, databases and logs.  
Processed and reviewed a variety of transactions involving purchase orders, accounts receivables, invoices, accounts payable, contracts, and/or other related information.  
Assisted with oversight of departmental budget

**Broward Schools Innovative Programs, Bookkeeper III 2003–2007*****Primary Responsibilities***

Processed purchase orders, check request to pay bills, issued receipts, post ledgers, reconciled monthly and yearly accounts and maintain balanced accounts.  
Responsible for departmental payroll  
Established and maintained financial records and activities regarding budgeted funds  
Reconciled financial reports

**United States Navy, StoreKeeper Second Class 1999 – 2003*****Primary Responsibilities***

Prepared items for shipment  
Prepared shipment documents  
Prepared open purchase documents  
Budgeted records and financial statements  
Used data processing and information programs  
Routed and received messages

**COMPUTER SKILLS**

Financial Software, MS Excel, PowerPoint, MS Word, Internet search & Email

**PROFESSIONAL AFFILIATIONS**

National Association of Enrolled Agents, Member

National Association of Tax Professionals, Member

Urban League of Broward County Young Professionals, Member

**REFERENCES:** Available Upon Request



## CITY OF POMPANO BEACH ADVISORY BOARD / COMMITTEE APPLICATION

City Clerk's Office Phone: 954-786-4611 Fax: 954-786-4095  
Post Office Drawer 1300, Pompano Beach, FL 33061  
www.mypompanobeach.org

2014 FEB 13 AM 11:21  
CITY OF POMPANO BEACH  
OFFICE OF THE CITY CLERK

Mr.  Mrs.  Ms.  Miss  Name: David Baumwald  
(Optional)

**Residence Information:**

Home Address: 600 NW 21 street  
City/State/Zip: Pompano beach, Florida  
Home Phone: \_\_\_\_\_ Cell Phone: 954-295-4118  
Email: DavidBaumwald@gmail.com Fax: \_\_\_\_\_

**Business Information:**

Employer/Business Name: D and M home dev.corp.  
Current Position / Occupation: Owner  
Business Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Business Phone: 954-295-4118 Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Are you a U.S. Citizen? Yes  No   
Are you a resident of Pompano Beach? Yes  No  Reside in District: 1  2  3  4  5   
Do you own real property in Pompano Beach? Yes  No   
Are you a registered voter? Yes  No   
Have you ever been convicted of a felony? Yes  No   
Current or prior service on governmental boards and/or committees: Vice-Chair Pompano Appearance comm. 4 yrs

**Please make a check next to the Advisory Boards/Committees you would like to serve on:**

<input checked="" type="checkbox"/> Affordable Housing	<input type="checkbox"/> Cultural Arts	<input checked="" type="checkbox"/> Parks and Recreation
<input type="checkbox"/> Air Park	<input type="checkbox"/> Education	<input checked="" type="checkbox"/> *Planning & Zoning/Local Planning Agency
<input checked="" type="checkbox"/> Architectural Appearance	<input type="checkbox"/> Emergency Medical Services	<input type="checkbox"/> *Police & Firefighter's Retirement System
<input checked="" type="checkbox"/> Budget Review	<input type="checkbox"/> *Employee's Board of Appeals	<input type="checkbox"/> Pompano Beach Economic Development Council
<input type="checkbox"/> Charter Amendment	<input type="checkbox"/> Employee's Health Insurance	<input checked="" type="checkbox"/> Public Art Committee
<input type="checkbox"/> Community Appearance	<input type="checkbox"/> *General Employee's Retirement System	<input type="checkbox"/> Recycling & Solid Waste
<input type="checkbox"/> *Community Development(CDAC)	<input type="checkbox"/> Golf	<input type="checkbox"/> Sand & Spurs Riding Stables
<input type="checkbox"/> CRA East	<input type="checkbox"/> Historic Preservation	<input type="checkbox"/> Marine
<input checked="" type="checkbox"/> CRA West	<input type="checkbox"/> *Housing Authority of Pompano Beach	<input checked="" type="checkbox"/> *Unsafe Structures
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> *Zoning Board of Appeals

\*Financial Disclosure Form is required, if appointed to serve, upon appointment and upon resignation/retirement.

In addition a Resume may be attached

Education: H.S. Pompano High; Bert Rogers school of Real estate: Gold Coast Construction

Experience: 13 yrs as Owner hom/commercial remodeling company. Resident Pompano beach 32

Past Positions: Vice-Chair Appearance committee still active

Hobbies: Home remodeling, Construction investing, Dining

***Making any false statements herein may be cause for revocation by the City Commission of any appointment to a Board/Committee.***

Signature: 

Date: 02/13/2014

Initials of Clerk or Deputy: \_\_\_\_\_

Date received or confirmed: \_\_\_\_\_

Please check one:  New Application  Currently Serving on Board  Updated Information

Note: Application is effective for one year from date of completion. If you have any questions on the above, please call the City Clerk's Office at: 954-786-4611, or send via fax to: 954-786-4095.



COMMUNITY REDEVELOPMENT AGENCY  
ADVISORY COMMITTEE APPLICATION  
CITY OF POMPANO BEACH, FLORIDA

EAST DISTRICT       WEST DISTRICT

Post Office Drawer 1300  
Pompano Beach, Florida 33061

Phone: (954) 786-5535  
Fax: (954) 786-7836

IN ORDER TO ASSIST THE CRA BOARD IN MAKING ADVISORY COMMITTEE APPOINTMENTS, THE FOLLOWING INFORMATION IS REQUESTED:

NAME OF APPLICANT: Delhric Kyles

HOME ADDRESS: 630 N.W. 17th Street

CITY/STATE/ZIP CODE: Pompano Beach FL 33069

HOME # : <sup>954-549</sup> 7584      CELL # : <sup>772-532</sup> 9764      EMAIL ADDRESS: deedo.ca@yahoo.com

MAILING ADDRESS: 4008 Lakeside Drive

CITY/STATE/ZIP CODE: Tamarac FL 33319

ARE YOU A POMPANO BEACH RESIDENT?      YES:       NO:

IF YES, PLEASE INDICATE DISTRICT IN WHICH YOU LIVE: 1  2  3  4  5

DO YOU OWN REAL PROPERTY IN POMPANO BEACH?      YES:       NO:

DO YOU OWN A BUSINESS IN POMPANO BEACH?      YES:       NO:

ARE YOU A REGISTERED VOTER?      YES:       NO:

HAVE YOU BEEN CONVICTED OF A FELONY IN FLORIDA, OR ANY OTHER STATE, WITHOUT YOUR CIVIL RIGHTS HAVING BEEN RESTORED?      YES:       NO:

BUSINESS OR OCCUPATION: Consultant

BUSINESS ADDRESS: 428 SW 2nd Place

CITY/STATE/ZIP: Pompano Beach FL 33069

BUSINESS PHONE #: 772 532 9764 BUSINESS FAX #: \_\_\_\_\_

ARE YOU PRESENTLY SERVING ON ANY OTHER CITY BOARD OR COMMITTEE? No  
IF YES, PLEASE LIST NAME: \_\_\_\_\_

WOULD YOU CONSIDER SERVING ON ANY OTHER CITY BOARD OR COMMITTEE? Yes

IF YES, PLEASE LIST NAME(S): \_\_\_\_\_

HAVE YOU EVER SERVED ON A CITY OF POMPANO BEACH BOARD/COMMITTEE? NO

IF YES, PLEASE STATE NAME OF BOARD OR COMMITTEE: \_\_\_\_\_

BELOW PLEASE LIST BACKGROUND INFORMATION WHICH YOU FEEL WOULD QUALIFY YOU TO SERVE ON THIS COMMITTEE AND/OR ATTACH A RESUME:

Born and raised in Pompano Beach, New Section, Father is founder of the Christ's Little League football team over 40+ years. When to school in Pompano and my businesses are based in Pompano Beach

EDUCATION: <sup>High</sup> High School, Everest College, New England Tech - Architecture Design, Paralegal, Early childhood edu.

EXPERIENCE: teacher, business owner, consultants

CURRENT POSITION: Business owner

PAST POSITIONS: varies; paralegal, Architecture Designer <sup>career</sup> Drafting

HOBBIES: watching sports, traveling, volunteering

MAKING ANY FALSE STATEMENTS HEREIN MAY BE CAUSE FOR REMOVAL BY THE CRA BOARD

[Signature]  
SIGNATURE OF APPLICANT

8/26  
DATE OF APPLICATION

[Signature]  
BOARD SECRETARY OR CITY CLERK

8/26/15  
DATE RECEIVED OR CONFIRMED

**NOTE:** IF YOU DO NOT WISH TO SERVE ON THIS COMMITTEE, PLEASE EITHER CHECK HERE AND RETURN TO CITY CLERK, OR NOTIFY THE CITY CLERK'S OFFICE IN WRITING OF YOUR DESIRE NOT TO SERVE.



CITY OF POMPANO BEACH  
ADVISORY BOARD / COMMITTEE  
APPLICATION

CITY OF POMPANO BEACH  
OFFICE OF THE CITY CLERK

2014 DEC -1 PM 3:17

City Clerk's Office Phone: 954-786-4611 Fax: 954-786-4095  
Post Office Drawer 1300, Pompano Beach, FL 33061  
www.mypompanobeach.org

Mr. \_\_\_ Mrs.  Ms. \_\_\_ Miss \_\_\_ Name: Bridget Jackson  
(Optional)

**Residence Information:**  
Home Address: 2660 2836 N.W. 5th Street  
City/State/Zip: Pompano Beach, FL 33069  
Home Phone: \_\_\_ Cell Phone: (754) 366-4255  
Email: ksprat7@aol.com Fax: \_\_\_

**Business Information:**  
Employer/Business Name: The K Company (Pastor)  
Current Position / Occupation: Realtor  
Business Address: 28 S.E. 23rd Avenue  
City/State/Zip: Pompano Beach, FL 3306  
Business Phone: (754) 345-5583 Fax: \_\_\_ Email: ksprat7@aol.com

Are you a U.S. Citizen? Yes  No \_\_\_  
Are you a resident of Pompano Beach? Yes  No \_\_\_ Reside in District: 1 \_\_\_ 2 \_\_\_ 3 \_\_\_ 4 \_\_\_ 5   
Do you own real property in Pompano Beach? Yes  No \_\_\_  
Are you a registered voter? Yes  No \_\_\_  
Have you ever been convicted of a felony? Yes \_\_\_ No   
Current or prior service on governmental boards and/or committees: none

Please make a check next to the Advisory Boards/Committees you would like to serve on:

<input type="checkbox"/> Affordable Housing	<input type="checkbox"/> Cultural Arts	<input type="checkbox"/> Parks and Recreation
<input type="checkbox"/> Air Park	<input type="checkbox"/> Education	<input type="checkbox"/> *Planning & Zoning/Local Planning Agency
<input type="checkbox"/> Architectural Appearance	<input type="checkbox"/> Emergency Medical Services	<input type="checkbox"/> *Police & Firefighter's Retirement System
<input type="checkbox"/> Budget Review	<input type="checkbox"/> *Employee's Board of Appeals	<input type="checkbox"/> Pompano Beach Economic Development Council
<input type="checkbox"/> Charter Amendment	<input type="checkbox"/> Employee's Health Insurance	<input type="checkbox"/> Public Art Committee
<input type="checkbox"/> Community Appearance	<input type="checkbox"/> *General Employee's Retirement System	<input type="checkbox"/> Recycling & Solid Waste
<input checked="" type="checkbox"/> *Community Development(CDAC)	<input type="checkbox"/> Golf	<input type="checkbox"/> Sand & Spurs Riding Stables
<input checked="" type="checkbox"/> CRA East	<input type="checkbox"/> Historic Preservation	<input type="checkbox"/> Marine
<input checked="" type="checkbox"/> CRA West <u>Na Yb</u>	<input type="checkbox"/> *Housing Authority of Pompano Beach	<input type="checkbox"/> *Unsafe Structures
		<input type="checkbox"/> *Zoning Board of Appeals

\*Financial Disclosure Form is required, if appointed to serve, upon appointment and upon resignation/retirement.

*Resume Attached* *BB*  
In addition a Resume may be attached

Education: \_\_\_\_\_

\_\_\_\_\_

Experience: \_\_\_\_\_

\_\_\_\_\_

Past Positions: \_\_\_\_\_

\_\_\_\_\_

Hobbies: \_\_\_\_\_

\_\_\_\_\_

**Making any false statements herein may be cause for revocation by the City Commission of any appointment to a Board/Committee.**

Signature: *Fredrick Jackson*

Date: *12/1/14*

Initials of Clerk or Deputy: *County Ed*

Date received or confirmed: \_\_\_\_\_

Please check one:  New Application  Currently Serving on Board  Updated Information

Note: Application is effective for one year from date of completion. If you have any questions on the above, please call the City Clerk's Office at: 954-786-4611, or send via fax to: 954-786-4095.

*Bridget Jackson*  
2836 N. W. 5<sup>th</sup> Street  
Pompano Beach, Florida 33069  
Phone: (754)366-4255

**OBJECTIVE:** Seeking a position utilizing my extensive knowledge and successful experience in planning, organizing, and follow-up multi-faceted, complex activities; and a position offering opportunities for personal contribution and professional growth.

**EXPERIENCE:** Offering comprehensive experience and expertise in the following areas of responsibility:

- Extensive experience in planning, organizing, evaluating and follow-up varied responsibilities in a timely and complete manner.
- Proficient in developing excellent relationship with clients and consultants.
- Experienced in knowledge of and in analyzing provisions and exclusions of policies in order to decide eligible benefits.
- Skilled at organizing work and resolving problems which arise in the day-to-day activities.
- Record of conscientious application, reliability and loyalty in past positions.

## **EXPERIENCE HIGHLIGHTS**

8/13 – Present

Realtor  
The K Company  
Pompano Beach, Florida

Responsible for handling the sale and rental of real property.

10/05 – 9/13

Owner/Director  
K. Sprat Learning Center / K. Sprat Christian Academy  
Pompano Beach, Florida

Responsible for the overall operation of the facility. Maintained licensing requirements. Handling of registration and finances, parent conferences, supervision of staff, planned daily schedule of lessons and activities.

10/04 – 10/05

Administrative Assistant 1 / Office Manager  
Division of Administrative Hearings  
The Judges of Compensation and Claims  
Lauderdale Lakes, Florida

Responsible for the administrative duties assigned by the Administrative Services Director for the Division of Administrative Hearings, Duties included:

- Personnel, accounting, purchasing, property, statistical, facilities management.
- Served as a Liaison for the Fort Lauderdale District Office.

- Responsible for Administrative data such as security reports, office equipment maintenance, and building liaison with lessor.
- Ordering and receiving supplies.
- Collecting and processing timesheets and other personnel related data.
- Processing a variety of routine correspondence, investigating subject matter, and preparing replies.
- Reviewing records and reports which requires action and completing Judges of Compensation Claims statistical reports and forwarding them to headquarters
- Organizing travel arrangements and reimbursements for Judges
- Directing special projects, research, and report preparation
- Attending monthly conferences and making recommendations to improve district operations.

**05/00 – 10/04 Realtor/ Mortgage Broker**  
**Pinnacle Realty Associates, Inc**  
**Plantation, Florida**

Responsible for conducting real estate transactions which include the sale and rental of real property on a daily basis. And responsible for the preparation of documents to obtain financing for a loan to purchase real property.

**9/99 – 5/00 Community Liaison/Parent Liaison**  
**Central Charter School**  
**Lauderdale Lakes, Florida**

Duties included: Parent Awareness/Parent Involvement, Community Awareness, Attendance Issues, Workshops, And Local Business Partnerships.

**COMPUTER SKILLS: MS Word, Microsoft Works, Excel and PowerPoint.**

## **EDUCATION:**

**Trinity Theological Seminary of South Florida**  
**Bachelor of Science in Christian Education**

**Gold Coast School of Real Estate**  
**State of Florida Licensed Real Estate Associate**

**State of Florida Director Credential**

**Atlantic Vocational Technical Center**  
**Certificate – C.D.A.E.**

**Southern Technical Institute**  
**Administrative Banking Diploma**

**Blanche Ely High School**  
**High School Diploma**

- **CICC's Parent Training Instructor Certificate**
- **Child Development Associate Equivalency**
- **10 Hour H.R.S. Infants and Toddler Training Certificate**
- **20 Hour H.R.S. Child Care Training Certificate**
- **10 Hour Special Needs Appropriate Practices**
- **3 Hour Child Care Facility Workshop Certificate**
- **6 Hour Behavioral Observation and Screening**
- **5 Hour VPK Emergent Literacy for VPK instructors**
- **5 Hour VPK Director Endorsement Course**
- **DCF Staff Credential Verification**
- **American Heart Association C.P.R. License for Pediatrics**
- **American Heart Association C.P.R. License for Adults**
- **30 Hour Family Child Care Home Certificate**
- **5 Hour Early Literacy for Children Age Birth to Three**
- **5 Hour Basic Guidance and Discipline**
- **5 Hour Computer Technology for Child Care Professionals**
- **5 Hour Early Childhood Computer Learning Centers**

**STRENGTHS:** Highly motivated and goal oriented, accurate, thorough and precise in attention to details, excellent analytical and organizational skills. Major strength is completing multi-faceted tasks within constraints allotted. Skilled in public relations, loyal, dependable, and willing to do whatever is needed to meet established goals.

**REFERENCES AND FUTURE INFORMATION FURNISHED UPON REQUEST**