

POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY

Meeting Date: April 19, 2016

Agenda Item 5

REQUESTED CRA BOARD ACTION:

X Resolution Consideration Approval Other

SHORT TITLE OR MOTION: A RESOLUTION OF THE POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY APPROVING AND AUTHORIZING THE PROPER OFFICIALS TO EXECUTE WORK AUTHORIZATION NO. 2 IN THE AMOUNT OF \$157,000.00 FOR SITE INVENTORY AND ANALYSIS, PRELIMINARY CONCEPTUAL DESIGN, FINAL CONCEPTUAL DESIGN AND PUBLIC CONSENSUS/MEETINGS RELATING TO THE DIXIE HIGHWAY AND ATLANTIC BOULEVARD CORRIDORS PURSUANT TO THE CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES BETWEEN THE POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY AND EDSA, INC.; PROVIDING AN EFFECTIVE DATE.

Summary of Purpose and Why:

Staff is seeking CRA Board approval of a Resolution to retain EDSA, Inc. ("Consultant") to provide professional services in the sum of \$157,000.00 to assist the CRA with conceptual design pertaining to the intersection of Dixie Highway and Atlantic Boulevard. Appropriate design of this intersection is vital to the future development of Downtown Pompano. Consultant was selected to assist based on his knowledge and understanding of the area having previously assisted the CRA to complete the streetscape design plans for Old Town and the MLK Boulevard Historical District. Staff recommends approval.

QUESTIONS TO BE ANSWERED BY ORIGINATING DEPARTMENT:

- (1) Origin of request for this action: Pompano Beach CRA
- (2) Primary staff contact: Horacio Danovich, CIP Manager/CRA Engineer Ext. 7834
- (3) Expiration of contract, if applicable: _____
- (4) Fiscal impact and source of funding: OTHER PROFESSIONAL SERVICES
150-1910-539-3160
\$157,000

DEPARTMENTAL COORDINATION	DATE	DEPARTMENTAL RECOMMENDATION	AUTHORIZED SIGNATURE OR ATTACHED MEMO NUMBER
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- CRA Executive Director
- CRA Attorney
- Finance Director



Claudia M. McKenna

S. Sible

ACTION PREVIOUSLY TAKEN BY CRA BOARD: None

<u>Resolution</u>	<u>Consideration</u>	<u>Other:</u>
Results: _____	Results: _____	Results: _____
_____	_____	_____
_____	_____	_____

RESOLUTION NO. _____

POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY

A RESOLUTION OF THE POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY APPROVING AND AUTHORIZING THE PROPER OFFICIALS TO EXECUTE WORK AUTHORIZATION NO. 2 IN THE AMOUNT OF \$157,000.00 FOR SITE INVENTORY AND ANALYSIS, PRELIMINARY CONCEPTUAL DESIGN, FINAL CONCEPTUAL DESIGN AND PUBLIC CONSENSUS/MEETINGS RELATING TO THE DIXIE HIGHWAY AND ATLANTIC BOULEVARD CORRIDORS PURSUANT TO THE CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES BETWEEN THE POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY AND EDSA, INC.; PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY THAT:

SECTION 1. Work Authorization No. 2 in the amount of \$157,000.00 for site inventory and analysis, preliminary conceptual design, final conceptual design and public consensus/meetings relating to the Dixie Highway and Atlantic Boulevard Corridors, pursuant to the Contract for Consulting/Professional Services between the Pompano Beach Community Redevelopment Agency and EDSA, Inc. for Landscape Architecture, Planning and Urban Design Services for Various Community Redevelopment Agency Projects approved by Resolution No. 2015-51 (the “Contract”), a copy of which Work Authorization No. 2 is attached hereto and incorporated by reference as if set forth in full, is hereby approved.

SECTION 2. The proper officials are hereby authorized to execute Work Authorization No. 2 as described in Section 1 above.

SECTION 3. This Resolution shall become effective upon passage.

PASSED AND ADOPTED this _____ day of April, 2016.

LAMAR FISHER, CHAIRPERSON

ATTEST:

MARGARET GALLAGHER, SECRETARY



MEMORANDUM

April 11, 2016

TO: CRA Board

THRU: Kim Briesemeister, CRA Executive Director
Chris Brown, CRA Executive Director

FROM: Horacio Danovich, CIP Manager/CRA Engineer

A handwritten signature in blue ink, consisting of several overlapping loops and lines, is positioned to the right of the "FROM:" line.

Issue

Approval of Work Authorization No. 2 in the sum of \$ 157,000.00 (See Exhibit "A") pursuant to the contract between EDSA, Inc. ("EDSA") and the Pompano Beach Community Redevelopment Agency (CRA) per RFQ PB-CRA-05-15 "CONTINUING CONTRACT FOR LANDSCAPE ARCHITECTURE, PLANNING AND URBAN DESIGN SERVICES FOR VARIOUS COMMUNITY REDEVELOPMENT AGENCY PROJECTS" and approved by CRA Resolution # 2015-51 (see Exhibit "B").

Recommendation

The CRA staff recommends approval.

Background

CRA Staff is seeking CRA Board approval of Work Authorization No. 2 in the sum of \$157,000.00 to assist the CRA with Conceptual Design Services for Dixie Highway and Atlantic Boulevard. Upon approval, EDSA will provide Site Inventory and Analysis, Preliminary Conceptual Design, Final Conceptual Design, and Public Consensus Meetings / Coordination Meetings services geared to help the City/CRA define design options for the intersection of Dixie Highway and Atlantic Boulevard. The analysis area along Dixie Highway will extend southward to SW 2 Street and northward to NW 6 Street. Along Atlantic Boulevard, the analysis will include the area from NW 6 Avenue to Cypress Road (see Location Map). However, the design team will evaluate the tributary area(s) and analyze impacts caused by reconfiguring the intersection and modifying both roadways based on the City/CRA's vision to create a pedestrian-friendly connectivity. The ultimate goal will be to create a traffic network that invites pedestrians and vehicles to co-exist in a Downtown setting. The intersection is key to the future redevelopment of Downtown. EDSA has the



knowledge and understanding of the area and the firm has assisted the CRA and City in the past. Therefore, selecting EDSA to help the CRA in this new chapter is highly recommended.

Staff is recommending approval of the Resolution.



POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY
WORK AUTHORIZATION No. 2 / DATE: April 7, 2016
TITLE: CONCEPTUAL DESIGN – DIXIE AND ATLANTIC

Pursuant to the contract between EDSA, Inc. (CONSULTANT) and the Pompano Beach Community Redevelopment Agency (CRA) RFQ PB-CRA-05-15 and approved by CRA Resolution # 2015-51, this work Authorization, when executed, shall authorize CONSULTANT to perform design and improvements as requested by the CRA acting on behalf of the City of Pompano Beach. All the terms and conditions of the prior agreements are incorporated herein.

We are excited at the opportunity to continue to assist the City of Pompano Beach and the NW CRA in groundbreaking design for the City and its residents. As was presented to the NW CRA Board / City Commission, the City will be taking over the control of Dixie Highway and Atlantic Boulevard in order to provide a stronger connection downtown and to continue to catalyze redevelopment in the NW CRA.

Based on our discussions, we understand that one of the initial steps in this process is to develop a conceptual design for the roadway corridors. As part of this process, it will be important to examine the traffic and circulation ramifications, preliminary utility coordination and of course the conceptual design of pedestrian and vehicular improvements, with the intent of developing a complete street. Due to these important elements, we have included as part of the EDSA team, Kimley-Horn and Traf Tech (hereinafter referred to as "The Team"). We have prepared the following scope of services associated with this conceptual design effort which includes the following general tasks:

- Site Inventory and Analysis
- Preliminary Conceptual Design
- Final Conceptual Design
- Public Consensus Meetings / Coordination Meetings

1. PROJECT DESCRIPTION

The project area includes Dixie Highway from the intersection of NW 6th Street to SW 2nd Street and Atlantic Boulevard from NW 6th Avenue to Cypress Road. However, for the purposes of the traffic portion of the project, we will be examining a larger network in order to better understand the impacts of narrowing the roadway and reducing lanes. While we understand that the City is taking control over a larger portion of the two roadways, and that the potential improvements will likely be phases, the focus of our design effort will be as described above. Please see Exhibit A, included, which outlines the specific project boundaries for this study.

2. SCOPE OF SERVICES

Task 1: Site Inventory and Analysis

Based on information provided by the Client, the Team will begin the planning and design efforts with the preparation of a site inventory and analysis for the project area (see Exhibit A for Project Limits). The site inventory and analysis will outline the different opportunities and constraints with the desired improvements to the roadway corridors, which are intended to catalyze growth in the City's Downtown and NW CRA.

As a team, we will examine the existing roadway corridor, lighting, landscape, utilities, land use, traffic signalization and all forms of circulation. More specifically:

Traffic / Traffic Network

The Team will document the existing conditions of the study area including the number of lanes, existing traffic volumes and the current operating conditions of the two study roadways plus two parallel facilities that have the potential to relieve traffic along Atlantic Boulevard. Based on input received from Broward County, 4-day machine traffic counts, in 15-minute increments, will be undertaken along four segments of Atlantic Boulevard (NW 6th Avenue to Dixie Highway, Dixie Highway to Cypress Road, Cypress Road to Federal Highway and east of Federal Highway). Additional 4-day machine traffic counts will be recorded on Dixie Highway, both north and south of Atlantic Boulevard, on MLK west of Dixie Highway and SE 3rd Street west of Dixie Highway. The 4-day machine traffic counts will encompass two weekdays and one Saturday and one Sunday of a typical week. The existing conditions will be documented in table and graphical formats.

The Team will review the existing and proposed traffic network with the Client in relation to alignment, connectivity, safety, and other physical design elements. The Team will outline any constraints determined based on the proposed modifications and impacts to the goals of the City.

The Team will evaluate the potential lane reductions on the four different study segments of Atlantic Boulevard and on Dixie Highway. Moreover, the Team will determine hours of the day when lane reduction could be accomplished by allowing on-street parking while maintaining all existing through lanes during typical peak traffic periods (similar to Las Olas Boulevard).

Infrastructure – Opportunities and Constraints

The Team will review a survey of the area of work (if available) to assess any available information relating to wet and franchise utilities.

The Team will obtain readily available as-builts, design plans, GIS records, or other such information for the water, sewer, and storm water infrastructure from the City of Pompano Beach.

The Team will send record requests for all readily available as-builts, design plans, GIS records, or other such information from the franchise utility companies (anticipated to include FPL, AT&T, Comcast, gas, and other communication companies) in order to review the locations of their facilities.

The Team will conduct up to one (1) utility coordination meeting to introduce the proposed project to franchise utility companies in order to determine the location of their existing facilities, potential conflicts with the proposed project and severity of relocation efforts to avoid or rectify those conflicts, and order of magnitude costs for any relocation necessary.

The Team will prepare a base plan on the existing survey (by others) or aerial map showing the locations of the existing utilities as obtained above. This base plan will be used as an underlay to the proposed modifications to determine any conflicts with the proposed modifications, including proposed landscape and lighting locations, roadway alignments, driveways, signalization equipment, and other known proposed improvements in the area of work.

This base plan will be based upon the best available information and may not be all-inclusive depending on the level of records and responsiveness from the City and franchise utilities.

The Team will conduct up to two (2) site visits to review the area of work with the base map and/or survey to field verify the locations of above ground improvements and visible utility locations.

The Team will identify constraints based on the conflicts and potential solutions to address those constraints.

Adjacent Development / Site Opportunities

The Team will assist the Client in reviewing adjacent properties for bikeways, pedestrian paths, and pedestrian/bicycle interconnectivity in the area of work as well as potential impacts of the project on adjacent properties.

The Team will identify potential sustainable storm water design techniques and methods in order to identify potential green/sustainable drainage design options that could be included as a part of this project. The Team will coordinate with the City and the City's consultant so as to not negatively impact the City's current master plan regarding storm water.

The Team will determine potential future trips associated with the future development vision for the area located north of Atlantic Boulevard between I-95 and Dixie Highway. The impacts of this future mixed-use development will be determined and traffic management strategies will be developed in order to minimize automobile trips and encourage other modes of transportation (pedestrian mobility, bicycle usage and transit).

Deliverables:

- Site Visit
- Kick-off Meeting with City staff and CRA staff
- Summary memorandum outlining the opportunities and constraints
- Site Inventory and Analysis diagram(s) outlining opportunities and constraints
- Traffic Network Analysis (Existing Conditions, Recommendations relative to lane reductions strategies, and overall transportation management plan that focuses on pedestrian connectivity and safe mobility within the study area.)

Lump sum fee of \$45,000

Task 2: Preliminary Conceptual Design

Based on the results from the previous task, the Team will begin the Preliminary Conceptual Design process. It is the Teams' understanding that the City will take over the sections of Dixie Highway and Atlantic Boulevard and transform them into a complete street that catalyzes development, creates a stronger pedestrian environment, promotes alternative modes of transportation, while including sustainable treatments related to infrastructure, including landscape. The conceptual design will be utilized to discuss the opportunities for the City of Pompano Beach and its residents.

The Team will prepare a series of potential alternatives (up to three [3]) related to the roadway configuration. The proposed improvements will be illustrated in an illustrative plan view, as well as sections. It is anticipated that the roadway configuration for Atlantic Boulevard corridor will be divided into three or four segments (East of US 1, west of US 1, east of Dixie, and west of Dixie).

Deliverables:

- Preliminary roadway alignment alternatives (up to three [3])
- Typical Cross Sections

- Preliminary Illustrative plan and up to four (4) preliminary computer generated renderings
- Traffic network diagrams for existing and future conditions (including future developments and proposed complete streets for both Atlantic Boulevard and Dixie Highway).
- Preliminary Conceptual order of magnitude cost summary
- Character Imagery & other graphics to illustrate design intent
- PowerPoint presentation

Lump sum fee of \$57,000

Task 3: Final Conceptual Design

Based on the comments received from the City and CRA on the Preliminary Conceptual Design, the Team will finalize the Conceptual Design. The Final Conceptual Design will illustrate the opportunities that the City of Pompano Beach may attain with new pedestrian oriented downtown streets that connect the businesses and amenities of the downtown area.

The Final Conceptual Design will aid the City in moving forward their goal of revitalizing their downtown and changing its image and character.

The Team will prepare illustrative drawings that indicate the proposed improvements to the roadway corridor, street cross sections that illustrate the proposed width of the amenities within the corridor and the number of traffic lanes.

Deliverables:

- Final Conceptual Design roadway alignment
- Typical Cross Sections
- Final Illustrative plan and up to four (4) computer generated renderings
- Traffic network diagrams
- Character Imagery & other graphics to illustrate design intent
- PowerPoint presentation
- Conceptual order of magnitude cost summary
- Traffic Memorandum documenting the projected traffic conditions of both Atlantic Boulevard and Dixie Highway based on the final roadway alignment and cross section selected for each facility. It is anticipated that Atlantic Boulevard will be subdivided into three or four segments for documentation purposes.

Lump sum fee of \$25,700

Task 4: Public Consensus / Meetings

As part of the process, the Team will prepare for and attend a series of meetings. These meetings are to include:

CRA Staff

The Team will attend up to three (3) coordination meetings with the City CRA staff in order to discuss the City's position, goals, constraints, and the design progress with regards to the project.

CRA Board / City Commission Meeting / Public Meeting

The Team will attend up to two (2) meetings which may include a CRA Board or City Commission meeting and or a Public Meeting regarding the project.

Lump sum fee of \$21,800

3. ADDITIONAL SERVICES AND ADDITIONAL MEETINGS

The Team will prepare for and attend additional meetings beyond those described above associated with the project as needed to complete the scope of work above and subsequently as the scope is modified. These items not specifically identified in the outline tasks above are considered Additional Services and can be provided on an hourly basis upon approval by the Client or as a separate scope of work.

In addition, changes or revisions to the drawings after direction has been provided by the City of Pompano Beach / CRA can also be provided; however, if modifications are requested after this direction has been given, then this will be considered additional services.

4. OWNER'S RESPONSIBILITIES

The Owner will be responsible to provide the Design Team with required information during the planning and design process. The CONSULTANT and the Design team will rely on information and input from the Owner and Owner's representative, to include the following:

- The CONSULTANT will utilize readily available base information, which may include a property survey including boundary, topography, aerial photographs, and existing conditions and features. Survey and site conditions data will be provided to the CONSULTANT in electronic file format, compatible with AutoCAD 2008, if available.
- Copies of all planning documents (in AutoCAD) including any detailed design or as-built information.
- All site conditions, including public utilities, geographic conditions, rights of way, restrictions, easements, deed restrictions, environmental impact reports, etc.
- The Owner will provide the CONSULTANT with all zoning and planning requirements, as well as schedules, and will be responsible for securing planning, zoning, and environmental impact report approvals from all relevant municipalities and government agencies.
- The Owner acknowledges that the CONSULTANT'S efforts in evaluating budget related to CONSULTANT'S scope are supplemental to the Owner's efforts to the budget process. The CONSULTANT may provide necessary area takeoffs, quantities, etc. to assist the Owner, however final construction cost estimates will be completed by others.

5. PROJECT SCHEDULE

Subsequent to the execution of this Work Authorization, the CONSULTANT shall commence work on the project. At this preliminary point in time, depending on agenda schedules, public meetings and scheduled Commission or CRA Meetings, we would anticipate the following durations, not included CRA staff / City staff review.

Task 1: Site Inventory and Analysis - 2 months

Task 2: Preliminary Conceptual Design - 2 months

Task 3: Final Conceptual Design - 1 month

Task 4: Public Consensus / Meetings

Total duration, not including staff review approximately 6 months

6. COMPENSATION

The CONSULTANT and Design Team will provide the above described services on a lump sum basis, to be billed on a monthly basis, per our Continuing Services Agreement. Lump sum fees will be as follows, plus out of pocket expenses.

Task 1: Site Inventory and Analysis	\$ 45,000
Task 2: Preliminary Conceptual Design	\$ 57,000
Task 3: Final Conceptual Design	\$ 25,700
Task 4: Public Consensus / Meetings	<u>\$ 21,800</u>
Subtotal:	\$149,500
Contingency for expenses	<u>\$ 7,500</u>
Grand Total:	\$157,000

EXHIBIT A Project Area



Witnesses

[Handwritten signature]

[Handwritten signature]

Printed Name

"CONSULTANT"

EDSA, Inc

By:

[Handwritten signature: Paul D. Kissinger]

A. Paul D. Kissinger

Printed Name

Title: Principal

Printed Name

(SEAL)

STATE OF FLORIDA
COUNTY OF

The foregoing instrument was acknowledged before me this 13 day of

April

2014 by A. Paul D. Kissinger, as a Principal of EDSA, Inc., who is personally

known to me or who has produced

(type of identification) as identification.

NOTARY'S SEAL:



[Handwritten signature: Kristen D. Lawlor]

NOTARY PUBLIC, STATE OF FLORIDA
(Signature of Notary Taking Acknowledgment)

KRISTEN D. LAWLOR

(Name of Acknowledger Typed, Printed or Stamped)

FF15897

Commission Number

Signed, Sealed and Witnessed
In the Presence of:

**POMPANO BEACH
REDEVELOPMENT AGENCY**

By: _____
Lamar Fisher, Chairman

Print Name: _____

ATTEST:

Print Name: _____

Margaret Gallagher, Secretary

EXECUTIVE DIRECTOR:
Redevelopment Management Associates, LLC
A Florida limited liability company

By: MetroStrategies, Inc., a Florida corporation
a managing member

Print Name

By: _____
Kim Briesemeister, President

and

Print Name

By: _____
Christopher J. Brown
a managing member

**STATE OF FLORIDA
COUNTY OF BROWARD**

The foregoing instrument was acknowledged before me this ____ day of _____, 2016
by LAMAR FISHER as Chairman of the Pompano Beach Community Redevelopment Agency, who is
personally known to me.

NOTARY PUBLIC, STATE OF FLORIDA

NOTARY'S SEAL:

(Name of Acknowledger Typed, Printed or Stamped)

Commission Number

RESOLUTION NO. 2015-51

POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY

A RESOLUTION OF THE POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY, APPROVING AND AUTHORIZING THE PROPER OFFICIALS TO EXECUTE A CONTRACT FOR CONSULTING/PROFESSIONAL SERVICES BETWEEN THE POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY AND EDSA, INC. FOR CONTINUING CONTRACT FOR LANDSCAPE ARCHITECTURE, PLANNING AND URBAN DESIGN SERVICES FOR VARIOUS CRA PROJECTS; PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY:

SECTION 1. That an Agreement between the Pompano Beach Community Redevelopment Agency and EDSA, Inc. for landscape architecture, planning and urban design services for various CRA projects, a copy of which Agreement is attached hereto and incorporated by reference as if set forth in full, is hereby approved.

SECTION 2. That the proper officials are hereby authorized to execute said Agreement between the Pompano Beach Community Redevelopment Agency and EDSA, Inc.

SECTION 3. This Resolution shall become effective upon passage.

PASSED AND ADOPTED this 24th day of April, 2015.



LAMAR FISHER, CHAIRPERSON

ATTEST:



MARGARET GALLAGHER, SECRETARY

Location Map

PRIORITY 1

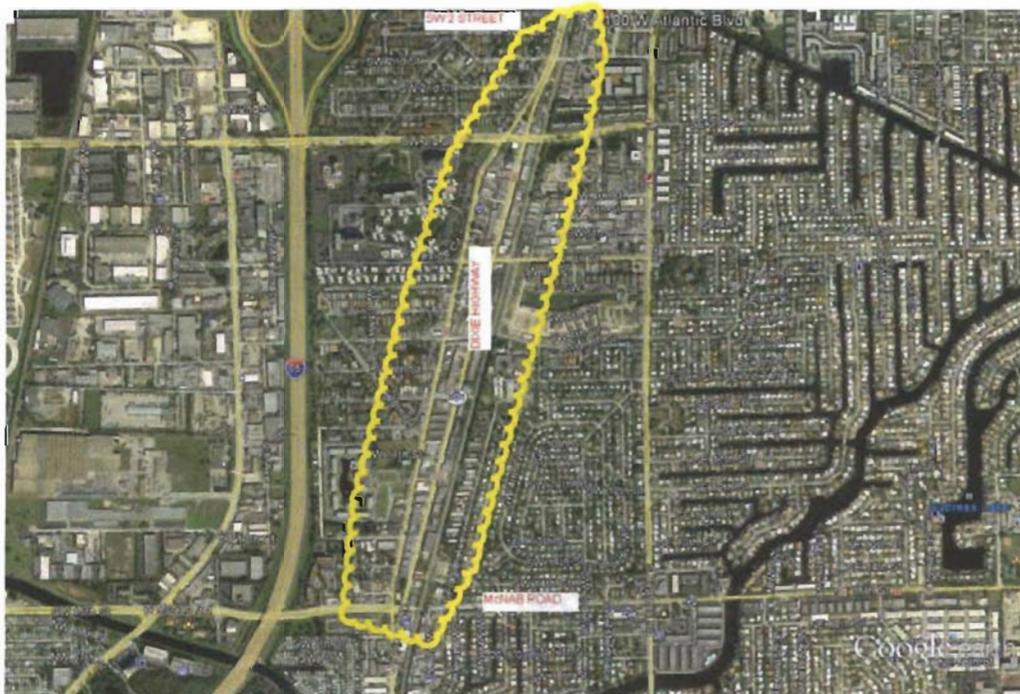


Google earth

feet 2000
meters 700



PRIORITY 2



Google earth

miles 1
km 1

