

REPORTS

**Business Resource
Center
Report**

Pompano Beach CRA

**Microenterprise Business Loan Fund Program
Business Incubator Program
Placement Center Program
Business Resource Center**

QUARTERLY REPORT

January, 2015 – March, 2015



ADMINISTERED BY INTERNATIONAL ENTERPRISE DEVELOPMENT, INC.

April, 2015



International Enterprise Development, Inc.

International Enterprise Development, Inc.

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Ocean Ridge, Florida 33435

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To: Pompano Beach CRA Board,
CRA Co-Executive Director Chris Brown,
NW CRA Director Nguyen Tran,
Finance Director Suzette Sibble,
NW Advisory Committee

From: Dr. Lynn Allison, President
International Enterprise Development, Inc. (IED)

Date: April 30, 2015

Re: Quarterly Report for period of January 2015 – March 2015

Please find attached the Quarterly Report for the Microenterprise Business Loan Fund Program, Business Incubator Program, Job Placement Center Program and the Business Resource Center for the period of January – March 2015.

Included are the Reports for each Program.

POMPANO BEACH CRA
INTERNATIONAL ENTERPRISE DEVELOPMENT, INC.

Northwest CRA Microenterprise Business Loan Fund Program
Business Incubator Program
Business Resource Center
Job Placement Center Program

QUARTERLY REPORT
January, 2015 – March, 2015

OVERVIEW

- Monthly IED Deliverables, Narratives and Financial reports were submitted for the period January, February and March, 2015.
- Review meetings were held with CRA Co-Executive Director; NW CRA Director; and IED President.
- IED conducted bi-monthly staff meetings for review of Programs and planning.
- IED attended monthly CRA Board meetings and Northwest Advisory Committee meetings.
- IED assisted in the recruitment and vetting for a new business to occupy 731 Hammondville Road.
- IED participated in the monthly Limelight event working with the Broward Art Guild for exhibition of their art.
- IED provided the Mastermind event for CEO's of existing businesses.
- As requested, IED conducted a tour of the Northwest community with Commissioner Phillips to visit several loan clients.
- IED revised the loan status reporting with the input of a format from Commissioner Dockswell.
- IED met with NW CRA Director Nguyen Tran to transfer some of the Job Placement Center activities to the CRA .
- IED met with Mr. Tran to revise the IED budget as required for the April CRA Board meeting.

Northwest Pompano Beach CRA Microenterprise Business Loan Fund Program

- The Loan Committee of the Business Loan Fund Program was convened on February 19, 2015, and preparation was underway for the April 23rd meeting. One new loan was reviewed and one loan was restructured pending additional information.
- Loan Statements for the period January – March, 2015, were completed and submitted to the loan clients and Finance Department.
- The Graduation Ceremony for the successful training workshop clients was held on January 29, 2015, for the 3 Training sessions held in 2014. It was sponsored by First Citizens Bank, Regent Bank and Bank United and attended by Mayor Fisher and Commissioners Phillips and Dockswell, who assisted with the presentation of certificates.
- The 16- week workshop training sessions' #3 was successfully completed in January, 2015, and Session #1 for 2015 commenced February 5, 2015.
- All attendees sign in at each workshop training session and all sign-in sheets are retained.
- Consultations were provided on a one-on-one basis with the Training Director to assist with the course topics and to prepare those clients that will begin the loan application process.
- The Training Assistant assured that the eligibility requirements were met for all workshop attendees as they must reside/and or have proof that their business is located in the Northwest district in order to participate in the Program.
- Potential loan clients worked directly with the Loan Director, who provided technical assistance which includes credit repair, business plans, site visits, and preparation of the loan application and all required documentation.
- Loan Applications came before the Loan Committee, which also interviewed all loan applicants.
- To date, the Business Program has: approved 72 loans plus 2 loans facilitated through Florida Shores Bank (Stonegate Bank); Three (3) have been paid in full. (See Loan Summary)
- An updated Loan Manual is required under the present contract. It was submitted to the Loan Committee and approved by the Loan Committee at the November 13, 2014, meeting and was duly submitted to the CRA.
- Focus under this contract continued to be on collections and restructuring of outstanding loans. Required documentation for loan modifications has been revised by the City of Pompano Beach Legal Department.

Business Resource Center

- Traffic for this quarter for the Business Resource Center was 781 persons.
- Monthly ArtHall events continued in coordination with BACA's Limelight event. This continues to be successful. The events were held outside with entertainment on the stage and food trucks in addition to the provision of drinks and the display of art. Art for the BRC is being provided by the Broward Art Guild.
- CRA Business clients were highlighted in Pompano Today.
- The BRC is coordinating with the Chamber of Commerce for the annual Business Expo event to be held in June.
- IED staff attended the Pompano Beach Chamber Breakfast and is enrolled in the North Broward Leadership Program.
- Additional outreach activities for the Center include monthly Business Networking mixers-which encourage connections, sharing of insights and strengthening their business. (Mastermind Program)
- The marketing program continues through Face book and the link to the CRA Website.
- Continued coordination and monitoring of all aspects of the facility infrastructure which includes: window signage of client businesses, front door buzzer system, phone and computer systems, air conditioning, equipment, parking and safety, pest control, supplies, window and facility cleaning.

Business Incubator Program

- The Business Incubator facility has 7 offices filled with 4 on-site Businesses and 10 virtual businesses.
- Recruitment of additional on-site and virtual clients continues and several names remain on the wait list and are in process for the on-site facility.
- The Selection Committee reviews potential clients' applications for both on-site and virtuals.
- Business Incubator on-site client services and requirements have been updated and revised.

- Business services are being offered to all Incubator Clients.
- Produced, disseminated and analyzed Client Needs Assessment
- Income for the quarter from the Business Incubator was \$ 7,476,00
- Continually revising and updating all collateral materials to reflect new and revised policies.

Job Placement Center

- Monthly mandatory orientation meetings were held each month on the first Monday. Attendance continues to be good with very positive evaluations.
- Hiring events for prior months are resulting in jobs, statistics are being requested on a regular basis.
- Follow-up continued from prior Job Fairs to gather relevant statistics on applicants hired.
- IED continues to be responsible for the in-take applications and advertisement of available job opportunities.
- Consultations to job applicants continue to be provided.



**NW POMPA NO BEACH CRA/IED PROGRAMS
QUARTERLY REPORT Jan 2015 – Dec 2015**

PROGRAMS	Oct-Dec 2014	Jan-Mar 2015	April-June 2015		
MICRO/BUSINESS LOAN FUND					
Training Workshops	11	10			
Training Workshop Attendees	177	205			
Business Consultations (workshop/loans)	107	70			
Workshop Data Collection	63	60			
Preparation of Handout Materials	15	12			
Community Outreach Events	15	10			
Technical Assistance/Consultations	145	155			
Technical Assistance Clients Served	46	54			
Loan Committee Meetings	2	1			
Loans Presented	3	2			
Loans Approved to Date	72	72			
On-Site Visits/Loan Collections	39	45			
Evaluations- Training Workshops -Panel	99%	-			
Evaluations-Training Workshops	92%	99%			
Evaluations-Instructors	99%	98%			
Graduation		1			

BUSINESS INCUBATOR					
Application Distribution	13	8			
Virtual Clients	10	10			
On-Site Clients Businesses	4	4			
Offices Occupied	7	7			
Quarterly Income	\$8,982.00	\$7476.00			
Marketing & Promotion	1	3			
Selection Committee Reviews	3	1			
Background Checks	2	2			
Client Orientation	2	2			
Technical Assistant Sessions	24	37			
Client Satisfaction –Facility					
Client Satisfaction -Services					
JOB PLACEMENT CENTER (INDIVIDUALS)					
Jobs for Individuals	18	3			
Job Seeker Registration	64	40			
Job Seeker Orientation Sessions	3	3			
Job Fair Training Sessions	3	2			
Prequalification Interviews	41	-			
Technical Assistance Consultations	39	12			
Resource Workshops for Job Seekers	-	1			
Resource Workshop Attendees	-	23			
Job Seeker Referrals to Employers	54	5			
Client Demographics Report					
Job Fairs/Hiring Events	2	2			
Job Fair Attendees	93	24			
Job Seeker Evaluation-Satisfaction	92%				

PROGRAMS					
PLACEMENT CENTER-(COMPANIES)					
Jobs for Companies	6	0			
Introduction to Potential Employees	47	5			
Resource Workshops for Employers	-	-			
Resource Workshop Attendees	-	-			
Pompano Beach Business Expo	-	-			
Contractor Database Project Notification	6	5			
BUSINESS RESOURCE CENTER					
Visitor Traffic Report (attached)	1018	781			
Business Network Monday(Mastermind)	2	3			
ArtHall	2	3			
Merchant Meetings	-	-			
Micro Class Open House	1	1			
Business Education Workshops	2	3			
Business Education Wkshp Evaluation	-	-			
Presentations/Exhibits	4	-			

Administered by International Enterprise Development, Inc. (IED)

IED 04.15

LOAN STATUS AS OF MARCH, 2015

71 Loans made

	<u>Loans Made</u>	<u>% of Loans Made</u>	<u>\$ Loaned</u>	<u>% of \$ Loaned</u>
REPAID	4	6%	\$ 35,500.00	3%
CURRENT	12	17%	\$ 265,000.00	22%
ARREARS	21	23%	\$ 307,000.00	26%
DEFAULT PENDING	16	30%	\$ 337,550.00	27%
DEFAULTED	9	13%	\$ 140,000.00	11%
NOT DISBURSED	5	7%	\$ 80,000.00	6%
NOT DUE	3	4%	\$ 60,000.00	5%
TOTALS	70	100%	\$ 1,225,050.00	100%
RESCINDED	1	(not included in totals)		

CRA MICROENTERPRISE LOAN FUND PROGRAM
LOAN STATUS SUMMARY AS OF MARCH, 2015

Total No. of Loans Made	71
Total Amount of Loans	\$1,225,050.00

<u>Total Loans in the Following Categories:</u>	<u># of Loans</u>	<u>%of Loans</u>	<u>Amount of Loans</u>	<u>%of Amount</u>
Loans Repaid	4	6%	\$ 35,500.00	3%
Current	12	17%	\$265,000.00	22%
Arrears	21	30%	\$307,000.00	26%
Not Disbursed	5	7%	\$ 80,000.00	6%
Not Due	3	4%	<u>\$ 60,000.00</u>	5%
Rescinded	<u>1</u>			
	<u>46</u>	<u>64%</u>	<u>\$747,500.00</u>	

<u>Total Loans in the Following Categories:</u>				
Default Pending	16	23%	\$337,550.00	27%
Defaulted	<u>9</u>	13%	<u>\$140,000.00</u>	13%
	<u>25</u>	<u>36%</u>	<u>\$477,550.00</u>	

**NORTHWEST CRA POMPANO BEACH
MICROENTERPRISE BUSINESS LOAN FUND PROGRAM
LOAN MANUAL REVISIONS**

FEBRUARY, 2015

Loan Committee Membership (page 1)

- 2. Membership is suggested by standing members as well as by the Program Administrator and confirmed by the Committee by majority vote. The Committee shall represent the following sectors: small business, banking, CRA of Pompano Beach and the Northwest community.**
- 3. The members length of tenure is two years with an option to continue. Officers, which include the Chairperson and Vice Chairperson, shall be elected for a two year period, by a majority vote of the Loan Committee.**

Loan Criteria (page 4)

- a. To be eligible for a loan, all applicants must reside or have their business located in the Northwest Pompano Beach CRA area as designated by the CRA of the City of Pompano Beach.**
- b. If the business requires a physical presence, it must be located in the Northwest district.**
- c. If the business service does not require a physical presence, the applicant must live in the Northwest district for at least one year prior to the loan application and submit evidence of same to the satisfaction of the Loan Committee.**
- d. During the term of the loan, if the business is relocated, the client should make every effort to inform the CRA/Loan Administrator of its new location and justification for the move. This shall not constitute a default of the loan.**

Loan Disbursal (page 8)

- e. Disbursement checks are made payable directly to vendors, when possible. All borrowers are required to sign the utilization page acknowledging their intention to use the approved funds as stated in**

their list. All borrowers are required to provide the CRA Business Loan Fund with copies of receipts for purchases made with their initial disbursement prior to receiving additional disbursements. Any purchases made that vary from the utilization list must be approved prior to purchase.

- f. The borrower, Loan Administrator/Loan Director and the CRA Co-Executive Director will review and sign the loan documents, which include: The Promissory Note, Loan Guaranty Agreement and the W9 form, prior to disbursement of funds.**

Loan Criteria (page 4)

- 16. Non-profit organizations will not be eligible for loans. The CRA Business Loan Fund was established to service for-profit businesses.**

**NW Pompano Beach CRA
PROGRAM MANAGEMENT
March, 2015**

NARRATIVE

Dr. Lynn Allison, Executive Director

REPORTS:

- Monthly IED Report on Programs' Deliverables, Narrative Reports and Budget
- NorthWest Advisory Committee update for the March meeting
- Staff Assignment reports and meetings
- Preparation for Loan Committee meeting of April 23, 2015,
- Collection Report
- Loan Status Report – new format
- IED Budget Revision Report
- Loan Manual Addendum

MEETINGS:

- Bi monthly IED Staff meetings for review of Programs and planning
- Meeting with Nguyen Tran to review budget and Placement Center responsibilities
- Review for Loan Committee meeting – April 23, 2015
- Meetings with Loan Director, Training Director and staff to review files
- Loan Director meetings to review potential loans and restructuring of loans
- Staff updates
- Weekly staff review of monthly collections
- Community tour with Commission Phillips , Marshal Mottley, Andy Cherenfant
- Collection review meetings
- Meetings with Alberta McCarthy for Business Incubator Program review
- Review of in-take activities and hiring statistics for Job Placement Center (A. McCarthy, F.Dillard)
- Placement Center review meetings
- Meeting with A. Cherenfant re Business Resource Center
- Review of status of on-site and virtual incubator clients
- Loan Clients status reviews, updating of default documentation- J Levesque
- Review of Monthly Mastermind Class

SERVICES:

- Technical Assistance to clients
- Loan collections and review of loan status
- Follow-up of Loan Committee meeting including editing of minutes
- Planning of April Loan Committee meeting
- Loan Portfolio review of files and documentation (to BRC)
- Plans with Broward Art Guild for monthly Limelight event for April, to link with BACA.
- Plans for monthly MasterMind Class

EVENTS:

- Limelight
- Broward Art Guild input into Limelight event
- Job Placement Center monthly orientation (A. McCarthy, F. Dillard, L. Allison)

**NW Pompano Beach CRA
PROGRAM MANAGEMENT
February, 2015**

NARRATIVE

Dr. Lynn Allison, Executive Director

REPORTS:

- Monthly IED Report on Programs' Deliverables, Narrative Reports and Budget
- NorthWest Advisory Committee update for the February meeting
- Staff Assignment reports and meetings
- Loan Committee meeting of February 19, 2015, minutes
- Loan Committee meeting of February 19, 2015, follow-up
- Loan Manual Addendum

MEETINGS:

- Bi monthly IED Staff meetings for review of Programs and planning
- Meeting with Nguyen Tran to review budget and Placement Center responsibilities
- Facilitation of Loan Committee meeting – February 19, 2015
- Meetings with Loan Director, Training Director and staff to review files
- Loan Director meetings to review potential loans and restructuring of loans
- Staff updates
- Weekly staff review of monthly collections
- Collection review meetings
- Meetings with Alberta McCarthy for Business Incubator Program review
- Review of in-take activities and hiring statistics for Job Placement Center (A. McCarthy, F.Dillard)
- Placement Center review meetings
- Meeting with A. Cherenfant re Business Resource Center
- Review of status of on-site and virtual incubator clients
- Loan Clients status reviews – J. Levesque and A. Cherenfant, D. Waldron
- Review of Monthly Mastermind Class

SERVICES:

- Technical Assistance to clients
- Loan collections and review of loan status
- Follow-up of Loan Committee meeting including minutes
- Planning of April Loan Committee meeting
- Loan Portfolio review of files and documentation (to BRC)
- Plans with Broward Art Guild for monthly Limelight event for February 25th to link with BACA.
- Plans for monthly MasterMind Class

EVENTS:

- Limelight
- Job Placement Center monthly orientation (A. McCarthy, F. Dillard, L. Allison)

**NW Pompano Beach CRA
PROGRAM MANAGEMENT
January, 2015**

NARRATIVE

Dr. Lynn Allison, Executive Director

REPORTS:

- Monthly IED Report on Programs' Deliverables, Narrative Reports and Budget
- Quarterly Loan Status to clients for the period October – December, 2014
- Quarterly Program Report for the period October – December, 2014
- NorthWest Advisory Committee update for the January meeting
- Staff Assignment reports and meetings

MEETINGS:

- Bi monthly IED Staff meetings for review of Programs and planning
- Meeting with Nguyen Tran and Chris Brown to review Placement Center transition and responsibilities
- Preparation for Facilitation of Loan Committee meeting – February 19, 2015
- Meetings with Loan Director, Training Director and staff to review files
- Loan Director meetings to review potential loans and restructuring of loans
- Staff updates
- Weekly staff review of monthly collections
- Collection review meetings with Donna Waldron, Loan Consultant, re outstanding payment of loans
- Meetings with Alberta McCarthy for Business Incubator Program review
- Review of planned activities for Job Placement Center including hiring events for held January and plans for February event. (A. McCarthy, F.Dillard)
- Placement Center review meetings
- Meeting with A. Cherenfant re Business Resource Center
- Review of status of on-site and virtual incubator clients
- Loan Clients status reviews – J. Levesque and A. Cherenfant, D. Waldron
- Review of Monthly Mastermind Class

SERVICES:

- Technical Assistance to clients
- Loan collections and review of loan status
- Follow-up of Loan Committee meeting of December, 2014, including editing of minutes
- Planning and preparation for February 19, 2015 Loan Committee meeting
- Loan Portfolio review of files and documentation
- Plans for February 25, 2015, Limelight/ArtHall event
- Plans for monthly MasterMind Class
- Review of events for Job Placement Center

EVENTS:

- Job Placement Center monthly orientation (A. McCarthy, L. Allison, F. Dillard)
- Job Fair/Hiring Event January 21, 2015
- MasterMind, January 7, 2015
- Microenterprise Business Loan Fund Annual Graduation

**NW Pompano Beach CRA
MICROENTERPRISE BUSINESS LOAN FUND PROGRAM**

January, 2015

NARRATIVE

Alberta McCarthy – Training Director

REPORTS:

Month of January, 2015

Quarterly Report submitted for the period October – December, 2014

MEETINGS:

Staff

5th and 26th

Office administrator

2nd, 5th, 7th, 14th, 18th, 22nd, 26th, 27th, 29th

WORKSHOPS:

8th - Business Plan submission & review - 13

15th – Attended meeting in commission chambers/tour BRC-7

22nd - summary meeting for end of session

29th - Graduation for 2014 participants

SERVICES:

Consultations;

Antoinette Green

Brandon Smith

Ralph Blue

Stankelia Bostic

David Miller

Sandra Jones

Les Jean

Maria Love

Angela Goldstein

Jessica Couatin

Erica Lane

Sheron Givings

*Please note that some people received more than one consult during the month.

Administrative:

Participant Evaluation Surveys (evaluate)

Business plans

Business Resource Center applications

This January report reflects the culmination of workshop efforts from the previous year, which is always rewarding. Of the 23 graduates, there were 8 who actually registered as a legal entity and received their Pompano Beach City Business tax license. We constantly promote making your business legal. We have had existing businesses come through who had a county business tax receipt and accepted the importance of having a City of Pompano Beach business tax receipt as a good way to do business and became registered vendors of the City as well.

This month attendees visited the Commission Chamber and were orientated to accessing information via the City of Pompano Beach web site. They saw their elected officials on the site, were encouraged to volunteer for city events and role played how to make a presentation to your elected officials. We also attended a Planning and Zoning Variance meeting. Our schedule was altered because attendees vied to stay and hear the results of the hearing. Future committee and board members could be found here for the City. They understand the importance of inclusion and the value of their input as well.

Since I have joined IED and the Pompano Beach NW CRA Business Loan Program, we have serviced over 475 residents and businesses in this area. Residents who had a business idea or a hobby that they wanted to develop into a business attended. Businesses that wanted to expand or gain additional information to heighten their chances of success and being a viable business. They aspired to be a business that makes enough capital to have to pay taxes and have the funds to do so. As this community continues to redevelop and attract new businesses, the locals want to be a part of that growth and the future wealth of the community.

**NW Pompano Beach CRA
MICROENTERPRISE BUSINESS LOAN FUND PROGRAM
DELIVERABLES
October, 2014 – September 30, 2015**

NARRATIVE

Alberta McCarthy – Training Director

REPORTS:

Month of February

MEETINGS:

Staff

9th and 26th

Office administrator
Business Resource Center Manager

WORKSHOPS:

5th - Orientation -

12th – Goal Setting-

19th - Mission and Vision Statements-

26th- Legal Business Structure-

SERVICES:

Consultations;

Brandon Smith
Maria Love
Loretha Jordan
Jessica Coutain
Elizabeth Phillips
Kaliah Naji
Les Jean
Gerdat Jean

*Please note that some people received more than one consult during the month.

Administrative
Participant Evaluation Surveys (evaluate)
Business plans
Business Resource Center applications

**NW Pompano Beach CRA
MICROENTERPRISE BUSINESS LOAN FUND PROGRAM
DELIVERABLES
October, 2014 – September 30, 2015
MARCH, 2015**

NARRATIVE

Alberta McCarthy – Training Director
Fierra Dillard- Program Assistant

REPORTS:

Month of March

MEETINGS:

Staff

9th and 26th

Office administrator

WORKSHOPS:

5th - Personal Budgeting -20

12th- Business Budgeting -

19th- Time Management -

26th- Credit; The Importance, Understanding your report, Correcting, Business
Benefits of having good credit -

SERVICES:

Consultations;

Maria Love
Cathie Oliver
Richard Copeland
Arthur Lane
Avery Marshall
Kaliah Naji

***Please note that some people received more than one consult during the month.**

Administrative
Participant Evaluation Surveys (evaluate)
Business homework review and corrections
Business plans
NW CRA redevelopment and opportunity updates
E-blasts of varied business information and opportunities

**NW Pompano Beach CRA
MICROENTERPRISE BUSINESS LOAN FUND PROGRAM / Job Placement Center
DELIVERABLES
March 1 – 29, 2015**

NARRATIVE

Fierra Dillard – Office Assistant

REPORTS:

3/5/15 – Prepare materials for microenterprise workshop/ Personal Budget
3/12/15 – Prepare materials for microenterprise workshop/ Business Budget
3/19/15 – Prepare materials for microenterprise workshop/ Time Management
3/26/15 – Prepare materials for microenterprise workshop/ Credit

- JPC intake information for opened positions & keeping count of calls
- JPC Orientation Reminder – Email Blast
- Mailchimp-BRC Happenings 3/6/15
- Mailchimp-BRC Happenings 3/13/15
- Mailchimp-BRC Happenings 3/20/15
- Update MBLF calendar
- Update Jobs list
- Updated Facebook & ArtHall page
- Stock / Order Supplies
- Set MBLF Consultations
- JPC Certificates
- JPC employer referrals
- JPC Demographics Report
- BRC Traffic Report
- Update JPC database
- File/ Maintain JPC registration forms'
- Update JPC database
- Register new MBLS attendees
- Take payments to City Hall 3/13/15
- Email OS clients – New keys to BRC
- Email MBLF class- 20 Steps to start a business
- Create Job Announcements
 - Delivery Technician
 - Wood Worker

MEETINGS:

3/16/15 IED Staff
3/23/15 – Supply meeting with Andy

SERVICES:

3/5/15 – Microenterprise Workshop – 20 Attendees – Personal Budget
3/12/15 – Microenterprise Workshop – 20 Attendees – Business Budget
3/19/15 – Microenterprise Workshop – 19 Attendees – Time Management
3/26/15 – Microenterprise Workshop – 19Attendees - Credit

Total Attendees for the Month - 78

NW Pompano Beach CRA
MICROENTERPRISE BUSINESS LOAN FUND PROGRAM / Job Placement Center
DELIVERABLES
February 1 - 28, 2015

NARRATIVE

Fierra Dillard - Office Assistant

REPORTS:

2/5/15 - Prepare materials for microenterprise workshop/ Orientation
2/12/15 - Prepare materials for microenterprise workshop/ 20 Steps to start
2/19/15 - Prepare materials for microenterprise workshop/ Mission/ Vision Statement
2/26/15 - Prepare materials for microenterprise workshop/ Legal Biz. Structure

- JPC intake information for opened positions & keeping count of calls
- JPC Orientation Reminder - Email Blast
- Mailchimp-BRC Happenings 2/3/15
- Mailchimp-BRC Happenings 2/6/15
- Updated Facebook & ArtHall page
- Email blast for BI client - Opt 2 Web (Google webibar)
- Stock / Order Supplies
- Set MBLF Consultations
- JPC Certificates
- JPC employer referrals
- JPC Demographics Report
- BRC Traffic Report
- Update JPC database
- File/ Maintain JPC registration forms'
- Update JPC database
- Register new MBLS attendees
- Create 2015 MBLF class calendars
- Take payments to City Hall
- Email blast for Racetrac Job Fair
- Email blast - JPC Orientation reminder

MEETINGS:

2/9/15 IED Staff
2/26/15 IED Staff
2/23/15 - Supply meeting with Andy

SERVICES:

2/5/15 - Microenterprise Workshop - 27 Attendees - Orientation
2/12/15 - Microenterprise Workshop - 33 Attendees - 20 Steps to Start
2/19/15 - Microenterprise Workshop - 26 Attendees - Mission/ Vision Statement
2/26/15 - Microenterprise Workshop - 21 Attendees - Legal Business Structure

Total Attendees for the Month - 107

NW Pompano Beach CRA
MICROENTERPRISE BUSINESS LOAN FUND PROGRAM / Job Placement Center
DELIVERABLES
January 1 – 31, 2015

NARRATIVE

Fierra Dillard – Office Assistant

REPORTS:

1/8/15 – Prepare materials for microenterprise workshop/ Business Certification
1/15/15 – Prepare materials for microenterprise workshop/ Tour
1/22/15 – Prepare materials for microenterprise workshop/ Review
1/29/15 - **GRADUATION**

- JPC intake information for opened positions & keeping count of calls
- Post Job Fair on websites (Randstad)
- Post MBLF Graduation on Websites
- Create Randstad Job Fair Flyer
- JPC Orientation Reminder – Email Blast
- Updated Facebook & ArtHall page
- Stock / Order Supplies
- Set MBLF Consultations
- JPC Certificates
- JPC employer referrals
- JPC Demographics Report
- BRC Traffic Report
- Update JPC database
- Update BI Client list
- Update Business List
- File/ Maintain JPC registration forms
- Sent Mastermind Email Reminder
- Assist with Randstad Job Fair clients on computer
 - Tishanna Gollette
 - Daniel Amundson
 - Jessica Bonet
 - Wander Feliz
 - David Lindsey
 - Faunie Belami
 - Nicole Marie
 - James Benefield
 - Julio Matos
 - Loydy Joseph
 - Derrick Williams
 - Zelina Joseph
 - Marthe Cercilie
 - Thelos Michelene
- Update Internal Job Contact info sheet
- Update BRC Client list & B.I Client list
- Graduation Table Display Sign up confirmation calls
- Confirm MBLF Grad. Caterer

- Confirm MBLF Grad. Musician
- Confirm Graduates attendance
- Create New MBLF folders
- Confirm Graduation floorplan setup
- Reminder email blast – MBLF Tour
- Mailing- Randstad Job Fair & MBLF Graduation
 - NW Churches
 - NW Advisory
 - East Advisory
 - Loan Committee
- Order/ pick up refreshments (MBLF Tour)
- Create BRC Calendar – Oct./Nov./Dec.
- Create and send out BRC Happenings
- Mailing- Loan client quarterly reports
- Distribution Drive Around
 - City Hall
 - E. Pat Larkins Community Center
 - Pompano NW Library
 - Apollo Library
 - Mitchell Moore Rec.
 - Emma Lou Civic Center
 - McNair Rec.
 - McNair Library
 - R & K Country Soul Food

MEETINGS:

1/5/15 IED Staff
 1/26/15 IED Staff

SERVICES:

1/8/15 – Microenterprise Workshop – 13 Attendees – Business Certification
 1/15/15 – Microenterprise Workshop – 7 Attendees – Tour
 1/22/15 – Microenterprise Workshop –
 1/29/15 – Microenterprise Workshop – **GRADUATION**

Total Attendees for the Month - 20

MBLF Business Training 2015 - 1

Class #	Class Name	Date
1	Orientation	2/5/2015
2	20 Steps to Start	2/12/2015
3	SMART Goals	2/19/2015
4	Legal Business Structure	2/26/2015
5	Personal Budget	3/5/2015
6	Business Budget	3/12/2015
7	Time Management	3/19/2015
8	Credit	3/26/2015
9	Resume	4/2/2015
10	30 Sec. Elev	4/9/2015
11	Executive Summary	4/16/2015
12	Marketing	4/23/2015
13	Business Plan	4/30/2015
14	Business Certification	5/7/2015
15	Tour	5/14/2015
16	Admin Review	5/21/2015

MARCH 2015

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 9:00am – 10:00 am JPC Orientation	3	4 Mastermind Workshop	5 6:00-8:30 pm MBLF Workshop (Personal Budget)	6	7
8	9	10	11	12 6:00-8:30 pm MBLF Workshop (Business Budget)	13	14
15	16 11:00AM-12:00pm IED Staff Meeting	17 7:00pm CRA Board Meeting	18	19 6:00-8:30 pm MBLF Workshop (Time Management)	20	21
22	23	24	25 Limelight/Art hall	26 6:00pm-8:30pm MBLF Workshop (Credit)	27	28
29	30 11:00 am – 12:00pm IED Staff Meeting	31				

BRC Workshops – Blue
MBLF – Red

JPC Events - Green
Business Networking / ATE - Orange

FEBRUARY 2015

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 9:00am – 10:00 am JPC Orientation	3	4 5:30-7:30pm Mastermind Workshop	5 6:00-8:30 pm MBLF Workshop (Orientation)	6	7
8	9 2:00-3:00pm IED Staff Meeting	10	11	12 6:00-8:30 pm MBLF Workshop (20 Steps to Start)	13	14
15	16	17	18	19 8:30AM-12:00PM Loan Comm. Meet. 6:00-8:30 pm MBLF Workshop (Mission/Vision)	20	21
22	23	24 7:00pm CRA Board Meeting	25	26 6:00pm-8:30pm MBLF Workshop (Legal Biz. Structure) 11:00am-12:00pm IED Staff Meeting	27	28

BRC Workshops – Blue
MBLF – Red

JPC Events - Green
Business Networking / ATE - Orange

JANUARY 2015

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	9:00am – 10:00 am JPC Orientation 2:00-3:00pm IED Staff Meeting	6	5:30-7:30pm Mastermind Workshop	6:00-8:30 pm MBLF Workshop (Business Certification)	9	10
11	12	13	14	6:00-8:30 pm MBLF Workshop (Tour)	16	17
18	CLOSED	7:00pm CRA Board Meeting	10:00am-12:00pm Randstad Hiring Event	MBLF Workshop (Amin. Review)	23	24
25	11:00am-12:30pm IED Staff Meeting	27	28	6:00-8:30 pm MBLF Workshop GRADUATION !	30	31

BRC Workshops – Blue
MBLF – Red

JPC Events - Green
Business Networking / ATE - Orange



**NW Pompano Beach CRA
MICROENTERPRISE BUSINESS LOAN FUND PROGRAM &
BUSINESS RESOURCE CENTER
DELIVERABLES**

January 1, 2015 – December 31, 2015

March/2015

Andy Cherenfant – Loan Director

DELIVERABLES	PROJECT ED	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	ACT
REPORTS														
Monthly	12	1	1	1	1	1	1							
Quarterly	4	1	1	---	1		prep							
Annual	1	---	---	---	---	---	---							
Collection	12	3	3	2	1	1	3							
BRC Traffic Report	12				1	1	1							
MEETINGS														
IED Staff	24	2	2	2	3	2	2							
IED Staff Reviews		10	10	9	6	8	13							
CRA/City Staff Requested		4	---	4	3	3	4							
CRA Board	11	1	---	---	1	1	---							
NW Advisory Committee	Monthly	1	---	1	1	1	1							
Loan Committee	6	1	---	1	---	1								
Agencies/Companies/BRC Indiv		---	---	---	10	8	4							
SERVICES														
Tech. Assist. Sessions	250	25	28	39	39	31	31							
Tech. Assist. Clients Served	100	15	14	17	23	17	14							
Loan Applications	20	---	2	---	4	2	1							
Loan Preparation		4	2	9	6	4	5							
Loan Presentations		2		1	---	2	---							
Loans Approved	12	---	1	---	---	---	---							
Client Support	20	12	6	6	18	9	10							
On-Site Business Visits	24	5	7	7	2	3	5							
Loan Collections	24	5	7	8	7	19	10							
Consultations		9	17	27	30	25	15							
EVENTS														
Graduations/Conference		---	---	1	1	---	---							
Community Outreach		---	2	3	3	4	3							
Art Hall / BRC Events		---	3	2	2	1	2							
BRC FACILITY MANAGEMENT														
Infrastructure Management	---	---	---	---	23	20	10							
JP/ Incub. Program Assistance	---	---	---	---	10	10	20							
Media														
Master Mind Group	---	---	---	---	1	1	1							



Quarterly Report Summary

Northwest Pompano Beach CRA
Business Loan Fund
50 NE 1st Street, Pompano Beach, FL.

Quarterly Report Summary January 1, 2015- March 31, 2015

Master Mind

On the first Wednesday, the Pompano Beach Business Resource Center host Master Mind. The goal was to create a networking group to share solutions to everyday challenges business encounter. The meetings this quarter was to create You Tube videos for the respective business to share online.

January 7, 2015, 8 guests were in attendance.

February 4, 2015, 6 guests were in attendance.

March 4, 2015, 3 guests were in attendance.

Pompano Beach NW CRA Advisory Committee Meeting

The Pompano Beach NW CRA Advisory Committee meetings are held at the E. Pat Larkins Center in Pompano Beach, FL. I attended three meetings in the first quarter of 2015. The meetings are scheduled on the first Monday of every month. A program summary report was given at the February and March meeting. There was an average of 13 guests in attendance.

Lime Event

The monthly event is held at the Bailey Contemporary Arts (BACA). The month headliner was Rockin Jake in February. He is one of the premier harmonica players in the country. His original sounds are a hybrid of second line, swamp funk, blues and zydeco.

The March program unveiled the Pompano Art sculptures that are going to be strategically placed throughout the city. Artist throughout the tri-county area participated in the event. The event also features food trucks with selection of flavors. The family atmosphere provides a kid section and an art exhibit. The average attendance in the first quarter was 110.

731 Section Committee

I participated in the food tasting for selecting a restaurant for 731 MLK Blvd. The official results will be announced at the April 2015, CRA Board meeting.

Event times 5:00 pm – 9:00 pm

Wednesday

March 25, 2015

Father and Son BBQ	5:30 pm
Crab Man	6:30 pm
BOJO Seafood	7:30 pm
Pleasure of The Sea	8:30 pm

Merchants were responsible to provide for the 6 members of the selection committee Plus 4 staff members for tasting. Best serve dish. The business owners had to be prepared to answer question regarding the dish being served to the committee.



Meeting Report

Northwest Pompano Beach CRA
Business Loan Fund
50 NE 1st Street, Pompano Beach, FL.

Event Date: Wednesday, March 25, 2015

731 Section Committee E. Pat Larkins Center

Participated in the food tasting for selecting a restaurant for 731 MLK Blvd.
The official results will be announced at the April 2015, CRA Board meeting.

731 food tasting competition
Schedule
Event times 5:00 pm – 9:00 pm
Wednesday
March 25, 2015

Father and Son BBQ	5:30 pm
Crab Man	6:30 pm
BOJO Seafood	7:30 pm
Pleasure of The Sea	8:30 pm

Merchants were responsible to provide for the 6 members of the selection committee
Plus 4 staff members for tasting. Best serve dish.

Provide a menu for all of the committee members

Be prepared to answer question regarding the dish being served to the committee
and menu items.

The merchants must provide all utensils necessary for the demonstrations
(Plates, forks, napkins and drinks, etc.)

**NW Pompano Beach CRA
MICROENTERPRISE BUSINESS LOAN FUND PROGRAM
NARRATIVE REPORT
January 1, 2015 – December 31, 2015
MARCH/2015**

NARRATIVE

Andy Cherenfant – Loan Director

MEETINGS

- 3 - Program Status/Planning – Dr. Allison
- 2 - IED Staff
- 8 - IED Staff
 - 3- Alberta McCarthy
 - 2- Fierra Dillard
 - 2- Dr. Allison
 - Dr. Allison and Alberta McCarthy
- 2– Collections
 - 2 – Dr.Allison
- 4 - CRA/City Staff
 - 731 Selection Committee
 - Willy Jones
 - Nguyen Tran
 - Site Visit with Commissioner Phillips
- BRC Clients
 - 3 -Unity in the Community
- 1- Master Mind Group
- 1- NW CRA Advisory Committee
- Pompano Beach Chamber
 - Lisa Pisseli

UPDATE/COLLECTIONS SITEVISITS

- Deborah Anthony
- Hair Fashion By Cherry
- Tasty Pastries
- Gentle Hugz
- R & K Soul Food

Collections

- 10– Loan Fund

Received Loan Payments

March – See Loan Fund Status Sheet (IED Report)

Loan Preparation

- 2 – Lisa Almonord
- Brandon LUMBO”
- 2-Cesquea Grant

EVENTS/COMMUNITY OUTREACH

- Spoken Word
 - Master Mind Group
 - Lime Light Event
 - Vetting 731
-

SERVICES

Tech. Assistance Sessions

- Cozey Care Academy
- ACR Book Keeping
- Deborah Anthony
-
- 2-Black Swan Special Events
- Lorenzo Mills

Business Support

- 4- Lorenzo Mills
- 3 – Your Oasis of Hope
- 2- Zavia House
- Rodney Wiggins

BRC FACILITY MANAGEMENT

- January traffic: 169
- Computers
- Window cleaning
- Facility cleaning
- Supplies- status quo
- Phones- Onsite Challenges
- Xerox Machine- called in service 3x
- A/C- status quo

BRC Technical Assistance

- 7- Oasis of Hope, Inc.
- Karen Kaczmatck
- Diane Perkins
- Ed Gallagher
- Administrative/Services

Misc:

- Process loan payments
- Read Business Plans
- Responded to emails
- Responded to voice messages
- Delivered checks to Pompano Beach CRA office
- Prepared loan packets
- Preparing for Loan Meeting

Multiple phone calls with questions throughout the month are not noted in this report

**NW Pompano Beach CRA
MICROENTERPRISE BUSINESS LOAN FUND PROGRAM
BUSINESS RESOURCE CENTER
NARRATIVE REPORT**

February, 2015

NARRATIVE

Andy Cherenfant – Loan Director, BRC Manager

MEETINGS

- 5 - Program Status/Planning – L. Allison
- 2 - IED Staff
- 8 - IED Staff
 - 2- Alberta McCarthy
 - 2- Fierra Dillard
 - 2- Dr. Allison
 - Dr. Allison and Alberta McCarthy
 - Dr. Allison, Jan and Alberta McCarthy
- 3– Collections
 - 3- Dr.Allison
- 3 - CRA Staff
 - Shanna Benson
 - Willy Jones
 - Nguyen Tran and BACA Staff
- BRC Clients
 - Unity in the Community
- 1- Master Mind Group
- 1- NW CRA Advisory Committee
- Loan Committee Meeting
- 1 – Sofia Inhauser - MasterMind
- 1 – Optimum Group
- N.W. Advisory Committee

UPDATE/COLLECTIONS SITEVISITS

- 2 - 247 Fast Advertising
- Deborah Anthony

Collections

- 19– Loan Fund

Received Loan Payments

February – See Loan Fund Status Sheet (IED Report)

Loan Preparation

- 2-Jacqueline Reed
- 2 – Lisa Almonord
- R & K Soul Food Restaurant
- Anthony Rogers

EVENTS/COMMUNITY OUTREACH

- Spoken Word
- Master Mind Group
- Lime Light Event
- Unity in the Community

SERVICES

Tech. Assistance Sessions

- 2-Black Swan Special Events
- Optimum Group
- Cozey Care Academy
- ACR Book Keeping
- 1-Emmanuel Toussaint
- Deborah Anthony
- Gail DeAngelas
- Betty Love

Business Support

- 4- Lorenzo Mills
- 3 – Your Oasis of Hope
- 2- Zavia House

BRC FACILITY MANAGEMENT

- January traffic
- Computers
- Window cleaning
- Facility cleaning
- Supplies- status quo
- Phones- Onsite Challenges
- Xerox Machine
- A/C- status quo

BRC Technical Assistance

- 2 - Oasis of Hope, Inc.
- 2- Ed Gallagher
- Administrative/Services

Misc:

- Process loan payments
 - Read Business Plans
 - Responded to emails
 - Responded to voice messages
 - Delivered checks to Pompano Beach CRA office
 - Prepared loan packets
 - Preparing for Loan Meeting
 - Mailed out loan packets
 - Attended Ely High basketball game
 - Attended Pompano Beach Chamber networking event
-

**NW Pompano Beach CRA
MICROENTERPRISE BUSINESS LOAN FUND PROGRAM
BUSINESS RESOURCE CENTER**

January, 2015

NARRATIVE

Andy Cherenfant – Loan Director

MEETINGS

- 5 - Program Status/Planning – L. Allison
- 3 - IED Staff
- 4 - IED Staff
 - 2- Alberta McCarthy
 - 2- Fierra Dillard
- 2 – Collections
 - 2- Dr. Lynn Allison
- 3 - CRA Staff
 - 1- Shanna Benson
 - 2 – 731Building
- BRC Clients
 - Oasis of Hope & Ed Gallagher
 - 2- ACR Bookkeeping
- 1- NW CRA Advisory Committee
- 1 – Sofia Inhauser - MasterMind
- 1 – Vickie Rhone
- 1 - Marcia Hirschy- Lime Event
- 3 – Lisa Almonord
- Oasis of Hope and Ed Gallagher
- 1 – Octavia McDougale, Whitney Rawls and Mr. Tran
- Burkhardt Construction- Water line repair

UPDATE/COLLECTIONS SITEVISITS

- Kimberly Dillard
- 2 – Darlene Ponder
- 2 - 247 Fast Advertising
- ManeFace
- Labelle Rental Party Supply

Collections

- 23– Loan Fund

Received Loan Payments

January – See Loan Fund Status Sheet (IED Report)

Loan Preparation

- 2-Jacqueline Reed
- Velma Flowers
- Lisa Almonord
- R & K Soul Food Restaurant
- Tropical Elegance, Inc.

EVENTS/COMMUNITY OUTREACH

- Spoken Word (BACA)
- Light Up MLK
- Carmen Jones's BSO Driveway Initiative
- Microenterprise Workshop Graduation

SERVICES

Tech. Assistance Sessions

- 2-Black Swan Special Events
- Christina Rios
- 3 – Oasis of Hope
- 3 - SB Cosmetics
- 247 Fast Advertising
- Emmanuel Toussaint
- Deborah Anthony
- Kimberly Holmes
- Michael Carter
- Richard Copeland
- Lorenzo Mills

Business Support

- 2- Octavia McDougale
- 2- Black Swan
- 3 – Your Oasis of Hope
- Silia Garay
- Vickie Rhones
- Art Guild
- Stoker McDougale
- Key Design
- Zavia House
- 4 -Unity in the Community
- Latoya Almonard

Job Placement

- **Technical Assistance**
 - **Crystal Cordobe**
 - **Marcia Hischy**
 - **Sandra Martin**
 - **Octavia Glover**
 - **Octavia McDougale**

BRC FACILITY MANAGEMENT

- January traffic: 227 Management
- Computers – Fixed internet challenges from the past 16 months
- Window cleaning
- Facility cleaning
- Supplies- status quo
- Phones- Virtual Service call
 - 2 – Alberta McCarthy
 - 5 - Herman Stevens
- Xerox Machine
- A/C- status quo

BRC Technical Assistance

- 2 - Oasis of Hope, Inc.
- 2- Ed Gallagher
- Administrative/Services
 - 4 -Alberta McCarthy
 - 2 – Ed Gallagher
 - 3 – ACR Bookkeeping
 - 3 - Lynn Allison
 - Black Swan Special Events

Misc:

- Process loan payments
- Read Business Plans
- Responded to emails
- Responded to voice messages
- Delivered checks to Pompano Beach CRA office
- Prepared loan packets
- Preparing for Loan Meeting
- Mailed out loan packets
- Review existing loan files
- Attended Pompano Beach Chamber networking event
- Carmen Jones's BSO Driveway Initiative
- Visit storage

Multiple phone calls with questions throughout the month are not noted in this report



What is MasterMind?a community of supportive, like minded people who, together, will move your business to new heights. MasterMind participants act as catalysts for growth, devil's advocates and supportive colleagues. *Each person's participation is key.* Your peers give you feedback, brainstorm new possibilities, offer expert advice, focus, inspiration and innovation.

MasterMind is NOT a networking group! a sales training!a multi-level marketing meeting! a get rich quick scam!

Serious Business Owners Only!!
THIS GROUP IS FOR YOU, IF YOU ARE ...

- In business for at least 6 months
- Have a product or service
- Have a minimum of 10 customers
- Had at least \$1000 revenue in the last year
- Upbeat with a positive attitude
- Willing to listen and help
- Open to constructive criticism and advice
- Honest
- Focused on results
- Committed to creating value
- Prepared for excellence not excuses
- **Ready to take action!**

When: Wednesday, February 4, 2015

Where: Pompano Beach CRA Business Resource Ctr.
50 NE 1st Street, Pompano Beach, FL 33060

Time: 5:30 pm – 7:30 pm

Reserve Today! andy@iedfl.com or 954-586-1136

**Business
Resource
Center**CRA



Meeting Report

Northwest Pompano Beach CRA
Business Loan Fund
50 NE 1st Street, Pompano Beach, FL.

Event Date: February 4, 2015

CRA BUSINESS RESOURCE CENTER MASTERMIND GROUP

CREATING YOUR OWN BUSINESS VIDEO

BUSINESS	PHONE	EMAIL
Michelle Sareen	Aunt Sareen's Holistic Apothecary	212-561-0367 auntsareen@yahoo.com
Steve Spencer	Licensed Massage Therapist	561-92908715 masterim@aol.com
Ginny Conner	Conner Plumbing	954-782-7915 ginny@connercrew.com
Zsofia Inhauzer	MasterMind Leader	954-803-6243 zsofia_inhauzer@yahoo.com
Andy Cherenfant	Business Resource Center	954-586-1111 andy@iedfl.com
Mark Rappa	Subrogation / Dee's Dogs	954-861-7412 mark@transubro.com



**NW Pompano Beach CRA
BUSINESS INCUBATOR
DELIVERABLES**

October 1, 2014 – September 30, 2015

March 2015

Alberta McCarthy – Program Director

DELIVERABLES	PROJECTED	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ACTUAL
REPORTS														
IED/CRA Monthly					1	1	1							
Quarterly							prep							
Annual														
BI Payments					1	1	1							
OS Client Econ. Dev. Data														
MEETINGS														
IED Staff					2	2	2							
CRA/City Staff					3									
Industry (FBIA,NBIA)														
Agencies/Companies					1	2	6							
PRODUCTS														
Client Applications							1							
BI Client Handbook														
Lease Agreements/Renewals					3									
Marketing Materials					1		1							
CLIENT RECRUITMENT														
Presentations/Exhibits					1	3								
Application Distribution					7	6	1							
Potential Client meetings					2	2	2							
Selection Committee Review							1							
Background Checks						1	1							
SERVICES														
Client Orientations														
Technical Assistance Sessions					3	2	8							
Semi-annual OS Bus. Review														
Training/Workshops														
Invoicing/Collecting Fees					16	17	15							
EVALUATION														
BI Clients														
Client Satisfaction Survey														
Quarterly Income							\$5,696							

**NW Pompano Beach CRA
BUSINESS INCUBATOR
March 2015**

NARRATIVE

Alberta McCarthy – Program Director

REPORTS:

Month of March

MEETINGS:

Staff- IED

2

Office administrator

4

BRC Director

4

CLIENT RECRUITMENT:

- Potential BI Clients: 1
- On-Site Office Space – Full
- Virtual - 10

CLIENT SERVICES:

- Client Meetings/Services;

All active companies were notified of **Broward County Airport Extension sessions** taking place this month and next. These sessions include;

1. Becoming certified with the county to do business
2. Meet the large companies networking session for potential sub-contracting opportunities
3. Preparing your company for emergency situation
4. Meet the Director of Broward County business development arm

Registered Mr. Lorenzo Mills of New Experience Cleaning Services and printed out free ticket.

Businesses meet investors

AMAC is holding “investors meet businesses” session in June. Businesses looking for additional capital could benefit from this opportunity. They have been notified and reminders will be sent. Our

Page 2 March 2015 Business Incubator

clients who may require assistance in preparation of their presentation will be assisted with power points or whatever they require.

Ms. Jessie Payne- application to qualify her business for Medicaid payments

Mr. Mills-Filed and completed New Experience Cleaning Services annual report on SunBiz. Analyzed 2014 income and recast line items for 2015 income projections

Mrs. Mann – initial meeting to organize an event for Unity in the Community

Mr. & Mrs. Hadley- Black Swan Inc. – began projections for 2015

Mrs. Reed – Oasis has an available job opening, prep for eblast

- Collection of Fees: 13 clients
- Submittal of Fees to CRA of Pompano Beach
- Invoicing

**NW Pompano Beach CRA
BUSINESS INCUBATOR
February 2015**

NARRATIVE

Alberta McCarthy – Program Director

REPORTS:

Month of February

MEETINGS:

Staff- IED

2

Office administrator

4

BRC Director

3

CLIENT RECRUITMENT;

- Potential BI Clients: 3
- On-Site Office Space – Full
- Virtual - 10

CLIENT SERVICES:

- Client Meetings/Services;

Herman Stevens Jr. Law Office – Business Tax Receipt application
update

Burkensen Tax Company – Business Tax Receipt application

The Real Estate Network Intl – Business Tax Receipt application

- Collection of Fees: 12 clients
- Submittal of Fees to CRA of Pompano Beach
- Discussions of client educational events

**NW Pompano Beach CRA
BUSINESS INCUBATOR
January, 2015**

NARRATIVE

Alberta McCarthy – Program Director

REPORTS:

Month of January

MEETINGS:

Staff- IED

2

Office administrator

6

BRC Director

4

CLIENT RECRUITMENT:

- Potential BI Clients: 2
- On-Site Office Space – Full
- Virtual - 10

CLIENT SERVICES:

- Client Meetings/Services;
 - Oasis of Hope – software technical assistance
 - Herman Stevens Jr. Law Office – Business Tax Receipt application & business cards
 - Burkensen Tax Company – Business Tax Receipt application & business cards
 - At Home Infusion – Business Tax Receipt, received
 - Unity in the Community – technical
 - The Real Estate Network Intl – Business Tax Receipt application
- Collection of Fees: 14 clients
- Submittal of Fees to CRA of Pompano Beach



Dr. Lynn Allison <drlynnas@gmail.com>

First quarter 2015 - Alberta

1 message

Alberta <albertamccarthy@aol.com>
To: drlynnas@gmail.com

Mon, Apr 20, 2015 at 7:15 PM

Dr. Allison

What an exciting first quarter we have had. We started the year off ending the last session (3rd) session in January and received good reviews from our attendees. They loved the experience of observing their first Planning and Zoning Appeals Board meeting. So much so they did not want to leave the Commission Chambers until the final vote was in on the first agenda issue. From there we traveled to the Business Resource Center for an official tour of the facility. I was able to share the packets of information Fierra organized and the business opportunity we have in place for them in this venue.

After reviewing the business plans and business homework assignments turned in we managed to graduate at least 20 attendees from the year of 2014. One of our previous students was commissioned for the graduation food and desserts, which is always a great give back to the community, by the community and for the community. We have always kept our commitment to circulate the dollars provided to IED, back through the community and city whenever possible and always first. We continue to do business with the NW CRA Businesses in whatever we do.

February, we were back to the routine. We provided orientation for those seeking jobs and modified the covered the "How to Succeed in an Interview" The foot traffic was normal and the attendees were in need of Resume assistance. Most in this group needed their resumes updated and reformatted. Those who did not have a resume we given the process to develop one, then assisted with typing it up. Fierra assisted with this and uploading the resumes for the hiring event scheduled for Ranstad later in the month.

Our first session began and attendance was good and the room was packed. The attendance has now stabilized around 18 per class. We have covered how to turn your hobby into a business, how to make your business legal and the importance of networking and positioning and preparing yourself for the opportunities your city and county are providing.

The Business Incubator is still fully occupied and we currently have ten Virtual business identity micro-enterprise participants. For our first quarter we are 100% of income billed received. They have been busy with annual projections and budgeting along with reviewing their projections from 2014 to make adjustments for 2015. Reminders were sent for the first quarters IRS payments along with filing their taxes in a timely fashion.

I have attended one NW Advisory Committee meeting and found this quite eye opening. It appears that everyone else is given the opportunity to present with powerpoint presentations. Next quarter I suggest we do something a bit more visual too. If not a powerpoint, then follow up with one of the committees suggestions and invite graduates to tell their success story.

END-----

Alberta
albertamccarthy@aol.com

Pompano Beach CRA Business Resource Center

BUSINESS INCUBATOR RENT AND USAGE PAYMENTS 2015

CLIENT	JANUARY				FEBRUARY				MARCH				TOTAL PAID
	RENT DUE	FEES DUE	RENT PAID	FEES PAID	RENT DUE	FEES DUE	RENT PAID	FEES PAID	RENT DUE	FEES DUE	RENT PAID	FEES PAID	
ACR Bookkeeping	\$318.00		\$318.00		\$318.00		\$318.00		\$318.00		\$318.00		\$954.00
At Home Infusion Services	\$318.00		\$318.00		\$318.00		\$318.00		\$318.00		\$318.00		\$954.00
Black Swan Special Events	318.00		\$318.00		\$318.00		\$318.00		\$318.00				\$636.00
Brigcon Construction Services	\$106.00		\$106.00		\$106.00		\$106.00		\$106.00		\$106.00		\$318.00
Burkersen Tax & Accounting	\$106.00		\$338.00	\$20.00	\$106.00				\$106.00		\$212.00	\$10.00	\$580.00
Dentalmarx, LLC	\$0.00				\$106.00		\$106.00		\$106.00				\$106.00
EEG, Inc.	\$0.00				\$0.00				\$106.00		\$318.00		\$318.00
L'Alchimiste/SB Cosmetics, Inc.	\$106.00		\$106.00		\$106.00		\$106.00		\$106.00		\$106.00		\$318.00
Law Office of Herman Stevens	\$0.00				\$0.00				\$0.00				\$0.00
New Experience Cleaning Srvcs	\$106.00		\$106.00		\$106.00		\$106.00		\$106.00		\$106.00		\$318.00
Oasis of Hope CDC	\$850.00		\$850.00		\$850.00		\$850.00		\$850.00		\$850.00		\$2,550.00
Opt2Web, Inc.	\$106.00		\$106.00		\$106.00		\$106.00		\$106.00		\$106.00		\$318.00
The Real Estate Network Intl.	\$106.00		\$106.00		\$0.00				\$0.00				\$106.00
Unity in the Community	\$0.00				\$0.00				\$0.00				\$0.00
On-Site App Fee/Sec. Deposit													\$0.00
Virtual application fees													\$0.00
Miscellaneous income													
TOTAL	\$2,122.00	\$0.00	\$2,354.00	\$20.00	\$2,122.00	\$0.00	\$2,016.00	\$0.00	\$2,228.00	\$0.00	\$2,122.00	\$10.00	\$7,476.00

**NW Pompano Beach CRA
JOB PLACEMENT CENTER**

March 2015

NARRATIVE

Alberta McCarthy – Program Director
Fierra Dillard – Office Assistant

REPORTS:

Month of March

MEETINGS:

- Staff- IED
2
- Program Status - Office administrator
3

RECRUITMENT:

- New Job Seekers
- 4 – Weekly Job placement Center, Job Fair and Open Position Update E-mail Blasts
- CRA E-News; IED Website; City Website; FaceBook
- Follow-up employment for job orientation clients (2)

EVENTS:

- **Orientation Training Session for Job Seekers**
 - Broward County Residents
 - NW District Residents
 - Pompano Beach Residents
- Hiring events for job fairs forwarded to CRA after preliminary screening

Alberta McCarthy, Training Director

**NW Pompano Beach CRA
JOB PLACEMENT PROGRAM**

February 2015

NARRATIVE

Alberta McCarthy – Program Director
Fierra Dillard – Office Assistant

REPORTS:

Month of February

MEETINGS:

- Staff- IED
2
- Program Status - Office administrator
2

RECRUITMENT:

- New Job Seekers
- 4 – Weekly Job Placement Center, Job Fair and Open Position Update E-mail Blasts
- CRA E-News; IED Website; City Website
- Daily intake and registrations

EVENTS:

- **Orientation Training Session for Job Seekers**
 - Broward County Residents
 - NW District Residents
 - Pompano Beach Residents
- Hiring events for Randstad forwarded to NW CRA Director- they want to get 125 pre-screened candidates into their system for new company expanding to Pompano Beach. The anticipated total hires will be up to 250 for this year of 2015.

**NW Pompano Beach CRA
JOB PLACEMENT PROGRAM
January 2015**

NARRATIVE

Alberta McCarthy – Program Director
Fierra Dillard – Office Assistant

REPORTS:

Month of January, 2015

MEETINGS:

- Staff- IED
2
- Program Status - Office administrator
8

RECRUITMENT:

- 26 New Job Seekers
- 6 – Weekly Job placement Center, Job Fair and Open Position Update E-mail Blasts
- Flyer Distribution; NW Businesses, Libraries, Community Centers, City Hall, Churches
- CRA E-News; IED Website; City Website; Sun-Sentinel, Pompano Pelican

EVENTS:

- **Orientation Training Session for Job Seekers**
 - Broward County Residents
 - NW District Residents
 - Pompano Beach Residents
- Job Fair – January 21st, 2015 with Randstad
 - 24 attendees
 - 7 interviews scheduled
 - Hires pending

**Job Placement Center
March 2015**

New Client Registration: 5

Orientation Attendance: 8

Ethnicity		Speak English		Employment Status		Education Level		Transportation	
African American	5	Fluently	5	Full-time		Grade School	1	Family/ Friend	1
Haitian		Little		Part-time	3	High School	1	Own Car	3
Hispanic		None		Unemployed	2	Technical School	1	Public	1
White				Retired		Some College	1	Reliable	
Other						College	1	Unreliable	
Not Available		Not Available		Not Available		Not Available		Not Available	

Need Childcare		Age Range		Gender		Residence		Communication Access		Job Referrals	
Yes		<20		Female	2	Broward County		Computer	3	County not	
No	5	20-24	1	Male	3	not Pompano Bch		Internet	3	Pompano Bch	4
		25-39	1			Pompano Beach		Telephone	5	Pompano	
		40-59	2			not NW	2			Beach not NW	3
		60>	1			NW Pompano				NW Pompano	
Not Available		Not Available		Not Available		Beach	3	Not Available		Beach	4
						Miami-Dade				Miami-Dade	
						Palm Beach				Palm Beach	
						Other				Other	

How they found out about the Job Placement Center			
Church		Walk-in	2
Community TV		Mailings	
Friend	2	Job Announcement	
Laundromat		Internet	
Library	1	Billboard	
Newspaper		Not Available	

**POMPANO BEACH CRA
Business Resource Center**

CLIENT BUSINESSES

BARBER SHOPS

Richard's Barbershop
210 N. Flagler Ave
Pompano Beach, FL 33069
954-946-8714

BEAUTY SCHOOL

Beauty Explosion
1537 Hammondville Rd.
Pompano Beach, FL 33069
954-972-0635
info@beauty anatomy.com

CATERING AND FOOD

Happy Wings & Fried Rice
1752 Hammondville Rd
Pompano Beach, FL 33069
954-956-9222

R & K Country Soul Food
2600 Hammondville Rd, Bay 4
Pompano Beach, FL 33069
954-979-4458
kdillard1970@yahoo.com

Venia's Hot and Fast Food
209 NW 15th St
Pompano Beach, FL 33060
954-607-9238
veniahotnfastfood@ymail.com

Archie's Italian Ices
1541 NW 2nd Street
Pompano Beach, FL 33069
754-366-2698
Archieallen1960@gmail.com

Brown Shugar Bakery
2691 NW 6th Ct.
Pompano Beach, FL 33069
754-235-3983
brownshugarbakery@gmail.com

CHILDCARE AND ADULT CARE

Gentle Hugz Childcare
2729 NW 6th St
Pompano Beach, FL 33069
754-366-5200
gentlehugz123@yahoo.com

Tender Loving Care Adult Daycare
611 NW 31st Ave
Pompano Beach, FL 33069
954-917-8099
tlcadultdaycare@aol.com

Cozy Care Academy
2721 NW 3rd Street
Pompano Beach FL, 33069
954-917-1176
larethajordan@yahoo.com

CLOTHING AND JEWELRY

Lo Brothers Fashion 4 Less
2621 West Atlantic Blvd.
Pompano Beach, FL 33069
754-244-0795

NV Me Boutique
43 S. Pompano Parkway
Suite #503
Pompano Beach, FL 33069
561-239-3664
info@bluvanityboutique.com

COMMUNITY OUTREACH

Unity In The Community of Pompano
Beach
50 NE 1st St
Pompano Beach, FL 33060
954-586-1123
cmannpfs@hotmail.com

COMPUTER

Computer Solutions Interface
230 S. Cypress Rd. Suite # K
Pompano Beach, FL 33060
954-782-0600

wwilson98@hotmail.com

CONTRACTORS

B & D Fencing Supply
771 S Dixie Hwy
Pompano Beach, FL 33069
954-479-1843

bdfencingsupplies@yahoo.com

Brigcon Construction Services
50 NE 1st St
Pompano Beach, FL 33060
954-586-1152

vernwilliams@bellsouth.net

EEG, Inc.
50 NE 1st St
Pompano Beach, FL 33060
954-586-1149

mikecoolsit@yahoo.com

EVENT PLANNING

BlackSwan Special Events
50 NE 1st St
Pompano Beach, FL 33060
954-586-1218

rhadley@blackswanspecialevents.com

FLOWERS

Tropical Elegance
2520 N Powerline Rd, Ste # 302
Pompano Beach, FL 33069
954-977-5030

joan@tropicaleleganceinc.com

HEALTH CARE

Dentalmarx, LLC
50 NE 1st St
Pompano Beach, FL 33060
954-586-1150

gworley@dentalmarx.com

At Home Infusion Services, LLC
50 NE 1st St
Pompano Beach, FL 33060
954-586-1221

karenk@athomeinfusion.com

HOUSING

Oasis of Hope CDC
50 NE 1st St
Pompano Beach, FL 33060
954-586-1283

jacqueline@oasiscdc.org

JANITORIAL AND CLEANING

New Experience Cleaning Service
50 NE 1st St
Pompano Beach, FL 33060
954-586-1125

heyzoflow@yahoo.com

Sunshine Window Detailing
50 NE 1st St
Pompano Beach, FL 33060
954-586-1154

sunshinewindowdetailing@yahoo.com

Waterloo Cherenfant Janitorial
801 NE 44th St
Pompano Beach, FL 33064
954-479-6324

wcrelief@yahoo.com

LAW OFFICES

Law Office of Herman Stevens, Jr.
50 NE 1st Street
Pompano Beach, FL 33060
954-583-1130
hermanstevensjr@aol.com

LAWN SERVICES

Precision Lawn & Janitorial
2637 E. Atlantic Blvd.
Pompano Beach, FL 33069
954-601-7898
Precisionlawncutslcms@gmail.com

R & R Honest Man Lawn Service
150 NE 19th St
Pompano Beach, FL 33060
754-235-9727
rrhonestmanlawnservice@bellsouth.net

MEDICAL TRANSPORTATION

Moncur Medical Transportation
1710 NW 1st Terrace
Pompano Beach, FL 33060
954-448-8537
moncurmedical2011@yahoo.com

METAL RECYCLING

America's Metal Recycling, LLC.
1930 NW 18th St, Suite #3
Pompano Beach, FL 33069
954-573-3274
americasmetalrecycling@gmail.com

NOTARY

Kwasi Malezi
105 NW 16th Ave
Pompano Beach, FL 33069
954-934-8694
kmalezi@gmail.com

PARTY SUPPLIES

LaBelle Rental Party Supply
2191 N. Powerline Rd., Suite 1
Pompano Beach, FL 33069
561-305-5452
labellerps@yahoo.com

PHOTOGRAPHY

Photography by Calliope
490 E. McNab Rd. Apt. #3
Pompano Beach, FL 33060
954-880-7026
crphotos.cr@gmail.com

Norman's Photoland
731 NW Hammondville Rd.
Pompano Beach, FL 33069
754-234-3324
normansphotoland@aol.com

REAL ESTATE

The Real Estate Network Int'l
50 NE 1st Street
Pompano Beach, FL 33060
954-586-1178
Ocatviamcdougle@gmail.com

SALON & SALON PRODUCTS

Gloria's Emporium
504 NW 3rd Avenue
Pompano Beach, FL 33060
954-785-9522
Gloriasemporium@bellsouth.net

Hair Fashion by Cherry
1941 N Dixie Hwy
Pompano Beach, FL 33060
954-943-8119
hcherrykey@yahoo.com

Naturally-U Salon & Spa
649 NW 21 St
Pompano Beach, FL 33060
954-839-0994
faithreed5@yahoo.com

SB Cosmetics
50 NE 1st St
Pompano Beach, FL 33060
954-586-1167
sbcosmeticsinc@gmail.com

Utopian Salon & Wellness
2758 W. Atlantic Boulevard Suite S26
Pompano Beach, FL 33069
954-532-0574
sqizin@aol.com

ManeFace, LLC
731 Hammondville Rd.
Pompano Beach, FL 33069
954-899-1745
zaviangazi@yahoo.com

TAX SERVICES

ACR Bookkeeping Services Plus
50 NE 1st St
Pompano Beach, FL 33060
954-586-1139
acrbookkeepingervice@gmail.com

Burkersen Tax and Accounting
50 NE 1st St
Pompano Beach, FL 33060
954-586-1291
aburke@burkersen.com

New Destiny Tax Services
2480 W Hammondville Rd
Pompano Beach, FL 33060

Your Oasis, Inc.
837 N. Dixie Highway
Pompano Beach, FL 33060
754-235-3232
Gisela@youroasisinc.com

Your Financial Solutions, Inc.
731 MLK Blvd.
Pompano Beach, FL 33060
954-740-0554
Rachel@yourfinancialsolutionsinc.com

WEB DESIGN/PRINTING/GRAPHICS

Opt 2 Web Design, Inc.
50 NE 1st St
Pompano Beach, FL 33060
954-586-1183
jenn@opt2web.com

Key Design & Media, LLC
50 NE 1st St
Pompano Beach, FL 33060
954-586-1130
Info@keydesignmedia.com

On Time Flyers
206 N. Flagler Ave.
Pompano Beach, FL 33060
954-501-7898
Frantz@247fastagency.com

Pompano Beach CRA Business Resource Center
50 NE 1 Street, Pompano Beach, FL 33060
954-586-1111

www.CRABusinessResourceCenter.com

CURRENT OPEN POSITIONS

Wood Worker – **NEW JOB**

Delivery Technician – **NEW JOB**

Hard Armor Assembly Spray Technician

Electrical Sign Installation & Technician

Customer Care Professional

Work From Home – Customer Service

Electrician ~ \$18.00 Per Hr.

Nail Technician / Esthetician ~ Commission Negotiable

Nail Technician / Cosmetologist / Esthetician ~ 50% of Service Price

Plumber ~ Negotiable

Security Officer ~ \$10.00 Per Hr.

Roofer / Roofing Crew ~ based on experience

Roofing Superintendent ~ \$700.00 - \$1000.00 Per Wk. (based on experience)

Fumigation Crew Member

Pre-Planning Advisor

Sales Associate

Pet Sitting and Dog Walking

Customer Service Representative-Bilingual (French) ~ \$13.50 Per Hour / \$17.00 (Team Leader)

Electrical Assembler (EBox) ~ \$10.30 Per Hour

Warehouse Associate ~ \$11.00 Per Hour

Manufacturing Assembler ~ \$10.00 Per hour with Shift Differential

Assembler ~ \$8.00 Per Hour

Material Handler ~ \$8.00 Per Hour

Quality Control Inspector ~ \$8.00 Per Hour

Industrial Sewing Machine Operator

If you are interested in any of the above positions, please call, come in or visit our
website for more information www.CRABusinessResourceCenter.com

CRA Business Resource Center
50 NE 1st Street, Pompano Beach, FL 33060
954-586-1111 ~ info@iedfl.com
M-F, 9:00 am – 5:00 pm

- All candidates must attend a Monthly Orientation Training
- All candidates must be able to satisfy the job requirements and provide proof of qualification to the BRC
- All candidates must advise employer that the BRC referred them

UPDATED 3/20/15

Pompano Beach CRA Business Resource Center

*The Job Placement Center
invites you to participate in its*

Mandatory One Hour Orientation

to continue the employment registration process and to participate in
future Job Fairs

*Monday, March 2nd
9:00 – 10:00AM*

9:00 - 10:00 AM

First Monday of Every Month During 2015

50 NE 1st Street

Pompano Beach, FL 33060

954-586-1111 ~ info@iedfl.com



JOB ANNOUNCEMENT

Sales Professional- Outside Sales

Sales Team

Job Requirements:

- Responsibilities include creating sales presentations, networking, retrieving referrals and presenting informational seminars
- Basic computer and technology skills
- Previous experience with Customer Relationship Management software is a plus
- Comfortable with in-home sales and conducting group presentations
- Ability to work well as part of a team or independently
- Must have a good driving record
- High level of integrity - creative, outgoing, energetic, good attitude and work ethic are necessary for success!

Additional Information:

- Flexible Hours
- Bilingual in Spanish/English highly preferred
- Excellent Training provided
- Full benefits for those that qualify (401K with a GENEROUS company match, medical, dental, vision)

Contact: (954) 586-1111 ~ info@iedfl.com
www.CRABusinessResourceCenter.com



JOB ANNOUNCEMENT

Customer Service

Work from Home Positions

Job Requirements:

- Must have reliable computer, high-speed internet, windows XP, 7 or 8
- Must have a home phone line
- Must be 18 years or older
- Part Time and Full Time Positions

Additional Information:

- Pay rate : \$10.00-\$12.00/hr.
- Choose your own hours – minimum 20 hrs. a week , 5 hours per weekend
- Flexible schedule, additional benefits

**Contact: (954) 586-1111 ~ info@iedfl.com
www.CRABusinessResourceCenter.com**



**THE NW POMPANO BEACH CRA
MICROENTERPRISE PROGRAM and
INTERNATIONAL ENTERPRISE
DEVELOPMENT INC.**

Cordially Invite You to Attend

**The Microenterprise Business Loan Fund
Program**

Graduation!!!

**Location: E. Pat Larkins Community Center
520 MLK Blvd., Pompano Beach, FL 33069**

Date: Thursday, January 29, 2015

Time: 6:00PM – 8:00PM

Pompano Beach CRA Business Resource Center

*The Job Placement Center
invites you to participate in its*

Mandatory One Hour Orientation

to continue the employment registration process and to participate in
future Job Fairs

9:00 - 10:00 AM

First Monday of Every Month During 2015

50 NE 1st Street

Pompano Beach, FL 33060

954-586-1111 ~ info@iedfl.com

*Monday, January 5th
9:00 - 10:00AM*

**Business
Resource
Center** CRA
POMPAÑO BEACH

JOB FAIR

WEDNESDAY, JANUARY 21, 2015

10:00 am – NOON



CRA Business Resource Center

50 NE 1st Street, Pompano Beach, FL 33060

★ **COME IN BEFORE TO PRE-REGISTER** ★

OnSite Interviews

POSITIONS AVAILABLE: CUSTOMER SERVICE REPRESENTATIVE-BILINGUAL FRENCH; INDUSTRIAL SEWING MACHINE OPERATOR; WAREHOUSE ASSOCIATES; QUALITY CONTROL INSPECTOR; MATERIAL HANDLER; MANUFACTURING ASSEMBLER; ELECTRICAL ASSEMBLER; ASSEMBLER

Contact: info@iedfl.com or 954-586-1111
www.CRABusinessResourceCenter.com





What is MasterMind?a community of supportive, like minded people who, together, will move your business to new heights. MasterMind participants act as catalysts for growth, devil's advocates and supportive colleagues. *Each person's participation is key.* Your peers give you feedback, brainstorm new possibilities, offer expert advice, focus, inspiration and innovation.

MasterMind is NOT a networking group! a sales training!a multi-level marketing meeting! a get rich quick scam!

Serious Business Owners Only!!
THIS GROUP IS FOR YOU, IF YOU ARE ...

- In business for at least 6 months
- Have a product or service
- Have a minimum of 10 customers
- Had at least \$1000 revenue in the last year
- Upbeat with a positive attitude
- Willing to listen and help
- Open to constructive criticism and advice
- Honest
- Focused on results
- Committed to creating value
- Prepared for excellence not excuses
- **Ready to take action!**

When: Wednesday, January 7, 2015

Where: Pompano Beach CRA Business Resource Ctr.
50 NE 1st Street, Pompano Beach, FL 33060

Time: 5:30 pm – 7:30 pm

Reserve Today! andy@iedfl.com or 954-586-1136

**Business
Resource
Center** CRA



Pompano Beach Northwest CRA Microenterprise Business Loan Fund Program

The CRA Microenterprise Business Loan Fund Program is hard at work serving the needs of the micro/small business person in the Northwest CRA District!

72 loans totaling over \$1 million have been made to start or enhance micro/small businesses in the Northwest Community.

Services Include:

- **Business Training Workshops** - held weekly at the E. Pat Larkins Community Center
- **Business Technical Assistance** - offered on a one-on-one basis
- **Business Loans** - available for qualified businesses

Assistance with vendor certifications, loans, legal requirements, marketing and much more

New Session begins on Thursday, February 5, 2015 at 6:00pm!!!

For more information contact **Fierra Dillard: 954-586-1111 ~ info@iedfl.com ~ 50 NE 1st Street, Pompano Beach**

**NW CRA
DISTRICT**

POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY

NORTHWEST CRA ADVISORY COMMITTEE

Monday, April 6, 2015

E. Pat Larkins Community Center

6:00 p.m.

MOTION COVER SHEET OF MINUTES

1. **MOTION** made by Jay Ghanem to approve the February 2, 2015 NW CRA Meeting Minutes. Seconded by Jeanette Copeland. On roll call vote, motion passed unanimously.

2. **MOTION** made by Richard McFadden to recommend approval of Habitat for Humanity Lot Donation at 600 & 610 NW 27th Avenue. Seconded by Gail DeAngelis. On roll call, motion passed 6-3.

"No" = Copeland, Davis, Pooler

"Yes" = Forbes, McFadden, Johnson, DeAngelis, Ghanem, Rawls

3. **MOTION** made by Patricia Davis to direct staff to work with the developer on a sublease land deal and to move forward with the Palazzo Parc project. Seconded by Jay Ghanem. On roll call motion was approved unanimously.

**POMPANO BEACH
COMMUNITY REDEVELOPMENT AGENCY**

NORTHWEST CRA ADVISORY COMMITTEE

MEETING MINUTES

Monday, April 6, 2015

E. Pat Larkins Center

6:00 p.m.

A. CALL TO ORDER

Chairman Whitney Rawls called the meeting of the NW CRA Advisory Committee to order at 6:13 p.m.

B. ROLL CALL

PRESENT

Whitney Rawls – Chairman

Jay Ghanem – Vice Chair

Daisy M. Johnson

Shelton Pooler

Patricia Davis

Carl Forbes

Gail DeAngelis

Jeanette Copeland

Richard McFadden

ALSO PRESENT

Nguyen Tran – NW CRA Director

Juan Ayala - CRA Project Manager

Horacio Danovich – CRA Engineer

Victoria Vitale – CRA Project Coordinator

Courtney Easley – CRA Clerk

C. ADDITIONS / DELETIONS / REORDERING - None

D. APPROVAL OF MINUTES

1. March 2, 2015

MOTION made by Jay Ghanem to approve the March 2, 2015 NW CRA Meeting Minutes. Seconded by Gail DeAngelis. On roll call vote, motion passed unanimously.

POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY

E. AUDIENCE TO BE HEARD

Jo-Ann Davis, Jones Quarters Resident, asked for an update on the relocation process for Jones Quarters tenants. She commented rental prices are high and some tenants are on a fixed income. She expressed concern that assistance will only be provided for nine months. She introduced Annette Davis who also lives in Jones Quarters. **Nguyen Tran**, NW CRA Director, responded that the CRA has contracted with Oasis of Hope to help residents transition into new housing. The tenants were given a move date by May 1st. The consultant is meeting with all tenants to assess their needs.

Unknown, 612 NW 6th Street, Pompano Beach, Abyssinian Baptist Church, reported that the church has purchased property located at 612 NW 6th Street. The church would like to expand to the vacant property on the east of the building to build to life center. **Mr. Rawls** asked staff to confirm that the CRA owns the property and directed staff to meet with Abyssinian church representatives.

F. NEW BUSINESS

1. Habitat for Humanity Lot Donation (NW 27th Avenue)

Nguyen Tran reported Habitat for Humanity reached out to the CRA to construct three and four bedroom single family homes located at 600 & 610 NW 27th Avenue, Pompano Beach, FL. Habitat has requested that the lots are donated and in return they will construct three and four bedroom units. The selling price is \$125,00. Mr. Tran showed the audience the layout of each of the housing plans. Staff recommends approval.

Vicente Thrower, 1890 NW 6th Avenue, asked what is to gain from turning over the lots to a non-profit organization. He asked if Habitat has met with the homeowners association in Collier City. He recommended asking local general contractors to build on the infill lots.

Jeanette Copeland commented that the tenants in Jones Quarters are looking for housing and asked if it is an option for them to have a Habitat house.

Patricia Davis raised the question of residents from Pompano Beach getting the Habitat house since the applications are open to Broward County. **Sam Hornsby**, 9404 NW 38th Street, Coral Springs, confirmed Ms. Davis statement and added that Habitat has a yearly quota of homes that it tries to fill in Broward County. **Patricia Davis** recommended having concrete driveways for the homes.

POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY

Shelton Pooler asked if all the lots Habitat homes are built on are donated. **Mr. Hornsby** responded no.

Whitney Rawls expressed concern regarding the design. He felt it did not compliment the future of the neighborhood. He recommended a two car garage, 3 bedroom homes, and 1400 square foot homes.

Nguyen Tran stated he will speak further with Mr. Hornsby regarding the committees recommendations.

MOTION made by Richard McFadden to recommend approval of Habitat for Humanity Lot Donation at 600 & 610 NW 27th Avenue. Seconded by Gail DeAngelis. On roll call, motion passed 6-3.

"No" = Copeland, Davis, Pooler

"Yes" = Forbes, McFadden, Johnson, DeAngelis, Ghanem, Rawls

2. Land Use Change – NW 27th Avenue

Juan Ayala, CRA Project Manager, reported on a request for land use and rezoning change for NW 27th Avenue from NW 1st Court and NW 6th Street. The area is currently zoned as commercial and is surrounded by a residential area. The commercial area currently has many vacant lots. The change would increase residential use in the area.

Vicente Thrower requested that as the rezoning process continues that staff would reach out to the homeowners associations in the area.

Rozell Shepard, 2151 NW 10th Court, Pompano Beach, commented there are already empty Habitat homes in the Collier City area. She noted the neighborhood need youth programs.

3. VisualEYES Mural Project

Matthew DeSantis, City Zoning Technician, updated the committee on the NE Broward Transit City Public Art Mural. He introduced Addonis Parker and Carla Rowe as the artist for the project. Mr. Parker commented they are available for project input and distributed his information to the committee. He noted he will continue to research the history of Pompano Beach to incorporate ideas for the mural.

4. Palazzo Parc

Aaron Durall, Legal Counsel, 8411 W. Oakland Park Blvd, Suite 302, reported the proposed location for the project is on Hammondville Road and Dixie Highway adjacent

POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY

to the new Broward County Transit Center. He introduced the Palazzo Development team: Errol Bailey and Henry Crockett.

The project will be a 187,000 square feet mixed use building including 1, 2, 3 bedrooms with commercial use on the bottom floor. The proposed banquet hall is 5,000 square feet. The proposed medical facility will be 5,000 square feet.

Mr. Durall stated the developers would like to utilize 50 percent of the local workforce for the project. He stated the project is fully funded for \$27 million. There is a financial gap of \$1.7 million. The project will provide market-rate units.

Mr. Durall spoke on the community benefits of the project including providing housing for new college graduates from the Pompano community. He showed the committee comparable designs of the project. Once the project is complete it will create 60 permanent jobs.

Mary Phillips, 384 NW 19th Street, Pompano Beach, asked how much is the rent for the bedroom units. **Mr. Durall** responded they will be market rate units. He added that suggested rent is \$900 per month for a one bedroom.

Jeanette Copeland asked what amenities are available in the building. Mr. Durall responded there is a courtyard and gym facilities. The complex will include a playground.

Nguyen Tran asked if the project has 150 units and each unit average two cars, is there enough parking for the project. **Mr. Durall** responded the developer will ask the City or CRA for assistance in creating more parking in the area.

(The committee held discussion on the ownership of the parcels. The larger parcel is owned by the City but is leased by the CRA)

Whitney Rawls recommended working on a financial arrangement for the leasing of the property.

Richard McFadden noted this project is similar to one presented by D. Stephenson. Whitney Rawls responded the project scope is similar to one presented by Housing Trust Group.

Mary Phillips asked how long the lease with the City. Ngyuen Tran responded 50 years.

MOTION made by Patricia Davis to direct staff to work with the developer on a sublease land deal and to move forward with the Palazzo Parc project. Seconded by Jay Ghanem. On roll call motion was approved unanimously.

POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY

G. OLD BUSINESS

1. Relocation Policy

Nguyen Tran reported the NWCRA Advisory Committee held a workshop on Wednesday, January 28, 2015 to discuss the existing relocation policy to gather input for some recommendations on updating this document. Four committee members were present as well as CRA staff and several members of the public. Below are the items discussed

- Some tenants may have bad credit and criminal records. They will not be able to qualify for housing. CRA should acquire an apartment building to house them.
- Need to look at current market rate numbers for relocation rents. Need market research.
- Need to elevate tenants to better housing opportunities.
- Need to provide options for homeownership opportunities.
- Need to look into building a development on CRA owned land where infrastructure is in place.
- Need to mitigate hardship.
- Need to identify partners like OHUI or Pompano Beach Housing Authority.
- Need to collect data on how many households are there and number of people affected.

Staff indicated that a draft questionnaire was prepared to assist in the collection of data and will provide this to be vetted at the NWCRA Advisory Committee meeting. In addition, Staff will provide a table showing Fair Market Rents that the United States Housing and Urban Development (HUD) issues on an annual basis for rent comparisons.

Patricia Davis recommended including the Broward County Housing Authority as a partner for relocation. **Richard McFadden** recommended using in-fill houses, tax-credit developments and other available properties through the Broward County Housing Authority. **Whitney Rawls** recommended including non-profit organizations.

2. Northwest CRA Bond Update

No update

POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY

H. KEY PROJECTS - TABLED

1. Downtown Pompano Streetscape Improvements
2. 731 Hammondville Rd./MLK, Jr. Blvd.
3. Ali Building
4. Landmark Development
5. 790/800 Hammondville Road
6. Hammondville Gateway

I. DIRECTOR'S/STAFF REPORT

1. PBCRA Construction Trades people Job Connection

Lisa King, Vice-President of Business Development, Kaufman Lynn Construction, reported on the Beach Garage Project. The garage will hold 600 parking spaces, office and retail use. The local participation goal is 10% for local sub contractors and 15% Small Business Enterprise participation. The PompanoGo event will be held on May 7, 2015 from 5:00 P.M till 7:00 P.M at the E. Pat Larkins Center. The event will be announced in local newspapers and on community television.

Vicente Thrower, 1890 NW 6th Avenue, asked for the total cost of the project. Ms. King responded the cost hasn't been determine. Currently, it is estimated at \$20 million. **Vicente Thrower** commented 10% is low and recommended a higher goal for local participation. **Ed Phillip**, 384 NW 19th Street, Pompano Beach, supported increasing the local participation goal.

2. 731 Hammondville Take Out Restaurant

TABLED

3. Pompano Beach Arts

TABLED

POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY

4. Business Resource Center

Alberta McCarthy, CRA Training Manager, introduced herself to the committee and made herself available for questions.

Whitney Rawls commented that at the last committee meeting concerns were raised regarding BRC /IED staff placement and hours.

Richard McFadden asked for an update on the loan program and the percentage of loans in default. **Ms. McCarthy** directed Mr. McFadden to contact Andy Cherenfant. She noted a report will be given before next months NWCRA meeting.

(The committee held discussion on the process for reviewing the loan applicants.)

Alberta McCarthy noted that not all applicants who to through the loan committee have completed the workshop process. The program is called fast tracking and its for businesses that are already established. Additionally, at the recommendation of the committee, additional resources are being provided to program participants.

5. NW CRA Incentive Status

Victoria Vitale, CRA Project Coordinator, gave an update on the incentive programs in the Northwest CRA. She showed before and after pictures of incentive projects on Hammondville Road. She highlighted completed projects and noted that staff will continue to reach out to businesses in the area. Businesses include Loving Kidz Academy, Dr. Pettis Pharmacy and Richards Barbershop.

Patricia Davis asked for a status on the bank building on NE 1st Avenue and NE 1st Street in Downtown Pompano. **Ms. Vitale** responded the bank is currently available for leasing. The owner applied for the facade program. Once leased the tenant can apply from interior improvements. She asked how many businesses have applied for the SIP program. Ms. Vitale responded none.

J. COMMITTEE MEMBER REPORTS

K. NEXT MEETING – Monday, May 4, 2015, 6:00 p.m.

L. ADJOURNMENT

There being no other business, the meeting of the NW CRA Advisory Committee adjourned at 9:15 p.m.

**NW CRA – INCENTIVES
Status Report - Approved Applications**

Date: 5/13/2015

Applicant	Business	Owner/ Tenant	Location	Grant Type	Grant Award (Public Investment)	Invoice Total to Date	Balance to be Paid	Private Investment	Total Project Cost	Application Approved	Current Status	Jobs Created	New Business	Vacant Property	Agreement Expires
CLOSED OR COMPLETED PROJECTS															
Eta Nu Education Foundation	Activity Center	Tenant	353 Hammondville Rd. & 350 NW 4th St.	Façade SIP SISP	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00			Agreements terminated 7/17/12. Eta Nu found new location for project.				
T N M Services, Inc.	Retail/Office	Owner	31, 33, 35, 37 N.E. 1st Street	Façade	\$80,000.00	\$80,000.00	\$0.00	\$23,909.50	\$103,909.50	12/14/2010	Completed/Paid 09/2011			Partially	12/21/2012
Charles & Jean Barger	Retail/Office	Owner/ Tenant	60 N.E. 1st Street & 27 N.E. 1st Ave.	Façade	\$27,475.66	\$27,475.66	\$0.00	\$5,575.02	\$83,050.68	11/16/2010	Completed/Paid 12/2011		N/A	N/A	11/16/2012
Pompano Pharmacy Wholesale, Inc.	Retail/Office	Owner	44 & 50 N.E. 1st Street	Façade	\$50,000.00	\$50,000.00	\$0.00	Included in project above	Included in project above	11/16/2010	Same as above		N/A	N/A	11/16/2012
Mr. Squeeky Carwash, Inc.	Commercial	Owner/ Tenant	499 W. Atlantic Blvd.	Façade	\$20,000.00	\$20,000.00	\$0.00	\$15,802.00	\$35,802.00	2/15/2011	Completed/Paid 12/2011		N/A	N/A	2/15/2013
T E P M, Inc.	Commercial	Owner	135 N.E. 1st Ave.	Façade	\$20,000.00	\$20,000.00	\$0.00	\$7,439.00	\$27,439.00	10/18/2011	Project Complete, Reimbursement 08/2012		N/A	N/A	10/18/2013
T E P M, Inc.	Commercial	Owner	165, 175, 185, 195, & 199 N.E. 1st Ave.	Façade	\$75,182.00	\$75,182.00	\$0.00	\$18,796.00	\$93,978.00	10/18/2011	Project Complete, Reimbursement 08/2012		N/A	N/A	10/18/2013
T E P M, Inc.	Commercial	Owner	124 N. Flager Ave.	Façade	\$20,000.00	\$20,000.00	\$0.00	\$5,626.00	\$25,626.00	10/18/2011	Project Complete, Reimbursement 09/2012		N/A	N/A	10/18/2013
Blaise & Algalite Augustin	Retail	Owner	128, 132, 134 N. Flager Ave.	Façade	\$59,759.25	\$59,759.25	(\$0.00)	\$14,939.81	\$74,699.06	12/14/2010	Project Completed 03/2012, Final Reimbursement 09/2013.			Partially	12/21/2012
Richard L Macon	Commercial	Owner/ Tenant	738 Hammondville Rd.	Façade	\$35,595.00	\$33,279.72	\$0.00	\$7,956.70	\$41,236.42	1/18/2011, First Amendment 9/18/2012	Project Complete, Final Reimbursement 02/2013.		N/A	N/A	1/18/2013, First Amendment 9/18/2015
Kenneth Phillips & Ocie Phillips, Jr.	Commercial	Owner	739 Hammondville Rd.	Façade	\$57,809.00	\$57,809.00	\$0.00	\$6,423.00	\$64,232.00	11/15/2011, Second Amendment 9/18/2012	Project Complete, Final Reimbursement 04/2013.			Partially	11/15/2013, Second Amendment 9/18/2015
Loving Kidz Academy, Inc.	Commercial	Tenant	216 NE 1st Ave.	Façade	\$20,000.00	\$20,000.00	\$0.00	\$18,144.70	\$38,144.70	7/16/2013	Project Completed 11/2013, Final Reimbursement 12/2013.		1	N/A	7/16/2015
Ward Realty, Inc.	Commercial	Owner	2, 4, 6, 10 & 12 NE 3rd St. and 214 & 216 N. Flager Ave.	Façade	\$140,000.00	\$140,000.00	\$0.00	\$40,258.10	\$180,258.10	7/16/2013	Project Completed, Final Reimbursement 04/2014.			N/A	7/16/2015
COMPLETED PROJECTS TOTALS					\$605,820.91	\$603,505.63	\$0.00	\$164,869.83	\$768,375.46						

**NW CRA – INCENTIVES
Status Report - Approved Applications**

Date: 5/13/2015

Applicant	Business	Owner/ Tenant	Location	Grant Type	Grant Award (Public Investment)	Invoice Total to Date	Balance to be Paid	Private Investment	Total Project Cost	Application Approved	Current Status	Jobs Created	New Business	Vacant Property	Agreement Expires
OPEN PROJECTS															
Edison Wheeler	Commercial	Owner	204, 206, 208, 210, 212 N. Flagler Ave.	Façade	\$100,000.00	\$82,775.82	\$17,224.18	\$26,746.16	\$126,746.16	5/17/2011, Second Amendment 6/18/2013	Certificate of Completion obtained 2/21/14. Staff to follow up with grantee regarding payment.		N/A	N/A	5/17/2014
DUC Pompano, LLC	Commercial	Owner	61 & 71 NE 1st Street	Façade	\$40,000.00	\$36,000.00	\$4,000.00	\$200,000.00	\$240,000.00	11/20/2012	Project substantially complete. May wait until tenant on board to install front door for final completion			Vacant	11/20/2014
Cyrus Pettis, D.M.D.	Commercial	Owner/ Tenant	200 & 202 N Flagler Ave.	Façade	\$40,000.00	\$0.00	\$40,000.00	\$21,700.00	\$61,700.00	4/29/2014	Permit Granted. Mobilization commenced, construction in progress. Anticipated completion TBD.		N/A	N/A	4/29/2016
OPEN PROJECTS TOTALS					\$180,000.00	\$118,775.82	\$61,224.18	\$248,446.16	\$428,446.16				0		
COMPLETED & OPEN PROJECTS TOTALS					\$785,820.91	\$722,281.45	\$61,224.18	\$413,315.99	\$1,196,821.62				0		

CRA FAÇADE IMPRV & INCENT Account 150-1910-539-83.42 Information FY 2015

Budget	\$323,841.00
Actual	\$70,259.68
Balance	\$253,581.32

N/A: Not Applicable

**EAST CRA
DISTRICT**

**POMPANO BEACH
COMMUNITY REDEVELOPMENT AGENCY**

EAST CRA ADVISORY COMMITTEE

Emma Lou Olson Civic Center
Thursday, April 9, 2015 – 6:00 P.M.

MOTION COVER SHEET OF MINUTES

1. Motion made by Robert Shelly to approve the March 5, 2015 East CRA Meeting Amended Minutes. Seconded by Barbara Gordon. Motion passed unanimously.

**POMPANO BEACH
COMMUNITY REDEVELOPMENT AGENCY**

**EAST CRA ADVISORY COMMITTEE
MEETING MINUTES**

Thursday, April 9, 2015
Emma Lou Olson Civic Center
6:00 p.m.

A. CALL TO ORDER

Jack Rogerson called the meeting of the East CRA Advisory Committee to order at 6:00 p.m.

B. ROLL CALL

PRESENT

Jack Rogerson – Chairman
Judy Niswonger – Vice Chair
Fred Stacer
Robert Shelley
Rafael Katz
Rod Trzcinski
David Arlein
Barbara Gordon
Ray Lubomski

ALSO PRESENT

Commissioner Barry Dockswell – District 1
Kim Briesemeister – CRA Co-Executive Director
Chris Brown – CRA Co-Executive Director
Horacio Danovich – CRA Engineer
Jahlisa Harvey – CRA Marketing Intern
Adriane Esteban – CRA Project Manager
Courtney Easley – CRA Clerk

C. ADDITIONS/DELETIONS/REORDERING

Jack Rogerson removed the Signage Code discussion item from the agenda.

D. APPROVAL OF MINUTES

1. March 5, 2015

Motion made by Robert Shelly to approve the March 5, 2015 East CRA Meeting Amended Minutes. Seconded by Barbara Gordon. Motion passed unanimously.

POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY

E. NEW BUSINESS

None

F. OLD BUSINESS

1. Atlantic Blvd. Bridge

Jack Rogerson reported that the developer is still working on prices and the design of the bridge.

2. Beach Garage

Peter Flotz updated the progress on the roof of the garage. His team is currently working toward guaranteed maximum price and adding pieces of scope. He reminded the group of the original roof design with the aluminum system with vines growing to cover the shades. In terms of the vines, it has been changed to a canopy system and any corners or empty spaces will contain greenery or trees for added visual benefit.

Barbara Gordon asked for a side by side view of the prior design and the present design. **Peter Flotz** reminded the group the number of parking spaces remain the same. The group discussed the differences in the designs. **Rod Trzcinski** expressed concern about the height of the outside wall; however there will be plants with thorns blocking the access of the outside wall. **Barbara Gordon** voiced concern about the height the plants will be allowed to grow and the maintenance thereof. **Peter Flotz** explained there could be a spec on plant maintenance included in the contract. **Rod Trzcinski** asked if the idea of having shade structures or planters is still an option. **Peter Flotz** responded there are planters along the edge of the rooftop. **Barbara Gordon** asked that the vegetation is allowed to grow to at least 18 inches. **David Arlein** commented the building looks great and is a nice structure. **Judy Niswonger** asked what is needed to have a venue on the roof of the garage. **Peter Flotz** responded the garage load is not structured to hold events on the roof top.

The group commented on the overall attractive design of the garage project. There will be 37 cameras installed into the garage. The group discussed parking fees, pay by phone and parking enforcement. License plate recognition will be available.

Horacio Danovich asked who is coordinating the towing as there have been complaints on the overnight parking at the Beach Library because there is no enforcement. Dennison will be the company behind the parking enforcement.

Barbara Gordon asked about how people will know which zones are in at any time. **Peter Flotz** responded there will be lots of signage.

POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY

Lisa King of Kaufman Lynn Construction, reported on the collaboration of Lynn Construction, Pompano Beach and the CRA regarding local participation and employment in the garage project. An initiative called Pompano Go Program has been implemented. The event will be held on May 7, 2015 from 5:00 – 7:00pm. The city has been blanketed with news about this Job Connection/Program. In the RFP there were two requests were given for 15% small business enterprise participation and 10% local participation in employment and both goals were exceeded.

G. KEY PROJECTS

1. Pier Development – No Report
2. Beach Library

Jahlisa Harvey reported on the Beach Library with pictures and narrative. All present were invited to the Grand Opening. **Horacio Danovich** reported a soft opening has been scheduled for April 14th and on the 29th will be the Grand Opening at 10am.

3. Fishing Pier

Horacio Danovich reported plans are moving forward and two firms have been interviewed for construction. The important part is that merchant's business will not be interrupted due to the building of the Pier. The design will be forthcoming shortly. **Barbara Gordon** inquired on the completion time of the package of all three projects. **Horacio Danovich** reported the Pier will take approximately one year. They will try to get the materials in very quickly and systematically. The garage will be approximately 12 months of construction and the Pier will take 12 to 16 months once the permit is obtained. The target completion date is the end of 2017.

H. STAFF REPORT

1. Fire Station

Horacio Danovich reported about the two elements preventing the finish. The planter drainage and the elevator are still left. The building will be finished by the end of April once the traffic signal is installed. The Fire Station may not be able to operate without the signal being installed. It is possible they can operate from another facility in order for the other projects to begin.

Rafael Katz inquired about the delay in the developer change and the rot of the equipment and supplies brought by the prior developer which is holding up the other projects. **Horacio Danovich** replied it was out of the control of the CRA.

**POMPANO BEACH
COMMUNITY REDEVELOPMENT AGENCY**

2. NWCRA Conflict Resolution

Kim Briesemeister reported the summary judgment hearing is set for July 8, 2015 and the CRA case against the County is scheduled for May 7, 2015.

3. ECRA Incentive Status Report – no report

I. COMMITTEE COMMENTS

Commissioner Dockswell - No report

Kim Briesemeister reported that Tim Hernandez has a letter of intent which is about to turn into a lease and there are three others as well. It is unknown about the status of Christina's restaurant.

Robert Shelley reported the Annual Pompano Beach Fishing Tournament will be held on May 9, 2015.

Barbara Gordon remarked that it was a pleasant surprise to read the New Yorker and find a full page ad of the Cultural Arts in Pompano Beach co- sponsored by the CRA and the City of Pompano which puts our City in a different league. The garage project will beautify the area even more.

David Arlein - No report

Fred Stacer - No report

Rod Trzcinski – No report

Judy Niswonger - No report

Jack Rogerson reported Madison's restaurant is starting to move forward and the Foundry is about to open. Many people are showing interests in multiple sites that are available in the East CRA District.

J. NEXT MEETING – Thursday, May 7, 2015, 2015 at 6:00 p.m.

K. ADJOURNMENT

There being no other business, the meeting of the East CRA Advisory Committee adjourned at 7:05 p.m.

**EAST CRA – INCENTIVES
Status Report - Approved Applications**

Date: 5/13/2015

Applicant	Business	Owner/ Tenant	Location	Grant Type	Grant Award (Public Investment)	Grant Disbursement to date	Balance to be Paid	Private Investment	Total Project Cost	Application Approved	Project Start Date (approximate)	Current Status	Jobs Created (Construction & Permanent)	New Business	Vacant Property	Agreement Expires
COMPLETED OR CLOSED PROJECTS																
YOG Realty Holdings, LLC	Retail	Owner	2715 E. Atlantic Blvd.	Facade SIP								Agreements terminated due to owner name change.				11/15/2011 & 12/14/2011
Martone Mens Wear	Retail	Tenant	2635 E. Atlantic Blvd.	Mini MAP								Agreement terminated due to grantee no longer wanting to participate per program criteria.				3/9/2013
Avlona, LLC (Christina's Cafe)	Restaurant	Tenant	2201 E. Atlantic Blvd.	MAP (revised 9/21/10)	\$15,000.00	\$15,000.00	\$0.00	\$200.00	\$15,200.00	7/20/2010	8/15/2010	Completed/Paid 10/2010		N/A	N/A	7/20/2012
Moore Restaurant Group, Inc (Checker's Old Munchen)	Restaurant	Tenant	2209 E. Atlantic Blvd.	MAP	\$15,000.00	\$15,000.00	\$0.00	\$2,559.00	\$17,559.00	10/19/2010	12/1/2010	Completed/Paid 03/2011		N/A	N/A	10/19/2012
11-L Pompano, LLC	Restaurant/Retail	Owner	2201, 2205, 2209 E. Atlantic Blvd.	Façade	\$60,000.00	\$60,000.00	\$0.00	\$54,351.00	\$114,351.00	7/20/2010	11/22/2010	Completed/Paid 05/2011		N/A	N/A	7/20/2012
Phil's Calzone Factory (Phil's Heavenly Pizza)	Restaurant	Tenant	2647 E. Atlantic Blvd.	MAP	\$14,250.00	\$14,250.00	\$0.00	\$283.61	\$14,533.61	2/15/2011	3/15/2011	Completed/Paid 12/2011		N/A	N/A	2/15/2013
Montagna, Inc. (Frank's Ristorante)	Restaurant	Owner/ Tenant	3428 & 3432 E. Atlantic Blvd.	MAP	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	1/18/2011	9/1/2011	Completed/Paid 12/2011. Note business closed 04/2014		N/A	N/A	1/18/2013
Jukebox Diner, Inc.	Restaurant	Tenant	2771 E. Atlantic Blvd.	SIP	\$4,509.00	\$4,509.00	\$0.00	\$25,491.00	\$30,000.00	9/29/2011	9/21/2011	Completed/Paid 01/2012	6	1	Utilizing Previously Vacant Property	9/20/2013
Beach Roast Coffee and Tea Co.	Cafe	Tenant	2659 E. Atlantic Blvd.	SIP	\$2,729.00	\$2,045.98		\$12,929.98	\$14,975.96	7/19/2011	8/20/2011	Completed/Paid partial reimbursement 03/2012. Note: business closed 08/2012				7/19/2013
Shive, Inc.	Retail/Lounge	Tenant	2775 E. Atlantic Blvd.	SIP	\$12,480.00	\$12,480.00	\$0.00	\$64,396.00	\$76,876.00	4/17/2012	5/19/2012	Completed/Paid 11/2012	6	1	N/A	4/17/2014
			2777 E. Atlantic Blvd.	Mini MAP	\$7,500.00	\$7,500.00	\$0.00	\$1,324.00	\$8,824.00							
DiMaria Properties, LLC (Frank's Ristorante)	Restaurant	Owner	3428 & 3432 E. Atlantic Blvd.	Façade	\$40,000.00	\$40,000.00	\$0.00	\$42,641.26	\$82,641.26	1/18/2011, First Amendment 1/15/13	3/12/2012	Completed/Paid 02/2013. Note business closed 04/2014		N/A	N/A	11/18/2013
DiMaria Properties, LLC	Retail/Restaurant/ Commercial	Owner	3400-3422 & 3436 E. Atlantic Blvd.	Façade	\$160,000.00	\$160,000.00	\$0.00	\$43,966.74	\$203,966.74	11/15/2011	Same as above	Same as above		2	Partially Vacant	11/15/2013

**EAST CRA – INCENTIVES
Status Report - Approved Applications**

Date: 5/13/2015

Applicant	Business	Owner/ Tenant	Location	Grant Type	Grant Award (Public Investment)	Grant Disbursement to date	Balance to be Paid	Private Investment	Total Project Cost	Application Approved	Project Start Date (approximate)	Current Status	Jobs Created (Construction & Permanent)	New Business	Vacant Property	Agreement Expires
COMPLETED OR CLOSED PROJECTS- Continued																
YOG Vesuvio, LLC	Retail/Restaurant	Owner	2715-2727 E. Atlantic Blvd.	SIP	\$31,020.00	\$31,020.00	\$0.00	\$200,605.44	\$231,625.44	12/14/2011	3/15/2012	Completed/Paid 02/2013			Vacant	12/14/2013
TC's Beach Grille	Restaurant	Tenant	3414 E. Atlantic Blvd.	SIP	\$11,074.00	\$11,074.00	\$0.00	\$104,732.70	\$115,806.70	5/15/2012	7/16/2012	Completed/Paid 02/2013	3	Yes	N/A	5/15/2014
Pompano Beach Investors, LLC	Office	Owner/ Tenant	2335 E. Atlantic Blvd.	SISP	\$20,000.00	\$20,000.00	\$0.00	\$55,409.16	\$75,409.16	6/21/2011	3/26/2012	Completed/Paid 03/2013			Partially Vacant	6/21/2013
Polish Deli Inc.	Deli/Retail	Tenant	2665 E. Atlantic Blvd.	Mini MAP	\$7,467.00	\$7,467.00	\$0.00	\$1,317.50	\$8,784.50	9/18/2012	3/1/2013	Completed/Paid 04/2013		N/A	N/A	9/18/2014
T.R. Associates, Inc.	Restaurant/Office/ Commercial	Owner	2601-2611 E. Atlantic Blvd.	Façade	\$100,000.00	\$100,000.00	\$0.00	\$29,797.45	\$129,797.45	11/15/2011	7/16/2012	Completed/Paid 04/2013	4.5	N/A	N/A	11/15/2013
Pompano Professional Building, LLC	Commercial/Retail/ Office	Owner	2633-2641 E. Atlantic Blvd.	Façade	\$100,000.00	\$100,000.00	\$0.00	\$44,589.28	\$144,589.28	11/15/2011	8/7/2012	Completed/Paid 04/2013	4.5		Partially Vacant	11/15/2013
Divito Development, LLC	Retail/Office	Owner	2645-2651 E. Atlantic Blvd.	Façade	\$80,000.00	\$80,000.00	\$0.00	\$23,159.00	\$103,159.00	12/14/2011	7/16/2012	Completed/Paid 04/2013	4.5	N/A	N/A	12/14/2013
Divito Enterprises Limited Partnership	Retail/Restaurant/ Commercial	Owner	2741-2749 E. Atlantic Blvd.	Façade	\$80,000.00	\$80,000.00	\$0.00	\$20,000.01	\$100,000.01	12/14/2011	7/5/2012	Completed/Paid 04/2013	4.5		Partially Vacant	12/14/2013
Melinda Gardner & Judith Mann	Retail	Owner	2781 & 2791 E. Atlantic Blvd.	Façade	\$40,000.00	\$40,000.00	\$0.00	\$10,000.00	\$50,000.00	4/17/2012	7/5/2012	Completed/Paid 04/2013	4.5		N/A	4/17/2014
Marjorie Carlson Revocable Living Trust	Retail/Office	Owner	2655-2667 E. Atlantic Blvd.	Façade	\$140,000.00	\$140,000.00	\$0.00	\$44,818.99	\$184,818.99	12/14/2011	7/16/2012	Completed/Paid 05/2013	4.5		Partially Vacant	12/14/2013
Alexis, LLC	Commercial/Office	Owner	2771-2777 E. Atlantic Blvd.	Façade	\$72,665.00	\$72,665.00	\$0.00	\$18,166.00	\$90,831.00	9/18/2012	11/5/2012	Completed/Paid 05/2013	4.5	N/A	N/A	9/18/2014
YOG Vesuvio, LLC	Retail/Restaurant	Owner	2715-2727 E. Atlantic Blvd.	Façade	\$80,000.00	\$80,000.00	\$0.00	\$220,162.11	\$300,162.11	11/15/2011	7/5/2012	Completed/Paid 06/2013	5		Vacant	11/15/2013
John W. Thayer & Renee R. Thayer	Retail/Commercial/ Office	Owner	2761-2767 E. Atlantic Blvd.	Façade	\$80,000.00	\$80,000.00	\$0.00	\$31,000.03	\$111,000.03	12/14/2011	7/5/2012	Completed/Paid 06/2013	4.5		Partially Vacant	12/14/2013
ARS Remodeling & Glass, Inc.	Commercial	Tenant	2300 E. Atlantic Blvd.	Façade	\$20,000.00	\$15,088.00	\$0.00	\$3,772.00	\$18,860.00	7/17/2012	6/5/2012	Completed/Paid 09/2012		N/A	Utilizing Previously Vacant Space	7/17/2014
CGCJ, Inc. (Lester's Diner)	Restaurant	Owner	1924 E. Atlantic Blvd.	Façade	\$20,000.00	\$20,000.00	\$0.00	\$27,216.00	\$ 47,216	9/17/2013	7/15/2013	Completed 10/15/14, Restaurant opened 10/23/14. Final Disbursement 11/7/14.	10	1	N/A	9/17/2015
				SIP	\$26,844.00	\$26,844.00	\$0.00	\$ 846,079.24	\$ 872,923							
				SISP	\$20,000.00	\$20,000.00	\$0.00	\$69,624.91	\$ 89,625							
Pompano Dandee, Inc. (Dandee Donuts)	Restaurant	Tenant	1900 E. Atlantic Blvd.	MAP	\$15,000.00	\$15,000.00	\$0.00	\$ 28,664.87	\$ 43,664.87	11/15/2011, Assignment & First Amendment 9/17/2013, Second Amendment 10/23/14	11/16/2011	Project completed 11/17/14. Paid 2/11/15.		N/A	N/A	11/17/2014
COMPLETED OR CLOSED PROJECTS SUBTOTAL					\$1,305,538.00	\$1,299,942.98	\$0.00	\$2,027,257.28	\$3,327,200.26				66	5		

**EAST CRA – INCENTIVES
Status Report - Approved Applications**

Date: 5/13/2015

Applicant	Business	Owner/ Tenant	Location	Grant Type	Grant Award (Public Investment)	Grant Disbursement to date	Balance to be Paid	Private Investment	Total Project Cost	Application Approved	Project Start Date (approximate)	Current Status	Jobs Created (Construction & Permanent)	New Business	Vacant Property	Agreement Expires
OPEN PROJECTS																
26th Degree Brewing Company, LLC	Brewery	Tenant	2600 E. Atlantic Blvd.	SIP	\$50,000.00	\$0.00	\$50,000.00	\$718,230.00	\$768,230.00	1/20/2015	12/19/2014	Completing interior buildout. Anticipated completion Summer 2015	10	1	Utilizing Previously Vacant Space	1/20/2017
OPEN PROJECTS SUBTOTAL					\$50,000.00	\$0.00	\$50,000.00	\$718,230.00	\$768,230.00				10	1		
COMPLETED & OPEN PROJECTS TOTAL					\$1,355,538.00	\$1,299,942.98	\$50,000.00	\$2,745,487.28	\$4,095,430.26				76	6		

CRA FAÇADE IMPRV & INCENT Account 160-1920-539-83.42 Information for FY2015

Budget \$432,889.00
Actual \$13,750.00
Balance \$419,139.00

CRA FAÇADE IMPRV & INCENT Account 314-1960-539-83.42 Information for FY2015

Budget \$ 2,102,003.00
Actual \$ -
Balance \$ 2,102,003.00

N/A= Not Applicable

STAFF ASSIGNMENTS



Staff Member	Task	Status
East		
Taha/Bridgetown Incentives	JA, Ed Plosky - Lane elimination approved by Broward County Traffic Engineering Division-BCTED -Pending on submitting for Bldg. permit	
Pier Development	VV	
Pier Parking Garage	KB/AE Weiss Serota working on Second Amendment and R4 Lease	
3350 East Atlantic	AE GMP approved at 5/12/15 City Commission	
26 Degrees (Brewery @ Atlantic Square)	HD, Designer submitted package to P&Z requesting changes seeking to convert hotel units to condo hotel. Reviewing comments.	
The Foundry (formerly Mr. Fish)	VV/SB Application approved. Working on interior buildout. First incentive disbursement 5/8/15 Anticipated completion Summer 2015	
Atlantic Square	VV/SB Application received; Awaiting 2 additional contractor quotes	
LAC	JA Conceptual design in progress w/ allocation of flex units	
	NA, Work on visuals	
West		
165 NE 1st Ave. (Commercial Kitchen)	SB Following up on leads for potential tenants for space	
731 MLK Blvd.	AE 100% occupied, Amendment and Unit103 (C) Sublease Agreement approved and sent to tenants	
Grand Opening	SB prepare for opening	
MLK Security	NT biweekly meetings with PSC/Code Compliance & BSO	
Ali Building	EG Phases I construction in progress	
Ali Building Phase II-ITB	NT Dance floor selected, need to install on 1st floor. Asphalt parking installed, curbing formed. Painting contractor started with primer.	
Ali Cultural Arts Facilities Management	NT Preparing lease documents	
Marketing	SB prepare for opening	
Community Garden	JA Fence vendor under permitting process/ Fruit Tree Grant in sent /Eno consulting contract approved by CRA Board on April 21/2015	
Flagler Avenue and NW 4 Street Vacant Parcel	NT Florida Housing approved ranking for funding, awaiting final funding results. Anticipated to know by Fall 2015	
HBJ Holdings	NT Closing moving forward for May 17, 2015. Consultant working with tenants on relocation efforts.	
BaCA	SB Coordinate with management team	
Budget	AE Improved back-up to be provided for monthly transactions including staff assignment sheet	
Bailey Building Historic Register	JA Minor Certificate of Appropriateness approved / Louvers' installation work complete	
Main Street		
The Wash House	SB Received 2 LOIs	
Design Development	JA Initial presentation on 121914 - new schematic to include mezzanine on 2nd floor for music venue	
Throwback		
Development Review Process	AE Unity of Use Agreement and First Amendments approved on 3/15/15 CRA Board. DRC completed 4/1 Anticipate , AAC 4/23, P&Z 5/27.	
Incentives	JA AAC board presentation approved on April 23/2015 -Coordination w/Plaza and parking in progress	
	VV	
BRC Relocation	AE/NT Looking at alternatives to move BRC to free up available space.	
Bank Building		
Downtown Plaza Design	HD/JA Design-build team working on 90% plans. Staff met with Development Services to prepare for DRC, etc.	
Downtown Plaza Garage	JA develop presentation package for potential investors	
Zoning- Affordable Housing, Convenience Stores	NT Working with P&Z and Claudia	
Budget	AE Schedule meeting with staff re: FY16 budget	
FRA Awards	VV Applications due 6/5/15- Security, Construction Program, 731, BaCA	
Marketing Team		
Business Attraction-Retention		
Business recruitment	ALL Continue efforts - see hot lead list	
Retail Opportunities Map	SB Update in Progress	
ECRA - Merchant Meetings	ALL Communication on next meeting	



Staff Member	Task	Status	
Branding - Image - Communications/PR NW - Merchant meetings Marketing & Cross Promotional Campaigns NWCRA Banners Lifestyle Print Campaign Neighborhood Ambassadors MLK Security & Nuisance Meeting w/ Code & BSO	ALL: Public outreach meeting 5/14/2015		
	SB Weekly Business Spotlights for NW Businesses during Construction		
	SB in production - installed		
	SB In Progress through FY2015		
	JH VNO May 2015		
	SB NT to schedule meeting again		
	Customer Base & Events Happy Hour at the Beach East Village Uncorked Green Market	JH Thursdays 5-8pm	
		SB 5-Jun-15	
		ALL 13th Season...October	
	Grand Openings 731 Building	ALL 5/21/2015 3-9pm	
Store Windows Window Signage Program		Assesses all available retail space	
Horacio Danovich			
NWCRA			
Downtown Pompano Streetscape Easements Undergrounding efforts NE 1 Ave/NE 2 Street/Atlantic Blvd. MLK Boulevard Construction Old Pompano Construction Hunters Manor Site Plan Education Corridor Stormwater Master Plan for DPTOC NW 7 Avenue Sidewalk Improvements NW 4 Avenue/NW 4 Street NW 4th Street/NW 2/3 Avenues Valet/Employee/Public parking agreements First Baptist Church 370 Flagler Avenue 201 NE 2 Street	HBJ Holdings easement (pending purchase). Blue's family have not responded. Reconor 1-2 months away.		
	Work is 80% done. FPL to deliver materials for Atlantic Boulevard segment. Anticipate construction to start mid-June.		
	All but 3 comments left to be addressed. Project is ready to be closed.		
	Team working on FEC corridor. Aluminum fence was installed. Removing old drainage (week of May 4). Begin landscape afterwards.		
	Consultant working on final plat.		
	All set to go. Purchasing to advertise construction bid (late May).		
	County approved permit. Next, secure const. permit within 2 years.		
	Working on LAP documents.		
	Access to the Ali Building on NW 4 Avenue is ready. All other work pending Landmark's Tax Credit project approval.		
	Pending design, to be funded by Hammondville Gateway developer		
ECRA Atlantic Boulevard Bridge Trailway to the Intracoastal Waterway Atlantic Boulevard Light Fixtures Replacement Project Car Charging Stations Intracoastal Dockage - Water Taxi Station Harbor Village Monument Signs Valet/Employee/Public parking agreements Chase Bank Bank of America Parcel A Expansion DiVito Parking Lot (Harbor Village) NE 1 Street (between NE 26 and NE 28 Avenues) SCL Management LLC (Harbor Village) Trolley service Water taxi	Agreement was approved by Commission. Parking is ready for use as per plans.		
	Contractor working on permits. Staff working on funding.		
	Contractor working on permits. Ready to start construction (+/- June 15).		
	Plans at 60%. Team working on final design.		
	Awaiting funding.		
	Plans have been approved by FDOT. Staff negotiating change order with Burkhardt.		
	Staff received pricing within budget. Project temporarily on hold.		
	Grant application under review. Presentation to FIND scheduled for June 20 in Cocoa Beach. Designer working on final design.		
	Construction team working on final permits and sign fabrication		
	On hold.		
Bank entertaining third-party purchase offer. Parking agreement on hold.			
Public Works to assisting with minor work to make green area available for overflow parking.			
Public Works processing building/engineering permit. Construction to start once permit has been approved.			
Public Outreach meeting scheduled for May 14 @ 6:00 PM at Emma Lou Olsen.			
On hold. Staff met with new owners and discussed leasing parking lot. No progress			
Ft. Lauderdale/Delray Beach Trolley provider reached out to CRA and submitted proposal. Staff to review.			
Staff received one (1) unsolicited proposal. Proposal under evaluation.			
WIFI City-wide implementation	IT providing Wi-Fi services along the beach as well as most public buildings and expanding to include all buildings.		



Staff Member	Task	Status
Adriane Esteban/ Victoria Vitale - Incentives		
NW		
204-212 N. Flagler (Cal's Salon, et. al.)- FAÇADE	AE	Waiting for final invoice from contractor to be signed by grantee, contractor to send grantee final waivers then grantee will sign
61 NE 1st Street (Bank Bldg.)- FAÇADE	AE	Partial reimbursement provided, grantee may wait until tenant onboard to finish
200 N Flagler (Dentist & Music)- FAÇADE	VV	Permit approved; work on façade in progress
EAST		
119 S. Federal Hwy. (Tiles of Pompano)-FAÇADE	VV	Received partial app - completing façade application - awaiting additional documents
110-130 N. Ocean Blvd. (Martell Realty, et al.)- FAÇADE	VV	Received partial app. 9/30/14, staff requested hard copy & add. items to complete app.
124 N. Federal Highway - FAÇADE	VV	Spoke with building owner - interested in façade program - looking for a contractor
112 N. Federal Highway - FAÇADE	VV	Met with Business Owner - in process of completing application
Briny's Pub- FAÇADE	VV	Spoke with building owner - interested in façade program - follow up with owner
FL Drawbridges - 1901 E. Atlantic	VV	Interested in Façade Program - working on application -follow up with owner
Freeman - Beach Block	VV	Burger Restaurant to open soon - potential night club/bar next door - SB working on contact info
EZ Accounting & Tax Service (2213 E. Atlantic)	VV	Business owner has interest in façade program - follow up with owner
Victoria Vitale		
NWCRA Construction Communications	VV	Attend construction meetings and keep marketing up to date on projects (Meetings to continue on as needed basis)
Property Management	VV	Process invoices
Broward County Library to house chamber	VV	Brainstorming ideas for new chamber location; next mtg TBD
Misc.		
Harbor Village Lights		Awaiting quotes for remedy
Business Folders	VV	In progress
Incentive Programs	VV/AE	Restructure incentive programs
Adriane Esteban		
Broward County Case-Expert Financial Witness		Coordinate with Weiss_Serota
Misc.		
Lease Log		Create Lease Log in new year
Natasha Alfonso/Juan Ayala		
LAC (Local Activity Center)	JANA	In process of determining the area and limits for the LAC - East Pompano (city initiated process) + work in visuals
Community Garden	JA	Fence vendor under permitting process/ Fruit Tree Grant in sent /Eno consulting contract approved by CRA Board on April 21/2015
Commerce Park Masterplan	JA	Economic Development input - lot by lot info for study
Ali Building Historic Register	JA	Historic Register - Awaiting completion of Phase 2 construction
Hunters Manor		ChenMoore - platting in process
Pier Rezoning		Reviewing design guidelines
Noise Ordinance		
DPTOC Sign Code		First draft complete - pending on review by other parties
DPOD Text and Map Amendments		Draft Text Amendments- Final Revisions to Staff due 10/1/14
Affordable Housing Ordinance		In the process to be re-structured and re-written
Complete Streets		
Landscape Reviews		
Downtown Street Trees		EDSA submitting revised plans for review 10/5/14
McNab		Preparing Memo
Bridgetown		Ed Plosky - Lane elimination approved by Broward County Traffic Engineering Division-BCTED.-Peiding on submitting for Bldg. permit
Façade Reviews		
Dandee Donuts		DRC 10/ 3/14
26 Degrees Brew Pub		Review façade design
Sidewalk Cafes		CRA staff will work with BTR staff on sidewalk café permit applications- Meeting with Development Services and Legal Council C. Mckenna on 4/6/15 awaiting follow up from Robyn Bird



Staff Member	Task	Status
<u>Nguyen Tran</u>		
HBJ Holdings	Closing May 17, 2015; relocation efforts underway	
Relocation Policy Update	Policy updated and in place; funds being allocated	
Hunters Manor - RFP Single Family Subdivision	Spring 2015	
Property Maintenance/Tow Contract	Margaret assisting with information on CRA owned properties for Tow Contract with Emerald Towing	
Boulevard Lofts (Artist Complex)	Term sheet approved; looking at alternative site.	
1st Pocket Park		
CRA trade with Habitat for properties on NW 1st Street		
Reconor property	Awaiting owner to satisfy other Municipality & Federal liens	
Malek Property	In discussions	
312 NW 2 St		
741 Hammondville Rd	Closing being scheduled	
FEC Lease		
RFP/ITB		
Landmark Development (NW 6th & MLK)	Florida Housing recommended project for funding.	
Ortanique RFP		
Property Maintenance Lots	TBD	
140 NW 27th Ave (fka Atlantic Station)	TBD	
Single Family Infill Lots	TBD	
Legacy II (Hawkins Homes)	TBD	
Mixed Use RFP-Hammondville Gateway		
NW 8 Street/NW 9 Street (Old Collier)	NW 9 Street to connect to Powerline Road. Working on enforcement of Loitering on CRA Owned Property	
Boys & Girls Club (Collier City)	TBD	
<u>Dahlia Baker</u>		
Collaborate with City on Local/SBE program in the NW	Ongoing - Outreach to NW Businesses as Solicitations become available / Pilot Program	
Match subcontractor on local projects with local job seekers	Ongoing - "List of Interest", Construction Industry Job Connection	
Turner Construction Management training - January through April	Completed	
Bi-annual Job Fair - March and September	March 24th Job Fair Completed	
TA Sessions at NW Library and Collier City Library - April through June	Collier City TA Sessions scheduled for May 4th, 11th, and 18th	
Apprenticeship Program TBA	Draft complete	
Northeast Transit Center - Renaming	Postponed	
Community Outreach		
City, County Boards & Committees		
Our NW News	On Hold	
<u>Sgt. Willie Jones</u>		
Meeting with Community Leaders	Ongoing	
Implementing Relocation Plan	Meeting with tenants at Jones Quarters to assist in dissemination of information	
Convenience Stores in Collier City	Discussions with BSO on activity/possible action	
<u>Ed Gallagher</u>		
Ali Building Rehabilitation	EG Plumbers topping off	
Ali - Phase II	EG -1st lift of asphalt in, building primed & sidewalk & curbs in parking lot going in	
44 NE 1st Street - Old Pompano	EG Approved by AAC. Submitting plans for permit shortly.	
11 NE 1st Street	EG Grease traps installed	
737 Hammondville	EG Asbestos removal complete, awaiting report to submit for building permit	



Staff Member	Task	Status
Dr. Lynn Allison		
Micro Loan/Business Loan Fund Program	Next Loan Comm Mtg. to be held on: TBD	
Job Placement Program	153 jobs for local companies, 144 FT jobs for individuals	
Business Incubator	18 Virtual clients, 7 on-site clients	
Business Resource Center		
Margaret Gallagher		
Set Appointments & meetings for Kim & Chris		
Type Correspondence as needed		
Generate Pay Docs for CRA Office City Employee		
Public Information Requests		
Purchase Office Supplies & Equipment		
Receive & Pay all invoices		
Various Administrative Projects		
Receive, Record & Bank all IED Checks		
Filing		
Handle HR Issues as Needed		
Inspect CRA Properties for Maintenance		
Maintain Off-Site Storage Area		
Assist w/booking for large meetings/charettes		
Liaison w/ Central Stores/Purchasing		
PO's, Cash Req's		
Courtney Easley		
Prepare Meeting Minutes		
Proof, Edit, & Assemble Board Agenda Items		
Attend Advisory Committee & Board Mtgs. And		
Copy & / Assemble Board Notebooks & Distribute		
Circulate Approved Resos for Signature, Notarize,		
Maintain Scan, & File - Update Reso List		
Maintain Staff Assignments Spreadsheet		
Prepare & Post Public Meeting Notices		
Maintain Real Estate Excel Database		
Load Agendas, Minutes, RFP/RFQ to CRA website		
Public Information Request		

FINANCIAL SUMMARIES

POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY
 STATEMENT OF NET ASSETS - UNAUDITED
 APRIL 30, 2015

	<u>Northwest District</u>	<u>East District</u>	<u>East District 2013 Bond</u>	<u>Total</u>
ASSETS:				
Cash and cash equivalents*	\$ 140,673	\$ 1,372,356	\$ 4,548,889	\$ 6,061,918
Investments (net of fair value adjustment)**	13,592,026	4,738,802	-	18,330,828
Interest receivable	60,364	24,063	-	84,427
Assets held for resale***	<u>33,238,565</u>	<u>-</u>	<u>-</u>	<u>33,238,565</u>
Total assets	<u>47,031,628</u>	<u>6,135,221</u>	<u>4,548,889</u>	<u>57,715,738</u>
LIABILITIES:				
Accounts & Contracts Payable	602,718	6	-	602,724
Noncurrent liabilities:				
Bonds payable - due within one year	2,162,162	-	665,000	2,827,162
Bonds payable - due in more than one year	5,405,405	-	12,175,000	17,580,405
Due to other funds	<u>2,500,000</u>	<u>-</u>	<u>-</u>	<u>2,500,000</u>
Total liabilities	<u>10,670,285</u>	<u>6</u>	<u>12,840,000</u>	<u>23,510,291</u>
NET ASSETS:				
Unrestricted*	<u>36,361,343</u>	<u>6,135,215</u>	<u>(8,291,111)</u>	<u>34,205,447</u>
Total net assets	<u>36,361,343</u>	<u>6,135,215</u>	<u>(8,291,111)</u>	<u>34,205,447</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 47,031,628</u>	<u>\$ 6,135,221</u>	<u>\$ 4,548,889</u>	<u>\$ 57,715,738</u>

* Includes investments in money market funds (demand deposits).

** Includes investments in certificate of deposits, FMIT and various securities managed by Cutwater Investor Services Corp. (formerly MBIA).

*** This figure includes land and buildings acquired by the Agency, as well as all other capitalizable project costs incurred by the Agency (such as appraisals, legal, relocation and demolition costs). Property acquired by the Agency is recorded at acquisition cost or in the case of donated property, at fair market value at date of conveyance, unless conveyed by the City in which case it is recorded at carrying value at date of conveyance.

POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY
STATEMENT OF ACTIVITIES - UNAUDITED
FOR THE PERIOD FROM OCTOBER 1, 2014 THROUGH APRIL 30, 2015

	<u>Northwest District</u>	<u>East District</u>	<u>East District 2013 Bond</u>	<u>Total</u>
Revenues				
Taxes	\$ 5,914,887	\$ 2,199,285	\$ -	\$ 8,114,172
Interest Earnings*	62,477	26,932	222	89,631
Gain/(loss) on sale of invs.&premium\discount recognition	(9,760)	(7,039)	-	(16,799)
Microenterprise Loans	30,094	-	-	30,094
Building Rent	57,569	-	-	57,569
Other Revenues	22,085	-	-	22,085
Total revenues	<u>6,077,352</u>	<u>2,219,178</u>	<u>222</u>	<u>8,296,752</u>
Expenditures				
Current:				
Community Development	1,804,959	234,391	-	2,039,350
Debt Service				
Interest	284,757	-	234,552	519,309
Principal	1,621,622	-	640,000	2,261,622
Capital outlay	3,115,297	663,860	92,758	3,871,915
Total expenditures	<u>6,826,635</u>	<u>898,251</u>	<u>967,310</u>	<u>8,692,196</u>
Excess of revenues over expenditures	<u>(749,283)</u>	<u>1,320,927</u>	<u>(967,088)</u>	<u>(395,444)</u>
Other financing sources (uses)				
Operating Transfers In	-	201,149	1,097,968	1,299,117
Operating Transfers Out	-	(1,097,968)	-	(1,097,968)
Total other financing sources (uses)	<u>-</u>	<u>(896,819)</u>	<u>1,097,968</u>	<u>201,149</u>
Excess (deficiency) of revenues & other financing sources over expenditures	<u>(749,283)</u>	<u>424,108</u>	<u>130,880</u>	<u>(194,295)</u>
Net assets - beginning	<u>37,110,626</u>	<u>5,711,107</u>	<u>(8,421,991)</u>	<u>34,399,742</u>
Net assets - ending	<u>\$ 36,361,343</u>	<u>\$ 6,135,215</u>	<u>\$ (8,291,111)</u>	<u>\$ 34,205,447</u>

POMPANO BEACH COMMUNITY REDEVELOPMENT AGENCY
STATEMENT OF CASH FLOWS - UNAUDITED
FOR THE PERIOD FROM OCTOBER 1, 2014 THROUGH APRIL 30, 2015

	<u>Northwest District</u>	<u>East District</u>	<u>East District 2013 Bond</u>	<u>Total</u>
Cash Flows From Operating Activities				
Receipts from taxing districts	5,914,887	2,199,285	-	8,114,172
Receipts from loan repayments	30,094	-	-	30,094
Receipts from building rent	57,569	-	-	57,569
Receipts from other payments	22,085	-	-	22,085
Payments to suppliers	<u>(2,356,613)</u>	<u>(423,116)</u>	<u>(33,395)</u>	<u>(2,813,124)</u>
Net cash provided (used) by operating activities	<u>3,668,022</u>	<u>1,776,169</u>	<u>(33,395)</u>	<u>5,410,796</u>
Cash Flows From Capital & Related Financing Activities				
Acquisition of assets held for resale and improvement of capital assets*	(3,115,297)	(663,860)	(92,758)	(3,871,915)
Interest paid on bonds	(284,757)	-	(234,552)	(519,309)
Principal paid on bonds	(1,621,622)	-	(640,000)	(2,261,622)
Loan from General Fund	2,500,000	-	-	2,500,000
Transfers from (to) other Funds	<u>-</u>	<u>(896,819)</u>	<u>1,097,968</u>	<u>201,149</u>
Net cash used by capital and related financing activities	<u>(2,521,676)</u>	<u>(1,560,679)</u>	<u>130,658</u>	<u>(3,951,697)</u>
Cash Flows from Investing Activities				
Maturity /Purchase of Investment Securities	(2,916,285)	(925,227)	-	(3,841,512)
Interest earnings	<u>(738)</u>	<u>(262)</u>	<u>222</u>	<u>(778)</u>
Net cash provided (used) by investing activities	<u>(2,917,023)</u>	<u>(925,489)</u>	<u>222</u>	<u>(3,842,290)</u>
Net increase in cash and cash equivalents	(1,770,677)	(709,999)	97,485	(2,383,191)
Cash and cash equivalents - beginning of year	1,911,350	2,082,355	4,451,404	8,445,109
Cash and cash equivalents - end of year	<u>\$ 140,673</u>	<u>\$ 1,372,356</u>	<u>\$ 4,548,889</u>	<u>\$ 6,061,918</u>

* Represents Expenditures

NW CRA

150 NORTHWEST CRA DIST. FUND

		DEBITS	CREDITS
ASSETS			
101.30-10	CASH IN BANK / CASH IN BANK BBT CRA	1,669,381.46	
104.10-00	ASSETS & OTHER DEBITS / EQUITY IN POOLED CASH		2,613,662.05
117.20-00	ALLOWANCE UNCOLLECT ACCTS / ALLOW FOR MICROLOAN		786,050.64
128.10-00	NOTES RECEIVABLE / MICROENTERPRISE LOAN REC	786,050.64	
135.00-00	CURRENT ASSETS / INTEREST RECEIVABLE	60,364.02	
143.10-00	OTHER RECEIVABLE / MORTGAGE RECEIVABLE	2,867,127.01	
143.20-00	OTHER RECEIVABLE / ALLOWANCE FOR MTG REC		2,867,127.01
151.15-00	INVESTMENTS / INVESTMENTS FMIT	442,217.35	
151.16-00	INVESTMENTS / INVESTMTS MM MORGAN STANL	232,039.62	
151.18-00	INVESTMENTS / INVESTMENT -MM FLA SHORES	852,914.03	
151.29-00	INVESTMENTS / TD BK-GLDMN SACHS TREA OB	36,060.22	
151.31-00	INVESTMENTS / INVESTMENTS MBIA CRA FUND	13,123,478.42	
151.70-00	INVESTMENTS / INCR (DCR) FAIR VALUE INV		9,728.72
161.90-00	FIXED ASSETS / LAND	32,739,983.77	
161.90-10	LAND / DONATED ASSETS	497,301.18	
162.90-00	FIXED ASSETS / BUILDINGS	1,280.00	
TOTAL ASSETS			47,031,629.30
LIABILITIES			
201.10-00	VOUCHERS PAYABLE / VOUCHERS PAYABLE-WATER UT	7.97	
205.00-00	LIABILITIES & OTHER CRS / CONTRACTS PAY RETAINAGE		584,872.36
220.10-00	DEPOSITS / DEPOSITS PAYABLE		12,305.80
223.00-00	LIABILITIES & OTHER CRS / DEFERRED REVENUE		4,500.00
229.16-00	OTHER LIABILITIES / SALES TAX PAYABLE CRA		1,047.74
TOTAL LIABILITIES			602,717.93
FUND EQUITY			
245.10-00	FUND EQUITY / RESERVE FOR ENCUMBRANCES		6,143,062.29
247.95-00	FUND BAL OTHER RESERVES / RESERVE CRA ASSETS RESALE		33,228,434.95
FUND BALANCE			7,057,414.13
TOTAL FUND EQUITY			46,428,911.37
TOTAL LIABILITIES AND FUND EQUITY			47,031,629.30

NORTHWEST CRA
 DETAIL FOR STATEMENT OF ACTIVITIES (REVENUES)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	Y-T-D ACTUAL
TAXES				
150-0000-311.90-10	CRA TIF REVENUE-COUNTY	2,647,363	2,647,363	2,627,831
150-0000-311.90-20	CRA TIF REVENUE-CITY	2,309,943	2,309,943	2,284,877
150-0000-311.90-30	CRA TIF REVENUE-NBHD	854,089	854,089	767,193
150-0000-311.90-40	CRA TIF REVENUE-CHILD COU	237,534	237,534	234,986
*	TAXES	<u>6,048,929</u>	<u>6,048,929</u>	<u>5,914,887</u>
INTERGOVERNMENTAL REVENUE				
150-0000-338.70-00	BROWARD CTY LIBRARY REIMB	263,800	263,800	0
*	INTERGOVERNMENTAL REVENUE	<u>263,800</u>	<u>263,800</u>	<u>0</u>
CHARGES FOR SERVICES				
150-0000-345.20-00	MICROENTER LOAN REVENUE	79,227	79,227	30,094
*	CHARGES FOR SERVICES	<u>79,227</u>	<u>79,227</u>	<u>30,094</u>
MISCELLANEOUS REVENUES				
150-0000-361.10-00	INTEREST EARNINGS	40,000	40,000	62,477
150-0000-361.35-00	INT REALIZED GAIN(LOSS)	0	0	9,760
150-0000-362.10-00	BUILDING RENT	159,534	159,534	57,569
150-0000-362.60-00	CONCESSIONS & ROYALTIES	18,000	18,000	21,656
150-0000-369.92-00	OTHER REVENUES	0	0	429
*	MISCELLANEOUS REVENUES	<u>217,534</u>	<u>217,534</u>	<u>132,371</u>
OTHER SOURCES				
150-0000-381.10-01	TRANSFER FROM FUND 001	0	2,500,000	2,500,000
*	OTHER SOURCES	<u>0</u>	<u>2,500,000</u>	<u>2,500,000</u>
OTHER FINANCING SOURCES				
150-0000-392.10-00	BUDGETARY FUND BALANCE	409,059	600,406	0
150-0000-392.30-00	PROJECT FUND BALANCE	0	10,600,128	0
*	OTHER FINANCING SOURCES	<u>409,059</u>	<u>11,200,534</u>	<u>0</u>
		<u>7,018,549</u>	<u>20,310,024</u>	<u>8,577,352</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	BALANCE
OPERATING EXPENSES						
150-1910-539.31-30	SPECIAL LEGAL	100,000	100,000	72,515	0	27,485
150-1910-539.31-40	MANAGEMENT CONSULTING	818,033	818,033	415,032	36,357	366,644
150-1910-539.31-60	OTHER PROFESSIONAL	186,000	311,059	148,102	143,218	19,739
150-1910-539.31-65	CITY STAFF	67,163	67,163	42,248	0	24,915
150-1910-539.31-66	MICRO LOAN ADMIN	360,000	325,834	180,000	115,833	30,001
150-1910-539.31-67	DOWNTOWN PB MGMT CRA	325,000	330,550	165,902	114,190	50,458
150-1910-539.32-10	ACCOUNTING & AUDITING	6,040	6,040	6,040	0	0
150-1910-539.34-30	SECURITY CONTRACT CRA	315,000	332,092	142,181	167,642	22,269
150-1910-539.39-15	ADMINISTRATIVE SVC CRA	49,004	49,004	54,354	0	5,350-
150-1910-539.39-20	CENTRAL SVCS CHGS	28,574	28,574	16,667	0	11,907
150-1910-539.39-60	INSUR SVC CHGS -HEALTH	6,607	6,607	3,857	0	2,750
150-1910-539.39-65	INSUR SVC CHGS -RISK MGMT	845	845	490	0	355
150-1910-539.39-90	INFORMATION TECH CHARGES	8,344	8,344	4,865	0	3,479
150-1910-539.40-10	TRAVEL EDUCATION MEMBER	10,000	10,000	5,957	0	4,043
150-1910-539.41-20	POSTAGE	6,000	6,000	1,448	0	4,552
150-1910-539.43-40	WATER AND WASTEWATER	15,000	15,000	6,972	0	8,028
150-1910-539.44-10	RENTALS & LEASES	185,000	189,269	115,631	50,112	23,526
150-1910-539.45-85	OTHER INSURANCE PREMIUMS	10,000	10,000	5,085	0	4,915
150-1910-539.46-50	SPECIAL SERVICES	225,000	230,794	100,784	818	129,192
150-1910-539.46-60	DEMOLITION SERVICES	25,000	59,566	56,949	50	2,567
150-1910-539.46-90	CRA COMMUNITY GARDEN	255,000	160,000	980	0	159,020
150-1910-539.48-10	ADVERTISING	20,000	20,000	5,949	0	14,051
150-1910-539.48-50	MARKETING SPECIAL EVENTS	165,000	170,630	125,443	3,133	42,054
150-1910-539.49-30	TAXES	23,000	28,946	28,946	0	0
150-1910-539.49-50	CREDIT CARD BANK FEES	0	0	89	0	89-
150-1910-539.51-10	OFFICE SUPPLIES	15,000	15,000	5,915	2,949	6,136
150-1910-539.52-15	SMALL TOOLS MINOR EQUIP	2,500	3,690	3,223	0	467
150-1910-539.54-10	PUBLICATIONS	1,000	1,000	724	0	276
*	OPERATING EXPENSES	3,228,110	3,304,040	1,716,348	634,302	953,390
CAPITAL						
150-1910-539.63-00	IMPROVE OTHER THAN BLDGS	0	7,188	7,188	0	0
150-1910-539.65-09	LAND ACQUISITION	0	3,013,711	550	0	3,013,161
150-7373-539.65-09	LAND ACQUISITION	0	816	0	816	0
150-7386-539.65-12	CONSTRUCTION	0	33,774	11,925	14,802	7,047
150-7417-539.65-03	OUTSIDE CONSULTING/DESIGN	0	527,983	0	527,982	1
150-7417-539.65-12	CONSTRUCTION	0	1,181,451	0	1,181,266	185
150-7418-539.65-12	CONSTRUCTION	0	21,484	21,484	0	0
150-7419-539.65-03	OUTSIDE CONSULTING/DESIGN	0	77,247	30,030	14,330	32,887
150-7488-539.65-12	CONSTRUCTION	0	5,032,580	2,160,873	2,603,533	268,174
150-7489-539.65-12	CONSTRUCTION	0	145,619	25,726	30,197	89,696
150-7490-539.65-12	CONSTRUCTION	0	1,749,115	842,878	838,307	67,930
150-7492-539.65-12	CONSTRUCTION	0	24,471	0	24,472	1-
150-7493-539.65-12	CONSTRUCTION	0	6,951	43	0	6,908
150-7494-539.65-12	CONSTRUCTION	12,561	98,199	0	0	98,199
150-7495-539.65-12	CONSTRUCTION	390	231,660	14,600	60	217,000

NORTHWEST CRA
 DETAIL FOR STATEMENT OF ACTIVITIES (EXPENDITURES)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	BALANCE
CAPITAL						
150-7496-539.65-12	CONSTRUCTION	0	400,000	0	0	400,000
*	CAPITAL	<u>12,951</u>	<u>12,552,249</u>	<u>3,115,297</u>	<u>5,235,765</u>	<u>4,201,187</u>
DEBT SERVICE						
150-1910-539.71-20	REVENUE BOND	2,162,163	2,162,163	1,621,622	0	540,541
150-1910-539.72-10	INTEREST EXPENSE	592,811	455,374	284,757	0	170,617
*	DEBT SERVICE	<u>2,754,974</u>	<u>2,617,537</u>	<u>1,906,379</u>	<u>0</u>	<u>711,158</u>
GRANT IN AID						
150-1910-539.83-07	SUBSTANTIAL HOUSING REHAB	0	25,000	14,385	0	10,615
150-1910-539.83-14	INFILL HOUSING	0	86,420	0	65	86,355
150-1910-539.83-42	CRA FACADE IMPRV & INCENT	100,000	323,841	36	70,224	253,581
150-1910-539.83-43	CRA BUSINESS ATTRCT & DEV	200,000	485,483	30,490	170,000	284,993
150-1910-539.83-44	CRA BUSI ATTRACT ETA NU	0	250,000	0	0	250,000
150-1910-539.83-55	ECONOMIC DEVELOPMENT	100,000	110,000	26,728	0	83,272
150-1910-539.84-15	CRA MICROL BUSI INCUBATOR	50,000	50,849	16,972	10,383	23,494
*	GRANT IN AID	<u>450,000</u>	<u>1,331,593</u>	<u>88,611</u>	<u>250,672</u>	<u>992,310</u>
OTHER						
150-1910-539.99-10	CONTINGENCY	72,514	4,605	0	0	4,605
150-1910-539.99-20	WORKING CAPITAL RESERVE	500,000	500,000	0	0	500,000
*	OTHER	<u>572,514</u>	<u>504,605</u>	<u>0</u>	<u>0</u>	<u>504,605</u>
**	NORTHWEST CRA DIST. FUND	7,018,549	20,310,024	6,826,635	6,120,739	7,362,650
		<u>7,018,549</u>	<u>20,310,024</u>	<u>6,826,635</u>	<u>6,120,739</u>	<u>7,362,650</u>

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	BALANCE
CAPITAL						
150-1910-539.65-09	LAND ACQUISITION	0	3,013,711	550	0	3,013,161
**	NORTHWEST CRA	0	3,013,711	550	0	3,013,161
***	OTHER PHYSICAL ENVIRONMT	0	3,013,711	550	0	3,013,161
CAPITAL						
150-7373-539.65-09	LAND ACQUISITION	0	816	0	816	0
**	10996NW CRA MLK PROP ACQ	0	816	0	816	0
CAPITAL						
150-7386-539.65-12	CONSTRUCTION	0	33,774	11,925	14,802	7,047
**	10109CRA HUNTERS MANOR P1	0	33,774	11,925	14,802	7,047
***	CAPITAL PROJECTS	0	34,590	11,925	15,618	7,047
CAPITAL						
150-7417-539.65-03	OUTSIDE CONSULTING/DESIGN	0	527,983	0	527,982	1
150-7417-539.65-12	CONSTRUCTION	0	1,181,451	0	1,181,266	185
**	11139 LIBRARY CULTURAL CT	0	1,709,434	0	1,709,248	186
CAPITAL						
150-7418-539.65-12	CONSTRUCTION	0	21,484	21,484	0	0
**	11140 ENVIRONMTL REMEDIAT	0	21,484	21,484	0	0
CAPITAL						
150-7419-539.65-03	OUTSIDE CONSULTING/DESIGN	0	77,247	30,030	14,330	32,887
**	11141 CRA EDUCAT CORRIDOR	0	77,247	30,030	14,330	32,887
CAPITAL						
150-7488-539.65-12	CONSTRUCTION	0	5,032,580	2,160,873	2,603,533	268,174
**	13210 CRA DOWNTWN POMP ST	0	5,032,580	2,160,873	2,603,533	268,174
CAPITAL						
150-7489-539.65-12	CONSTRUCTION	0	145,619	25,726	30,197	89,696
**	13211 CRA 731 MLK	0	145,619	25,726	30,197	89,696
CAPITAL						
150-7490-539.65-12	CONSTRUCTION	0	1,749,115	842,878	838,307	67,930
**	13212 CRA ALI BLDG 4TH 4T	0	1,749,115	842,878	838,307	67,930
CAPITAL						
150-7492-539.65-12	CONSTRUCTION	0	24,471	0	24,472	1-
**	13214 CRA 6TH AV SHOPPES	0	24,471	0	24,472	1-
CAPITAL						
150-7493-539.65-12	CONSTRUCTION	0	6,951	43	0	6,908
**	13215 CRA BAILEY HOTEL	0	6,951	43	0	6,908
CAPITAL						
150-7494-539.65-12	CONSTRUCTION	12,561	98,199	0	0	98,199
**	13216 CRA COMMERL KITCHEN	12,561	98,199	0	0	98,199
CAPITAL						
150-7495-539.65-12	CONSTRUCTION	390	231,660	14,600	60	217,000
**	13217 CRA 370 N FLAGLER	390	231,660	14,600	60	217,000
CAPITAL						
150-7496-539.65-12	CONSTRUCTION	0	400,000	0	0	400,000
**	13218 CRA COLLIER CTY 12	0	400,000	0	0	400,000
***	CAPITAL PROJECT	12,951	9,496,760	3,095,634	5,220,147	1,180,979
****	NORTHWEST CRA DIST. FUND	12,951	12,545,061	3,108,109	5,235,765	4,201,187

160 EAST/BEACH CRA DIST. FUND

		DEBITS	CREDITS	

ASSETS				
101.30-10	CASH IN BANK / CASH IN BANK BBT CRA	1,416,149.33		
104.10-00	ASSETS & OTHER DEBITS / EQUITY IN POOLED CASH		769,708.75	
135.00-00	CURRENT ASSETS / INTEREST RECEIVABLE	24,062.93		
151.15-00	INVESTMENTS / INVESTMENTS FMIT	150,336.36		
151.16-00	INVESTMENTS / INVESTMTS MM MORGAN STANL	107,322.08		
151.18-00	INVESTMENTS / INVESTMENT -MM FLA SHORES	618,594.37		
151.29-00	INVESTMENTS / TD BK-GLDMN SACHS TREA OB	3,722.93		
151.31-00	INVESTMENTS / INVESTMENTS MBIA CRA FUND	4,588,777.27		
151.70-00	INVESTMENTS / INCR (DCR) FAIR VALUE INV		4,034.28	
	TOTAL ASSETS			6,135,222.24
LIABILITIES				
229.16-00	OTHER LIABILITIES / SALES TAX PAYABLE CRA		5.66	
	TOTAL LIABILITIES		=====	5.66
FUND EQUITY				
245.10-00	FUND EQUITY / RESERVE FOR ENCUMBRANCES		173,100.42	
	FUND BALANCE		5,962,116.16	
	TOTAL FUND EQUITY		=====	6,135,216.58
	TOTAL LIABILITIES AND FUND EQUITY			6,135,222.24

EAST CRA
 DETAIL FOR STATEMENT OF ACTIVITIES (REVENUES)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	Y-T-D ACTUAL
TAXES				
160-0000-311.90-10	CRA TIF REVENUE-COUNTY	1,015,956	1,015,956	1,018,358
160-0000-311.90-20	CRA TIF REVENUE-CITY	885,204	885,204	884,080
160-0000-311.90-30	CRA TIF REVENUE-NBHD	327,299	327,299	296,847
*	TAXES	<u>2,228,459</u>	<u>2,228,459</u>	<u>2,199,285</u>
MISCELLANEOUS REVENUES				
160-0000-361.10-00	INTEREST EARNINGS	12,000	12,000	26,932
160-0000-361.35-00	INT REALIZED GAIN (LOSS)	0	0	7,039-
*	MISCELLANEOUS REVENUES	<u>12,000</u>	<u>12,000</u>	<u>19,893</u>
OTHER SOURCES				
160-0000-381.10-01	TRANSFER FROM FUND 001	0	201,149	201,149
*	OTHER SOURCES	<u>0</u>	<u>201,149</u>	<u>201,149</u>
OTHER FINANCING SOURCES				
160-0000-392.10-00	BUDGETARY FUND BALANCE	3,180,676	3,207,690	0
160-0000-392.30-00	PROJECT FUND BALANCE	0	2,258,004	0
*	OTHER FINANCING SOURCES	<u>3,180,676</u>	<u>5,465,694</u>	<u>0</u>
		5,421,135	7,907,302	2,420,327

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	BALANCE
OPERATING EXPENSES						
160-1920-539.31-30	SPECIAL LEGAL	7,500	7,500	9,600	0	2,100-
160-1920-539.31-40	MANAGEMENT CONSULTING	204,508	204,508	88,091	5,118-	121,535
160-1920-539.31-60	OTHER PROFESSIONAL	203,000	211,075	9,023	15,450	186,602
160-1920-539.31-65	CITY STAFF	16,791	16,791	8,337	0	8,454
160-1920-539.32-10	ACCOUNTING & AUDITING	2,752	2,752	2,752	0	0
160-1920-539.39-15	ADMINISTRATIVE SVC CRA	12,556	12,556	16,373	0	3,817-
160-1920-539.39-20	CENTRAL SVCS CHGS	7,725	7,725	4,508	0	3,217
160-1920-539.39-60	INSUR SVC CHGS -HEALTH	3,218	3,218	1,876	0	1,342
160-1920-539.39-65	INSUR SVC CHGS -RISK MGMT	133	133	77	0	56
160-1920-539.39-90	INFORMATION TECH CHARGES	1,351	1,351	791	0	560
160-1920-539.40-10	TRAVEL EDUCATION MEMBER	4,000	4,000	1,273	0	2,727
160-1920-539.41-20	POSTAGE	800	800	0	0	800
160-1920-539.48-10	ADVERTISING	5,500	5,600	5,210	100	290
160-1920-539.48-50	MARKETING SPECIAL EVENTS	125,000	142,042	72,047	19,766	50,229
160-1920-539.51-10	OFFICE SUPPLIES	1,500	1,500	0	0	1,500
160-1920-539.52-15	SMALL TOOLS MINOR EQUIP	1,000	1,000	502	0	498
160-1920-539.54-10	PUBLICATIONS	500	500	181	0	319
*	OPERATING EXPENSES	597,834	623,051	220,641	30,198	372,212
CAPITAL						
160-1920-539.61-00	LAND HELD FOR RESALE	0	1,000,000	0	0	1,000,000
160-1920-539.63-00	IMPROVE OTHER THAN BLDGS	0	1,797	1,797	0	0
160-7388-539.65-12	CONSTRUCTION	0	13,164	0	13,165	1-
160-7389-539.65-12	CONSTRUCTION	0	7,295	0	7,293	2
160-7497-539.65-03	OUTSIDE CONSULTING/DESIGN	0	36,023	35,924	0	99
160-7497-539.65-12	CONSTRUCTION	0	649,387	622,800	14,786	11,801
160-7548-539.65-12	CONSTRUCTION	155,333	155,333	3,339	109,855	42,139
*	CAPITAL	155,333	1,862,999	663,860	145,099	1,054,040
GRANT IN AID						
160-1920-539.83-42	CRA FACADE IMPRV & INCENT	0	432,889	13,750	0	419,139
160-1920-539.83-43	CRA BUSINESS ATTRCT & DEV	0	320,395	0	0	320,395
*	GRANT IN AID	0	753,284	13,750	0	739,534
OTHER						
160-1920-539.91-33	INTERFUND TRANS TO 314	1,097,968	1,097,968	1,097,968	0	0
160-1920-539.99-10	CONTINGENCY	2,070,000	2,070,000	0	0	2,070,000
160-1920-539.99-20	WORKING CAPITAL RESERVE	1,500,000	1,500,000	0	0	1,500,000
*	OTHER	4,667,968	4,667,968	1,097,968	0	3,570,000
**	EAST/BEACH CRA DIST. FUND	5,421,135	7,907,302	1,996,219	175,297	5,735,786
		5,421,135	7,907,302	1,996,219	175,297	5,735,786

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	BALANCE
CAPITAL						
160-7388-539.65-12	CONSTRUCTION	0	13,164	0	13,165	1-
**	10111 ATL BLVD ST US1 A1A	0	13,164	0	13,165	1-
CAPITAL						
160-7389-539.65-12	CONSTRUCTION	0	7,295	0	7,293	2
**	10112PB BLVD STSCAP NORTH	0	7,295	0	7,293	2
***	CAPITAL PROJECTS	0	20,459	0	20,458	1
CAPITAL						
160-7497-539.65-03	OUTSIDE CONSULTING/DESIGN	0	36,023	35,924	0	99
160-7497-539.65-12	CONSTRUCTION	0	649,387	622,800	14,786	11,801
**	13219 CRA BEACH LIBRARY	0	685,410	658,724	14,786	11,900
***	CAPITAL PROJECT	0	685,410	658,724	14,786	11,900
CAPITAL						
160-7548-539.65-12	CONSTRUCTION	155,333	155,333	3,339	109,855	42,139
**	15270 CRA ADDITN'L STREET	155,333	155,333	3,339	109,855	42,139
***	CAPITAL PROJECT	155,333	155,333	3,339	109,855	42,139
****	EAST/BEACH CRA DIST. FUND	155,333	861,202	662,063	145,099	54,040
		155,333	861,202	662,063	145,099	54,040

EAST CRA BOND
 DETAIL FOR STATEMENT OF ACTIVITIES (REVENUES)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	Y-T-D ACTUAL
MISCELLANEOUS REVENUES				
314-0000-361.10-00	INTEREST EARNINGS	0	0	222
*	MISCELLANEOUS REVENUES	<u>0</u>	<u>0</u>	<u>222</u>
OTHER SOURCES				
314-0000-381.11-60	TRANSFER FROM FUND 160	1,097,968	1,097,968	1,097,968
*	OTHER SOURCES	<u>1,097,968</u>	<u>1,097,968</u>	<u>1,097,968</u>
OTHER FINANCING SOURCES				
314-0000-392.10-00	BUDGETARY FUND BALANCE	50,000	50,000	0
314-0000-392.30-00	PROJECT FUND BALANCE	0	4,416,556	0
*	OTHER FINANCING SOURCES	<u>50,000</u>	<u>4,466,556</u>	<u>0</u>
		1,147,968	5,564,524	1,098,190

EAST CRA BOND
 DETAIL FOR STATEMENT OF ACTIVITIES (EXPENDITURES)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	BALANCE
CAPITAL						
314-7518-539.65-12	CONSTRUCTION	0	1,354,899	92,758	1,262,142	1-
314-7519-539.65-12	CONSTRUCTION	0	637,208	0	166,125	471,083
314-7520-539.65-12	CONSTRUCTION	0	222,446	0	0	222,446
314-7521-539.65-14	CRA PUBLIC ART	0	100,000	0	0	100,000
* CAPITAL		<u>0</u>	<u>2,314,553</u>	<u>92,758</u>	<u>1,428,267</u>	<u>793,528</u>
DEBT SERVICE						
314-1960-539.71-10	DEBT PRINCIPAL	640,000	640,000	640,000	0	0
314-1960-539.72-10	INTEREST EXPENSE	457,968	457,968	234,552	0	223,416
* DEBT SERVICE		<u>1,097,968</u>	<u>1,097,968</u>	<u>874,552</u>	<u>0</u>	<u>223,416</u>
GRANT IN AID						
314-1960-539.83-42	CRA FACADE IMPRV & INCENT	0	2,102,003	0	5,000	2,097,003
* GRANT IN AID		<u>0</u>	<u>2,102,003</u>	<u>0</u>	<u>5,000</u>	<u>2,097,003</u>
OTHER						
314-1960-539.99-10	CONTINGENCY	50,000	50,000	0	0	50,000
* OTHER		<u>50,000</u>	<u>50,000</u>	<u>0</u>	<u>0</u>	<u>50,000</u>
** EAST CRA BOND 2013 SERIES		1,147,968	5,564,524	967,310	1,433,267	3,163,947
		<u>1,147,968</u>	<u>5,564,524</u>	<u>967,310</u>	<u>1,433,267</u>	<u>3,163,947</u>

EAST CRA BOND
 DETAIL FOR PROJECTS ONLY (BY PROJECT NAME)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	Y-T-D ACTUAL	CURRENT ENCUMBRANCES	BALANCE
	CAPITAL					
314-7518-539.65-12	CONSTRUCTION	0	1,354,899	92,758	1,262,142	1-
**	13240 CRA ATL BLVD BRIDGE	0	1,354,899	92,758	1,262,142	1-
	CAPITAL					
314-7519-539.65-12	CONSTRUCTION	0	637,208	0	166,125	471,083
**	13241 CRA STREETSC IMPROV	0	637,208	0	166,125	471,083
	CAPITAL					
314-7520-539.65-12	CONSTRUCTION	0	222,446	0	0	222,446
**	13242 CRA ST LIGHT FIXTUR	0	222,446	0	0	222,446
	CAPITAL					
314-7521-539.65-14	CRA PUBLIC ART	0	100,000	0	0	100,000
**	13243 CRA PUBLIC ART	0	100,000	0	0	100,000
***	CAPITAL PROJECT	0	2,314,553	92,758	1,428,267	793,528
****	EAST CRA BOND 2013 SERIES	0	2,314,553	92,758	1,428,267	793,528
		0	2,314,553	92,758	1,428,267	793,528