



Florida's Warmest Welcome

**CITY OF POMPANO BEACH  
REQUEST FOR LETTERS OF INTEREST  
H-02-12**

**VISIONING STUDY  
TRANSPORTATION CORRIDORS**

**RFP OPENING: DECEMBER 6, 2011, 2:00 P.M.  
PURCHASING OFFICE  
1190 N.E. 3RD AVENUE, BUILDING C (Front)  
POMPANO BEACH, FLORIDA 33060**

**CITY OF POMPANO BEACH, FLORIDA**

**REQUEST FOR LETTERS OF INTEREST**

**H-02-12**

The City is seeking proposals from qualified firms for the preparation of visioning studies for a portion of Atlantic Boulevard and other major transportation corridors within the City of Pompano Beach, Florida, which includes an economic analysis and recommendations, conceptual renderings, implementation strategies, and public outreach.

The City will receive sealed proposals until 2:00 p.m. (local), December 6, 2011, in the City's Purchasing Office, 1190 N.E. 3rd Avenue, Building C, Pompano Beach, Florida, 33060. E-mailed or faxed proposals will not be acceptable.

**1. Background**

In an effort to stimulate the business economy of the City of Pompano Beach, the Mayor's Stimulus Task Force was formed in October of 2009 and completed its work in December of 2009. The Task Force was chaired by Mayor Lamar Fisher and included two representatives each from the Economic Development Council, Northwest Community Redevelopment Area, East Community Redevelopment Area, Chamber of Commerce and two at large appointees. The Mayor's Stimulus Task Force recommended several strategies to form the foundation of a long-term strategic plan for the city's economic development efforts.

The Task Force created a set of featured strategies, which the Task Force believes will help stimulate the economy in the short term and reestablish the economic foundation for the long road of recovery ahead. Each strategy was grouped into one of seven general categories.

1. Hasten expenditure of city capital/development funds
2. Economic data collection & analysis
3. Stimulus targeted government efficiency initiatives
4. Reduce cost of building in Pompano Beach
5. Budget for citywide elected officials/senior staff to hold regular meetings with county, school board, state and federal officials.
6. Planning initiatives
7. Marketing initiatives

## 2. Scope/Objective

The scope of services contained within this Request for Letters of Interest (RLI) are a result of the recommendations to the Mayor's Stimulus Task Force. The Mayor's Stimulus Task Force was focused on three primary corridors, A1A, US1 and Atlantic Boulevard. The segment of Atlantic Boulevard between NE 2nd Avenue and Briny Avenue exclusive of the properties within the East CRA, will be the first corridor study awarded. The scope of this RLI includes the other two corridors (A1A and US1) but has been expanded to include all of the major transportation corridors in the City. Each of these corridors has great potential for future investment, development and redevelopment. As can be seen on the attached map, these corridors traverse the City from north to south and from east to west.

The response to this RLI will entail a scope of services to prepare a "Vision Study", including economic analysis and schematic renderings, for all of the major corridors in the City, starting with the aforementioned segment of Atlantic Boulevard. The intent of the "Vision Study" is to guide the future regulatory structure, stimulate development and redevelopment and set an architectural and economic vision for the corridor. While the overall intent of the RLI is to address all of the major transportation corridors, the City anticipates prioritizing and conducting each corridor study based on City Commission preferences, however, the initial corridor study will be for that segment of East Atlantic Boulevard between the NW CRA and the East CRA. Respondents should consider submitting a scope of work and methodology/project approach for that first corridor that can be duplicated, with modifications when necessary to address specific conditions, to the other corridors. Furthermore, while none of the corridors are to include property located within either the East CRA or NW CRA, the proposed Vision Study should be compatible with and further the goals of the adopted plans for the adjacent CRA.

The applicable study area corridors are described below:

- (1) **East Atlantic Boulevard** – This study area extends ¼ mile north and south of the centerline of the roadway from the eastern boundary of the NW CRA (NE 2<sup>nd</sup> Avenue) to Briny Avenue, exclusive of the parcels located within the City's East CRA, but inclusive of the parcels within the ¼ mile boundary that are not under CRA jurisdiction.
- (2) **A1A** – This study area extends from the northern to southern city limits, approximately ¼ mile east and west of the centerline of the roadway excluding that segment of A1A within the East CRA.
- (3) **US-1** - This study area extends from northern to southern city limits, approximately ¼ mile east and west of the centerline of the roadway excluding that segment of the corridor which is within the East CRA.

- (4) **West Atlantic Boulevard/NW 31<sup>st</sup> Avenue** – This corridor’s study area includes the area within ¼ mile south of the centerline of Atlantic Boulevard from I-95 to the Turnpike and the area ¼ mile west of the centerline of NW 31<sup>st</sup> Avenue from Atlantic Boulevard to the Turnpike.
- (5) **Dixie Highway** - The study area along Dixie Highway extends ¼ mile east and west of the centerline from the northern city limit to Copans Road and from SW 2<sup>nd</sup> Street to the southern city limit. The study area also includes the east side of Dixie Highway from NW 4<sup>th</sup> Street to Copans Road. The area within the NW CRA between NW 4<sup>th</sup> Street and SW 2<sup>nd</sup> Street is excluded from this study area.
- (6) **Powerline Road** – This study area extends ¼ mile east and west of the centerline of the roadway between McNab Road and Atlantic Boulevard and between Copans Road and Sample Road. The study area is limited to ¼ mile west of the centerline of the roadway between Dr. Martin Luther King Boulevard and Copans Road.
- (7) **Copans Road** – The study area along Copans extends ¼ mile north and south of the centerline between the Turnpike and Powerline Road and between Dixie Highway and US 1. It includes ¼ north of the centerline of the roadway between Powerline Road and Dixie Highway.
- (8) **Sample Road** – The study area includes the entire corridor from the Turnpike to Federal Highway (US 1), ¼ mile north and south of the centerline of the roadway.
- (9) **Dr. Martin Luther King Jr Boulevard** – The study area for Dr. Martin Luther King Boulevard is limited to ¼ mile north of the centerline of the roadway between the Turnpike and Powerline.
- (10) **Andrews Avenue** – The study extends ¼ mile east and west of the centerline from the southern city limits (Cypress Creek Canal) to Atlantic Boulevard and from Copans Road to the northern City limits exclusive of the segment within the NW CRA.

These corridors reflect the diverse physical, social, and economic characteristics of the city and each have their own separate development potential. The vision created for each corridor will contribute to and result in an overall vision for the City. Challenges within each corridor are vastly different and include strengthening and improving the industrial base along the Powerline Road corridor; identifying businesses and economic clusters most suited to redevelop the vacant car dealerships along US-1; consideration of uses compatible with the Air Park; expanding tourism and hotel uses along A1A; and providing redevelopment and design options for properties along the Dixie Highway corridor. Further, along these corridors the current regulatory framework and supporting infrastructure may need to be modified to implement the proposed vision for the corridor. The Scope of Work, therefore, also includes the identification of obstacles to plan implementation.

Respondents should form a multidisciplinary team of economists, architects, planners, civil and transportation engineers, with experience in public transit and transit-oriented corridors, including pedestrian, bicycling, bus and rail transit; market and economic research; infrastructure and industrial development; resort/beach/hotel, urban, and mixed-use infill development; and green industries and practices. This team shall work to create a plan that is both visionary and feasible based on a methodology that can be duplicated as the contract for each subsequent corridor is awarded.

The methodology may include the following suggested elements:

#### **A. Economic Restructuring Study**

1. An economic development strategy for each of the corridors should be presented to foster residential, mixed use, commercial and industrial growth, as appropriate for the particular corridor. The objective of this task will be to strengthen the existing economic base and identify opportunities that result in a business cluster, industry specific or general economic vision for each corridor.
2. The objectives of the Study shall include but are not limited to the following:
  - a. Analysis of the corridor's constraints to economic growth (including location, access, transportation and transit, housing, available land, infrastructure and public service capacity (particularly water supply)).
  - b. Analysis of the corridor's opportunities for economic growth.
  - c. Analysis of demographic data, as appropriate, to determine short and long term effect of population characteristics on corridors' development.
  - d. Identification of specific sites with potential for incremental infill redevelopment.
  - e. Identification of specific sites with need for redevelopment, including vacant car dealership lots, underperforming sites, and sites that are not consistent with the city's various adopted planning documents.
  - f. Identification of corridor development patterns that promote job growth in industrial, manufacturing and commercial industries.

#### **B. Conceptual Visioning Study**

1. For the second phase of the project the consultant shall prepare a vision for the corridor, with conceptual renderings, which consider the outcome(s) of the aforementioned Economic Restructuring Study. The plan shall enhance the physical appearance of the corridors by encouraging supportive infill and new construction, enhancing the built environment (including streetscape), promote job creation while considering the jobs-housing relationship.
2. The results of the Study may include but are not limited to the following:
  - a. Creation of an overall vision for each corridor.

- b. Determination of boundaries for each corridor, which may be increased at major intersections or destinations along the corridor or decrease based on existing conditions (locations of cemeteries, large lakes etc).
- c. Phasing Plans, where appropriate.
- d. Identification of planning principles to support the vision.
- e. Identification of important nodal areas with pedestrian, transit, and transportation linkages.
- f. Opportunities to enhance bicycle and pedestrian activity and circulation; increase transit (including transit stops and shelters); improve road connectivity; identify parking facility locations; and develop “Park once and walk” districts, with conceptual renderings of same.
- g. Opportunities for public art and creation of focal points in order to create a sense of place along the corridor, with conceptual renderings of same.
- h. Conceptual renderings of sites selected for (re)development including: vacant car dealership parcels; parcels identified for future development of hotel uses and supporting uses; parcels identified for further industrial development of “green” industrial uses; sites that are not consistent with the City’s various adopted planning documents; and sites not consistent with the aforementioned Economic Restructuring Study.

**C. Identifying constraints to vision implementation**

- 1. For the third phase of the project the consultant will identify constraints to the implementation of the corridors’ visions.
- 2. The constraints of implementation may include:
  - a. Amending regulatory documents, including zoning and land use designations
  - b. Incompatible land uses
  - c. Insufficient existing infrastructure
  - d. Insufficient rights-of-way and/or needed right-of-way abandonments
  - e. Insufficient or overly restrictive adopted Levels of Service
  - f. Constraints to adaptive reuse of existing buildings and structures
  - g. Capital investment requirements

**D. Community Outreach and Public Involvement**

- 1. The consultant may propose a community outreach and public involvement strategy designed to solicit stakeholder input and participation in the process and identify how this strategy will be implemented.
- 2. The goals of this task may include but are not limited to:
  - a. Summarize community impressions and aspirations for the corridors.
  - b. Conceptualize a meaningful, collaborative, community engagement process.

- c. Implement public involvement plan, which could include one-on-one meetings with community leaders and business interests, focus groups, on-line surveys or larger community meetings. The Outreach plan should incorporate the need for community participation and contribution while respecting the project time frame. The Outreach plan should not include a charette.

### 3. Links to Background Studies and Maps

Previous studies regarding the corridors contain information that may be useful to the consulting teams as they develop their scope and project approach for the initial segment of Atlantic Boulevard and then note where the methodology may differ for the other corridors. Maps are also available that provide information pertinent to the scope of services for each of the corridors. Unless otherwise noted, maps and studies deemed relevant for this RLI can be accessed on-line at [www.mypompanobeach.org](http://www.mypompanobeach.org) by clicking on the *Departments* tab, selecting *Planning and Zoning* and then navigating to the section entitled “*Request for Letters of Interest for Professional Consulting Services for Visioning Studies - Transportation Corridors*”. These resources include:

- A. Study Area Maps:
  - a. 11x17 Map of all Corridors
  - b. Corridors – Zoning Maps
  - c. Corridors – Land Use Maps
  - d. Corridors – Aerial Maps
- B. Tourist Development Council GIS Maps
- C. Transit Corridor Inventory Report and Recommendations (Atlantic Boulevard, US-1 and Dixie Highway)
- D. Map of Potential Hotel/Motel Sites City-Wide
- E. A1A Vacant Parcels Map
- F. Existing Industry in Pompano Beach- *Spreadsheet*
- G. US-1 Corridor Study by Melgrin & Associates
- H. “Application to Amend the City of Pompano Beach Land Use Plan & the Broward County Land Use Plan – Downtown Pompano Beach Transit Oriented Corridor” *available at*  
[http://www.mypompanobeach.org/directory/planning\\_%20zoning/Final%20DP-TOC%20LUP%20APPLICATION.PDF](http://www.mypompanobeach.org/directory/planning_%20zoning/Final%20DP-TOC%20LUP%20APPLICATION.PDF)
- I. “Future Land Use Map” *available at*  
[http://www.mypompanobeach.org/directory/planning\\_%20zoning/pdfs/maps/land\\_use.pdf](http://www.mypompanobeach.org/directory/planning_%20zoning/pdfs/maps/land_use.pdf)
- J. “Zoning Map” *available at*  
[http://www.mypompanobeach.org/directory/planning\\_%20zoning/pdfs/maps/land\\_use.pdf](http://www.mypompanobeach.org/directory/planning_%20zoning/pdfs/maps/land_use.pdf)
- K. “CRA Plans and Studies” *available at* <http://pompanobeachcra.com/?q=cra-pompano/plans-and-studies>
- L. “Northwest CRA Boundary Map and Projects” *available at*  
<http://pompanobeachcra.com/sites/default/files/DistrictMap-NW-CRA.pdf>

- M. "East CRA Boundary Map and Projects" *available at* <http://pompanobeachcra.com/?q=east-cra-home>
- N. "Comprehensive Plan Elements" *available at* [http://www.mypompanobeach.org/directory/planning\\_%20zoning/index.html](http://www.mypompanobeach.org/directory/planning_%20zoning/index.html)
- O. Broward MPO 2035 LRTP, Chapter 3 Innovation (Mobility Hubs are located within various corridors) *available at* [http://www.browardmpo.org/mpo/2035lrtp/broward2035lrtp\\_finalplan\\_ch3\\_innovation.pdf](http://www.browardmpo.org/mpo/2035lrtp/broward2035lrtp_finalplan_ch3_innovation.pdf)

### **3. Small Business Enterprise Program**

The Pompano Beach City Commission has established a voluntary Small Business Enterprise (SBE) Program to encourage and foster the participation of Small Business Enterprises in the central procurement activities of the City. The City of Pompano Beach is strongly committed to ensuring the participation of Small Business Enterprises (SBE's) as contractors and subcontractors for the procurement of goods and services. The definition of a SBE, for the purpose of the City's voluntary program, is taken from the State of Florida Statute 288.703(1).

As of the date of publication of this solicitation, a small business means an independently owned and operated business concern that employs 200 or fewer permanent full-time employees and that, together with its affiliates, has a net worth of not more than \$5 million or any firm based in Florida that has a Small Business Administration 8(a) certification. As applicable to sole proprietorships, the \$5 million net worth requirement shall include both personal and business investments.

The City encourages all firms to undertake good faith efforts to identify appropriate Small Business Enterprise partners. Sources of information on certified Small Business Enterprises include the Broward County Small Business Development Division, the State of Florida Office of Supplier Diversity, South Florida Water Management District, and other agencies throughout the State. The City includes links to these organizations from the City's website [www.mypompanobeach.org](http://www.mypompanobeach.org). Please indicate in your response if your firm is a certified Small Business Enterprise. SBE Program forms are included with this RLI as Exhibits A-D.

**Please note that, while no voluntary goals have been established for this solicitation, the City encourages small business participation in *all* of its procurements.**

### **4. Local Business Program**

On March 23, 2010, the City Commission approved a Resolution establishing a Local Business Program, a policy to increase the participation of City of Pompano Beach businesses in the City's procurement process.

You can view the list of City businesses that have a current Business Tax Receipt on the City's website, and locate local firms that are available to perform the work required by the bid specifications. The business information, sorted by business use classification, is posted on the webpage for the Business Tax Receipt Division: <http://mypompanobeach.org/directory/btr/index.html> Local Business Program forms are included with this RLI as Exhibits E-H.

**Please note that, while no voluntary goals have been established for this solicitation, the City encourages Local Business participation in *all* of its procurements.**

## **5. Submission/Format Requirements**

Submit one (1) original unbound and six (6) bound copies of the proposal. All copies will be on 8 ½" x 11" plain white paper, typed, and signed by an authorized representative who is able to contractually bind the Proposer. In addition, interested parties must submit one (1) original copy of the Proposal on a CD-ROM (or electronic media approved by the City) in printable Adobe or Microsoft Word format (or other format approved by the City). Failure to adhere to the submittal quantity criteria may result in the Proposal being considered non-responsive.

- A. Cover Letter:** A letter of transmittal which clearly indicates the *single contact* (principal-in-charge), mailing address, telephone and facsimile numbers, and e-mail address.
- B. Statement of Skills and Experience of the Project Team:** Description of the make-up of the Consultant team. Include names of key personnel to be assigned to the project, their role on the project, their titles, experience, and period of service with the team. Indicate the expected contribution of each of these individuals as a percentage of the total effort. Include each individual's experience with completing similar projects. Include major sub-consultants. Include an organizational chart showing the relationship of the team with the team project manager and with City personnel. Include resumes of key personnel (limit of one page per person.)
- C. Skills and experience of the Project Team:** Must be included as indicated above. Using a maximum of three pages, describe the experience of the entire project team as it relates to this type of project. Include the experience of the prime consultants as well as other members of the project team; i.e., additional personnel, sub-consultants, branch office, team members, and other resources anticipated to be utilized for this project. Name specific projects where the team members have implemented a similar scope of work.
- D. Description of the Consultant's proposed approach to the project as described in the Scope of Work:** Describe the methods, approach and project schedule to complete the project. Describe how the work will be completed in an effective, timely, economical and professional manner.

- E. Project organizational strategy:** Describe how the project will be organized, both within the Consultant team and how the team will coordinate with the City Staff.
- F. Visual and graphic work:** Describe how visual imaging tools will be used to complete the project. List any visualization tools such as visual preference surveys, GIS, CAD and computer generated imaging programs (such as Sketch-Up, Form Z, Photoshop or other similar computer programs).
- G. Office location:** Provide the location of the office from which services will be rendered, and the number of professional and administrative staff at the prime office location, together with the location of office(s) of both prime and sub consultants that may be utilized to support any or all of the professional services listed above and the number of professional and administrative staff at the prime location.
- H. Experience in South Florida:** References for past planning and zoning municipal projects in the tri-county area, (Broward, Miami-Dade or Palm Beach), or other similar urbanized areas within the State.
- I. Reference for past projects:** References for past planning projects involving industrial, transit, “green”, and redevelopment planning. Describe experience working with projects involving community outreach, public involvement, and public meetings with a multi-disciplinary team including architects, planners, engineers, city politicians, local residents, and business owners.
- J. Complete all appropriate forms:** Completed SBE program forms, Exhibits A-D, and Local Business program forms, Exhibits E-H, if applicable for your team. Include copies of all certifications for firms listed on these forms. Each item in the evaluation criteria must be addressed in your response. Return all RLI pages, initialed where indicated.

## 6. Insurance

The insurance described herein reflects the insurance requirements deemed necessary for this contract by the City. It is not necessary to have this level of insurance in effect at the time of submittal, but certificates indicating that the insurance is currently carried or a letter from the Carrier indicating upgrade ability will speed the review process to determine the most qualified Proposer.

The successful Proposer(s) shall not commence operations until certification or proof of insurance, detailing terms and provisions of coverage, has been received and approved by the City of Pompano Beach Risk Manager.

The following insurance coverage shall be required.

- a. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440, regardless of the size of the company (number of employees). The Contractor further agrees to be responsible for employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.
- b. Liability Insurance
  - 1) Naming the City of Pompano Beach as an additional insured, on General Liability Insurance only, in connection with work being done under this contract.
  - 2) Such Liability insurance shall include the following types of insurance and indicated minimum policy limits (requirements indicated by "X").

**LIMITS OF LIABILITY**

Type of Insurance	each occurrence	aggregate
<b>GENERAL LIABILITY</b>	<b>MINIMUM \$200,000 per OCCURRENCE/\$300,000 AGGREGATE</b>	
* Policy to be written on a claims incurred basis		
XX comprehensive form		
XX premises - operations	bodily injury	
— explosion & collapse		
— hazard	property damage	
— underground hazard		
— products/completed		
— operations hazard	bodily injury and	
XX contractual insurance	property damage	
XX broad form property	combined	
— damage		
XX independent contractors		
XX personal injury	personal injury	

<b>AUTOMOBILE LIABILITY</b>	<b>MINIMUM \$200,000 per OCCURRENCE/\$300,000 AGGREGATE</b>	
	bodily injury	
	(each person)	
	bodily injury	
XX comprehensive form	(each accident)	
XX owned	property damage	
XX hired	bodily injury and	
XX non-owned	property damage	
	combined	

**REAL & PERSONAL PROPERTY**

— comprehensive form	Consultant must show proof they have this coverage.
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**EXCESS LIABILITY**

—	umbrella form	bodily injury and property damage		
—	other than umbrella	combined	\$2,000,000.	\$2,000,000.
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XX	<b>PROFESSIONAL LIABILITY</b>	\$1,000,000.	\$1,000,000.	
	* Policy to be written on a claims made basis			
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The certification or proof of insurance must contain a provision for notification to the City, and the City’s contracted law enforcement provider if applicable, thirty (30) days in advance of any material change in coverage or cancellation.

The successful Proposer shall furnish to the City the certification or proof of insurance required by the provisions set forth above, within ten (10) days after notification of award of contract.

**7. Selection/Evaluation Process**

A Selection/Evaluation Committee will be appointed to select the most qualified firm. The Selection/Evaluation Committee will present their findings to the City Commission and, upon Commission approval, will negotiate a contract with the most qualified firm.

The selection criteria include past experience and demonstrated excellence in the following areas:

- A. Experience of the Consultant team, as indicated by prior successful completion of similar projects.
- B. Experience of the key individuals who will be assigned to this project.
- C. Understanding of the project and project issues.
- D. Proposed methodology to meet the stated project goals and an understanding of the proposed scope of work.
- E. Demonstrated ability to work effectively on a complex public project with the participation of multiple stakeholders and broad-based public input, and to bring such projects to successful completion within the constraints of time and budget.
- F. Demonstrated ability to work directly with local government staff.
- G. Consideration of references

**Similar Project Experience (see below table) .....0-50 points**

Experience with corridor planning, including (1) transit oriented and mixed use development regulations and projects, and (2) non-auto dependent facility planning and enhancement programs and projects	<b>10 points</b>
Experience with economic development planning, including specific market study experience in communities with diverse economic opportunities ranging from tourism/resort/beach development to industrial development.	<b>15 points</b>
Experience with planning in Broward County and/or South Florida, including (1) Experience with Broward County Land Use Plan implementation, amendments and flexibility provisions, (2) Experience with Florida Department of Transportation requirements related to traffic calming, street cross-section requirements, landscaping allowed in street right-of-way, and (3) experience with Broward County transit requirements and transit facility design.	<b>5 points</b>
Experience with infrastructure impact analysis and existing system evaluation	<b>5 points</b>
Experience with urban design and urban design for industrial uses	<b>5 points</b>
Experience with community outreach and public involvement	<b>10 points</b>

**Project Understanding and Approach (see below table) .....0 - 50 points**

Understanding of the project and project issues	<b>20 points</b>
Project approach, methodology, and schedule to address the proposed the scope of work	<b>20 points</b>
Proposed use of imaging to create visual representation of key areas as a tool for implementation	<b>10 points</b>

Value of Work Previously Awarded to Firm (Tie-breaker) - In the event of a tie, the firm with the lowest value of work as a prime contractor on City of Pompano Beach projects within the last five years will receive the higher ranking, the firm with the next lowest value of work shall receive the next highest ranking, and so on. The analysis of past work will be based on the City's Purchase Order and payment records.

The Committee has the option to use the above criteria for the initial ranking to short-list proposers and to use an ordinal ranking system to score short-listed proposers following presentations (if deemed necessary) with a score of "1" assigned to the short-listed proposer deemed most qualified by the Committee.

Each firm should submit documentation that evidences the firm's capability to provide the services required for the Committee's review for short listing purposes. After an initial review of the Proposals, the City may invite proposers for an interview to discuss the proposal and meet firm representatives, particularly key personnel who would be assigned to the project. Should interviews be deemed necessary, it is understood that the City shall incur no costs as a result of this interview, nor bear any obligation in further consideration of the submittal.

When more than three responses are received, the committee shall furnish the City Commission (for their approval) a listing, in ranked order, of no fewer than three firms deemed to be the most highly qualified to perform the service. If three or less firms respond to the RFP, the list will contain the ranking of all responses.

The City Commission has the authority to (including, but not limited to); approve the recommendation; reject the recommendation and direct staff to re-advertise the solicitation; or, review the responses themselves and/or request oral presentations and determine a ranking order that may be the same or different from what was originally presented to the City Commission.

## **8. Governing Law**

Interested vendors will agree that agreements shall be governed by the laws of the State of Florida, and the venue for any legal action will be Pompano Beach, Florida.

## **9. Conflict Of Interest**

For purposes of determining any possible conflict of interest, each Proposer must disclose if any City employee is also an owner, corporate officer, or an employee of his business. If any City employee is also an owner, corporate officer, or an employee, the Proposer must file a statement with the Broward County Supervisor of Elections pursuant to Florida Statutes 112.313.

## **10. Drug Free Workplace**

The selected Proposer with whom an agreement will be negotiated will be required to verify they will operate a "Drug Free Workplace" as outlined in Florida Statute, Section 287.087.

## **11. Public Entity Crimes**

A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Florida Statute, Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

## **12. Composition Of Project Team**

Firms are required to commit that the principals and personnel named in the proposal will perform the services throughout the contractual term unless otherwise provided for by way of a negotiated contract or written amendment to same executed by both parties. No diversion or substitution of principals or personnel will be allowed unless a written request that sets forth the qualifications and experience of the proposed replacement(s) is submitted to and approved by the City in writing.

## **13. Questions and Communication**

All questions regarding the RLI are to be submitted in writing to the Purchasing Office, 1190 N.E. 3rd Avenue, Building C (Front), Pompano Beach, Florida 33060, fax (954) 786-4168, or email [purchasing@copbfl.com](mailto:purchasing@copbfl.com). All questions must include the inquiring firm's name, address, telephone number and RFP name and number. Questions must be received at least seven (7) calendar days before the scheduled RLI opening. Oral and other interpretations or clarifications will be without legal effect. Questions and answers will be distributed to all firms known to have obtained the solicitation document from the City.

EXHIBIT "A"  
CITY OF POMPANO BEACH, FLORIDA  
SMALL BUSINESS ENTERPRISE  
PARTICIPATION FORM

RLI Number & Title: \_\_\_\_\_ Contractor's Name: \_\_\_\_\_

<u>Name of Firm</u>	<u>Contact Person, Telephone Number</u>	<u>Type of Work to be Performed</u>	<u>Contract Amount/Percentage</u>

***(INCLUDE CERTIFICATES FOR ANY FIRMS LISTED ON THIS PAGE)***

FOR CITY USE ONLY

Total SBE Contract Participation \_\_\_\_\_

Are documents requested submitted accordingly    \_\_\_ YES    \_\_\_ NO

EXHIBIT "B"  
SMALL BUSINESS ENTERPRISE  
LETTER OF INTENT TO PERFORM AS A SUBCONTRACTOR

RLI Number \_\_\_\_\_

TO: \_\_\_\_\_  
(Name of Prime or General Contractor)

The undersigned intends to perform subcontracting work in connection with the above contract as (check below)

\_\_\_\_\_ an individual

\_\_\_\_\_ a corporation

\_\_\_\_\_ a partnership

\_\_\_\_\_ a joint venture

The undersigned is prepared to perform the following work in connection with the above Contract, as hereafter described in detail:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Name of SBE Contractor)

BY: \_\_\_\_\_

EXHIBIT "C"  
SMALL BUSINESS ENTERPRISE  
UNAVAILABILITY FORM

RLI # \_\_\_\_\_

I, \_\_\_\_\_  
(Name and Title)

of \_\_\_\_\_, certify that on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, I invited the following SBE CONTRACTOR(s) to bid work items to be performed in the City of Pompano Beach:

SBE Contractor Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Said SBE CONTRACTOR(s):

- \_\_\_ Did not bid in response to the invitation
- \_\_\_ Submitted a bid that was not the low responsible bid
- \_\_\_ Other: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Note: Attach additional documents as available.

EXHIBIT "D"  
SMALL BUSINESS ENTERPRISE  
GOOD FAITH EFFORT REPORT

RLI # \_\_\_\_\_

1. What portions of the contract have you identified as SBE opportunities?

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2. Did you provide adequate information to identified SBE? Please comment on how you provided this information.

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3. Did you send written notices to SBEs?

Yes       No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

Yes       No

If yes, please attach copies of the ads, including name and dates of publication.

5. Did you contact any organizations with large constituents of SBE members for possible sub-contractors? Please attach list of resource organizations used.

6. What type of efforts did you make to assist SBEs in contracting with you?

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7. List the SBEs you will utilize and subcontract amount/percentage.

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8. Other comments: \_\_\_\_\_

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Note: Please attach the unavailability letters with this report.





EXHIBIT G  
LOCAL BUSINESS  
UNAVAILABILITY FORM

RLI # \_\_\_\_\_

I, \_\_\_\_\_  
(Name and Title)

of \_\_\_\_\_, certify that on the \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_, I invited the following LOCAL BUSINESSES to bid work items to be performed in the City of Pompano Beach:

Business Name, Address	Work Items Sought	Form of Bid Sought (i.e., Unit Price, Materials/Labor, Labor Only, etc.)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Said Local Businesses:

- \_\_\_ Did not bid in response to the invitation
- \_\_\_ Submitted a bid which was not the low responsible bid
- \_\_\_ Other: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Note: Attach additional documents as available.

EXHIBIT H  
GOOD FAITH EFFORT REPORT  
LOCAL BUSINESS PARTICIPATION

RLI # \_\_\_\_\_

1. What portions of the contract have you identified as Local Business opportunities?

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2. Did you provide adequate information to identified Local Businesses? Please comment on how you provided this information.

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3. Did you send written notices to Local Businesses?

\_\_\_\_ Yes    \_\_\_\_ No

If yes, please include copy of the notice and the list of individuals who were forwarded copies of the notices.

4. Did you advertise in local publications?

\_\_\_\_ Yes    \_\_\_\_ No

If yes, please attach copies of the ads, including name and dates of publication.

5. What type of efforts did you make to assist Local Businesses in contracting with you ?

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7. List the Local Businesses you will utilize and subcontract amount.

_____	\$ _____
_____	\$ _____
_____	\$ _____

8. Other comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**RLI H-02-12, VISIONING STUDY TRANSPORTATION CORRIDORS  
STATEMENT OF NO RESPONSE**

If you do not intend to submit on this requirement, please complete and return this form by the submittal deadline to the City of Pompano Beach Purchasing Division, Building C, 1190 N.E. 3<sup>rd</sup> Avenue, Pompano Beach, Florida 33060; this form may be faxed to (954) 786-4168. Failure to respond, either by submitting a proposal, or by submitting a "Statement of No Response" form, may result in your firm's name being removed from our mailing list.

WE, the undersigned, have declined to submit on this solicitation for the following reason(s):

- \_\_\_\_\_ We do not offer this product or an equivalent
- \_\_\_\_\_ Our workload would not permit us to perform
- \_\_\_\_\_ Insufficient time to respond to the Request for Letters of Interest
- \_\_\_\_\_ Unable to meet specifications (explain below)
- \_\_\_\_\_ Other (specify below)

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

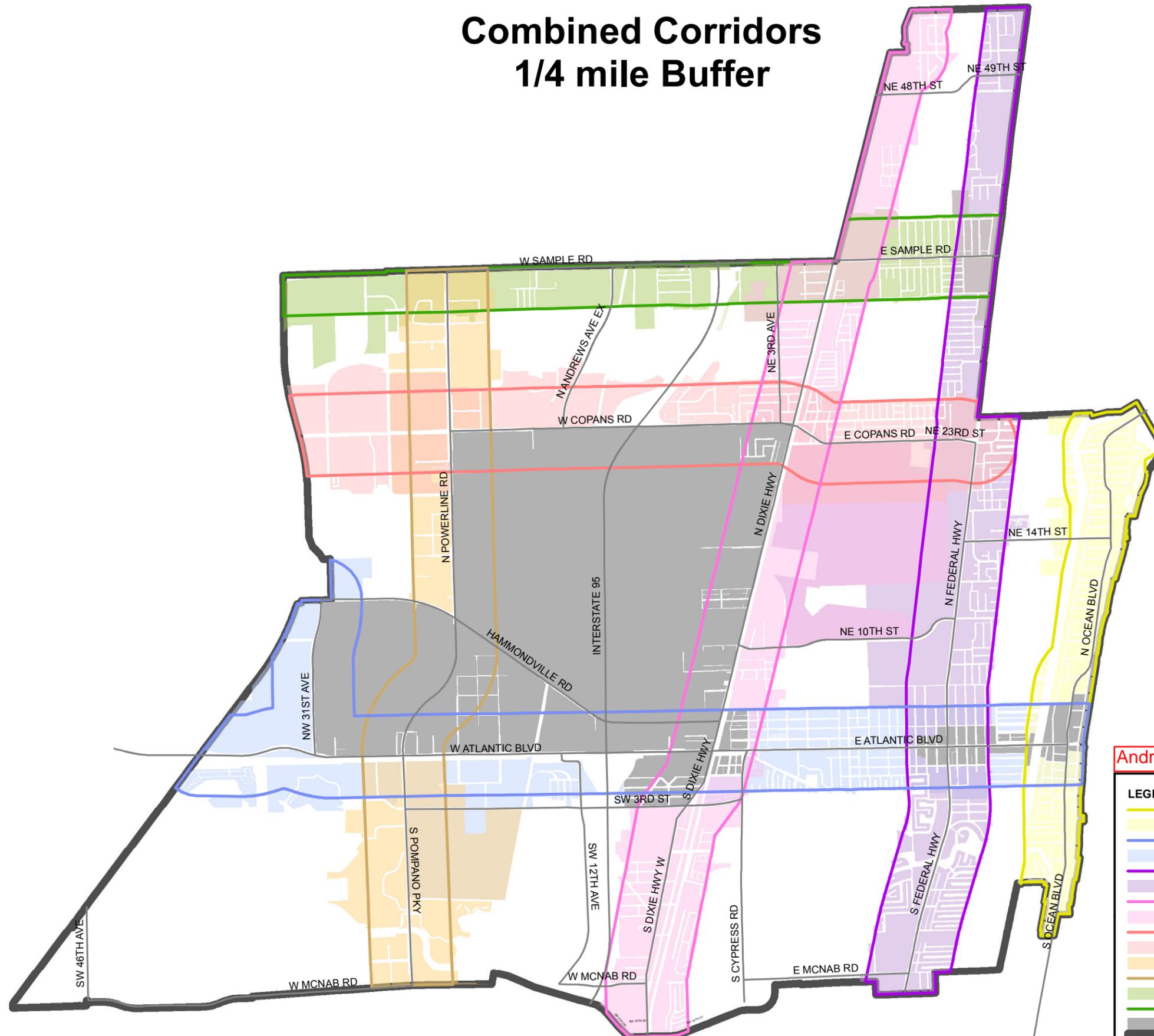
TELEPHONE \_\_\_\_\_

SIGNATURE/TITLE \_\_\_\_\_

DATE \_\_\_\_\_

# Combined Corridors 1/4 mile Buffer

1 inch = 3,500 feet



Andrews Ave: See individual Maps

LEGEND	
	A1A Buffer
	A1A Corridor
	Atlantic Blvd/31st Ave Buffer
	Atlantic Blvd/31st Avenue Corridor
	Federal Buffer
	Federal Highway Corridor
	Dixie Buffer
	Dixie Highway Corridor
	Copans Buffer
	Copans Road Corridor
	Powerline Road Corridor
	Powerline Buffer
	Sample Road Corridor
	Sample Buffer
	CRAs
	City Limits

