Bidder Name _____

**City of Pompano Beach, Purchasing Division**
**1190 N.E. 3rd Avenue, Building C**
**Pompano Beach, Florida, 33060**
**954-786-4098 954-786-4168 (FAX)**

**REQUEST FOR QUOTATION #Q-12-018T**
**"DEMOLITION OF UNSAFE STRUCTURES"**

April 12, 2012

The City of Pompano Beach is currently accepting quotes for the **"Demolition of Multi-Family, Masonry Structure located at: 213 N.W. 12th Street, Pompano Beach, Fl 33060-5497"** as per attached specifications.

Please quote your best price F.O.B. Delivered – Pompano Beach, Florida. All blanks on attached are to be filled in, and all papers are to be returned to the Purchasing Office in order for your quote to be considered. The quote must be signed on the appropriate line and dated. **Award** will be based on the **Total Price Bid.**

Please mail, bring in, or fax your quote to my attention, Tammy Thompkins at the City of Pompano Beach, Purchasing Office, 1190 N.E. 3 Ave., Bldg. "C" (front), Pompano Beach, Florida 33060 **no later than 5:00 p.m. on April 25, 2012**.

# QUOTATION #Q-12-018T
# "DEMOLITION OF UNSAFE STRUCTURES"
# STANDARD SPECIFICATIONS

A. Intent

The intent of this bid is to demolish the structure named on the quotation request to comply with the Unsafe Structures and Housing Appeals Board order, pursuant to the provisions of the Florida Building Code Section 115.10.

The City reserves the right to cancel any or all portions of the requested services if funding is not sufficient to cover expenses, does not become available, or if the City Commission for any reason elects to revoke the funds.

B. Basis of Award

Award will be made to the lowest responsive, responsible bidder.

C. Pricing

Price bid shall include all charges for labor, materials, equipment, insurance

D. Permits

Contractor shall be responsible for obtaining the necessary permits and inspections. The contractor must pay the Broward County surcharge of $0.60 per $1,000.00 cost of demolition.

Applications for demolition permits must be accompanied by the Statement of Responsibilities Regarding Asbestos Form from Broward County Department of Planning and Environmental Protection. The current associated fee of $250.00 for demolitions must be paid by contractor to this agency.

Demolition permits required from the Pompano Beach Building Division will include: Structural, Plumbing, Mechanical. **No fees** will be charged for these City issued permits.

E. Completion Time

Bidders are to state the number of calendar days after receipt of an order required for completion of the demolition. The City seeks a contractor who will provide accurate and timely completion. Completion schedules must be adhered to by the awarded bidder. If, in the opinion of the General Services Director, the successful bidder fails at any time to meet the requirements herein, including the completion requirements, then the contract may be cancelled upon written notice and the contractor held in default.

F. Payment

Final inspection of work involved shall constitute acceptance. Payment will be made only upon completion of job.

G. Detail Specifications

1. All bidders, prior to submitting their bid, shall make an inspection of the site. By submitting a bid, you are acknowledging that you have inspected the site, and have a complete plan for the work.

2. Qualifications of Bidders

Contractor in charge of the project must:

a. have demonstrated experience and be regularly engaged in providing this type of service and be qualified as required by the State of Florida or Broward County Licensing Board.

b. Be available to provide the services within no more than thirty (30) days following bid award.

c. Carry insurance as specified herein.

3. Demolition

Contractor shall be responsible for doing the following:

a. All demolition work will be accomplished in accordance with Section 3303, Florida Building Code, Broward County Edition 2007.

b. Obtain all necessary permits and inspections.

c. Disconnect, remove and properly cap-off all utilities to building. Electric service shall be disconnected from the building(s) and pole, or underground service removed (not to be confused with a turn-off, or removal of meter.)

d. Completely removed the building, including foundations, and footings if any, from the site.

e. Pump out, remove lids and fill septic tanks. (It is also acceptable after pumping out septic tank, to completely remove septic tank in lieu of filling up the tank.)

f. Level the surface to the existing grade; only clean fill is acceptable. Lot should be left in "mowable" condition. Trees should not be removed.

g. Leave the site cleared of all rubbish and debris prior to final inspections.

h. Return one (1) copy of the dumping records to the Unsafe Structures Inspector.

i. Provide "before" and "after" pictures of the site (minimum of four [4] photos) at the time of final inspection.

4. Salvage

All salvage material and the contents of the building(s) shall become the property of the successful bidder. It is assumed an allowance has been made in the bid price for the anticipated value of such material.

H. Insurance

The contractor shall not commence operations, labor, construction and/or installation of improvements to complete this project until certification or proof of insurance, detailing terms and provisions of coverage, has been received and approved by the City of Pompano Beach Risk Management Division.

The following insurance coverage shall be required.

A. Workers' Compensation Insurance for all its employees in accordance with the requirements of Florida Statute, Chapter 440. The Contractor further agrees to be responsible for employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

B. Public Liability Insurance

1) Naming the City of Pompano Beach as an additional insured in connection with the work being done under this contract.

2) The following checked types of insurance and minimum policy limits are required:

Bidder Name _____

| | | | LIMITS OF LIABILITY | |
|---|---|---|---|---|
| Type of | | | each occurrence | aggregate |
| **PUBLIC LIABILITY** | | | | |
| XXXX | comprehensive form | | | |
| XXXX | premises - operations | bodily injury | $100,000. | $300,000. |
| ____ | explosion & collapse hazard | property damage | $ 50,000. | $ 50,000. |
| ____ | underground hazard | -- or -- | | |
| XXXX | products (if items are sold) | bodily injury and | | |
| XXXX | contractual insurance | property damage | | |
| ____ | liquor legal (if items are sold) | combined | $1,000,000. | $1,000,000. |
| XXXX | independent contractors | | | |
| ____ | personal injury | personal injury | $300,000. | $300,000. |
| | **AUTOMOBILE LIABILITY** | | | |
| | | bodily injury (each person) | $100,000. | |
| XXXX | comprehensive form | bodily injury (each accident) | $300,000. | $300,000. |
| XXXX | owned | property damage | $ 50,000. | $ 50,000. |
| XXXX | hired | -- or -- bodily injury and | | |
| XXXX | non-owned | property damage combined | $300,000. | $300,000. |

The certification or proof of insurance must contain a provision for notification to the City thirty (30) days in advance of any material change in coverage or cancellation.

The successful bidder shall furnish to the City the certification or proof of insurance required by the provisions set forth above, within five (5) days after notification of award of contract.
Any questions as to the intent or meaning of any part of the required insurance coverage should be directed to the Risk Manager at
(954) 786-4635.

Bidder Name _____

**QUOTATION #Q-12-018T**
**"DEMOLITION SPECIFICATIONS"**

Completely demolish multi-family masonry structure (approximately 2774 square feet) and remove all debris from the site. Demolition includes foundation and septic tank removal and/or capping of sewer line. **Fill and grade to the existing grade level and install a drought resistant sod**. Grade disturbed area of site upon completion.

| | | |
|---|---|---|
| LEGAL | - | LOT 16, BLK 5, MONTICELL PARK<br>SEC 16-21 |
| FOLIO | - | 8235-32-0680 |
| A.K.A | - | 213 N.W. 12TH STREET |
| OWNER | - | GUANG Y DU<br>APT #218<br>5530 N.W. 44TH STREET<br>LAUDERHILL, FLORIDA 33319 |

**IMPORTANT!!! –** QUOTE MUST BE SIGNED FOR BID TO BE CONSIDERED, PER GENERAL CONDITIONS

**Demolish Multi-Family, Masonry Structure, as specified herein,**

**Total Bid Price $ _____**

Completion time after receipt of notice of award _____ calendar days
(No more than 30 days.)

Conflict of Interest: For purposes of determining any possible conflict of interest, all bidders must disclose if any City of Pompano Beach employee is also an owner, corporate officer, or employee of their business. Indicate either "Yes" (a City employee is also associated with your business), or "No". If yes, give person(s) name(s) and position(s) with your business. (Note: If answer is "Yes", you must file a statement with the Supervisor of Elections, pursuant to Florida Statutes 112.313.)

No ___ Yes ___ Name & position _____

Drug-Free Workplace: Whenever two or more bids which are equal with respect to price, quality, and service are received for the procurement of commodities or contractual service, a bid received from a business that certifies that it has implemented a Drug-free Workplace Program shall be given preference in the award process. If bidder's company has a Drug-free Workplace Program as outlined in General Conditions, section 32., so certify below:

Yes, bidder has a drug-free workplace program ___ No _____

Name & address of company submitting quotation:

……..……..……

……..……..……..

…… zip ……..

Federal Employer Identification # or Social Security #

……

Telephone# …… Fax# ……

Email……

Acknowledgment of the following Addenda is noted:

Addendum Number(s)_____ Date(s) Issued _____

Signature of company officer: …….

IMPORTANT!!! -- SIGN IN BOX ABOVE ↑, TYPE OR PRINT NAME BELOW ↓

Signer's name (typed or printed): .....

Title of signer: ……

Broward County Occupation License # _____

Expires: _____

City of Pompano Beach Business Tax Receipt # _____

Expires: _____

(Only required if business address is in the City of Pompano Beach.)

Certificate of Competency #: _____

Expires:_____

State Registration#: _____

Expires: _____

SECTION II - GENERAL CONDITIONS

1. Submission and Receipt of Bids

1.1. Bidders must use the form furnished by the City.

1.2. Bids having any erasures or corrections must be initialed by the bidder in ink. Bid shall be typewritten or filled in with pen and ink. Manual signature must be in ink.

1.3. It will be the sole responsibility of the bidder to have their bid delivered to the Purchasing office before the closing hour and date shown for receipt of bids.

1.4. Bid envelopes are provided with the bid forms. Your bid should be returned in the envelope (with the correct postage affixed if the bid is mailed) and should show the following information:

1.4.1. Your return mailing address in the upper left-hand corner.

1.4.2. Bid Number - write or type the bid number that appears on the first page of the bid form on the line for it on the front of the envelope.

1.4.3. Bid Items - write or type the title of the bid on line "Sealed bid for: _____".

1.5. If not using the City-provided envelope to mail your bid, or if using a delivery service other than the U.S. Post Office, use the following address:

City of Pompano Beach
Purchasing Division
1190 N.E. 3rd Avenue, Building C
Pompano Beach, FL 33060

1.6. Late bids will not be considered and will be returned unopened.

1.7. Quotations transmitted by facsimile will be accepted. The Purchasing office fax number is (954) 786-4168.

2. Completion of Bid Forms

Bidder is to fill in all of the blank spaces on the bid forms and return all numbered pages. Bidder should initial each page at the bottom to indicate he has read and understands the provisions contained on that page.

3. Signature Required

All bids must show the company name and be signed by a company officer or employee who has the authority to bind the company or firm by their signature. UNSIGNED BIDS WILL BE REJECTED. All manual signatures must be original - no rubber stamp, photocopy, etc.

4. Prices to be Firm

Bidder certifies that prices, terms and conditions in the bid will be firm for acceptance for a period of ninety (90) days from the date of bid opening unless otherwise stated by the City. Bids may not be withdrawn before the expiration of ninety (90) days. Prices shall be firm, with no escalator clauses unless specified by the City. Bids may be withdrawn after ninety (90) days only upon written notification to the City.

5. Extensions

If there is an error in extensions (mathematical calculations), unit prices will prevail.

6. Delivery

6.1. All items are to be bid F.O.B. delivered with freight charges prepaid and included, to designated addresses as specified by the City on its purchase order(s) or in letter(s) of authorization.

6.2. Bidder must state specific number of calendar days required for delivery of each item bid in appropriate space on the bid pages for consideration of award of this bid.

6.3. Delivery time will be a factor for any orders placed as a result of this bid. The City reserves the right to cancel such order(s) or any part thereof, without obligation, if delivery is not made within the time(s) specified herein and hold the vendor in default. (See Section 10.)

7. Signed Bid Considered an Offer

This signed bid is considered an offer on the part of the bidder, which offer shall be considered accepted upon approval by the City Commission of the City of Pompano Beach (if required). The City of Pompano Beach will issue a purchase order or a letter of authorization to the successful bidder, as authorization for delivery of the items awarded subject to requirements of detailed specifications and those contained herein.

In the event of default on the part of the bidder after such acceptance, the City may take such action as it deems appropriate including legal action for damages or specific performance.

8. Quality

All materials used for the manufacture or construction of any supplies, materials or equipment covered by this bid shall be new. The items bid must be new, the latest model, of the best quality and highest grade workmanship unless otherwise specified in this bid by the City.

9. Brand Names

Whenever proprietary names are used, (whether or not followed by the words "or approved equal"), the item(s) will be subject to acceptance and/or approval by authorized City personnel, and said personnel will deem it their prerogative to select the item(s) which are lowest bid, item by item, meeting specifications from the information furnished by the bidder with the bid and/or sample inspection or testing of the item(s) called for herein.

10. Default Provisions

In the event of default by the bidder, the City reserves the right to procure the item(s) bid from other sources and will hold the bidder responsible for excess costs incurred as a result. A contractor who defaults on a City contract may be banned from doing business with the City for a period of 36 months from the date of default.

11. Samples

Samples, when requested, must be furnished at, or before, bid opening, (unless otherwise specified), and will be delivered at no charge to the City. If not used and/or destroyed in testing, said sample(s) will, at bidder's request, be returned within thirty (30) days of bid award at bidder's expense. If requested by the City, samples and/or inspection of like items are to be made available in the southeast Florida area.

12. Acceptance of Materials

The material delivered as a result of this bid shall remain the property of the seller until a physical inspection and actual usage of the item(s) is made and thereafter deemed acceptable to the satisfaction of the City, in compliance with the terms and specifications contained herein. In the event that the item(s) supplied to the City is/are found to be defective, or does/do not conform to specifications, the City reserves the right to cancel the order upon written notice to the seller and return the item(s) to the seller at the seller's expense.

13. Manufacturers' Certifications

The City reserves the right to obtain separate manufacturer certification of all statements made in the bid.

14. Copyrights and Patent Rights

Bidder warrants that there has been no violation of copyrights or patent rights in manufacturing, producing and/or selling the item(s) ordered or shipped as a result of this bid, and successful bidder agrees to hold the City harmless from any and all liability, loss or expense by any such violation.

15. Laws and Regulations

All applicable laws and regulations of the Federal government, the State of Florida, and ordinances of the City of Pompano Beach will apply to any resulting bid award.

16. Taxes

The City of Pompano Beach is exempt from any taxes imposed by the State and Federal government. Exemption certificates will be provided upon request. State sales tax exemption certificate #16-08-196489-54C and Federal exemption tax #59-74-0083K apply and appear on each purchase order.

17. Conflict of Instructions

If a conflict exists between the General Conditions and instructions contained herein, and the Specific Conditions and instructions contained herein, the specifics shall govern.

18. Exceptions to Specifications

For purposes of evaluation, bidder must indicate any exception to the specifications, terms, and/or conditions, no matter how minor. This includes any agreement or contract forms supplied by the bidder that are required to be signed by the City. If exceptions are not stated by the bidder, in his bid, it will be understood that the item(s)/services fully comply with the specifications, terms and/or conditions stated by the City. Exceptions are to be listed by the bidder on an attachment included with his bid. The City will not determine exceptions based on a review of any attached sales or manufacturer's literature.

19. Warranties

The City of Pompano Beach will not accept any disclaimer of the warranties of merchantability and fitness for a particular purpose for the product(s) offered. Proposals will clearly state any additional warranties and guarantees against defective materials and workmanship. A copy of the complete manufacturer's warranty statement is to be submitted with the bid.

20. Retention of Records and Right to Access Clause

The successful bidder shall preserve and make available all financial records, supporting documents, statistical records, and any other documents pertinent to this contract for a period of five (5) years after termination of this contract; or if an audit has been initiated and audit findings have not been resolved at the end of these five (5) years, the records shall be retained until resolution of audit finding.

21. Facilities

The City reserves the right to inspect the bidder's facilities at any time, without prior notice.

22. Anti-collusion Statement

By submitting this bid, the bidder affirms that this bid is without previous understanding, agreement, or connection with any person, business, or corporation submitting a bid for the same materials, supplies, or equipment, and that this bid is in all respects fair, and without collusion or fraud.

Additionally, bidder agrees to abide by all conditions of this bid and certifies that they are authorized to sign this

bid for the bidder. In submitting a bid to the City of Pompano Beach, the bidder offers and agrees that if the bid is accepted, the bidder will convey, sell, assign or transfer to the City of Pompano Beach all rights, title and interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of Florida for price fixing relating to the particular commodities or services purchased or acquired by the City of Pompano Beach. At the City's discretion, such assignment shall be made and become effective at the time the City tenders final payment to the bidder.

23. Indemnification

Contractor covenants and agrees that it will indemnify and hold harmless the City and all of the City's officers, agents, and employees from any claim, loss, damage, costs, charge or expense arising out of any act, action, neglect or omission by contractor during the performance of the contract, whether direct, or indirect, and whether to any person or property to which the City of said parties may be subject, except that neither the contractor nor any of its sub-contractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of City or any of its officers, agents, or employees.

24. Reservation for Rejections and Award

The City reserves the right to accept or reject any or all bids or parts of bids, to waive irregularities and technicalities, and to request re-bids. The City also reserves the right to award the contract on such items the City deems will best serve the interests of the City. The City further reserves the right to award the contract on a "split order" basis, or such combination as shall best serve the interests of the City unless otherwise specified.

25. Interpretations

Any questions concerning the conditions and specifications contained in this bid should be submitted in writing and received by the Purchasing Division no later than five (5) working days prior to the bid opening. The City of Pompano Beach shall not be responsible for oral interpretations given by any City personnel or representative or others. The issuance of a written addendum is the only official method whereby interpretation, clarification or additional information can be given.

26. Failure to Respond

If you elect not to bid, please return enclosed "Statement of No Response" form by the bid due date, and state your reason(s) for not bidding. Failure to respond, either by submitting a bid, or by submitting a "Statement of No Response" form, may result in your name being removed from our mailing list.

27. Bid Tabulations

Bidders who wish to receive a copy of the bid tabulation should request it by enclosing a stamped, self-addressed envelope with their bid, or by requesting a tabulation be sent to their fax machine. Bid results will not be given out by telephone. The City does not notify unsuccessful bidders of contract awards.

28. Assignment

Successful bidder may not assign or transfer this contract, in whole or part, without prior written approval of the City of Pompano Beach.

29. Termination for Convenience of City

Upon seven (7) calendar days written notice delivered by certified mail, return receipt requested, to the successful bidder, the City may without cause and without prejudice to any other right or remedy, terminate the agreement for the City's convenience whenever the City determines that such termination is in the best interest of the City. Where the agreement is terminated for the convenience of the City the notice of termination to the successful bidder must state that the contract is being terminated for the convenience of the City under the termination clause and the extent of the termination. Upon receipt of such notice, the contractor shall promptly discontinue all work at the time and to the extent indicated on the notice of termination, terminate all outstanding sub-contractors and purchase orders to the extent that they relate to the terminated portion of the contract and refrain from placing further orders and subcontracts except as they may be necessary, and complete any continued portions of the work.

30. Public Entity Crimes

<u>In accordance with Florida State Statute 287.133 (2)(a):</u> A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided s. 287.017 for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

31. Governing Procedures

This bid is governed by the applicable sections of the City's General Services Procedures Manual. A copy of the manual is available for review at the City Purchasing office.

32. Identical Tie Bids

In accordance with Section 287.087, State of Florida Statutes, preference shall be given to businesses with Drug-free Workplace Programs. Whenever two or more bids which are equal with respect to price, quality, and service are received for the procurement of

commodities or contractual service, a bid received from a business that certifies that it has implemented a Drug-free Workplace Program shall be given preference in the award process.

Established procedures for processing tie bids will be followed if none of the tied vendors have a Drug-free Workplace Program. In order to have a Drug-free Workplace Program, a business shall:

1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).

4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States of any State, for a violation occurring in the workplace no later than five (5) days after such conviction.

5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

33. Invoicing/Payment

All invoices should be sent to City of Pompano Beach, Accounts Payable, P.O. Drawer 1300, Pompano Beach, Florida, 33061. In accordance with Florida Statutes, Chapter 218, payment will be made within 45 days after receipt of merchandise and a proper invoice. The City will attempt to pay within fewer days if bidder offers a payment discount. The City cannot make advance payments, make deposits in advance of receipt of goods, or pay C.O.D. Bidders should state any payment discount in space provided on Proposal form.

34. Optional Contract Usage

As provided in Section 287.042(17), Florida Statutes, State of Florida agencies may purchase from a contract resulting from this solicitation, provided the Department of Management Services, Division of Purchasing, has certified its use to be cost effective and in the best interest of the State. Contractor(s) may sell such commodities or services certified by the Division to State of Florida agencies at the contractor's option.

35. Non Discrimination

There shall be no discrimination as to race, color, religion, gender, national origin, ancestry, and physical or mental disability in the operations conducted under this contract. Included as applicable activities by the contractor under this section are the solicitation for, or purchase of, goods or services, or the subcontracting of work in performance of this contract.

36. Notice To Contractor

The employment of unauthorized aliens by any contractor is considered a violation of Section 274A(e) of the Immigration and Nationality Act. If the contractor knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of the contract.

Bidder Name _____

## STATEMENT OF NO RESPONSE

If you do not intend to bid on this requirement, please complete and return this form by the bid opening deadline to the City of Pompano Beach Purchasing Division, Building C, 1190 N.E. 3rd Avenue, Pompano Beach, Florida 33060; this form may be faxed to (954) 786-4168. Failure to respond, either by submitting a bid, or by submitting a "Statement of No Response" form, may result in your firm's name being removed from our mailing list.

WE, the undersigned, have declined to bid on this solicitation for the following reason(s):

_____ We do not offer this product or an equivalent

_____ Our workload would not permit us to perform

_____ Insufficient time to respond to the Invitation for Bid

_____ Unable to meet specifications (explain below)

_____ Other (specify below)

Remarks _____

_____

_____

_____

_____

COMPANY NAME _____

ADDRESS _____

TELEPHONE _____

SIGNATURE/TITLE _____

DATE _____