# City of Pompano Beach, Purchasing Division
# 1190 N.E. 3rd Avenue, Building C
# Pompano Beach, Florida, 33060

## BID E-32-14 –Football Uniforms and Equipment

April 7, 2014

The City of Pompano Beach is currently soliciting bids for the purchase of football uniforms and equipment. Sealed bids will be received until 2:00 p.m. (local), April 23, 2014, in the Purchasing office at 1190 North East 3rd Avenue, Building C, Pompano Beach, Florida. These bids will then be publicly opened at the above time and date in the presence of City officials. Bid openings are open to the public. All bidders and/or their representatives are invited to be present. Bids may not be submitted by facsimile.

Once opened, the bids will be tabulated, evaluated, and presented to the appropriate City officials for contract award.

There are three (3) sections in this bid: Specifications/Special Conditions, General Conditions, and Proposal. Please read all sections thoroughly. Complete the bid in accordance with the instructions and return all numbered pages, initialed at the bottom of each page, when you submit your bid package. Failure to do so may result in the rejection of your bid.

If you need any additional information regarding this bid, please contact Jeff English, Purchasing Agent, at (954) 786-4098.

## SECTION I - SPECIFICATIONS/SPECIAL CONDITIONS

A. Intent

The intent of this bid is to establish a contract or contracts for the purchase of football uniforms and equipment delivered, as specified.

B. Quantities

Specified quantities of each item required are stated in this bid solicitation. Bidders are to indicate if they will honor the prices bid for additional purchases of the specified equipment. No warranty or guarantee is given or implied that the City will purchase quantities other than those stated in this solicitation.

C. Bid Items/Grouping

Like items within this bid are grouped. Bidders may submit bids on any or all groups. If bidding a group, all items within that group must be priced, for the bid to be considered.

D. Basis of Award

Award will be made by Group, to the lowest responsive, responsible bidder based on the total per Group.

E. Pricing

All prices bid shall be F.O.B. destination/delivered to the City of Pompano Beach, Highlands Park, 1650 N.E. 50 Court, Pompano Beach, Florida, 33064.

F. Delivery

Delivery of equipment, shoulder pads, and practice pants must be completed no later than June 18, 2014.

Delivery of game uniforms (jerseys and pants) must be completed no later than July 18, 2014.

Bidders are to state the number of calendar days after receipt of an order required for delivery. The City seeks a source of supply that will provide accurate and timely delivery. The awarded bidder must adhere to delivery schedules. If, in the opinion of the General Services Director, the successful bidder(s) fail at any time to meet the requirements herein, including the delivery requirements, then the contract may be cancelled upon written notice. See Section II - General Conditions, (6) "Delivery," and (10) "Default," for additional information.

G. Addenda

The issuance of a written addendum is the only official method whereby interpretation, clarification, or additional information can be given. If any addenda are issued to this Bid solicitation the City will attempt to notify all known prospective Bidders, however, it shall be the responsibility of each Bidder, prior to submitting their bid, to contact the City Purchasing Office at (954) 786-4098 to determine if addenda were issued and to make such addenda a part of their Bid proposal. Addenda will be posted to the City's website.

H. Small Business Enterprise Program

The Pompano Beach City Commission has established a voluntary Small Business Enterprise (SBE) Program to encourage and foster the participation of Small Business

Enterprises in the central procurement activities of the City. The City of Pompano Beach is strongly committed to ensuring the participation of Small Business Enterprises (SBE's) as contractors and subcontractors for the procurement of goods and services. The definition of a SBE, for the purpose of the City's voluntary program, is taken from the State of Florida Statute 288.703(1).

As of the date of publication of this solicitation, a small business means an independently owned and operated business concern that employs 200 or fewer permanent full-time employees and that, together with its affiliates, has a net worth of not more than $5 million or any firm based in Florida that has a Small Business Administration 8(a) certification. As applicable to sole proprietorships, the $5 million net worth requirement shall include both personal and business investments.

The City encourages all firms to undertake good faith efforts to identify appropriate Small Business Enterprise partners. Sources of information on certified Small Business Enterprises include the Broward County Small Business Development Division, the State of Florida Office of Supplier Diversity, South Florida Water Management District, and other agencies throughout the State. The City includes links to these organizations from the City's website www.pompanobeachfl.gov. Please indicate in your response if your firm is a certified Small Business Enterprise.

**Please note that, while no voluntary goals have been established for this solicitation, the City encourages small business participation in *all* of its procurements.**

I. Local Business Program

On March 23, 2010, the City Commission approved a Resolution establishing a Local Business Program, a policy to increase the participation of City of Pompano Beach businesses in the City's procurement process.

You can view the list of City businesses that have a current Business Tax Receipt on the City's website, and locate local firms that are available to perform the work required by the bid specifications. The business information, sorted by business use classification, is posted on the webpage for the Business Tax Receipt Division:
http://pompanobeachfl.gov/pages/department_directory/development_services/business_tax_receipt_division/business_tax_receipt_division.html.php

**Please note that, while no voluntary goals have been established for this solicitation, the City encourages Local Business participation in *all* of its procurements.**

J. Detail Specifications

1. General

The manufacturer and style number for each item required is identified in the Bid. Bidders are to state, in their Proposal, the manufacturer and style number of uniform they are offering. All uniforms must be available in the colors specified.

2. Samples Required

If you are proposing alternates to the brands specified you must be prepared to submit a sample of each alternate item, and a color swatch if applicable, to the City for evaluation. Upon request by the City, samples must be delivered to Purchasing within seven (7) calendar days. If you do not submit samples for evaluation by the deadline, the City cannot consider your offer, and your bid will be considered non-responsive. Samples are to be provided at no charge to the City.

The City will evaluate samples of alternates offered to verify the alternate is equal to, or superior to, the manufacturer and style specified. Bidders will be notified by Purchasing when samples may be retrieved (bidders to pay return shipping.)

3. Appliqué

All numbers, names, etc. on jerseys are to be "Tackle Twill", appliquéd to the jersey. Primary color is appliqué fabric color; secondary color is appliqué outline and border stitching.

**GROUP 1 – GAME UNIFORMS**

**ITEM 1** – Sublimated Game Jerseys, Strong Arm Athletics or equal

(1) General description:
Body: Polyester eye-let tricot mesh 120 denier, 12-oz heavyweight fabric
Sleeves and Yoke: heavyweight polyester 120 denier 14-oz dazzle fabric
Yokes: double-ply
Cuffs and collar: 100% spandex lycra
4" lycra side panels with custom side piping
Seams: covered stitched for extra strength
2 color tackle twill front chest ("Pompano")
2 color tackle twill front numbers, 8"
2 color tackle twill on upper back (Team Name)
2 color tackle twill back numbers, 10"

(2) Description by jersey team/color:
a. Eagles
Kelly Green, Grey and Black Jerseys
Sleeves - (from top to bottom) – Black/Grey/Kelly Green
Piping – Grey/Kelly Green

Insert – Same as jersey color
Numbers/Team Name – Kelly Green w/White Border

b. Cowboys
Royal Blue Jerseys
Sleeves - (from top to bottom) – Grey/Royal Blue
Piping – Shiny Silver Grey/Royal Blue
Insert – Same as jersey color
Numbers/Team Name – Royal Blue w/White Border

(3) Quantity and Size Details:

a. Eagles (140 total)

| Qty | Size |
|---|---|
| 25 ea | Youth X-Small |
| 25 ea | Youth Small |
| 25 ea | Youth Medium |
| 20 ea | Youth Large |
| 20 ea | Youth XL |
| 10 ea | Adult XS |
| 5 ea | Adult Small |
| 5 ea | Adult Medium |
| 5 ea | Adult Large |

b. Cowboys (270 total)

| Qty. | Size |
|---|---|
| 10 ea | Youth X-Small |
| 60 ea | Youth Small |
| 40 ea | Youth Medium |
| 60 ea | Youth Large |
| 50 ea | Adult Small |
| 40 ea | Adult Medium |
| 10 ea | Adult Large |

(4) Numbering Details:

a. Eagles

| Size | Numbers |
|---|---|
| Youth XS | 1-12, 15, 20-22, 25, 28, 31-33, 40, 42, 44, 50 |
| Youth SM | 1-12, 24, 28, 32, 34, 38, 42, 48, 52, 55, 57, 80, 81, 84 |
| Youth Med | 1-10, 13, 15, 17, 19, 21, 23, 25, 28, 31, 33, 41, 47, 51, 52, 55 |
| Youth L | 1-8, 10, 12, 20, 24, 32, 34, 42, 45, 50, 51, 53, 60 |
| Youth XL | 1-5, 7, 11, 15, 21, 22, 26, 31, 33 37, 42, 45, 52, 54, 55, 59 |
| Adult XS | 43, 46, 51, 80, 82-85, 87, 88 |
| Adult SM | 52, 53, 55, 59, 61 |
| Adult Med | 70, 72, 73, 75, 79 |
| Adult L | 92, 95, 97-99 |

b. Cowboys

| Size | Numbers |
|---|---|
| Youth XS | 1-10 |
| Youth SM | [1-11, 21-24, 32-34, 44, 50, 52, 54-56, 60, 62, 64, 66, 88, 89] 2 sets |
| Youth Med | [1-11, 21-24] 2 sets |
| | 32-34, 44, 50, 52, 54-56, 60 |
| Youth L | [1-10] 3 sets |
| | [11, 21-24, 32-34, 44, 50, 62, 64, 66, 88, 89] 2 sets |
| Adult Sm | 1-11, 21-24, 32-34, 44, 50 |
| | [52, 54-56, 60, 62, 64, 66, 88, 89] 3 sets |
| Adult Med | 1-10, 52, 54-56, 60, 62, 64, 66, 88, 89 |
| | [11, 21-24, 32-34, 44, 50] 2 sets |
| Adult L | 52, 54-56, 60, 62, 64, 66, 88, 89 |

(5) Total quantity required: 410

(6) Game jerseys must be delivered by July 18, 2014.

**ITEM 2** – Fully Integrated Game Pants, Strong Arm Athletics or equal

(1) General description:
Color: Silver
Integrated game pants with built-in, permanently sewn in pads
100% polyester fabric, 7.5oz, double knit with four way stretch
Tunnel waistband 1 1/2"
1" built in full length nylon web belt
Full fly duke crotch

(2) Quantity and Size Details:

a. Eagles (140 each) Green and Black

| Qty. | Size |
|---|---|
| 25 ea | Youth X-Small |
| 25 ea | Youth Small |
| 25 ea | Youth Medium |
| 20 ea | Youth Large |
| 20 | Youth X-Large |
| 10 | Adult X-Small |
| 5 | Adult Small |
| 5 | Adult Medium |
| 5 | Adult Large |

b. Cowboys (270 each) Shiny Silver-Grey

| Qty. | Size |
|---|---|
| 10 ea | Youth X-Small |
| 50 ea | Youth Small |
| 50 ea | Youth Medium |
| 34 ea | Youth Large |
| 56 | Youth X-Large |
| 45 | Adult Small |
| 15 | Adult Medium |
| 10 | Adult Large |

(3) Total quantity required: 410

(4) Game Pants must be delivered by July 18, 2014.

**GROUP 2 – FULLY INTEGRATED PRACTICE PANTS**

(1) General Description:
Practice pants, Strong Arm Athletics, or equal
Color: Black
Integrated game pants with built-in, permanently sewn in pads
100% Polyester, 12.5oz, double knit
Tunnel waistband 1 1/2"
1" built in full length nylon web belt
Full fly duke crotch

(2) Quantity and Size Details:

| Qty. | Size |
|---|---|
| 125 ea | Youth X-Small |
| 85 ea | Youth Small |
| 70 ea | Youth Medium |
| 55 ea | Youth Large |
| 55 ea | Youth X-Large |
| 50 ea | Adult X-Small |
| 30 ea | Adult Small |
| 50 ea | Adult Medium |
| 30 ea | Adult Large |
| 50 ea | Adult X-Large |

(3) Total quantity required: 600

(4) Practice Pants must be delivered by June 18, 2014.

**GROUP 3 – SHOULDER PADS**

(1) General Description:

Perforated moisture management foam system
Flat pad design
Dual density foam padding
Pro-loc epaulet 180 motion for arms
Pre-drilled for rib protector
Flipper pad system over AC joint
Notched shoulder

(2) Quantity and Size Details:

| Qty. | Size |
|---|---|
| 90 ea | X-Small, 40-60lbs |
| 90 ea | Small, 60-80lbs |
| 75 ea | Medium, 80-100lbs |
| 45 ea | Large, 100-130lbs |
| 35 ea | X-Large, 130-150lbs |

(3) Total quantity required: 335

(4) Shoulder Pads must be delivered by June 18, 2014.

**GROUP 4 –FOOTBALL EQUIPMENT**

**ITEM 1** – Helmets (equal to the Riddell Revolution Attack Youth football helmet)

(1) Quantity and Size Details:

| Qty. | Size |
|---|---|
| 95 ea | X-Small, 6 3/8 – 6 1/2 |
| 85 ea | Small, 6 5/8 – 6 3/4 |
| 80 ea | Medium, 6 7/8 - 7 |
| 35 ea | Large, 7 1/8 – 7 1/4 |
| 25 ea | X-Large, 7 3/8 – 7 ½ |

(2) Total quantity required: 320

**ITEM 2** – Footballs (made of premium grain leather)

(1) Quantity and Size Details:

| Qty. | Type |
|---|---|
| 80 | K2 |
| 45 | TDJ |
| 45 | TDY |

(2) Total quantity required: 124

**ITEM 3** – Jaw Pads (Universal Style)

(1) Quantity and Size Details:

| Qty. | Size/Type |
|---|---|
| 125 | 1/2" Small, soft |
| 125 | 5/8" Medium, soft |
| 50 | 3/4" Large, revolution helmet |
| 50 | 1" X-Large, revolution helmet |

(2) Total quantity required: 350

**ITEM 4** – Chin Straps

(1) Quantity and Size Details:

| Qty. | Size/Type |
|---|---|
| 200 | Youth, 4 point high hook up |
| 150 | Youth, 4 point low hook up |
| 100 | Adult, 4 point low hook up |

(2) Total quantity required: 450

**ITEM 5** – Keyway Hooks

(1) Quantity and Size Details:

| Qty. | Size |
|---|---|
| 100 | 1” |
| 100 | 1-1/2" |

(2) Total quantity required: 200

**ITEM 6** – " T " Hooks

(1) Quantity and Size Details:

| Qty. | Size |
|---|---|
| 250 | 1" |
| 250 | 1-1/2" |

(2) Total quantity required: 500

**ITEM 7** – Trainers Tape

(1) Quantity and Size Details:

| Qty. | Size |
|---|---|
| 6 boxes black | 1” |
| 4 boxes white | 1-1/2” |

(2) Total quantity required: 10 boxes

**ITEM 8** – Elastic Strap

(1) Quantity and Size Details:

| Qty. | Size |
|---|---|
| 8 rolls/black | 1" |
| 8 rolls/black | 1-1/2" |

(2) Total quantity required: 16 rolls

**ITEM 9** – Miscellaneous

(1) Quantity and Description Details:

| | Qty. | Description |
|---|---|---|
| a. | 120 | Belts (black) |
| b. | 1,000 | Mouth Pieces |
| c. | 275 | Whistles |
| d. | 275 | Lanyards |
| e. | 200 | Shoulder Pad Laces |
| f. | 12 | Pylon Markers |
| g. | 2 sets | Yard Markers (10, 20, 30, 40, & 50 yard) |
| h. | 3 set | Down Markers |
| i. | 36 | Kick-Off Tees |
| j. | 30 | Extra Pt. Tees |
| k. | 50 | Helmet Hardware: FGRS (small) |
| l. | 50 | Helmet Hardware: FGAG (large) |

K. Insurance

The contractor shall not commence operations, construction and/or installation of improvements pursuant to the terms of this agreement until certification or proof of insurance, detailing terms and provisions of coverage, has been received and approved by the City of Pompano Beach Risk Manager.

The following insurance coverage shall be required.

A. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440, regardless of the size of the company (number of employees). The Contractor further agrees to be responsible for employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

B. Liability Insurance

1) Naming the City of Pompano Beach as an additional insured, on General Liability Insurance only, in connection with work being done under this contract.

2) Such Liability insurance shall include the following checked types of insurance and indicated minimum policy limits.

C. Real & Personal Property Insurance

The Contractor is responsible for any loss or damage to tools, equipment and supplies at the job site and is also responsible for any loss or damage to buildings being constructed until that building is completed and a certificate of occupancy is issued.

**LIMITS OF LIABILITY**

| | Type of Insurance | each occurrence | aggregate |
|---|---|---|---|
| **GENERAL LIABILITY** | | ***MINIMUM $1,000,000 OCCURRENCE/AGGREGATE*** | |
| XX | comprehensive form | | |
| XX | premises - operations | bodily injury | |
| __ | explosion & collapse hazard | property damage | |
| __ | underground hazard | _____ | _____ |
| XX | products/completed operations hazard | bodily injury and | |
| XX | contractual insurance | property damage | |
| XX | broad form property damage | combined | |
| | | _____ | _____ |
| XX | independent contractors | | |
| XX | personal injury | personal injury | |
| **AUTOMOBILE LIABILITY** | | ***MINIMUM $1,000,000 OCCURRENCE/AGGREGATE*** | |
| | | bodily injury (each person) | |
| XX | comprehensive form | bodily injury (each accident) | |
| XX | owned | property damage | |
| XX | hired | bodily injury and | |
| XX | non-owned | property damage combined | |

**REAL & PERSONAL PROPERTY**

| | | | | |
|---|---|---|---|---|
| XX | comprehensive form | Organization must show proof they have this coverage. | | |

**EXCESS LIABILITY**

| | | | | |
|---|---|---|---|---|
| __ | umbrella form | bodily injury and property damage combined | $2,000,000. | $2,000,000. |
| __ | other than umbrella | | | |

The certification or proof of insurance must contain a provision for notification to the City ten (10) days in advance of any material change in coverage or cancellation.

The successful bidder shall furnish to the City the certification or proof of insurance required by the provisions set forth above, within ten (10) days after notification of award of contract. Certificate(s) to be issued to City of Pompano Beach, Attention Risk Manager, 100 West Atlantic Boulevard, Pompano Beach, Florida, 33060.

L. Questions And Communication

All questions regarding the solicitation are to be submitted in writing to the Purchasing Office, 1190 N.E. 3rd Avenue, Building C (Front), Pompano Beach, Florida 33060, fax (954) 786-4168 or email purchasing@copbfl.com. All questions must include the inquiring firm's name, address, telephone number and solicitation name and number. Questions must be received at least seven (7) calendar days before the scheduled solicitation opening. Oral and other interpretations or clarifications will be without legal effect. Any addendum necessary to answer questions will be posted to the City's website, and it is the Proposer's responsibility to obtain all addenda before submitting a response to the solicitation.

M. E-Payables

The City of Pompano Beach has implemented a voluntary E-Payables Program. This program allows the City to pay vendors via credit card and turn around vendor payments in a shorter timeframe than the traditional check payment mechanism.

**How Does the Program Work?**

The City will issue a unique credit card number to each vendor. Vendors would retain the credit card number on file. The card will retain a zero balance until payments have been authorized by the City. Once goods have been delivered or services rendered, vendors submit invoices to the Finance Department according to the normal process. When payments are processed by Finance and authorized, an email notification is sent to an email address provided by the vendor. The email notification includes the invoice number, invoice date, and amount of the payment. Once the vendor receives the email, the credit card has been authorized to be charged for the amount listed in the email. When the vendor charges the full amount authorized in the email the, the card will return to a zero balance until the next payment is authorized.

**Is There a Cost to Participate in the Program?**

The City of Pompano Beach does not charge vendors to participate in the program, however, there may be a charge by the company that processes your credit card transactions.

**What are the Benefits of Receiving Payments by Credit Card?**

Vendors that accept credit card payments are not subject to the City's payment terms of net 45 days. This will allow:

- Vendors to receive their payments sooner to use for day to day operations or investments.
- Vendors to quickly reduce outstanding Accounts Receivable balances.
- Vendors to reduce the cost of paper processing, employee time spent on preparing and making deposits and bank check processing fees.

Potential vendors may access more detailed information about the E-Payables Program at **http://www.bankofamerica.com/epayablesvendors**, including answers to "Frequently Asked Questions". Vendors may also contact the City's Finance Department at 954-786-4545.

**Vendors submitting a proposal to the City should indicate in their response whether or not they would be willing to enroll in the City's E-Payables Program. Vendors ultimately awarded a contract with the City may contact the Finance Department at 954-786-4545 to enroll in the Program.**

SECTION II - GENERAL CONDITIONS

1. Submission and Receipt of Bids

1.1. Bidders must use the form furnished by the City.

1.2. Bids having any erasures or corrections must be initialed by the bidder in ink. Bid shall be typewritten or filled in with pen and ink. Manual signature must be in ink.

1.3. It will be the sole responsibility of the bidder to have their bid delivered to the Purchasing office before the closing hour and date shown for receipt of bids.

1.4. Your sealed bid envelope should show the following information:

1.4.1. Your return mailing address in the upper left-hand corner.

1.4.2. Bid Number - write or type the bid number that appears on the first page of the bid form on the line for it on the front of the envelope.

1.4.3. Bid Items - write or type the title of the bid on line "Sealed bid for: _____".

1.5. Use the following address for delivery of bids:

City of Pompano Beach
Purchasing Division
1190 N.E. 3rd Avenue, Building C
Pompano Beach, FL 33060

1.6. Late bids will not be considered and will be returned unopened.

1.7. Bids transmitted by email or facsimile will not be accepted.

2. Completion of Bid Forms

Bidder is to fill in all of the blank spaces on the bid forms and return all numbered pages. Bidder should initial each page at the bottom to indicate he has read and understands the provisions contained on that page.

3. Signature Required

All bids must show the company name and be signed by a company officer or employee who has the authority to bind the company or firm by their signature. UNSIGNED BIDS WILL BE REJECTED. All manual signatures must be original - no rubber stamp, photocopy, etc.

4. Prices to be Firm

Bidder certifies that prices, terms and conditions in the bid will be firm for acceptance for a period of ninety (90) days from the date of bid opening unless otherwise stated by the City. Bids may not be withdrawn before the expiration of ninety (90) days. Prices shall be firm, with no escalator clauses unless specified by the City. Bids may be withdrawn after ninety (90) days only upon written notification to the City.

5. Extensions

If there is an error in extensions (mathematical calculations), unit prices will prevail.

6. Delivery

6.1. All items are to be bid F.O.B. delivered with freight charges prepaid and included, to designated addresses as specified by the City on its purchase order(s) or in letter(s) of authorization.

6.2. Bidder must state specific number of calendar days required for delivery of each item bid in appropriate space on the bid pages for consideration of award of this bid.

6.3. Delivery time will be a factor for any orders placed as a result of this bid. The City reserves the right to cancel such order(s) or any part thereof, without obligation, if delivery is not made within the time(s) specified herein and hold the vendor in default. (See Section 10.)

7. Signed Bid Considered an Offer

This signed bid is considered an offer on the part of the bidder, which offer shall be considered accepted upon approval by the City Commission of the City of Pompano Beach (if required). The City of Pompano Beach will issue a purchase order or a letter of authorization to the successful bidder, as authorization for delivery of the items awarded subject to requirements of detailed specifications and those contained herein.

In the event of default on the part of the bidder after such acceptance, the City may take such action as it deems appropriate including legal action for damages or specific performance.

8. Quality

All materials used for the manufacture or construction of any supplies, materials or equipment covered by this bid shall be new. The items bid must be new, the latest model, of the best quality and highest grade workmanship unless otherwise specified in this bid by the City.

9. Brand Names

Whenever proprietary names are used, (whether or not followed by the words "or approved equal"), the item(s) will be subject to acceptance and/or approval by authorized City personnel, and said personnel will deem it their prerogative to select the item(s) which are lowest bid, item by item, meeting specifications from the information furnished by the bidder with the bid and/or sample inspection or testing of the item(s) called for herein.

10. Default Provisions

In the event of default by the bidder, the City reserves the right to procure the item(s) bid from other sources and will hold the bidder responsible for excess costs incurred as a result. A contractor who defaults on a

City contract may be banned from doing business with the City for a period of 36 months from the date of default.

11. Samples

Samples, when requested, must be furnished at, or before, bid opening, (unless otherwise specified), and will be delivered at no charge to the City. If not used and/or destroyed in testing, said sample(s) will, at bidder's request, be returned within thirty (30) days of bid award at bidder's expense. If requested by the City, samples and/or inspection of like items are to be made available in the southeast Florida area.

12. Acceptance of Materials

The material delivered as a result of this bid shall remain the property of the seller until a physical inspection and actual usage of the item(s) is made and thereafter deemed acceptable to the satisfaction of the City, in compliance with the terms and specifications contained herein. In the event that the item(s) supplied to the City is/are found to be defective, or does/do not conform to specifications, the City reserves the right to cancel the order upon written notice to the seller and return the item(s) to the seller at the seller's expense.

13. Manufacturers' Certifications

The City reserves the right to obtain separate manufacturer certification of all statements made in the bid.

14. Copyrights and Patent Rights

Bidder warrants that there has been no violation of copyrights or patent rights in manufacturing, producing and/or selling the item(s) ordered or shipped as a result of this bid, and successful bidder agrees to hold the City harmless from any and all liability, loss or expense by any such violation.

15. Laws and Regulations

All applicable laws and regulations of the Federal government, the State of Florida, and ordinances of the City of Pompano Beach will apply to any resulting bid award.

16. Taxes

The City of Pompano Beach is exempt from any taxes imposed by the State and Federal government. Exemption certificates will be provided upon request. State sales tax exemption certificate #85 8012621672C-6 and Federal exemption tax #59 74 0083K apply and appear on each purchase order.

17. Conflict of Instructions

If a conflict exists between the General Conditions and instructions contained herein, and the Specific Conditions and instructions contained herein, the specifics shall govern.

18. Exceptions to Specifications

For purposes of evaluation, bidder must indicate any exception to the specifications, terms, and/or conditions, no matter how minor. This includes any agreement or contract forms supplied by the bidder that are required to be signed by the City. If exceptions are not stated by the bidder, in his bid, it will be understood that the item(s)/services fully comply with the specifications, terms and/or conditions stated by the City. Exceptions are to be listed by the bidder on an attachment included with his bid. The City will not determine exceptions based on a review of any attached sales or manufacturer's literature.

19. Warranties

The City of Pompano Beach will not accept any disclaimer of the warranties of merchantability and fitness for a particular purpose for the product(s) offered. Proposals will clearly state any additional warranties and guarantees against defective materials and workmanship. A copy of the complete manufacturer's warranty statement is to be submitted with the bid.

20. Retention of Records and Right to Access Clause

The successful bidder shall preserve and make available all financial records, supporting documents, statistical records, and any other documents pertinent to this contract for a period of five (5) years after termination of this contract; or if an audit has been initiated and audit findings have not been resolved at the end of these five (5) years, the records shall be retained until resolution of audit finding.

21. Qualifications/Inspection

Bids will only be considered from firms normally engaged in providing the types of commodities/services specified herein. The City reserves the right to inspect the Bidder's facilities, equipment, personnel, and organization at any time, or to take any other action necessary to determine Bidder's ability to perform. The General Services Director reserves the right to reject bids where evidence or evaluation is determined to indicate inability to perform.

22. Anti-collusion Statement

By submitting this bid, the bidder affirms that this bid is without previous understanding, agreement, or connection with any person, business, or corporation submitting a bid for the same materials, supplies, or equipment, and that this bid is in all respects fair, and without collusion or fraud.

Additionally, bidder agrees to abide by all conditions of this bid and certifies that they are authorized to sign this bid for the bidder. In submitting a bid to the City of Pompano Beach, the bidder offers and agrees that if the bid is accepted, the bidder will convey, sell, assign or transfer to the City of Pompano Beach all rights, title and interest in and to all causes of action it may now or hereafter acquire under the Anti trust laws of the United States and the State of Florida for price fixing relating to the particular commodities or services purchased or acquired by the City of Pompano Beach. At the City's discretion, such assignment shall be made

and become effective at the time the City tenders final payment to the bidder.

23. Indemnification

Contractor covenants and agrees that it will indemnify and hold harmless the City and all of the City's officers, agents, and employees from any claim, loss, damage, costs, charge or expense arising out of any act, action, neglect or omission by contractor during the performance of the contract, whether direct, or indirect, and whether to any person or property to which the City of said parties may be subject, except that neither the contractor nor any of its sub-contractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of City or any of its officers, agents, or employees.

24. Reservation for Rejections and Award

The City reserves the right to accept or reject any or all bids or parts of bids, to waive irregularities and technicalities, and to request re-bids. The City also reserves the right to award the contract on such items the City deems will best serve the interests of the City. The City further reserves the right to award the contract on a "split order" basis, or such combination as shall best serve the interests of the City unless otherwise specified.

25. Interpretations

Any questions concerning the conditions and specifications contained in this bid should be submitted in writing and received by the Purchasing Division no later than seven (7) calendar days prior to the bid opening. The City of Pompano Beach shall not be responsible for oral interpretations given by any City personnel or representative or others. The issuance of a written addendum is the only official method whereby interpretation, clarification or additional information can be given.

26. Failure to Respond

If you elect not to bid, please return enclosed "Statement of No Response" form by the bid due date, and state your reason(s) for not bidding. Failure to respond, either by submitting a bid, or by submitting a "Statement of No Response" form, may result in your name being removed from our mailing list.

27. Bid Tabulations

Tabulations are posted to the Purchasing page of the City’s website. Bidders who wish to receive a copy of the bid tabulation should request it by enclosing a stamped, self addressed envelope with their bid, or by requesting a tabulation be sent to their fax machine. Bid results will not be given out by telephone. The City does not notify unsuccessful bidders of contract awards.

28. Assignment

Successful bidder may not assign or transfer this contract, in whole or part, without prior written approval of the City of Pompano Beach.

29. Termination for Convenience of City

Upon seven (7) calendar days written notice delivered by certified mail, return receipt requested, to the successful bidder, the City may without cause and without prejudice to any other right or remedy, terminate the agreement for the City's convenience whenever the City determines that such termination is in the best interest of the City. Where the agreement is terminated for the convenience of the City the notice of termination to the successful bidder must state that the contract is being terminated for the convenience of the City under the termination clause and the extent of the termination. Upon receipt of such notice, the contractor shall promptly discontinue all work at the time and to the extent indicated on the notice of termination, terminate all outstanding sub-contractors and purchase orders to the extent that they relate to the terminated portion of the contract and refrain from placing further orders and subcontracts except as they may be necessary, and complete any continued portions of the work.

30. Public Entity Crimes

In accordance with Florida State Statute 287.133 (2)(a): A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided s. 287.017 for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

31. Governing Procedures

This bid is governed by the applicable sections of the City's General Services Procedures Manual. A copy of the manual is available for review at the City Purchasing office.

32. Identical Tie Bids

In accordance with Section 287.087, State of Florida Statutes, preference shall be given to businesses with Drug-free Workplace Programs. Whenever two or more bids which are equal with respect to price, quality, and service are received for the procurement of commodities or contractual service, a bid received from a business that certifies that it has implemented a Drug-free Workplace Program shall be given preference in the award process.

Established procedures for processing tie bids will be followed if none of the tied vendors have a Drug-free Workplace Program. In order to have a Drug-free Workplace Program, a business shall:

1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).

4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States of any State, for a violation occurring in the workplace no later than five (5) days after such conviction.

5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

33. Invoicing/Payment

All invoices should be sent to City of Pompano Beach, Accounts Payable, P.O. Drawer 1300, Pompano Beach, Florida, 33061. In accordance with Florida Statutes, Chapter 218, payment will be made within 45 days after receipt of merchandise and a proper invoice. The City will attempt to pay within fewer days if bidder offers a payment discount. The City cannot make advance payments, make deposits in advance of receipt of goods, or pay C.O.D.

34. Optional Contract Usage

As provided in Section 287.042(17), Florida Statutes, State of Florida agencies may purchase from a contract resulting from this solicitation, provided the Department of Management Services, Division of Purchasing, has certified its use to be cost effective and in the best interest of the State. Contractor(s) may sell such commodities or services certified by the Division to State of Florida agencies at the contractor's option.

35. Non Discrimination

There shall be no discrimination as to race, color, religion, gender, national origin, ancestry, and physical or mental disability in the operations conducted under this contract. Included as applicable activities by the contractor under this section are the solicitation for, or purchase of, goods or services, or the subcontracting of work in performance of this contract.

36. Notice To Contractor

The employment of unauthorized aliens by any contractor is considered a violation of Section 274A(e) of the Immigration and Nationality Act. If the contractor knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of the contract.

37. Costs Incurred by Bidders

All expenses associated with the preparation and/or presentation and submission of bids to the City, or any work performed in connection therewith, shall be the sole responsibility of the Bidder and shall not be reimbursed by the City.

38. Public Records

1) Any material submitted in response to this solicitation will become a public document pursuant to Section 119.071, Florida Statutes. This includes material which the responding bidder/proposer might consider to be confidential or a trade secret. Any claim of confidentiality is waived upon submission, effective after opening pursuant to Section 119.071, Florida Statutes.

2.1) The City of Pompano Beach is a public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law. Specifically, the Contractor shall:

a. Keep and maintain public records that ordinarily and necessarily would be required by the City in order to perform the service;

b. Provide the public with access to such public records on the same terms and conditions that the City would provide the records and at a cost that does not exceed that provided in chapter 119, Fla. Stat., or as otherwise provided by law;

c. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law; and

d. Meet all requirements for retaining public records and transfer to the City, at no cost, all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt. All records stored electronically must be provided to the City in a format that is compatible with the information technology systems of the agency.

2.2) The failure of Contractor to comply with the provisions set forth in this Article shall constitute a Default and Breach of this Agreement and the City shall enforce the Default in accordance with the provisions set forth herein.

Bidder Name _____

SECTION III - PROPOSAL

IMPORTANT!!!
BID MUST BE SIGNED TO BE CONSIDERED FOR AWARD
PER GENERAL CONDITIONS SECTION 3

**GROUP 1 – GAME UNIFORMS**

| Item | Quantity | Description and Sizes | Unit Price | Extended Price |
|---|---|---|---|---|
| **1.** | | **Sublimated Game Jerseys** | | |
| | 35 ea | Youth X-Small | $_____ | $_____ |
| | 85 ea | Youth Small | $_____ | $_____ |
| | 65 ea | Youth Medium | $_____ | $_____ |
| | 80 ea | Youth Large | $_____ | $_____ |
| | 20 ea | Youth X-Large | $_____ | $_____ |
| | 10 ea | Adult X-Small | $_____ | $_____ |
| | 55 ea | Adult Small | $_____ | $_____ |
| | 45 ea | Adult Medium | $_____ | $_____ |
| | 15 ea | Adult Large | $_____ | $_____ |
| | | | | |
| **2.** | | **Fully Integrated Game Pants** | | |
| | 35 ea | Youth X-Small | $_____ | $_____ |
| | 75 ea | Youth Small | $_____ | $_____ |
| | 75 ea | Youth Medium | $_____ | $_____ |
| | 54 ea | Youth Large | $_____ | $_____ |
| | 76 ea | Youth X-Large | $_____ | $_____ |

| | | | | |
|---|---|---|---|---|
| | 50 ea | Adult Small | $_____ | $_____ |
| | 20 ea | Adult Medium | $_____ | $_____ |
| | 15 ea | Adult Large | $_____ | $_____ |
| | | | | |
| | | **GRAND TOTAL GROUP 1** | $ _____ | |

Game Jersey – State manufacturer/style number bid: _____

Game Pant – State manufacturer/style number bid: _____

Game Jerseys and Pants must be delivered no later than July 18, 2014.

Group 1, delivery time after receipt of order _____ calendar days (no later than July 18, 2014)

**GROUP 2 – PRACTICE PANTS**

| Item | Quantity | Description and Sizes | Unit Price | Extended Price |
|---|---|---|---|---|
| **1.** | | **Practice pants, Strong Arm, or equal** | | |
| | 125 ea | Youth X-Small | $_____ | $_____ |
| | 85 ea | Youth Small | $_____ | $_____ |
| | 70 ea | Youth Medium | $_____ | $_____ |
| | 55 ea | Youth Large | $_____ | $_____ |
| | 55 ea | Youth X-Large | $_____ | $_____ |
| | 50 ea | Adult X-Small | $_____ | $_____ |
| | 30 ea | Adult Small | $_____ | $_____ |
| | 50 ea | Adult Medium | $_____ | $_____ |
| | 30 ea | Adult Large | $_____ | $_____ |
| | 50 ea | Adult X-Large | $_____ | $_____ |
| | | List manufacturer/style number: | | |

| | | | |
|---|---|---|---|
| | | **GRAND TOTAL GROUP 2** | **$_____** |

Practice Pants must be delivered no later than June 18, 2014.

Group 2, delivery time after receipt of order _____ calendar days (no later than June 18, 2014)

**GROUP 3 – SHOULDER PADS**

| Item | Quantity | Description and Sizes | Unit Price | Extended Price |
|---|---|---|---|---|
| **1** | | **Shoulder pads as per Specifications** | | |
| | 90 ea | X-Small (40-60lbs) | $_____ | $_____ |
| | 90 ea | Small (60-80lbs) | $_____ | $_____ |
| | 75 ea | Medium (80-100lbs) | $_____ | $_____ |
| | 45 ea | Large (100-130lbs) | $_____ | $_____ |
| | 35 ea | X-Large (130-150lbs) | $_____ | $_____ |
| | | List manufacturer/style number: | | |
| | | **GRAND TOTAL GROUP 3** | **$_____** | |

Shoulder pads must be delivered no later than June 18, 2014.

Group 3, delivery time after receipt of order _____ calendar days (no later than June 18, 2014)

**GROUP 4 – FOOTBALL EQUIPMENT**

| Item | Quantity | Description and Sizes | Unit Price | Extended Price |
|---|---|---|---|---|
| **1** | | **Helmets** | | |
| | 95 ea | X-Small (6 3/8" – 6 1/2") | $_____ | $_____ |
| | 85 ea | Small (6 5/8" – 6 3/4") | $_____ | $_____ |
| | 80 ea | Medium (6 7/8" – 7") | $_____ | $_____ |

| | | | | |
|---|---|---|---|---|
| | 35 ea | Large (7 1/8" – 7 ¼") | $_____ | $_____ |
| | 25 ea | X-Large (7 3/8" – 7 ½") | $_____ | $_____ |
| | | List manufacturer/style number: | | |
| | | TOTAL ITEM 1: | $ _____ | |
| **2** | | **Footballs** | | |
| | 80 | K2 | $_____ | $_____ |
| | 45 | TDJ | $_____ | $_____ |
| | 45 | TDY | $_____ | $_____ |
| | | List manufacturer/style number: | | |
| | | TOTAL ITEM 2: | $ _____ | |
| **3** | | **Jaw Pads** | | |
| | 125 | Small - 1/2", soft | $_____ | $_____ |
| | 125 | Medium - 5/8", soft | $_____ | $_____ |
| | 50 | Large - 3/4", revolution helmet | $_____ | $_____ |
| | 50 | X-Large - 1", revolution helmet | $_____ | $_____ |
| | | List manufacturer/style number: | | |
| | | TOTAL ITEM 3: | $ _____ | |
| **4** | | **Chin Straps** | | |
| | 200 | Youth, 4 point high hook up | $_____ | $_____ |
| | 150 | Youth, 4 point low hook up | $_____ | $_____ |
| | 100 | Adult, 4 point low hook up | $_____ | $_____ |
| | | List manufacturer/style number: | | |
| | | TOTAL ITEM 4: | $ _____ | |
| **5** | | **Keyway Hooks** | | |

| | | | | |
|---|---|---|---|---|
| | 100 | 1" | $_____ | $_____ |
| | 100 | 1-1/2" | $_____ | $_____ |
| | | List manufacturer/style number: | | |
| | | TOTAL ITEM 5: | $ _____ | |
| **6** | | **"T" Hooks** | | |
| | 250 | 1" | $_____ | $_____ |
| | 250 | 1-1/2" | $_____ | $_____ |
| | | List manufacturer/style number: | | |
| | | TOTAL ITEM 6: | $ _____ | |
| **7** | | **Trainer Tape** | | |
| | 6 boxes | 1" (color: black) | $_____ | $_____ |
| | 4 boxes | 1-1/2" (color: white) | $_____ | $_____ |
| | | List manufacturer/style number: | | |
| | | TOTAL ITEM 7: | $ _____ | |
| **8** | | **Elastic Strap** | | |
| | 8 rolls | 1" (color: black) | $_____ | $_____ |
| | 8 rolls | 1-1/2" (color: black) | $_____ | $_____ |
| | | List manufacturer/style number: | | |
| | | TOTAL ITEM 8: | $ _____ | |
| **9** | | **Miscellaneous** | | |
| a. | 120 | Belts (black) | $_____ | $_____ |
| | | List manufacturer/style number: | | |
| b. | 1,000 | Mouth Pieces | $_____ | $_____ |
| | | List manufacturer/style number: | | |

| | | | | |
|---|---|---|---|---|
| c. | 275 | Whistles | $_____ | $_____ |
| | | List manufacturer/style number: | | |
| d. | 275 | Lanyards | $_____ | $_____ |
| | | List manufacturer/style number: | | |
| e. | 200 | Shoulder Pad Laces | $_____ | $_____ |
| | | List manufacturer/style number: | | |
| f. | 12 | Pylon Markers | $_____ | $_____ |
| | | List manufacturer/style number: | | |
| g. | 2-sets | Yard Markers | $_____ | $_____ |
| | | List manufacturer/style number: | | |
| h. | 3-set | Down Markers | $_____ | $_____ |
| | | List manufacturer/style number: | | |
| i. | 36 | Kick-Off Tees | $_____ | $_____ |
| | | List manufacturer/style number: | | |
| j. | 30 | Extra Point Tees | $_____ | $_____ |
| | | List manufacturer/style number: | | |
| k. | 50 | Helmet Hardware: FGRS(small) | | |
| | | List manufacturer/style number: | | |
| l. | 50 | Helmet Hardware: FGAG (large) | | |
| | | List manufacturer/style number: | | |
| | | TOTAL ITEM 9 a.- l.: | $ _____ | |
| | | **GRAND TOTAL GROUP 4** (ITEMS 1-9): | **$ _____** | |

Equipment must be delivered no later than June 18, 2014

Group 4, delivery time after receipt of order _____ calendar days (no later than June 18, 2014)

State manufacturer/model bid: _____
(Include complete descriptive literature with your bid)

A copy of the complete manufacturer's warranty statement is to be submitted with the bid.

State location for obtaining parts and service during and after the warranty period:

Company: _____
Address: _____
_____
Phone: _____
Contact: _____

Delivery time after receipt of order _____ calendar days.

If awarded the contract resulting from this bid, will your company agree to extend the same prices, terms and conditions to other governmental entities? (Note -- Optional, agreement not required for contract award.)

_____ Yes _____ No

If awarded the contract resulting from this bid, will your company agree to sell additional items at the awarded contract price? Yes _____ No _____

State the time period applicable for such additional purchases: _____

Conflict of Interest: For purposes of determining any possible conflict of interest, all bidders must disclose if any City of Pompano Beach employee is also an owner, corporate officer, or employee of their business. Indicate either "Yes" (a City employee is also associated with your business), or "No". If yes, give person(s) name(s) and position(s) with your business. (Note: If answer is "Yes", you must file a statement with the Supervisor of Elections, pursuant to Florida Statutes 112.313.)

No ___ Yes ___ Name & position _____

Drug-Free Workplace: Whenever two or more bids which are equal with respect to price, quality, and service are received for the procurement of commodities or contractual service, a bid received from a business that certifies that it has implemented a Drug-free Workplace Program shall be given preference in the award process. If bidder's company has a Drug-free Workplace Program as outlined in General Conditions, section 32., so certify below:

Yes, bidder has a drug-free workplace program ___ No _____

Is your company a Small Business Enterprise? (if yes, please provide a copy of your certification)

Yes ___ No _____

Name & address of company submitting bid:

.....

.....

..... zip .....

Federal Employer Identification #: .....

Telephone number: .....

"Fax" number: .....

Email: .....

Acknowledgment of the following Addenda is noted:

Addendum Number(s)_____ Date(s) Issued _____

**Manual signature of company officer: .....**

IMPORTANT!!! -- SIGN IN BOX ABOVE ↑, TYPE OR PRINT NAME BELOW ↓

Signer's name (typed or printed): .....

Title of signer: .....

*** Furnish information in spaces provided, pages 18-25.

*** Submit one (1) original bid, and one (1) copy. Submit two (2) original copies of all enclosures such as brochures, manuals, etc.

*** Submit copy of the manufacturers warranty.

Bidder Name _____

# STATEMENT OF NO RESPONSE
## E-32-14 Football Uniforms and Equipment

If you do not intend to bid on this requirement, please complete and return this form by the bid opening deadline to the City of Pompano Beach Purchasing Division, Building C, 1190 N.E. 3rd Avenue, Pompano Beach, Florida 33060; this form may be faxed to (954) 786-4168. Failure to respond, either by submitting a bid, or by submitting a "Statement of No Response" form, may result in your firm's name being removed from our mailing list.

WE, the undersigned, have declined to bid on this solicitation for the following reason(s):

_____ We do not offer this product or an equivalent

_____ Our workload would not permit us to perform

_____ Insufficient time to respond to the Invitation for Bid

_____ Unable to meet specifications (explain below)

_____ Other (specify below)

Remarks _____

_____

_____

COMPANY NAME _____

ADDRESS _____

TELEPHONE _____

SIGNATURE/TITLE _____

DATE _____