



**City of Pompano Beach, Purchasing Division
1190 N.E. 3rd Avenue, Building C
Pompano Beach, Florida, 33060**

September 17, 2015

**ADDENDUM #2, L-40-15 CONTINUING CONTRACT FOR ENGINEERING SERVICES
FOR WATER AND REUSE TREATMENT PLANT PROJECTS**

To Whom It May Concern,

Please review the following questions submitted by potential bidders, and answers from the City.

Q1: The criteria stated on page of the RLI states 0-10 points if prime firm is a certified minority firm and Addendum 1 added that 1 point would be added for each minority subconsultant when the prime is not a certified minority firm. Is it correct to assume this limit is 10 minority subconsultants = 10 points or is a percentage of work the basis for point distribution? Exhibit I asks for minority business firms with no requirement to list proposed % of work. There is also no stated goal (voluntary or otherwise) for minority business participation.

Response: Proposers will be awarded five (5) points if the “prime firm” is a certified Minority Business Enterprise (MBE). This must be indicated in the proposal and a copy of the MBE certificate must be included with the proposal. Proposers will be awarded one (1) point for each subconsultant who is a certified Minority Business Enterprise listed on Exhibit I Minority Business Enterprise Participation. Copies of MBE certificates for each subconsultant listed on Exhibit I must be included with the proposal.

If the “prime firm” is a certified MBE and receives five (5) points then the possible maximum points for subconsultants who are listed as a certified MBE on Exhibit I is a total five (5) points if five (5) certified MBE subconsultants are listed on Exhibit I. Additional certified MBE subconsultants can be listed on Exhibit I but the scoring is a maximum of ten (10) points for this criteria.

Q2: The RLI is confusing with respect to how the City views participation from small and local businesses and if this participation goes to the total score in anyway. For example, Exhibit A asks for small business team members and the % of work assigned to each. Exhibit E asks for the names of local business firms and the % of work to each. Page 3 of the RLI identifies a voluntary goal of 5% for both small and local businesses. However, the proposed use of local and small businesses doesn't appear to be factored into the evaluation criteria.

Response: The City encourages the participation of local businesses and Small Business Enterprises in all City solicitations, which is reflected in the 5% voluntary Small

Business Enterprise (SBE) Goal and the 5% voluntary Local Business goal. Submission of the SBE Forms (Exhibits A through D) and Local Business Program Forms (Exhibits E through H) are required to be considered responsive for evaluation purposes. The evaluation criteria does not include points for SBE and Local Business participation.

Q3: Furthermore, if minority business participation outside of the prime firm is suggested or required, please advise. And, if so, can a one week time extension be granted to allow prime firms time to reach out to potential subconsultant partners for inclusion in the LOIs in alignment with the City's objectives for this project?

Response: Minority Business Enterprise participation is not required. Please refer to the response to Q1 regarding the evaluation criteria points available for Minority Business Enterprise participation. A time extension will not be granted for this solicitation.

Addendum #2 is posted on the City's website: <http://www.pompanobeachfl.gov>. Acknowledge receipt of this Addendum in your proposal as instructed on page 5 of the Request for Letters of Interest.

The deadline for acceptance of bids in the Purchasing Office, 1190 N.E. 3rd Avenue, Bldg. C, Pompano Beach, 33060, is **2:00 p.m. (local), September 23, 2015.**

The remainder of the solicitation is unchanged at this time.

Sincerely,



Cassandra LeMasurier, Purchasing Supervisor

cc: website
file