



**City of Pompano Beach, Purchasing Division  
1190 N.E. 3rd Avenue, Building C  
Pompano Beach, Florida, 33060**

March 30, 2016

ADDENDUM #1, BID E-28-16

**CARTRIDGE FILTERS**

To Whom It May Concern,

Please review the following Proposal clarifications and questions submitted by potential proposers, with corresponding answers from the City.

**PROPOSER QUESTIONS**

**Q1.** In reviewing your request for quote, the specifications are not specific enough to make a proper determination for element selection.

The request is for replacement elements mostly likely to accommodate existing filter housings.

Please advise or publish/make available the manufacture's filter element part number(s). If not available advise or publish/make available the manufacture's filter assembly from which then the filter element can be determined

**Response:** We believe there is adequate information contained in section J. "Detailed Specifications" of the solicitation to determine an appropriate cartridge filter. These cartridge filters will be used in a Cuno cartridge filter housing, Model # ES48.

**Q2.** Page 5, number 8, Last line. (The End Cap shall nest around the outside of the cartridge for at least 1/2")

Will flat endcaps that do not nest around the edge, but are still thermally welded on be acceptable ?

We have found in our experience that caps that nest around the filter are more prone to being damaged while shipping than flat caps. The nesting of the end cap was required originally on string wound filters that had glued endcaps.

**Response:** Flat endcaps that do not nest around the edge, and that are thermally welded on, will be acceptable. The end caps are ***not*** required to nest outside of the cartridge for at least 1/2".

The last sentence of # 8 of the Detailed Specifications should be disregarded. Replace page 5 of the solicitation document with the corresponding attachment.

Insurance coverage requirements have changed. Replace pages 7 – 8 of the solicitation document with the corresponding attachments.

Addendum #1 is posted on the City's website:

<http://pompanobeachfl.gov/index.php/pages/purchasing/purchasing>. Proposers must submit their Proposal with this revised information and acknowledge *in writing* the receipt of this addendum on **Page 16**, Proposal Signature Page of this Proposal.

Deadline for proposer questions is **April 6, 2016**.

The deadline for acceptance of sealed bids in the Purchasing Office, 1190 N.E. 3<sup>rd</sup> Avenue, Bldg. C, Pompano Beach, 33060, is **2:00 p.m. (local), April 13, 2016**. The remainder of the solicitation is unchanged at this time.

Sincerely,



Jeff English  
Purchasing Agent

cc: website  
file

5. An alternate quote for 1.0 micron and separate 3.0 melt blown micron filters with polypropylene core using the same basic specifications is also sought, should the City chose to utilize at some point for increased filtration testing during the contract period.
6. Cartridge must be manufactured in a facility dedicated and constructed with the sole purpose of manufacturing filters. Must have required QA/QC test lab equipment on site for continuous quality testing to ensure product consistency. Plant must maintain complete production records and track production by lot numbers.
7. Cartridge must have a 1.1" I.D. with a Polypropylene core and a 2.5"+/- 1/16" O.D.
8. Cartridge filter shall be 39.5" to 40" long, single open-end construction with dual 222 Buna N O-rings and integral polypropylene flexible fin or spring (style 222) on the closed end. ~~The end cap shall nest around the outside of the cartridge for at least 1/2".~~

J. Qualifications

1. This bid shall be awarded only to a responsive and responsible bidder, qualified to provide the cartridge filters specified. Bidders should submit the following information with their bid package to be considered responsive in order for the City to evaluate the bidder's qualifications. Failure to submit the requested information may result in the bid being considered non-responsive. In addition, the successful bidder must adhere to the following stipulations, meet and submit proof of the following requirements.
  - a. The manufacturer of the filter cartridges proposed must have been regularly engaged in the production of filter cartridges for a minimum of three (3) years.
  - b. Manufacturer of the product bid must submit proof that a Quality Control Program is in place.
  - c. The same cartridge filter manufacturer must manufacture the entire allotment of cartridge filters for the entire term of the contract.
  - d. Bidder shall have been in business a minimum of three (3) years from the bid opening date.
  - e. Each bidder shall furnish a list of at least three (3) satisfactory existing customers in the State of Florida currently using the manufacturer's cartridge filters, for 5, 3 and 1 micron filters, in a municipal potable water application employing Nano filtration or reverse osmosis membranes. Filters shall have been in use a minimum of 6 months to be considered. The list should include the customer, address, contact person, phone

CONTRACTOR, are not intended to and shall not in any way limit or qualify the liabilities and obligations assumed by CONTRACTOR under this Agreement.

Throughout the term of this Agreement, CONTRACTOR and all subcontractors or other agents hereunder, shall, at their sole expense, maintain in full force and effect, the following insurance coverages and limits described herein, including endorsements.

A. Worker's Compensation Insurance covering all employees and providing benefits as required by Florida Statute, Chapter 440, regardless of the size of the company (number of employees) or the state in which the work is to be performed or of the state in which Contractor is obligated to pay compensation to employees engaged in the performance of the work. Contractor further agrees to be responsible for employment, control and conduct of its employees and for any injury sustained by such employees in the course of their employment.

B. Liability Insurance

- 1) Naming the City of Pompano Beach as an additional insured as City's interests may appear, on General Liability Insurance only, relative to claims which arise from Contractor's negligent acts or omissions in connection with Contractor's performance under this Agreement.
- 2) Such Liability insurance shall include the following checked types of insurance and indicated minimum policy limits.

<b>Type of Insurance</b>	<b>Limits of Liability</b>
<b>GENERAL LIABILITY:</b>	Minimum \$1,000,000 Per Occurrence and \$1,000,000 Per Aggregate
* Policy to be written on a claims incurred basis	
XX comprehensive form	bodily injury and property damage
XX premises - operations	bodily injury and property damage
___ explosion & collapse hazard	
___ underground hazard	
XX products/completed operations hazard	bodily injury and property damage combined
XX contractual insurance	bodily injury and property damage combined
XX broad form property damage	bodily injury and property damage combined
XX independent contractors	personal injury
XX personal injury	
___ sexual abuse/molestation	Minimum \$1,000,000 Per Occurrence and Aggregate

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**AUTOMOBILE LIABILITY:** Minimum \$1,000,000 Per Occurrence and \$1,000,000 Per Aggregate. Bodily injury (each person) bodily injury (each accident), property damage, bodily injury and property damage combined.

- XX comprehensive form
- owned
- hired
- non-owned

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**REAL & PERSONAL PROPERTY**

— comprehensive form                      Agent must show proof they have this coverage.

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<b>EXCESS LIABILITY</b>		Per Occurrence	Aggregate
— other than umbrella	bodily injury and property damage combined	\$1,000,000	\$1,000,000

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<b>PROFESSIONAL LIABILITY</b>		Per Occurrence	Aggregate
— * Policy to be written on a claims made basis		\$1,000,000	\$1,000,000

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(3) If Professional Liability insurance is required, Contractor agrees the indemnification and hold harmless provisions of the Agreement shall survive the termination or expiration of the Agreement for a period of three (3) years unless terminated sooner by the applicable statute of limitations.

C. Employer's Liability. CONTRACTOR and all subcontractors shall, for the benefit of their employees, provide, carry, maintain and pay for Employer's Liability Insurance in the minimum amount of One Hundred Thousand Dollars (\$100,000.00) per employee, Five Hundred Thousand Dollars (\$500,000) per aggregate.

D. Policies: Whenever, under the provisions of this Agreement, insurance is required of the CONTRACTOR, the CONTRACTOR shall promptly provide the following:

- (1) Certificates of Insurance evidencing the required coverage;
- (2) Names and addresses of companies providing coverage;
- (3) Effective and expiration dates of policies; and