

CITY OF POMPANO BEACH  
**ADOPTED  
OPERATING BUDGET**

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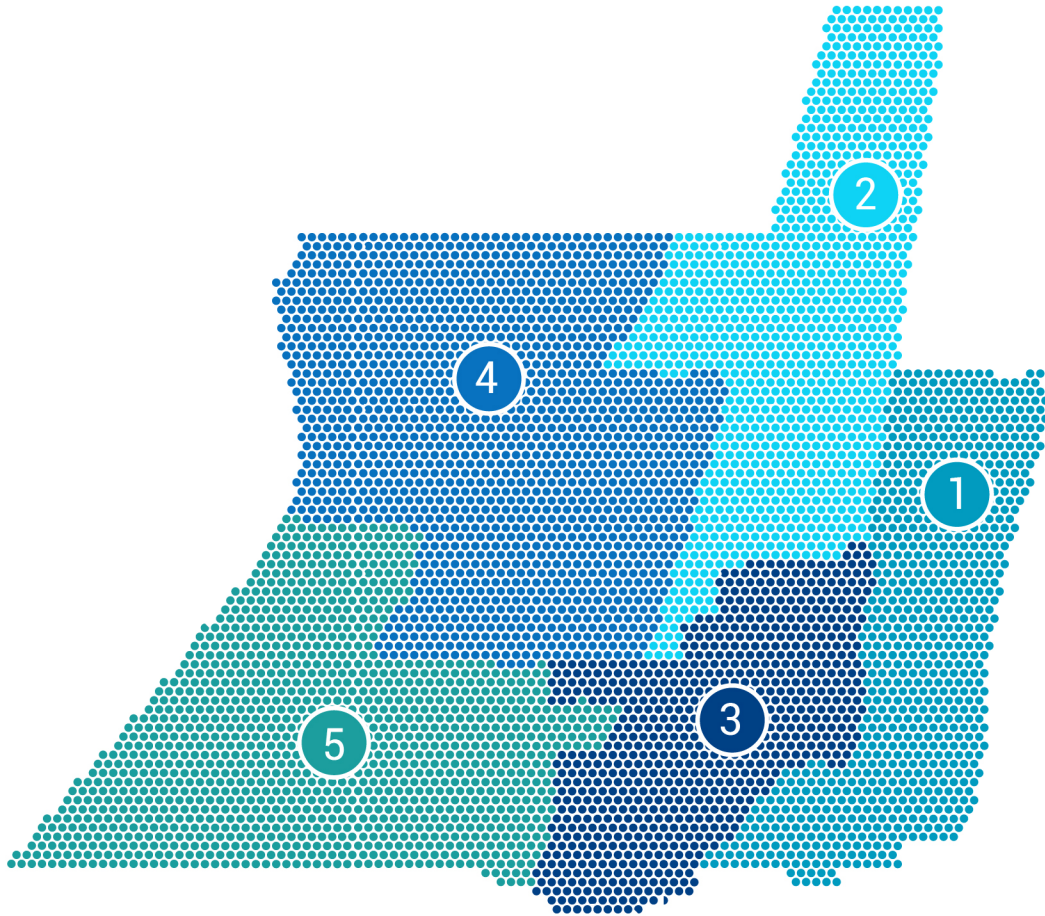


**FY 2018**

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# CITY OF POMPANO BEACH COMMISSION DISTRICTS



**LAMAR FISHER**

Mayor - 954.786.4623



**CHARLOTTE BURRIE**

Vice Mayor - District 2  
954.786.4625



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Commissioner - District 4  
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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
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PRESENTED TO

**City of Pompano Beach  
Florida**

For the Fiscal Year Beginning

**October 1, 2016**

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the **City of Pompano Beach, Florida** for its annual budget for the fiscal year beginning **October 1, 2016**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

## *Executive Team*

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*Gregory P. Harrison*  
*City Manager*

*Miriam Carrillo*  
*OHUI Director*

*Phyllis A. Korab*  
*Assistant City Manager*

*A. Randolph Brown*  
*Utilities Director*

*Brian Donovan*  
*Assistant City Manager*

*Robert McCaughan*  
*Public Works Director*

*Suzette Sibble*  
*Assistant City Manager*

*Sandra King*  
*Public Communications Director*

*Mark E. Berman*  
*City Attorney*

*Gene Zamoski*  
*IT Director*

*Asceletha Hammond*  
*City Clerk*

*Otis Thomas*  
*General Services Director*

*Deusdedit Kiyemba*  
*Interim Internal Auditor*

*David Recor*  
*Acting Development Services Director*

*Andrew Jean-Pierre*  
*Finance Director*

*John Sfiropoulos*  
*City Engineer*

*John Jurgle*  
*Fire Chief*

*Mark Beaudreau*  
*Recreation Programs Administrator*

*Eddie Beecher*  
*Human Resources Director*

*Major John Hale*  
*Broward County Sheriff's Office*



## *Budget Office*

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Erjeta Diamanti  
Budget Manager

Brenda Joseph  
Management Intern

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# Budget Overview

October 2<sup>nd</sup>, 2017

**TO THE HONORABLE MAYOR AND THE CITY COMMISSION**

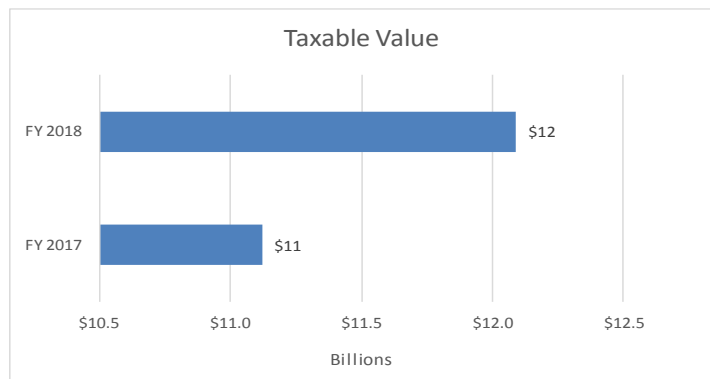
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I hereby respectfully submit the Annual Adopted Operating Budget for Fiscal Year 2017-2018, for the period of October 1, 2017 through September 30, 2018 in a sincere effort to continue moving the City closer to realizing its Strategic Vision:

*By 2032, Pompano Beach is a superior place to live, visit and locate or expand a business along the Atlantic Coast of South Florida. POMPANO BEACH is distinguished by: Our Sense of Place and Family, Our Stable Neighborhoods, with a Range of Housing Options, Our Safe Community, Our Range of Leisure, Arts and Cultural Amenities, Our Award-winning Alive Beach and Beachfront, Our Growing Downtown and Innovation District, Our Distinctive Architecture, Our Strong, Diverse Economic Sectors with Ample Employment Opportunities, Our Location and Our Reputation for Sustainable Development and Redevelopment. Pompano Beach 2032 is a City of great places with even greater opportunities and offers residents and visitors Florida's Warmest Welcome!*

**TAX BASE**

The City's tax base for the upcoming fiscal year increased by almost \$968M. New construction totals \$133M. As the City continues to invest in its infrastructure, this will attract more private investment, which will increase the City's tax base. Business cycles aside, an increasing tax base allows the City to annually cover expenditures while maintaining a competitive tax rate.



**TAX RATE**

The adopted aggregate millage rate [General Fund (4.9865) and Emergency Medical Services District (0.5000)] for FY 2018 is 5.4865. Compared to FY 2017 adopted tax rate of 5.3252, this represents an increase of .1613 mills, or 3%. The adopted millage rate is approximately .2047 mills above the rollback rate (5.1205). The rollback rate is the millage rate at which the City would raise the same amount of property taxes as in the previous fiscal year. The adopted millage rate would raise an anticipated \$63M to support and maintain service levels for the City's residents. This represents about 24% of the total adopted budget of \$266M.



## **CITYWIDE BUDGET SUMMARY**

The total City of Pompano Beach Adopted Budget for FY 2018 is \$266,195,613; this represents a 3.9% or a \$9.9M increase over the FY 2017 adopted budget of \$256,267,192.

The General Fund accounts for about half of the total FY 2018 adopted budget. This is the fund where the majority of tax dollars are appropriated and it is where some of the most visible and vital services are funded; such as police, fire, parks, and public works. The FY 2018 Adopted General Fund budget is \$131,927,690; this is approximately \$7M or 6% higher than the FY 2017 adopted General Fund budget of \$124,922,115.

The increases in the General Fund and overall budget for FY 2018 can primarily be attributed to a State of Florida mandate that municipalities utilize a different mortality table, resulting in a pension increase of \$3.0M (\$1.5M for firefighters and \$1.5M for general employees), police services increases of \$2.2M, the capital replacement of vehicles and equipment and a cost of living adjustment for employees. Additional increases can be attributed to new services or programs, as well as annual service cost increases.

### **Public Safety Services**

Compared to FY 2017, the adopted budget for police services (contracted with Broward Sheriff's Office) increased by \$2.2M, by \$1.6M for fire services, and by \$2.3M for Emergency Medical Services (EMS). The increases in public safety services are mainly associated with an increase in pension costs and the replacement of a fire engine (\$684K).

### **Fire Assessment Fee**

In order to cover a larger share of eligible fire service costs, such as a statutorily mandated pension cost increase, and maintain service levels, the City Commission adopted new Fire Assessment Fees for FY 2018. The FY 2018 are as follows: Residential Rate \$163; Commercial Rate \$0.23 per square feet; Industrial Rate \$0.12 per square feet; and Institutional Rate \$0.28 per square feet.

### **Repair and Maintenance**

During FY 2016, the City entered into an Agreement with the Florida Department of Transportation (FDOT) to acquire the right-of-way on Dixie Highway that runs through the City (from McNab Road to Sample Road). This acquisition will allow the City to design a more complete pedestrian friendly streetscape for the area. Part of the Agreement resulted in FDOT transferring \$4.6M to the City, which has been programmed for the project. For FY 2018, the Utilities and Public Works Departments budgeted enhancements of \$250K to inspect and clean drainage pipes and structures and \$50K for maintaining and repairing this newly acquired section of Dixie Highway.

The City is continuing to appropriate funds within its annual capital projects plan to address Road Resurfacing, Sidewalk Improvements, and General Government Building Improvements. For FY 2018, a total of \$2M has been committed for these purposes.

## **Sea Level Rise**

Although we are proud of our golden beaches, we are recognizing that global warming and sea level rise will affect our City. Sea level rise has been well documented for several decades now and according to the National Oceanic and Atmospheric Administration (NOAA) in 2014, global sea level was 2.6 inches above the 1993 average—the highest annual average in the satellite record (1993-present). Also, the sea level continues to rise at a rate of about one-eighth of an inch per year. This means that there is a high chance for destructive storm surges and nuisance flooding.

In order to start addressing these major global challenges, besides the annual capital Seawall Maintenance capital project, for FY 2018 the new Sustainability Coordinator Position in the Building Inspection Department will focus mainly on the City's Floodplain Management program. Also, within the same Department, \$55K is being allocated to participate in a Broward County study on the community flood maps, which will identify the potential effects that sea level rise has on the Florida Building Code, base floor elevation, and on the American Society of Civil Engineers (ASCE-24) Flood Resistant Regulations.

## **Health**

One of the ways in which the City attracts and retains good employees is by offering a competitive health insurance plan. Maintaining such plans can be challenging, as health care costs have traditionally outpaced inflation. However, staff has worked hard to keep insurance increases below average by promoting wellness activities throughout the City. By taking a proactive approach with our employees' health, problems or issues can be prevented or identified early on, resulting in reduced health costs over time. The City's health insurance costs for FY 2018 increased by \$1.1M compared to FY 2017, primarily attributable to normal inflationary increases.

## **Arts and Culture**

For FY 2018, a new Cultural Affairs division has been created. A Cultural Affairs Manager will oversee the cultural activities in the City. As in the previous fiscal year, the adopted budget includes programming associated with the City's new Cultural Center, which opened in April 2017.

## **Parks and Recreation**

The Parks and Recreation Department will launch two new programs in FY 2018 (\$40K): "Classic Roll and Rock", which will be a trip back to the 50's and 60's with a drive in movie, classic cars and music and other events from the times. The second program, "Let it Snow", will have winter activities like ice skating, snow and ice sculptures. In addition, \$50K will be programmed to enhance the City's senior citizens program.

## **New Personnel**

I strongly believe that one of the greatest assets to best serve the City's residents is to continue to invest in human capital. As the City grows in population, constructs additional facilities and continues to invest in its infrastructure, it must increase its workforce in order to sustain its growth and continue to provide exceptional service to its residents. In addition, as the City is faced with unfunded statutory mandates, environmental, economic and social challenges and we look to explore and develop policy recommendations to address these issues, it becomes imperative that we arm ourselves with the resources necessary to research and analyze these proposed solutions. Ultimately, any new positions will serve to benefit the residents of Pompano Beach.

The adopted budget includes 14 new positions. However, it is important to highlight that some of the positions were already approved by the City Commission in FY 2017 (being discussed here as it increases the City's position control), and in some cases funded, prior to the development of the FY 2018 budget:

### **General Fund**

City Manager's Office: **Assistant City Manager (1 Position)** - Based on the new organizational chart, three Assistant City managers will now assist the City Manager and focus on respective departments/areas. The new Assistant City Manager Position will replace the Deputy City Manager position.

Cultural Affairs Division: **Cultural Affairs Manager (1 Position)** - This position will be responsible for planning, organizing, facilitating, and directing the cultural arts activities of the City, inclusive of coordinating cultural arts activities with the Pompano Beach Community Redevelopment Agency (CRA).

Finance Department: **Senior Accountant (1 Position)** - This position will assist the Finance Director and the Controller with accounting duties. The Finance Department has experienced an increase in its workload over past years, given new required accounting regulations, as well as an increase in vendor payment activity and general City fiscal activity. This new position will not only alleviate some of the burden on existing staff, but will also afford an opportunity for more technical Finance Department staff to focus efforts on more fiscal analysis work and on identifying efficiency opportunities for the City.

Finance Department: **Real Property Specialist (1 Position)** – this position was approved by the City Commission in FY 2016 as a contracted position. This position will serve to coordinate all of the City's real property activities.

Budget Office: **Budget Manager (1 Position)** - This position will assist the City Manager with the preparation and execution of the City's annual operating budget, as well as the capital improvement and grant program budgets. This position will replace the Budget Officer position.

Budget Office: **Budget Analyst (1 Position)** - A Budget Analyst is needed to assist the Budget



Office in the preparation of the operating and capital budgets as well as to perform more analytical work on forecasting revenues and expenditures and in researching revenue enhancement and cost reduction/efficiency opportunities for the City.

Development Services Department: **Business Tax Technician (1 Position)** - Approved by the City Commission in FY 2017. This position will assist the Department with the implementation of the new Short Term Rental Compliance Program.

Facilities Maintenance Division/Public Works Department: **Service Worker I Plumber (1 Position)** - This position will assist with service calls and repairs to all City facilities.

### **Building Permit Fund**

**E-Plan Coordinator (1 Position)** - This position will administer the e-Plan, Naviline/Land Management systems and coordinate addresses with Broward County and the Post Office. It will provide training to internal and external e-Plan customers and will resolve issues that arise with the e-Plan and SunGuard software applications.

**Sustainability Coordinator (1 Position)** - This position will develop, coordinate and administer programs and advice on policies within the areas of floodplain regulations, resiliency and sustainability. The Sustainability Coordinator will focus on the Floodplain Management program in the City, review Site Plans and Sustainable Design Plans required by the Building and Zoning codes during the Development Review Committee cycle; serve as the City's Community Rating System Coordinator; and serve as a Green Building Coordinator.

### **Community Development Block Grant (CDBG):**

**Office Assistant I (1 Position)** - This is an existing position that assists the Office of Housing and Urban Improvement (OHUI) with secretarial work; the position was previously budgeted under the Residential Construction Mitigation Grant Fund and is now being shifted to the CDBG Fund.

### **Internal Service Funds**

Information Technologies (IT) Department: **Business Communication Analyst (1 Position)** – This Position will assist the IT Department with technical work in the coordination, implementation and maintenance of the County and City radio network, equipment, reception, and other information on wireless communication systems. The IT Department will not be budgeting for the Secretary II position.

Fleet Division: **Mechanic III (1 Position)** - This position will assist in heavy equipment maintenance and replacements, especially with fire vehicles, which requires a specialized skill set.

## **Utility Fund**

Reuse Water Treatment Plant: **Water Plant Mechanic (1 Position)** - This position in the Utilities Department will implement the asset management system at the Reuse Treatment Plant.

## **Strategic Plan**

The City has completed a comprehensive update to its Five-Year Strategic Plan, initially adopted by the Mayor and Commission in September 2013. The new and updated Strategic Plan adopted by the City Commission in June 2017 identifies six goals: 1) Preferred Place to Live, 2) Preferred Place to Do Business, 3) Preferred Place to Visit, 4) Superior Capacity for Growth Through Quality, Sustainable Development, 5) Quality and Affordable City Services, and 6) Building Confidence in City Government. The updated plan includes a 1-year Action Agenda supplemented by specific Action Outlines to guide management and staff. The 2017 Action Agenda is based on the priorities established by the Mayor and City Commission, as well as the City Manager. City staff is already working on the new Strategic Plan action agenda and will continue reporting as to our progress on a quarterly basis.

I encourage the Commission and the public to review the Strategic Plan section. This section furthers our strategic planning efforts by linking the City's performance accomplishments with the budgeted allocations. Through the annual budget process, resources were allocated in support of these performance objectives, and through performance monitoring we continue to track progress that will aid us in making adjustments for further improvement. Agenda items presented to the City Commission for consideration will continue to display the Strategic Plan icon, indicating to the public that the item being presented relates to the City's progress towards achievement of Strategic Plan goals and objectives.

## **ACHIEVEMENTS**

### **Shipwreck Park Sinks Okinawa**



On August 19, 2017, just one year after the successful sinking of the 324 foot vessel Lady Luck, Shipwreck Park, Inc., a 501 (c) (3) organization, in conjunction with the City of Pompano Beach sank Okinawa between the City's Pier and the Lady Luck. The Okinawa is a 107 feet long vessel built in New Orleans, Louisiana, for the U.S. Army in 1953, and was retired in 2001.

## **Pompano Beach Library and Cultural Center**

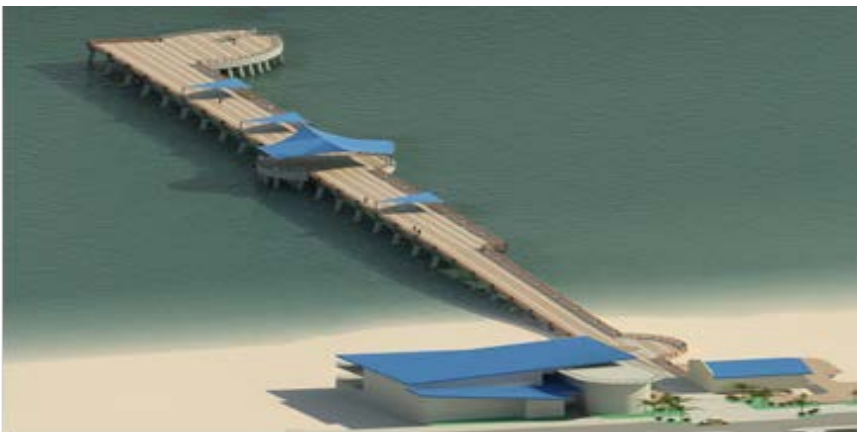
The Pompano Beach Library and Cultural Center is located at 50 West Atlantic Boulevard, across the street from City Hall. Thanks to the determination and foresight of City and Broward County Commissioners, Pompano Beach has a long anticipated state-of-the-art facility, which serves as a beacon for culture and learning.



The two-story structure, which spans 47,000 square feet, encompasses a Cultural Center, which includes an art gallery, digital media arts center and a flexible space for performances/special events and a new Broward County Library. This partnership, which was forged between the City, Broward County, and the State of Florida to bring the two projects into one hi-tech facility, is a shining example of how intergovernmental collaboration can work for everyone's benefit.

## **Pier Replacement Project**

During FY 2017, the City Commission approved the funding to replace the existing Pompano Beach Pier. Construction for the new pier began in summer 2017 and is expected to be completed by January 2019. The existing Pier has a total length of 895 feet and is 20 feet wide with a 70 x 70 feet hexagon shape at the seaward end.



The new pier design will include widening the pier to 30 feet and the addition of overhanging balconies. The extra width will permit pedestrians to freely walk along the pier without being entangled with fishermen. In addition, the new design will replace the hexagonal shape at the end of the Pier



with the shape of a "Pompano Fish". The new iconic pier design will also include a circular walkway at the west end. There will be sea turtle compliant lighting along the pier and public education signage with information on shorebirds and sea turtles. Trash cans, bait cutting stations and monofilament recycling containers will also be included. The design will also address future ocean rise with the finished elevation being consistent with requirements to offset storm surges from severe tropical storms and/or hurricanes.

### **Pier Parking Garage**

The 609 space Pier Parking Garage opened for service on July 4<sup>th</sup>, 2016. With its iconic design, it compliments its marine environment and serves as a foundation for ongoing planned private development around the City's pier.



### **LOOKING AHEAD**

Although the City's operating budget strives to maintain core service levels for our residents, we must not lose sight of the need to improve the aesthetics of our City facilities and our infrastructure, as these factors also serve to enhance the quality of life of our residents and allows the City to remain competitive with neighboring communities in attracting private investment and visitors. In addition, the City continues to remain susceptible to Federal budgetary constraints and State of Florida mandates, many of which are unfunded. What follows is a discussion of challenges we must address as we seek to move Pompano Beach forward.

### **Aging Infrastructure**

The City is charged with maintaining a number of infrastructure assets, inclusive of roads, sidewalks, bridges, fire stations and parks and recreation facilities. The deterioration of infrastructure assets nationwide has been well documented through national news articles and reports that a significant amount of public sector infrastructure is in dire need of improvement or replacement. The City has traditionally allocated about \$7M a year to address its general capital improvement needs and over past decades has primarily relied on "pay-as-you-go" as the mechanism to finance these capital needs. In 2012, the City commissioned a Parks Master Plan Study and this study, coupled with other citywide assessments, have resulted in the identification of over \$300 million in general capital projects.

Although pay-as-you-go is certainly an acceptable means of accumulating funds for capital needs, given all of the City's identified general capital essentials, an alternative mechanism must be explored in order to address a large portion of the City's general infrastructure capital necessities in the near term. In an effort to raise funds for these capital requirements, Broward County and Broward County municipalities partnered in putting forth a Transportation and Infrastructure Sales Tax on the ballot in November 2016. The voters in Broward County did not approve this initiative.

### **General Obligation Bonds**

The City Commission approved a General Obligation (GO) Bond Referendum in the fall of FY 2017, to finance a component of the City's unfunded general capital projects, with a planned Referendum date on March 13, 2018. GO Bonds are issued to raise funds for municipal projects that won't provide direct sources of revenue, but will benefit the entire community – such as public parks, fire stations, streets, bridges and related projects. GO bonds are backed by the full faith and credit of the issuing municipality, through the imposition of new ad valorem property taxes. The Florida Constitution and Florida statutes limit the taxing powers of governmental agencies. However, the Constitution does allow a governing body – such as the City of Pompano Beach – to go directly to voters with a referendum to obtain approval for the issuance of GO Bonds to finance capital projects and for the assessment of new ad valorem taxes to repay the bonds.

The infusion of GO Bond proceeds to the City's capital improvement program will not only result in significant aesthetic improvements benefiting the quality of life of our residents, but it will also serve as an economic stimulus to the City's local economy. The infusion of substantial project funds will provide construction jobs, many of which will benefit the City's local contractors, as the City continues to further its efforts to benefit its local vendors. In addition, these aesthetic improvements will increase property values in the City, as well as attract private investment, which will further create permanent jobs. The improvements will also serve to beautify the City, supporting our long-term vision of establishing Pompano Beach as a destination City for visitors. This will generate increases in various non-ad valorem revenues for the City, reducing our reliance on property taxes.

### **Homestead Tax Exemption**

During the 2017 State Legislative Session three bills, Expanded Homestead Exemption (HJR 7105), Implementation of New Homestead Exemption (HB 7107), and Ad Valorem: Limitation on Property Tax Assessment (CS/HJR 21) were passed by the Florida Legislature and filed with the Secretary of State. If approved by 60 percent of voters at the November 2018 general election, these bills will take effect January 1<sup>st</sup>, 2019, and will impact the City's FY 2020 budget cycle. The impact of Expanded Homestead Exemption is estimated to be approximately \$1.4M.

### **Community Development Block Grant (CDBG) and Home Investment Partnership Program (HOME) Grant**

The City received \$916K in CDBG Funds and \$304K in HOME Funds for FY 2018. CDBG and

HOME funds have been critical to developing important projects that have assisted many residents in our community. These grant programs have already been cut significantly since FY 2010 – CDBG by nearly \$1B and HOME by over \$850M nationwide. The current federal administration has held discussions which could result in severely cutting CDBG and HOME allocations to local governments, which would have a significant impact on the City’s programs that are currently funded with these grant resources. Below are some of the programs which the City has traditionally funded with CDBG and HOME Funds:

**Housing:**

Housing Rehabilitation Programs improves the City’s existing housing stock and eliminates blighted conditions in our communities. The Program is available to very low to moderate owner-occupied homeowners whose homes have code violations and/or conditions that are not conducive to a safe living environment.

The Emergency Repair Program is a one-time Emergency Assistance Grant available only to low income owner-occupied households, excluding mobile homes or life estates.

The First Time Homebuyers Program provides funding to eligible first time home buyers to purchase a home. Funding is used to pay all or a portion of the costs and/or down payment required for the purchase.

**Public Service Activities:**

Funds are allocated to a variety of programs to serve youth and senior needs, reduce homelessness, and address domestic violence issues.

**CLOSING**

Over the past several years the City has made great strides in moving us closer to achieving the vision outlined in the Strategic Plan adopted by the City Commission in 2013, which has since been enhanced with the approval of a refined plan in FY 2017. We opened a new Library and Cultural Center in FY 2017, Old Pompano is coming back to life with new businesses, and streetscape improvements being carried out on Dr. Martin Luther King Jr. Boulevard will serve to revitalize this main thoroughfare. The uniquely designed Pier Parking Garage opened in the summer of 2016 and will house a new Welcome Visitor Center on the ground floor. The Parking Garage will support planned private development around the new pier, as the first of two restaurants began construction in the spring of 2017. It is anticipated that the Beach House restaurant will be open by spring of 2018 and Oceanic will open its door in late fall of 2018. This is truly an exciting time for our residents to see the realization of our planned efforts.

Despite the excitement for all of the progress happening in our City, we must all work together to take on all the challenges ahead. There is still much work to be done in continuing on the path to achieving residents, staff and the City Commission’s collective vision for the future of our great City.

I wish to thank the Mayor and City Commission for sharing their guidance and leadership as we move the City closer to realizing its vision. I thank all staff who worked hard to be more proactive in addressing our citizens' needs and for their diligent work and attention to detail in the preparation of this document. There are always anticipated and unanticipated challenges that may arise during the development of the budget, and we will continue to work with the residents, Mayor and City Commission to address these challenges and to continue to make Pompano Beach a great place to live and visit.

Respectfully,

A handwritten signature in blue ink that reads "Greg Harrison". The signature is written in a cursive style with a long horizontal flourish at the end.

Gregory P. Harrison  
City Manager

# The City of Pompano Beach

## History

The City of Pompano Beach was an important port and city by the 1820s. After the extension of the Florida East Coast Railway in 1896, farming communities were established as well.

Pompano Beach is the second oldest city in Broward County, and the fifth oldest in all of South Florida. Most of the earliest residents came from northern Florida, Georgia, the Carolinas, and Bahamas.



## Old Downtown and Pompano Beach Today



- It is named after the pompano fish found off the Atlantic coast.
- The first school opened in 1899.
- The first store opened in 1909 and soon the Pompano Board of Trade was established.
- John R. Mizell was elected to be the first mayor.
- In 1908, Pompano was incorporated within Dade County. In 1915, the City was incorporated with Broward County.
- In 1939, Farmers Market was opened and boasted a loading platform over 1000 feet long –supposedly the longest in the world.
- In 1947, the City of Pompano merged with the newly-formed municipality on the beach and became the City of Pompano Beach.
- Post-war economic growth led to the organization of the Pompano Beach Chamber of Commerce in 1948.
- In 1971, the Pompano Fashion Square opened as a state-of-the-art retail indoor shopping mall.

The Old Pompano Beach Downtown was a few blocks just northeast of today's intersection of Atlantic Dixie Highway. However, with rapid suburban-style development of Pompano beginning in the 1950s and 1960s, downtown was completely abandoned.

Although little remains from the Old Downtown, this area will soon open a new Civic and Cultural Center including a new 25,000 square-foot Pompano Beach Library and Cultural Center (early January 2017). In the meantime, streetscape improvements along Flagler Avenue, NE 1st Avenue, NE 1st, 2nd, 3rd Street are complete. Work included upgrading sidewalks and roadways, lush landscaping, new lighting, undergrounding of overhead utilities and upgrading water, wastewater and drainage mains.



## Old Downtown and Pompano Beach Today (cont.)



Pompano Beach Library and Cultural Center



Pompano Beach Pier Parking Garage

In addition, the old Bailey Hotel has been refurbished and converted into the Bailey Contemporary Arts Center (BaCA), which is the first cultural facility promoting the arts in Downtown Pompano. The Ali Building, located at 353 Hammondville Road, has been restored as another cultural center to service the MLK Boulevard historical district as well. Pompano is home to Ely Educational Museum, Meridian Gallery, and Pompano Beach Art Gallery, two theatres, a golf course, and several parks.

The CRA/City recently completed multi-million dollar improvements along Atlantic Boulevard, Harbor Village, and Pompano Beach Boulevard. The ladder has received many accolades and prestigious nominations for awards such as, the Urban Land Institute (ULI) 2014 Vision Award as the 2014 Best Project. In the next couple of years, there are plans to improve the Atlantic Boulevard Bridge and the Fisherman's Pier. This last project was made possible by relocating the existing lift station, Fire Station 11, and the Beach Library, which was expanded to a new 5,400 square foot building, including a 1,000 square foot meeting room. In support of this partnership, the City designed and built the first public garage, an iconic structure with capacity for 609 cars inside and 54 on-street spaces. The structure features a sails-theme, a Guy Harvey-like mural, and a glass elevator. The garage has open to the public since June 30, 2016.

Pompano Beach is the third most important city in the Miami - Fort Lauderdale - Pompano Beach Metropolitan area. The City has a total of 25.3 square miles, of which 24.0 square miles is land and 1.3 square miles is water; it includes 3 miles of beachfront. The City of Pompano Beach is bounded by these municipalities: Hillsboro Beach and Lighthouse Point on its northeast, Deerfield Beach on its north, Margate and North Lauderdale on its southwest, Coconut Creek in west, Lauderdale-by-the-Sea in southwest, and Fort Lauderdale on its south. It is anticipated that its population for FY 2018 will be approximately 107,425.

Source:

Pompano Beach Historical Society: <http://pompanohistory.com/phc/>

Metro Atlantic, September 20, 2012: <http://metroatlantic.wordpress.com/2012/09/20downtown-pompano-beach-master-plan/>  
Community Redevelopment Agency, City of Pompano Beach

United States Census Bureau: <http://quickfacts.census.gov/qfd/states/12125805.htm>

## Economic Variables

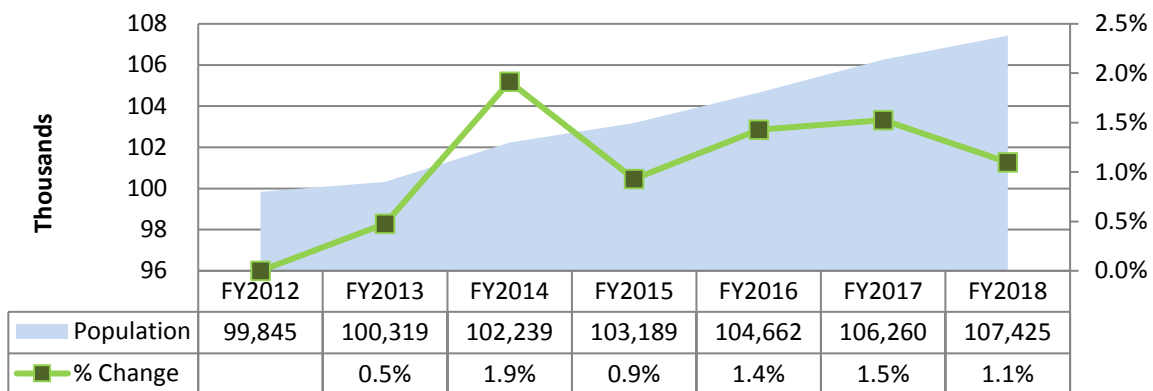


This section focuses on some key economic variables, such as population and economic growth, new construction and foreclosures, and tourism. Although it is important to highlight how these variables fluctuate and impact the City of Pompano Beach’s overall economy, it is important to understand Florida’s national economy as well.

### Population Growth

The City of Pompano Beach was first incorporated within Dade County in 1908 and then with Broward County in 1915. Following the First World War, Florida’s economy and population grew rapidly. However, the Great Depression followed soon after this rapid economic and demographic growth. Since FY 2012, the average increase in the City’s population, illustrated by the chart below, is 1.3%. For FY 2018, population increased by 1.1% as compared to last fiscal year’s population of 106,260. This increase is also associated with Florida’s population growth overall, which according to the Office of Economic and Demographic Research (EDR) (July, 2016), is expected to remain above 1.5% over the next few years. Most of Florida’s population growth through 2030 will be from net migration (92.9%).

City of Pompano Beach Population (Local Option Gas Tax)



<b>Census Data</b>		<b>Race</b>	
Population 2017	109,393	White	62.6%
Median age	42.7	Black/African-American	28.9%
Median household income	\$41,321	Hispanic or Latino	17.5%
Per capita income	\$24,706	Asian	1.3%
Persons below poverty level	23.4%		
<b>Sex</b>		<b>Household</b>	
Male	49.0%	Occupied Housing Unit	42,182
Female	51.0%	Owner-Occupied Housing Units	24,992
		Renter-Occupied Housing Units	17,190
<b>Age</b>		Family Households	22,557
18 years and over	81.7%	Non-Family Households	19,625
65 years and over	18.9%		

### **Economic Growth**

As one of the largest cities in the Miami-Fort Lauderdale-Pompano Beach Metropolitan area, the City of Pompano Beach has a significant impact on South Florida’s economic growth. EDR (July, 2017) states that for calendar year 2016, the pace of Florida’s economic growth slowed slightly to 3.0%; however, this was still well above the national average of 1.5% and ranked Florida 5<sup>th</sup> in the country. The Economic Estimating Conference for Florida projects that the growth will average 2.2% per year for the 2017-2020 fiscal years.

### **New Construction and Foreclosures**

Property values are one of the key economic factors that affect local government's finances. The City of Pompano Beach experienced a continuation in its assessed taxable value over 100 million. The assessment of increase in new construction for FY 2018 was \$133K compared to FY 2017 at \$153K.

While Florida’s construction and real estate activity is continuing its path to recovery, realtytrac.com reported that there are currently 1,952 properties in Pompano Beach that are in some stage of foreclosure (pre-foreclosure, auction or bank owned). In September, the number of properties that received a foreclosure filing in Pompano Beach was 38% lower than the previous month and 40% lower than the same time last year.

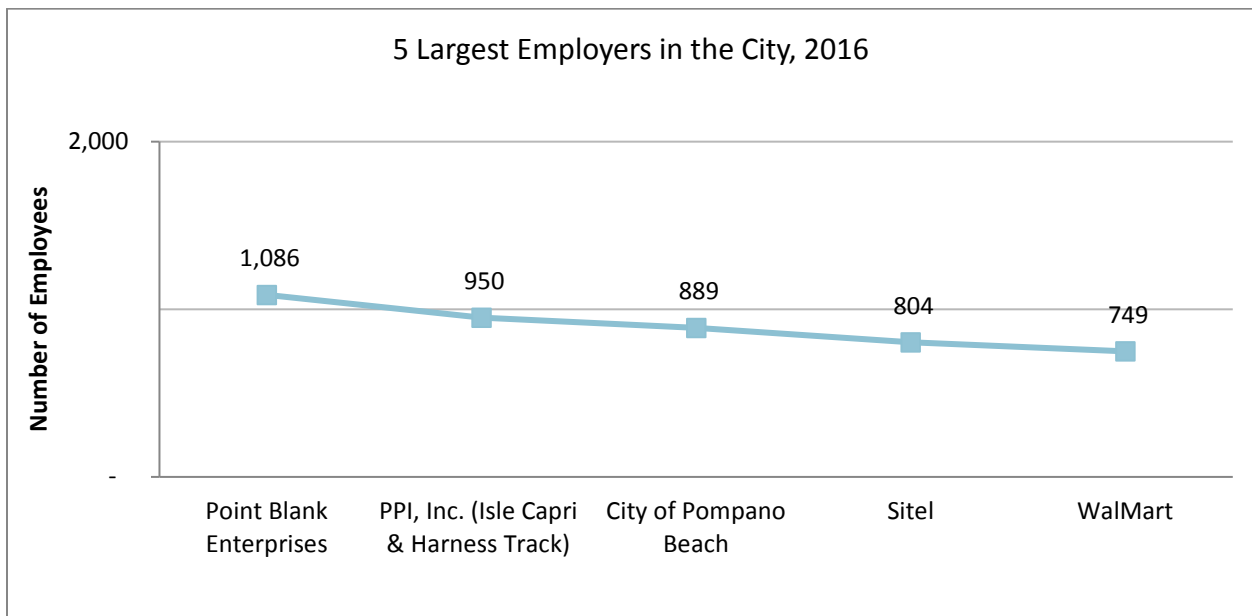
Home sales for August 2017 were up 10% compared with the previous month, and down 80% compared with a year ago. The median sales price of a non-distressed home was \$229,000. The median sales price of a foreclosure home was \$0, or 0% higher than non-distressed home sales.

They also reported that similar to Broward County and the State of Florida, the foreclosure rates for the City of Pompano Beach remain high. As of September 2017, 1 in every 1752 housing units received foreclosure filings in Pompano Beach.

### Employment Growth

According to EDR (January, 2017), the unemployment rate in the State of Florida was 5.0%, while the labor force participation rate was 59.5%. Furthermore, the preliminary data for Florida’s average annual wage, which has typically been below the US average, has showed a slight improvement to 87.4% of the US average in 2015; the posting in 2014 was 87.2%. Below you will find the employment status and the five largest employers for 2016 for the City of Pompano Beach:

Employment Status	16 years and over
In labor force	49,792
Civilian labor force	49,788
Employed	43,060
Unemployed	6,728
Armed forces	4
Not in labor force	35,967



Source: Census: American Community Survey: 2010-2014 American Community Survey 5-Year Profiles  
 Broward County Property Appraiser’s Office: <http://www.bcpa.net/homepage.asp>  
 City of Pompano Beach Development Services Department via: South Florida Business Journal 2014 Book Lists  
 Comprehensive Annual Financial Report 2015 (CAFR), City of Pompano Beach  
 Florida: An Economic Overview. (August, 2015). Office of Economic and Demographic Research (EDR)  
<http://edr.state.fl.us/Content/presentations/index.cfm#economic> [http://edr.state.fl.us/content/presentations/economic/FlEconomicOverview\\_7-14-16.pdf](http://edr.state.fl.us/content/presentations/economic/FlEconomicOverview_7-14-16.pdf)  
 Pompano Beach Real Estate and Market Info. (August, 2015). realtytrac.com  
<http://www.realtytrac.com/statsandtrends/foreclosuretrends/fl/broward-county/pompano-beach>

## Education System

The City of Pompano Beach offers a variety of public, private, charter and magnet educational opportunities and promotes academic excellence, creativity, and cultural diversity for all the residents. Public schools in Pompano Beach are administered by the School Board of Broward County, one of the largest employers in Broward County and in the State of Florida.

Unlike charter schools and private schools, magnet schools available at each level of education are equipped with a special curricular focus and provide additional funding for instructional staff and clerical personnel, as well as, for field trips, materials, and labs activities. A quality and dynamic learning environment are two of the most important factors when families and businesses decide to live in the City.

Examples of magnet schools include: Charles Drew Elementary offers a magnet program in Science, Mathematics and Technology; Pompano Beach Middle School features a Communication and Broadcasting Magnet Program for students interested in newspaper journalism, radio, television, public speaking and satellite communications; also, Blanche Ely High offers a Mathematics and Science Program that helps and prepares students to continue their education in the fields of engineering, science, mathematics, architecture, and/or technology. Pompano Beach High offers a magnet program in International Affairs with informational technology which provides students with essential skills, abilities and knowledge to enter the international field of global networking. Many of the magnet programs accept students via an application and review process and the students must maintain specific grade requirements.

Recently, the State of Florida has administered a new statewide form of testing for the Florida Standard Assessments (FSA) to report the student's performance in the areas of science and the standard core classes. These areas include: language arts, math, algebra, geometry, biology, U.S. history, and civics. The FSA will aid students and educators by providing them with a clear understanding of their performance in the areas that require improvement. All the schools within Pompano Beach that completed the FSA for the 2016-2017 school have been released.

There were a few schools within the City that scored fairly well while others will be utilizing the required tools based on the scores to improve in those areas. The schools that scored in the lower ranges will work in conjunction with students, parents, and staff to target those areas through more hands-on learning and focusing on core classes.

The City Commissioners and staff also volunteer in reading to the elementary school students. The Budget Office also held a financial literacy program at two local elementary schools to introduce the students to the fundamentals of money management. In addition, both IT and Fire departments conduct tutoring and reading sessions at various elementary schools within the City. The schools in Pompano Beach will continue to enrich the students through cultural learning with the opening of the Pompano Beach Library and Cultural Center. Below, you will find a list of the public schools located in the City of Pompano Beach:

<b>Public Schools</b>	<b>Enrollment** 2016-2017</b>	<b>Grades*** 2016-2017</b>
<b>High Schools</b>		
Blanche Ely High	2,127	C
Flagler High	320	n/a*
Mavericks High of North Broward County	347	n/a
Pompano Beach High	1,209	A
<b>Middle Schools</b>		
Crystal Lake Community Middle	1,253	C
Pompano Beach Middle	1,054	C
Somerset Academy Pompano Middle (6-8)	21	D
<b>Elementary Schools</b>		
Baby Boomers	n/a	n/a
C. Robert Markham Elementary	609	D
Charles Drew Elementary	605	C
Cresthaven Elementary	696	C
Cypress Elementary	758	C
Innovation Charter School	333	C
McNab Elementary	592	A
Norcrest Elementary	819	C
Palmview Elementary	606	B
Pompano Beach Elementary	507	C
Sanders Park Elementary	500	B
Somerset Academy Pompano (k-5)	163	C
Tedder Elementary	639	C
<b>Combination of Schools</b>		
Bright Horizons	135	n/a
Broward Children's Center North	42	n/a
Cross Creek	141	n/a
Cypress Run Alternative/Ese	113	n/a
Dave Thomas Education Center	685	n/a
Somerset Pines Academy	415	C

Note:

\*n/a – The information was not available at the time of the publication or it was not applicable.

\*\*Enrollment data is for school year 2016-2017.

\*\*\*Reported grades are for school year 2016-2017, based on the FSA testing criteria.

Source:

Broward County Public Schools: <http://www.browardschools.com/>

Broward County Public Schools, Demographics & Student Assignments, 2015-2016 Benchmark Day Enrollment Report:

<http://www.broward.k12.fl.us/dsa/counts/1516/BenchmarkDayCount1516.shtml>

Florida Department of Education: <http://schoolgrades.fldoe.org/>

<http://www.broward.k12.fl.us/dsa/counts/1617/benchmark/Appendix%20D%20Grade%201617.pdf>

<http://www.broward.k12.fl.us/dsa/counts/1617/benchmark/Appendix%20F%20HistoricEnrollment%201617.pdf>



# Transportation

Mass transit service in the City of Pompano Beach is provided by Broward County Transit (BCT) and private carriers. The major provider of service is the Broward County Mass Transit Division which operates the countywide bus system. The county also contracts with private vendors for public school busing and Social Service Transportation (SST). Other service providers include private taxi service companies based in the Greater Pompano Beach area and the Greyhound/Trailways Bus Company.

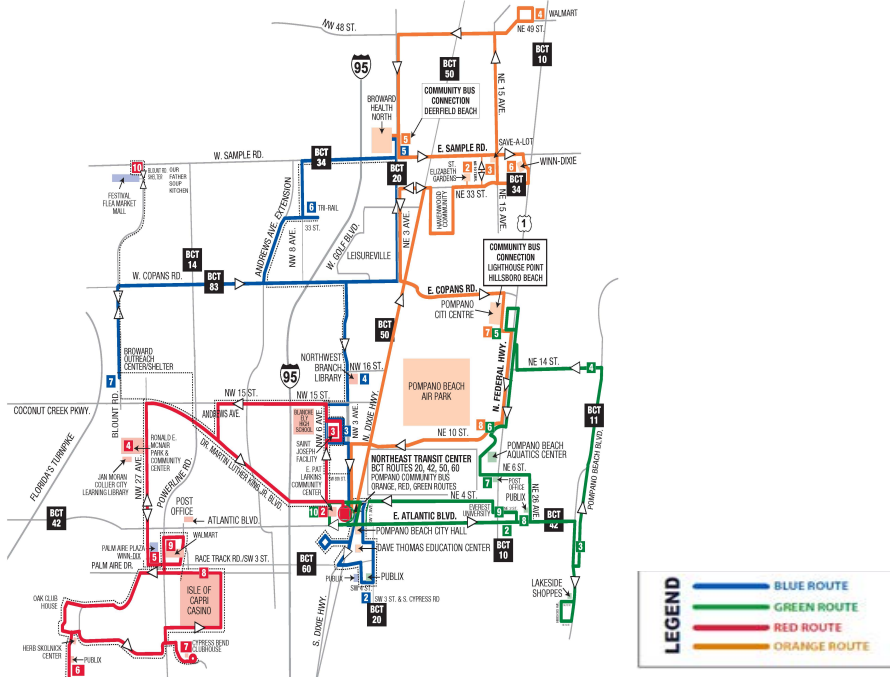
The City is also served by the South Florida Regional Transportation Authority (Tri-Rail) system. This commuter train service has eighteen (18) stations and six zones located throughout located in Palm Beach, Broward and Dade Counties. Tri-Rail is a seventy-two (72) mile at-grade commuter rail line serving Palm Beach, Broward and Dade Counties. Tri-Rail service connects to Metrorail in Dade County at the Tri-Rail/Metrorail Station and to Miami International Airport (MIA) via a shuttle bus service provided at the last stop.

Other transit providers include Broward County TOPS, which is a paratransit service providing specialized transportation services for the County's qualified elderly and handicapped population; the free school bus system that serves all of the public schools in Pompano Beach and is provided by a private company contracted by the Broward County School Board; regional, statewide and interstate travel is provided by the Greyhound/Trailways Bus-line; and a taxi company currently located in Pompano Beach; service by other companies is also provided from Coral Springs, Margate and Fort Lauderdale.

## Community Bus Program

The City of Pompano Beach and Broward County Transit (BCT) are providing this community bus transportation service to increase the number of destinations within the City limits that can be reached through public transit. This service is designated to work in conjunction with connections to BCT Routes 1, 10, 11, 14, 20, 34, 42, 50, 60 and 83. The Pompano Beach Community Bus Service is wheelchair accessible in accordance with the American Disabilities Act (ADA). The table on the next page, provides community bus ridership and passenger per hour data:

**City of Pompano Beach Community Bus System Map**



<u>Community Bus Monthly Ridership</u>	<u>May-17</u>	<u>May-16</u>	<u>% Change</u>	<u>FY17 YTD</u>	<u>FY16 YTD</u>	<u>% Change</u>
Pompano Beach-Blue	2,680	2,448	9%	20,781	19,685	5.57%
Pompano Beach-Green	1,637	1,875	-13%	14,546	15,000	-3.03%
Pompano Beach-Red	2,569	2,993	-14%	21,925	23,632	-7.22%
Pompano Beach-Orange	1,608	1,973	-18%	15,483	16,931	-8.55%
<b>Total Average</b>	<b>2,124</b>	<b>2,322</b>	<b>0%</b>	<b>18,184</b>	<b>18,812</b>	<b>0%</b>
<u>Passenger per Hour</u>	<u>May-17</u>	<u>May-16</u>	<u>% Change</u>	<u>FY17 YTD</u>	<u>FY16 YTD</u>	<u>% Change</u>
Pompano Beach-Blue	15.3	14.7	4%	15.5	14.6	6.16%
Pompano Beach-Green	9.5	11.3	16%	10.9	11.3	-3.54%
Pompano Beach-Red	14.7	17.9	18%	16.3	17.6	-7.39%
Pompano Beach-Orange	9.2	11.8	22%	11.8	12.6	-8.73%
<b>Total Average</b>	<b>12</b>	<b>14</b>	<b>0%</b>	<b>14</b>	<b>14</b>	<b>0%</b>

## Airpark

The Pompano Airpark is located in the north central section of Pompano Beach and it operates with three runways. The airport provides a multitude of general aviation services including: flight training, aircraft rental, air taxi/charter, scenic rides, air ambulance, aerial photography, mapping and surveying, search & rescue, storage hangers, aircraft sales, maintenance, avionics repairs and ramp services. Access to the main airpark facilities is provided by NE 10th Street where three ingress/egress points are located. Access to the Goodyear Blimp facility is provided from NE 5th Avenue which runs between Atlantic Boulevard and Copans Road.

Regional transportation network access is provided by Atlantic Boulevard and Copans Road which link the facility to US1, SR A1A, Dixie Highway and I-95. NE 10th Street and Martin Luther King Jr. Boulevard provide access to the Florida Turnpike. Roadway access from the Airpark to Port Everglades in (Fort Lauderdale/Hollywood) and Fort Lauderdale/Hollywood International Airport (south of Fort Lauderdale) is via I-95, I-595 or US1. Access to the Florida East Coast (FEC) and CSX Railroads is also provided via the local roadway network.

## Three Important Corridors

All three important corridors in the City of Pompano Beach: Dixie Highway, Federal Highway/US1 and Atlantic Boulevard not only provide linkages to regional and local destinations and serve as a gateway to the City and its neighborhoods, but they often function as focal points of a community's employment, retail, civic and recreational activities. In December 2013, the City conducted a study and elaborated a plan with the objective to elevate the visibility of the three corridors, provide strategies to ensure the corridors remain economically viable into the future, and help them achieve their full potential. The results will enrich the City, and the business and property owners along the corridors, ensuring long term sustainability and prosperity for the corridors, meanwhile, the residential areas surrounding the corridors will benefit from enhanced and varied access to goods and services, the stability of additions attention to the corridors, and rising property values that come with improved conditions.

## Public Safety

### Police Services

Since August 1, 1999, the City of Pompano Beach has contracted with Broward County Sheriff's Office to provide police services for residents and businesses, making it the largest City in Broward County to utilize the law enforcement services of the BSO.

### Emergency Medical Services (EMS)

Since its emergence in the early 60s, Emergency Medical Services has become an integral part of hundreds of fire departments in North America. In Pompano Beach, EMS has also been a key component of the fire department's daily activities since 1975. This service provides the residents and visitors of the City with comprehensive pre-hospital care 24 hours per day, 365 days per year. The EMS division was one of the original [if not the first] fire departments to provide Emergency Medical Services in the State of Florida.



### Emergency Management and Fire Rescue

In 2017 the City of Pompano Beach's Fire Rescue had the honor of earning an Insurance Services Office, Inc. (ISO) Class 1 rating. The rating demonstrates the department's superior property fire protection throughout the City. The department was able to display fire protection by increasing fire training, prevention and public education. The City also educates its residents through the Community Emergency Response Team (CERT) Program about disaster preparedness for hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations.

### Pompano Beach Ocean Rescue

Pompano Beach Ocean Rescue is a division of Pompano Beach Fire Rescue. The beach patrol consists of highly trained men and women who protect swimmers along 1,200 yards of beach. All of our ocean lifeguards are Certified First Responders or Emergency Medical Technicians who are trained to handle any emergency and are equipped with full basic life support equipment such as AED's and oxygen. Our agency's lifeguard certification is provided through the United States Lifesaving Association.

Source:

Broward County Sheriff's Office: [http://www.sheriff.org/about\\_bso/dledistricts/d11/index.cfm](http://www.sheriff.org/about_bso/dledistricts/d11/index.cfm)  
Fire Rescue Department, City of Pompano Beach: [http://pompanobeachfl.gov/pages/departments\\_directory/fire\\_department/fire\\_rescue/fire\\_rescue.html.php](http://pompanobeachfl.gov/pages/departments_directory/fire_department/fire_rescue/fire_rescue.html.php)  
<http://pompanobeachfl.gov/index.php/pages/pco/pco>

# Governmental Structure



## Form of Government

The City of Pompano Beach has a City Commission/City Manager form of government. The City Commission shall appoint an officer of the City who shall have the title of City Manager solely on the basis of his executive and administrative qualifications, with special reference to his actual experience in, or his knowledge of, accepted practice in respect to the duties of his office as hereinafter set forth. Except for the purpose of inquiry, the Commission and its members shall deal with the administrative services solely through the City Manager.

The City Commission shall appoint an officer of the City who shall have the title of City Clerk. He/she shall serve at the pleasure of the City Commission and shall be under the direction and control of the City Manager.

The City Commission shall appoint a City Attorney who shall act as the legal advisor to, and attorney and counselor for, the municipality and all of its officers in matters relating to their official duties.

The City Commission shall appoint an officer of the City who shall have the title of Internal Auditor. The Internal Auditor shall serve at the pleasure of the Commission; provided, however that the individual holding the position of Internal Auditor when this section becomes effective shall, at his/her election, remain in the classified service entitled to all rights and benefits of the classification.

## Powers

The powers of the City Commission include the determination of all matters of policy. The City Commission may by Ordinance or Resolution prescribe the manner in which any power of said City shall be exercised. The City Commission shall have the power to appoint and remove the City Manager, City Clerk, the City Attorney, and the Internal Auditor.

The City Manager shall have power and shall be required to: Appoint and, when necessary for the good of the City, remove all officers and employees of the City, except as otherwise provided by this Charter, and except that he may authorize the head of a department or office to appoint and remove subordinates in such department or office; Fix the salary of officers and employees; Endorse on all contracts, bonds and other instruments in writing in which the municipality is interested his approval of the substance thereof; Prepare the budget annually and submit it to the City Commission, and be responsible for its administration after adoption; Prepare and submit to the City Commission, as of the end of the fiscal year, a complete report on the finances and administrative activities of the City for the preceding year; Keep the City Commission advised of the financial condition and future needs of the City, and make such recommendations as may seem to him desirable; Perform such other duties as may be prescribed by this Charter or required of him by the City Commission, not inconsistent therewith.

The City Clerk shall give notice of the meetings of the City Commission; shall keep the journal of its proceedings; shall authenticate by his/her signature and record in full in a book kept for that purpose all ordinances and resolutions; shall attest to and/or countersign by his/her signature all contracts, bonds

## Governmental Structure (cont.)

and other instruments as required by law; shall perform the duties of registration officer; shall have the power and authority to administer oaths; and shall perform any other duties required by this Charter as assigned by the City Commission or by the City Manager.

The City Attorney shall prepare all contracts, bonds, leases and other instruments in writing in which the municipality is concerned, and shall endorse on each his approval of the form and correctness thereof, but failure to do so shall not affect its validity. When required to do so by the City Commission, he shall prosecute and defend for and in behalf of the City, all civil complaints, suits and controversies in which the City is a party. He shall furnish the City Commission, the City Manager, the head of any department, or any officer, board, commission or agency not included in any department, his opinion on any question of law relating to their respective powers and duties. In addition to the duties specifically imposed under the preceding section, he shall perform such other professional duties as may be required of him by ordinance or resolution of the City Commission, or as are prescribed for city attorneys under the general law of the state, which are not inconsistent with this Charter and with any ordinance or resolution which may be passed by the City Commission.

The Internal Auditor shall submit an Annual Audit Plan at the beginning of each fiscal year which shall be adopted by a majority vote of the City Commission and which may be amended from time to time by a majority vote of the City Commission. The Internal Auditor shall perform independent and objective audits or reviews of financial, compliance and operational activities of the city and the city's contractors, licensees and franchisees. Audits or reviews performed by the Internal Auditor shall analyze and evaluate financial management systems and operational controls and procedures of the city to develop recommended policies and procedures. The Internal Auditor shall also perform such other duties as may be imposed or required by ordinance, resolution or direction of a majority of the City Commission.

### Elections

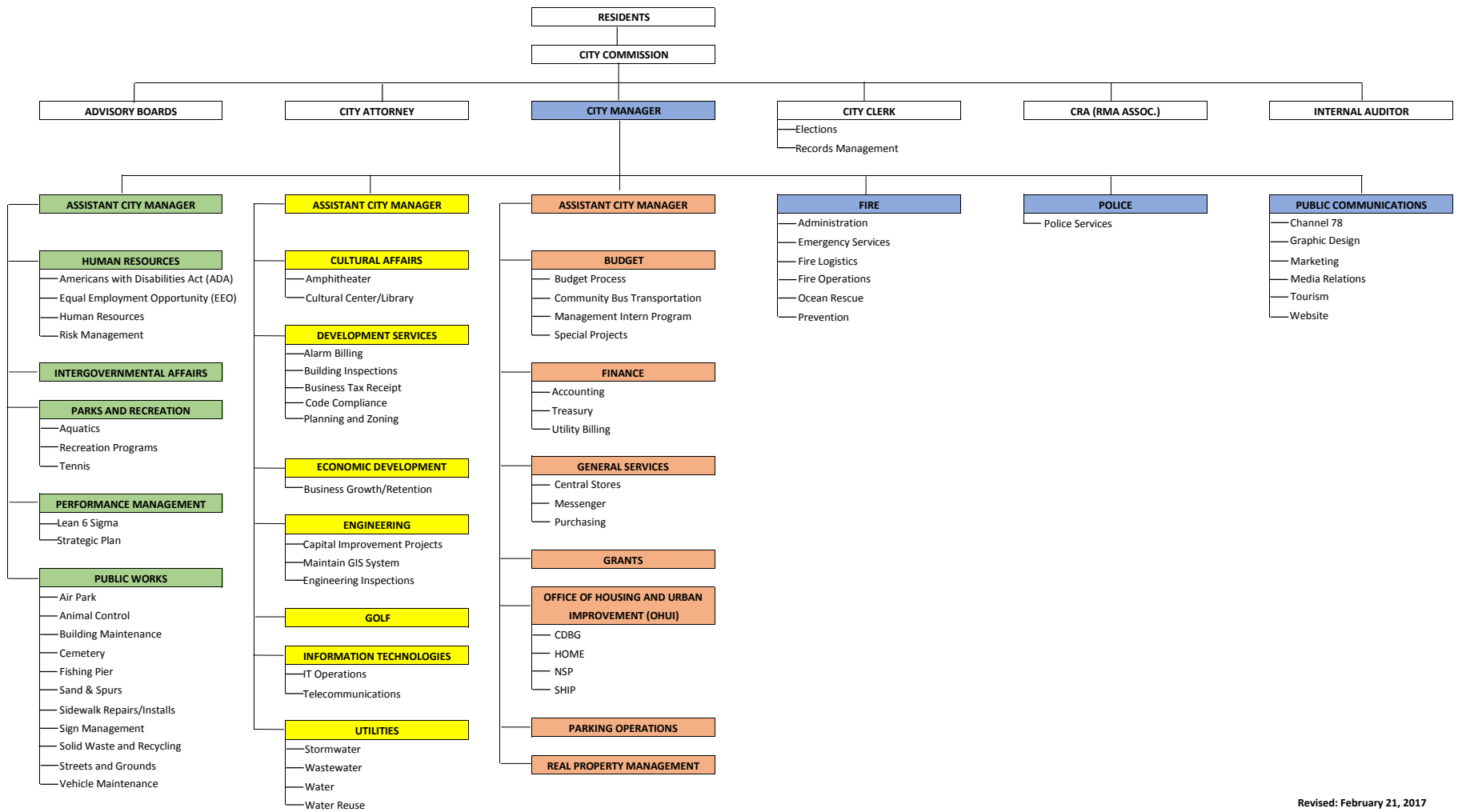
The Mayor is elected "At-Large" by a majority of the citywide voters. The term of the Mayor-At-Large for the City of Pompano Beach is three years. The Mayor presides at City Commission meetings and shall be recognized as head of the City Government for purposes of military law, and shall execute all instruments to which the City is a party when directed to do so by the City Commission, unless otherwise provided by the Charter or by Ordinance, but the Mayor shall not have any regular administrative duties. The Vice Mayor is elected at the first meeting after the regular annual election. The City Commission elects by secret ballot a Vice-Mayor from their group by the majority vote of not less than three members for each office. In the case of a tie vote in election of Vice Mayor, the Commission continues to ballot; but if the tie persists after four ballots, the names of those persons nominated are written on appropriate slips of paper by the City Clerk and placed in a box with several slips of paper bearing no names.

Members of the City Commission shall have residence of the election district from which they are elected for at least one year immediately preceding their election. They shall have the qualifications of electors in the City and shall be registered to vote in the City. Further, they must continue to reside during their term of office in the respective election district from which they were appointed. Members of the City of Pompano Beach City Commission shall not hold any other elected public office while serving on the Commission.

Source:

Code of Ordinances, City of Pompano Beach: [http://www.amelegal.com/nxt/gateway.dll/Florida/Pompano/cityofpompanobeachfloridacodeofordinance?f=templates\\$fn=default.htm\\$3.0\\$vid=amlegal:pompanobeach\\_fl](http://www.amelegal.com/nxt/gateway.dll/Florida/Pompano/cityofpompanobeachfloridacodeofordinance?f=templates$fn=default.htm$3.0$vid=amlegal:pompanobeach_fl)

## Organizational Chart - City of Pompano Beach



Revised: February 21, 2017



Schedule of Personnel				
	Adopted			
	FY 2015	FY 2016	FY 2017	FY 2018
<b>GENERAL FUND (001):</b>				
<b>GENERAL GOVERNMENT</b>				
<b>City Commission (1010)</b>				
Mayor	1.0	1.0	1.0	1.0
Vice Mayor	1.0	1.0	1.0	1.0
Commissioner	4.0	4.0	4.0	4.0
<b>Total</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>
<b>City Manager (1030)</b>				
City Manager	1.0	1.0	1.0	1.0
Assistant City Manager	2.0	2.0	2.0	3.0
Executive Secretary	1.0	1.0	1.0	1.0
Administrative Specialist	-	-	-	1.0
Department Head Secretary	-	0.0	0.0	0.0
Secretary II	-	1.0	1.0	1.0
<b>Total</b>	<b>4.0</b>	<b>5.0</b>	<b>5.0</b>	<b>7.0</b>
<b>Northwest CRA (1033)</b>				
Service Worker IV	-	-	1.0	1.0
Service Worker II	-	-	2.0	2.0
Service Worker I	1.0	1.0	1.0	1.0
Department Head Secretary	0.5	0.5	0.5	0.5
<b>Total</b>	<b>1.5</b>	<b>1.5</b>	<b>4.5</b>	<b>4.5</b>
<b>East CRA (1034)</b>				
Department Head Secretary	0.5	0.5	0.5	0.5
<b>Total</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>	<b>0.5</b>
<b>Public Communications (1035)</b>				
Communications and Marketing Director	1.0	1.0	1.0	1.0
Public Communications Specialist II	1.0	1.0	1.0	1.0
Public Communications Specialist I	2.0	2.0	2.0	2.0
<b>Total</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>
<b>Economic Development (1036)</b>				
Economic Development Manager	-	1.0	1.0	1.0
<b>Total</b>	<b>0.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>
<b>Tourism (1037)</b>				
Tourism Marketing Manager	-	1.0	1.0	1.0
Customer Service Representative	-	1.0	1.0	1.0
<b>Total</b>	<b>0.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>
<b>Performance Management (1038)</b>				
Strategic Performance Manager	-	0.0	0.0	1.0
<b>Total</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>1.0</b>
<b>Cultural Affairs (1039)</b>				
Cultural Affairs Manager	-	0.0	0.0	1.0
<b>Total</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>1.0</b>
<b>City Attorney (1040)</b>				
City Attorney	1.0	1.0	1.0	1.0
Deputy City Attorney	0.0	0.0	0.0	1.0
Assistant City Attorney	3.0	3.0	3.0	2.0
Paralegal	1.0	1.0	1.0	1.0
Legal Assistant	1.0	1.0	1.0	1.0
<b>Total</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>
<b>City Clerk (1050)</b>				
City Clerk	1.0	1.0	1.0	1.0
Deputy City Clerk	1.0	1.0	1.0	1.0
Records Technician	1.0	1.0	1.0	1.0
Office Assistant I	1.0	1.0	1.0	1.0
<b>Total</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>
<b>Human Resources (1070)</b>				
Human Resources Director	1.0	1.0	1.0	1.0
Senior Human Resources Analyst	1.0	1.0	1.0	1.0
Human Resources Analyst	1.0	1.0	1.0	1.0
Human Resources Specialist	1.0	1.0	1.0	1.0
Human Resources Clerk	1.0	1.0	1.0	1.0
<b>Total</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>

Schedule of Personnel				
Adopted				
	FY 2015	FY 2016	FY 2017	FY 2018
<b>Internal Audit (1080)</b>				
Internal Auditor	1.0	1.0	1.0	1.0
Deputy Internal Auditor	1.0	1.0	1.0	1.0
Audit Assistant	1.0	1.0	1.0	1.0
<b>Total</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>
<b>FINANCE DEPARTMENT</b>				
<b>Administration and Accounting (1310)</b>				
Finance Director	1.0	1.0	1.0	1.0
Controller	1.0	1.0	1.0	1.0
Senior Accountant	-	-	-	2.0
Accounting Systems Analyst	1.0	1.0	1.0	0.0
Real Property Manager	-	-	-	1.0
Collections Specialist	-	1.0	1.0	1.0
Accounting Supervisor	1.0	1.0	1.0	1.0
Grant Coordinator	-	-	-	1.0
Accountant	1.0	1.0	1.0	1.0
Payroll Specialist II	1.0	1.0	1.0	1.0
Payroll Specialist I	1.0	1.0	1.0	1.0
Accounting Clerk III	1.0	1.0	1.0	1.0
Accounting Clerk II	3.0	3.0	3.0	3.0
Department Head Secretary	1.0	1.0	1.0	1.0
<b>Total</b>	<b>12.0</b>	<b>13.0</b>	<b>13.0</b>	<b>16.0</b>
<b>Treasury (1320)</b>				
Revenue Collections Manager	1.0	1.0	1.0	1.0
Accountant	1.0	1.0	1.0	1.0
Head Cashier	1.0	1.0	1.0	1.0
Cashier	3.0	3.0	3.0	3.0
Accounting Clerk III	1.0	1.0	1.0	1.0
<b>Total</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>
<b>BUDGET OFFICE (1360)</b>				
Deputy City Manager	-	-	1.0	0.0
Assistant to the City Manager	1.0	1.0	0.0	0.0
Strategic Performance Manager	-	1.0	1.0	0.0
Budget Manager	-	-	-	1.0
Budget Analyst	1.0	1.0	1.0	2.0
Department Head Secretary	-	1.0	1.0	0.0
Budget Assistant	1.0	-	-	-
<b>Total</b>	<b>3.0</b>	<b>4.0</b>	<b>4.0</b>	<b>3.0</b>
<b>DEVELOPMENT SERVICES DEPARTMENT</b>				
<b>Planning &amp; Zoning (1510)</b>				
Development Services Director	1.0	1.0	1.0	1.0
Assistant Development Services Director	1.0	1.0	1.0	1.0
Principal Planner	2.0	2.0	2.0	2.0
Senior Planner	-	1.0	1.0	1.0
Grant Coordinator	1.0	1.0	1.0	0.0
Chief Business Tax Inspector	1.0	1.0	1.0	1.0
Planner	5.0	4.0	5.0	5.0
Urban Forester	1.0	1.0	1.0	1.0
Landscape Inspector	2.0	2.0	4.0	4.0
Business Tax Inspector	4.0	4.0	4.0	4.0
Zoning Technician	2.0	2.0	1.0	1.0
Department Head Secretary	1.0	1.0	1.0	1.0
Secretary II	1.0	1.0	1.0	1.0
Business Tax Technician	2.0	2.0	2.0	3.0
<b>Total</b>	<b>24.0</b>	<b>24.0</b>	<b>26.0</b>	<b>26.0</b>
<b>Advisory Board (1535)</b>				
Zoning Technician	1.0	1.0	1.0	1.0
<b>Total</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>
<b>Building Inspections (1550)</b>				
Building Official	1.0	-	-	-
Chief Building Inspector	4.0	-	-	-
Building Plans Examiner	7.0	-	-	-
Building Field Inspector	19.0	-	-	-
Plans Coordinator	1.0	-	-	-
Permit Technician Support	1.0	-	-	-
Permit Expeditors	5.0	-	-	-
Customer Service Representative	5.0	-	-	-
Office Assistant II	2.0	-	-	-
Office Assistant I	2.0	-	-	-
Secretary II	1.0	-	-	-
Secretary I	1.0	-	-	-
<b>Total</b>	<b>49.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

Schedule of Personnel				
Adopted				
	FY 2015	FY 2016	FY 2017	FY 2018
<b>FIRE DEPARTMENT</b>				
<b>Fire Administration (2205)</b>				
Fire Chief	1.0	1.0	1.0	1.0
Assistant Fire Chief	1.0	1.0	1.0	1.0
Fire Administrative Service Manager	1.0	1.0	1.0	1.0
Department Head Secretary	1.0	1.0	1.0	1.0
<b>Total</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>
<b>Fire Operations (2210)</b>				
Assistant Fire Chief	-	-	-	1.0
Division Chief	1.0	1.0	1.0	0.0
Emergency Manager	1.0	1.0	1.0	1.0
Battalion Chief	3.0	3.0	3.0	3.0
Fire Captain	-	15.0	15.0	15.0
Fire Lieutenant	15.0	-	-	-
Logistics Manager	1.0	1.0	1.0	0.0
Fire Training Commander	1.0	1.0	1.0	0.0
Fire Training Captain	2.0	2.0	2.0	0.0
Driver Engineer	18.0	18.0	18.0	18.0
Firefighter	57.0	57.0	57.0	57.0
<b>Total</b>	<b>99.0</b>	<b>99.0</b>	<b>99.0</b>	<b>95.0</b>
<b>Fire Logistics (2220)</b>				
Logistics Manager	0.0	0.0	0.0	1.0
<b>Total</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>1.0</b>
<b>Ocean Rescue (2250)</b>				
Ocean Rescue Captain	1.0	1.0	1.0	1.0
Ocean Rescue Lieutenant	2.0	2.0	2.0	2.0
Ocean Rescue Lifeguard	14.0	14.0	14.0	14.0
<b>Total</b>	<b>17.0</b>	<b>17.0</b>	<b>17.0</b>	<b>17.0</b>
<b>Fire Prevention (2260)</b>				
Fire Marshal	1.0	1.0	1.0	1.0
Secretary I	1.0	1.0	1.0	1.0
Fire Inspector	8.0	8.0	8.0	8.0
<b>Total</b>	<b>10.0</b>	<b>10.0</b>	<b>10.0</b>	<b>10.0</b>
<b>Fire Training (2270)</b>				
Fire Training Commander	0.0	0.0	0.0	1.0
Fire Training Captain	0.0	0.0	0.0	2.0
<b>Total</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>3.0</b>
<b>PUBLIC WORKS DEPARTMENT</b>				
<b>Public Works Administration (3005)</b>				
Public Works Director	1.0	1.0	1.0	1.0
Assistant Public Works Director	1.0	1.0	1.0	1.0
Grounds Maintenance Supervisor	-	1.0	1.0	1.0
Department Head Secretary	1.0	1.0	1.0	1.0
<b>Total</b>	<b>3.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>
<b>Engineering (3010)</b>				
City Engineer	1.0	1.0	1.0	1.0
Engineering Project Manager (I,II,III)	3.0	-	-	-
Chief Engineering Inspector	-	-	-	1.0
Senior Engineering Inspector	1.0	1.0	1.0	-
Construction Manager	2.0	-	-	-
Engineering Inspector (I,II,III)	3.0	3.0	3.0	3.0
GIS Coordinator	1.0	1.0	1.0	1.0
Engineering Technician	2.0	2.0	2.0	2.0
Secretary II	-	-	-	1.0
Secretary I	-	1.0	1.0	-
<b>Total</b>	<b>13.0</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>
<b>Sanitation (3020)</b>				
Sanitation Supervisor	-	1.0	1.0	0.0
Maintenance Foreman	1.0	-	-	0.0
Service Worker IV	3.0	3.0	2.0	0.0
Service Worker II	2.0	2.0	2.0	0.0
Service Worker I	3.0	2.0	2.0	0.0
<b>Total</b>	<b>9.0</b>	<b>8.0</b>	<b>7.0</b>	<b>0.0</b>

Schedule of Personnel				
	Adopted			
	FY 2015	FY 2016	FY 2017	FY 2018
<b>Streets (3030)</b>				
Streets Operations Manager	1.0	1.0	1.0	1.0
Streets Supervisor	1.0	1.0	1.0	1.0
Heavy Equipment Operator	2.0	2.0	2.0	2.0
Heavy Equipment Operator/Mechanic	1.0	1.0	1.0	1.0
Chief Traffic Sign Mechanic	1.0	1.0	1.0	1.0
Traffic Sign Technician	1.0	1.0	1.0	1.0
Service Worker IV	5.0	5.0	5.0	5.0
Service Worker III	4.0	4.0	4.0	4.0
Service Worker II	5.0	5.0	5.0	5.0
Service Worker I	2.0	2.0	2.0	2.0
Office Assistant II	2.0	2.0	2.0	2.0
<b>Total</b>	25.0	25.0	25.0	25.0
<b>Grounds and Park Maintenance (3040)</b>				
Grounds Operations Manager	1.0	1.0	1.0	1.0
Grounds Maintenance Supervisor	3.0	3.0	3.0	3.0
Athletic Facilities Maintenance Foreman	1.0	1.0	1.0	1.0
Irrigation Foreman	1.0	1.0	1.0	1.0
Pest Control Worker	2.0	2.0	2.0	2.0
Nursery Technician	1.0	1.0	1.0	1.0
Service Worker IV	12.0	14.0	14.0	14.0
Irrigation Technician	4.0	4.0	4.0	4.0
Service Worker III	9.0	7.0	7.0	7.0
Service Worker II	12.0	12.0	12.0	12.0
Service Worker I	25.0	25.0	25.0	25.0
Office Assistant II	1.0	-	-	-
<b>Total</b>	72.0	71.0	71.0	71.0
<b>Animal Control (3050)</b>				
Public Works Inspector	2.0	2.0	2.0	2.0
<b>Total</b>	2.0	2.0	2.0	2.0
<b>Facilities Maintenance (3060)</b>				
Building Maintenance Operations Manager	1.0	1.0	1.0	1.0
Facilities Maintenance Supervisor	-	-	-	1.0
Facilities Maintenance Foreman	1.0	1.0	1.0	-
Senior Electrician	1.0	1.0	1.0	1.0
Plumber	1.0	1.0	1.0	1.0
Carpenter	3.0	3.0	3.0	3.0
Welder	1.0	1.0	1.0	1.0
General Trades Mechanic	6.0	6.0	6.0	6.0
Custodian	-	3.0	3.0	3.0
Service Worker I	-	1.0	1.0	2.0
Office Assistant II	1.0	1.0	1.0	1.0
<b>Total</b>	15.0	19.0	19.0	20.0
<b>Cemetery (3070)</b>				
Cemetery Sexton	-	1.0	1.0	1.0
Grounds Maintenance Supervisor	1.0	-	-	-
Service Worker II	2.0	2.0	2.0	2.0
<b>Total</b>	3.0	3.0	3.0	3.0
<b>Riding Stables (3080)</b>				
Sand and Spurs Attendant	1.0	1.0	1.0	1.0
<b>Total</b>	1.0	1.0	1.0	1.0
<b>PARKS AND RECREATION DEPARTMENT</b>				
<b>Aquatics (3910)</b>				
Recreation Activities Supervisor	-	2.0	2.0	2.0
Lifeguard Lieutenant	2.0	-	-	-
Pool Lifeguard	4.0	4.0	4.0	4.0
Cashier	2.0	2.0	2.0	2.0
<b>Total</b>	8.0	8.0	8.0	8.0
<b>Recreation Activities (3920)</b>				
Recreation Program Administrator	1.0	1.0	1.0	1.0
Recreation Manager	3.0	3.0	3.0	3.0
Recreation Activities Supervisor	8.0	8.0	8.0	8.0
Department Head Secretary	1.0	1.0	1.0	1.0
Recreation Leader	8.0	8.0	8.0	8.0
Bus Driver	1.0	1.0	1.0	1.0
General Trades Mechanic	1.0	1.0	1.0	1.0
Service Worker III	1.0	1.0	1.0	1.0
Service Worker II	1.0	1.0	1.0	1.0
Service Worker I	5.0	5.0	5.0	5.0
Cashier	7.0	7.0	7.0	7.0
Accounting Clerk III	1.0	1.0	1.0	1.0
Office Assistant II	2.0	2.0	2.0	2.0
<b>Total</b>	40.0	40.0	40.0	40.0

Schedule of Personnel				
Adopted				
	FY 2015	FY 2016	FY 2017	FY 2018
<b>Tennis Center (3950)</b>				
Recreation Supervisor	-	-	1.0	1.0
Recreation Leader	1.0	1.0	-	-
Service Worker I	1.0	1.0	1.0	1.0
<b>Total</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>
<b>Golf Operations (3960)</b>				
Golf Course Manager	-	-	1.0	1.0
Golf Cart Mechanic	-	-	1.0	1.0
Head Cashier	-	-	1.0	1.0
Golf Cart Attendant	-	-	2.0	2.0
Cashier	-	-	2.0	2.0
Custodian	-	-	1.0	1.0
Golf Starter	-	-	2.0	2.0
<b>Total</b>	<b>0.0</b>	<b>0.0</b>	<b>10.0</b>	<b>10.0</b>
<b>NON-DEPARTMENTAL (9910)</b>				
Program Compliance Manager	-	1.0	1.0	0.0
<b>Total</b>	<b>0.0</b>	<b>1.0</b>	<b>1.0</b>	<b>0.0</b>
<b>CDBG Admin (9940)</b>				
Program Compliance Manager	-	0.0	0.0	1.0
Accountant	-	0.0	0.0	1.0
<b>Total</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>2.0</b>
<b>GENERAL FUND TOTAL 453.0 410.0 424.0 425.0</b>				
<b>SPECIAL REVENUE FUNDS:</b>				
<b>BUILDING PERMIT FUND (110):</b>				
<b>Building Inspections (1550)</b>				
Building Official	-	1.0	1.0	1.0
Chief Building Inspector	-	4.0	4.0	4.0
Building Plans Examiner	-	8.0	8.0	8.0
Building Code Compliance Supervisor	-	-	-	1.0
Building Field Inspector	-	19.0	20.0	19.0
Permit Services Supervisor	-	0.0	0.0	1.0
Plans Coordinator	-	1.0	1.0	0.0
E-Plan Administrator	-	-	-	1.0
Permit Technician Support	-	1.0	1.0	1.0
Sustainability Coordinator	-	-	-	1.0
Permit Expeditors	-	5.0	5.0	5.0
Customer Service Representative	-	5.0	5.0	5.0
Research and Records Specialist	-	-	-	1.0
Office Assistant II	-	2.0	2.0	1.0
Office Assistant I	-	2.0	2.0	2.0
Secretary II	-	1.0	1.0	1.0
Secretary I	-	1.0	1.0	1.0
<b>Total</b>	<b>0.0</b>	<b>50.0</b>	<b>51.0</b>	<b>53.0</b>
<b>EMS SPECIAL DISTRICT FUND: (140)</b>				
<b>EMS (2231)</b>				
Assistant Fire Chief	-	-	-	1.0
EMS Division Chief	1.0	1.0	1.0	0.0
Battalion Chief	3.0	3.0	3.0	3.0
EMS Captain	-	-	-	-
Fire Captain	-	14.0	14.0	14.0
Fire Lieutenant	14.0	-	-	-
Fire Rescue Lieutenant	-	30.0	30.0	35.0
Driver Engineer	12.0	12.0	12.0	12.0
Firefighter	54.0	24.0	39.0	34.0
Secretary I	1.0	1.0	1.0	1.0
Material Handling Specialist	1.0	1.0	1.0	1.0
Office Assistant II	1.0	1.0	1.0	1.0
<b>Total</b>	<b>87.0</b>	<b>87.0</b>	<b>102.0</b>	<b>102.0</b>
<b>OFFICE OF HOUSING &amp; URBAN IMPROVEMENT FUND: (304)</b>				
<b>Administration</b>				
Housing and Urban Improvement Director	1.0	1.0	1.0	1.0
Accountant	1.0	1.0	1.0	0.0
Administrative Coordinator	-	-	1.0	1.0
Construction Manager	0.0	-	1.0	1.0
Community Development Program Specialist	1.0	-	-	-
Program Compliance Manager	1.0	-	-	-
Secretary II	2.0	-	1.0	1.0
Office Assistant II	-	-	1.0	1.0
Office Assistant I	-	-	0.0	1.0
<b>Total</b>	<b>6.0</b>	<b>2.0</b>	<b>6.0</b>	<b>6.0</b>

Schedule of Personnel				
Adopted				
	FY 2015	FY 2016	FY 2017	FY 2018
<b>ADMINISTRATIVE CAPITAL FUND: (309)</b>				
<b>Project Administration (3011)</b>				
Capital Improvement Project Manager	-	1.0	1.0	1.0
Engineering Project Manager (I,II,III)	-	2.0	2.0	3.0
Engineering Inspector (I,II,III)	-	2.0	2.0	1.0
<b>Total</b>	0.0	5.0	5.0	5.0
<b>SPECIAL REVENUE FUNDS TOTAL 93.0 144.0 164.0 166.0</b>				
<b>ENTERPRISE FUNDS:</b>				
<b>UTILITY FUND: (412)</b>				
<b>Water Administration (3305)</b>				
Utilities Director	0.5	0.5	0.5	0.5
Utility Compliance & Efficiency Manager	0.5	0.5	0.5	0.5
Engineering Project Manager (I, II, III)	-	-	-	0.5
Civil Engineer III	-	0.5	0.5	0.0
Asset Management/Projects Management Specialist	1.0	1.0	0.5	0.5
Department Head Secretary	0.5	0.5	0.5	0.5
Compliance Coordinator	-	0.0	0.0	1.0
Analytics Assistant	-	1.0	1.0	0.0
Utilities Program Coordinator	0.5	0.5	0.5	0.5
Secretary I	0.5	-	-	-
<b>Total</b>	3.5	4.5	4.0	4.0
<b>Utility Billing (3310)</b>				
Customer Service Manager	1.0	1.0	1.0	1.0
Assistant Customer Service Manager	1.0	1.0	1.0	1.0
Customer Service Foreman	1.0	1.0	1.0	1.0
Field Service Representative II	2.0	2.0	2.0	2.0
Field Service Representative I	1.0	1.0	1.0	2.0
Customer Service Representative	4.0	4.0	4.0	3.0
<b>Total</b>	10.0	10.0	10.0	10.0
<b>Water Treatment Plant (3320)</b>				
Utilities Treatment Plant Superintendent	1.0	1.0	1.0	1.0
Laboratory Manager	1.0	1.0	1.0	1.0
Utilities Maintenance Supervisor	0.5	0.5	0.5	0.5
Utilities Treatment Plant Operations Supervisor	1.0	1.0	1.0	1.0
Analytical/QA Specialist	1.0	1.0	1.0	1.0
Field Sampling Specialist	2.0	2.0	2.0	2.0
Utilities Electrician	0.5	0.5	1.0	1.0
Water Plant Mechanic	3.5	3.5	3.5	4.0
Utilities Treatment Plant Operator II	4.0	4.0	4.0	4.0
Utilities Treatment Plant Operator	10.0	10.0	10.0	10.0
General Trades Mechanics	-	-	-	4.0
Service Worker IV	4.0	4.0	4.0	-
Service Worker I	1.0	1.0	1.0	1.0
Office Assistant II	1.0	1.0	1.0	1.0
<b>Total</b>	30.5	30.5	31.0	31.5
<b>Water Distribution (3330)</b>				
Utilities Field Superintendent	1.0	1.0	1.0	1.0
Water Distribution Supervisor	1.5	1.5	1.5	1.5
Utility System Foreman	5.0	5.0	5.0	5.0
Accountant	-	-	-	1.0
Meter Technician	1.0	1.0	1.0	1.0
Heavy Equipment Operator	2.0	2.0	2.0	2.0
Backflow Technician	1.0	1.0	1.0	1.0
Utilities System Operator III	3.0	3.0	3.0	3.0
Utilities System Operator II	2.0	2.0	2.0	2.0
Utilities System Operator I	8.0	8.0	8.0	8.0
Secretary II	0.5	0.5	0.5	0.0
Office Assistant II	1.0	1.0	1.0	1.0
<b>Total</b>	26.0	26.0	26.0	26.5
<b>Reuse Water Treatment Plant (3340)</b>				
Utilities Treatment Plant Operator II	1.0	1.0	1.0	1.0
Utilities Treatment Plant Operator	1.0	1.0	1.0	1.0
Water Plant Mechanic	0.5	0.5	0.5	1.0
<b>Total</b>	2.5	2.5	2.5	3.0
<b>Reuse Administration (3350)</b>				
Reuse Outreach & Water Conservation Coordinator	1.0	1.0	1.0	1.0
Asset Management/Projects Management Specialist	-	-	0.5	0.5
<b>Total</b>	1.0	1.0	1.5	1.5



Schedule of Personnel				
	Adopted			
	FY 2015	FY 2016	FY 2017	FY 2018
<b>Reuse Distribution (3355)</b>				
Water Distribution Supervisor	0.5	0.5	0.5	0.5
Utility System Foreman	1.0	1.0	1.0	1.0
Heavy Equipment Operator	1.0	1.0	1.0	1.0
Utilities System Operator III	1.0	1.0	1.0	1.0
Utilities System Operator II	1.0	1.0	1.0	1.0
Utilities System Operator I	1.0	1.0	1.0	1.0
<b>Total</b>	<b>5.5</b>	<b>5.5</b>	<b>5.5</b>	<b>5.5</b>
<b>Wastewater Administration (3505)</b>				
Utilities Director	0.5	0.5	0.5	0.5
Utility Compliance & Efficiency Manager	0.5	0.5	0.5	0.5
Engineering Project Manager (I, II, III)	-	-	-	0.5
Civil Engineer III	-	0.5	0.5	-
Engineering Inspector (I,II,III)	1.0	1.0	1.0	1.0
Department Head Secretary	0.5	0.5	0.5	0.5
Utilities Program Coordinator	0.5	0.5	0.5	0.5
Secretary I	0.5	-	-	-
<b>Total</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>
<b>Wastewater Pumping (3510)</b>				
Wastewater Pumping Station Supervisor	1.0	1.0	1.0	1.0
Utilities Maintenance Supervisor	0.5	0.5	0.5	0.5
Utilities Mechanic	1.0	1.0	1.0	1.0
Utilities Electrician	0.5	0.5	1.0	1.0
Lift Station Operator II	4.0	4.0	4.0	4.0
Lift Station Operator I	4.0	4.0	4.0	4.0
Office Assistant II	1.0	1.0	1.0	1.0
<b>Total</b>	<b>12.0</b>	<b>12.0</b>	<b>12.5</b>	<b>12.5</b>
<b>Wastewater Transmission (3520)</b>				
Wastewater Collections Supervisor	1.0	1.0	1.0	1.0
Utility System Foreman	3.0	3.0	3.0	3.0
TV Equipment Operator	1.0	1.0	1.0	1.0
Utilities System Operator III	4.0	4.0	4.0	4.0
Utilities System Operator II	6.0	6.0	6.0	6.0
Utilities System Operator I	5.0	5.0	5.0	5.0
<b>Total</b>	<b>20.0</b>	<b>20.0</b>	<b>20.0</b>	<b>20.0</b>
<b>UTILITY FUND TOTAL</b>				
	<b>114.5</b>	<b>115.5</b>	<b>116.5</b>	<b>118.0</b>
<b>STORMWATER FUND: (425)</b>				
<b>Administration/Operations (3805)</b>				
Utilities Stormwater Supervisor	1.0	1.0	1.0	1.0
Utility System Foreman	1.0	1.0	1.0	1.0
Utilities System Operator III	2.0	2.0	2.0	2.0
Utilities System Operator II	3.0	3.0	3.0	3.0
Utilities System Operator I	3.0	3.0	3.0	3.0
Secretary II	0.5	0.5	0.5	0.0
<b>Total</b>	<b>10.5</b>	<b>10.5</b>	<b>10.5</b>	<b>10.0</b>
<b>AIRPARK FUND: (462)</b>				
<b>Operations (4610)</b>				
Airpark Manager	1.0	1.0	1.0	1.0
Airpark Maintenance Foreman	1.0	1.0	1.0	1.0
Service Worker III	1.0	1.0	1.0	1.0
Service Worker II	1.0	1.0	1.0	1.0
Secretary I	1.0	1.0	1.0	1.0
<b>Total</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>
<b>GOLF FUND: (482)</b>				
<b>Operations (3960)</b>				
Golf Course Manager	1.0	1.0	-	-
Golf Cart Mechanic	1.0	1.0	-	-
Head Cashier	1.0	1.0	-	-
Golf Cart Attendant	2.0	2.0	-	-
Cashier	2.0	2.0	-	-
Custodian	1.0	1.0	-	-
Golf Starter	2.0	2.0	-	-
<b>Total</b>	<b>10.0</b>	<b>10.0</b>	<b>0.0</b>	<b>0.0</b>
<b>SOLID WASTE FUND: (488)</b>				
<b>Operations (4910)</b>				
Solid Waste Operations Manager	1.0	1.0	1.0	1.0
Sanitation Supervisor	-	-	-	1.0
Service Worker IV	-	-	-	2.0
Service Worker III	1.0	1.0	1.0	1.0
Service Worker II	-	-	-	2.0
Service Worker I	-	-	-	2.0
Office Assistant II	1.0	1.0	1.0	1.0
<b>Total</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>10.0</b>

Schedule of Personnel				
	Adopted			
	FY 2015	FY 2016	FY 2017	FY 2018
<b>SOLID WASTE SPECIAL SERVICE FUND: (489)</b>				
<i>Commerical (4920)</i>				
Recycling Specialist	-	-	1.0	1.0
Service Worker IV	-	-	2.0	2.0
Service Worker III	-	-	2.0	2.0
Service Worker I	-	-	5.0	5.0
Customer Service Representative	-	-	1.0	1.0
<b>Total</b>	<b>0.0</b>	<b>0.0</b>	<b>11.0</b>	<b>11.0</b>
<b>ENTERPRISE FUNDS TOTAL 143.0 144.0 146.0 154.0</b>				
<b>INTERNAL SERVICE FUNDS:</b>				
<b>CENTRAL STORES FUND (501)</b>				
<i>IT Operations (5110)</i>				
Chief Material Handling Specialist	1.0	1.0	1.0	1.0
Material Handling Specialist	1.0	1.0	1.0	1.0
<b>Total</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>
<b>INFORMATION TECHNOLOGIES FUND (502)</b>				
<i>IT Operations (5210)</i>				
Chief Information Officer	1.0	1.0	1.0	1.0
Assistant Chief Information Officer	1.0	1.0	1.0	1.0
Senior Network Systems Analyst	2.0	2.0	2.0	1.0
Senior Business Applications Analyst	2.0	2.0	2.0	1.0
Network Systems Analyst	-	-	-	1.0
Business Applications Analyst	-	-	-	1.0
Web Design Developer	-	-	-	1.0
Business Communications Analyst	-	-	-	1.0
Information Technologies Analyst	2.0	2.0	2.0	2.0
Information Technologies Specialist II	1.0	1.0	1.0	0.0
Secretary II	1.0	1.0	1.0	0.0
<b>Total</b>	<b>10.0</b>	<b>10.0</b>	<b>10.0</b>	<b>10.0</b>
<b>CENTRAL SERVICES FUND (503)</b>				
<i>Purchasing (5310)</i>				
General Services Director	1.0	1.0	1.0	1.0
Purchasing Supervisor	1.0	1.0	1.0	1.0
Contract Manager	-	-	1.0	1.0
Business Specialist	-	1.0	1.0	0.0
Purchasing Agent	1.0	1.0	1.0	2.0
Buyer	1.0	1.0	1.0	1.0
Office Assistant II	1.0	1.0	1.0	1.0
<b>Total</b>	<b>5.0</b>	<b>6.0</b>	<b>7.0</b>	<b>7.0</b>
<i>Graphics/Messenger Services (5330)</i>				
Messenger	1.0	1.0	1.0	1.0
<b>Total</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>
<b>RISK MANAGEMENT FUND (506)</b>				
<i>Risk Management (5520)</i>				
Risk Manager	1.0	1.0	1.0	1.0
Claims Adjuster II	1.0	1.0	1.0	1.0
Claims Adjuster I	1.0	1.0	1.0	1.0
Office Assistant II	1.0	1.0	1.0	1.0
<b>Total</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>
<b>VEHICLE SERVICES FUND (507)</b>				
<i>Vehicle Services Operations (5710)</i>				
Fleet Operations Manager	1.0	1.0	1.0	1.0
Fleet Operations Supervisor	-	1.0	1.0	1.0
Mechanic III	2.0	2.0	2.0	3.0
Mechanic II	3.0	2.0	2.0	3.0
Mechanic I	2.0	2.0	2.0	1.0
Office Assistant II	1.0	1.0	1.0	1.0
<b>Total</b>	<b>9.0</b>	<b>9.0</b>	<b>9.0</b>	<b>10.0</b>
<b>INTERNAL SERVICE FUNDS TOTAL 31.0 32.0 33.0 34.0</b>				
<b>SUMMARY:</b>				
	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>2018</b>
General Fund	453	410	424	425
Building Permit Fund	-	50	51	53
EMS Fund	87	87	102	102
Office of Housing & Urban Improvement	6	2	6	6
Administrative Capital Fund	-	5	5	5
Utility Fund	114.5	115.5	116.5	118.0
Stormwater Fund	10.5	10.5	10.50	10.0
Airpark Fund	5	5	5	5
Golf Fund	10	10	0	0
Solid Waste Fund	3	3	3	10
Solid Waste Special Service Fund	-	-	11	11
Internal Service Funds	31	32	33	34
<b>ALL FUNDS TOTAL</b>	<b>720</b>	<b>730</b>	<b>767</b>	<b>779</b>

## FY 2017 - 2018 Budget Calendar

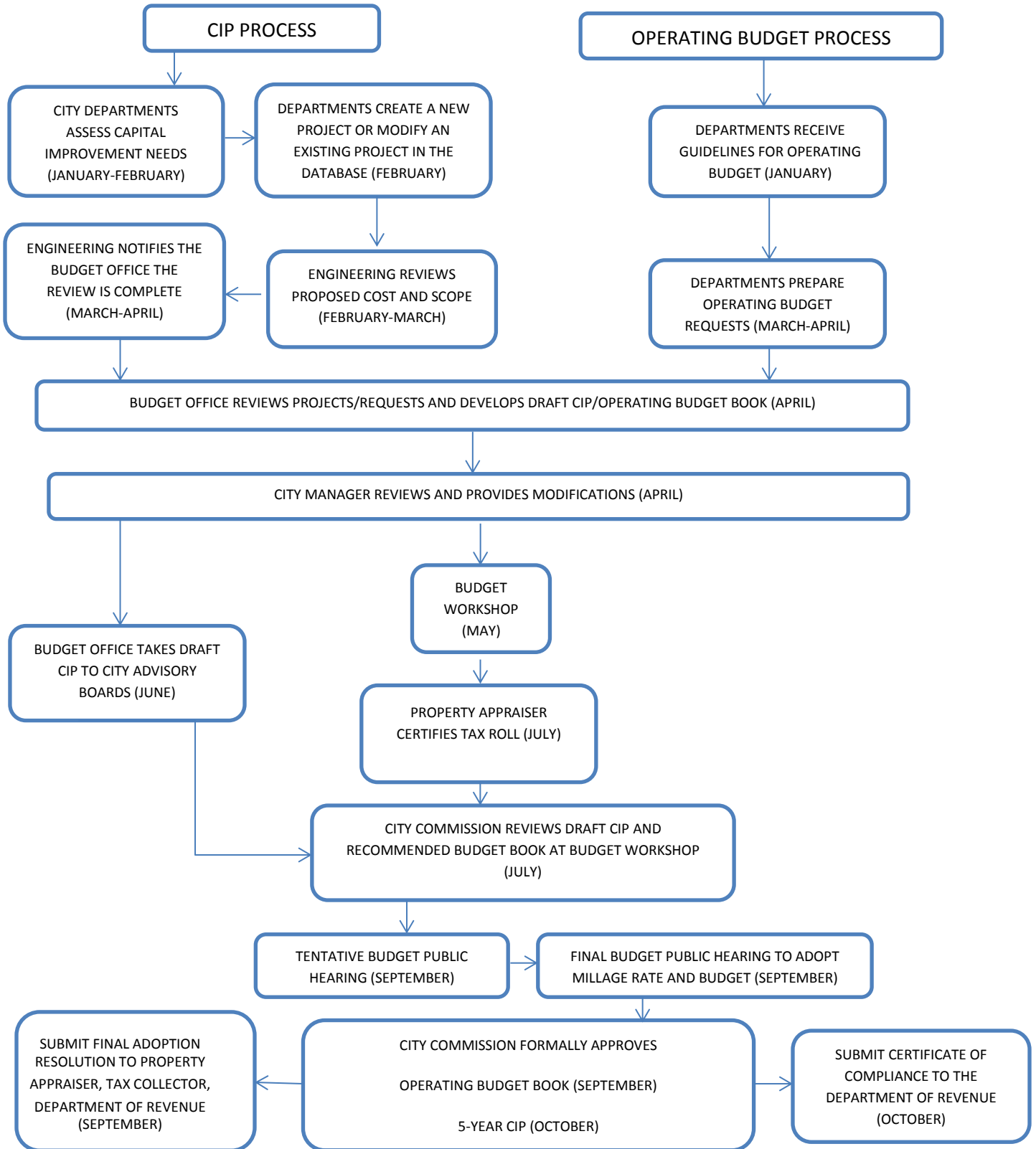
Budget Workshop	May 25, 2017	9:00 a.m.
Budget Overview and Summary Workshop/CIP	July 17, 2017	9:00 a.m.
Tentative Budget Public Hearing	September 19, 2017	5:15 p.m.
Final Budget Public Hearing	September 25, 2017	5:15 p.m.



Florida's Warmest Welcome

City of Pompano Beach  
100 West Atlantic Boulevard  
Pompano Beach, Florida 33060

# Budget Process Flowchart



## Budget Process Highlights

- In November 2016, staff began working on the development of the Fiscal Year 2018 Budget.
- A Public Workshop was held with the City Commission on May 25, 2017 to begin solidifying the policies through which the budget would be developed.
- The second workshop 'Budget Overview and Summary/CIP, was held on July 17, 2017.
- The Tentative Public Hearing was held on September 19, 2017 followed by the Final Public Hearing on September 25, 2017: Adoption of millage rate and budget for both the City and the EMS.
- After adoption, the City submits the Final Resolution to the Property Appraiser, Tax Collector and Department of Revenue; and Certificate of Compliance to the Department of Revenue.

## Budget Policy and Procedures

The budgeting process emphasizes a performance-based approach for allocating resources based on the City's Strategic Planning priorities. Our strategic planning and budgeting processes are linked to assure that the City's budget reflects the City's strategic priorities. The Strategic Plan enables the City to address strategic goals and initiatives as prioritized by the City Commission. It is driven by the City's vision; with priorities established at the strategic level based on public input. Through the annual budget process, resources are allocated in support of these strategic priorities, and performance monitoring is used to track progress and make adjustments for further improvement.

**The Basis of Budgeting** – The City of Pompano Beach's budget is on the same basis as the basis of accounting: modified accrual for governmental funds and full accrual for proprietary (enterprise and internal service) funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the City. Fiduciary funds are not reflected in the government-wide financial statements because the sources of those funds are not available to support the City's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds (CAFR, 2016 City of Pompano Beach).

**Personal Services** - Certain personal service line items (other than regular full-time salary accounts) will start out at the fiscal year 2016 budget level and should be input at the amount provided even though they are subject to adjustment based on the justification presented on the appropriate schedule(s).

**Operating Expenses** – In most cases, departments will begin with the same level of operating funding that was provided in Fiscal Year 2016 less one-time adjustments. The Budget Office will modify internal service and administrative service charges amounts based on approved internal services fund levels and applicable administrative service charge allocations. The "core" budget will show the total operating expenses available for financial system input by the division. At the discretion of the department director, divisions may make changes to specific line items or move funding between divisions to meet the needs of the department as long as the department's "core" budget total is not increased. The latter should be communicated to the Budget Office when submitting department folders.

**Capital Expenditures** - Because the capital needs of the City vary significantly from year to year, an annual reprioritization of operating capital funding is performed. Departments/Divisions will not automatically receive any operating capital funding.

Additionally, the City will continue to use its Employee Suggestion Program. This program is utilized as a way to encourage innovation through our employees. If a department and/or group of employees are able to identify a more innovative/efficient way of operating, then the actual measurable savings will be shared. Moreover, the savings will be shared over several years, not just one. But, please note that this will be for only those programs that provide material and substantial savings.

**Revenues** - Prior to estimating revenues for the next fiscal year, the departments should determine revenue estimates for the remainder of the current fiscal year while considering actual revenues from Fiscal Year 2016. In addition, departments and divisions are encouraged to review their current rate structures for user fees and service charges to determine if any fees or charges need to be adjusted for Fiscal Year 2017.

**One-Time Revenues** – One-time revenues can be used to build up the unassigned fund balance or be used for truly one-time expenses without impacting service levels.

## Budget Amendments

After adoption at the fund and department level, any transfer between fund and department must be approved by the City Commission. To cover unexpected deviations in estimated revenues or expenses, the budget may have to be amended.

Budget adjustments are usually initiated by Department Heads, but may also be prepared by the Director of Finance from a Commission approved resolution. Departments must complete an original budget adjustment in its entirety when requesting an adjustment of funds. The department must forward the prepared budget adjustment to the Budget Officer for approval. The Budget Officer confirms the availability of funds and determines the course of approval the adjustment must follow; i.e., whether or not the City Commission must approve it. The budget adjustment is then forwarded to the Director of Finance for approval.

Certain budget adjustments, as listed below, must be approved by the City Commission:

- Adjustments which increase the overall spending authority of the department;
  - Appropriation from fund balance
- Adjustments that change the intent of the budget or increase the level of services of operations from that contemplated by the City Commission at the time the budget was adopted based upon the interpretation of the City Manager;
  - Transfer between capital and operating budgets
  - Transfer between capital projects
- Adjustments requiring a transfer between funds; AND
- Adjustments that involve acceptance and appropriation of grant funding.

Per Resolution 16- 262, the City Manager is hereby authorized to approve the transfer of budgeted funds in accordance with the following terms and conditions:

- A. Requests shall be made by a Department Head to the Budget Office and the Director of Finance of their recommendation and shall then be sent to the City Manager for his approval.

- B. The City Manager may transfer funds between funds between any line items of any division and between departments of the same fund; and provided further, that such transfer or transfers shall not exceed amounts set forth in the Exhibit "A" referenced by the Resolutions adopting the annual budget of estimated expenditures/expenses and receipts/revenues.
- C. The City Manager should provide the City Commission a report of any and all fund transfers exceeding \$10,000 not later than 30 days following the end of each quarter.
- D. All transfers not authorized by this Resolution shall be presented to the City Commission for approval.

After City Commission approval, the budget adjustment is forwarded to the City Manager for signature and then to the Finance Department. The Accounting Division verifies the account numbers.

After all appropriate personnel have approved the budget adjustment; an accounting clerk will input it into the general ledger computer system. The budget adjustment will not be input unless all required signatures are present.

**Pompano Beach, Code of Ordinances: § 36.019 Budget Amendment**

From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several objects and purposes therein named; provided, however, that during the fiscal year, the budget may be amended by the City Commission.



**BUDGET SUMMARY**  
**CITY OF POMPANO BEACH - FISCAL YEAR 2017/2018**  
**THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF POMPANO BEACH**  
**ARE 3.9 PERCENT MORE THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES.**

	GENERAL FUND	EMS FUND	GENERAL CAPITAL FUND	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	BUILDING PERMIT FUND	C.D.B.G. GRANT FUNDS	ADMINISTRATIVE CAPITAL FUND	CEMETERY TRUST FUND	TOTAL
<b>CASH BALANCE BROUGHT FORWARD</b>	\$0	\$180,000	\$320,339	\$7,157,032	\$1,734,897	\$1,347,433	-	-	\$140,928	\$10,880,629
<b>ESTIMATED REVENUES:</b>										
Taxes:	Millage Per \$1,000									
AD VALOREM TAXES (GEN) 4.9865	\$57,693,791	(EMS) 0.5000 \$5,837,890	-	-	-	-	-	-	-	\$63,531,681
Sales and Use Taxes	10,098,375	-	2,620,000	-	-	-	-	-	-	\$12,718,375
Franchise Taxes	230,000	-	-	-	-	-	-	-	-	\$230,000
Communications Tax	5,300,000	-	758,678	-	-	-	-	-	-	\$6,058,678
Business Taxes	2,251,242	-	-	-	-	-	-	-	-	\$2,251,242
Licenses and Permits	22,652,189	-	-	-	-	7,453,000	-	-	-	\$30,105,189
Intergovernmental Revenue	12,592,111	252,111	0	0	30,000	-	1,228,403	-	-	\$14,102,625
Charges for Services	5,683,400	3,500,000	-	57,366,987	5,000	115,000	-	-	-	\$66,670,387
Fines and Forfeitures	992,500	-	-	438,646	-	-	-	-	-	\$1,431,146
Miscellaneous Revenues	3,304,964	48,758	372,904	3,540,204	4,211,089	45,587	-	-	-	\$11,523,506
Other Financing Sources	11,129,118	7,438,012	59,225	6,182,000	20,577,032	-	-	1,306,768	-	\$46,692,155
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<b>\$131,927,690</b>	<b>\$17,076,771</b>	<b>\$3,810,807</b>	<b>\$67,527,837</b>	<b>\$24,823,121</b>	<b>\$7,613,587</b>	<b>\$1,228,403</b>	<b>\$1,306,768</b>	<b>\$0</b>	<b>\$255,314,984</b>
<b>TOTAL ESTIMATED REVENUES AND BALANCES</b>	<b>\$131,927,690</b>	<b>\$17,256,771</b>	<b>\$4,131,146</b>	<b>\$74,684,869</b>	<b>\$26,558,018</b>	<b>\$8,961,020</b>	<b>\$1,228,403</b>	<b>\$1,306,768</b>	<b>\$140,928</b>	<b>\$266,195,613</b>
<b>EXPENDITURES/EXPENSES</b>										
General Government Services	\$22,497,315	-	\$918,000	-	\$23,509,192	-	\$182,697	\$1,306,768	-	\$48,413,972
Public Safety	67,637,183	17,056,432	0	-	-	8,761,020	-	-	-	\$93,454,635
Physical Environment	16,403,734	-	969,000	54,778,260	-	-	1,045,706	-	115,928	\$73,312,628
Transportation	3,204,766	-	1,222,000	1,095,616	3,048,826	-	-	-	-	\$8,571,208
Human Services	547,774	-	-	-	-	-	-	-	-	\$547,774
Culture & Recreation	12,855,881	-	239,225	2,930,699	-	-	-	-	-	\$16,025,805
Debt Services	760,429	-	-	4,116,459	-	-	-	-	-	\$4,876,888
Other Financing Sources (Uses)	7,438,012	-	707,542	7,165,072	-	-	-	-	-	\$15,310,626
<b>TOTAL EXPENDITURES/EXPENSES</b>	<b>\$131,345,094</b>	<b>\$17,056,432</b>	<b>\$4,055,767</b>	<b>\$70,086,106</b>	<b>\$26,558,018</b>	<b>\$8,761,020</b>	<b>\$1,228,403</b>	<b>\$1,306,768</b>	<b>\$115,928</b>	<b>\$260,513,536</b>
Reserves	582,596	200,339	75,379	4,598,763	-	200,000	-	-	25,000	5,682,077
<b>TOTAL APPROPRIATED EXPENDITURES AND RESERVES</b>	<b>\$131,927,690</b>	<b>\$17,256,771</b>	<b>\$4,131,146</b>	<b>\$74,684,869</b>	<b>\$26,558,018</b>	<b>\$8,961,020</b>	<b>\$1,228,403</b>	<b>\$1,306,768</b>	<b>\$140,928</b>	<b>\$266,195,613</b>

THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE BUDGET OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.

## Property Tax Millage Summary

	City Millage	EMS Millage	Total Millage
FY 2017 Adopted Millage	4.8252	0.5000	5.3252
FY 2018 Rolled Back Millage Rate	4.4389	0.5667	5.1205
FY 2018 Adopted Millage	4.9865	0.5000	5.4865
% Increase over Rolled Back Rate	12.34%	-11.77%	7.15%

FY 2018 Value of 1 Mill			Property Taxes at 5.4865		
Mills	Gross Revenue	Net Revenue (95%)	Assessed Value of Home	With \$50,000 Homestead Exemption	No Homestead Exemption
1.00	\$11,489,781	\$10,915,292	\$200,000	\$823	\$1,097

Millage, Taxable Value, and Revenue History					
Fiscal Year	Tax Rate/ Millage	% Change in Millage Rate	Final Taxable Values*	Actual Property Tax Revenue**	% Change in Actual Revenue
2006	4.6531		\$9,728,595,282	\$42,210,284	
2007	4.3197	-7%	\$11,688,204,065	\$47,456,266	12.43%
2008	3.8073	-12%	\$12,802,962,779	\$45,305,096	-4.53%
2009	3.9602	4%	\$12,016,115,184	\$45,582,485	0.61%
2010	4.6663	18%	\$10,855,079,433	\$44,860,700	-1.58%
2011	4.9077	5%	\$9,170,445,898	\$41,018,698	-8.56%
2012	5.2027	6%	\$8,721,234,104	\$41,602,480	1.42%
2013	5.4700	5%	\$8,679,134,412	\$44,275,615	6.43%
2014	5.3712	-2%	\$8,952,472,327	\$45,122,198	1.91%
2015	5.2470	-2%	\$9,497,552,248	\$46,839,059	3.80%
2016	5.4865	5%	\$10,199,716,114	\$55,351,084	18.17%
2017	5.3252	-3%	\$11,119,957,885	\$56,286,288	1.69%
2018*	5.4865	3%	\$12,087,825,751	\$63,038,681	12.00%

\*\* FY 2017 and Fy 2018 represents adopted taxable value prior to Value Adjustment Board adjustments

## Property Tax Millage Summary (cont.)

The Broward County Property Appraiser determined that as of January 1, 2017, the certified taxable value for real, personal, and centrally assessed property within the City of Pompano Beach is **\$12,087,825,751**. This amount includes net new additions to the tax roll of **\$967.8 million**.

The table below illustrates the tax values for the previous four years, as well as the Certification for FY 2018.

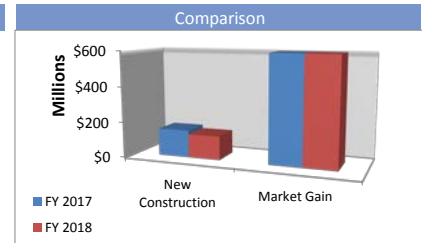
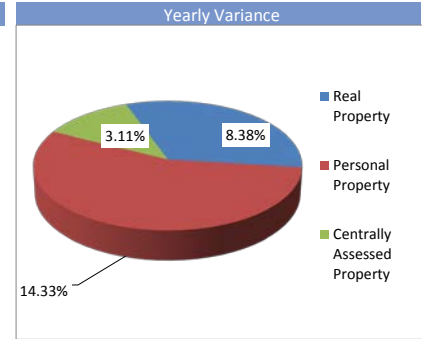
	FY 2014/15 Actual	FY 2015/16 Adopted	FY 2016/17 Adopted	FY 2017/18 Adopted
<b><u>Initial Certified Taxable Values</u></b>				
Existing Values	\$9,585,900,404	\$10,153,663,894	\$10,966,283,135	\$11,953,959,381
New Construction	63,353,810	46,052,220	153,674,750	133,866,370
July 1st Certified Taxable Value	9,649,254,214	10,199,716,114	11,119,957,885	\$12,087,825,751
<b><u>Adopted Tax Rate</u></b>				
General Operating	4.7470	4.9865	4.8252	4.9865
Emergency Medical Services	0.5000	0.5000	0.5000	0.5000
Total Millage	5.2470	5.4865	5.3252	5.4865
Tax Collection at 100%	50,629,637	55,960,742	59,216,000	66,319,856
<b>Budgeted 95% Value of 1 Mill</b> (See Note 1)	<b>9,171,857</b>	<b>9,695,085</b>	<b>10,569,798</b>	<b>11,489,781</b>
<b><u>Budgeted Tax Collection</u></b>				
General Operating	43,538,807	48,344,542	51,001,389	57,293,791
Emergency Medical Services	4,585,929	4,847,543	5,284,899	5,744,890
Total Budgeted Levy	48,124,736	53,192,085	56,286,287	63,038,680
Value Adjustment Board Deductions	-	-		
Other Deductions	(34,771,152)	(5,081,417)		
Certificates Adjustments	(116,930,814)	(62,461,039)		
Final Taxable Value	9,497,552,248	10,132,173,658		(See Note 2)
<b>Actual Tax Collection</b>	46,839,059	46,839,059		
% of Original 100% Levy	-2.74%	-13.56%		

*Notes:*

- 1) The millage values have been discounted at 95% for early discounts, delinquencies, etc.
- 2) The final values for 2017 will be determined after Value Adjustment Board petitions.

## Change in Assessed Valuation

	FY 2017	FY 2018	\$ Gain/Loss	% Change
<b>Real Property</b>	<b>\$10,499,429,920</b>	<b>\$11,379,798,280</b>	<b>\$880,368,360</b>	<b>8.38%</b>
<b>Personal Property</b>	<b>\$607,676,672</b>	<b>\$694,777,072</b>	<b>\$87,100,400</b>	<b>14.33%</b>
<b>Centrally Assessed Property</b>	<b>\$12,851,293</b>	<b>\$13,250,399</b>	<b>\$399,106</b>	<b>3.11%</b>
<b>Net Taxable Value</b>	<b>\$11,119,957,885</b>	<b>\$12,087,825,751</b>	<b>\$967,867,866</b>	<b>8.70%</b>
<b>Breakdown:</b>				
<b>New Construction</b>	<b>\$153,674,750</b>	<b>\$133,866,370</b>	<b>-\$19,808,380</b>	<b>-12.89%</b>
<b>Market Gain</b>	<b>\$766,567,021</b>	<b>\$834,001,496</b>	<b>\$67,434,475</b>	<b>8.80%</b>
<b>Total</b>	<b>\$920,241,771</b>	<b>\$967,867,866</b>	<b>\$47,626,095</b>	<b>5.18%</b>



## FY 2017 - 2018 Adopted Capital Outlay

<u>Department</u>	<u>Amount</u>	<u>Count</u>	<u>Item</u>
<b>Finance Department</b>			
<b>Accounting &amp; Administration - 1310</b>	2,000	1	Computer
<b>Budget - 1360</b>	5,000	1	Microsoft Surface iPad
<b>Fire Department</b>			
<b>Fire Administration - 2205</b>	44,000	1	Sport Utility Vehicle
	1,300	1	Laptop Computer
<b>Fire Operations - 2210</b>	684,000	1	Fire Engine
	48,000	1	Ford E-450
	23,000	1	Rescue Boat
	22,322	-	Extrication Equipment
	14,000	-	EOC A/V Equipment
<b>Fire Logistics - 2220</b>	48,000	1	Cargo Van
<b>Public Works Department</b>			
<b>Engineering - 3010</b>	11,565	1	HP Design Jet Plotter
	8,980	4	GPS Receivers
	5,250	6	Dell computer tablets
<b>Streets - 3030</b>	160,000	1	Street Sweeper
	110,000	1	15 YD Tandem Dump Truck
	51,310	1	1 Ton Truck w/Dump Body
	5,295	1	Curbuilder
	2,697	1	Walk Behind Saw
	2,500	1	Trailer
	2,361	1	Wacker Tamp
<b>Grounds and Park Maintenance - 3040</b>	90,000	1	Ford F-350 Small Bucket Truck
	34,927	1	Ford E-250 Van
	33,000	1	John Deere Tractor
	24,542	2	Scag 72" Mowers
	20,000	1	Toro Workman Pump
	18,000	1	Toro 5020 Sand Pro
	11,900	1	Scag 61" Mower
	11,523	1	Scag 52" Mower
	8,160	1	Cargo STH Trailer
	4,950	1	John Deere Deck
<b>Building Maintenance - 3060</b>	69,854	2	Ford T-250 Vans
<b>Cemetery - 3070</b>	66,814	1	Volvo ECR Compact Hydraulic Tract Excavator
<b>Parks, Recreation &amp; Cultural Arts Department</b>			
<b>Aquatics - 3910</b>	20,764	1	Pool Cover (Houston Sworn)
	15,302	2	ADA Chair Lifts (Aquatic Center/Houston Sworn)
	2,814	-	Scoreboard Parts (Aquatic Center)
	2,562	-	Patio Furniture

## FY 2017 - 2018 Adopted Capital Outlay

<u>Department</u>	<u>Amount</u>	<u>Count</u>	<u>Item</u>
<b>Recreation Activities - 3920</b>	156,030	-	Indoor Bleachers (Mitchell Moore/McNair)
	115,854	1	Thomas Bus
	18,575	-	Auditorium Lighting
	14,000	-	Furniture (Civic Center/Mitchell Moore)
	10,040	1	All Terrain Vehicle (ATV)
	5,175	-	Fencing
<b>Golf - 3960</b>	395,000	140	Golf carts
<b>TOTAL GENERAL FUND</b>	<b>\$ 2,401,366</b>		
<b>Building Inspections - 110-1550</b>	107,120	4	Ford Escapes
<b>EMS - 140-2231</b>	313,868	1	Rescue Van
	73,792	2	12-Lead Defibrillators
	38,300	10	Panasonic Toughbooks CM-20
	33,437	2	Stretchers
	8,742	4	Automatic External Defibrillators
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$ 575,259</b>		
<b>Utility - Water</b>			
<b>Water Treatment Plant - 3320</b>	150,000	3	Membrane Feed Pump VFD 300 Hp
	60,000	1	Sludge Return Pump #1
	54,470	1	Storage Tank Bleach 10,300 Gallon
	38,719	1	Ford F-250
	37,132	1	Well Telemetry
	36,907	1	Degasifier Blower/Motor #2
	34,605	5	Membrane Permeate Flush Valve Actuators
	32,790	1	Ford F-150
	28,656	3	Variable Frequency Drive-Transfer Pumps 100 Hp
	16,047	2	Antiscalent Bulk Tank X-fer Pump
	15,557	-	SCADA Software UNLTD Development
	13,564	-	SCADA Software iClient
	11,491	10	SCADA View Node PC
	10,251	1	VFD for Treatment Unit 2
	9,774	3	Computer Tablets
	6,000	1	Spectrophotometer (lab)
	4,576	1	Ammonia Leak Detector
	3,628	1	Level Transmitter Bleach Bulk Tank #3
	3,105	2	SCADA Servers
	2,772	1	F pH Ion Analyzer
	2,525	1	2100N Turbidity Meter
	1,235	1	Conductivity Meter
<b>Water Distribution - 3330</b>	106,503	1	Asphalt Grinder/Zipper
	105,200	-	Service Installations
	31,300	1	Ford F-150
	9,291	1	Reed Air Saw
	4,259	1	Cement Mixer
	1,000	1	Computer

## FY 2017 - 2018 Adopted Capital Outlay

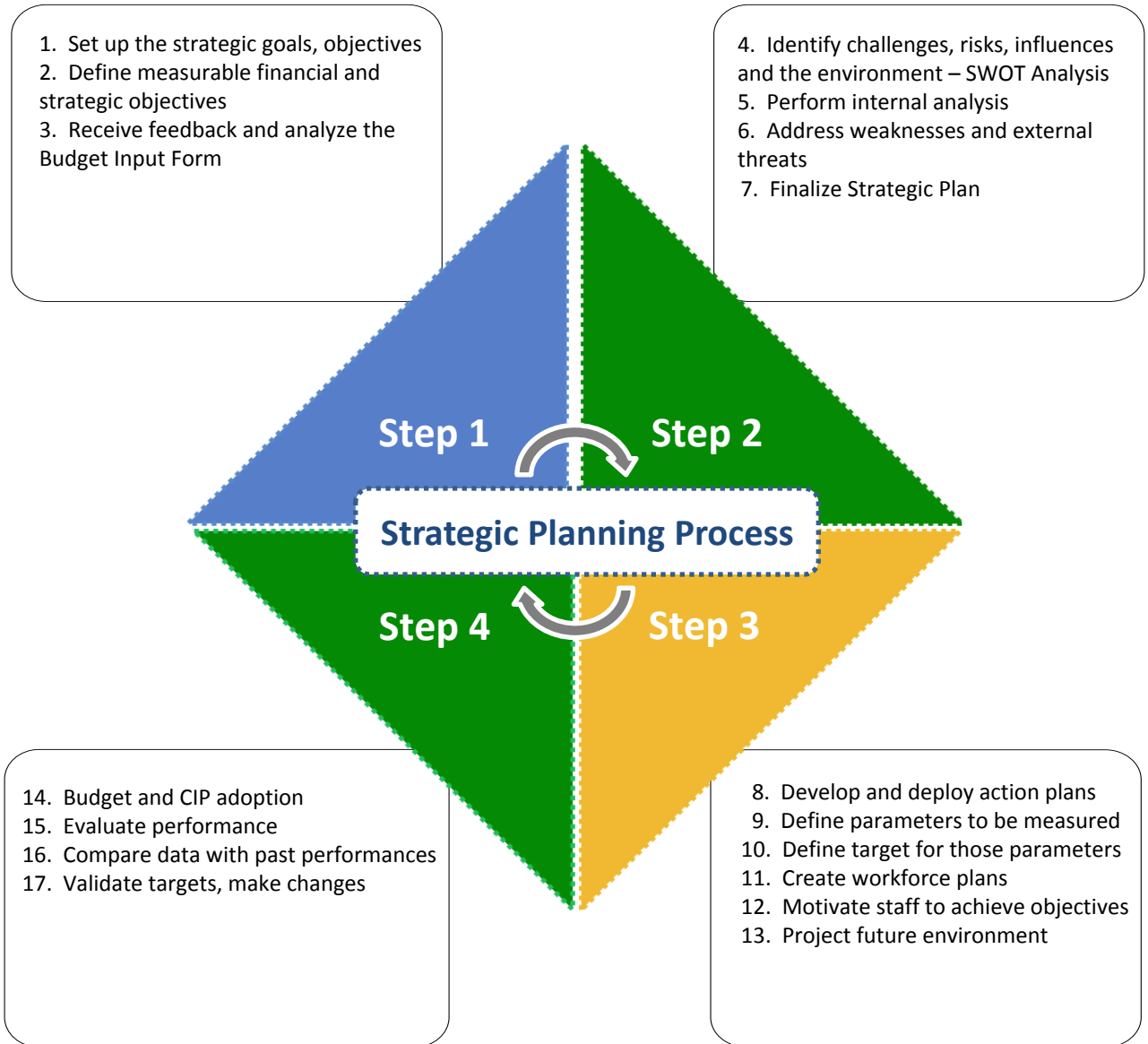
<u>Department</u>	<u>Amount</u>	<u>Count</u>	<u>Item</u>
<b>Reuse Water Treatment Plant - 3340</b>	36,500	1	Service Truck
	30,168	4	North Filter Inlet Valve Actuators
	22,466	4	North Filter Inlet Valves
	22,466	2	South Filter Inlet Valve Actuators
	16,689	2	South Filter Inlet Valves
	16,550	-	Telemetry System
	9,552	1	Low Pressure Pump Drive 1 VFD
	8,092	1	Filter Feed Pump Motor #6
	6,525	1	Index Sealer
	4,812	1	Online TSS Analyzer
	3,000	6	SCADA View Node PC
	2,422	1	2100N Turbidity Meter
	1,280	1	XL15 pH Meter
<b>Reuse Distribution - 3355</b>	9,800	-	Service Installations
<b><u>Utility - Wastewater</u></b>			
<b>Wastewater Pumping - 3510</b>	147,733	-	Lift Station Pumps
	38,246	-	SCADA Upgrades and Replacement Parts
	36,052	1	Ford F-250
	4,698	3	SCADA Laptops
<b>Wastewater Transmission - 3520</b>	113,414	1	John Deere Backhoe
	11,575	1	Lateral Camera
	1,384	1	Manhole Blower
<b><u>Stormwater Utility</u></b>			
<b>Stormwater Distribution - 3805</b>	112,635	1	John Deere Backhoe
	2,471	1	Trailer (7 x 14)
	1,361	1	Air Compressor
<b><u>Airpark</u></b>			
<b>Airpark - 4610</b>	56,748	1	Ford Tractor
	28,288	1	Rotary Mower
<b>TOTAL ENTERPRISE FUNDS</b>	<b>\$1,576,284</b>		
<b><u>Information Technologies</u></b>			
<b>Telecommunications - 5220</b>	300,000	-	Fire Station Alert System
<b><u>Vehicle Services</u></b>			
<b>Maintenance Operations/Garage - 5710</b>	56,159	1	Ford F-250
	27,000	1	Ford Escape
	25,800	1	Vehicle Lift
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>\$ 408,959</b>		
<b>TOTAL ALL FUNDS</b>	<b><u>\$ 4,961,868</u></b>		



# **Strategic Plan**

# City of Pompano Beach

## Strategic Planning Roadmap Diagram



Note: The activities contained within the Strategic Planning Process have not all been implemented as of FY 2017.

# Strategic Plan and Performance Improvement

City Staff is grateful for the City Commission’s wisdom in establishing a shared vision and a set of priorities and goals for the City through a deliberative planning process that began back in 2013 with the development of a strategic plan.<sup>1</sup> The Commission adopted a revised plan in 2017 in order to account for new realities. The revised plan’s focus remains virtually unchanged. Specifically, the plan supports the City’s Vision.

## **City of Pompano Beach Vision**

By 2032, Pompano Beach is a superior place to live, visit and locate or expand a business along the Atlantic Coast of South Florida. Pompano Beach is to be distinguished by:

- Our Safe Community
- Our Sense of Place and Family
- Our Distinctive Architecture
- Our Award-winning, Alive Beach and Beachfront
- Our Range of Leisure, Arts and Cultural Amenities
- Our Growing Downtown and Innovation District
- Our Strong, Diverse Economic Sectors with Ample Employment Opportunities
- Our Location and Our Reputation for Sustainable Development and Redevelopment
- Our Stable Neighborhoods with a Range of Housing Options

POMPANO BEACH 2032 is a City of great places with even greater opportunities and offers residents and visitors Florida’s Warmest Welcome!

The planning tradition represents a critical adjustment in the City’s organizational cultural – ushering in a new era of partnerships development. Building on the expertise of two outside firms, the Strategic Plan was developed using an inclusive and integrated process that gathered input and feedback from City Staff, frontline employees, the City Commission, the business community, homeowners associations, and the public. Staff was able to work with stakeholders to include the needs of our community through a more integrated approach. Their suggestions were fundamental in the design, shaping, and content of the final document.

Staff continues to be grateful not just to the Commission leadership but to the public for their support throughout the planning process and the implementation phase in the last four years. This partnership is critical for the growth and development of a great Pompano Beach. The process has and will continue to serve to promote healthy dialogue across boundaries to address problems in our communities. Success will not be achieved unless we continue to nurture existing partnerships and forge new ones as we enter the fifth year of the implementation process.

<sup>1</sup> Progress is reported quarterly through the Performance Report:  
[http://pompanobeachfl.gov/index.php/pages/strategic\\_plan/strategic\\_plan](http://pompanobeachfl.gov/index.php/pages/strategic_plan/strategic_plan)

**Implementation of the Strategic Plan** - As the results of our planning program begin to take form<sup>2</sup>, we want to use this momentum to carry us closer to our fiscal year 2018 goals. In a time with numerous challenges such as an aging population, rising healthcare cost, financial constraints and legislative mandates, the City needs once again to be disciplined in its efforts to improve performance. To this end, for fiscal year 2018, the best methods and practices to-date will continue to be utilized. The implementation of the City’s Strategic Plan will continue, with the organization embarking on a journey to improve productivity in the City by reporting on eighteen service areas for the Florida Benchmarking Consortium<sup>3</sup> (FBC):

**Table 1. Service Areas**

Animal Services	Parks and Recreation
Building Development	Police Services
Civic Engagement	Purchasing
Code Enforcement	Risk Management
Fire Rescue	Road Repair
Fleet Management	Storm water Drainage Maintenance
Human Resources	Solid Waste (Collection)
General Services	Traffic Engineering
Information Technologies	Water and Wastewater

This is consistent with the strategic priorities and some of the operational goals identified in the plan.

**The FY 2018 Budget Recommendations** - Continuing with the tradition of the performance-based budget approach, this year once again, City Departments were asked to submit information pertaining to service outcomes and to provide feedback and options designed to address performance improvements consistent with the following Strategic Goals:

- *Preferred Place to Live ... to Do Business ... and to Visit*
- *Superior Capacity for Growth throughout Quality, Sustainable Development*
- *Quality and Affordable City Services*
- *Building Confidence in City Government*

This feedback has enabled the development of a budget that integrates expenditures with our strategic goals.

<sup>2</sup> Like the construction of two fire stations in the last four years.

<sup>3</sup> Florida Benchmarking Consortium (FBC), established in 2004, facilitates the comparison of performance measurement data among Florida local governments. It is the largest intra-state local government benchmarking consortium within the United States. There currently more than 45 member local governments in the FBC. Each member local government participates across 20 local government performance management-focused service areas. <http://www.flbenchmark.org/>

The Fiscal Year 2018 budget represents a tool for good governance in the face of numerous challenges - driven primarily by employee health benefits (\$1.1M) and pension expenditures (\$3M)<sup>4</sup> – and an ever growing demand for services residents have come to expect.<sup>5</sup> Moreover, this budget provides an opportunity to continue to address infrastructure needs and for investing in core service areas to improve quality of life while recalibrating our efforts to maintain fiscal stability.

During the long and productive planning process in developing the City’s 2018 budget, several important themes emerged from discussions with City Departments and other stakeholders in the community. The section that follows elaborates on the linkage between approved budget enhancements and the Strategic Goals and priorities to demonstrate funding allocation related to each Goal.

## **PREFERRED PLACE TO LIVE ... TO DO BUSINESS ... AND TO VISIT**

Eight years after the Great Recession, national and regional economic conditions continue to improve at a moderate but steady pace. Among the major lagging economic indicators, the national unemployment rate as of July 2017 was down to 4.3% compared to 9.9% during the peak of the recession.<sup>6</sup> Though the national economy has been growing at a disappointing 2.6% annually<sup>7</sup>, growth in household spending continues to be supported by job gains, rising household wealth, and favorable consumer sentiment. This is all good news because a growing economy tends to improve quality of life in addition to social stability.

Pompano Beach has also recovered and is bouncing back: increased job creation activities can be seen in construction sites all over the city; there has been a decrease in the number of foreclosed homes in Pompano, and a healthy increase in the sales-tax receipts and the property tax revenue are all indicators of an expanding tax base. This phase of the recovery can only help put the City on stronger financial footing. For this, we are optimistic given the unstable nature of the South Florida economic climate.

We will continue to build on the current momentum to make sure Pompano Beach residents remain confident that Pompano Beach is a peaceful place to call home and for tourists to find memorable and inviting.

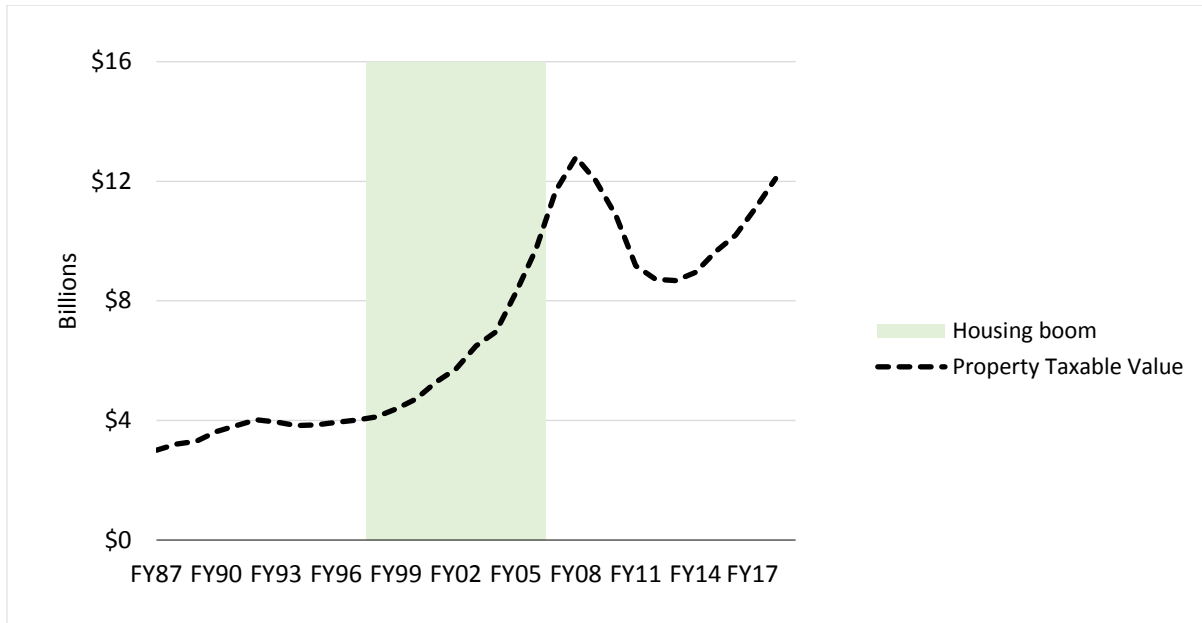
<sup>4</sup> Pension costs have increased significantly due to State of Florida mandate to adopt a new mortality table.

<sup>5</sup> For instance, the Fire Department has seen a 10% jump in request for assistance in the last two years with call volume rising from 26,000 to over 29,000 annually.

<sup>6</sup> Source: Bureau of Labor Force Statistics from the Current Population Survey. Data extracted on: August 29, 2017

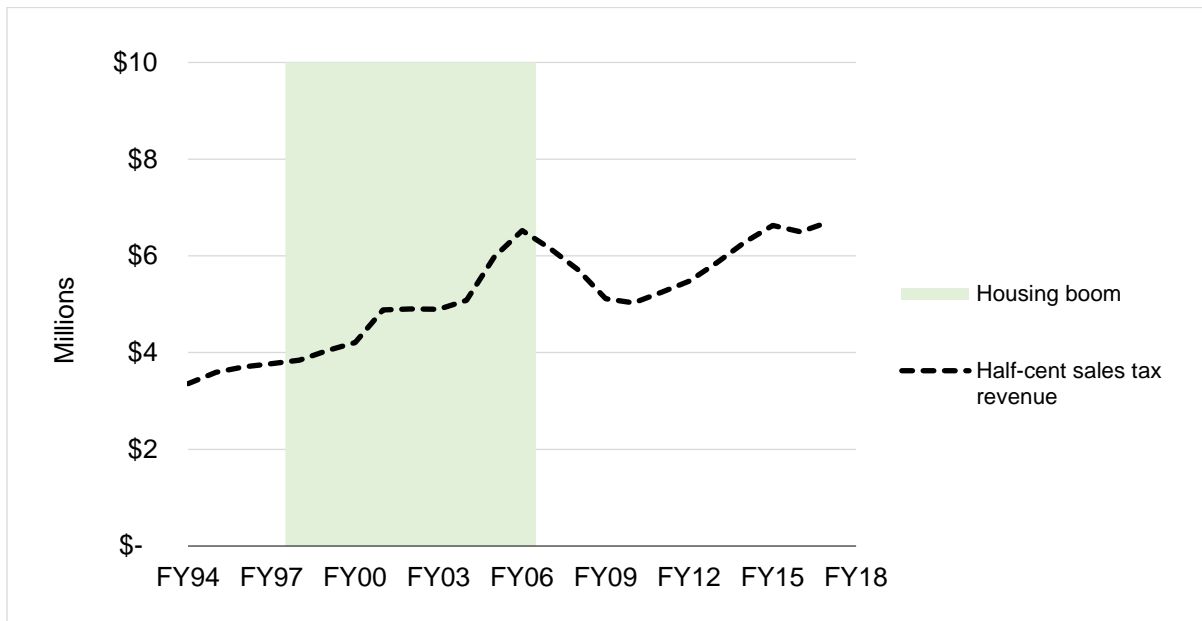
<sup>7</sup> Source: Bureau of Economic Research: <https://bea.gov/newsreleases/national/gdp/gdpnewsrelease.htm>

**Chart 1. Pompano Beach Taxable Property Value**



**Note:** FY 2017 and FY 2018 are adopted values.

**Chart 2. Pompano Beach Half-Cent Sales Tax**



**Notes:** The direct correlation between sales tax and the swings in the business cycle has been validated by [Census](#) data.

The Fiscal Year 2018 budget builds on this trend by investing on arts and culture, tourism and attraction, and investment strategies that promote a growing economic atmosphere to enhance business creation locally.

## **STRATEGIC ACTIONS**

**Cultural Center Programming** - The Pompano Beach Cultural Center<sup>8</sup> (PBCC) is managed by the Cultural Arts Creatives, a 501 (c) (3), nonprofit cultural organization whose mission is to enhance Pompano Beach as a City of culture and innovation by showcasing acclaimed regional talent, empowering emerging artists and creating global collaborations.

The Center serves as a catalyst for economic growth, a cultural haven for artists and the destination for cutting-edge culture in Pompano Beach, utilizing the power of the arts to uplift, revitalize and build a stronger community.

The Center has three components: A theater/event space with 5,000 square feet and 400 retractable fixed seats; a 750 square feet art gallery with exhibitions that will feature a fusion of both international and regional artists and a Multi-Media Digital Center that contains an audio and video recording studio with state-of-the-art equipment.



The Center features innovative art programs that include the visual arts, music, film, theater, dance, public art, history, and historic preservation for the enjoyment and enrichment of residents and visitors. The PBCC offers several programs, such as the alliance, energy and expression that cultivates the Cultural Arts initiative. The PBCC will also provide assistance to local artists and businesses through programs

such as the Pompano Business for the Arts, South Florida Business Consortium and the volunteer program that will provide the continued growth and development of artists and cultural groups.

For FY 2018, a new Cultural Affairs Division was created to oversee all cultural arts related programs in the City.

**Amphitheater Development (Management and Capital Improvement)** - Other cultural arts related initiatives for FY 2018 include two new City events (\$40K) and the expansion of the Senior

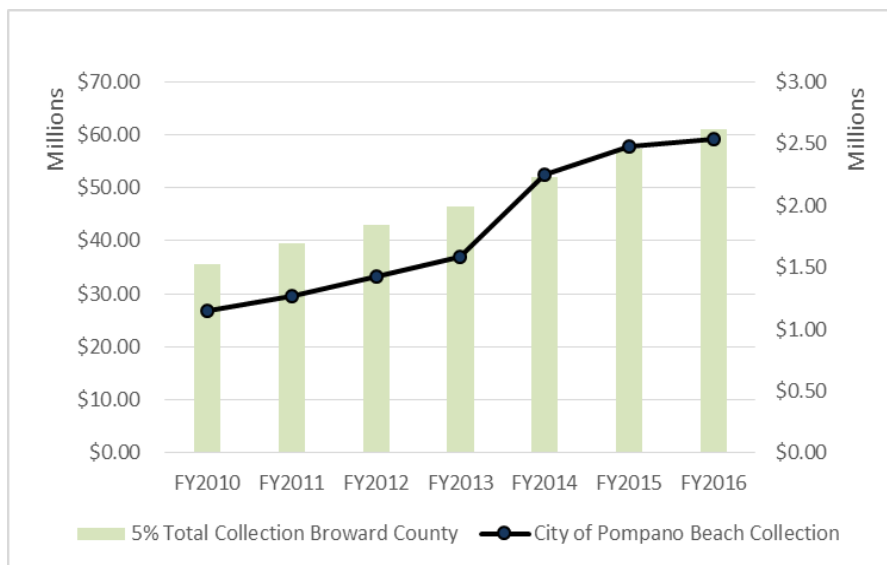
<sup>8</sup> For more information on Pompano Beach Cultural Center visit: <http://ccpompano.org/>



Citizen Program (\$50K). Currently, the program serves over 100 senior citizens in Pompano Beach.<sup>9</sup>

The City of Pompano Beach offers a variety of accommodations to choose from, with 38 hotels with approximately 2,522 rooms; as well as a vast variety of wonderful restaurants. The beach with fine golden sand runs from Sunset Lane south of Atlantic Boulevard north to the Hillsboro Inlet offering all types of exciting watersports, sand volleyball, playgrounds and picnic areas; and it has some of the world’s best sports fishing. Pompano Beach has magnificent natural coral reefs that you can swim to from the shore. Also, the City offers a redesigned Greg Norman Signature Pines Golf Course and re-opened the Pompano Beach Municipal Tennis Center in January 2013, which offers 16 professional clay courts for day and night play. Also, to improve the services and the image of the Municipal Golf Course, \$395K has been allocated in the replacement of the entire golf cart fleet. Pompano Beach was ranked fifth in the top 10 up-and-coming cities in the United States by Trip Advisor in December of 2014.

**Chart 3. Tourist Development Tax Collection**



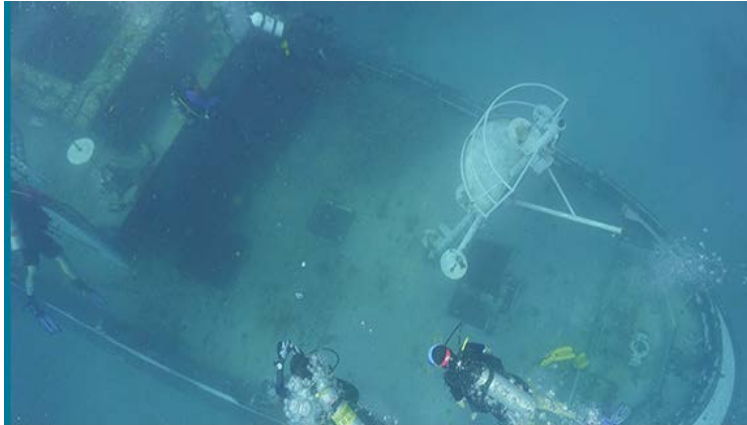
The Tourist Development Tax is sometimes referred to as resort tax, bed tax, local option tourist tax or transient rental tax. The Broward County Tourist Development Tax Rate is 5%. The total rental charged every person who rents or leases any living quarters or accommodations such as a hotel/motel, apartment, rooming house, mobile home/RV

park, condominiums, timeshare or single family home rented for a period of six months or less is subject to the tourist development tax. The FY2010 - FY2016 Tourist Development Tax Collection chart illustrates the 5% tourist tax and the amount Broward County receives for the taxes collected within the City of Pompano Beach.<sup>10</sup> Out of \$61M in revenues collected by Broward County, \$2.5M is collected within the City of Pompano Beach.

<sup>9</sup> In FY 2017, the City issued a Request for Proposal (RFP) for Amphitheatre development and capital improvement.

<sup>10</sup> Source: Records, Taxes and Treasury Division, Tourist Development Tax Section, Broward County Public Communications Office, City of Pompano Beach:  
[http://pompanobeachfl.gov/pages/misc\\_pages/tourist\\_info/tourist\\_info.html.php](http://pompanobeachfl.gov/pages/misc_pages/tourist_info/tourist_info.html.php)

**Shipwreck Park Development (Reef Project)**<sup>11</sup> - Pompano Beach is the “Wreck Capital” of Florida with Shipwreck Park, featuring the newest and biggest artificial reef system and one of the most easily accessible major five sites in the nation. The 324-foot tanker ship, Lady Luck<sup>12</sup>, sunk approximately one-mile off Pompano Beach. It is surrounded by 16 other wrecks covered with marine life, dating back to the 1800’s. Shipwreck Park is a unique underwater cultural arts park with rotating underwater art exhibits which will create and enhance diverse dive experiences for local and international tourists.



On August 19, 2017, just one year after the successful sinking of the 324-foot vessel, Shipwreck Park, Inc, a 501 (c) (3) organization, in conjunction with the City sank Okinawa between the City’s Pier and the Lady Luck. The Okinawa is a 107-foot long vessel built in New Orleans, Louisiana, for the U.S. Army in 1953, which retired in 2001.

**Short-Term Rentals** - The Development Services Department is adding one Business Tax Technician position (\$54K) that will oversee the implementation of the Short-Term Rental Permit Program. The Short Term Rental Permit would be required for single family, duplex, triplex, and quadruplex dwellings that are available for rent for a period of six months or less. These unit types would be required to comply with additional standards regarding off-street parking, garbage receptacles, and responsibilities for the 24-hour local contact.

**Corridor Studies** - \$120K has been budgeted for the completion of this action. The City understands the importance of a strong economic base to support the community and to provide jobs for residents. As such, elected officials had the foresight to select a vision for each of the major corridors in the City. The resulting “Corridor Studies” were devised to identify the actions the public sector should take to ensure the corridors remain economically viable into the future and achieve their full potential. This planning initiative was derived from the downturn in the economy and the current development pattern along the major corridors. The studies are to outline strategies to promote desired development patterns. Corridor Studies were completed for Dixie Highway, Atlantic Boulevard, and Federal Highway. Staff is currently implementing projects listed in these studies. One example of such projects includes the creation of the East Transit Oriented Corridor to connect the downtown to the beach area.

<sup>11</sup> For more information on Ship Wreck Park visit: <http://shipwreckparkflorida.org/>

<sup>12</sup> You can watch the sinking of the Lady Luck: <https://youtu.be/as20fRLwaaU>

**Homelessness** - The City is supporting non-profit organizations to help reduce homelessness, address domestic violence, and to serve the youth and senior needs in Pompano Beach (\$300K). In addition, \$137K is allocated within the Office of Housing and Urban Improvement (OHUI) budget to support nonprofit organizations that provide reading, afterschool and senior citizen programs, as well as to support the Ely High Scholarship program.

More than a year ago, a Task Force was convened to address homelessness in the City of Pompano Beach. It includes staff from the Broward Sheriff's Office (BSO), City Manager's Office, Parks and Recreation, the Community Redevelopment Agency, the Office of Housing and Urban Improvement, Emergency Medical Services, Planning and Zoning, and Code Compliance. One of the major issues identified is permanent housing. The Continuum of Care (CoC) program was established by Broward County in accordance with HUD requirements. The CoC program is designed to promote community-wide planning and strategic use of resources to address homelessness. To address this problem, Broward County is in the process of adding 30 beds to the Saint Laurence Homeless Day Shelter. Additionally, Broward County has initiated a new initiative: A Landlord Recruitment Program that matches Broward County landlords, who have homes to rent, with individuals and families who are experiencing homelessness. The City has initiated a Rental Assistance Program<sup>13</sup> through its Office of Housing and Urban Improvement, with \$100K in SHIP funds allocated for the period 2016-2018.

The chronically homeless person tends to rely more on emergency response; and incarcerated for minor offenses. To address this challenge, Pompano Beach BSO has a special Homeless Outreach Team (HOT). HOT's main objective is to provide direct outreach services to the homeless, informing them of the services that they are in need of. Broward County representatives have indicated that one of the goals for the CoC is to develop formal discharge policies for both the jails and hospitals for coordinated implementation. The Task Force reached out to area hospitals several times to have a representative attend the City meetings.

Moreover, the Task Force has identified the need for greater collaboration and communication. A variety of institutions come into contact with the homeless. If the parties are better able to communicate and coordinate with one another, services provided (e.g., hot meals, clothing) would be more efficient and effective.

<sup>13</sup> The Rental Assistance Program is funded by the State Housing Initiatives Partnership Program (SHIP), which provides funds to local governments to provide access to affordable housing for eligible community residents. It is administered in compliance with the Florida SHIP statute (F.S. 420.907-420.9079) and the 2015-2018 Pompano Beach Local Housing Assistance Plan (LHAP).

The Program provides up to \$5,000 financial assistance to very-low-income households that are homeless, or at imminent risk of homelessness, who need assistance paying security and/or utility deposits for a new qualified rental residence. Very-low-income families that are homeless, or at imminent risk of homelessness, and who have at least one person with special needs as defined in F.S. 420.0004 are particularly encouraged to seek rental assistance.

The period of rental assistance may not exceed 12 months for an eligible household. Households may only be awarded rental assistance for one period of rental assistance every five (5) years. The assistance will be provided in the form of a grant with no recapture provisions.

Other concerns were the lack of a county-wide homeless protocol for agencies to follow and the lack of case management help. The Task Force recommended to create a flow-chart starting with how a homeless person first accesses services through self-help (call-in line), accessing emergency services, or through direct contact with a city agent. In short, the Task Force has provided the following recommendations:

- The Continuum of Care (CoC) and BSO had initiated a three-month pilot program that began in March where an Outreach Coordinator follows HOT Deputies to service calls. The County selected Pompano Beach to pilot the engagement between both law enforcement and social services as a “pairing” technique. The Task Force will work with the County in analyzing the results, and if the results are successful, the Task Force will recommend that the program become permanent.
- Medical staff be allowed to access St. Laurence Chapel to assist with medical issues.
- That the flowchart be shared with the CoC and then implemented countywide.
- That the City consider creating its own Homeless Outreach Coordinator position or adding an additional Deputy. In either case the Task Force recommends that grant opportunities be explored.
- Looking at other similar sized municipalities in Broward County to see how homeless related issues are addressed through their code.

**Housing Rehabilitation Programs** - Housing programs will continue to be available to low-income home owners in Pompano. OHUI Budget for FY 2018 is \$1.2M (\$314K HUD Home Grant and \$913K CDBG Grant).

**Turf Field Study** - Parks and Recreation Department is conducting a Turf Field Study which is also related to the Synthetic Turf at Athletic Field capital improvement project projected to start in FY2019.

Annual parks capital improvement projects are continued to be funded for FY 2018: Refurbish Park Amenities \$150K, and Court Resurfacing (\$30K). Two new park projects will start in FY 2018: North Pompano Entrance from Federal Highway \$60K (total cost of the project \$560k) and Construct Founders Park Bathrooms \$25K (total cost of the project \$260k).

## **SUPERIOR CAPACITY FOR GROWTH THROUGH QUALITY, SUSTAINABLE DEVELOPMENT**

Building capacity is not an end in itself. But without a 21<sup>st</sup> Century infrastructure program and a commitment to upgrade the City’s existing buildings, progress in the areas of tourism, education, and safety will come to a halt. Hence, the decision to continue to allocate funding in fiscal year 2018 in investment programs initiated many years ago to maintain and improve the City’s road, bridges, and communication infrastructure network.

## STRATEGIC ACTIONS

**Dixie/Atlantic Intersection Improvements** - The City is not the sole entity that has been investing in this critical network of infrastructure. In FY 2016, the Florida Department of Transportation transferred \$4.7 million for the repair and maintenance of newly acquired right-of-way that runs from McNab Road to Sample Road on Dixie Highway. For FY 2018, the Public Works Department and Utilities Department requested \$50K and \$250K, respectively for maintenance and repair, as well as to inspect and clean drainage pipes and structures.

**Broward NEXT Comprehensive Plan Update** - The City is continuing to fund the annual capital Sewall Maintenance capital project (\$200K). Also, for FY 2018 staff recommended a Sustainability Coordinator Position in the Building Inspection Department, which will focus mainly on the City's Floodplain Management Program. Also, within the same Department, \$55K is being allocated to participate in a Broward County study on the community flood maps, which will identify the potential effects that sea level rise has on the Florida Building Code, base floor elevation, and on the American Society of Civil Engineers (ASCE-24) Flood Resistant Regulations.

## QUALITY AND AFFORDABLE CITY SERVICES

Maintaining a safe community requires putting in place long-term preventive programs and the capacity to respond quickly to life threatening incidents like fire-rescue incidents, violent crimes, and other emergencies (e.g., hazardous spills) that are potentially damaging to the environment in general. In Fiscal Year 2018 the City will allocate \$85M (or 32% of the operating budget) to public safety.

Funding has been allocated to support a Fire Administration reorganization program. This constitutes **Phase 2** of a management review initiative that began in 2014. This second phase of the program focuses on Fire Administration with the reorganization of four positions in FY 2018. Budget impact: \$51K.

The first phase of the program prioritized emergency response operations and capability, both in terms of adherence to professional standards and increased staffing at the supervisory and front-line levels. The implementation of **Phase I** consisted of the following:

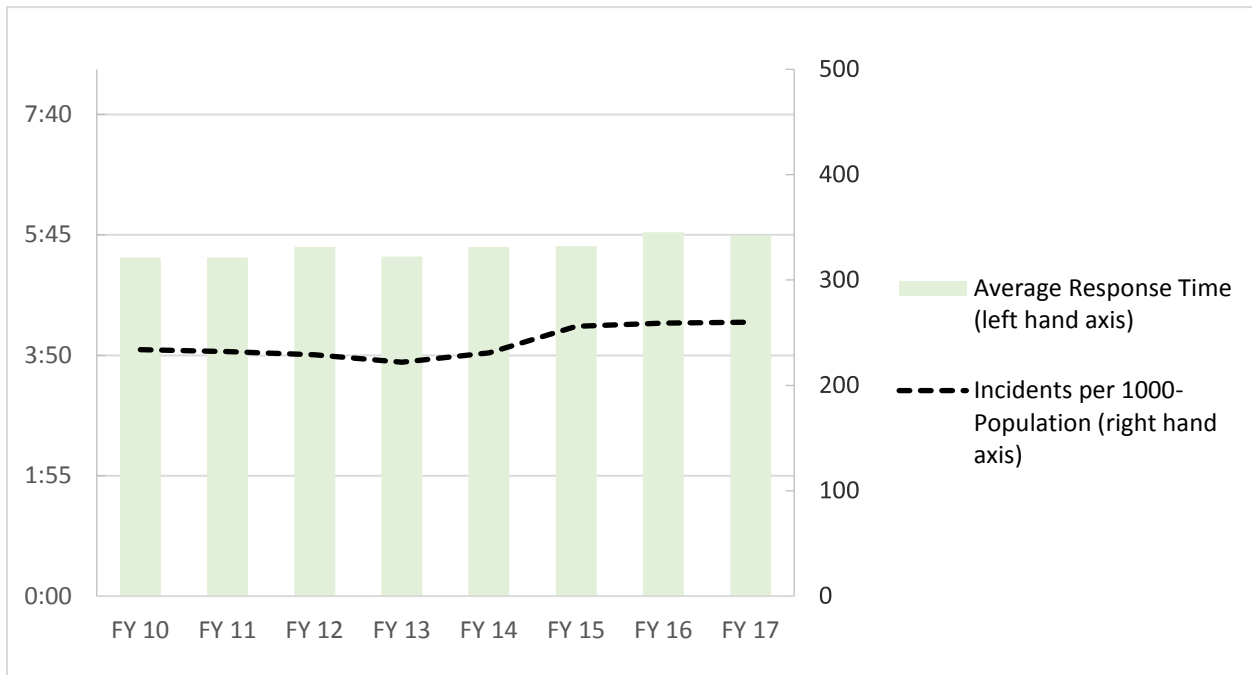
- ISO rating improvement from a Class 4 to a Class 1 over the last several years.
- Construction of fire stations that are more accessible, hurricane hardened, and compliant to national standards.
- The partnering/sharing and relocation of the warehouse with the City Clerk's Office to a more centralized location, saving the City thousands of dollars over time in rental expenses.
- The reclassification of thirty firefighter positions to lieutenant in FY 2016.
- The reclassification of three EMS captain positions to battalion chief in FY 2016.

- The addition of fifteen new firefighters in FY 2017. This initiative was consistent with City policy goal instituted in 2004, calling for all fire-rescue vehicles to eventually be staffed **full-time** with three personnel, so long as demand for services is rising. By freeing up units, this approach allows for faster response to calls.
- The reclassification of five firefighter positions to lieutenant in FY 2017.

Fire Rescue expects to respond to 30,000 incidents in 2018, at an average response time of 5 minutes 45 seconds. Of the estimated 12,000 buildings subject to fire safety inspection, 6,500 will be inspected. In addition to its core mission, the Fire Department offers a host of public education programs: CPR training, Child Car Seat Safety clinics, Community Emergency Response Team (CERT) course, and more. Approximately 80 residents will be trained in disaster preparedness. Six students at the Pompano Beach Elementary School will be mentored every week by Fire Department employees.

The City’s fire-safety program has made history when the fire department joined an elite group of municipalities in the industry by becoming a Class 1 rated agency in fiscal year 2017, while maintaining the per capita cost of the service at approximately \$1 per day.

**Chart 4. Fire-Rescue Incidents and Average Response Time (M:SS)**



**Notes**

*There are no established NFPA standards for average response time in [NFPA 1710](#). The standard states that “the department shall establish a performance objective of not less than 90 percent for the achievement of each turnout time and travel time objective” (NFPA 1710 4.1.2.4). In other words, responses to at least 90% of incidents should be at or below the target response time. This approach – whereby a certain percent of a population meets a given criterion - is called “fractile time” measurement.*

*Fire-rescue agencies use average response time, arguing that the average response approach is as effective as using fractile time – because, they contend, the average computation takes into account the outliers. NFPA recommends against using averages as a measure of response time however and instead promotes fractile measurement. They point out that in reality a few isolated extreme outliers can severely skew the average – giving therefore an inaccurate picture of the organization’s overall response time.*

The department maintains automatic-aid agreement between the City of Pompano Beach and the City of Lighthouse Point, calling for Lighthouse Point Fire Rescue to commit their aerial ladder truck automatically to all Pompano Beach commercial fires while Pompano would respond to all of Light House Point’s structure fires.

For the purpose of maintaining and implementing the County and City radio network, along with additional wireless communication systems, the City has been allocating \$300K annually since FY 2017. In addition, A Mechanic III position has been added to the Fleet Division to assist in heavy equipment maintenance and replacements, especially with fire vehicles, which requires a specialized skill set (\$65K).

**Police Service** - The City of Pompano Beach since August 1999 has contracted with BSO to provide police services for its residents. Currently, 224 sworn personnel, 27 civilians, and 9 additional sworn personnel (school resource officers-funded through a grant) serve the City. The FY 2018 budget increased by \$2.2M, mostly due to a mandatory pension increase. BSO will continue to support programs such as the City Youth Bicycle Safety Program, the Crime Mapping Program, and the Crime Reduction Program.

## **STRATEGIC ACTIONS**

**Repeat Violators and Chronic Problems** - Code Compliance is currently working on the proposed ordinance with the City Attorney's Office and Development Services Department. A number of changes are being evaluated to ensure effectiveness and legality of the proposed process.

**Maintenance** – A Service Worker I Plumber position has been added to the Public Works Department to assist with service calls and repairs to all City facilities (\$49K). As the City is continually expanding, \$315K has been allocated to maintain citywide buildings.

**Water, Wastewater, Reuse, and Stormwater Utility Rates** - New water and sewer utility rates were adopted by the City Commission in July 2017 and stormwater rates will increase October 1st, previously approved by the City Commission. The FY 2018 utilities and stormwater budget reflects the newly adopted rates. A utilities Mechanic Position (\$100K) was added to implement the asset management system at the Reuse Treatment Plant. The five year Renewal and Replacement and Stormwater Capital Improvement Projects are also budgeted and projected based on the new rates.

For fiscal year 2018, the Utilities Department will continue to maintain and expand its service level by providing quality drinking water for ratepayers in parts of Pompano Beach, Lighthouse Point and Lauderdale by the Sea; managing and coordinating all reuse water and wastewater

activities, rehabilitating lift stations, installing flow meters, training staff for safety measures; inspecting wastewater lines responding to wastewater main backups; and to continue to update the Water Supply Plan, Water Master Plan, and Reuse Master Plan. A Water Plant Mechanic position has been added to the Reuse Water Treatment Plant to implement the asset management system at the Reuse Treatment Plant (\$100K) and \$1.5M in capital replacement has been allocated to replace equipment and vehicle for the Utilities Department.

**New Alternative Revenue Sources and City Fees Structure** - For FY 2018, Finance Department created a new Senior Accountant position to assist the Finance Director with accounting duties (\$83K) and both strategic actions.

**Sponsorship Programs** - Alternate sources of revenues are being explored by the City Manager's Office via a one year agreement adopted by the City Commission with the Superlative Group. Phase one of the project started in August 2017.

**Five-year Financial Plan With Projections** - For FY 2018, the Budget Office created one additional Budget Analyst position (\$60K) to provide support to the Budget Manager Position (a Budget Officer position was eliminated). Both these positions are tied to the strategic action.

Staff is in the process of updating the MuniCast Forecasting and Trend Analysis model, which is an analytical tool for creating baseline and alternative annual forecasts of revenue, expenditures, and corresponding fund balances, projected out to FY 2040. The model provides the ability to test the fiscal impact of key variables versus the base scenario. The model also includes a variety of interactive statistical and trend analysis charts, graphs and data tables. Once the model is updated, staff will be able to use FY 2018 adopted budget as a baseline for five year projections of revenues and expenditures, as well as identify and incorporate key variables that will potentially have long range financial implications.

## **BUILDING CONFIDENCE IN GOVERNMENT**

We believe that we have an obligation to try to adopt the best available practices and methods. Increased awareness of and training in the use of more cost-effective techniques for community development, fleet management, facility maintenance, budgeting, and cost-benefit analysis are needed to improve both the quality and the success of decision-making in government. In other words, good governance adopts to change, makes room for new technology to streamline inefficient processes, leverages strategic partnerships to assist and expand service, and constantly revisits old assumptions.

In the last few years, the Human Resource Department has sponsored leadership development courses to give mid-level managers and department heads a firmer foundation in the governance skills needed to carry out their responsibilities. Staff will continue to look for opportunities in the months and in years to come in order to support the development and practice of this approach.



**Performance Management** - The City Manager's Office and Performance Management Division will continue to review Florida Benchmarking Consortium (FBC) data for productivity enhancements. The residents can also access the City's Strategic Plan Monthly and Annual Reports online [http://pompanobeachfl.gov/index.php/pages/strategic\\_plan/strategic\\_plan](http://pompanobeachfl.gov/index.php/pages/strategic_plan/strategic_plan)

**Customer Service** - The City is always looking forward to improving its customer service for all residents and businesses. For FY 2018, the Building Permit Function created the e-Plan coordinator position to administer the e-Plan system (\$95K). The Building Department will administer the e-Plan and Naviline/Land Management systems to improve customer service as it relates to the building permit process.

**Major Projects** - For FY 2018, the City will continue to work on a variety of major projects under all strategic goals. Annual capital projects budgeted for FY 2018 include: Road Resurfacing (\$620K) Citywide Sidewalk Improvements (\$102K), Wayfinding Signage (\$102K), General Government Building Improvements (\$918K), Traffic Signal Mast Arm Painting (\$102K), Major Bridge Repair/Rehab (\$500K), City Parking Lots/ADA (\$102K), and Seawall Replacement (\$200K), and Purchasing Building Renovation (\$438K).

**Public Engagement in the Government** - Throughout the year, residents may voice themselves at any of the 20 public City Commissions meetings or may contact the City Manager's Office, the Mayor or their District Commissioners with any questions or comments. They are encouraged and have the opportunity to serve in approximately 28 different advisory boards and/or attend all monthly or quarterly advisory board meetings. Each year, residents, non-profit agencies and businesses have the opportunity to participate in the May and July budget workshops and, two Public Budget Hearings in September.

### **Financial Transparency and Useful Links**

- a) Residents, businesses and visitors can access the budget through OpenGov Financial Transparency, a tool that allows residents to visualize the City's annual budgets from FY 2010 to present:  
[http://pompanobeachfl.gov/index.php/pages/budget\\_opengov/opengov](http://pompanobeachfl.gov/index.php/pages/budget_opengov/opengov)
- b) The Budget Office can provide a copy of the Operating and Line Item budget Books upon request.
- c) Both Operating and Line Item books are published online within 30 days after the final adoption: <http://pompanobeachfl.gov/index.php/pages/budget/budget>.
- d) Five Year Capital Improvement Plan and monthly update reports:  
[http://pompanobeachfl.gov/index.php/pages/pw\\_cip/cip](http://pompanobeachfl.gov/index.php/pages/pw_cip/cip)
- e) EMS budget:  
[http://pompanobeachfl.gov/index.php/pages/fire\\_ems\\_taxing/ems\\_taxing](http://pompanobeachfl.gov/index.php/pages/fire_ems_taxing/ems_taxing)
- f) Comprehensive Annual Financial Reports (CAFR) (since 2008) and Compliance Reports (since 2006) can be found on the Finance Department webpage:  
<http://pompanobeachfl.gov/index.php/pages/finance/finance>

Our success is the result of hard work, intelligent pursuit of opportunities to improve processes, important collaboration with diverse community stakeholders, and (of course) planning. Our Strategic Plan has helped Management to focus on immediate concerns. The Plan is a reliable roadmap to get things done, evidenced by the completion of several projects: the Pompano Beach Cultural Center and Library, the Ali Building, the Baily Contemporary Arts (BaCa)<sup>14</sup> Renovations, the Pier Parking Garage, the Old Pompano Undergrounding and Streetscape, the MLK Jr. Boulevard project, the construction of two fire stations, the rehabilitation of a lift station, reconstruction of Cypress Street roadway with bicycle lanes, and the replacement of 1,220 feet of water mains, annually.

Industry groups have also taken notice of our success.

- The City has been awarded the Achievement for Excellence in Financial Reporting<sup>15</sup>
- The Insurance Services Office (ISO) rating – which measures a community’s ability to respond adequately to fire emergencies in a reasonable time – has improved to a Class 1. The best possible rating! This rating places the Fire Department in the top 1% of over 47,000 rated fire departments in the United States.
- Distinguished Budget Presentation Award<sup>16</sup> for FY 2017 for its Operating Budget Book.
- Utilities Department Awards
  - 2016 Utility of the Year Award – Florida Water and Pollution Control Operators Association
  - 2016 Davey Awards (Marketing) – Let Us Hook You Up –
  - Communicator Award – Silver Excellence
  - Hermes Gold Award – Association of Marketing & Communications Professionals

Our success has also brought higher expectations and other challenges. We will continue to plan for a better future, starting with a budget plan that prioritizes fiscal prudence and a set of actions designed to keep the City’s recurring revenues and expenditures into alignment – a budget that allocates smart investments based on our collective vision for Pompano Beach.

<sup>14</sup> <http://www.baileyarts.org/>

<sup>15</sup> The Certificate of Achievement for Excellence in Financial Reporting Program (CAFR Program) in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal.

<sup>16</sup> Distinguished Budget Presentation Award Program, established in 1984, encourages and assists state and local governments to prepare budget documents of the very highest quality that reflect both the guidelines established by the National Advisory Council on State and Local Budgeting and the GFOA’s best practices on budgeting and then to recognize individual governments that succeed in achieving that goal <http://www.gfoa.org/budgetaward>.

# Financials

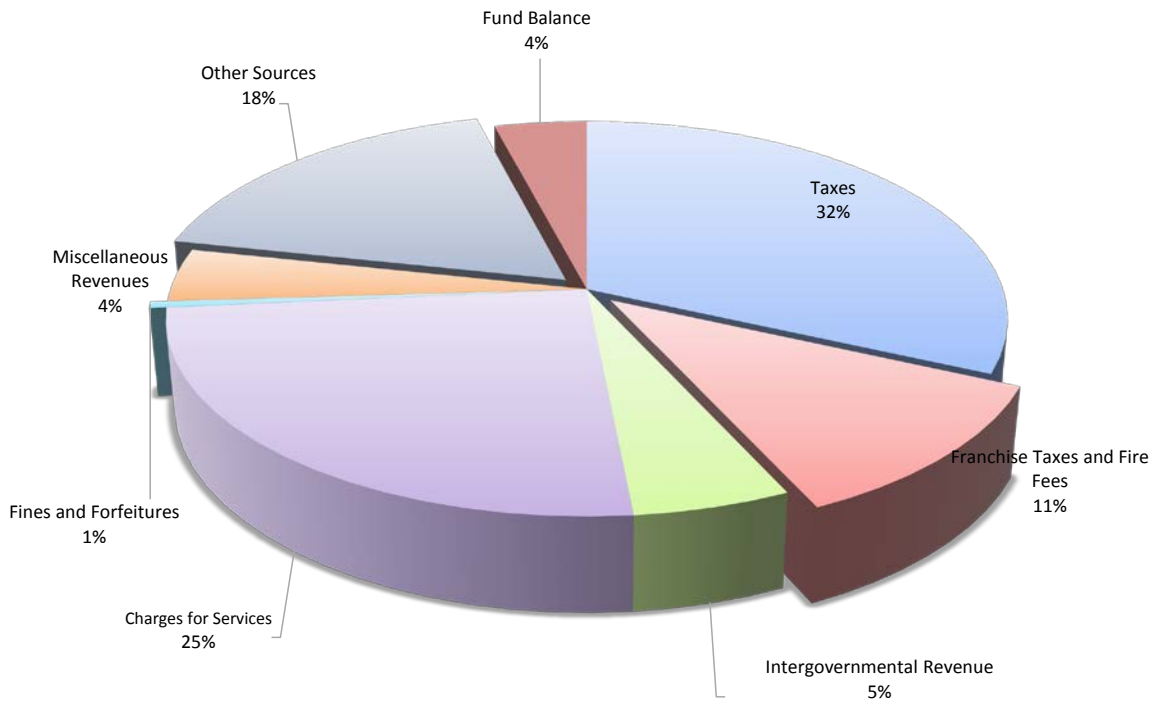
## Department to Fund Relationship

Department/Division	FTE	General Fund	Special Revenue Funds	Internal Service Funds	Enterprise Funds	Capital Projects	Grants/Contributions	Adopted FY 17/18 Total
<b>GENERAL / INTERNAL SERVICES</b>								
City Commission	6.0	455,181						455,181
City Manager	7.0	1,272,043						1,272,043
Public Communications	4.0	658,449						658,449
Economic Development	1.0	139,804						139,804
Tourism	2.0	299,541						299,541
Performance Management	1.0	162,827						162,827
Cultural Affairs	1.0	1,509,904						1,509,904
City Attorney	6.0	1,128,467						1,128,467
City Clerk	4.0	474,753						474,753
Elections		63,440						63,440
Human Resources	5.0	920,746						920,746
Internal Audit	3.0	428,922						428,922
Central Stores Operations				313,320				313,320
Information Technologies	10.0			2,193,689				2,193,689
Telecommunications				408,610				408,610
Purchasing	7.0			961,963				961,963
Graphic / Messenger Service	1.0			358,375				358,375
Health Insurance				13,853,116				13,853,116
Risk Management	4.0			5,420,119				5,420,119
<b>TOTAL</b>	<b>64.0</b>	<b>\$7,514,077</b>	<b>\$0</b>	<b>\$23,509,192</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$31,023,269</b>
<b>FINANCE SERVICES</b>								
Accounting & Administration	16.0	1,903,901						1,903,901
Parking Operations					3,497,444			3,497,444
Utility Billing	10.0				1,480,652			1,480,652
Treasury	7.0	761,225						761,225
Budget	3.0	365,073						365,073
<b>TOTAL</b>	<b>36.0</b>	<b>\$3,030,199</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,978,096</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,008,295</b>
<b>DEVELOPMENT SERVICES</b>								
Planning and Zoning	26.0	3,163,137						3,163,137
Code Compliance		1,309,055						1,309,055
Advisory Board Development Services	1.0	143,809						143,809
Building Inspections	53.0		8,961,020					8,961,020
<b>TOTAL</b>	<b>80.0</b>	<b>\$4,616,001</b>	<b>\$8,961,020</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,577,021</b>
<b>POLICE SERVICES</b>								
BSO - Contract		43,949,349						43,949,349
<b>TOTAL</b>	<b>\$0</b>	<b>\$43,949,349</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$43,949,349</b>
<b>FIRE / RESCUE SERVICES</b>								
Fire Administration	4.0	927,314						927,314
Fire Operations	95.0	16,974,741						16,974,741
Fire Logistics	1.0	374,548						374,548
Ocean Rescue	17.0	1,801,467						1,801,467
Fire Prevention	10.0	1,708,631						1,708,631
Fire Training	3.0	592,078						592,078
Emergency Medical Services	102.0		17,256,771					17,256,771
<b>TOTAL</b>	<b>232.0</b>	<b>\$22,378,779</b>	<b>\$17,256,771</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$39,635,550</b>
<b>MUNICIPAL SERVICES</b>								
Administrative Capital	5.0		1,306,768					1,306,768
Public Works Administration	4.0	529,986						529,986
Engineering Services	9.0	1,628,570						1,628,570
Streets	25.0	3,204,766						3,204,766
Grounds and Park Maintenance	71.0	7,414,674						7,414,674
Animal Control	2.0	280,552						280,552
Facilities Maintenance	20.0	8,290,991						8,290,991
Cemetery	3.0	417,517						417,517
Riding Stables	1.0	314,776						314,776
Pier Operations					160,765			160,765
Airpark Operations	5.0				1,238,018			1,238,018
Solid Waste Operations	10.0				8,118,983			8,118,983
Solid Waste Special Service	11.0				1,350,814			1,350,814
Replace Block Wall at Municipal Cemetery						100,000		100,000
Road Resurfacing Program						620,000		620,000
Citywide Sidewalk Improvements						102,000		102,000
General Government Buildings						918,000		918,000
Traffic Signal Mast Arm Painting						102,000		102,000
Major Bridge Repair / Rehab						500,000		500,000
City Parking Lot Improvements						102,000		102,000
Wayfinding Signage						102,000		102,000
Seawall Replacement						200,000		200,000
Purchasing Buildin Renovation						438,000		438,000
Vehicle Garage Administration	10.0			1,406,729				1,406,729
Motor Pool Operations				1,642,097				1,642,097
Project Admin Fee						723,470		723,470
Working Capital Reserve			25,000			75,379		100,379
<b>TOTAL</b>	<b>176.0</b>	<b>\$22,081,832</b>	<b>\$1,331,768</b>	<b>\$3,048,826</b>	<b>\$10,868,580</b>	<b>\$3,982,849</b>	<b>\$0</b>	<b>\$41,313,855</b>

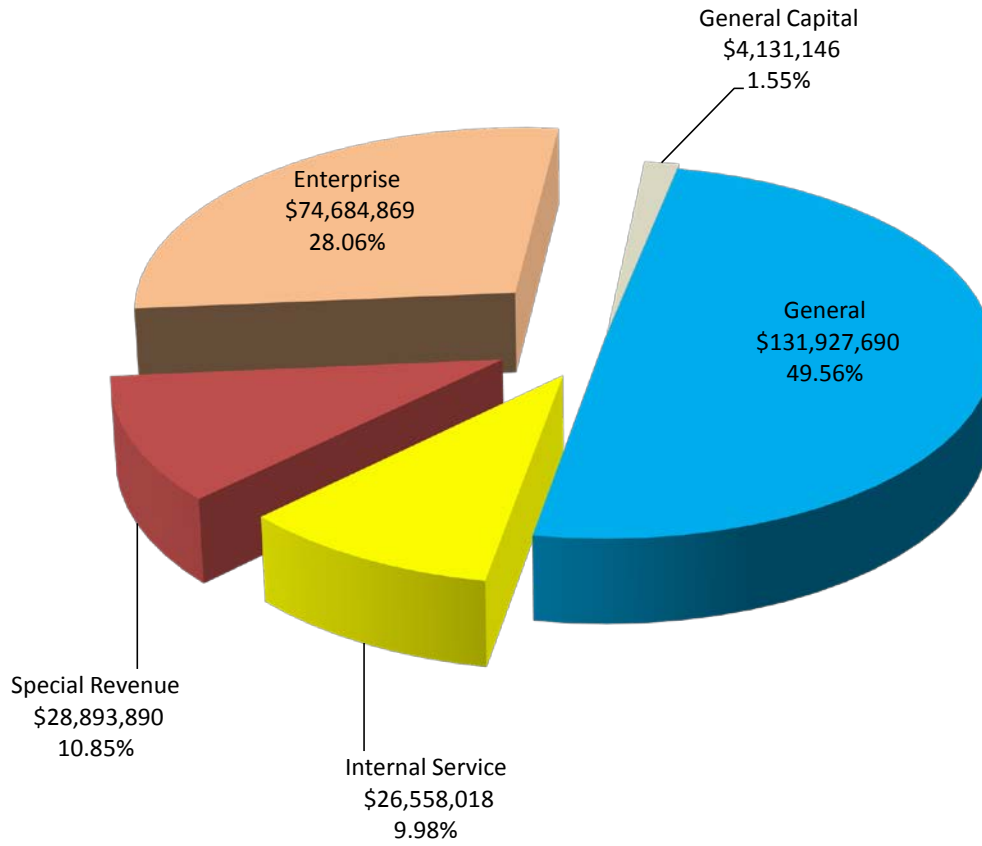
Department to Fund Relationship (cont.)

Department/Division	FTE	General Fund	Special Revenue Funds	Internal Service Funds	Enterprise Funds	Capital Projects	Grants/Contributions	Adopted FY 17/18 Total
<b>RECREATIONAL SERVICES</b>								
Aquatics	8.0	1,205,454						1,205,454
Recreation Activities	40.0	5,706,622						5,706,622
Tennis Center	2.0	297,766						297,766
Refurbish Park Amenities						150,000		150,000
Court Resurfacing						30,000		30,000
North Pompano Entrance from Federal Highway						59,225		59,225
Construct Founders Park Bathrooms						25,000		25,000
Golf Course Operations	10.0	3,821,359						3,821,359
<b>TOTAL</b>	<b>60.0</b>	<b>\$11,031,201</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$264,225</b>	<b>\$0</b>	<b>\$11,295,426</b>
<b>NON-DEPARTMENTAL</b>								
General Oper/Admin		15,862,483						15,862,483
Working Capital Reserve		572,596						572,596
<b>TOTAL</b>	<b>-</b>	<b>\$16,435,079</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,435,079</b>
<b>CDBG ADMIN</b>								
General Oper/Admin	2.0	317,177						317,177
<b>TOTAL</b>	<b>2.0</b>	<b>\$317,177</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$317,177</b>
<b>OFFICE OF HOUSING &amp; URBAN IMPROV.</b>								
OHUI Administration	6.0						182,697	182,697
OHUI Program Services							730,789	730,789
Home Program							31,491	31,491
CDBG Home Program							283,426	283,426
<b>TOTAL</b>	<b>6.0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,228,403</b>	<b>\$1,228,403</b>
<b>UTILITIES SERVICES</b>								
Water Administration	4.0				6,382,613			6,382,613
Water Treatment Plant	31.5				6,323,584			6,323,584
Water Distribution	26.5				3,688,819			3,688,819
Reuse Water Treatment	3.0				724,822			724,822
Reuse Administration	1.5				433,464			433,464
Reuse Distribution	5.5				744,661			744,661
Wastewater Administration	3.5				3,010,277			3,010,277
Wastewater Pumping	12.5				2,739,427			2,739,427
Wastewater Transmission	20.0				2,620,564			2,620,564
Wastewater Treatment					8,009,313			8,009,313
Water and Wastewater Debt					4,116,459			4,116,459
Utility R & R Capital						6,609,000		6,609,000
Interfund Transfers (CIP)					6,000,000			6,000,000
Stormwater Distribution	10.0				1,971,189			1,971,189
Stormwater Capital Projects						1,351,852		1,351,852
Project Admin Fee						583,298		583,298
Working Capital Reserve					3,466,042	62,809		3,528,851
<b>TOTAL</b>	<b>118.0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,231,234</b>	<b>\$8,606,959</b>	<b>\$0</b>	<b>\$58,838,193</b>
<b>COMMUNITY REDEVELOPMENT AGENCY</b>								
NW CRA	4.5	518,574						518,574
East CRA	0.5	55,422						55,422
<b>TOTAL</b>	<b>5.0</b>	<b>\$573,996</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$573,996</b>
<b>FUND TOTALS</b>	<b>779</b>	<b>\$131,927,690</b>	<b>\$27,549,559</b>	<b>\$26,558,018</b>	<b>\$66,077,910</b>	<b>\$12,854,033</b>	<b>\$1,228,403</b>	<b>\$266,195,613</b>

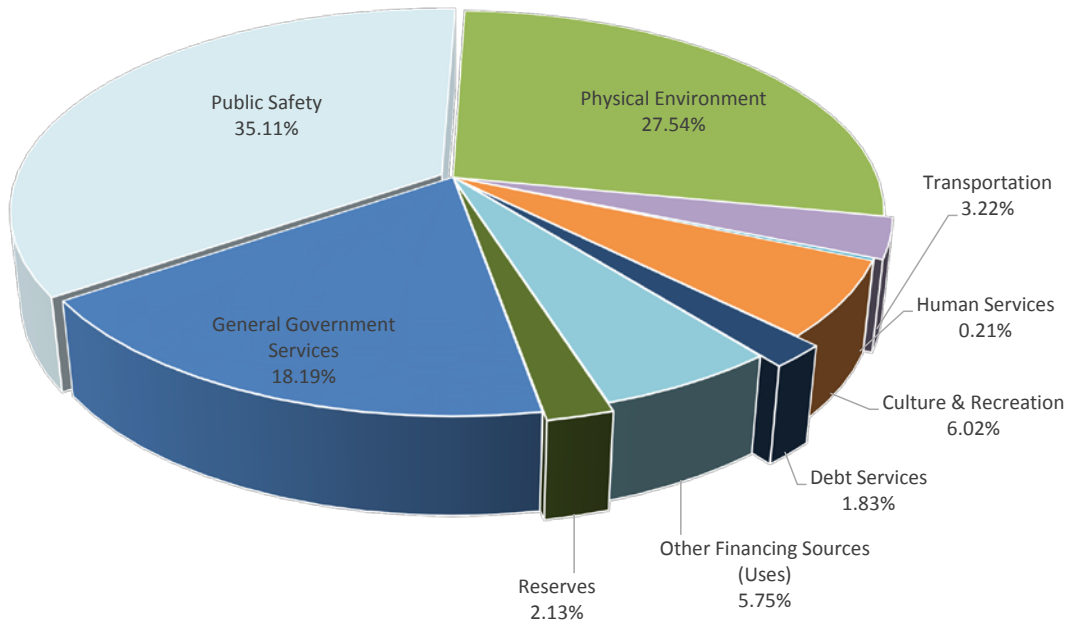
CITYWIDE (FY 2017 - 2018)  
TOTAL REVENUE SOURCES: \$266,195,613



CITYWIDE (FY 2017 - 2018)  
ALL FUNDS - EXPENDITURES: \$266,195,613

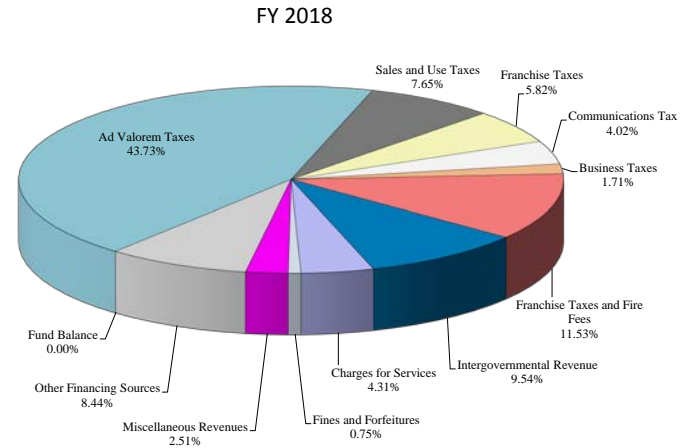
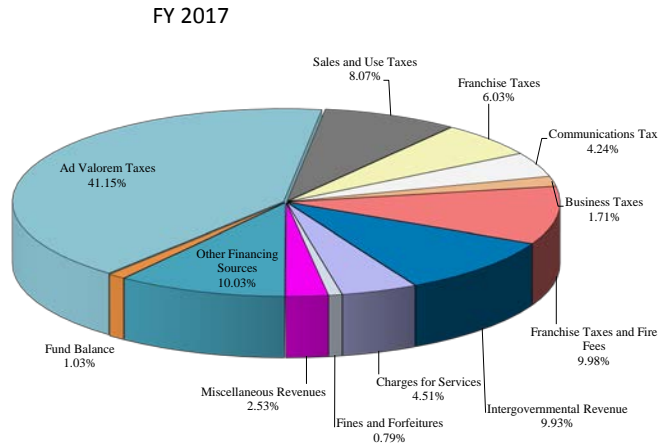


CITYWIDE (FY 2017 - 2018)  
TOTAL USES: \$266,195,613





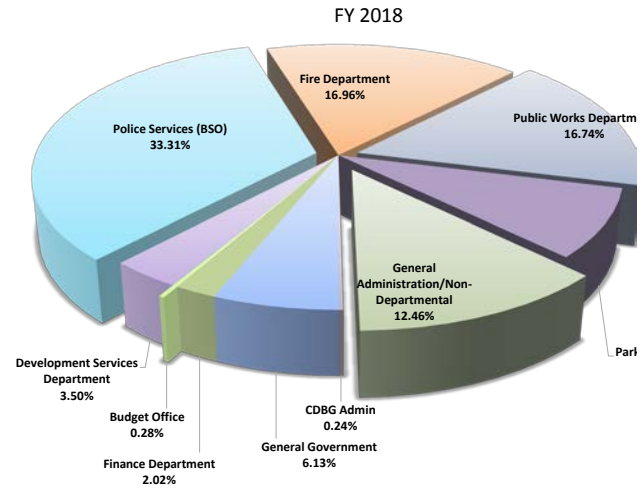
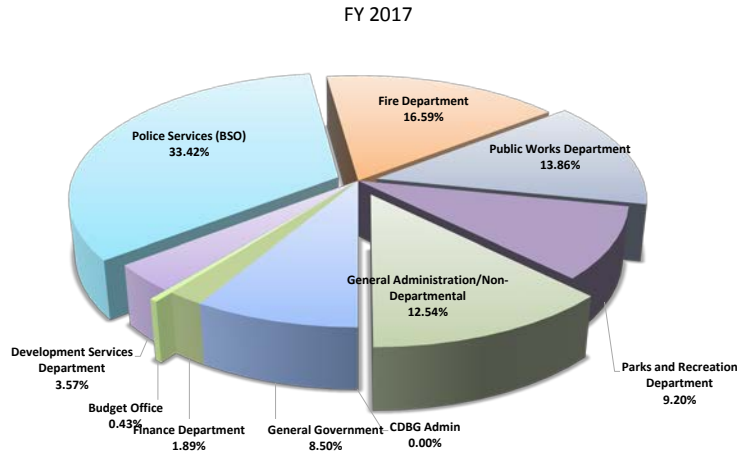
GENERAL FUND (FY 2017 - 2018)  
REVENUE SOURCES: \$131,927,690



	FY 2017	FY 2018	% Change
Ad Valorem Taxes	\$51,401,389	\$57,693,791	12.24%
Sales and Use Taxes	\$10,080,000	\$10,098,375	0.18%
Franchise Taxes	\$7,528,498	\$7,677,008	1.97%
Communications Tax	\$5,300,000	\$5,300,000	0.00%
Business Taxes	\$2,140,900	\$2,251,242	5.15%
Franchise Taxes and Fire Fees	\$12,465,406	\$15,205,181	21.98%
Intergovernmental Revenue	\$12,402,337	\$12,592,111	1.53%
Charges for Services	\$5,633,900	\$5,683,400	0.88%
Fines and Forfeitures	\$992,500	\$992,500	0.00%
Miscellaneous Revenues	\$3,155,921	\$3,304,964	4.72%
Other Financing Sources	\$12,529,647	\$11,129,118	-11.18%
Fund Balance	\$1,291,617	\$0	-100.00%
<b>Total</b>	<b>\$124,922,115</b>	<b>\$131,927,690</b>	<b>5.61%</b>

GENERAL FUND (FY 2017 - 2018)

USES: \$131,927,690



	FY 2017	FY 2018	% Change
General Go	\$10,623,918	\$8,088,073	-23.87%
Finance Dej	\$2,357,382	\$2,665,126	13.05%
Budget Offi	\$533,944	\$365,073	-31.63%
Developme	\$4,456,640	\$4,616,001	3.58%
Police Servi	\$41,750,635	\$43,949,349	5.27%
Fire Depart	\$20,720,630	\$22,378,779	8.00%
Public Work	\$17,313,713	\$22,081,832	27.54%
Parks and R	\$11,496,274	\$11,031,201	-4.05%
General Adm	\$15,668,979	\$16,435,079	4.89%
CDBG Admi	\$0	\$317,177	100.00%
	<b>\$124,922,115</b>	<b>\$131,927,690</b>	<b>5.61%</b>

## Financial Policies

The City has adopted a written comprehensive investment policy to help safeguard against the loss of its liquid assets. Oversight for the investment program lies with the Finance Director under the direction of the City Manager. The City's investment program is established in accordance with the City's investment policy, which was adopted by resolution of the City Commission, and Florida State Statute Chapter 218.415 (Local Government Investment Policies), which establishes investment plan guidelines for local governments in Florida.

The City's investment guidelines permit the investment of City funds in United States Treasury securities, United States Government Agency securities with the full faith and credit of the United States Government, Federal Instrumentalities (Government Sponsored Enterprises), Corporate Notes, Commercial Paper, Time Deposits (Certificates of Deposit), Repurchase Agreements, Bankers' Acceptances, State and/or Local Government Taxable and/or Tax-Exempt Debt, Money Market Mutual Funds, Intergovernmental Investment Pools and Savings Accounts of financial institutions that are Qualified Public Depositories in accordance with Florida State Statute Chapter 280 (Security for Public Deposits).

All securities are purchased on a delivery-versus-payment basis. This requirement assures the City that it has possession of the securities in book entry form before release of its funds. The investments of the City's pension plans are controlled by the pension boards, who have hired professional money managers responsible for managing the assets of those funds.

**Risk Management** - The City is exposed to various risks and losses related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees and group health. The City is self-insured except for commercial insurance purchased for airport liability and group health insurance, and purchases of excess commercial insurance beyond the self-insured retention for general liability, auto liability, property damage and workers' compensation and has not incurred a reduction in insurance coverage. The City also purchases property insurance coverage for all City owned buildings and contents with specified deductibles. No workers' compensation or general liability settlements exceeded the City's current self-insured retention in FY 2017.

**Pension Plans** - Two defined benefit plans are maintained for employee retirement; the General Employee's Retirement System and the Police and Firefighters' Retirement System. Funding of these plans continue on an actuarially sound basis.

**Structurally-Balanced Budget** - The total of the anticipated revenues shall equal the total of the proposed expenditures. According to Florida Statute, the amount available from taxation and other sources, including amounts carried over from prior fiscal years, must equal the total appropriations for expenditures and reserves. The FY 2017-2018 budget is balanced.

## **Cash Management and Investment Policies**

1. The City will strive to deposit all funds within twenty-four (24) hours of receipt in order to maximize returns on invested funds.
  - The City has a mechanism in place to anticipate revenues to be collected and will pursue collection of delinquent receipts expeditiously. The City utilizes a third party collection agency for the collection of past due bills.
  - The City has also implemented remote deposit technology to allow for expeditious deposit of checks received as payment for goods/services.
  - The City utilizes two lockbox operations and Automatic Clearing House (ACH) deposits in the collection of revenues. All individual cash receipts are deposited within 24 hours.
2. The City will follow its adopted investment policy when investing public funds. The City's investment policy was adopted via Resolution 2014-34, as amended.
  - The City strictly adheres to its investment policy. In 2016-17 the City's average quarterly investment portfolio was approximately \$175 million. These funds encompass funds available for investment on a short-term (i.e. needed for operations) and long-term basis (i.e. capital projects and reserves).
3. The City engages an independent Financial Advisor to manage its investment portfolio in order to ensure the safety of principal funds invested, as well as a means of maximizing investment returns.
4. The Finance Department prepares quarterly and annual investment reports in order to provide a basis for review and assured compliance of the City's investment portfolio with the adopted investment policy. These reports are distributed to the City Manager, Internal Auditor and the members of the City Commission.

## **Debt Policies**

1. The City Commission has adopted a comprehensive debt management policy via Resolution 2014-339.
2. The City's legal debt limit, per Charter, is 15% of assessed property values in the City, which as of September 30, 2016 equates to approximately \$1.5 billion. As the City currently has no General Obligation debt outstanding (debt applicable to this limit), the City has more than adequate capacity available to issue GO Bonds to meet its future capital needs.
3. The City will seek to obtain and maintain at least an "AA" (or equivalent) credit rating from one or more nationally recognized rating agencies to minimize borrowing costs.
  - The City currently has no General Obligation bonds outstanding.
  - Water & Wastewater Refunding Revenue Bonds, Series 2014 are not required to carry a credit rating by the private placement bond holder.
4. The City will review and evaluate its existing debt obligations and future borrowing needs annually.
  - The City constantly monitors all existing and potential debt obligations for future impacts to the City.
5. The City will not issue long term debt to finance current operations.

6. The City will publish and distribute an official statement for each bond and note issued in the open market.
  - The City publishes an Official Statement with every bond or note issued via public offering.
  - The City will competitively bid all bond issues, unless it is not cost effective or practical to do so.
  
7. The City will adhere to the bond covenant requirements of each debt issuance, as well as all regulatory requirements.
  - The City strictly adheres to the requirements of all bond covenants. This information is audited annually by the City's external auditors.
  - The City Commission has adopted a Tax Exempt/Tax Credit Debt and Post Issuance Compliance Policy and Procedures via Resolution 2012-344.
  - The City complies with all continuing disclosure requirements as outlined in bond documents as mandated by Securities and Exchange Commission (SEC) Rule 15c2-12, which includes annual financial filing of audited financial statements, material event notices, failure to file notices and other relevant bond disclosures. The City utilizes the Municipal Securities Rule Making Board (MSRB) Electronic Municipal Market Access (EMMA) online database to facilitate such disclosure requirements.
  - The City' legal debt limit is to not have general obligation bonds outstanding in the aggregate in an amount greater than 15% of assessed property values in the City.
  
8. Capital projects financed by the issuance of bonded debt will be financed for a period not to exceed the expected useful life of the project.
  - The City has not issued any bonds with an expected life longer than the useful life of a project.
  - The City will pursue grant funds or utilize reserve funds, where feasible, to fund capital needs, prior to pursuing the issuance of debt.

### **Reserve Policies**

The City Commission has adopted a fund balance/net assets policy via Resolution 2013-358 for its general fund and major enterprise funds (Water & Wastewater and Stormwater). The policy conforms to the requirements of Governmental Accounting Standards Board (GASB) Statement No. 54 "Fund Balance Reporting and Governmental Fund Type Definitions" for the General Fund, a governmental fund type. GASB Statement No. 54 established various classifications of fund balance based on a certain hierarchy, with components such as restricted, committed, assigned and unassigned fund balances.

Fund balances classified as restricted are balances with constraints placed on the use of resources by creditors, grantors, contributors or laws/ regulations of other governments. Fund balances classified as committed can only be used for specific purposes pursuant to constraints imposed by the City Commission through an ordinance or a resolution. Assigned fund balances are constrained by intent to be used for specific purposes but are neither restricted nor committed. Assignments are made by City management based on City Commission direction. Unassigned fund balance can be viewed as the net resources available at the end of the fiscal year. The fund balance/net assets policy also conforms to best practices as delineated by the Government Finance Officers Association (GFOA).

The City maintains an operating contingency reserve, as a component of its reported "unassigned fund balance", equal to at least two months of general fund operating expenditures in order to cushion against

unanticipated fluctuations in major revenues and expenditures, in order to allow for the funding of grant expenditures pending reimbursement from grantor agencies and in order to ensure sufficient liquidity during the 1<sup>st</sup> quarter of the City's fiscal year, prior to the receipt of major cash receipts (i.e. ad valorem revenue).

The City also maintains a disaster recovery reserve, as a component of its "unassigned fund balance", to be able to ensure the safety and welfare of its residents immediately following a disaster.

The City's unassigned General Fund balance as of September 30, 2016 was approximately 41% of General Fund operating revenues for that fiscal year.

The City maintains reserve funds in its Water & Wastewater and Stormwater Funds equal to 50% of the revenue requirements for those funds.

The City will maintain all debt service reserve amounts as required by bond covenants.

The City maintained the following debt service reserves as of September 30, 2016: Water & Wastewater \$3.6 million.

The City has Water & Wastewater Revenue Refunding Bonds, Series 2014 (the "Bonds") outstanding. The City is in compliance with all debt covenants relating to this issue as of the fiscal year ended September 30, 2016, as it relates to debt service reserve accounts and the requirement that net revenues for the system is 1.20 times the annual debt service requirement for the Bonds.

### **Accounting and Financial Reporting Policies**

- An audit will be performed annually by an independent certified public accountant.
- The City received an Unmodified Audit Report for its fiscal year ended September 30, 2016. This is the cleanest audit opinion that may be issued.
- The City will produce comprehensive annual financial reports (CAFRs) in accordance with Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB) within 180 days of the end of the fiscal year.
- The City participates in the GFOA's Certificate of Achievement for Excellence in Financial Reporting Program.
- The City will maintain an accounting and financial reporting system that conforms to GAAP, GASB requirements, and State and Federal laws.
- The results of the City's fiscal year 2016 independent audit provides reasonable assurance that the City is in compliance with regulatory requirements.
- The City is in compliance with GAAP and GASB requirements, as well as all State laws. For its fiscal year ended September 30, 2016 the City implemented the following GASB Statements. The City has implemented GASB Statement 72, *Fair Value Measurement and Application*, The objective of this Statement is to improve financial reporting by clarifying the definition of fair value for financial reporting purposes, establishing general principles for measuring fair value, providing additional fair value application guidance, and enhancing disclosures about fair value measurements. The City has implemented GASB Statement 76, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*. The objective of this Statement is to identify—in the context of the current governmental

financial reporting environment—the sources of accounting principles used to prepare financial statements of state and local governmental entities in conformity with generally accepted accounting principles (GAAP) and the framework for selecting those principles. The City has implemented GASB Statement 79, *Certain External Investment Pools and Pool Participants*. The objective of this Statement is to address accounting and financial reporting for certain external investment pools and pool participants.

### **Financial Stability Policies**

1. The City will continuously monitor revenues and expenditures to ensure responsible fiscal management of the City.
  - The City's Finance Department will prepare a revenue analysis report for the 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> quarters of the fiscal year in order to analytically review budget to actual revenues for the City.
  - The City's Finance Department will prepare monthly financial statements for the General, Capital Projects, Water and Wastewater and Internal Service Funds in order to analyze budget compared to actual activity for revenues and expenditures/expenses. These financial statements are distributed to the City Manager, Department Heads (as applicable), the Internal Auditor and the members of the City Commission.
  
2. The City maintains disaster recovery and operating reserves in order to:
  - Ensure the safety and welfare of its residents immediately following a disaster;
  - Cushion against unanticipated fluctuations in major revenues and expenditures;
  - Allow for the funding of grant expenditures pending reimbursement from grantor agencies;
  - Ensure sufficient liquidity during the 1<sup>st</sup> Quarter of the City's fiscal year, prior to the receipt of major cash receipts (i.e. ad valorem revenue).

### **Long Term Financial Planning**

**Strategic Planning** - The City's adopted a long-term (2013-2030) strategic plan that articulates a clear vision of its future that is integrated with an organizational philosophy to guide elected officials' and employees' actions and the efficient and effective use of resources. The plan is focused on the issues of greatest importance to the City Commission and its citizens. It will provide the framework that will enable the City to make prudent business decisions for its successful operation and the continuing development of the City as a highly desirable location for residents, businesses and visitors. The plan includes benchmarks or milestones that measure the City's progress toward achieving its strategic goals.

City Administration, the Budget and Finance Team are regularly engaged in ensuring that the City maintains a long term financial focus in planning for infrastructure and other capital needs. The team is also always in tune with pending or approved legislative mandates, through its lobbyist and elected officials regular representation during Florida legislative sessions, as well as economic indicators which may have a negative impact on the City's immediate or long-term operational budgets.

The City maintains operating contingency and disaster contingency reserve funds to be proactive in addressing any unanticipated expenditures in the short-term. Long-term anticipated increases in

operational expenditures or infrastructure and capital needs (often a part of various approved master plans and Citywide Strategic Plan) are evaluated in terms of financing options. Financing options at the City's disposal to meet its operational needs include exploration of alternative revenue sources, its millage capacity, local taxes capacity (i.e. utility taxes), user fees, etc. To meet infrastructure and other capital needs, the City continues to aggressively pursue grant funding opportunities, explore public/private partnerships and explore debt issuance.

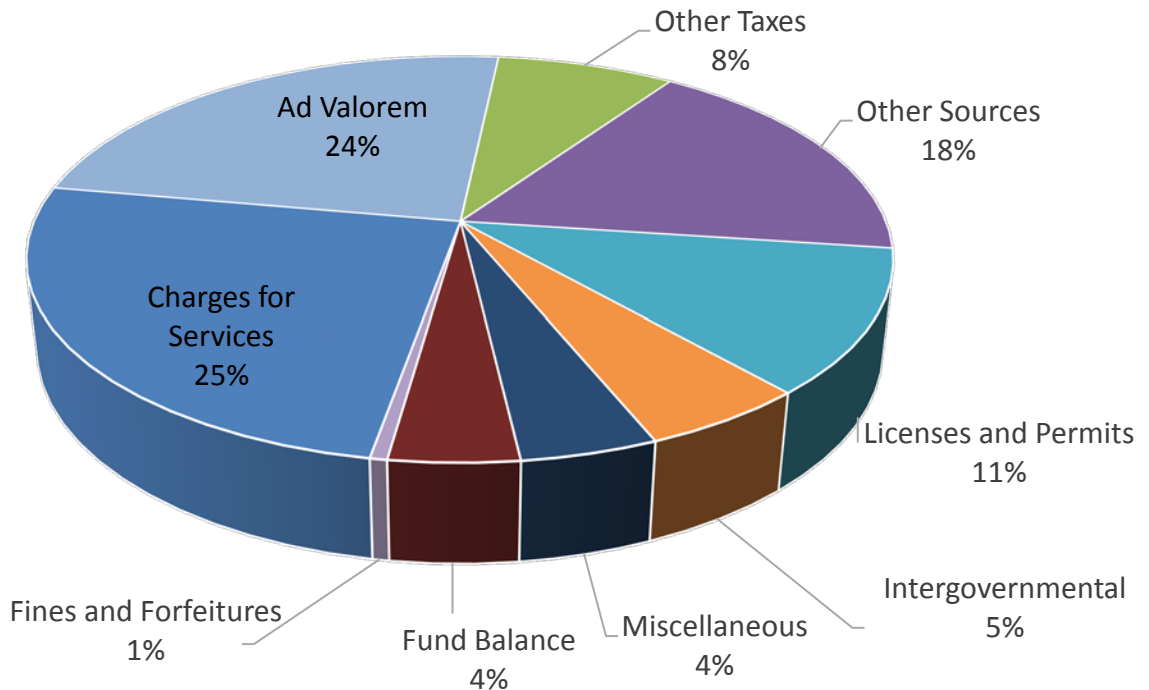


## Analysis, Trends and Forecasts for Major Revenue Sources

Adopted total revenues for Fiscal Year 2018 for the City of Pompano Beach equal \$266,195,613. The major revenue sources, based on 5% or higher, include: charges for services (25%), ad valorem taxes (24%), other taxes (8%), the licenses and permits (11%), Intergovernmental revenues (5%), and other financing sources (18%) (Excluding appropriated fund balances/reserves). For Fiscal Year 2018, major revenues account for approximately 91% of total budgeted revenues.

**Forecasting method:** The revenue estimates for Fiscal Year 2018 are forecasted by the Budget Office and the Treasury Division based on historical trends, City Commission approved rate/fee increases, forecasted economic indicators conducted by the State's Office of Economic and Demographic Research (EDR), as well as, by the Economist Intelligence Unit (EIU). The following sections provide further discussion on the major revenues in greater detail:

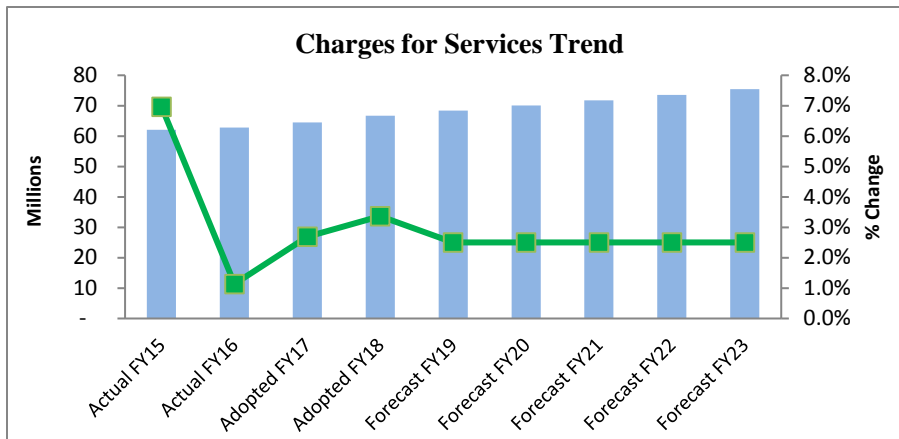
FY 2018 Total Revenues



## Charges for Services

The adopted charges for services revenue for Fiscal Year 2017 is \$66,670,387. This represents an increase of 3% from the previous fiscal year (\$64,499,624).

**Forecasting method:** The revenue forecast is determined by the Budget Office and it is based on the percent change in the consumer price inflation provided by the EIU, located on the Knoema website (knoema.com). The following explains the major revenues in this category:



**Recreation Center Fees:** Function of recreation activities center and indoor facility rentals.

**Athletic and Other Programs:** Function of athletic and other program fees.

**EMS Transport Fees:** Function of transporting patients in need of

“medical necessity” to City hospitals.

**Water Sales:** Function of the consumption of municipal water within Pompano Beach.

**Wastewater Charges:** Function of an inter-local agreement for billing and collection of sewer charges between the City and Broward County. The City will bill drainage service charges for property within the City’s drainage service area that does not receive water service from the County.

**Green Fees:** Playing fees on the Palms and Pines Golf Courses.

**Playing Privileges:** Membership fees to join the Golf Course facility.

**Golf Cart Fees:** Fees for use of a golf cart.

**Green & Cart Fees:** Non-member playing fees and usage of a golf cart.

**Driving Range Fees:** Playing fees on the driving range.

**Garbage Solid Waste Disposal:** Revenue is derived from garbage solid waste disposal fees. Currently, recycling does not provide a revenue stream. However, the City imposes Service Fees on specific garbage rates.

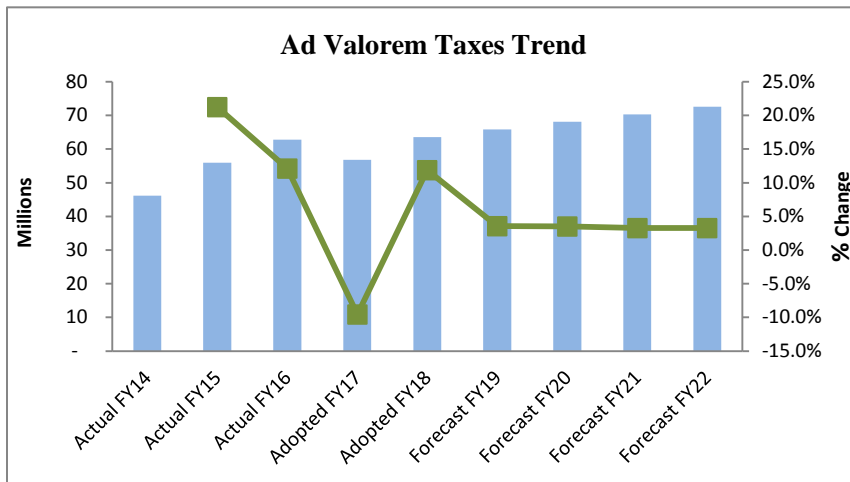
**Garbage Solid Waste Disposal – OES (Broward County Office of Environmental Services):** Revenue is derived from garbage solid waste disposal-OES fees. Pompano Beach residential areas located north of Copans Road receive water service by OES. Subsequently, OES collects and distributes the funds to the City; within those funds are service fees that the City has imposed on the garbage rates.

**Southern Sanitation Service Fees:** Revenue is derived from Southern Sanitation service fees. Southern Sanitation collects service fees the City places on the rates. Those fees are then transferred to the City.

## Ad Valorem Taxes

Ad valorem taxes are levied on all real and personal property within the jurisdiction of the City of Pompano Beach and are recorded as “net” of discounts, penalties, and interest. The adopted amount for ad valorem taxes for all funds for Fiscal Year 2018 is \$63,531,681, which represents an increase of 3% from the previous fiscal year (\$64,499,624). This increase is associated with a 8.7% increase in taxable value when compared to Fiscal Year 2017. The aggregate adopted millage rate for Fiscal Year 2018 increased by 3% from the previous fiscal year to 5.4865. The adopted operating millage rate of 4.9865 increased by 3% compared to last year's adopted rate of 4.8252. The adopted operating millage rate represents a 11.21% increase in property taxes when compared to the rolled-back millage rate of 4.4837. The adopted EMS millage rate represents a 8.01% increase in property taxes when compared to the rolled-back millage rate of .4629.

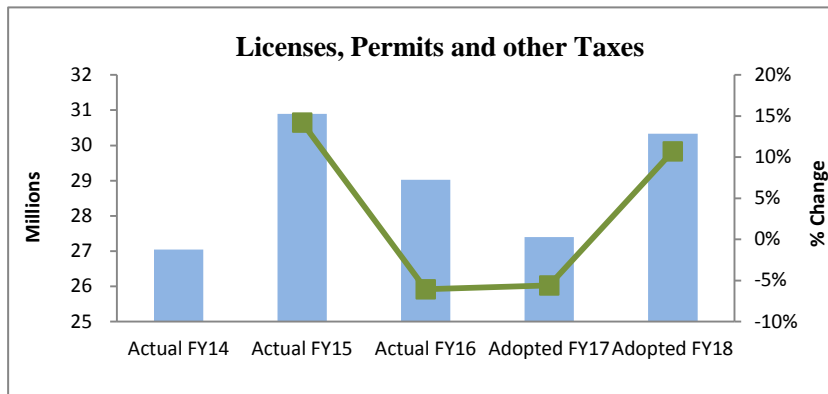
**Forecasting method:** The revenue forecast was conducted by the Budget Office and it is based on the per capita Florida personal income forecast conducted by the State’s Office of Economic and Demographic Research.



In September 2014, the City Commission passed Ordinance No. 2014-66 “Additional Homestead Exemption.” Households eligible for this exemption are those who owned and resided in their residence for at least 25 years, who have attained age 65, and whose household income does not exceed \$20,000.

## Licenses, Permits and Other Taxes

The adopted licenses, permits and other tax revenues for Fiscal Year 2018 is \$30,335,189. This represents a 10% increase from the previous fiscal year.



**Licenses and Permits** major revenues include:

**Structural Permits:** Function of issuing structural permits to ensure that the work done is in compliance with the provision of the state law, building code, or City Code of Ordinances.

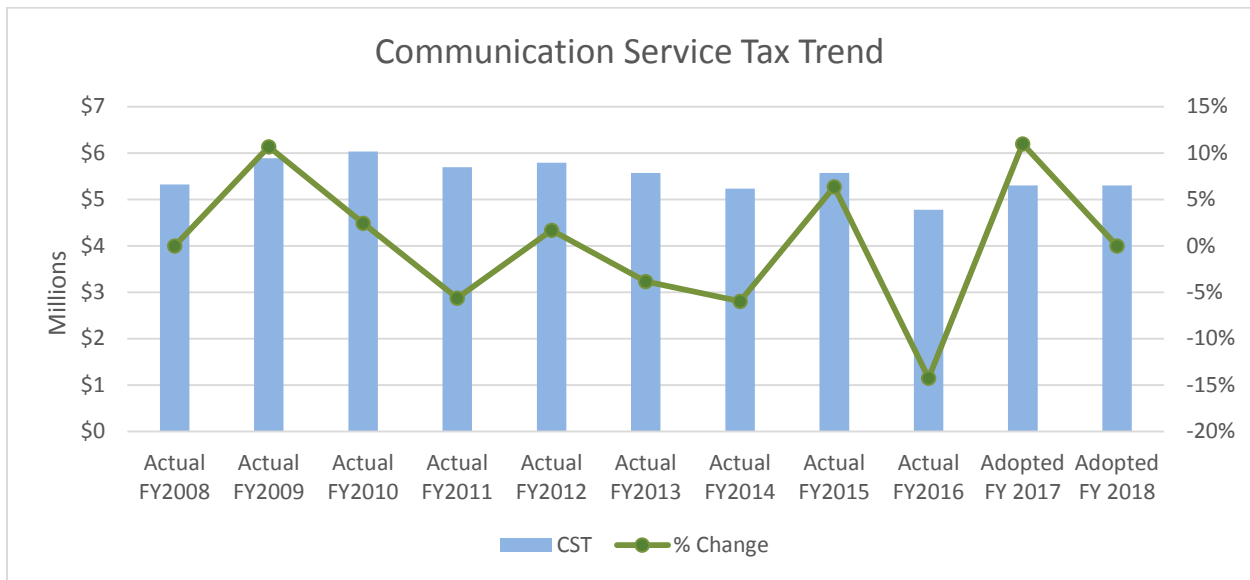
**Special Assessment Fire/EMS**

**Fees:** Collection resulting from compulsory levies against tax parcels located within the City to defray part or all the costs of fire rescue services, facilities, and programs with general benefits to the public.

- **Other Taxes** major revenues include:

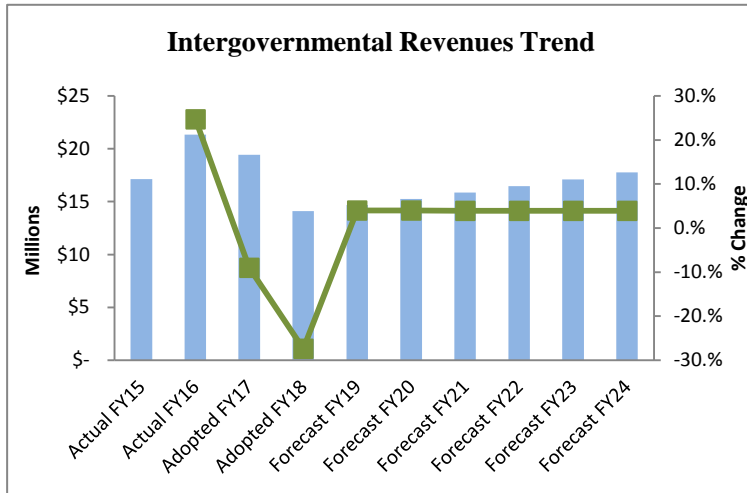
**Business Tax Receipts:** Tax required for any person engaging in or managing any business, profession, or occupation within the City limits.

**Communication Service Tax:** Tax on the purchase of communication services (telephone, TV, cable, satellite, etc.) within the City of Pompano Beach. The base year analysis, below, shows communication service tax annual variance, beginning with Fiscal Year 2009. According to Revenue Estimating Conference (EDR, 2014), the local forecast is expected to decline because of the reductions in the bases for wireless and landlines. However, due to misallocation of tax between the City of Deerfield Beach and the City of Pompano Beach, \$4,552,067 will be paid to the City over a 6 year period, beginning in FY15 (approximately \$760,000 per year to be spread over the monthly distributions from DOR).



## Intergovernmental Revenues

This category consists of revenues distributed by the State and County. The adopted revenue for Fiscal Year 2018 is \$14,102,625 which represents a 27% decrease from the previous fiscal year, primarily due to a one-time transfer of funds from FDOT for road improvements to Dixie. The revenue forecast was conducted by the Budget Office and it is based on forecast conducted by the State’s Office of Economic and Demographic Research. The following explains the major revenues in greater detail:

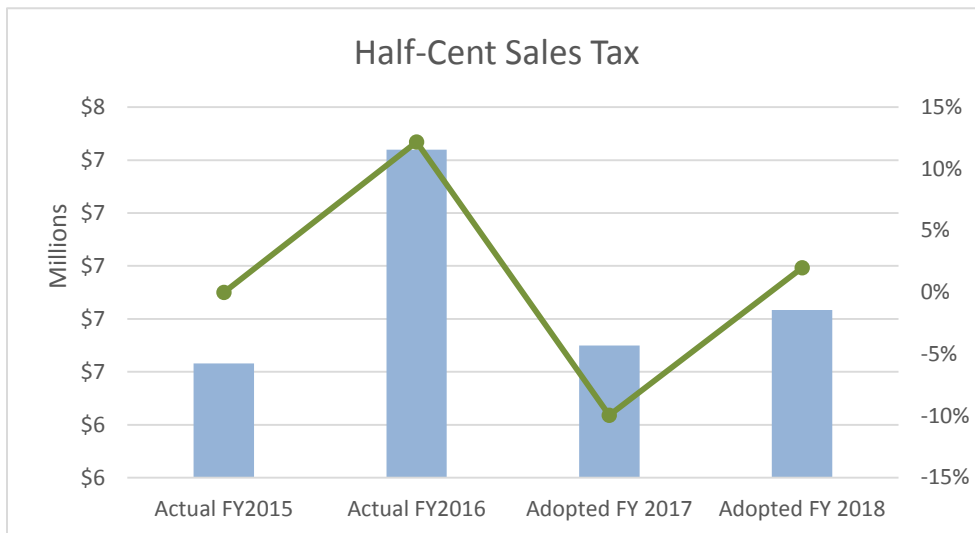


**State Revenue Sharing:** This revenue source consists of distributions from the State Revenue Sharing Trust Fund for Municipalities. The municipal revenue sharing program, administered by the Department of Revenue, is comprised of state sales taxes and municipal fuel taxes that are collected and transferred to the Trust Fund.

**Pari-Mutuel Revenue Share:** A function of slot machine gross revenue. The City of Pompano Beach has a 30 year agreement with PPI, Inc. for operating slot machines at the Pompano Beach Isle Casino. The facility makes monthly payments to the City in the amount of 1.7% of the Gross Slot Revenues generated from each and every slot machine operated by the facility.

slot machines at the Pompano Beach Isle Casino. The facility makes monthly payments to the City in the amount of 1.7% of the Gross Slot Revenues generated from each and every slot machine operated by the facility.

**Half-Cent Sales Tax:** Consists of distributing the portion of state sales tax revenue from the State’s Local Government Half-cent Sales Tax Cleaning Trust Fund. The adopted half-cent sales tax for Fiscal Year

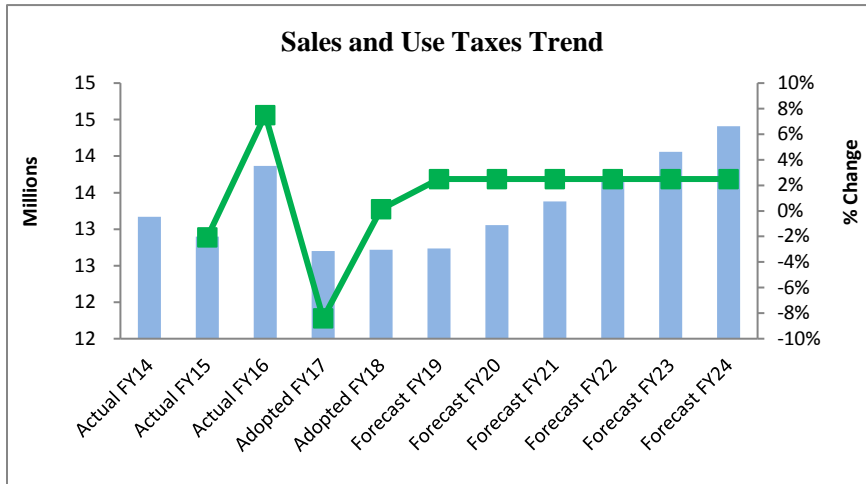


2018 is \$6,834,000. This represents a 2% increase from the previous fiscal year. The base year analysis in the chart below shows the variance of half-cent sales tax beginning with Fiscal Year 2015.

## Sales and Use Taxes

Sales and use taxes include local option gas tax, electric utility tax, water utility tax, and gas utility tax. The adopted revenue for Fiscal Year 2018 is \$12,718,375, which represents a 0.1% increase from the adopted sales and use taxes of the FY 2017. The revenue forecast was conducted by the Budget Office and it is based on the percent change in the consumer price inflation provided by the EIU. Major revenues under sales and use taxes are:

**Local Option Gas Tax:** Function of an inter-local agreement with Broward County and the City of Pompano Beach. The agreement consists of three components:



1. Division and the distribution of the proceeds from the Broward County Fifth Cent additional Local Option Gas on Motor Fuel for Transit: 74% of said proceeds shall be distributed to the County, from which amount the County will retain 48% of the total proceeds and will distribute 26% of the total proceeds to the municipalities through grant

agreements for Community Shuttle Services. The remaining 26% shall be distributed to the eligible municipalities based on population (published by the Bureau of Economics and Business Research, Population Division, University of Florida). The City's share is approximately 1.51% of the 26% total proceeds for Fiscal Year 2018.

2. Of the Local Option Gas Tax imposed by the Broward County Local Option Gas Tax Ordinance, 48.73% of the total proceeds shall be distributed to the County and the remaining 51.27% of the total proceeds shall be divided among and distributed to the eligible municipalities within the County. The City's share is approximately 2.9% of the 51.27% total proceeds for Fiscal Year 2018.

3. Extend the levy of six cents local option gas tax upon every gallon of motor fuel and special fuel sold in Broward County: 62.5% of said Local Option Gas Tax proceeds shall be distributed to the County, and the remaining 37.5% shall be divided among and distributed to the eligible municipalities within the County. The City's share is approximately 2.19% of the 37.5% total proceeds for Fiscal Year 2018.

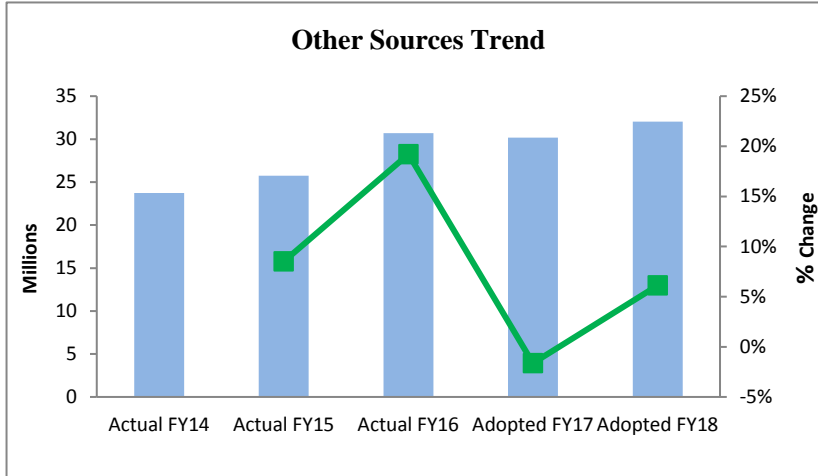
**Electric Utility Tax:** Function of electricity use by Florida Power and Light customers within the City's jurisdiction. A 10% tax is added on the purchase of electricity collected by FPL.

**Water Utility Tax:** Function of water service purchased within the jurisdiction of the City of Pompano Beach. A 6% tax is included in the monthly water customer bill.

**Gas Utility Tax:** Function of gas utility tax received from providers within the jurisdiction of the City of Pompano Beach. A 10% tax is levied on the sale of gas.

## Other Sources

Other sources adopted revenues for Fiscal Year 2018 is \$32,029,846. This is an increase of 6% from Fiscal Year 2017, \$30,182,355. Major revenues under this category include:



**Administrative Services:** Function of various General Fund services provided to citywide funds.

**M.I.S. Service Fees:** Function of information technologies services provided to citywide funds.

**Health Insurance Service Fees:** Premium payments collected for PPO/HMO health care coverage.

**Insurance Service Fees:** Function of Risk Management cost

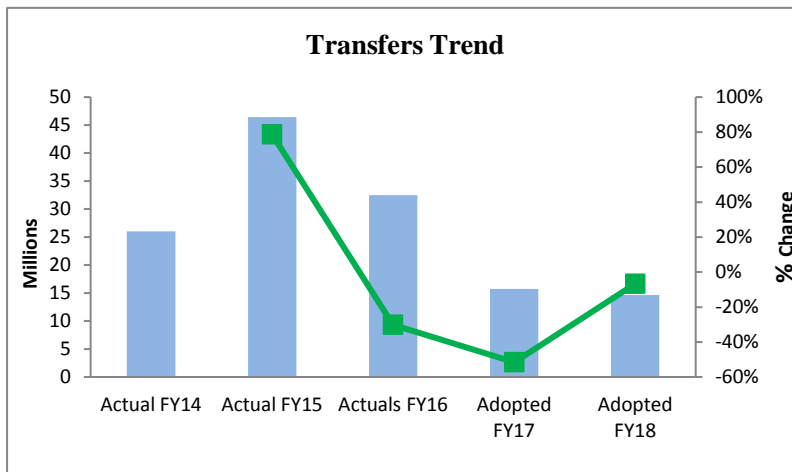
associated with property, casual, or workers compensation insurance claims.

**Vehicle Service Fees:** Function of vehicle services provided by the Garage division to citywide funds.

**Engineering Project Fees:** Revenues are generated as capital projects are administered.

## Transfers

This category consists of revenues transferred to various funds. The total adopted transfers for Fiscal Year 2018 are \$14,662,309. This is a decrease of 6.8% from the previous fiscal year \$15,731,364



Transfers include: transfers from Stormwater Fund to the General Fund (\$201,491), from the Solid Waste Fund to the General Fund (\$963,581), from the General Fund to the EMS Fund (\$7,438,012), from the Utility Fund to the Utility Renewal & Replacement Capital Fund (\$6,000,000), and from Park Acquisition Fund to the General Capital Fund (\$59,225).

## FUND BALANCE CATEGORIES & DEFINITIONS<sup>1</sup>

- *Fund Balance*: Fund equity for governmental and trust funds which reflect the accumulated excess of revenues and other financing sources over expenditures and other uses for general governmental functions.
- *Non- spendable Fund Balance*: Amounts that cannot be spent due to form; for example, inventories and prepaid amounts.
- *Restricted Fund Balance*: Amounts constrained for a specific purpose by external parties, constitutional provision or enabling legislation (i.e. Florida Statute, contractual arrangements etc.).
- *Committed Fund Balance*: Amounts constrained for a specific purpose by a government using its highest level of decision-making authority. It would require action by the same group to remove or change the constraints placed on the resources (i.e. building education funds, beach area parking funds etc.).
- *Assigned Fund Balance*: For all governmental funds other than the general fund, any remaining positive amounts not classified as non-spendable, restricted or committed. For the general fund, amounts constrained for the intent to be used for a specific purpose by a governing board or a body or official that has been delegated authority to assign amounts.
- *Unassigned Fund Balance*: For the general fund, amounts not classified as non-spendable, restricted, committed or assigned. The general fund is the only fund that would report a positive amount in unassigned fund balance. For all governmental funds other than the general fund, amount expended in excess of resources that are non-spendable, restricted, committed or assigned (a residual deficit).
- *Restricted Fund Balance*: Amounts that can be spent only for specific purposes stipulated by (a) external resource providers (such as creditors, grantors, or contributors), or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

<sup>1</sup> City of Pompano Beach Fund Balance / Net Asset Policy established by Resolution No. 2013 -358





## GENERAL FUND STATEMENT OF FUND BALANCE

UNASSIGNED FUND BALANCE OCTOBER 1 <sup>st</sup> , 2016		\$ 49,735,754
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2016 - 2017 Revenues	\$ 123,630,498	
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2016 - 2017 Expenditures	<u>\$ (145,820,635)</u>	
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Net Increase (Decrease)	\$ (22,190,137)	
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### Fund Balance:

Disaster Recovery Reserve	\$ 4,714,851	
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Operating Contingency Reserve	\$ 20,820,353	
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Undesignated Fund Balance	\$ 2,010,413	\$ 27,545,617
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<u>  </u>	\$ -	
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UNASSIGNED FUND BALANCE OCTOBER 1 <sup>st</sup> , 2017		\$ 27,545,617
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2017 - 2018 Revenues	\$ 131,927,690	
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2017 - 2018 Expenditures	<u>\$ (131,927,690)</u>	
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Net Increase (Decrease)	\$ -	
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### Fund Balance:

Disaster Recovery Reserve	\$ 4,714,851	
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Operating Contingency Reserve	\$ 20,820,353	
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Undesignated Fund Balance	\$ 2,010,413	\$ 27,545,617
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<u>  </u>	\$ -	
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## GENERAL CAPITAL FUND STATEMENT OF FUND BALANCE

UNASSIGNED FUND BALANCE OCTOBER 1 <sup>st</sup> , 2016		\$ 1,741,074
2016 - 2017 Revenues	\$ 9,681,743	
2016 - 2017 Expenditures	\$ (10,997,151)	
Net Increase (Decrease)	\$ (1,315,408)	
 Fund Balance:		 \$ 425,666
 UNASSIGNED FUND BALANCE OCTOBER 1 <sup>st</sup> , 2017		 \$ 425,666
2017 - 2018 Revenues	\$ 3,810,807	
2017 - 2018 Expenditures	\$ (4,131,146)	
Net Increase (Decrease)	\$ (320,339)	
 Fund Balance:		 \$ 105,327

**OVERVIEW: BALANCED FUNDS**

**General Fund - Fund No. 001**

**Estimated Revenues**

**Taxes:**

<b>Assessed Valuation:</b>	
2017 Taxable Value	\$12,087,825,751
Tax Millage	4.9865
Tax Levy	\$60,275,943
<b>[Less] Estimated Adjustments and Uncollectable</b>	<b>-\$904,139</b>
Total Collectible Current Property Taxes	\$59,371,804
<b>[Less] Estimated Tax Discounts Allowed</b>	<b>-\$2,078,013</b>
Net Current Property Taxes	\$57,293,791
Prior Years Taxes and Tax Penalties	\$400,000
Sales and Use Taxes	\$10,098,375
Business Taxes	\$2,251,242
Communications Tax	\$5,300,000
<b>Total Taxes</b>	<b>\$75,343,408</b>
Franchise Taxes	\$7,677,008
Licenses and Permits	\$15,205,181
Intergovernmental Revenues	\$12,592,111
Charges for Services	\$5,683,400
Fines and Forfeitures	\$992,500
Miscellaneous Revenues	\$3,304,964
Other Financing Sources	\$11,129,118
<b>Total</b>	<b>\$131,927,690</b>
Appropriated Fund Balance-October 1, 2017	\$0
<b>Total Revenues</b>	<b>\$131,927,690</b>

**Estimated Expenditures**

General Government Department	\$8,088,073
Finance Department	\$3,030,199
Development Services Department	\$4,616,001
Police Services	\$43,949,349
Fire Department	\$22,378,779
Public Works Department	\$22,081,832
Parks and Recreation Department	\$11,031,201
General Administration/Non-Departmental	\$16,435,079
CDBG Admin	\$317,177
<b>Total Expenditures</b>	<b>\$131,927,690</b>

**General Capital Fund - Fund No. 302**

**Estimated Revenues**

Sales and Use Taxes	\$3,378,678
Miscellaneous Revenues	\$372,904
Other Financing Sources	\$59,225
<b>Total</b>	<b>\$3,810,807</b>
Appropriated Fund Balance-October 1, 2017	\$320,339
<b>Total Revenues</b>	<b>\$4,131,146</b>

**Estimated Expenditures**

Capital Improvement Projects	\$4,131,146
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**Building Inspection Fund - Fund No. 110**

**Estimated Revenues**

Licenses and Permits	\$7,453,000
Charges for Services	\$115,000
Miscellaneous Revenues	\$45,587
<b>Total</b>	<b>\$7,613,587</b>
Appropriated Fund Balance-October 1, 2017	\$1,347,433
<b>Total Revenues</b>	<b>\$8,961,020</b>

**Estimated Expenditures**

Building Inspections	\$8,961,020
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**Pompano Beach Emergency Medical Services District - Fund No. 140**

**Estimated Revenues**

**Taxes:**

**Assessed Valuation:**

2017 Taxable Value	\$12,087,825,751
Tax Millage	0.5000
Tax Levy	<u>\$6,043,913</u>
<b>[Less]</b> Estimated Adjustments and Uncollectable	<u>-\$90,659</u>
Total Collectible Current Property Taxes	\$5,953,254
<b>[Less]</b> Estimated Tax Discounts Allowed	<u>-\$208,364</u>
Net Current Property Taxes	\$5,744,890
Prior Years Taxes and Tax Penalties	<u>\$93,000</u>
<b>Total Taxes</b>	<u>\$5,837,890</u>
Intergovernmental	\$252,111
Charge for Services	\$3,500,000
Miscellaneous Revenues	\$48,758
Other Financing Sources	<u>\$7,438,012</u>
<b>Total</b>	\$17,076,771
Appropriated Fund Balance-October 1, 2017	<u>\$180,000</u>
<b>Total Revenues</b>	<u><u>\$17,256,771</u></u>

**Estimated Expenditures**

Emergency Medical Services	<u>\$17,256,771</u>
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***Housing & Urban Improvement Fund - Fund No. 304***

**Estimated Revenues**

Intergovernmental Revenues	<u>\$1,228,403</u>
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**Estimated Expenditures**

CDBG Administration	\$182,697
CDBG Programs Services	\$730,789
HOME Program	\$31,491
CDBG Home Program	<u>\$283,426</u>
<b>Total Expenditures</b>	<u>\$1,228,403</u>

***Administrative Capital Fund - Fund No. 309***

**Estimated Revenues**

Other Financing Sources	<u>\$1,306,768</u>
	\$1,306,768

**Estimated Expenditures**

Administrative Capital	<u>\$1,306,768</u>
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**Cemetery Trust Fund - Fund No. 621**

**Estimated Revenues**

Appropriated Fund Balance-October 1, 2017	\$140,928
<b>Total Revenues</b>	<b>\$140,928</b>

**Estimated Expenditures**

Cemetery Trust Administration	\$25,000
Capital Improvement Projects	\$115,928
<b>Total Expenditures</b>	<b>\$140,928</b>

**Utility Fund - Fund No. 412**

**Estimated Revenues**

Charges for Services	\$42,923,095
Miscellaneous Revenues	\$673,188
Other Financing Sources	\$182,000
<b>Total Revenues</b>	<b>\$43,778,283</b>
Appropriated Fund Balance-October 1, 2017	\$2,496,372
<b>Total Revenues</b>	<b>\$46,274,655</b>

**Estimated Expenditures**

Water Administration	\$9,807,613
Utility Billing	\$1,480,652
Water Treatment Plant	\$6,323,584
Water Distribution	\$3,688,819
Reuse Water Treatment Plant	\$724,822
Reuse Administration	\$433,464
Reuse Distribution	\$744,661
Wastewater Administration	\$3,010,277
Wastewater Pumping	\$2,739,427
Wastewater Transmission	\$5,195,564
Wastewater Treatment	\$8,009,313
Water & Wastewater Bond Debt Service	\$4,116,459
<b>Total Expenditures</b>	<b>\$46,274,655</b>

**Utility Renewal & Replacement (R&R) Fund - Fund No. 420**

**Estimated Revenues**

Miscellaneous Revenues	\$199,210
Other Financing Sources	\$6,000,000
<b>Total</b>	<b>\$6,199,210</b>
Appropriated Fund Balance-October 1, 2017	\$900,000
<b>Total Revenues</b>	<b>\$7,099,210</b>

**Estimated Expenditures**

Utility R&R Capital Projects	\$7,099,210
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**Stormwater Utility Fund - Fund No. 425**

**Estimated Revenues**

Charges for Services	\$3,256,685
Miscellaneous Revenues	\$88,295
<b>Total</b>	<b>\$3,344,980</b>
Appropriated Fund Balance-October 1, 2017	\$3,600,000
<b>Total Revenues</b>	<b>\$6,944,980</b>

**Estimated Expenditures**

Stormwater Utility Administration	\$5,437,231
Stormwater Capital Projects	\$1,507,749
<b>Total Expenditures</b>	<b>\$6,944,980</b>

**Pier Fund - Fund No. 452**

**Estimated Revenues**

Miscellaneous Revenues	\$13,946
<b>Total</b>	<b>\$13,946</b>
Appropriated Fund Balance-October 1, 2017	\$146,819
<b>Total Revenues</b>	<b>\$160,765</b>

**Estimated Expenditures**

Pier Operations/Administration	\$160,765
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**Airpark Fund - Fund No. 462**

**Estimated Revenues**

Miscellaneous Revenues	\$1,224,177
<b>Total</b>	<b>\$1,224,177</b>
Appropriated Fund Balance-October 1, 2017	\$13,841
<b>Total Revenues</b>	<b>\$1,238,018</b>

**Estimated Expenditures**

Airpark Operations/Administration	\$1,238,018
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**Parking Fund - Fund No. 472**

**Estimated Revenues**

Charges for Services	\$3,048,432
Fines and Forfeitures	\$438,646
Miscellaneous Revenues	\$10,366
<b>Total</b>	<b>\$3,497,444</b>
Appropriated Fund Balance-October 1, 2017	\$0
<b>Total Revenues</b>	<b>\$3,497,444</b>

**Estimated Expenditures**

Parking Operations	\$3,497,444
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**Solid Waste Disposal Fund - Fund No. 488**

**Estimated Revenues**

Charges for Services	\$6,787,961
Miscellaneous Revenues	\$1,331,022
<b>Total Revenues</b>	<b>\$8,118,983</b>

**Estimated Expenditures**

Solid Waste Operations/Administration	\$8,118,983
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**Solid Waste Special Service Fund Fund No. 489**

**Estimated Revenues**

Charges for Services	\$1,350,814
<b>Total Revenues</b>	<b>\$1,350,814</b>

**Estimated Expenditures**

Solid Waste Special Service	\$1,350,814
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**Central Stores Fund - Fund No. 501**

**Estimated Revenues**

Other Financing Sources	\$272,452
<b>Total</b>	<b>\$272,452</b>
Appropriated Fund Balance-October 1, 2017	\$40,868
<b>Total Revenues</b>	<b>\$313,320</b>

**Estimated Expenditures**

Central Stores Operations/Administration	\$313,320
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**Information Technologies Fund - Fund No. 502**

**Estimated Revenues**

Miscellaneous Revenues	\$16,111
Other Financing Sources	\$2,172,790
<b>Total</b>	<b>\$2,188,901</b>
Appropriated Fund Balance-October 1, 2017	\$413,398
<b>Total Revenues</b>	<b>\$2,602,299</b>

**Estimated Expenditures**

I.T. Operations/Administration	\$2,193,689
I.T. Telecommunications	\$408,610
<b>Total Expenditures</b>	<b>\$2,602,299</b>

**Central Services Fund - Fund No. 503**

**Estimated Revenues**

Charges for Services	\$5,000
Miscellaneous Revenues	\$5,241
Other Financing Sources	\$1,250,097
<b>Total</b>	<b>\$1,260,338</b>
Appropriated Fund Balance-October 1, 2017	\$60,000
<b>Total Revenues</b>	<b>\$1,320,338</b>

**Estimated Expenditures**

Purchasing	\$961,963
Graphics/Messenger Service	\$358,375
<b>Total Expenditures</b>	<b>\$1,320,338</b>

**Health Insurance Fund - Fund No. 505**

**Estimated Revenues**

Miscellaneous Revenues	\$3,947,786
Other Financing Sources	\$8,905,330
<b>Total</b>	<b>\$12,853,116</b>
Appropriated Fund Balance-October 1, 2017	\$1,000,000
<b>Total Revenues</b>	<b>\$13,853,116</b>

**Estimated Expenditures**

Health Insurance/Administration	\$13,853,116
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***Risk Management Fund - Fund No. 506***

**Estimated Revenues**

Miscellaneous Revenues	\$234,684
Other Financing Sources	\$5,024,710
<b>Total</b>	<u>\$5,259,394</u>
Appropriated Fund Balance-October 1, 2017	\$160,725
<b>Total Revenues</b>	<u>\$5,420,119</u>

**Estimated Expenditures**

Risk Management/Administration	<u>\$5,420,119</u>
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***Vehicle Services Fund - Fund No. 507***

**Estimated Revenues**

Intergovernmental Revenues	\$30,000
Miscellaneous Revenues	\$7,267
Other Financing Sources	\$2,951,653
<b>Total</b>	<u>\$2,988,920</u>
Appropriated Fund Balance-October 1, 2017	\$59,906
<b>Total Revenues</b>	<u>\$3,048,826</u>

**Estimated Expenditures**

Vehicle Garage/Administration	\$1,406,729
Motor Pool Operations	\$1,642,097
<b>Total Expenditures</b>	<u>\$3,048,826</u>

<b><u>Total FY 2017-2018 Annual Budget</u></b>	<u><b>\$266,195,613</b></u>
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# **General Fund**

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## **General Fund**

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This fund is used to account for all the financial resources under general government, except those required to be accounted for in another fund. Departments/Offices accounted for in this fund include:

- **General Government**
- **Finance Department**
- **Budget Office**
- **Development Services Department**
- **Broward County Sheriff's Office - Contracted**
- **Fire Department**
- **Public Works Department**
- **Parks and Recreation**
- **General Administration/Non-Departmental**
- **CDBG Admin**

# General Fund Revenues

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Current Property Taxes	43,243,186	49,234,829	52,851,180	59,371,804	6,520,624
Tax Discounts	(867,568)	(1,740,272)	(1,849,791)	(2,078,013)	(228,222)
Delinquent Property Taxes	820,969	1,280,328	200,000	200,000	-
Tax Penalties	90,870	114,509	200,000	200,000	-
Local Option Gas Tax	1,071,467	1,194,765	1,050,000	1,068,375	18,375
Electric Utility Tax	7,894,716	8,285,115	7,550,000	7,550,000	-
Water Utility Tax	1,332,033	1,327,838	1,250,000	1,250,000	-
Gas Utility Tax	229,736	250,422	230,000	230,000	-
Fuel Oil Utility Tax	69	-	-	-	-
Communications Service Tax	5,505,319	5,159,458	5,300,000	5,300,000	-
Business Tax Receipts	1,998,417	2,046,255	2,000,000	2,107,642	107,642
Business License Penalty	70,368	93,988	77,300	80,000	2,700
Building Transfer Fee	3,635	3,285	3,600	3,600	-
Contractor Registration	58,045	42,720	60,000	60,000	-
<b>TAXES TOTAL =</b>	<b>\$61,451,262</b>	<b>\$67,293,240</b>	<b>\$68,922,289</b>	<b>\$75,343,408</b>	<b>6,421,119</b>
Business Tax Receipts	3,814	(2,160)	-	-	-
Structural Permits	8,641,842	-	-	-	-
Mechanical Permits	70	-	-	-	-
Specialty/Open Permits	46,156	-	-	-	-
Building Permits Reinspection	82,120	-	-	-	-
Certificate of Occupancy	105,900	-	-	-	-
Inspection Overtime Reimbursement	19,509	-	-	-	-
Record Duplication	146,385	-	-	-	-
Code Special Master	8,232	-	-	-	-
Unsafe Structure Inspection	62,516	-	-	-	-
Electric Franchise Tax	8,886,359	8,003,831	7,425,498	7,574,008	148,510
Gas Franchise Tax	108,408	108,549	103,000	103,000	-
Special Assessment Fire/EMS Fees	12,532,905	12,621,450	13,034,112	15,854,927	2,820,815
Tax Discount Fire/EMS Fees	(441,741)	(446,570)	(651,706)	(792,746)	(141,040)
Interest on Delinquent Special Assessment	-	-	-	-	-
Delinquent Special Assessment Fire Fees	370,117	341,324	65,000	65,000	-
Tax Penalties- Fire Assessment	19,991	20,322	18,000	18,000	-
Fire Construction Plan Review	23,813	47,100	-	15,000	15,000
Fire Plan Review Sea Ranch	-	150	-	-	-
Fire User Permits	53,992	73,455	-	30,000	30,000
Telecomm Tower Registration	31,820	25,800	-	15,000	15,000
<b>LICENSES AND PERMITS TOTAL =</b>	<b>\$30,702,208</b>	<b>\$20,793,251</b>	<b>\$19,993,904</b>	<b>\$22,882,189</b>	<b>\$2,888,285</b>

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
COPS Grant Revenue 2012	273,617	-	-	-	-
COPS Grant Revenue 2014	-	43,260	-	-	-
Cutural Arts Grant	-	3,530	-	-	-
State Revenue Sharing	3,108,449	2,958,410	3,100,000	3,100,000	-
Mobile Home Licenses	30,143	30,302	28,500	28,500	-
Alcoholic Beverages Licenses	82,908	76,884	75,000	75,000	-
Pari-Mutuel Revenue Share	2,520,242	2,428,142	2,375,000	2,422,500	47,500
Half Cent Sales Tax	6,631,496	7,438,848	6,700,000	6,834,000	134,000
County Occupational Licenses	186,678	110,223	30,000	30,000	-
Village of Sea Ranch Lakes	91,105	93,960	93,837	102,111	8,274
<b>INTERGOVERNMENTAL TOTAL =</b>	<b>\$12,924,638</b>	<b>\$13,183,559</b>	<b>\$12,402,337</b>	<b>\$12,592,111</b>	<b>\$189,774</b>
Zoning Fees	498,280	579,832	470,000	500,000	30,000
Zoning Board of Appeal Fees	46,335	30,970	40,000	40,000	-
Tree Permits	49,413	53,697	40,000	40,000	-
Sale of Maps/Publications	167	80	-	-	-
City Clerk Fees	2,023	3,459	1,500	1,500	-
City Clerk Lobby Reg Fee	-	8,925	3,500	3,500	-
Lien Research Fees	466,450	433,090	309,000	309,000	-
Engineering Service Fees	480,500	448,211	325,000	325,000	-
Land Use Plan Fees	23,040	8,230	15,000	15,000	-
Public Information Fees	346	90	-	-	-
Public Information Advertising Fees	6,135	4,250	5,000	5,000	-
Outdoor Billboard Advertising Fee	26,118	26,901	26,100	26,100	-
Foreclosure Registration Fee	35,950	21,325	28,000	28,000	-
Short Term Rental Fee	-	-	-	30,000	30,000
Wrecker Towing Fees	151,000	151,000	151,000	151,000	-
Fire Annual Inspections	429,079	554,518	430,000	430,000	-
Special Sanitation Service Charge	2,660	10,596	2,500	-	(2,500)
Cemetery Service Charges	78,813	2,810	30,000	3,000	(27,000)
Cemetery Marker Sales	17,986	34,883	16,000	35,000	19,000
<b>Subtotal =</b>	<b>\$2,314,295</b>	<b>\$2,372,867</b>	<b>\$1,892,600</b>	<b>\$1,942,100</b>	<b>\$49,500</b>

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Recreation Program & Activity Fees	73,701	108,452	75,000	75,000	-
Athletic Field Rentals & Activity Fees	70,223	54,679	43,000	43,000	-
Recreation Center Fees	142,514	133,917	137,000	137,000	-
Recreation OT Reimbursement	35,257	28,772	31,000	31,000	-
Athletic & Other Programs	75,991	73,499	65,000	65,000	-
Athletic Adult Sports	20,490	21,840	23,000	23,000	-
Park Fees	52,829	52,255	52,000	52,000	-
Preschool Fees	185	-	-	-	-
Recreation Camp Fees	92,179	97,781	87,000	87,000	-
Special Event Fees	2,110	1,322	2,000	2,000	-
Recreation Transportation Fees	446	387	-	-	-
Recreation Park Concessions	-	700	-	-	-
Pool and Locker Fees	54,074	61,229	54,000	54,000	-
Aquatic Admission Fees	46,316	48,932	46,000	46,000	-
Aquatic Program Fees	35,238	28,592	45,000	45,000	-
Aquatic Memberships	48,539	31,977	44,000	44,000	-
Swim Central	33,814	40,163	30,000	30,000	-
Aquatics Contract Services	-	5	-	-	-
Recreation Contractual Services	77,670	74,605	65,000	65,000	-
Tennis Center Fees	54,817	53,857	53,000	53,000	-
Tennis Memberships	78,652	79,618	76,000	76,000	-
Tennis Contract Fees	119,228	114,682	97,500	97,500	-
Green Fees	-	-	860,000	860,000	-
Playing Priveleges	-	-	250,000	250,000	-
Trail Fees	-	-	55,000	55,000	-
Golf Cart Fees	-	-	1,080,000	1,080,000	-
Caddy Cart Fees	-	-	4,300	4,300	-
Green & Cart Fees	-	-	250,000	250,000	-
Golf Locker Fees	-	-	500	500	-
Driving Range Fees	-	-	156,000	156,000	-
Ocean Rescue Program Fee	64,829	50,448	60,000	60,000	-
<b>Subtotal =</b>	<b>\$1,179,102</b>	<b>\$1,157,712</b>	<b>\$3,741,300</b>	<b>\$3,741,300</b>	<b>\$0</b>
<b>CHARGES FOR SERVICES SUBTOTAL =</b>	<b>\$3,493,397</b>	<b>\$3,530,579</b>	<b>\$5,633,900</b>	<b>\$5,683,400</b>	<b>\$49,500</b>
Court Fines Broward County	424,624	320,611	355,000	355,000	-
Code Enforcement Fines	469,641	471,377	430,000	430,000	-
Nuisance Abatement	56,005	63,267	110,000	110,000	-
False Alarms	94,678	107,343	91,000	91,000	-
Truck Overweight Load	10,834	5,185	6,500	6,500	-
<b>FINES &amp; FORFEITURES SUBTOTAL =</b>	<b>\$1,055,782</b>	<b>\$967,783</b>	<b>\$992,500</b>	<b>\$992,500</b>	<b>\$0</b>
Interest Earnings	920,345	930,386	643,230	817,373	174,143
Net Increase (Decrease) Fair Value	24,897	15,216	-	-	-
Interest Realized Gain (Loss)	(278,499)	(137,301)	-	-	-
Interest Earnings Tax Collections	5,217	7,275	6,000	6,000	-
Building Rent	9,045	9,975	9,000	9,000	-
Land Rent	388,673	303,344	322,350	304,195	(18,155)
Land Rent - City Facilities	625,857	636,941	636,941	639,996	3,055
Land Rent Pier Developments	-	26,887	-	-	-
Riding Stables	149,628	147,621	153,600	153,600	-
Concessions & Royalties	15,924	22,573	70,000	70,000	-
Beach Concessions	57,000	65,300	57,000	57,000	-
Special Assessment - Interim Fire Fee	200,795	80,441	60,000	60,000	-
Interest on Delinquent Special Assessment	3,407	9,120	3,000	3,000	-
<b>Subtotal =</b>	<b>\$2,122,289</b>	<b>\$2,117,778</b>	<b>\$1,961,121</b>	<b>\$2,120,164</b>	<b>\$159,043</b>



Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Cemetery Lot Sales	127,537	10,738	79,000	9,000	(70,000)
Sale of Fixed Assets	118,221	96,156	30,000	90,000	60,000
Recreation Special Purpose	396	-	-	-	-
Other Donations	9,275	6,918	9,000	9,000	-
Alarm Permits	145,130	142,387	140,000	140,000	-
Fire Construction Plan Review	280,827	273,617	270,000	270,000	-
Hydrant Flow Test	7,950	8,100	6,000	6,000	-
Fire User Permits	4,650	4,500	5,000	5,000	-
Fire Incentive Pay	76,465	84,244	75,000	75,000	-
Jury Duty & Witness Fees	75	96	-	-	-
Other Reimbursements	188,670	243,173	195,000	195,000	-
Overages & Shortages	575	(1,074)	-	-	-
Recreation (Over/Short)	(115)	(126)	-	-	-
Permit Surcharge Commissions	15,586	-	10,000	10,000	-
Lien & Title Fees	863	40	800	800	-
Other Revenues	519,355	162,901	375,000	375,000	-
<b>Subtotal =</b>	<b>\$1,495,460</b>	<b>\$1,031,670</b>	<b>\$1,194,800</b>	<b>\$1,184,800</b>	<b>-\$10,000</b>
<b>MISCELLANEOUS REVENUE SUBTOTAL =</b>	<b>\$3,617,749</b>	<b>\$3,149,448</b>	<b>\$3,155,921</b>	<b>\$3,304,964</b>	<b>\$149,043</b>
Transfer from Stormwater Utility Fund (425)	175,762	184,550	195,622	201,491	5,869
Transfer from Parking Fund (472)	-	-	687,447	-	(687,447)
Transfer from Solid Waste Fund (488)	1,728,649	1,767,368	1,882,700	963,581	(919,119)
Engineering Project Fees	25,281	-	-	-	-
Landscape Service Fees	381,149	413,865	454,621	453,548	(1,073)
Administrative Service	6,838,329	6,886,488	7,575,116	8,090,513	515,397
Administrative Fees - NW CRA	208,421	213,024	574,463	617,566	43,103
Administrative Fees - East CRA	32,103	30,987	36,180	73,300	37,120
Building Administrative Charge	-	298,909	382,102	-	(382,102)
Admin - Fire Prevention Building	-	644,867	661,346	649,069	(12,277)
Code Enforc. Charge - Utilities	-	-	80,050	80,050	-
Parking Enterprise Fund Reimbursement	349,915	158,730	-	-	-
<b>OTHER SOURCES SUBTOTAL =</b>	<b>\$9,739,609</b>	<b>\$10,598,788</b>	<b>\$12,529,647</b>	<b>\$11,129,118</b>	<b>-\$1,400,529</b>
Budgetary Fund Balance	-	-	1,291,617	-	(1,291,617)
<b>FUND BALANCE SUBTOTAL =</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,291,617</b>	<b>\$0</b>	<b>-\$1,291,617</b>
<b>GRAND TOTAL GENERAL FUND =</b>	<b>\$122,984,645</b>	<b>\$119,516,648</b>	<b>\$124,922,115</b>	<b>\$131,927,690</b>	<b>\$7,005,575</b>

# General Government

## Mission

The mission of the General Government is to serve the City of Pompano Beach residents by providing needed services through a responsive work force committed to excellence, integrity, and teamwork.

## Purpose

The purpose of the General Government is to make the City of Pompano Beach a preferred place to live and work, to do business, and to visit.

## Goals

General Government covers a broad array of departments, offices and divisions in the City, some of the main goals include:

- To promote the City on national and international levels.
- To strengthen and stabilize the City's economic position through increased organizational efficiency, economic development, and alternative funding.
- To increase and diversify the tax base in order to provide better quality of life and higher levels of service to local businesses and residents.
- To maintain and enhance a positive business environment that will stimulate business investment and create jobs.
- To promote and recruit the best qualified people, recognizing and encouraging the value of diversity in the workplace.
- To continuously improve internal and external customer satisfaction through ongoing analysis and response to customer feedback.
- To provide legal counsel to the City Commission, City Manager's Office and City departments.
- To maintain City records and organize elections.
- To provide recommendations and guidance to increase accountability and transparency of City operations and enhance internal controls.

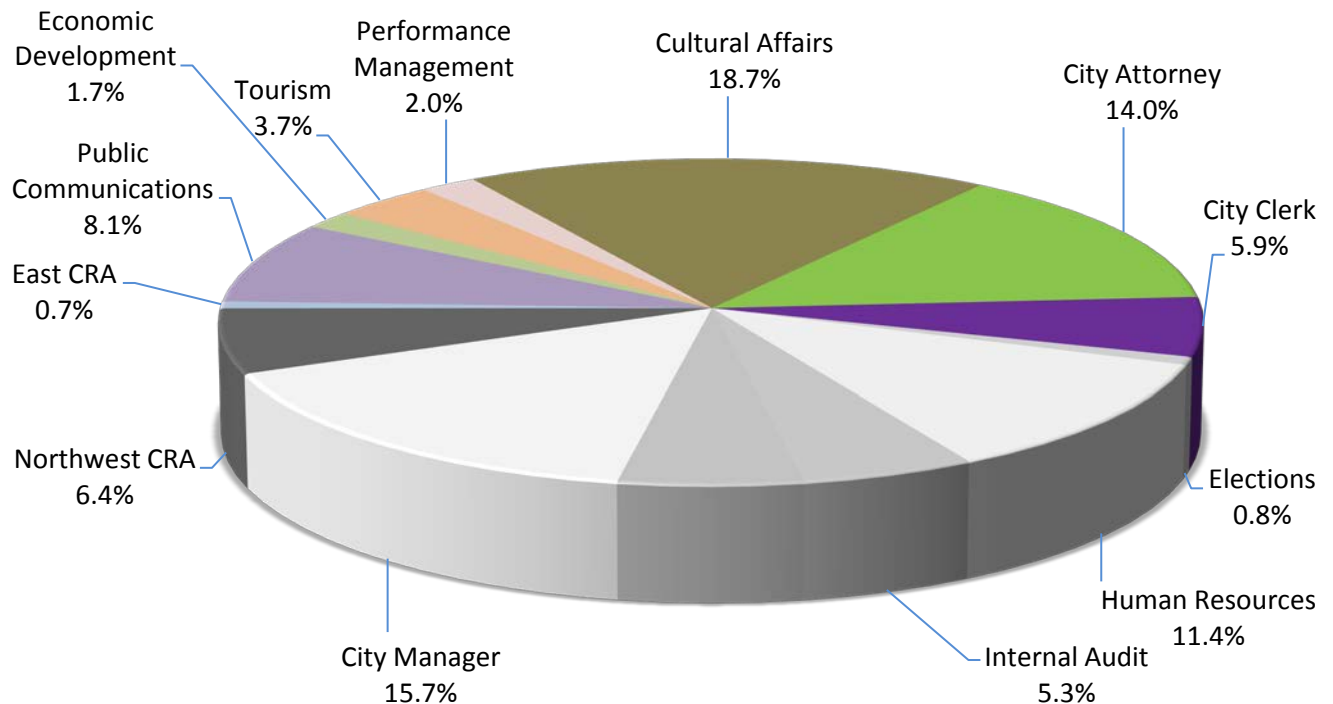
## Responsibilities

- Provides counsel to management and employees on all employment and labor relations matters.
- Provides training to all employees to improve job performance.
- Develops performance management strategies and tools.
- Promotes ethical and legal conduct in personal and business practices.
- Supports quality education.
- Supports programs that link Pompano Beach residents to jobs.

## General Government Summary

General Government	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>City Commission</b>	416,664	430,566	444,493	455,181	10,688
<b>City Manager's Office</b>	911,625	889,563	979,029	1,272,043	293,014
<b>NW CRA</b>	153,305	144,245	492,939	518,574	25,635
<b>East CRA</b>	15,731	14,773	17,692	55,422	37,730
<b>Public Communications Office</b>	691,391	579,347	596,390	658,449	62,059
<b>Economic Development</b>	--	139,708	128,351	139,804	11,453
<b>Tourism</b>	--	170,677	287,447	299,541	12,094
<b>Performance Management</b>	--	--	--	162,827	162,827
<b>Cultural Affairs</b>	--	--	--	1,509,904	1,509,904
<b>City Attorney's Office</b>	1,148,663	1,052,923	1,110,778	1,128,467	17,689
<b>City Clerk's Office</b>	412,465	426,217	469,666	474,753	5,087
<b>Elections</b>	29,204	12,208	63,012	63,440	428
<b>Human Resources Department</b>					
	748,086	820,211	870,130	920,746	50,616
<b>Internal Audit</b>	428,151	447,541	457,335	428,922	(28,413)
<b>Government Buildings*</b>	3,997,294	4,533,278	4,706,656	--	(4,706,656)
<b>Total</b>	<b>\$8,952,579</b>	<b>\$9,661,257</b>	<b>\$10,623,918</b>	<b>\$8,088,073</b>	<b>(\$2,535,845)</b>

### FY 2018 General Government



\*For FY 2018 Government Building Division has merged with Facilities Maintenance Division under the Public Works Department.

## Financial Summary

General Government	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	3,890,157	4,009,423	4,516,156	5,123,697	607,541
<b>Operating Expenses</b>	5,041,296	5,634,138	6,107,762	2,964,376	(-3,143,386)
<b>Capital</b>	21,126	17,696	--	--	--
<b>Total</b>	<b>\$8,952,579</b>	<b>\$9,661,257</b>	<b>\$10,623,918</b>	<b>\$8,088,073</b>	<b>(\$2,535,845)</b>

## Budget Comments

- **Budget Variances**

24,401	Increase in pension expense due to anticipated return on investments.
96,465	Increase in operating expense due to the annual reallocation of internal service charges based on more recent data.
\$54,332	Increase in personnel service [\$54,332] relocation of the Department Head Secretary from the Budget Office to the City Manager's Office. The Position has been reclassified as Administrative Specialist.
272,876	Increase in City Manager's personal services due to reallocation of personal services based on the new organizational chart.
50,890	Increase in Economic Development Division reallocation of the Business Specialist position from Purchasing Division.
(4,706,731)	Decrease due to reallocating the Government Building Division from the General Government to Building Facilities Division under Public Works Department.
1,499,429	Increase in personnel Services [\$82,481] related to the Cultural Affairs Manager position and operating expenses [\$1,404,534] due to relocation of the Amphitheatre division to Cultural Affairs Division.
162,827	Increase in personnel services [\$142,195] and operating expenses [\$20,632] related to the reallocation of the Strategic Planning Manager from the Budget Office in the Performance Management Division under General Government.
<b>(\$25,427)</b>	<b>Normal Increase/(Decreases)</b>
	(\$23,341) Personal Services
	(\$2,086) Operating Expenses

▪ **Enhancements**

24,919	Increase in Public Communication personnel budget related to the reclassification of the Public Communications Director Position to Communications and Marketing Director.
15,000	Increase in Public Communication's operating budget associated with the marketing materials.
800	Increase in Human Resources' operating budget to fund the Laser Fish software maintenance annual fee.
8,000	Increase in Human Resources operating budget to fund an increase in costs for Assessment Center.
\$20,000	Increase in Cultural Affair's operating budget for painting of Amphitheatre canopy [\$20,000].
\$17,262	Increase in City Attorney's' personal budget related to the reclassification of one Assistant City Attorney to Deputy City Attorney.
<b>(\$2,535,845)</b>	<b>Total Decrease</b>

## City Commission

The City of Pompano Beach operates under a City Commission/City Manager form of government with five Commissioners elected from separate districts and a Mayor elected at large. The Mayor presides over the City Commission meetings to ensure the necessary decorum and to provide additional community leadership and presence in promoting the community at large.

The Mayor and City Commission members continually promote the City on local, state, and national levels through political efforts aimed at improving the quality of life for all City residents and visitors.

The Mayor and City Commission members serve on a number of other City policy-making boards or intergovernmental committees that provide policy direction in carrying out projects or services aimed at improving the community. Examples include the Community Redevelopment Agency, the Metropolitan Planning Organization, the Emergency Medical Services City Coalition, the Florida League of Cities, Broward League of Cities and the Emergency Medical Services Taxing District.

## Financial Summary

<b>City Commission</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	323,514	339,832	322,457	340,792	18,335
<b>Operating Expenses</b>	93,150	90,734	122,036	114,389	(7,647)
<b>Total</b>	<b>\$416,664</b>	<b>\$430,566</b>	<b>\$444,493</b>	<b>\$455,181</b>	<b>\$10,688</b>

## City Manager’s Office

The City Manager’s Office is responsible for the management of all City departments and staff. This includes managing the financial, facility, and equipment assets of the City, as well as carrying out the policies set forth by the City Commission.

Also, the City Manager’s Office is responsible for recommending the annual operating budget and setting the policies in the areas of budgeting and finance.

Additional key areas of responsibilities include:

- Assisting the Commission in initiating, reviewing, and implementing ordinances, policies, and programs that are responsive to the needs of the community.
- Assisting the Commission in developing and maintaining positive community relations, as well as, addressing community problems and concerns brought to the attention of the City.
- Assisting in promoting and representing the City at the local, state, and national level while representing the interests of the City.
- Implementing regional programs designed to promote the image of Pompano Beach in cooperation with other official organizations and groups, as well as, acting as the intergovernmental liaison in negotiations on the City’s behalf.

## Financial Summary

City Manager’s Office	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	757,328	783,054	869,244	1,114,394	245,150
<b>Operating Expenses</b>	149,756	106,509	109,785	157,649	47,864
<b>Capital</b>	4,541	--	--	--	--
<b>Total</b>	<b>\$911,625</b>	<b>\$889,563</b>	<b>\$979,029</b>	<b>\$1,272,043</b>	<b>\$293,014</b>

## Northwest Community Redevelopment Agency (NW CRA)

The Community Redevelopment Agency (CRA) reduces or eliminates blight, improves the economic health of an area, and encourages public and private investments in a CRA district.

The CRA has prepared a long term finance plan to guide the redevelopment of the East and Northwest Redevelopment districts, hired professional staff to implement streetscape plans and incentive programs, and positioned the Agency to engage in public/private partnerships to attract private investment.

In 2009, the Board of the Pompano Beach Community Redevelopment Agency determined that a more aggressive approach was needed to effectively address the blighted conditions in the NW CRA District. In response, Redevelopment Management Associates (RMA) was retained to assist in formulating a strategic approach for redevelopment that would result in economic growth within the area and attract private sector investment. The RMA created a Five-Year Financing and Implementation Plan.

RMA's formulation of the Plan involved all of the following:

- Management of the Agency
- Business Development, Real Estate and Public/Private Partnerships
- Planning, Zoning & Capital Improvement
- Financing
- Community Outreach, Marketing & Public Relations

The immediate objective for the NW CRA is to remove the regulatory obstacles that are inhibiting development and provide the needed support system for the private sector to invest in the area. Initiatives include; land use and zoning amendments, streetscape improvements along MLK Boulevard and Old Pompano, the creation of a civic campus with emphasis on a cultural facility, implementation of the Collier City Master Plan, development of key sites including, Blanche Ely site, the Gateway site and the redevelopment of the Innovative District, an area bounded by Dixie Highway, Atlantic Boulevard, I-95 and MLK Boulevard. A full scale marketing program is in place to promote and hold special events in the district.

### Financial Summary

NW CRA	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	153,305	144,245	401,632	389,231	(12,401)
<b>Operating Expenses</b>	--	--	91,307	129,343	38,036
<b>Total</b>	<b>\$153,305</b>	<b>\$144,245</b>	<b>\$492,939</b>	<b>\$518,574</b>	<b>\$25,635</b>



## East Community Redevelopment Agency (East CRA)

In 2009, the Board of the Pompano Beach Community Redevelopment Agency determined that a more aggressive approach was needed to effectively address the blighted conditions in the East CRA District. In response, Redevelopment Management Associates (RMA) was retained to assist in formulating a strategic approach for redevelopment that would result in economic growth within the area and attract private sector investment.

The immediate objective for the East CRA is to complete the extensive public infrastructure improvements projects that were designed to reposition East Pompano as a safe and attractive location to invest and open a business. Improvements in the works for the Pier development and Atlantic Boulevard Bridge. Additional initiatives include incentive programs.

### Financial Summary

East CRA	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	15,731	14,773	14,401	42,531	28,130
<b>Operating Expenses</b>	--	--	3,291	12,891	9,600
<b>Total</b>	<b>\$15,731</b>	<b>\$14,773</b>	<b>\$17,692</b>	<b>\$55,422</b>	<b>\$37,730</b>

## Public Communications Office

The Public Communications Office is comprised of media relations, tourism, video, web development, and digital design professionals. The Public Communications Office provides timely information to Pompano Beach residents, businesses, visitors and media about city services, events, programs and the mission of the City. The Public Communications Office is responsible for media relations including press releases, interviews, public records requests and information; City website and social media accounts; video production for Government Access Ch. 78, webcasting live government meetings; tourism related programs, collateral and activities; graphic design and printed publications, including TradeWinds Magazine. The Public Communications Office also provides creative and marketing support to all departments in the City.

### Financial Summary

<b>Public Communications</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	468,699	400,914	428,808	474,811	46,003
<b>Operating Expenses</b>	206,107	173,742	167,582	183,638	16,056
<b>Capital</b>	16,585	4,691	--	--	--
<b>Total</b>	<b>\$691,391</b>	<b>\$579,347</b>	<b>\$596,390</b>	<b>\$658,449</b>	<b>\$62,059</b>

## Economic Development

The Economic Development Division promotes the City of Pompano Beach as a world class business location for quality corporations to invest in business facilities, corporate headquarters, operation centers, and manufacturing and distribution locations for the South Florida region. The division also assists, encourages and supports existing Pompano Beach businesses with growth and expansion. In addition, it develops a business environment conducive for the attraction of job opportunities and increased economic benefits for the residents of Pompano Beach.

Furthermore, the Economic Development division supports the Economic Development Council and its efforts and communications; develops plan review and analysis and facilitates the incentive process within the City; processes/coordinates film permits.

## Financial Summary

<b>Economic Development</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	--	104,940	111,038	116,574	5,536
<b>Operating Expenses</b>	--	34,768	17,313	23,230	5,917
<b>Total</b>	<b>\$0</b>	<b>\$139,708</b>	<b>\$128,351</b>	<b>\$139,804</b>	<b>\$11,453</b>

## Tourism

The Tourism Office’s main purpose is to increase the number visitors to Pompano Beach. The revitalization of the public beach has helped the City become a popular destination for both residents and visitors. The beautification of the City is ongoing with many streets being improved and lined with wonderful streetscapes that show visitors ongoing progress. The City’s cultural venues, also help attract visitors. Both the Bailey Contemporary Arts (BaCA) and ALI Building attract visitors and tourists, as does the Amphitheatre.

The City as an evolving destination, needs more visitors. Tourists greatly impact the economic development of the City. VISIT FLORIDA has determined that for every 76 visitors, one job is created.

The City Tourism Office has established relationships with both VISIT FLORIDA and the Greater Fort Lauderdale Convention & Visitors Bureau, to be a partner in its overall mission to increase visitation. Through various co-op marketing opportunities such as advertising, trade shows, sales missions, etc., the City is promoting itself by working with these partners. Additionally, the City is working with the local Pompano Beach tourism partners to increase visitation.

The Tourism Marketing Manager is also responsible for maintaining a data base of tourism assets, the tourism section of the City’s website, production and distribution of the Tourist Guide, and the new Water Sports brochure, as well as other tourism related initiatives.

This is an ongoing process that will continue to grow as the City continues to transform. Plans are underway to open a Visitor Center at the beach parking garage. It is our mission to continue to promote the City’s tourism assets to increase visitor growth.

### FY16 Achievements:

- For year 2016-2017, the Tourism Manager served on the VISIT FLORIDA Promotions Committee.
- The new Water Sports brochure was published to help promote all beach and water activities, including Shipwreck Park.
- The City received a \$5,000 grant from VISIT FLORIDA toward the cost of the new Tourist Guide.

### Financial Summary

Tourism	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	--	91,251	198,718	208,880	10,162
<b>Operating Expenses</b>	--	79,426	88,729	90,661	1,932
<b>Total</b>	<b>\$0</b>	<b>\$170,677</b>	<b>\$287,447</b>	<b>\$299,541</b>	<b>\$12,094</b>

## Performance Management

The Performance Management office will manage and conduct administrative services for Strategic Planning and continuous process improvement in conjunction the Budget and City Manager’s Office. This office will continuously make improvement to the Strategic Plan by identifying regular services, activities, and management processes that most effectively meet the needs of Pompano residents. The office will monitor and assist City departments in their efforts to meeting their goals as detailed in the Strategic Plan through business modeling and organizational assessment.

The Performance Management office also provides a system to allocate financial resources to the City’s goals and objectives; establishing a link between the budget and Strategic Plan. Furthermore, the directing of the system allows the City’s staff to continue its Lean Six Sigma program and adhering to the requirements of membership with the Florida Benchmarking Consortium.

## Financial Summary

<b>Performance Management</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	--	--	--	142,195	142,195
<b>Operating Expenses</b>	--	--	--	20,632	20,632
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$162,827</b>	<b>\$162,827</b>

## Cultural Affairs

The Cultural Affairs division will aide in providing support to the Pompano Beach Cultural Center. This division is comprised of assisting the center’s theater/event space, Art Gallery, Multi-Media Center and other programs that are encompassed within the center that service the community.

The Cultural Affairs division through the center’s staff, local community organizations and the City of Pompano Beach will offer cultural opportunities in many artistic disciplines while providing the public access to and ability to participate in offering educational and public events along with city government related activities.

## Financial Summary

<b>Cultural Affairs</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	--	--	--	97,370	97,370
<b>Operating Expenses</b>	--	--	--	1,412,534	1,412,534
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,509,904</b>	<b>\$1,509,904</b>

## City Attorney's Office

The Office of the City Attorney serves as legal counsel to the City Commission, City Manager's Office and all City departments, Boards and Committees in the execution of municipal business and services. The Office also prepares and reviews contracts related to municipal transactions to ensure the City's expenditure of finances and receipt of property and services is in accordance with its Charter, Code of Ordinances, and all other relevant laws and regulations.

In addition, the Office of the City Attorney researches legal issues and prepares ordinances and resolutions to address City Commission and staff concerns. The Office also represents City interests in all litigation matters and administrative forums, including cases before the Office of the Special Magistrate and in County, State and Federal Court. As City Prosecutor, the Office also prosecutes violations of the Municipal Code of Ordinances to protect the health, safety and welfare of City residents.

### Financial Summary

<b>City Attorney</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	977,994	865,972	903,564	914,377	10,813
<b>Operating Expenses</b>	170,669	185,736	207,214	214,090	6,876
<b>Capital</b>	--	1,215	--	--	--
<b>Total</b>	<b>\$1,148,663</b>	<b>\$1,052,923</b>	<b>\$1,110,778</b>	<b>\$1,128,467</b>	<b>\$17,689</b>

## City Clerk's Office/Elections

The City Clerk's Office strives to provide high quality customer service to the public, city commission, city personnel and all other outside agencies. We take pride in maintenance of City records to ensure all documents are processed according to statutory requirements.

Records and information management is one of the many functions of the City Clerk's Office. Therefore, the Office provides administrative/clerical assistance in preparation of the City Commission agendas, recordation, and certification of all ordinances, resolutions, agreements/contracts; serves as custodian of the City Seal and Official City records; ensures proper codification of City Code of Ordinances; transcribes City Commission meeting minutes; provides clerk assistance to the City Commission and publishes the City's legal advertisements as legally required.

The Records Management Division is responsible for imaging, storing and retrieving City documents, as well as scheduling disposal/destruction of certain documents as required by state regulations.

Under both state law and local ordinances, the municipal clerk is entrusted with numerous and diverse duties. Municipal election involves all the duties associated with the coordination of municipal general elections and the induction of elected City officials in accordance with legal requirements.

The City Clerk's Office provides notary services; receives and files bonds and insurance policies for municipally-issued contracts; conducts business with other municipality, county, state and federal agencies as directed by the governing body; administrates lobbyists registration and fees; directs complaints, correspondence and inquiries for action to various municipal departments; provides notification to municipal departments of expiration dates on various matters (Contracts, Articles of Incorporation, City Seals); serve as Secretary to the Commission, and Secretary of the Municipal Corporation.

### FY16 Achievements:

- Successfully implemented an electronic program that transitioned the City from Paper to a Paperless Agenda Management system.
- Established a partnership with Broward County for e-recording of the City's official records.
- Successfully destroyed 816.40 cubic feet of City Records in accordance with the State's General Retention Schedule.
- Partnered with Fire Department to establish a centralized location for the storage of majority of the City's official records.



## Financial Summary

City Clerk's Office	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	321,099	313,956	320,772	324,901	4,129
<b>Operating Expenses</b>	91,366	100,471	148,894	149,852	958
<b>Capital</b>	--	11,790	--	--	--
<b>Total</b>	<b>\$412,465</b>	<b>\$426,217</b>	<b>\$469,666</b>	<b>\$474,753</b>	<b>\$5,087</b>

Elections	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Operating Expenses</b>	29,204	12,208	63,012	63,440	428
<b>Total</b>	<b>\$29,204</b>	<b>\$12,208</b>	<b>\$63,012</b>	<b>\$63,440</b>	<b>\$428</b>

## Human Resources Department

The Human Resource Department treats each person as a valued customer while contributing positively to achieve the overall goals of the City of Pompano Beach through comprehensive programming that displays a thorough understanding of all aspects of the human resources profession, including proactive involvement in areas of legal compliance and service that displays a genuine interest in the lives of others. Human Resources Department will take a leadership role and provide service in support of the City of Pompano Beach’s vision by promoting the concept that our employees are our most valuable resource and will be treated as such.

The department establishes, administers and effectively communicates sound policies, rules and sound business practices, as well as it provides counseling to management and employees to maintain City compliance with Federal, State and local employment and labor laws, City ordinances, administrative policies and labor agreements.

The Human Resource Department provides a competitive salary and benefit package and developing the full potential of our workforce by providing training and development for career enhancement. The department provides counsel to management and employees on all employment and labor relations matters as well as it negotiation and administration of collective bargaining agreements.

### FY16 Achievements:

- Human Resources launched eight (8) citywide Customer Service trainings yielding 246 employee certifications.
- Human Resources introduced fourteen (14) citywide financial workshops yielding 270 participants.
- Human Resources initiated four (4) citywide Supervisor training classes. 32 hours of intense training for each of the participants yielding 20 certifications.
- An online performance evaluation (Perform software) was revealed to the Utilities department first as a test unit for the online program. The Utilities department is currently evaluating the employee’s performance.

### Financial Summary

Human Resources Department	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	520,512	588,829	562,525	597,923	35,398
<b>Operating Expenses</b>	227,574	231,382	307,605	322,823	15,218
<b>Total</b>	<b>\$748,086</b>	<b>\$820,211</b>	<b>\$870,130</b>	<b>\$920,746</b>	<b>\$50,616</b>

## Internal Audit

The Internal Audit Division provides the highest quality auditing assistance to the City Commission, City Manager and City Departments through audits or reviews of financial, compliance operation and information management systems. The division also provides financial and managerial audit services which go beyond the scope of external auditor balance sheet certification.

The Internal Audit Division promotes stewardship, efficiency and effectiveness by providing comprehensive audit coverage of daily operations; builds and affirms confidence within the City, City departments and City operations.

## Financial Summary

<b>Internal Audit</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	351,975	361,657	382,997	359,718	(23,279)
<b>Operating Expenses</b>	76,176	85,884	74,338	69,204	(5,134)
<b>Total</b>	<b>\$428,151</b>	<b>\$447,541</b>	<b>\$457,335</b>	<b>\$428,922</b>	<b>(\$28,413)</b>

## Government Buildings

For FY 2018, this division will be budgeted under Facilities Maintenance in Public Works Department.

### Financial Summary

<b>Government Buildings</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Operating Expenses</b>	3,997,294	4,533,278	4,706,656	--	(4,706,656)
<b>Total</b>	<b>\$3,997,294</b>	<b>\$4,533,278</b>	<b>\$4,706,656</b>	<b>\$0</b>	<b>(\$4,706,656)</b>

# Finance Department

## Mission

The mission of the Finance Department is to provide fiduciary control over the City's assets, perform fiscally related services, and provide accurate, timely, useful and compliant financial information to support the delivery of municipal services to the City departments and elected officials, City residents and all stakeholders. The three Divisions of the Finance Department are Administration & Accounting, Treasury and Utility Billing.

## Purpose

The Finance Department's general purpose is to direct, administer and supervise fiscal affairs, accounting and financial reporting.

## Goals

- Establish and maintain a strong system of internal controls to ensure the capture, accuracy and completeness of financial information and to safeguard the City's assets.
- Provide accurate, timely and appropriate financial and budget reporting to City administrative staff, elected officials and citizens.
- Maintain or improve the City's bond rating with Nationally Recognized Rating Agencies.
- Effectively manage cash flows and investments of the City.
- Effectively manage the collections of accounts receivables.
- Evaluate financing mechanisms for the City's needs and ensure sound debt management practices.

## Responsibilities

- |   |   |
|---|---|
| • Accounting & Financial Record Keeping   | • Financing & Debt Management                     |
| • Establishing a system of internal controls to safeguard the City's assets against loss, theft or misuse | • Preparation of Financial Statements (CAFR)      |
| • Cash Management   | • Coordinating the Annual Financial Audit         |
| • Cashiering  | • Capital Assets                                  |
| • Accounts Receivable   | • Investments                                     |
| • Accounts Payable  | • Payroll   |
| • Overseeing adherence to budgetary restrictions  | • Utility Billing                                 |
|   | • Financial & Regulatory Compliance and Reporting |

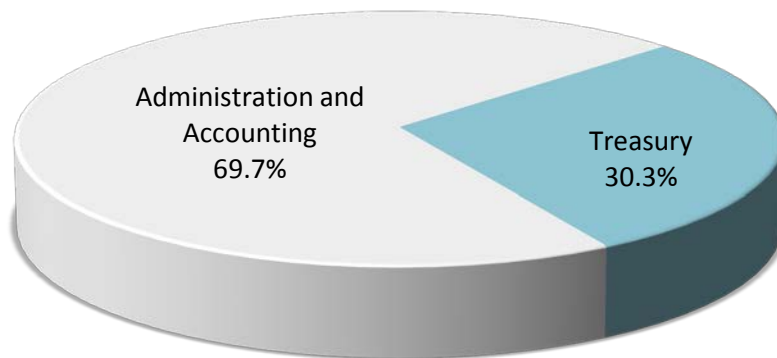
## Achievements

- GFOA Certificate of Achievement for Excellence in Financial Reporting
- Three (3) employees with Lean Six Sigma Green Belt Certifications
- Two (2) employees with Lean Six Sigma Yellow Belt Certifications
- All employees with Lean Six Sigma White Belt Certifications

## Finance Department Summary

Finance Department	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
Administration and Accounting	1,425,647	1,531,784	1,643,942	1,903,901	259,959
Treasury	640,098	665,223	713,440	761,225	47,785
<b>Total</b>	<b>\$2,065,745</b>	<b>\$2,197,007</b>	<b>\$2,357,382</b>	<b>\$2,665,126</b>	<b>\$307,744</b>

## FY 2018 Finance Department



## Financial Summary

Finance Department	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
Personal Services	1,566,323	1,657,239	1,815,165	2,061,804	246,639
Operating Expenses	499,422	539,768	542,217	601,322	59,105
Capital	--	--	--	2,000	2,000
<b>Total</b>	<b>\$2,065,745</b>	<b>\$2,197,007</b>	<b>\$2,357,382</b>	<b>\$2,665,126</b>	<b>\$307,744</b>

## Budget Comments

### ▪ Budget Variances

58,498	Increase in personal service pension contributions due to fund financial performance.
65,039	Increase in personnel services due to reallocation of the Grant Coordinator position in the Finance Department.
31,333	Increase in operating expense due to the annual reallocation of internal service charges based upon more recent data.
1,373	Increase in outside auditing expense due to reallocation of charges.
<b>\$65,531</b>	<b>Normal Increases/(Decreases)</b>
	51,363 Personal Services
	14,168 Operating Expenses

### ▪ Enhancements

3,148	Increase in personnel services to reclassify Accounting System Analyst to Senior Accountant.
82,823	Increase in personnel services [\$68,591], [\$12,232] in operating expenses and [\$2,000] in capital expenses to support a Senior Accountant Position.
<b>\$307,744</b>	<b>Total Increase</b>

## Administration and Accounting

The Administration and Accounting Division’s key areas of responsibility include investment and debt management, payroll processing, accounts payable disbursements and interpreting financial data for users and management in order to make sound decisions on the City’s behalf. The Treasury and Customer Service Divisions are overseen by Administration and Accounting, as well. Other responsibilities are maintaining and closing financial records and the preparation of the Comprehensive Annual Financial Report (CAFR). Additionally, the department provides extensive participation in the year-end audit, working closely with the external auditors.

### Financial Summary

<b>Administration and Accounting</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	1,051,584	1,116,023	1,220,712	1,428,874	208,162
<b>Operating Expenses</b>	374,063	415,761	423,230	473,027	49,797
<b>Capital</b>	--	--	--	2,000	2,000
<b>Total</b>	<b>\$1,425,647</b>	<b>\$1,531,784</b>	<b>\$1,643,942</b>	<b>\$1,903,901</b>	<b>\$259,959</b>



## Treasury

The Treasury Division's key areas of responsibility include coordinating the City's cash and receivables, ensuring all receipts are promptly and accurately recorded, monitoring and ensuring timely collection of all receivables, and measuring revenue flow to determine variances. Additionally, Treasury manages the banking services agreement, acts as liaison to establish a good working relationship with the City's depository bank, and prepares and submits required reports to comply with State Statutes.

### Achievements for FY 16

- Personnel attended Holder Education Workshops and have now registered the city to submit annual unclaimed property reports and electronic payments to the State of Florida Unclaimed Property Division.
- Attended Florida Workshop to begin submitting monthly sales tax payments online for the City and the CRA.
- Set up and maintained several new merchant accounts including credit card accounts for the Cemetery and credit card accounts for mobile transactions for Recreation Department and the CRA.

### Financial Summary

<b>Treasury</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	514,739	541,216	594,453	632,930	38,477
<b>Operating Expenses</b>	125,359	124,007	118,987	128,295	9,308
<b>Total</b>	<b>\$640,098</b>	<b>\$665,223</b>	<b>\$713,440</b>	<b>\$761,225</b>	<b>\$47,785</b>

# The Budget Office

## **Mission**

The Budget Office facilitates the optimal use of City's budgetary resources and provides timely and useful budget information to the City and its subdivisions.

## **Purpose**

The purpose of the Budget Office is to assist the City Manager in overseeing the preparation of the City's budget. The Budget Office ensures the City Manager's budget, administrative policies, proposed resolutions/ordinances and reports adhere to state legislation. In addition, the Budget Office oversees the Strategic Plan and helps to develop better performance measures.

## **Goals**

- To act in public interest to ensure transparency and accuracy in the budget development and implementation.
- To provide management support to the City Manager.
- To ensure capacity for growth.
- To provide for quality services based on data-driven performance.

## **Responsibilities**

The Budget Office's key areas of responsibility include:

- Analyzes and formulates budget policy recommendations.
- Develops economic and revenue forecasts.
- Prepares and administers the development of the City's annual operating budget and the quarterly strategic plan performance report.
- Analyzes resources and recommends policy decisions affecting the Five-Year Capital Improvement Plan.
- Analyzes expenditures, revenues, and operations to ensure maximum efficiency at minimum cost.
- Improves the efficiency and effectiveness of administrative processes.
- Manages the Community Bus Program for the City.

## **Achievements 2016**

- 2015 Budget Distinguished Presentation Award (GFOA)

## Budget Office Summary

Budget Office	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Budget Office</b>	509,462	578,516	533,944	365,073	(168,871)
<b>Total</b>	<b>\$509,462</b>	<b>578,516</b>	<b>\$533,944</b>	<b>\$365,073</b>	<b>(\$168,871)</b>

## Financial Summary

Budget Office	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	261,981	391,445	457,541	271,899	(185,642)
<b>Operating Expenses</b>	247,481	187,071	76,403	88,174	11,771
<b>Capital</b>	--	--	--	5,000	5,000
<b>Total</b>	<b>\$509,462</b>	<b>\$578,516</b>	<b>\$533,944</b>	<b>\$365,073</b>	<b>(\$168,871)</b>

## Budget Comments

### ▪ Budget Variances

- (129,000)      Decrease in personal services related to the Deputy City Manager Position. This Position is unfunded for FY 2018.
  
- (54,332)      Decrease in personal services related to the relocation of the Department Head Secretary to the City Manager's Office. The position is being reclassified.
  
- (138,491)    Decrease in personal services related to reallocation of the Strategic Plan Manager Position in Performance Management Division under General Government.
  
- (17,283)     Decrease in personal service pension contributions due reallocation above mentioned positions in other Divisions.
  
- (9,579)      Decrease in operating expense due to the annual reallocation of internal service charges based upon more recent data.
  
- (3,203)      Decrease in personal services related to contributions to the General Public Employees Insurance Health Trust Fund.
  
- (8,765)      Decrease in personal services budget for assignment pay.
  
- \$20,659      Normal Increases/(Decreases)**

20,249	Personal Services
410	Operating Expenses

▪ **Enhancements**

84,868	Increase in personal services to fund one Budget Manager Position.
60,315	Increase in personal services to fund one additional Budget Analyst Position.
20,940	Increase in operating expenses related to OpenGov cloud software [\$15,000] and Community Bus Program Tracker System [\$5,940].
5,000	Increase in capital budget to replace a computer and purchase additional computer for the Budget Analyst Position.
<b>(\$168,871)</b>	<b>Total Decrease</b>

# Development Services Department

## Mission

The Department of Development Service's mission is to provide exceptional customer service and promote a safe and sustainable built environment that will enhance the quality of life for our residents and visitors.

## Purpose

Guide quality development in a way that improves the overall welfare and community appearance.

## Goals

The divisions work conjointly to deliver quality services to residents, businesses and the development community and to provide the lifestyle of a progressive, modern City atmosphere promised to the community.

## Responsibilities

The Development Services Department is comprised of Building Inspections, Planning and Zoning, Urban Forestry and Business Tax Receipt. The Building Inspections Division ensures compliance with minimum standards of the Florida Building Code, including public safety, health and general welfare. Planning and Zoning is primarily tasked with long range city planning, development review of all new projects, and zoning regulation. Urban Forestry oversees the review, implementation and maintenance of landscaping in Pompano Beach through consultation, plan review and inspections. Business Tax Receipt collects business taxes and ensures all businesses have been reviewed for zoning compliance. These divisions work conjointly to deliver quality services to residents, businesses and the development community and to provide the lifestyle of a progressive, modern city atmosphere promised to the community.

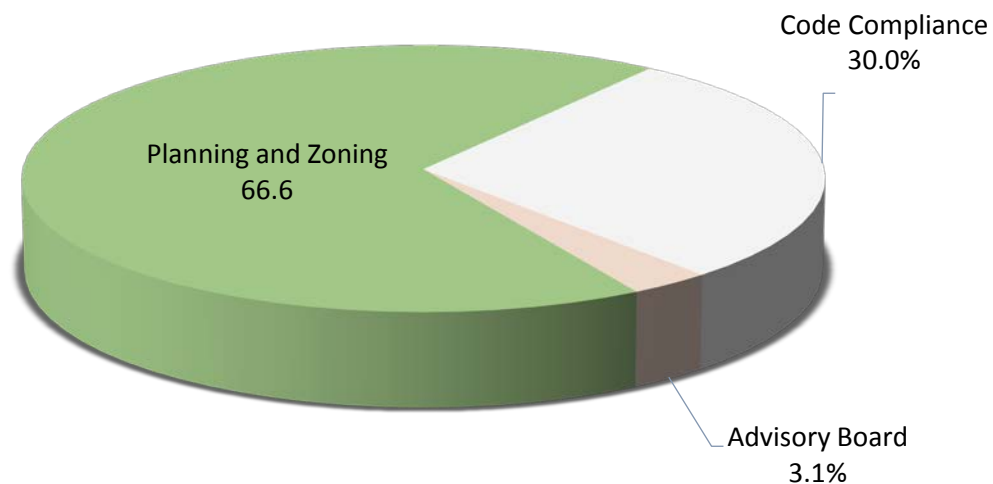
## Achievements FY 2016

- Transitioned to a fully paperless Site Plan Process.
- The Development Services Department presented "Regulating Transit-Oriented Redevelopment Through Form-Based Codes" topic at the National American Planning Association Conference.
- The City was awarded a Florida Nursery, Growers, and Landscape Association (FNGLA) award for the renovation of the Beachfront Park.
- P&Z successfully coordinated and participated in several actives such as: the Annual Arbor Day, annual Tree City U.S.A. designation, Plants and People Day, etc.
- Two planners received the AICP professional planning certificate. One principal planner became a Certified Floodplain Manager. One senior planner and one zoning technician received Masters in Urban and Regional Planning. P&Z staff received 4 LSS Green Belt Certifications, 3 LSS Yellow Belts and 18 LSS White Belt Certifications.
- Approximately, 13 various city-wide projects were grant awarded. P&Z successfully coordinated several art programs such as: 3 Broward 100 Inside Out Photography Events, Barefoot Mailman Sculpture selection process, Pompano Fish sculptures, etc.

## Development Services Summary

Development Services Department	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
Planning & Zoning	2,639,184	2,758,492	3,057,691	3,163,137	105,446
Code Compliance	1,198,222	1,220,677	1,262,156	1,309,055	46,899
Advisory Board	166,787	140,530	136,793	143,809	7,016
Building Inspections <sup>1</sup>	4,401,182	89,401	--	--	--
<b>Total</b>	<b>\$8,405,375</b>	<b>\$4,209,100</b>	<b>\$4,456,640</b>	<b>\$4,616,001</b>	<b>\$159,361</b>

### FY 2018 Development Services Department



### Financial Summary

Development Services	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
Personal Services	6,096,983	2,172,847	2,371,102	2,546,774	175,672
Operating Expenses	3,408,581	1,946,852	2,007,538	2,069,227	61,689
Capital	35,283	--	78,000	--	(78,000)
<b>Total</b>	<b>\$9,540,847</b>	<b>\$4,119,699</b>	<b>\$4,456,640</b>	<b>\$4,616,001</b>	<b>\$159,361</b>

<sup>1</sup> In FY2016, the Building Inspections Division was moved from the General Fund to the Special Revenue Fund.

## Budget Comments

### ▪ Budget Variances

76,552	Increase in personal services pension contributions due to fund financial performance.	
(65,039)	Decrease in personnel services due to reallocation of the Grant Coordinator Position in the Finance Department.	
(14,435)	Decrease in operating expense due to the annual reallocation of internal service charges based upon more recent data.	
<b>\$186,794</b>	<b>Normal Increases/(Decreases)</b>	
	122,902	Personal Services
	63,892	Operating Expenses

### ▪ Enhancements

53,488	Increase in personnel services [\$41,256] and in operating expenses [\$12,232] associated with the addition of a Business Tax Technician Position approved in FY 2017 by the City Commission.	
<b>\$159,361</b>	<b>Total Increase</b>	

## Planning and Zoning

The Planning and Zoning Division’s focus is on enhancing the quality of life and improving livability by encouraging and directing orderly growth and promoting well-designed development and public spaces.

Key areas of responsibility for the Planning & Zoning Division include:

- Reviewing building permits for zoning code compliance.
- Reviewing and recommending on all planning and zoning related applications, including but not limited to: Site Plan Applications, Flex and Reserve Applications, Special Exceptions, Variances, Temporary Uses, Interim Uses, Administrative Adjustments, Interpretations, Nonconforming Uses, Plats, Abandonments, Sidewalk Cafes, Signs, and Special Events.
- Implementing the Comprehensive Plan.
- Providing ongoing customer service to residents, businesses and the building community.
- Reviewing, inspecting and consulting on all landscaping applications.
- Promoting healthy urban forests through leadership, education, awareness, and advocacy.
- Collecting business taxes and ensuring all businesses have been reviewed for zoning compliance.
- Implementing the City’s Rental Housing Program.
- Managing the City’s Grant Program, which includes grant research, writing and tracking.
- Managing all activities of the City’s Public Art Program.
- Coordinating all historic preservation activities.
- Preparing Code amendments for various city departments.
- Geographic Information System (GIS) Mapping.
- Overseeing the development of Corridor Studies, Conceptual Designs, and other Master Plans.
- Managing the National Flood Insurance Community Rating System Program.
- Providing statistical, legal, and technical data for special studies.

## Financial Summary

Planning & Zoning	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	1,989,724	2,106,299	2,303,016	2,472,793	169,777
<b>Operating Expenses</b>	649,460	652,193	676,675	690,344	13,669
<b>Capital</b>	--	--	78,000	--	(78,000)
<b>Total</b>	<b>\$2,639,184</b>	<b>\$2,758,492</b>	<b>\$3,057,691</b>	<b>\$3,163,137</b>	<b>\$105,446</b>



## Code Compliance (Contract)

The Code Compliance Division pursues public education/information and community outreach, and will be committed to utilizing neighborhood meetings, workshops, forums, print media, website and all other educational tools available to foster communication.

The division will work as a partner within the City to help identify community standards and priorities. All applicable codes and ordinances will be evaluated for updating, process, legal foundation and consistency with local community standards. Recommendations for improvement will be provided as appropriate.

The field enforcement and special magistrate processes will be electronically automated to support a more efficient and expeditious code compliance level. Customer service will be instilled and required as a high priority by all staff members to ensure courteous and equitable service to all residents.

Professional development of all staff will be an ongoing priority through raised expectations, training and internal quality control. Since 2011, Code Compliance Services are contracted with Calvin, Giordano & Associates, Inc. Total personnel: 11.

## Financial Summary

<b>Code Compliance</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Operating Expenses</b>	1,198,222	1,220,677	1,262,156	1,309,055	46,899
<b>Total</b>	<b>\$1,198,222</b>	<b>\$1,220,677</b>	<b>\$1,262,156</b>	<b>\$1,309,055</b>	<b>\$46,899</b>

## Advisory Board

The Advisory Board Division provides support to the Planning & Zoning Board, Zoning Board of Appeals, Architectural Appearance Committee, Development Review Committee, Public Art Committee and the Historic Preservation Committee. Support duties include; preparation of all agendas, back-up material, minutes, recommendations and official orders. This Division is also responsible for processing and meeting all advertising requirements for rezoning, variances, special exceptions, temporary permits, and abandonment requests. Additionally, the division prepares development orders for all site plan reviews and prepares weekly meeting schedules for distribution to the public, press and news media.

## Financial Summary

<b>Advisory Board</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	65,216	66,548	68,086	73,981	5,895
<b>Operating Expenses</b>	101,571	73,982	68,707	69,828	1,121
<b>Total</b>	<b>\$166,787</b>	<b>\$140,530</b>	<b>\$136,793</b>	<b>\$143,809</b>	<b>\$7,016</b>

## Building Inspections

In FY 2016, the Building Inspections Division was moved from the General Fund to the Special Revenue Fund.

### Financial Summary

<b>Building Inspections</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	4,042,043	89,123	--	--	--
<b>Operating Expenses</b>	323,856	278	--	--	--
<b>Capital</b>	35,283	--	--	--	--
<b>Total</b>	<b>\$4,401,182</b>	<b>\$89,401</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Police Services (Contract) Broward County Sheriff's Office (BSO)

### **Mission**

To provide the highest level of professional public safety services to our community.

### **Purpose**

Maintain the highest standards of excellence in public safety through outstanding leadership, sound community partnerships, and effective resource management.

### **Goals**

- Ensure that an environment of trust and cooperation exists between the Broward Sheriff's Office and the community we serve.
- The Pompano Beach District will reduce crime and improve quality of life for residents of Pompano Beach.
- Challenge ourselves through the introduction of new ideas and practices.

### **Responsibilities**

- To protect and serve the community of Pompano Beach through community policing philosophies.
- Continued reduction of crime within Pompano Beach.
- To create effective community partnerships to address public safety issues faced in Pompano Beach.
- Create and maintain effective juvenile diversionary programs that will allow youths to successfully transition into adulthood.

Total 251 personnel, 224 sworn, 27 civilians.

## Police Services Summary

Police Services	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Police Services</b>	35,896,240	38,402,550	41,750,635	43,949,349	2,198,714
<b>COPS Grant</b>	333,498	730,790	--	--	--
<b>Total</b>	<b>\$36,229,738</b>	<b>\$39,133,340</b>	<b>\$41,750,635</b>	<b>\$43,949,349</b>	<b>\$2,198,714</b>

## Financial Summary

Police Services	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Operating Expenses</b>	36,229,738	39,133,340	41,750,635	43,949,349	2,198,714
<b>Total</b>	<b>\$36,229,738</b>	<b>\$39,133,340</b>	<b>\$41,750,635</b>	<b>\$43,949,349</b>	<b>\$2,198,714</b>

### Budget Comments

- **Budget Variances**

2,198,714      Increase in annual consideration for police services provided by the Broward County Sheriff's Office.

**\$2,198,714    Total Increase**

# Fire Rescue Department

## **Mission**

The mission of the Pompano Beach Fire Rescue Department is to preserve life and property, promote public safety and respond to all calls for emergency assistance within the community. This mission is performed around the clock with all due regard for the dignity of each person we serve. In terms of priority, we want to help Pompano Beach enhance its reputation as a safe place in the region and deepen our connection with the community.

## **Purpose**

Geographically, the City is divided into six zones; each with a dedicated fire station. In addition to the City, the Fire Department provides fire-rescue coverage for the contract service area of Sea Ranch Lakes, located about one mile south of Pompano Beach's City limits along A1A. In addition to Sea Ranch Lakes, the City of Pompano Beach has an Automatic-Aid Agreement with the City of Lighthouse Point (located just north of Pompano along Federal Highway), calling for Lighthouse Point Fire Rescue to commit an aerial ladder truck automatically to all Pompano Beach commercial fires while Pompano would respond to all of Lighthouse Point's structure fires.

## **Goals**

The strategic goals that will inform the Fire Department decision making and guide our services are as follows:

- Expand awareness and public education programs
- Solidify partnership with stakeholders
- Build officer development program to improve organizational leadership
- Promote value of service and the need to expand capability

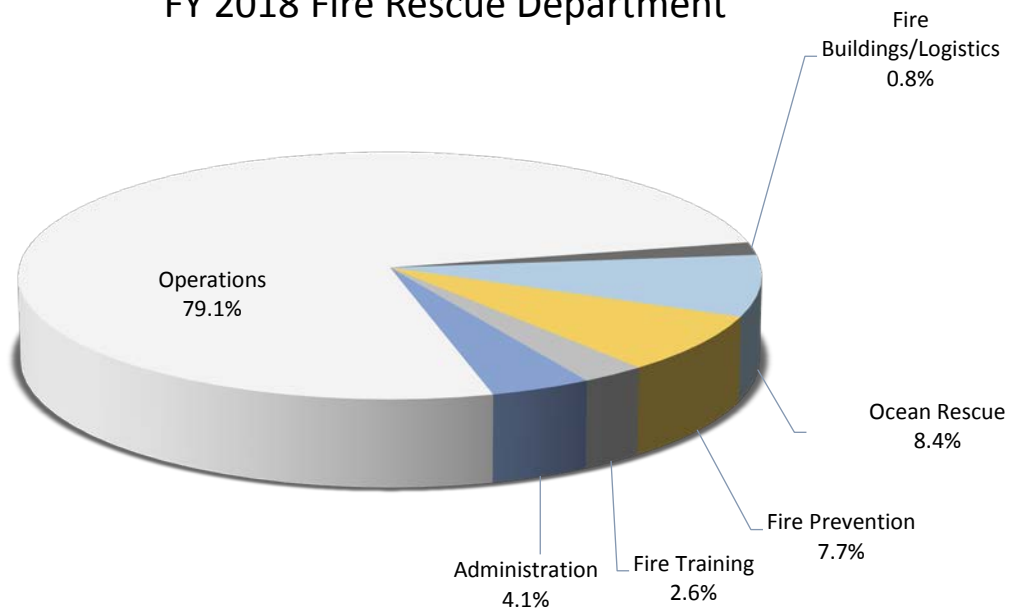
## **Responsibilities**

The Fire Rescue Department serves a wide range of individuals on a daily basis. The calls for assistance include – but are not limited to – medical and fire incidents, high-rise rescues, hazardous material incidents and vehicle accidents. When firefighters are not responding to requests for assistance, they are conducting training drills and/or helping to maintain the fire station facilities, as well as, the apparatus and equipment necessary to do their job.

## Fire Rescue Department Summary

Fire Rescue Department	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variances
Administration	656,017	809,930	852,276	927,314	75,038
Operations	15,928,586	15,831,951	16,336,252	16,974,741	638,489
Fire Logistics	182,793	182,962	216,696	374,548	157,852
Ocean Rescue	1,777,350	1,735,970	1,732,326	1,801,467	69,141
Fire Prevention	1,480,268	1,510,222	1,583,080	1,708,631	125,551
Fire Training	--	--	--	592,078	592,078
<b>Total</b>	<b>\$20,025,014</b>	<b>\$20,071,035</b>	<b>\$20,720,630</b>	<b>\$22,378,779</b>	<b>\$1,658,149</b>

### FY 2018 Fire Rescue Department



## Financial Summary

Fire Rescue Department	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variances
Personal Services	15,528,199	16,001,459	16,196,678	17,284,749	1,088,071
Operating Expenses	3,769,147	4,012,772	4,137,226	4,209,408	72,182
Capital	727,668	56,804	386,726	884,622	497,896
<b>Total</b>	<b>\$20,025,014</b>	<b>\$20,071,035</b>	<b>\$20,720,630</b>	<b>\$22,378,779</b>	<b>\$1,658,149</b>

## Budget Comments

### ▪ Budget Variances

43,765	Increase in personal services related to contributions to the Fire Insurance Health Trust Fund.
746,639	Increase in personal services pension contributions due to financial performance.
30,515	Increase in operating expense due to the annual reallocation of internal service charges based upon more recent data.
561	Increase in personal services related to contributions to the General Public Employees Insurance Health Trust Fund.
37,412	Increase in personal services associated with the paygrade change of the Fire Administrative Service Manager Position.
12,065	Increase in personal services associated with the reclassification of the Division Chief to Assistant Fire Chief Position.
9,081	Increase in personal services associated with the paygrade change of the Emergency Manager Position.
(386,726)	Decrease in capital expense based on the one-time nature of the expense.
<b>\$218,187</b>	<b>Normal Increases/(Decreases)</b>
	238,547      Personal Services
	(20,360)      Operating Expenses

### ▪ Enhancements

45,300	Increase in Fire Administration's capital budget to replace a laptop computer [\$1,300] and one (1) SUV [\$44,000].
791,322	Increase in Fire Operations' capital budget to replace an Extrication Equipment [\$22,322], EOC A/V Equipment [\$14,000], fire engine [\$684,000], a 2003 Ford E-450 [\$48,000], and zodiac rescue boat three [\$23,000].
19,627	Increase in Fire Operations' operating budget to replace a hose line [\$19,627].
11,000	Increase in Fire Operations' operating budget to purchase the annual software (Target Solutions) for training and administrative record-keeping to ensure compliance with regulatory agencies.



17,860	Increase in Fire Operations' operating budget to pay for the Life Scan program.
10,500	Increase in Ocean Rescue's operating budget to replace a vessel exclusion buoys.
1,900	Increase in Fire Prevention's operating budget to pay for the Life Scan Program.
48,000	Increase in Fire Logistics' capital budget to replace a Sprinter (Cargo Van).
1,140	Increase in Fire Training's operating budget to pay for the Life Scan Program.
<b>\$1,658,149</b>	<b>Total Increase</b>

## Administration

As the leadership arm of the department, with oversight responsibility over the entire organization, the Fire Administration Division leverages organizational capital to increase the department’s ability to respond to challenges, to adapt to new conditions, and to recover quickly from difficulties and emergencies that will come our way. The division provides management and coordination of all functions related to the fire department in general, while prioritizing:

- Planning, Management, Budgeting and Oversight
- Recruiting and Personnel Development
- Professional Standards

Fire Administration is also responsible for grant funding opportunities, annual reporting, and project submittals. The division also conducts quality assurance audits to ensure compliance with federal laws, state statutes, and with City and department policies.

### FY 2016 Accomplishments

- Grand opening of Fire Station 103
- Provided 3 hours of mentoring per week to local school children

## Financial Summary

Administration	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variances
Personal Services	479,012	576,415	592,085	648,796	56,711
Operating Expenses	177,005	233,515	224,047	233,218	9,171
Capital	--	--	36,144	45,300	9,156
<b>Total</b>	<b>\$656,017</b>	<b>\$809,930</b>	<b>\$852,276</b>	<b>\$927,314</b>	<b>\$75,038</b>

## Operations

The goal of the Operations Division is to maintain efficiency in delivering medical and fire protection services to the public by aggressive and constant assessment of fire and medical response, analysis of man hours to perform tasks, and the monitoring of personnel attitudes and performance to assure that all standards are maintained and improved upon in the organization.

## Financial Summary

<b>Operations</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variances</b>
<b>Personal Services</b>	12,574,419	12,936,845	13,039,932	13,271,207	231,275
<b>Operating Expenses</b>	2,689,661	2,861,169	2,992,463	2,912,212	(80,251)
<b>Capital</b>	664,506	33,937	303,857	791,322	487,465
<b>Total</b>	<b>\$15,928,586</b>	<b>\$15,831,951</b>	<b>\$16,336,252</b>	<b>\$16,974,741</b>	<b>\$638,489</b>

## Fire Logistics

The Fire Logistics Division has direct oversight responsibilities over building repairs, maintenance and safety programs which enhance the serviceability and duration of equipment and facilities. The Division is responsible for all facility management issues including major and minor repairs of buildings and equipment.

### FY 2016 Accomplishments

- Relocation of the Fire Logistics operations to a more centralized, larger facility that is better suited for organizational needs. The City Clerk’s Office document archives have been integrated to the new facility – a move that will save the City thousands of dollars a year in rental fees.

## Financial Summary

Fire Buildings	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variances
<b>Personal Services</b>	--	--	--	109,270	109,270
<b>Operating Expenses</b>	179,700	160,095	215,552	217,278	1,726
<b>Capital</b>	3,093	22,867	1,144	48,000	46,856
<b>Total</b>	<b>\$182,793</b>	<b>\$182,962</b>	<b>\$216,696</b>	<b>\$374,548</b>	<b>\$157,852</b>

## Ocean Rescue

Pompano Beach Ocean Rescue is committed to providing safety services in the beach environment through beach management, education, outreach, prevention, and response with on-scene emergency medical care. The Ocean Rescue Division provides rescue coverage daily to protect designated beach areas of the City of Pompano Beach and responds to emergencies anywhere on the City's coastline, offshore and intracoastal when necessary.

### FY 2016 Accomplishments

- Rescued 34 people from emergencies in the ocean
- Reunited 25 missing people with their family
- Provided first aid to 3,181 visitors
- Treated 1,883 visitors with man-of-war or jellyfish stings
- Responded to 48 emergency calls off the lifeguarded beach
- Maintained all staff training and certifications through various methods, including the United States Lifesaving Association lifeguarding, American Heart Association CPR, and State of Florida Emergency Medical Technician

## Financial Summary

Ocean Rescue	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variances
<b>Personal Services</b>	1,221,087	1,233,646	1,218,718	1,297,837	79,119
<b>Operating Expenses</b>	496,194	502,324	468,027	503,630	35,603
<b>Capital</b>	60,069	--	45,581	--	(45,581)
<b>Total</b>	<b>\$1,777,350</b>	<b>\$1,735,970</b>	<b>\$1,732,326</b>	<b>\$1,801,467</b>	<b>\$69,141</b>

## Fire Prevention

Considered the fire safety enforcement arm of the organization, the Bureau of Fire Prevention is required to perform annual inspection on all commercial and multi-residential properties in Pompano Beach. These inspections are intended to eliminate or reduce the number of hazards at these properties which contribute to the increased risk of fire within the city. Fire inspectors also review building construction plans for fire safety code compliance and investigate fires for cause/determination purposes. The Fire Prevention Division also conducts Fire Safety Talks in schools and community groups.

## Financial Summary

<b>Fire Prevention</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variances</b>
<b>Personal Services</b>	1,253,681	1,254,553	1,345,943	1,452,597	106,654
<b>Operating Expenses</b>	226,587	255,669	237,137	256,034	18,897
<b>Total</b>	<b>\$1,480,268</b>	<b>\$1,510,222</b>	<b>\$1,583,080</b>	<b>\$1,708,631</b>	<b>\$125,551</b>

## Fire Training

Fire Training Division handles all Fire and EMS training for Fire / Rescue personnel on a variety of trainings and evaluations such as: eight (8) week new hire orientation and CERT training, two (2) week Driver engineer and captain orientation, quarterly evaluations for new employees, high school training in the Explorer Program, and civilians CPR training. In addition, Fire Training division delivers the required annual fire training hours for ISO as well as the required hours for EMT and Paramedic state recertification.

### FY 2016 Accomplishments

- Explorers – Approx. 700 contact hours instructing high school students about the Fire Service as a career
- Increased ISO Training hours by 20%
- Distributed aerial trucks (2) to parts of the City with the highest concentration of high-rise structures (This redistribution will also be recognized positively by ISO)
- Conducted the first orientation classes for the position of Captain
- Conducted (2) 8-week pre-assignment Firefighter Orientation classes for 20 new firefighters
- Improved ISO training compliance by 20%

## Financial Summary

Fire Training	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variances
<b>Personal Services</b>	--	--	--	505,042	505,042
<b>Operating Expenses</b>	--	--	--	87,036	87,036
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$592,078</b>	<b>\$592,078</b>

# Public Works Department

## **Mission**

Public Works Department provides essential services to the citizens of Pompano Beach in a prompt, courteous, safe, efficient, and cost-effective manner. Public Works, through its dedicated employees, strives to plan, design, build, maintain, and operate public infrastructure in a manner that respects the environment and the ability of government to adequately preserve these assets for succeeding generations.

## **Purpose**

To construct, protect, and maintain, within the authority provided by the City Code of Ordinances, the physical structures and facilities that have been determined necessary for public purposes and to provide services to the public to facilitate the achievement of common social, economic, and environmental desires.

## **Goals**

- To face each task with pride in being an essential member of an organization dedicated to service.
- To constantly seek ways to improve the level and quality of service.
- To continuously strive for self-improvement through training opportunities and communication with others.
- To view each encounter with the public as an opportunity to demonstrate the purpose of the department in a positive manner.

## **Responsibilities**

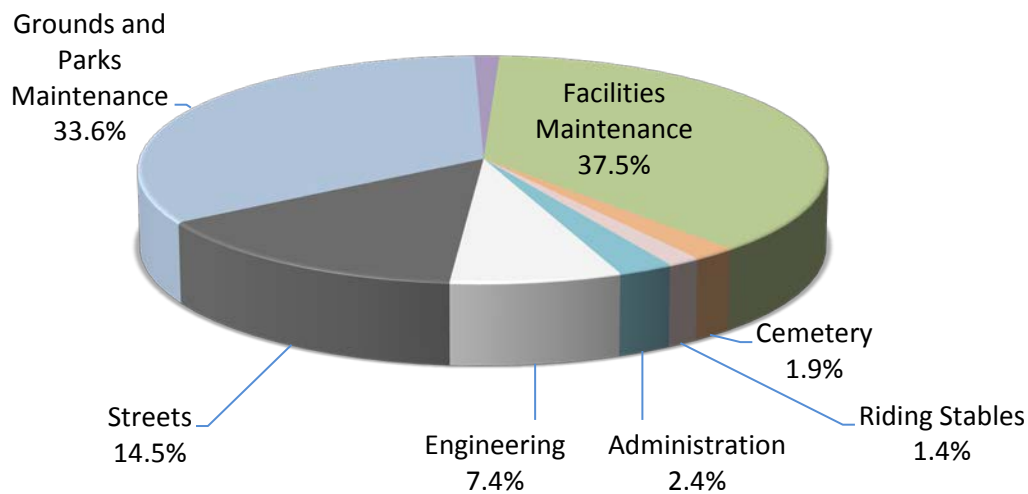
Provide efficient construction and maintenance of public infrastructure through nine divisions.



## Public Works Department Summary

Public Works Department	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
Administration	341,503	431,147	482,314	529,986	47,672
Engineering	1,576,137	1,232,223	1,544,156	1,628,570	84,414
Sanitation*	1,486,657	1,515,228	1,232,293	--	(1,232,293)
Streets	2,888,372	2,525,587	2,940,950	3,204,766	263,816
Grounds and Parks Maintenance	6,703,776	7,071,239	7,126,452	7,414,674	288,222
Animal Control	230,904	241,614	271,014	280,552	9,538
Facilities Maintenance	3,111,518	3,612,673	3,082,365	8,290,991	5,208,626
Cemetery	403,811	316,187	322,219	417,517	95,298
Riding Stables	300,362	298,309	311,950	314,776	2,826
<b>Total</b>	<b>\$17,043,040</b>	<b>\$17,244,207</b>	<b>\$17,313,713</b>	<b>\$22,081,832</b>	<b>\$4,768,119</b>

## FY 2018 Public Works Department



\*For FY 2018, Sanitation Division has moved to Solid Waste Enterprise Fund.

## Financial Summary

Public Works Department	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
Personal Services	10,177,190	10,345,651	10,434,842	10,616,332	181,490
Operating Expenses	6,050,314	6,721,815	6,095,886	10,711,872	4,615,986
Capital	815,536	176,741	782,985	753,628	(29,357)
<b>Total</b>	<b>\$17,043,040</b>	<b>\$17,244,207</b>	<b>\$17,313,713</b>	<b>\$22,081,832</b>	<b>\$4,768,119</b>

## Budget Comments

### ▪ Budget Variances

198,227	Increase in personal services pension contributions due to fund financial performance.
124,149	Increase in operating expense due to the annual reallocation of internal service charges based upon more recent data.
403,313	Increase in operating improvement and maintenance account due to an increase demand in maintenance for government buildings.
(782,985)	Decrease in capital expense based on the one-time nature of the expense.
(3,372)	Increase in FAA Land Rent for the Equestrian Center.
4,706,731	Increase in Facilities Maintenance Division operating budget associated with the transfer of the Government Building Division.
<b>(\$1,157,738)</b>	<b>Normal Increases/(Decreases)</b>

(74,394)	Personal Services
(1,083,344)	Operating Expenses

### ▪ Enhancements

10,500	Increase in Public Works Administration's operating budget to fund the telephone account.
334,163	Increase in Streets' capital budget to replace a cur builder [\$5295], a street sweeper [\$160,000], a Wacker Tamp [\$2,361], a walk behind saw [\$2,697], a trailer [\$2,500], a tandem dump truck [\$110,000] and a ton truck with dump body [\$51,310].
50,000	Increase in Streets operating budget to fund for two FDOT state roads, Atlantic Blvd (SR 814) and Dixie Highway (SR 811), that the City is now responsible for repairing and maintaining.
257,002	Increase in Grounds Maintenance's capital budget to replace a Toro 5020 Sand Pro [\$18,000], a Toro Workman Pump [\$20,000], a Scagg 52' Mower [\$11,523], two Scagg 72" Frontline Mower [\$24,542], a scagg 61' Mower [\$11,900], a John Deere Tractor [\$33,000], a John Deere Deck [\$4,950], Ford F-350 Small Bucket Truck [\$90,000], Ford E-250 Van [\$34,927], and a cargo trailer [\$8,160].
69,854	Increase in Facilities Maintenance's capital budget to replace two (2) T-250 Van [\$69,854].

66,000	Increase in Facilities Maintenance Division associated with the facilities assessment center study.
10,065	Increase in Facilities Maintenance personal budget to reclassify a Facilities Maintenance Foreman to Facilities Maintenance Supervisor.
49,598	Increase in Facilities Maintenance personal budget to fund a Service Worker I/ Plumber Position [\$37,366] and in operating budget [\$12,232] to cover health benefits.
314,777	Increase in Facilities Maintenance operating budget to fund the maintenance and improvement of citywide buildings.
66,814	Increase in Cemetery's capital budget to purchase a Volvo ECR Compact Hydraulic Tract Excavator.
15,000	Increase in Cemetery operating budget to purchase marker sales.
25,795	Increase in Engineering's capital budget to purchase six (6) Dell tablets [\$5,250], four (4) GPS Receivers [\$8,980], HP Design Jet Plotter [\$11,565].
10,227	Increase in Engineering Division's personnel budget associated with the reclassification of the Senior Engineering Inspector Position to Chief Engineering Inspector.
<b>\$4,768,119</b>	<b>Total Increase</b>

## Administration

The Administration Division is responsible for several key programs which are carried out by separate divisions within the Department: Engineering, Streets and canal maintenance, Building Maintenance, Grounds Maintenance, Cemetery operation and maintenance, Riding Stables maintenance, Air Park operation and maintenance, Sanitation, Animal Control, Parking Operations, Pier maintenance, and Fleet Maintenance.

This division also provides staff support for the Sand and Spurs Stables Advisory Board, Marine Advisory Board, the Community Appearance Committee and the Recycling and Solid Waste Committee.

## Financial Summary

<b>Administration</b>	<b>FY 2014 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	292,592	381,259	424,039	456,524	32,485
<b>Operating Expenses</b>	48,911	49,888	58,275	73,462	15,187
<b>Total</b>	<b>\$341,503</b>	<b>\$431,147</b>	<b>\$482,314</b>	<b>\$529,986</b>	<b>\$47,672</b>

## Engineering

The Engineering Division is responsible for inspection services and overseeing utilization of the right of way, maintaining the Geographic Information System and maintaining records of City assets, and the Capital Improvement Program. Other functions and responsibilities include:

- Project management of all Capital Improvement Program (CIP) projects.
- Furnishing maps to the public to provide information regarding property plats and availability of utilities.
- Creating specialty maps and exhibits for City departments.
- Plan review, permit issuance and inspections for public improvements associated with private developments and compliance with applicable Codes.
- Providing in-house engineering design and drafting services for City departments to quickly and effectively solve problems and provide service.
- Assisting the public by answering questions relating to dock construction, driveway surfacing, sidewalks, etc.

## Financial Summary

Engineering	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	1,211,021	863,010	891,608	959,786	68,178
<b>Operating Expenses</b>	314,371	366,071	623,548	642,989	19,441
<b>Capital</b>	50,745	3,142	29,000	25,795	(3,205)
<b>Total</b>	<b>\$1,576,137</b>	<b>\$1,232,223</b>	<b>\$1,544,156</b>	<b>\$1,628,570</b>	<b>\$84,414</b>

## Sanitation

The Sanitation Division offers complementary semi-annual bulk services for all multi-family dwellings and businesses. The core function is to keep all City rights of way, canals, City facilities and other public properties clean of trash and debris, while funding for the disposal costs for City operated projects and programs. Assists various City departments, facilities and BSO with special bulk trash needs that occur. Directs the Adopt-a-Street program to promote community involvement and increase curb appeal with improvements in neighborhood street appearance.

### Financial Summary

Sanitation	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	730,955	677,151	494,804	--	(494,804)
<b>Operating Expenses</b>	755,702	815,632	737,489	--	(737,489)
<b>Capital</b>	--	22,445	--	--	--
<b>Total</b>	<b>\$1,486,657</b>	<b>\$1,515,228</b>	<b>\$1,232,293</b>	<b>\$0</b>	<b>(\$1,232,293)</b>

## Streets

The Streets Division responsibilities include repairing streets and driveways damaged by utility repairs, resurfacing streets according to the Ten Year Street Resurfacing Plan, cleaning storm drains and maintaining swales to insure proper drainage and prevent area flooding, construct and repair cracked and damaged sidewalks and repair potholes.

### Achievements for FY 16

- Harbor Plaza new drainage installation project.
- New turning lane & drainage reconstruction project - McNab Road & SW 9<sup>th</sup> Avenue
- New Pavement Management assessment from Trans Map
- Kendall Green New sidewalk installation
- New road installation - NW 1<sup>st</sup> Street from NW 27<sup>th</sup> Avenue to NW 28<sup>th</sup> Avenue
- Redesign Sign Shop to enhance productivity

### Financial Summary

Streets	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	1,655,580	1,686,162	1,831,749	1,955,335	123,586
<b>Operating Expenses</b>	855,101	822,064	816,862	915,268	98,406
<b>Capital</b>	377,691	17,361	292,339	334,163	41,824
<b>Total</b>	<b>\$2,888,372</b>	<b>\$2,525,587</b>	<b>\$2,940,950</b>	<b>\$3,204,766</b>	<b>\$263,816</b>

## Grounds and Parks Maintenance

The Grounds and Parks Maintenance Division responsibilities include, mowing the 600 acres of grass according to City maintenance schedules, maintaining the irrigation systems and repairing leaks and breaks, maintaining roadsides for proper storm water drainage, providing pest control service for City parks and facilities, maintaining parks and park equipment, as well as, athletic fields citywide. The division also grows native tree seedlings for annual distribution to residents and provides tree maintenance to improve visibility and clearance for motorists and pedestrians. Contributes significantly to City earning designation as a “Tree City USA” for 25 consecutive years.

### Achievements for FY 16

- Completion of NE 10<sup>th</sup> Street new landscape installation which included 166 trees/palms, 155,000 SF of St Augustine sod and new irrigation system.
- Completion of new landscape installation on Palm Aire Drive North, center medians.
- Awarded Grant from BCI Burke playground structure and Top Line Recreation for the amount of \$51,464 to cover part of the cost of new playground equipment for Community Park.
- Best Management Practices certifications awarded to grounds division team members.
- Completion of supervision in government training for Grounds Manager
- Completed new playground installation at Harbors Edge Park
- Basketball court resurfaced at Pompano Highlands Park
- Completed Hunters Manor poured in place playground surface restoration

### Financial Summary

Grounds and Parks Maintenance	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	4,634,763	4,941,369	4,941,137	5,188,825	247,688
<b>Operating Expenses</b>	1,831,996	2,018,522	1,841,647	1,968,847	127,200
<b>Capital</b>	237,017	111,348	343,668	257,002	(86,666)
<b>Total</b>	<b>\$6,703,776</b>	<b>\$7,071,239</b>	<b>\$7,126,452</b>	<b>\$7,414,674</b>	<b>\$288,222</b>



## Animal Control

The Animal Control Division prioritizes and responds to complaints based on urgency; provides a highly successful trapping program to rid the City of feral animals by providing traps to residents; patrols public areas to ensure safe and enjoyable parks, beaches and neighborhoods; provides public education in areas of human and animal safety and control, including disaster planning with animals, bite prevention and nuisance wildlife control.

## Financial Summary

<b>Animal Control</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	179,265	183,176	196,638	209,225	12,587
<b>Operating Expenses</b>	51,639	58,438	66,876	71,327	4,451
<b>Capital</b>	--	--	7,500	--	(7,500)
<b>Total</b>	<b>\$230,904</b>	<b>\$241,614</b>	<b>\$271,014</b>	<b>\$280,552</b>	<b>\$9,538</b>

## Facilities Maintenance

The Facilities Maintenance Division maintains all city buildings, parks and recreation centers in a neat, clean and safe manner. The division is also responsible for 234 structures and facilities, approximately 6,500 streetlights, over 175 bathrooms, over 150 air conditioning units and 50 parks.

This Division provides the necessary resources for facility support including; repairs, waste disposal and utility expenses in order to reduce response time and minimize inconvenience to all. Key responsibilities include:

- Maintaining a complete maintenance program on the air conditioning, electrical and plumbing systems for City Hall and the Commission Chambers.
- Overseeing all buildings mandated inspections; such as, fire sprinkler system, fire alarm system and elevators.
- Keeping the buildings in an attractive, clean and safe condition.

## Financial Summary

<b>Building Maintenance</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	1,201,171	1,404,917	1,402,383	1,573,800	171,417
<b>Operating Expenses</b>	1,790,755	2,185,311	1,576,404	6,647,337	5,070,933
<b>Capital</b>	119,592	22,445	103,578	69,854	(33,724)
<b>Total</b>	<b>\$3,111,518</b>	<b>\$3,612,673</b>	<b>\$3,082,365</b>	<b>\$8,290,991</b>	<b>\$5,208,626</b>

## Cemetery

The Cemetery Division manages 10,947 burial plots to include three (3) 48-niche columbarium. Staff conducts interments, sells plots and memorial markers, and maintains fifteen (15) acres of landscaped lawns. The division also conducts ceremonial Memorial Day services.

### Financial Summary

<b>Cemetery</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	205,190	166,964	201,999	217,468	15,469
<b>Operating Expenses</b>	168,130	149,223	113,320	133,235	19,915
<b>Capital</b>	30,491	--	6,900	66,814	59,914
<b>Total</b>	<b>\$403,811</b>	<b>\$316,187</b>	<b>\$322,219</b>	<b>\$417,517</b>	<b>\$95,298</b>

## Riding Stables

The Public Works Department provides necessary maintenance of the Sand and Spurs Equestrian Park. The key responsibilities include, mowing all turf grass; maintaining landscaping, fencing, picnic areas, dragging and watering the riding rings; and setting up for the horse shows.

### Financial Summary

<b>Riding Stables</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	66,653	41,643	50,485	55,369	4,884
<b>Operating Expenses</b>	233,709	256,666	261,465	259,407	(2,058)
<b>Total</b>	<b>\$300,362</b>	<b>\$298,309</b>	<b>\$311,950</b>	<b>\$314,776</b>	<b>\$2,826</b>

# Parks and Recreation Department

## **Mission**

The Parks and Recreation Department is committed to enhancing the quality of life for residents and visitors by providing outstanding sports, recreation and cultural arts facilities, programs and parks that protect the environment, contribute to the economic and social vitality of the community, and foster healthy lifestyles, creativity and cultural diversity.

## **Purpose**

The purpose of the Parks and Recreation Department is to provide health and recreation opportunities through the creation of high quality programs, facilities, and community special events.

## **Goals**

- Provide recreation opportunities through organized programs, facilities and areas.
- Maintain recreation areas and facilities in the most cost-effective manner possible, while recognizing the community's needs and desires.
- Implement training, procedures, and resources to enable staff to provide superior services and programming, and effectively, efficiently and safely perform their jobs.

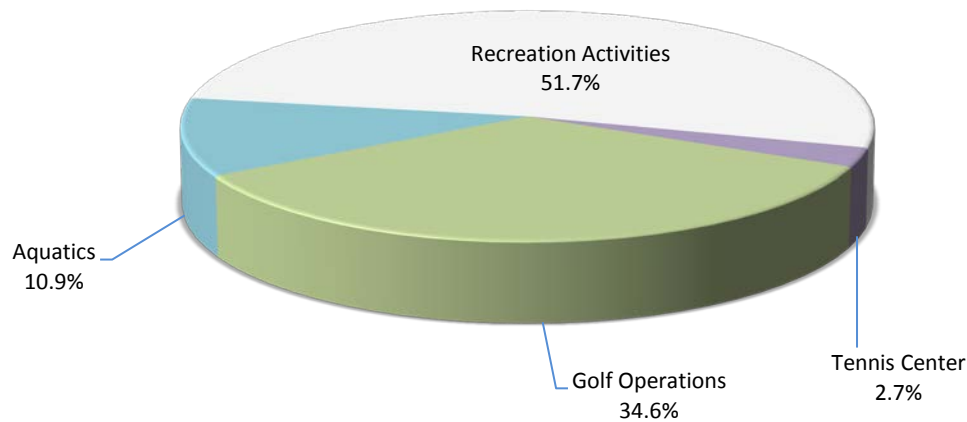
## **Responsibilities**

- Manage a range of recreational services to help enrich the lives of persons living in our community.
- Administer, manage and implement programs to maintain and beautify our parks and recreational facilities.
- Administer, manage and implement recreation programs representing a variety of interests, ages, cultures and abilities.
- Coordinate community wide special events, as well as, civic and cultural programs.

## Parks and Recreation Department Summary

Parks and Recreation Department	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variances
<b>Aquatics</b>	1,025,160	1,288,154	1,122,124	1,205,454	83,330
<b>Recreation Activities</b>	4,951,959	4,956,340	5,259,727	5,706,622	446,895
<b>Amphitheater</b>	863,249	870,794	1,395,014	--	(1,395,014)
<b>Tennis Center</b>	267,968	246,007	328,339	297,766	(30,573)
<b>Golf Operations</b>	--	3,042	3,391,070	3,821,359	430,289
<b>Total</b>	<b>\$7,108,336</b>	<b>\$7,364,337</b>	<b>\$11,496,274</b>	<b>\$11,031,201</b>	<b>(\$465,073)</b>

### FY 2018 Parks and Recreation Department



## Financial Summary

Parks and Recreation Department	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variances
<b>Personal Services</b>	4,013,368	4,048,360	5,192,966	5,469,094	276,128
<b>Operating Expenses</b>	3,010,540	3,080,122	6,001,769	4,744,591	(1,257,178)
<b>Capital</b>	72,977	228,599	290,139	756,116	465,977
<b>Grant-In-Aid</b>	11,451	7,256	11,400	61,400	50,000
<b>Total</b>	<b>\$7,108,336</b>	<b>\$7,364,337</b>	<b>\$11,496,274</b>	<b>\$11,031,201</b>	<b>(\$465,073)</b>

## Budget Comments

### ▪ Budget Variances

165,213	Increase in personal services pension contributions due to fund financial performance.
50,435	Increase in operating expense due to the annual reallocation of internal service charges based upon more recent data.
290,139	Increase in capital expense based on the one-time nature of the expense.
(1,395,014)	Decrease in operating budget due to relocation of the Amphitheatre Division to Cultural Affairs Division in the Cultural Affairs Department (General Government).

### **(\$508,135) Normal Increase/(Decreases)**

73,237	Personal Services
(51,094)	Operating Expenses
(580,278)	Capital
50,000	Grant In Aid

### ▪ Enhancements

41,442	Increase Aquatics capital budget to replace the patio furniture [\$2,562], two ADA chair lift [\$15,302] scoreboard parts [\$2,814] and pool cover [\$20,764].
37,678	Increase in Aquatics' part time budget to cover Independent Sports Agreements and Reciprocal Rights Agreement with the Pompano Piranhas USA Swim Team and the School Board of Broward County.
309,634	Increase Recreation Activities capital budget to replace furniture at the Civic Center and Mitchell More [\$14,000], fencing at various facilities [\$5,175], indoor bleachers at Mitchell Moore and McNair Centers [\$156,030], and auditorium lighting at Civic Center [\$18,575].
9,000	Increase in Receptions' operating budget to purchase the necessary software needed for paperless Cash Payment Requisition.
40,000	Increase in Receptions' operating budget to fund two new events for FY 2018: "Classic Roll and Rock" and "Let it Snow."
50,000	Increase in Recreation operating budget to support Senior Citizen Program.
10,040	Increase in Receptions' capital budget to purchase a utility ATV.

1,325	Increase in Golf's operating budget to fund the annual increase with Golf Pro.
38,170	Increase in Golf's operating budget to fund the Golf Course maintenance contract with Cypress Golf.
395,000	Increase in Golf's capital budget to replace the entire fleet of golf carts (140).
<b>(\$465,073)</b>	<b>Total Decrease</b>



## Aquatics

The Aquatic Center and the Houston Sworn Aquatic Center provide recreational public swimming, lap swimming, swim lessons for all ages, waterobics, aquatic therapy, Masters Swimming, USA Swimming, scuba certification, aquatic infant survival lessons, and training courses in lifeguard, water safety instructor, first aid, first responder and CPR. In-Service lifeguard training is provided for our lifeguards. Pool lifeguards are certified in Red Cross Lifeguard Training and CPR.

### Financial Summary

Aquatics	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variances
<b>Personal Services</b>	786,200	803,397	812,276	874,770	62,494
<b>Operating Expenses</b>	238,960	305,165	284,667	289,242	4,575
<b>Capital</b>	--	179,592	25,181	41,442	16,261
<b>Total</b>	<b>\$1,025,160</b>	<b>\$1,288,154</b>	<b>\$1,122,124</b>	<b>\$1,205,454</b>	<b>\$83,330</b>

## Recreation Activities

The Recreation Activities Division administers, manages and implements recreational programs and events representing a variety of ages and interests that meet the needs of the community, promote healthy lifestyles, and encourage greater community involvement.

## Financial Summary

Recreation Activities	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variances
<b>Personal Services</b>	3,022,844	3,033,812	3,318,349	3,499,488	181,139
<b>Operating Expenses</b>	1,848,539	1,866,265	1,742,572	1,826,060	83,488
<b>Capital</b>	69,125	49,007	187,406	319,674	132,268
<b>Grant-In-Aid</b>	11,451	7,256	11,400	61,400	50,000
<b>Total</b>	<b>\$4,951,959</b>	<b>\$4,956,340</b>	<b>\$5,259,727</b>	<b>\$5,706,622</b>	<b>\$446,895</b>

## Amphitheater

The Parks and Recreation Department works with an outside contractor to produce, promote, and program shows, events and festivals at the Amphitheater/Community Park. For FY 2018, Amphitheatre budget is counted under the Cultural Affairs Division.

### Financial Summary

Amphitheater	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variances
Personal Services	--	118	--	--	--
Operating Expenses	859,397	870,794	1,395,014	--	(1,395,014)
Capital	3,852	--	--	--	--
<b>Total</b>	<b>\$863,249</b>	<b>\$870,794</b>	<b>\$1,395,014</b>	<b>\$0</b>	<b>(\$1,395,014)</b>

## Tennis Center

The Pompano Beach Tennis Center is a full service public tennis facility with 16 lighted clay courts. Residents can enjoy beginner to advanced clinics and lessons and leagues for players of all ages. Additionally, the facility offers mixers, socials, United States Tennis Association tournaments, winter, spring and summer youth camps, racquet stringing and merchandise.

### Financial Summary

<b>Tennis Center</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variances</b>
<b>Personal Services</b>	204,324	207,991	212,955	220,820	7,865
<b>Operating Expenses</b>	63,644	38,016	75,332	76,946	1,614
<b>Capital</b>	--	--	40,052	--	(40,052)
<b>Total</b>	<b>\$267,968</b>	<b>\$246,007</b>	<b>\$328,339</b>	<b>\$297,766</b>	<b>(\$30,573)</b>

## Golf Operations

The Golf Operations Division operates a 180 acre parcel of land that is home to 2 championship golf courses: The Pines Course and the Palms Course. The Pines Course was recently redesigned by Greg Norman and is now a signature Greg Norman course. The Palms course was designed by the firm of Devlin/Von Hague. The property also offers a full length practice range with a turf tee or artificial turf mats for your practice pleasure. The golf course has two practice putting greens and a chipping green for game practice. Part of the chipping green is a green side bunker for sand game practice. With a full complement of golf offerings the golf course has a clubhouse that features both men’s and ladies locker rooms, cashier/check in area, as well as a cart barn that houses a fleet of 140 Yamaha golf carts. To ensure guests receive proper service these are a number of cashiers, golf cart/ outside service people, as well as enough golf course Starters and Rangers to get players on the courses on time and around the courses efficiently.

## Financial Summary

<b>Golf Operations</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variances</b>
<b>Personal Services</b>	--	3,042	849,386	874,016	24,630
<b>Operating Expenses</b>	--	--	2,504,184	2,552,343	48,159
<b>Capital</b>	--	--	37,500	395,000	357,500
<b>Total</b>	<b>\$0</b>	<b>\$3,042</b>	<b>\$3,391,070</b>	<b>\$3,821,359</b>	<b>\$430,289</b>

## General Administration/Non-Departmental

### Purpose

The purpose of General Administration is to account for operating expenses which are not under the direct supervision of a department head. Services covered include: crossing guards for schools, short-term financing, grant-in-aid to non-profit organizations, citywide functions, Tax Increment Financing payments to the City Redevelopment Agencies, contingency accounts for unanticipated needs and transfers to other funds.

### General Administration Summary

General Administration	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Non-Departmental</b>	21,715,446	25,558,623	15,668,979	16,435,079	766,100
<b>Total</b>	<b>\$21,715,446</b>	<b>\$25,558,623</b>	<b>\$15,668,979</b>	<b>\$16,435,079</b>	<b>\$766,100</b>

### Financial Summary

Non-Departmental	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	111,112	103,288	96,937	--	(96,937)
<b>Operating Expenses</b>	1,837,522	2,425,267	1,981,500	2,267,031	285,531
<b>Capital</b>	5,869	--	27,000	--	(27,000)
<b>Debt Service</b>	292,074	643,341	861,493	760,429	(101,064)
<b>Grant-In-Aid</b>	3,555,432	4,060,065	4,552,674	5,387,011	834,337
<b>Operating Transfers</b>	15,913,437	18,326,662	6,965,595	7,438,012	472,417
<b>Contingency</b>	--	--	10,000	10,000	--
<b>Working Capital Reserve</b>	--	--	1,173,780	572,596	(601,184)
<b>Total</b>	<b>\$21,715,446</b>	<b>\$25,558,623</b>	<b>\$15,668,979</b>	<b>\$16,435,079</b>	<b>\$766,100</b>

### Debt Service Summary

Non-Departmental	FY 2015 Actual	FY 2015 Actual	FY 2016 Adopted	FY 2018 Adopted	Variance
<b>Notes Payable</b>	231,188	237,541	244,068	250,775	6,707
<b>Notes Payable - Fleet</b>	--	328,706	544,133	449,912	(94,221)
<b>Interest Expense</b>	60,886	54,534	48,006	41,300	(6,706)
<b>Interest Expense N/P Fleet Vehicle</b>	--	22,560	25,286	18,442	(6,844)
<b>Total</b>	<b>\$292,074</b>	<b>\$643,341</b>	<b>\$861,493</b>	<b>\$760,429</b>	<b>(\$101,064)</b>

## Budget Comments

- **Budget Variances**

1,822,417	Increase in transfer to the EMS Service District Fund to support EMS related costs.
58,690	Increase in operating expense due to the annual reallocation of internal service charges based upon more recent data.
682,735	Increase in Grant-in-Aid expenses related to CRA Tax Increment Financing (TIF) costs.
(101,065)	Decrease in debt service payments associated with capital financing.
(96,937)	Decrease in personnel services associated with the relocation of the OHUI Compliance Manager to CDBG Admin Division in the General Fund.
(601,184)	Decrease in working capital reserve based on projected expenditure levels.

**(\$998,556) Normal Increases/Decreases**

226,841	Operating Expenses
(27,000)	Capital Expense
1	Debt Service
151,602	Grant-in-Aid
(1,350,000)	Transfers

**\$766,100 Total Increase**

## CDBG Admin

### Purpose

The purpose of the CDBG Admin Division is to support CDBG programs funded through Office of Housing and Urban Improvement. These programs are developed with three primary objectives: providing benefits to the City’s low-moderate income individuals and households, providing benefits to neighborhoods with high concentrations of low-moderate income residents and providing benefits to the City as a whole.

### Goals

Once the City Commission approves the Annual Action Plan, this division will provide aide in executing the community development and housing goals for each upcoming fiscal year. For each objective selected for a specific project, one of the three outcome categories that best reflect what is proposed to be achieved by funding that activity is chosen. The three outcome activities are: Improving Availability or Accessibility, Improving Affordability and Improving Sustainability.

### Responsibilities

The primary responsibility of the division is to ensure that OHUI’s strategies for the fiscal year are identified and carried out effectively. In addition, CDBG Admin also administers the administrative support for OHUI to facilitate the coordination among various governmental offices in Pompano Beach, as well as the companies and not-for-profit organizations that are affected by the outcome of the planning process.

## CDBG Admin Summary

CDBG Admin	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>CDBG Admin</b>	--	--	--	317,177	317,177
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$317,177</b>	<b>\$317,177</b>

## Financial Summary

CDBG Admin	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	--	--	--	210,154	210,154
<b>Operating Expenses</b>	--	--	--	107,023	107,023
<b>Capital</b>	--	--	--	--	--
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$317,177</b>	<b>\$317,177</b>



## Budget Comments

- **Budget Variances**

107,023	Increase in operating expense due to the annual reallocation of internal service charges based upon more recent data.
103,315	Increase in personal services associated with the reallocation of the OHUI Compliance Manager position from Non-Departmental Division.

- **Enhancements**

106,839	Increase in personal services to fund the OHUI's Accountant Position.
<b>\$317,177</b>	<b>Total Increase</b>

# **Special Revenue Funds**

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## Special Revenue Funds

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These funds account for the proceeds of specific revenue sources that are restricted for designated activities or services. The funds accounted for in the Special Revenue Funds include:

- **Building Permit Fund**
- **Emergency Medical Services Special District Fund**
- **Community Development Block Grant Fund**
- **Administrative Capital Fund**
- **Cemetery Trust Fund**

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## **Building Permit Fund**

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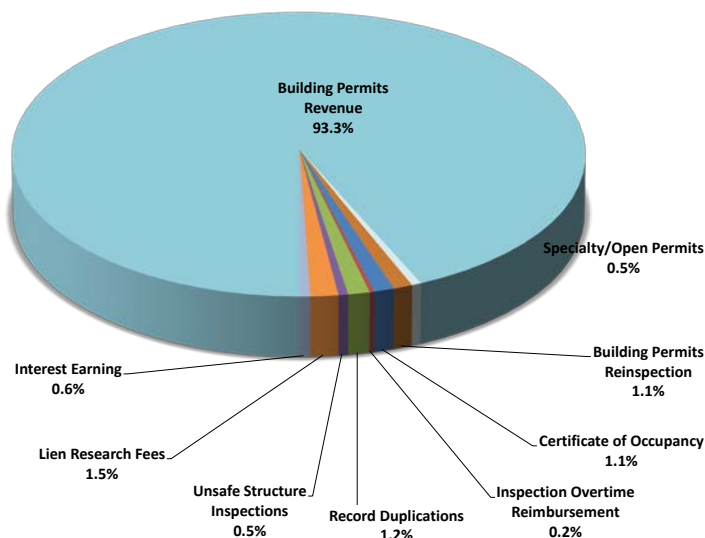
This fund is used to account for collected money that is to be used for administration and enforcement of the Florida Building Code. The division accounted for in this fund is:

- **Building Inspections**

## Building Permit Fund Revenues

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Building Permits Revenue	-	7,731,797	7,054,838	7,100,000	45,162
Plumbing Permits	-	49	-	-	-
Electrical Permits	-	58	-	-	-
Mechanical Permits	-	83	-	-	-
Specialty/Open Permits	-	47,040	40,000	40,000	-
Building Permits Reinspection	-	111,700	75,000	80,000	5,000
Certificate of Occupancy	-	92,501	90,000	85,000	(5,000)
Inspection Overtime Reimbursement	-	14,599	18,000	18,000	-
Record Duplications	-	158,723	90,000	90,000	-
Code Special Master	-	200	-	-	-
Unsafe Structure Inspections	-	76,094	40,000	40,000	-
<b>LICENSES AND PERMITS SUBTOTAL =</b>	<b>\$0</b>	<b>\$8,232,844</b>	<b>\$7,407,838</b>	<b>\$7,453,000</b>	<b>\$45,162</b>
Lien Research Fees	-	26,910	115,000	115,000	-
<b>CHARGES FOR SERVICES SUBTOTAL =</b>	<b>\$0</b>	<b>\$26,910</b>	<b>\$115,000</b>	<b>\$115,000</b>	<b>\$0</b>
Interest Earning	-	82,246	120,000	45,587	(74,413)
Net Fair Value	-	3,105	-	-	-
Interest Realized Gain(Loss)	-	(9,005)	-	-	-
Sale of Fixed Assets	-	5,570	-	-	-
Permit Surcharge	-	17,666	-	-	-
<b>MISCELLANEOUS REVENUES SUBTOTAL=</b>	<b>\$0</b>	<b>\$99,582</b>	<b>\$120,000</b>	<b>\$45,587</b>	<b>-\$74,413</b>
Transfer Fund 001	-	5,908,025	-	-	-
Transfer Fund 112	-	2,813,216	-	-	-
<b>OTHER SOURCES SUBTOTAL=</b>	<b>\$0</b>	<b>\$8,721,241</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Budget Fund Balance Building Department	-	-	-	1,347,433	1,347,433
<b>OTHER FINANCING SOURCES SUBTOTAL =</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,347,433</b>	<b>\$1,347,433</b>
<b>GRAND TOTAL BUILDING PERMIT FUND =</b>	<b>\$0</b>	<b>\$17,080,577</b>	<b>\$7,642,838</b>	<b>\$8,961,020</b>	<b>\$1,318,182</b>

### FY 2018 ADOPTED REVENUES



# Building Inspections

## Mission

The mission of the Building Inspections Division is to protect lives and property by performing building, electrical, plumbing and mechanical inspections, and provide unparalleled customer service by responding to our customers' needs in a prompt and positive manner.

## Purpose

The purpose of the Building Inspections Division is to enforce certain minimum standards pursuant to the Florida Building Code. These minimum standards include public safety, health and general welfare through structural strength, stability, sanitation, adequate light and ventilation, and safety to life and property from fire, hurricane, and other hazards attributed to the built environment. These include alteration, repair, removal, demolition, use, and occupancy of buildings, structures or premises. The Building Inspections Division also regulates the installation and maintenance of all electrical, gas, mechanical and plumbing systems, which may be referred to as service systems. The provisions in the Florida Building Code shall be deemed to supplement any and all State laws of the State of Florida relating to building.

## Goals

The Building Inspections Division's goal is to provide customer friendly plan review, issuance of building permits, performance of field inspections, and issuance of certificates of occupancy to ensure conformance with the minimum standards, pursuant to the Florida Building Code.

## Responsibilities

The Building Inspections Division is responsible for the efficient and effective supervision of construction activities within the Pompano Beach City limits to assure compliance with the adopted version of the Florida Building Code.

The Building Inspections Division reviews all building permits for Building Code compliance; provides ongoing customer service to residents, businesses and the building community; provides permit expediting services; manages alarm registration, renewal and billing; and conducts records research.

## Achievements FY 2016

- Held the Contractors Forum XI.
- Time frame of reviewed permits is reduced from 15 to 10 business days.
- Quit Service Program is being maintained at 2 promised business days.
- Walk-Thru permitting for owner builder is available 24/7.
- One Stop Customer Services Counter provides service to all customers in a single contact.
- Building Inspection Division was appointed to the Broward County Board of Rules and Appeals for the required "Building Permit Form" Ad-Hoc Committee as a voting member.
- Building Inspection Division was appointed to the Broward County Central Examining Board of Contractors as a voting member.

## Building Inspections Summary

Building Inspections	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Building Inspections</b>	--	6,543,776	7,642,838	8,961,020	1,318,182
<b>Total</b>	<b>\$0</b>	<b>\$6,543,776</b>	<b>\$7,642,838</b>	<b>\$8,961,020</b>	<b>\$1,318,182</b>

## Financial Summary

Building Inspections	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	--	4,025,527	4,514,904	5,167,812	652,908
<b>Operating Expenses</b>	--	2,342,999	2,918,803	3,486,088	567,285
<b>Capital</b>	--	175,250	209,131	107,120	(102,011)
<b>Contingency</b>	--	--	--	200,000	200,000
<b>Total</b>	<b>\$0</b>	<b>\$6,543,776</b>	<b>\$7,642,838</b>	<b>\$8,961,020</b>	<b>\$1,318,182</b>

## Budget Comments

- **Budget Variances**

270,656	Increase in personal services pension contributions due to fund financial performance.
399,692	Increase in operating expenses due to the annual reallocation of internal service charges and reimbursement charges based upon more recent data.
(12,277)	Decrease in operating budget to reimburse the General Fund for new construction plan review services provided by Fire Prevention. (The fire prevention reimbursement was accounted for outside the FY 16 Adopted Budget).
40,000	Increase in operating expenses due to mandatory education certifications for Building personnel.
34,241	Increase in operating expenses due to the upgrades in E-Plan, Lavi Sunguard and other software.
209,131	Increase in capital expense due to the one time nature of the expense.
200,000	Increase in contingency account.
<b>(\$235,874)</b>	<b>Normal Increases/(Decreases)</b> 190,770      Personal Services (8,382)      Operating Expenses (418,262)    Capital

- **Enhancements**

94,913	Increase in personnel budget to fund an ePlan Administrator Position [\$77,681] and operating expenses [\$12,232] for health benefits and office supplies [\$5,000].
106,139	Increase in personnel budget to fund a Sustainability Coordinator Position [\$63,907] and operating expenses [\$12,232] for health benefits, office supplies [\$5,000], and [\$25,000] for the annual Community Rating System Mailing.
7,200	Increase in personnel services due to incentive pay.
22,530	Increase in wages for personnel based on market demand for Inspectors and Plan Reviewers in Broward County.
20,164	Increase in personnel services associated with the reclassification of the Building Inspector to Building Code Compliance Supervisor, Office Assistant II to Research and Records Specialist and Plans Coordinator to Permit Services Supervisor.
54,546	Increase in operating expenses to participate with a Broward County study on the community flood maps. The maps will identify the potential effects that sea level rise has on Florida Building Code, base floor elevation, and on American Society of Civil Engineers (ASCE-24) Flood Resistant Regulations.
107,120	Increase in capital budget to replace four (4) Ford Escapes.
<b>\$1,318,182</b>	<b>Total Increase</b>



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# **Emergency Medical Services**

## **Special District Fund**

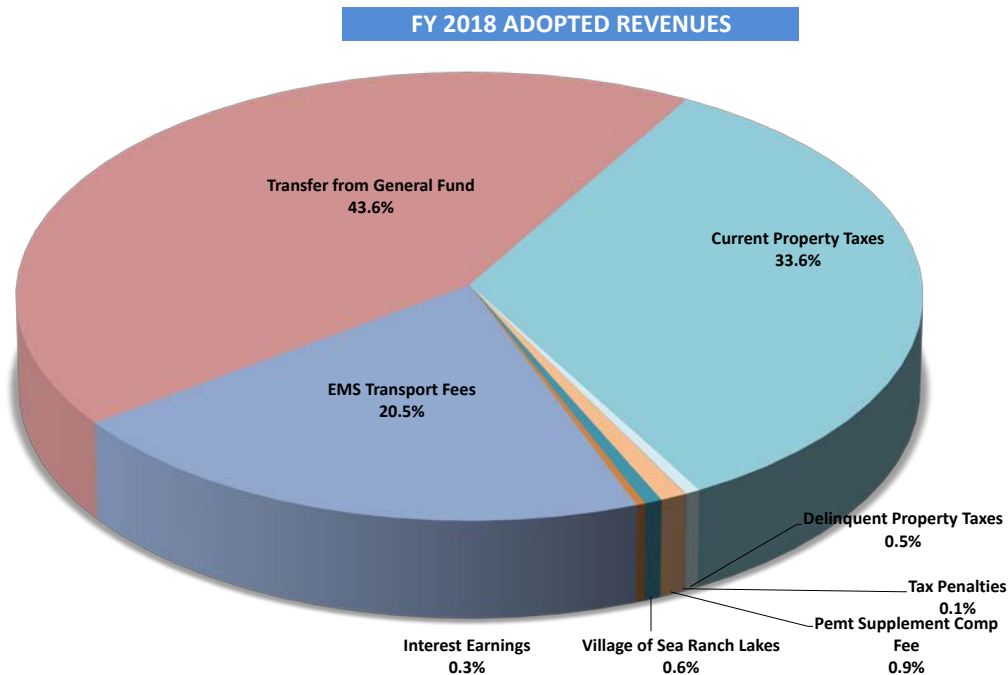
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This fund is used to account for ad valorem taxes and emergency transport fees collected for emergency medical services provided by the City. Emergency Medical Services (EMS) is a dependent special district created to provide emergency medical care for residents of the City. The division accounted for in this fund is:

- **Emergency Medical Services Division**

# Emergency Medical Services Fund Revenues

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Current Property Taxes	4,588,548	4,911,199	5,476,579	5,953,254	476,675
Tax Discounts	(125,107)	(148,785)	(191,680)	(208,364)	(16,684)
Pemt Supplement Comp Fee	-	-	-	150,000	150,000
Delinquent Property Taxes	88,267	128,756	83,000	83,000	-
Tax Penalties	9,989	11,838	10,000	10,000	-
<b>TAXES SUBTOTAL =</b>	<b>\$4,561,697</b>	<b>\$4,903,008</b>	<b>\$5,377,899</b>	<b>\$5,987,890</b>	<b>\$609,991</b>
Village of Sea Ranch Lakes	91,105	93,960	96,309	102,111	5,802
<b>INTERGOVERNMENTAL SUBTOTAL =</b>	<b>\$91,105</b>	<b>\$93,960</b>	<b>\$96,309</b>	<b>\$102,111</b>	<b>\$5,802</b>
Interest Earnings	50,344	45,680	40,000	46,958	6,958
Net Fair Value	1,543	310	-	-	-
Interest Realized Gain (Loss)	(15,592)	(6,842)	-	-	-
Interest Earnings Tax Collections	1,881	2,652	1,800	1,800	-
Donations	80	10	-	-	-
Other Revenue	-	1,895	-	-	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$38,256</b>	<b>\$43,705</b>	<b>\$41,800</b>	<b>\$48,758</b>	<b>\$6,958</b>
EMS Transport Fees	3,585,145	3,387,506	3,600,000	3,500,000	(100,000)
<b>CHARGES FOR SERVICES SUBTOTAL =</b>	<b>\$3,585,145</b>	<b>\$3,387,506</b>	<b>\$3,600,000</b>	<b>\$3,500,000</b>	<b>-\$100,000</b>
Transfer from General Fund	6,002,799	5,107,425	5,615,595	7,438,012	1,822,417
<b>OTHER SOURCES SUBTOTAL =</b>	<b>\$6,002,799</b>	<b>\$5,107,425</b>	<b>\$5,615,595</b>	<b>\$7,438,012</b>	<b>\$1,822,417</b>
Budgetary Fund Balance	-	-	180,000	180,000	-
<b>OTHER FINANCING SOURCES SUBTOTAL =</b>	<b>\$0</b>	<b>\$0</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>-</b>
<b>GRAND TOTAL EMS FUND =</b>	<b>\$14,279,002</b>	<b>\$13,535,604</b>	<b>\$14,911,603</b>	<b>\$17,256,771</b>	<b>\$2,345,168</b>



# Emergency Medical Services (EMS)

## Mission

The Emergency Medical Services (EMS) Division responds to all calls for emergency medical assistance within the community. This mission is performed around the clock with all due regard for the dignity of each person served. In terms of priority, we want to help Pompano Beach enhance its reputation as a safe place in the region and deepen our connection with the community. In addition to its core mission, the EMS program offers a host of public education programs which include CPR, Child Car Seat Safety, Community Emergency Response Team (CERT) and more.

## Purpose

As part of the Fire Rescue Department, the EMS Division shares the same purpose, goals and responsibilities:

Geographically, the City is divided into six zones; each with a dedicated fire station. In addition to the City, the fire department provides fire-rescue coverage for the contract service area of Sea Ranch Lakes, located about one mile south of Pompano Beach's city limits along AIA. Also, to Sea Ranch Lakes, the City of Pompano Beach has an Automatic-Aid agreement with the City of Lighthouse Point (located just north of Pompano along Federal Highway), calling for Lighthouse Point Fire Rescue to commit an aerial ladder truck automatically to all Pompano Beach commercial fires while Pompano would respond to all of Lighthouse Point's structure fires.

## Goals

- Awareness - Expand awareness and public education programs
- Teamwork - Solidify partnership with stakeholders
- Productivity - Build officer development program to improve organizational leadership
- A safer Pompano - Promote value of service and the need to expand capability

## Responsibilities

EMS Division serves a wide range of individuals on a daily basis. Calls for assistance include – but are not limited to – medical and fire incidents, high-rise rescues, hazardous material incidents and vehicle accidents. When firefighters are not responding to requests for assistance, they are conducting training drills and/or helping to maintain the fire station facilities, as well as, the apparatus and equipment necessary to do their job.

## FY 2016 Accomplishments

- Implemented emergency patient care program for EMS response to patient's actively under the influence of a volatile and unknown designer drugs (FLAKKA/Carfentanyl).
- Reversed 68% of drug overdose related deaths.
- Deployed Inclusive Lieutenant fire and EMS training program for Upgrade Lieutenants.

- The EMS Division wrote new protocols based on latest AHA standards and research. County-wide patient treatment plans/procedures were adopted by six mutual aid municipalities.
- Successfully passed a no-notice State EMS inspection with 100% compliance
- ROSC rate witnessed event 65%, unwitnessed 35%
- Pursued a comprehensive City Ordinance with ADPI, the Fire Department's collection company thereby lowering ambulance collection rate fees by almost 2.0%, added 23 ambulance GPS-software tracker modules to fire and ems ALS units, decreased other monthly billable Medicare collection service fees by 10%, and integrated software programming with future advancement of CAD dispatch programs
- Decrease on scene time for *Rapid Arterial Occlusion Evaluation* stroke assessment to less than 13 minutes

### Emergency Medical Services Summary

EMS	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
EMS	13,629,984	14,181,540	14,911,603	17,256,771	2,345,168
<b>Total</b>	<b>\$13,629,984</b>	<b>\$14,181,540</b>	<b>\$14,911,603</b>	<b>\$17,256,771</b>	<b>\$2,345,168</b>

### Financial Summary

EMS	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
Personal Services	10,669,824	11,031,923	11,601,638	13,560,225	1,958,587
Operating Expenses	2,586,964	2,822,827	2,894,587	3,028,068	133,481
Capital	373,196	326,790	415,378	468,139	52,761
Other	--	--	--	200,339	200,339
<b>Total</b>	<b>\$13,629,984</b>	<b>\$14,181,540</b>	<b>\$14,911,603</b>	<b>\$17,256,771</b>	<b>\$2,345,168</b>

## Budget Comments

### ▪ Budget Variances

52,755	Increase in personal service costs associated with contributions to the Fire Health Insurance Trust Fund.
838,401	Increase in personal service pension contributions due to fund financial performance and mandated pension increase.
113,555	Increase in operating expenses due to the annual reallocation of internal service charges based upon more recent data.
198	Increase in personal services related to contributions to the General Public Employees Insurance Health Trust Fund.
12,409	Increase in personnel services associated with the reclassification of the EMS Division Chief to Assistant Fire Chief.
25,626	Increase in personnel services associated with the reclassification of five firefighter positions to Fire Rescue Lieutenant.
200,339	Increase in contingency account.
(415,378)	Decrease in capital expense based on the one-time nature of the expense.
<b>\$990,744</b>	<b>Normal Increases/(Decreases)</b>

1,029,198	Personal Services
(38,454)	Operating Expenses

### ▪ Enhancements

468,139	Increase in capital expense to replace four (4) Automatic External Defibrillators [\$8,742] two (2) 12-Lead Defibrillators [\$73,792], two (2) stretchers [\$33,437], ten (10) Panasonic Toughbooks CM-20 [\$38,300], and a rescue van [\$313,868].
11,000	Increase in operating budget to annually purchase of software (Target Solutions) for training and administrative record-keeping to ensure compliance with regulatory agencies.
19,380	Increase in operating budget to pay for the Life Scan program.
8,000	Increase in operating budget to pay for services associated with maintaining critical rescue equipment, including a dozen front-line and back-up stretchers.
20,000	Increase in pharmaceutical account.
<b>\$2,345,168</b>	<b>Total Increase</b>

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## **Community Development Block Grant Fund**

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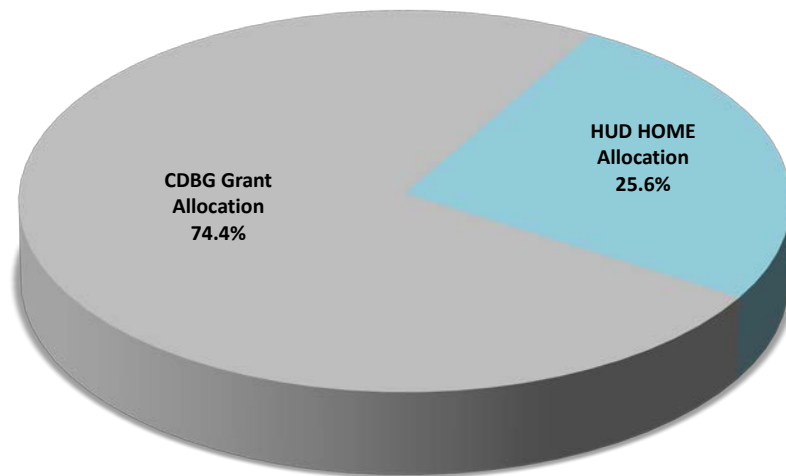
This fund consists for programs and activities that provide communities with resources to address a wide range of unique community development needs. Department accounted for in this fund include:

- **Office of Housing and Urban Improvement (OHUI)**

# Community Development Block Grant Fund Revenues

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Community Development HOME Program Allocation	146,929	296,118	-	-	-
CDBG HOME Recapture	21,105	-	-	-	-
HUD HOME Allocation	-	-	303,648	314,917	-
Community Development HOME Program Income	-	9,500	-	-	-
CDBG Grant Allocation	1,059,083	491,108	936,667	913,486	(23,181)
CDBG HOME Program Income	68,172	99,839	-	-	-
CDBG Program Inc. Perm. Loan	14,332	-	-	-	-
<b>INTERGOVERNMENTAL SUBTOTAL =</b>	<b>\$1,309,621</b>	<b>\$896,565</b>	<b>\$1,240,315</b>	<b>\$1,228,403</b>	<b>-\$11,912</b>
<b>GRAND TOTAL CDBG FUND =</b>	<b>\$1,309,621</b>	<b>\$896,565</b>	<b>\$1,240,315</b>	<b>\$1,228,403</b>	<b>-\$11,912</b>

FY 2018 ADOPTED REVENUES



# Office of Housing and Urban Improvement (OHUI)

## **Mission**

The Office of Housing and Urban Improvement (OHUI) uses Federal, State and Local grant programs to help produce decent housing, a suitable living environment and increase economic opportunities in the City.

## **Purpose**

OHUI's programs and activities are developed with three primary objectives: providing benefits to the City's low-moderate income individuals and households, providing benefits to neighborhoods with high concentrations of low-moderate income residents and providing benefits to the City as a whole.

## **Goals**

Each year's Annual Action Plan, which is approved by the City Commission, describes and summarizes the community development and housing goals for each upcoming fiscal year. For each objective selected for a specific project, one of the three outcome categories that best reflect what is proposed to be achieved by funding that activity is chosen. The three outcome activities are: Improving Availability or Accessibility, Improving Affordability and Improving Sustainability.

## **Responsibilities**

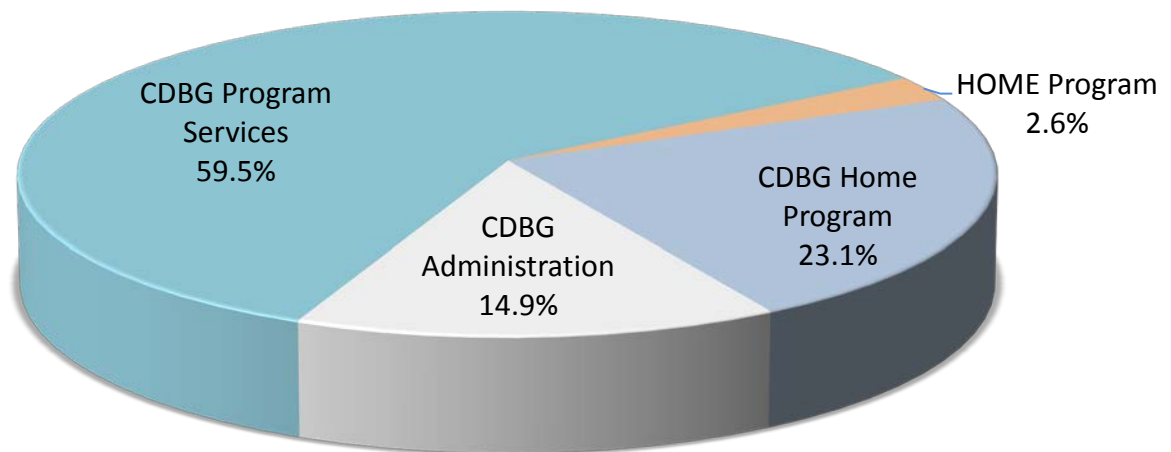
OHUI is the lead City department in coordinating the development and implementation of the Five-Year Consolidated Plan and each Annual Action Plan created thereunder. It is responsible for the design, development and implementation of Federal, State and Local grants. As such, it is the primary responsibility of the department to ensure the strategies identified in these plans are carried out effectively. In addition, it is also OHUI's responsibility to facilitate coordination among the various governmental offices in Pompano Beach, as well as the companies and not-for-profit organizations that are affected by the outcome of this planning process.



## OHUI Summary

<b>CDBG Program Services</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>CDBG Administration</b>	204,892	199,988	183,297	182,697	(600)
<b>CDBG Program Services</b>	931,816	408,923	753,370	730,789	(22,581)
<b>HOME Program</b>	146,929	423,762	303,648	31,491	(272,157)
<b>Economic Development</b>	4,879	--	--	--	--
<b>CDBG Home Program</b>	--	--	--	283,426	\$283,426
<b>Total</b>	<b>\$1,288,516</b>	<b>\$1,032,673</b>	<b>\$1,240,315</b>	<b>\$1,228,403</b>	<b>(\$11,912)</b>

### FY 2018 The Office of Housing and Urban Improvement



## Financial Summary

<b>OHUI</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	177,010	234,007	270,175	322,482	52,306
<b>Operating Expenses</b>	220,647	131,283	123,572	29,902	(93,669)
<b>Grant-In-Aid</b>	890,859	667,383	842,568	831,517	(11,051)
<b>Other Expenses</b>	--	--	4,000	44,502	(40,502)
<b>Total</b>	<b>\$1,288,516</b>	<b>\$1,032,673</b>	<b>\$1,240,315</b>	<b>\$1,228,403</b>	<b>(\$11,912)</b>

## Budget Comments

### ▪ Budget Variances

(10,791)	Decrease in personal services pension contributions due to personnel allocation.
(100,378)	Decrease in operating expense due to the annual reallocation of internal service charges based upon more recent data.
(170,549)	Decrease in Program Services funding for Fiscal Year 2018
200,000	Increase in Debt Service to Fund Section 108 Loan.
<b>\$69,806</b>	<b>Normal Increases/(Decreases)</b>
63,097	Personal Services
6,709	Operating Budget
4,000	Grant-In-Aid
(4,000)	Contingency
<b>(\$11,912)</b>	<b>Total Decrease</b>

## CDBG Administration

The budget does not reflect carry forward funds from NSP1, NSP3, SHIP and Hardest Hit programs, nor does it reflect the staff or the activities associated with those funds. The department has devoted significant staff resources to activities related to carry forward funds. NSP activities encompass property acquisition, housing rehabilitation, property maintenance and down payment assistance for income qualified low and very low income clients purchasing rehabbed NSP homes. SHIP Program Funds will be used to fund Emergency Repair Grants for income qualified low and very low income clients.

The Office of Housing & Urban Improvement achieves its goals by providing home purchase and home rehabilitation, acquiring land for housing development, providing infrastructure and public facilities improvements, and providing a variety of public services that affect community residents, particularly youth and the elderly. Economic development activities create jobs and improve the overall viability of businesses serving the community.

The Office also provides staff support for the Community Development Advisory Committee which was given the responsibility to review and recommend capital projects, public service programs and other community development and community improvement programs in the City.

### Financial Summary

<b>CDBG Administration</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	108,488	142,631	127,099	156,919	29,820
<b>Operating Expenses</b>	96,404	57,357	56,198	25,778	(30,420)
<b>Total</b>	<b>\$204,892</b>	<b>\$199,988</b>	<b>\$183,297</b>	<b>\$182,697</b>	<b>(\$600)</b>

## CDBG Program Services

The CDBG Program Services organizes its activities into public services, housing and a capital program. The capital program, presented in the City’s Capital Improvement Plan, consists of “bricks and mortar” projects such as street paving, sidewalk construction, landscaping improvements and other infrastructure improvements. Public services and housing consists of those programs and services which are provided to fulfill the basic needs within the community. These programs include after school programs, home ownership, legal and financial counseling, housing rehabilitation assistance programs, economic development programs and other public services.

### Financial Summary

CDBG Program Services	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	10,854	72,207	122,522	138,195	15,573
<b>Operating Expenses</b>	112,627	51,888	57,563	--	(57,563)
<b>Grant-In-Aid</b>	808,335	284,828	569,285	592,594	23,309
<b>Contingency</b>	--	--	4,000	--	(4,000)
<b>Total</b>	<b>\$931,816</b>	<b>\$408,923</b>	<b>\$753,370</b>	<b>\$730,789</b>	<b>(\$22,581)</b>

## HOME Program

The HOME Program organizes its activities into new single-family construction, down payment assistance, land acquisition and development for housing and purchases of existing housing. All of these programs are designed to provide affordable housing opportunities to low and moderate income residents of the City.

### Financial Summary

<b>HOME Program</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	52,872	19,169	20,554	27,367	6,813
<b>Operating Expenses</b>	11,533	22,038	9,811	4,124	(5,687)
<b>Grant-In-Aid</b>	82,511	382,555	273,283	--	(273,283)
<b>Total</b>	<b>\$146,916</b>	<b>\$423,762</b>	<b>\$303,648</b>	<b>\$31,491</b>	<b>(\$272,157)</b>

## CDBG HOME Program

The CDBG HOME Program funds First Time Home Buyers and CHDO Set Aside.

### Financial Summary

<b>HOME Program</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Other Expenses</b>	--	--	--	283,426	283,426
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$283,426</b>	<b>\$283,426</b>

## Economic Development

The Economic Development Division seeks to leverage existing City initiatives and economic development programs with those available through the Enterprise Zone and our Revolving Loan Fund to cooperatively promote and achieve successful outreach and implementation.

Since FY 2016, the CDBG Economic Development Division reverted back to an expense account in the CDBG Program Services Division.

### Financial Summary

<b>Economic Development</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	4,796	--	--	--	--
<b>Operating Expenses</b>	83	--	--	--	--
<b>Total</b>	<b>\$4,879</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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## **Administrative Capital Fund**

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This fund consists of capital improvement project administration activities. Revenues are generated as projects are administered. The division accounted for in this fund is:

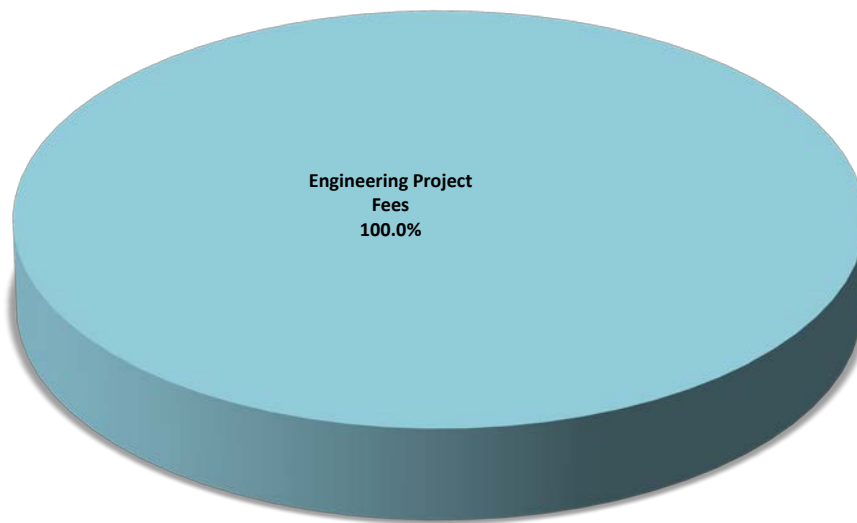
- **Project Administration**



## Administrative Capital Fund Revenues

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Engineering Project Fees	-	966,246	1,194,062	1,306,768	112,706
<b>OTHER SOURCES SUBTOTAL =</b>	<b>\$0</b>	<b>\$966,246</b>	<b>\$1,194,062</b>	<b>\$1,306,768</b>	<b>\$112,706</b>
<b>GRAND TOTAL ADMINISTRATIVE CAPITAL FUND =</b>	<b>\$0</b>	<b>\$966,246</b>	<b>\$1,194,062</b>	<b>\$1,306,768</b>	<b>\$112,706</b>

### FY 2018 ADOPTED REVENUES



# Project Administration

## **Mission**

The Project Administration Division provides direct oversight to capital improvement projects and protect taxpayers' money by building first class facilities at competitive prices without sacrificing quality.

## **Purpose**

The purpose of the Project Administration Division is to supervise design and construction of Capital Improvements Citywide.

## **Goals**

The goal of the Project Administrative Division is to ensure projects are completed on time and on budget.

## **Responsibilities**

- To manage Capital Improvement Plan funds.
- To advertise for RFQ/RFPs.
- To hire consultants (engineers, architects, surveyors, etc.) and contractors to carry out construction work (horizontal and vertical improvements, etc.).

## Administrative Capital Summary

Administrative Capital	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Project Administration</b>	--	966,248	1,194,062	1,306,768	112,706
<b>Total</b>	<b>\$0</b>	<b>\$966,248</b>	<b>\$1,194,062</b>	<b>\$1,306,768</b>	<b>\$112,706</b>

## Financial Summary

Project Administration	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	--	558,421	625,968	691,973	66,005
<b>Operating Expenses</b>	--	407,827	568,094	614,795	46,701
<b>Capital</b>	--	--	--	--	--
<b>Total</b>	<b>\$0</b>	<b>\$966,248</b>	<b>\$1,194,062</b>	<b>\$1,306,768</b>	<b>\$112,706</b>

## Budget Comments

- **Budget Variances**

15,552	Increase in personal service pension contributions due to fund financial performance.
55,523	Increase in operating expense due to the annual reallocation of internal service charges based upon more recent data.
<b>\$41,631</b>	<b>Normal Increases/(Decreases)</b>
50,453	Personal Services
(8,822)	Operating Expenses
<b>\$112,706</b>	<b>Total Increase</b>

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## **Cemetery Trust Fund**

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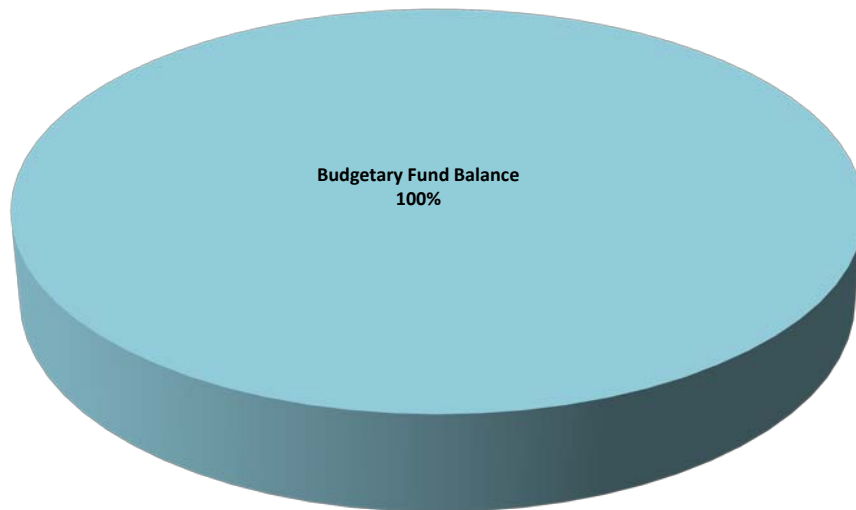
This fund is used to account for the proceeds from the sale of certain cemetery plots and certain service charges for perpetual care to the facility. The division accounted for in this fund is:

- **Cemetery Trust Administration**

## Cemetery Trust Fund Revenues

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Cemetery Service Charges	3,321	78,091	-	-	-
<b>CHARGES FOR SERVICES SUBTOTAL =</b>	<b>\$3,321</b>	<b>\$78,091</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Cemetery Lot Sales	760	167,348	-	-	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$760</b>	<b>\$167,348</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Budgetary Fund Balance	-	-	25,000	140,928	115,928
<b>OTHER FINANCING SOURCES SUBTOTAL =</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$140,928</b>	<b>\$115,928</b>
<b>GRAND TOTAL CEMETERY TRUST FUND =</b>	<b>\$4,081</b>	<b>\$245,439</b>	<b>\$25,000</b>	<b>\$140,928</b>	<b>\$115,928</b>

### FY 2018 ADOPTED REVENUES



# Cemetery Trust

## **Mission**

Cemetery Trust Fund provides for perpetual care for the facility, such as maintenance, managing the operations, keeping complete and accurate records of burials, complying with State laws, and collecting the revenue associated with the operations of the cemetery.

## **Purpose**

To eventually fund all costs necessary to operate and maintain municipal cemetery.

## **Goals**

Establish adequate funds so that municipal cemetery is self-sufficient by year 2023.

## **Responsibilities**

Adjust revenues from plot sales as necessary based on market demand to ensure trust fund grows adequately.

## Cemetery Trust Summary

Cemetery Trust	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Cemetery Trust Administration</b>	--	--	25,000	40,928	15,928
<b>Capital Projects</b>	--	--	--	100,000	100,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$140,928</b>	<b>\$115,928</b>

## Budget Comments

- **Budget Variances**

115,928      Increase in capital projects to replace Block Wall at Municipal Cemetery.

**\$115,928      Total Increase**

# **Enterprise Funds**



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## **Enterprise Funds**

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These funds are used to account for operations and services recovered through customer charges – whether to outside customers or to other units of the City. The funds accounted for in the Enterprise Funds include:

- **Utility Fund**
- **Stormwater Utility Fund**
- **Pier Fund**
- **Airpark Fund**
- **Parking Operations Fund**
- **Golf Fund\***
- **Solid Waste Disposal Fund**
- **Solid Waste Special Service Fund**

**\*Beginning in FY 2017, Golf Fund is budgeted in the General Fund.**

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## Utility Fund

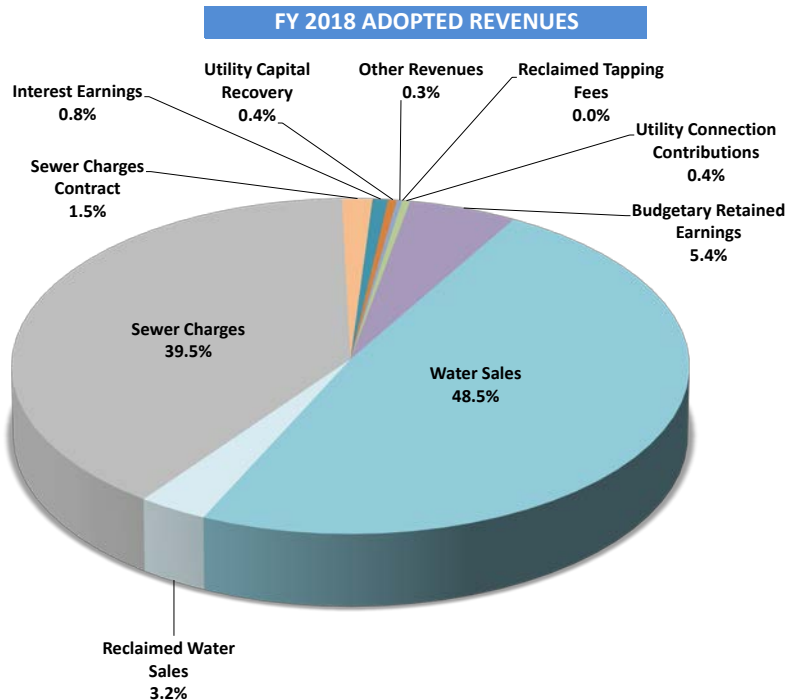
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This fund is used to account for the provision of water and wastewater services to the residents of the City and surrounding areas. Departments accounted for in this fund include:

- **Water Department**
- **Wastewater Department**

# Utility Fund Revenues

Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
Water Sales	21,532,368	21,539,962	21,685,000	22,455,410	770,410
Reclaimed Water Sales	1,607,917	1,418,044	1,300,900	1,478,311	177,411
Water Backflow Inspection	24,427	23,725	-	-	-
Wastewater Charges	17,851,110	17,756,674	17,600,930	18,289,374	688,444
Wastewater Charges Contract	670,740	705,074	700,000	700,000	-
Wastewater Maintenance City Facility	13,692	13,692	-	-	-
<b>CHARGES FOR SERVICES SUBTOTAL =</b>	<b>\$41,700,254</b>	<b>\$41,457,171</b>	<b>\$41,286,830</b>	<b>\$42,923,095</b>	<b>\$1,636,265</b>
Interest Earnings	385,994	428,769	330,833	353,188	22,355
Net Fair Value	11,040	9,504	-	-	-
Interest Realized Gain (Loss)	(114,304)	(68,133)	-	-	-
Interest on Delinquent Special Assessments	713	818	-	-	-
Utility Capital Recovery	601,774	186,576	200,000	200,000	-
Sale of Fixed Assets	20,519	75,729	-	-	-
Other Reimbursements	3,350	-	-	-	-
Other Revenues	148,130	139,019	120,000	120,000	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$1,057,216</b>	<b>\$772,282</b>	<b>\$650,833</b>	<b>\$673,188</b>	<b>\$22,355</b>
Reclaimed Tapping Fees	2,224	1,617	2,000	2,000	-
Utility Connection Contributions	220,777	179,105	180,000	180,000	-
Contributed Capital	1,029	194,517	-	-	-
<b>OTHER SOURCES SUBTOTAL =</b>	<b>\$224,030</b>	<b>\$375,239</b>	<b>\$182,000</b>	<b>\$182,000</b>	<b>\$0</b>
Budgetary Retained Earnings	-	-	2,420,979	2,496,372	75,393
<b>OTHER FINANCING SOURCES SUBTOTAL =</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,420,979</b>	<b>\$2,496,372</b>	<b>75,393</b>
<b>GRAND TOTAL UTILITY FUND =</b>	<b>\$42,981,500</b>	<b>\$42,604,692</b>	<b>\$44,540,642</b>	<b>\$46,274,655</b>	<b>\$1,734,013</b>



# Utilities

## **Mission**

The Utilities mission is to provide superior service and exceed standards. Also, to provide water, reuse, wastewater and stormwater services in an environmentally and financially responsible way with respect to the role of government in protecting the taxpayers' and public's interest.

## **Purpose**

To provide quality water utility services 24/7, provide health and safety benefits, ensure sustainability, and make our service areas a great place to live and work.

## **Goals**

- Provide safe drinking water 24/7.
- Provide reuse water for irrigation to reduce saltwater intrusion.
- Provide wastewater services that protect the environment from spills.
- Provide all services efficiently and with great customer service.

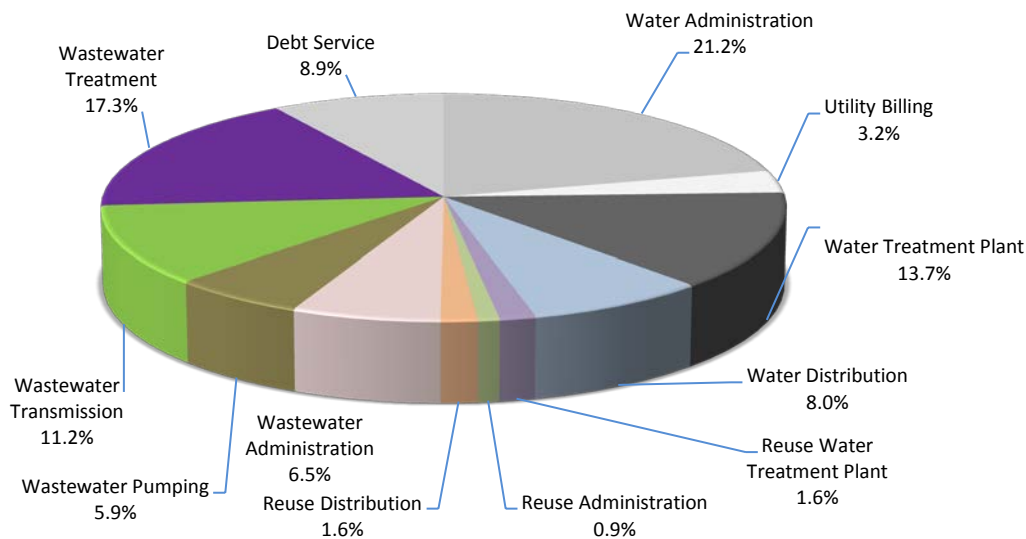
## **Responsibilities**

To provide drinking water, wastewater collections; reuse water and stormwater service to specific areas in the City of Pompano Beach, as well as, to areas outside City limits.

## Utilities Summary

Utilities	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Water Department</b>					
<b>Water</b>					
Administration	7,870,224	10,064,327	9,698,986	9,807,613	108,627
Utility Billing*	1,088,313	1,243,432	1,314,124	1,480,652	166,528
<b>Water Treatment</b>					
Plant	6,916,604	7,430,362	5,935,815	6,323,584	387,769
Water Distribution	6,429,219	6,450,009	3,460,492	3,688,819	228,327
<b>Reuse Water</b>					
Treatment Plant	554,307	809,782	497,997	724,822	226,825
<b>Reuse</b>					
Administration	270,120	547,014	329,450	433,464	104,014
Reuse Distribution	333,953	446,579	739,748	744,661	4,913
<b>Wastewater Department</b>					
<b>Wastewater</b>					
Administration	3,440,059	3,656,574	2,963,649	3,010,277	46,628
<b>Wastewater</b>					
Pumping	2,745,438	3,098,418	2,634,094	2,739,427	105,333
<b>Wastewater</b>					
Transmission	6,420,519	6,707,310	5,047,887	5,195,564	147,677
<b>Wastewater</b>					
Treatment	7,404,892	7,974,234	7,809,313	8,009,313	200,000
Debt Service	570,976	458,414	4,109,087	4,116,459	7,372
<b>Total</b>	<b>\$44,044,624</b>	<b>\$48,886,455</b>	<b>\$44,540,642</b>	<b>\$46,274,655</b>	<b>\$1,734,013</b>

FY 2018 Utilities



\*Utility Billing personnel reports to the Finance Department.

## Financial Summary

Utilities	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	7,946,495	9,381,098	9,509,965	10,552,540	1,042,575
<b>Operating Expenses</b>	30,619,945	31,452,882	23,323,851	24,030,875	707,024
<b>Capital</b>	818,443	1,604,823	1,397,739	1,374,781	(22,958)
<b>Other</b>	341	--	200,000	200,000	--
<b>Inter-Fund*</b>					
<b>Transfers/CIP</b>	4,100,000	6,000,000	6,000,000	6,000,000	--
<b>Debt Service</b>	559,400	447,652	4,109,087	4,116,459	7,372
<b>Total</b>	<b>\$44,044,624</b>	<b>\$48,886,455</b>	<b>\$44,540,642</b>	<b>\$46,274,655</b>	<b>\$1,734,013</b>

## Debt Service Summary

Utility Debt Service	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Other Professional</b>	814	--	--	--	--
<b>Amortization Expense</b>	10,762	10,762	--	--	--
<b>Total Operating</b>	<b>\$11,576</b>	<b>\$10,762</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Revenue Bond</b>	--	--	3,718,690	3,797,972	79,282
<b>Interest Expense</b>	558,042	444,272	369,534	297,624	(71,910)
<b>Interest Expense UB</b>	1,358	3,380	20,000	20,000	--
<b>Deposits</b>					
<b>Fiscal Agent Fees</b>	--	--	863	863	--
<b>Bond Escrow Agent</b>	--	--	--	--	--
<b>Total Debt Service</b>	<b>\$559,400</b>	<b>\$447,652</b>	<b>\$4,109,087</b>	<b>\$4,116,459</b>	<b>\$7,372</b>

\*The Water and Wastewater Utility Fund transfers \$6 Million annually to the Renewal and Replacement Fund to support capital projects on a pay-as-you-go basis. Capital projects detail is provided in the Capital Improvement Section.

# Budget Comments

## Water Department

### ▪ Budget Variances

7,372	Increase in debt service payments associated with the 2000 Revenue Bond repayment schedule.
26,000	Increase in personal service incentive pay account.
2,043	Increase in personal services education allowance account.
318,040	Increase in personal services pension contributions due to fund financial performance.
324,243	Increase in operating expense due to the annual reallocation of internal service charges based on more recent data.
(795,373)	Decrease in capital budget due to the one-time nature of the expense.

### **\$223,353 Normal Increase/(Decreases)**

234,165	Personal Services
(10,812)	Operating Expenses

### ▪ Enhancements

14,100	Increase in operating Water Administration software purchase account to purchase a program in which will facilitate data tracking, measures related to the strategic plan.
8,332	Increase in Water Administration personnel budget related to the reclassification of the Analytics Assistant Position to a Compliance Coordinator.
1,735	Increase in Utility Billing personnel services to reclassify a Customer Service Representative Position to a Field Representative I.
35,000	Increase in Water Treatment Plant part time account to support staff during emergency events and help to reduce overtime.
564,030	Increase in Water Treatment Plant capital budget to replace a Membrane Feed Pump [\$150,000], Sludge Return Pump [\$60,000], Storage Tank Bleach 10,300 Gallon [\$54,470], Ford F-250 [\$38,719], Well Telemetry [\$37,132], Degasifier Blower/Motor #2 [\$36,907], Membrane Permeate Flush Valve Actuators [\$34,605], Ford F-150 [\$32,790], Variable Frequency Drive-Transfer Pumps 100 Hp [\$28,656], Antiscalent Bulk Tank X-fer

Pump [\$16,047], SCADA Software UNLTD Development [\$15,557], SCADA Software iClient [\$13,564], SCADA View Node PC [\$11,491], VFD for Treatment Unit 2 [\$10,251], Spectrophotometer (lab) [\$6,000], Ammonia Leak Detector [\$4,576], Level Transmitter Bleach Bulk Tank #3 [ \$3,628], SCADA Servers [\$3,105], F pH Ion Analyzer [\$2,772], Turbidity Meter [\$2,525], Conductivity Meter [\$1,235].

19,032	Increase in the Water Treatment Plant operating budget to purchase six additional SCHAD Mobile Solutions licenses required for Asset Management System [\$17,082], and six additional named users for Mobile Work Manager License for iCloud Hosting Services required for Asset Management System [\$1,950].
9,774	Increase in Water Treatment Plant capital budget to purchase three tablets for the Maximo Asset Management System.
24,525	Increase in Water Distribution personal budget related to the reclassification of the Secretary II Position to Accountant Position [\$23,525] and capital budget [\$1,000] to purchase a computer and office supplies.
151,353	Increase in Water Distribution capital budget to replace Asphalt Grinder/Zipper [\$106,503], Ford F-150 [\$31,300], Reed Air Saw [\$9,291], and Cement Mixer [\$4,259].
35,000	Increase in the Reuse Water Treatment Plant [\$15,000] and Reuse Administration [\$20,000] personnel services part time account to assist with the Oasis program and ensure that the processes of all new connections are handled efficiently.
100,806	Increase in the Reuse Water Treatment Plant personnel services [\$50,074], operating expenses [\$14,232] and capital budget [\$36,500] to fund a new vehicle for the Utilities Reuse Mechanic Position.
137,497	Increase in Reuse Water Treatment Plant capital budget to replace four North Filter Inlet Valve Actuators [\$30,168], four North Filter Inlet Valves [\$22,466], two South Filter Inlet Valve Actuators [\$22,466], two South Filter Inlet Valves [\$16,689], Telemetry System [\$16,550], Low Pressure Pump Drive 1 VFD [\$9,552], Filter Feed Pump Motor #6 [\$8,092], Online TSS Analyzer [\$4,812], six SCADA View Node PC [\$3,000], Turbidity Meter [\$2,422], XL15 pH Meter [\$1,280].
20,000	Increase in Reuse Water Treatment Plant operating budget to fund the chemicals account.
7,513	Increase in Reuse Water Treatment Plant operating budget [\$988] and in capital budget [\$6,525] to fund an Index Sealer and testing materials necessary to conduct in-house testing.
<b>\$1,234,375</b>	<b>Total Increase</b>



## Wastewater Department

### ▪ Budget Variances

151,471	Increase in personal services pension contributions due to fund financial performance.
72,419	Increase in operating expenses due to the annual reallocation of internal service charges based on more recent data.
(487,366)	Decrease in capital expense based on the one-time nature of the expense.
<b>\$157,792</b>	<b>Normal Increases/(Decreases)</b>
157,191	Personal Services
601	Operating Expenses

### ▪ Enhancements

226,729	Increase in the Wastewater Pumping capital budget to replace Lift Station Pumps [\$147,733], SCADA Upgrades and Replacement Parts [\$38,246], Ford F-250 [\$36,052], three SCADA Laptops [\$4,698].
52,220	Increase in the Wastewater Pumping operating budget to replace and maintain prone force main air relief valves [\$35,400], replace and repair SCADA radio telemetry items [\$12,000], and installation of GPS tracking and monitoring systems (portable generators and bypass pumps) [\$4,820].
126,373	Increase in the Wastewater Transmission capital budget to replace John Deere Backhoe [\$113,414], Lateral Camera [\$11,575], and Manhole Blower [\$1,384].
200,000	Increase in Wastewater Treatment operating budget to fund for Broward County Water and Wastewater Services rates and flows increases.
<b>\$499,638</b>	<b>Total Increase</b>

## Water Department

### Water Administration

The Water Administration Division is responsible for the administrative management and coordination of activities for the operating divisions within the Utilities Department to ensure a sustainable and high quality drinking water for ratepayers in parts of Pompano Beach, Lighthouse Point and Lauderdale by the Sea. This department ensures efficient and effective use of resources and provides a customer oriented team of informed, knowledgeable, dedicated and involved employees. This division manages the water conservation and outreach program as well as process improvement and cost reduction strategies (Lean Six Sigma).

### FY2016 Achievements

- 2016 Utility of the Year Award – Florida Water and Pollution Control Operators Association

### Financial Summary

<b>Water Administration</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	278,510	440,645	408,414	415,692	7,278
<b>Operating Expenses</b>	6,066,714	5,947,330	5,765,572	5,866,921	101,349
<b>Other</b>	1,525,000	3,425,000	3,525,000	3,525,000	-
<b>Total</b>	<b>\$7,870,224</b>	<b>\$10,064,327</b>	<b>\$9,698,986</b>	<b>\$9,807,613</b>	<b>\$108,627</b>

## Utility Billing

The Utility Billing Division provides customer service, meter reading and utility billing to the general public. Services provided include: assisting in new utility connections, handling customer inquiries and problems, monthly billing and collection of revenues. This division is funded through the Utility Fund, however, the division reports to the Finance Department.

### FY2016 Achievements

- Reuse connections are at 66% overall and 63% for mandatory commercial and multi-family customers.

### Financial Summary

<b>Utility Billing</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	568,905	732,342	797,137	879,857	82,720
<b>Operating Expenses</b>	519,408	511,090	516,987	600,795	83,808
<b>Capital</b>	--	--	--	--	--
<b>Total</b>	<b>\$1,088,313</b>	<b>\$1,243,432</b>	<b>\$1,314,124</b>	<b>\$1,480,652</b>	<b>\$166,528</b>

## Water Treatment Plant

The Water Treatment Plant Division provides fiscally sound operations and maintenance of the production wells and Water Treatment Plant in order to ensure uninterrupted production of safe drinking water, by meeting all regulatory requirements, for the citizens and businesses of Pompano Beach, Lighthouse Point and Lauderdale by the Sea.

### Financial Summary

<b>Water Treatment Plant</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	2,140,976	2,384,398	2,578,039	2,815,006	236,967
<b>Operating Expenses</b>	4,721,680	4,736,078	2,872,390	2,934,774	62,384
<b>Capital</b>	53,948	309,886	485,386	573,804	88,418
<b>Total</b>	<b>\$6,916,604</b>	<b>\$7,430,362</b>	<b>\$5,935,815</b>	<b>\$6,323,584</b>	<b>\$387,769</b>

## Water Distribution

The Water Distribution Division is responsible for maintaining 279 miles of potable water main, 2048 fire hydrants, 5605 gate valves and 29.6 miles of reuse water main. Annual routine enhancements on the distribution system involve upgrading undersized water mains, installing new fire hydrants and replacing galvanized metal pipe services to polyethylene tubing. These efforts improve water quality, increase water pressure and strategically provide fire protection throughout the system. Distribution maintenance consists of unidirectional flushing, valve exercising, hydrant maintenance and (“GIS”) Geographic Information System mapping of City utility infrastructure and monitoring distribution chlorine residual.

This division is also responsible for overseeing the annual certification of 4363 private non-fire domestic backflow devices that protect the public water supply in the City’s Cross-Connection Control Program. The program, as required by the Department of Environmental Protection Agency is a means to eliminate and/or contain “any actual or potential connection between the public water supply and a source of contamination or pollution”.

### FY2016 Achievements

- Installation of 3586 feet of new water main
- 190 Service line replacements to poly tubing
- Four fire hydrant installations
- Completion of Water Master Plan update
- Development of Inter-Utility connections
- Approved Reuse Distribution Expansion into Lighthouse Point/Mandatory Connections

### Financial Summary

Water Distribution	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	1,703,747	1,758,444	2,002,736	2,205,589	202,853
<b>Operating Expenses</b>	4,543,428	4,455,623	1,161,190	1,225,677	64,487
<b>Capital</b>	182,044	235,942	296,566	257,553	(39,013)
<b>Total</b>	<b>\$6,429,219</b>	<b>\$6,450,009</b>	<b>\$3,460,492</b>	<b>\$3,688,819</b>	<b>\$228,327</b>

## Reuse Water Treatment Plant

The City's Reuse Water Treatment Plant Division produces irrigation water for the City's golf course, parks, medians, residences and businesses, as well as for medians in the City of Lighthouse Point.

### Financial Summary

Reuse Water Treatment Plant	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	175,175	428,849	204,533	295,938	91,405
<b>Operating Expenses</b>	325,005	321,228	206,527	248,362	41,835
<b>Capital</b>	54,127	59,705	86,937	180,522	93,585
<b>Total</b>	<b>\$554,307</b>	<b>\$809,782</b>	<b>\$497,997</b>	<b>\$724,822</b>	<b>\$226,825</b>

## Reuse Administration

The Reuse Administration Division is responsible for the administrative management and coordination of all reuse water activities in the Utilities Department to ensure efficient use of all resources and to provide a consumer-oriented team of informed, knowledgeable, dedicated and involved staff. This includes administrative coordination with regulatory agencies, City departments and customers. The "I can water" reuse connection program for single family residential properties is managed by this division.

### FY2016 Achievements

- 2016 Davey Awards (Marketing) – Let Us Hook You Up
- Reuse Grant – SFWMD - \$400,000
- Communicator Award – Silver Excellence
- Hermes Gold Award – Association of Marketing & Communications Professionals

### Financial Summary

Reuse Administration	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	96,122	108,800	67,877	168,981	101,104
<b>Operating Expenses</b>	71,758	303,364	261,573	264,483	2,910
<b>Capital</b>	102,240	134,850	--	--	--
<b>Total</b>	<b>\$270,120</b>	<b>\$547,014</b>	<b>\$329,450</b>	<b>\$433,464</b>	<b>\$104,014</b>

## Reuse Distribution

The Reuse Distribution Division is responsible for the reuse distribution system. This responsibility includes installing new lines and maintaining fire hydrants, the distribution system water quality and meters. This division also supports coordination efforts between the City and the plumbing contractors making residential reuse connections.

### FY2016 Achievements

- Installation of 3586 feet of new water main
- 190 Service line replacements to poly tubing
- Four Fire Hydrant installations
- Completion of Water Master Plan Update
- Development of Inter-Utility connections
- Approved Reuse Distribution expansion into Lighthouse Point/Mandatory connections

### Financial Summary

<b>Reuse Distribution</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	215,603	225,826	385,839	397,426	11,587
<b>Operating Expenses</b>	118,065	220,753	312,425	337,435	25,010
<b>Capital</b>	285	--	41,484	9,800	(31,684)
<b>Total</b>	<b>\$333,953</b>	<b>\$446,579</b>	<b>\$739,748</b>	<b>\$744,661</b>	<b>\$4,913</b>

## Wastewater Department

### Wastewater Administration

The Wastewater Administration is responsible for the administrative management and coordination of activities for the operating divisions within the Utilities Department that collect wastewater and transport the wastewater to the Broward County Regional Wastewater Plant. This Division works to protect the environment, to ensure efficient and effective use of resources and to provide a consumer oriented team of informed, knowledgeable, dedicated and involved employees. This division serves ratepayers in parts of Pompano Beach and Lauderdale by the Sea.

### Financial Summary

<b>Wastewater Administration</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	287,964	360,930	332,702	399,391	66,689
<b>Operating Expenses</b>	3,152,095	3,295,644	2,530,947	2,510,886	(20,061)
<b>Other</b>	--	--	100,000	100,000	--
<b>Total</b>	<b>\$3,440,059</b>	<b>\$3,656,574</b>	<b>\$2,963,649</b>	<b>\$3,010,277</b>	<b>\$46,628</b>

## Wastewater Pumping

The Wastewater Pumping Division is accountable for the efficient operation and maintenance of eighty (80) wastewater lift stations which includes one hundred sixty-eight (168) wastewater pumps and motors and approximately sixty-nine (69) miles of force mains that provide wastewater service to our customers. In addition the division is accountable for fifteen (15) emergency electrical generators, six (6) emergency by-pass pumps and seventy-nine (79) Data Flow telemetry units which remotely monitor the autonomous operations at each lift station.

### FY2016 Achievements

- Maintained employee participation in the JJ. Keller Safety training and weekly participation in the divisions tailgate safety meetings
- The Wastewater Pumping Division has experienced only one wastewater discharge event during FY-2016 totaling 200 gallons; total flow to the Broward Count Treatment Facility for FY-2016 was 3,830,100,000 gallons.
- Lift Station Rehabilitation was completed at lift station 143
- Flow meter installation was completed at lift station 61
- Completed the Wastewater Master Plan
- Updated SCADA (Supervisory Control and Data Acquisition) to HT3+. In addition to the upgrades, crews have worked diligently to decrease the pooling-loop time on SCADA telemetry from an average of 15 minute down to an average of 5 minutes. SCADA telemetry remotely monitors and controls the levels of the 80 lift stations serviced by the Wastewater Pumping Division.

### Financial Summary

<b>Wastewater Pumping</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	1,073,913	1,407,110	1,173,875	1,269,926	96,051
<b>Operating Expenses</b>	1,512,821	1,487,359	1,141,915	1,242,772	100,857
<b>Capital</b>	158,704	203,949	318,304	226,729	-91,575
<b>Total</b>	<b>\$2,745,438</b>	<b>\$3,098,418</b>	<b>\$2,634,094</b>	<b>\$2,739,427</b>	<b>\$105,333</b>



## Wastewater Transmission

The Wastewater Transmission Division is responsible for all wastewater transmission services which include inspecting and cleaning the system, locating and eliminating leakage into the system, relocating pressurized components, manholes and service pipes. This division also installs access ports to wastewater lines to allow inspections and cleaning of piping.

### FY2016 Achievements

- Maintained employee participation in the JJ. Keller Safety training and weekly participation in the divisions tailgate safety meetings
- Inspect 29 miles of wastewater lines
- Cleaned 41 miles of wastewater lines
- Rehab 108 manholes per year
- Installed 297 sewer cleanouts (A sewer cleanout is a point of access at the property line where the sewer lateral can be serviced)
- Responded to 190 wastewater main back ups
- Completed the Wastewater Master Plan

### Financial Summary

Wastewater Transmission	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	1,405,580	1,533,754	1,558,813	1,704,734	145,921
<b>Operating Expenses</b>	2,172,503	2,189,417	745,012	789,457	44,445
<b>Capital</b>	267,095	409,139	169,062	126,373	(42,689)
<b>Other</b>	2,575,341	2,575,000	2,575,000	2,575,000	--
<b>Total</b>	<b>\$6,420,519</b>	<b>\$6,707,310</b>	<b>\$5,047,887</b>	<b>\$5,195,564</b>	<b>\$147,677</b>

## Wastewater Treatment

The City's wastewater treatment services are performed by Broward County Water and Wastewater Services North Regional Treatment Plant. Broward County operates and maintains a 100 million gallon per day regional wastewater treatment facility. The City purchases "reserve capacity" via a Large User Wastewater Agreement with the County. This capacity determines the maximum amount of wastewater the City can transport to the County through the City's pipe system.

### Financial Summary

<b>Wastewater Treatment</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Operating Expenses</b>	7,404,892	7,974,234	7,809,313	8,009,313	200,000
<b>Total</b>	<b>\$7,404,892</b>	<b>\$7,974,234</b>	<b>\$7,809,313</b>	<b>\$8,009,313</b>	<b>\$200,000</b>

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## **Stormwater Utility Fund**

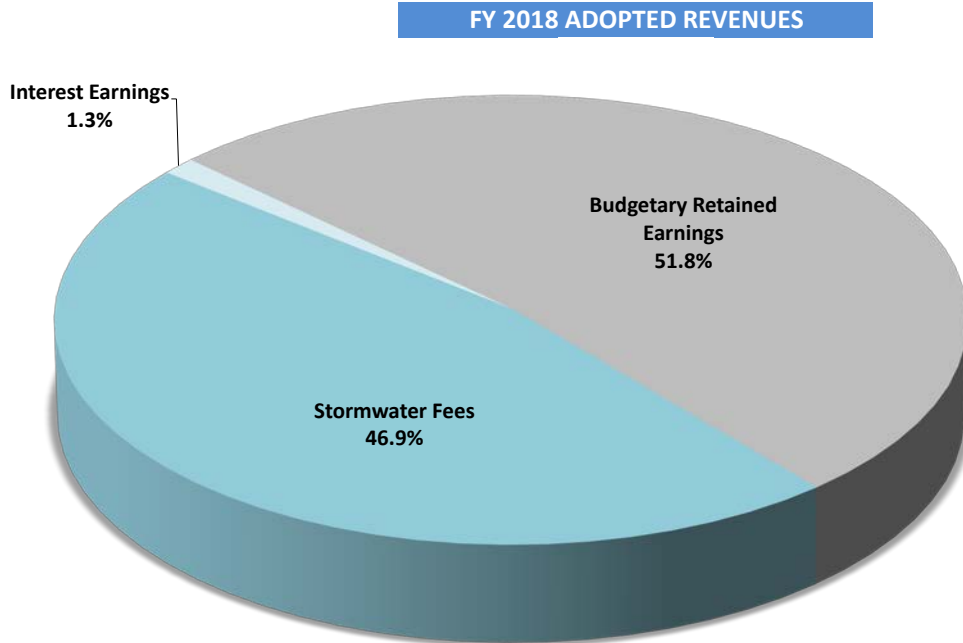
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This fund is used to account for the provision of stormwater maintenance and capital improvements to City residents. Divisions/Projects accounted for in this fund include:

- **Stormwater Distribution**
- **Stormwater Capital Projects**

# Stormwater Utility Fund Revenues

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Stormwater Fees	2,843,950	3,034,628	3,000,000	3,256,685	256,685
<b>CHARGES FOR SERVICES SUBTOTAL =</b>	<b>\$2,843,950</b>	<b>\$3,034,628</b>	<b>\$3,000,000</b>	<b>\$3,256,685</b>	<b>\$256,685</b>
Interest Earnings	94,352	104,580	75,000	88,295	13,295
Interest Realized Gain (Loss)	(28,743)	(16,569)	-	-	-
Net Fair Value	2,842	2,311	-	-	-
Other Revenues	-	903	-	-	-
Sale of Fixed Assets	34,560	52,848	-	-	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$103,011</b>	<b>\$144,073</b>	<b>\$75,000</b>	<b>\$88,295</b>	<b>\$13,295</b>
Budgetary Retained Earnings	-	-	1,100,000	3,600,000	2,500,000
<b>OTHER FINANCING SOURCES SUBTOTAL =</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,100,000</b>	<b>\$3,600,000</b>	<b>\$2,500,000</b>
<b>GRAND TOTAL STORMWATER FUND =</b>	<b>\$2,946,961</b>	<b>\$3,178,701</b>	<b>\$4,175,000</b>	<b>\$6,944,980</b>	<b>\$2,769,980</b>



# Stormwater Utility Fund

## **Mission**

The Utilities Stormwater Division provides stormwater services in an environmentally and financially responsible way with respect to the role of government in protecting the customers' and public's interest.

## **Purpose**

To provide quality stormwater services, 24/7, providing health and safety benefits, ensuring sustainability, and making our City a great place to live and work.

## **Goals**

- Provide stormwater service to reduce flooding and improve water quality.
- Maintain Stormwater pipes and structures such that flooding does not enter and overwhelm the separate wastewater system and result in wastewater spills.
- Maintain 100% compliance with the Municipal Separate Storm Sewer System (MS4) Permit.
- Provide all services efficiently and with great customer service.

## **Responsibilities**

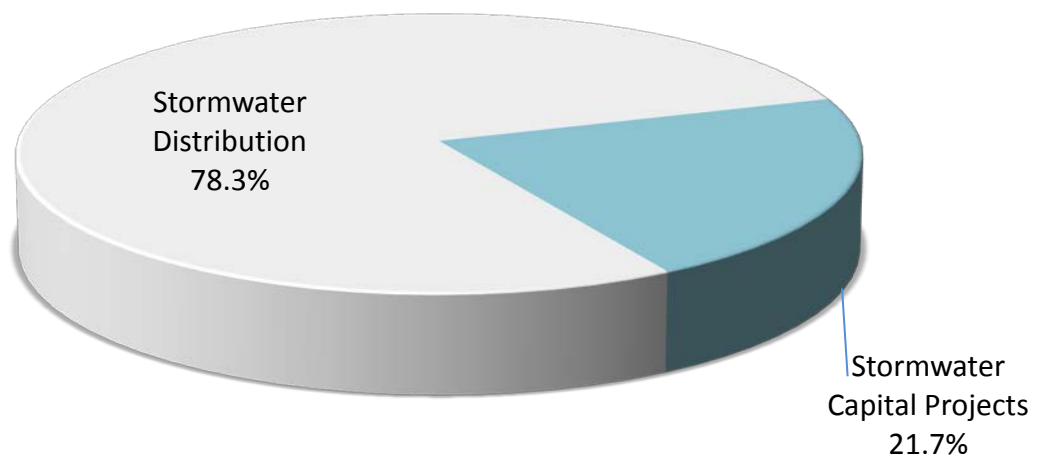
To provide stormwater service to the residents and businesses by maintaining City-owned stormwater systems in Pompano Beach.

The **Stormwater Distribution** was established to provide a dedicated funding source to address the City's stormwater management needs. Funding from the utility is utilized to maintain compliance with the City's stormwater permit, protect the environment, maintain the City's stormwater structures and to provide for construction of new drainage systems/structures that are outlined in the Stormwater Management Master Plan.

## Stormwater Utility Fund Summary

Stormwater Utility Fund	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Stormwater Distribution</b>	2,761,419	2,988,306	1,895,153	5,437,231	3,542,078
<b>Stormwater Capital Projects</b>	384,294	643,795	2,279,847	1,507,749	(772,098)
<b>Total</b>	<b>\$3,145,713</b>	<b>\$3,654,680</b>	<b>\$4,175,000</b>	<b>\$6,944,980</b>	<b>\$2,769,980</b>

### FY 2018 Stormwater Utility Fund



### Financial Summary

Stormwater Distribution	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	377,890	538,503	644,266	648,713	4,447
<b>Operating Expenses</b>	1,730,997	1,817,134	696,739	1,004,518	307,779
<b>Capital</b>	446,747	418,119	23,066	116,467	93,401
<b>Inter-Fund Transfers</b>	205,785	214,550	195,622	201,491	5,869
<b>Working Capital Reserve</b>	--	--	335,460	3,466,042	3,130,582
<b>Total</b>	<b>\$2,761,419</b>	<b>\$2,988,306</b>	<b>\$1,895,153</b>	<b>\$5,437,231</b>	<b>\$3,542,078</b>

Stormwater Capital	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Capital Projects</b>	384,294	666,374	2,279,847	1,507,749	(772,098)
<b>Total</b>	<b>\$3,145,713</b>	<b>\$3,654,680</b>	<b>\$4,175,000</b>	<b>\$6,944,980</b>	<b>\$2,769,980</b>

## Budget Comments

- **Budget Variances**

(18,931)	Decrease in pension expense due to annual allocation of expenses.
57,687	Increase in operating expense due to the annual reallocation of internal service charges based on more recent data.
(772,098)	Decrease in Capital Improvement Plan expenses associated with FY 2018 projects. A full description of each Stormwater Utility Fund Capital Project can be found in the Five Year Recommended CIP.
5,869	Increase in transfer expense to the General Fund for street cleaning services.
(23,066)	Decrease in the capital budget due to the one-time nature of the expense.
3,130,582	Increase in working capital reserves to fund future capital improvements (FY 2020-2022) such as: Stormwater- NE 27th Avenue & NE 16th Street; Powerline Road & NW 33rd Street NW 22nd Court.
<b>\$273,470</b>	<b>Normal Increases/(Decreases)</b>
	23,378          Personal Services
	250,092        Operating Expenses

- **Enhancements**

116,467	Increase in capital budget to replace John Deere Backhoe [\$112,635], Trailer [\$2,471], and Air Compressor [\$1,361].
250,000	Increase in operating budget to fund contractors to inspect and clean drainage pipes and structures on Atlantic Blvd. and Dixie Hwy. (recently transferred from FDOT).
<b>\$2,769,980</b>	<b>Total Increase</b>

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## **Pier Fund**

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This fund is used to account for the operation and maintenance of the City's pier. Divisions/Projects accounted for in this fund include:

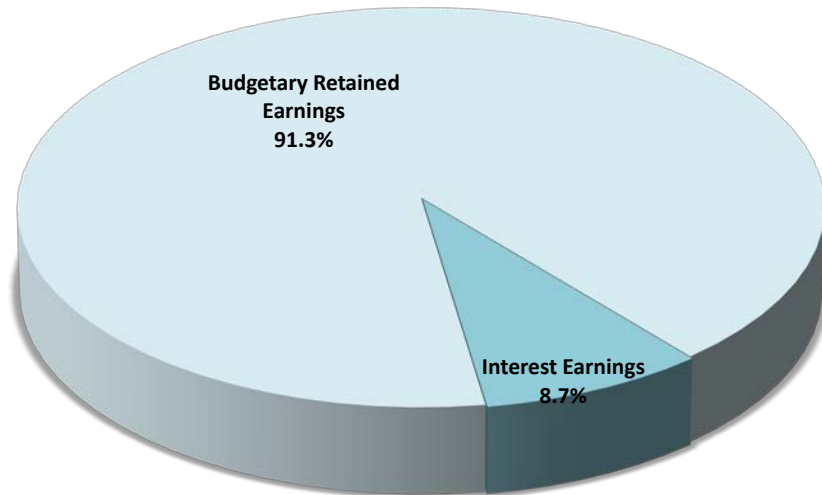
- **Pier Operations**
- **Pier Capital Projects**



## Pier Fund Revenues

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Pier Concessions	17,869	-	-	-	-
<b>CHARGES FOR SERVICES SUBTOTAL =</b>	<b>\$17,869</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Interest Earnings	22,750	14,625	20,833	13,946	(6,887)
Net Fair Value	695	317	-	-	-
Interest Realized Gain (Loss)	(7,317)	(2,662)	-	-	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$16,128</b>	<b>\$12,280</b>	<b>\$20,833</b>	<b>\$13,946</b>	<b>-\$6,887</b>
Budgetary Retained Earnings	-	-	132,762	146,819	14,057
<b>OTHER FINANCING SOURCES SUBTOTAL =</b>	<b>\$0</b>	<b>\$0</b>	<b>\$132,762</b>	<b>\$146,819</b>	<b>\$14,057</b>
<b>GRAND TOTAL PIER FUND =</b>	<b>\$33,997</b>	<b>\$12,280</b>	<b>\$153,595</b>	<b>\$160,765</b>	<b>\$7,170</b>

### FY 2018 ADOPTED REVENUES



## Pier Fund

The **Pier Operation Division** administers and maintains the City of Pompano Beach's Pier.

### Pier Fund Summary

Pier Fund	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Pier Operations</b>	271,195	235,995	--	160,765	160,765
<b>Pier Capital Projects</b>	714,153	90,691	--	--	--
<b>Total</b>	<b>\$985,348</b>	<b>\$326,686</b>	<b>\$0</b>	<b>\$160,765</b>	<b>\$7,170</b>

### Financial Summary

Pier Operations	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	(38,352)	63,376	--	--	--
<b>Operating Expenses</b>	309,547	172,619	153,595	160,765	7,170
<b>Total Operating</b>	<b>\$271,195</b>	<b>\$235,995</b>	<b>\$153,595</b>	<b>\$160,765</b>	<b>\$7,170</b>

Pier Capital	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Capital Projects</b>	714,153	90,691	--	--	--
<b>Total</b>	<b>\$985,348</b>	<b>\$326,686</b>	<b>\$153,595</b>	<b>\$0</b>	<b>\$0</b>

### Budget Comments

- **Budget Variances**

7,490            Increase in operating expense due to the annual reallocation of internal service charges based upon more recent data.

**(\$320)            Normal Increases/(Decreases)**

(320)            Operating Expenses

**\$7,170            Total Increase**

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## **Airpark Fund**

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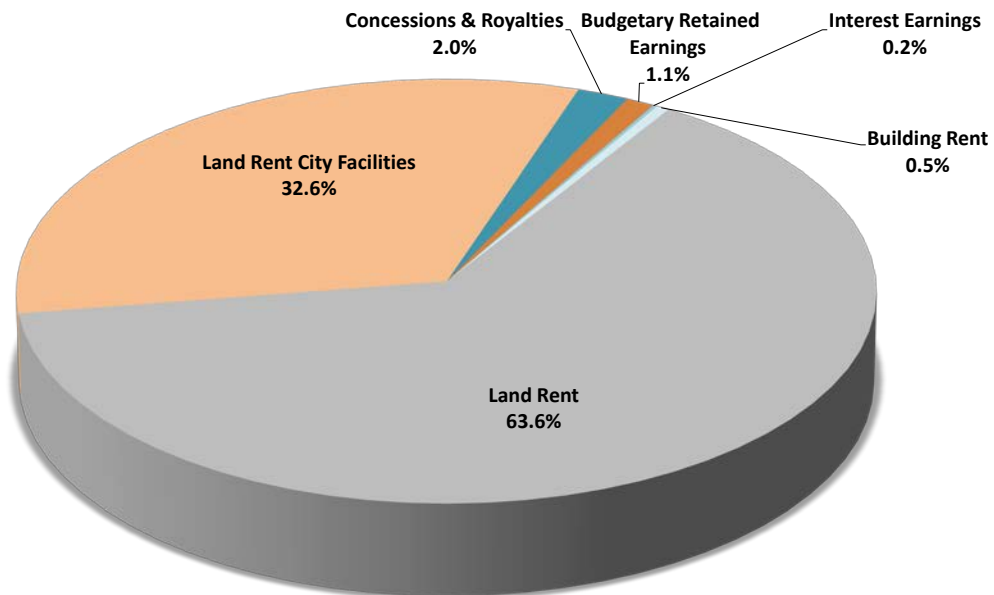
This fund is used to account for administration, operation and maintenance of the City's Airpark. Divisions accounted for in this fund include:

- **Airpark Operations**

## Airpark Fund Revenues

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
FAA Grant	274,123	-	-	-	-
FDOT Airpark	(269,851)	-	-	-	-
FDOT Taxi D Pavement	207,444	3,622	-	-	-
<b>INTERGOVERNMENTAL SUBTOTAL =</b>	<b>\$211,716</b>	<b>\$3,622</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Interest Earnings	3,485	3,499	1,527	2,062	535
Net Fair Value	51	89	-	-	-
Interest Realized Gain (Loss)	(495)	(484)	-	-	-
Building Rent	6,698	6,632	6,300	6,300	-
Land Rent	650,558	676,022	692,063	787,193	95,130
Land Rent City Facilities	376,287	389,158	393,606	403,532	9,926
Concessions & Royalties	18,602	18,950	25,090	25,090	-
Sale of Fixed Assets	-	5,313	-	-	-
Other Revenues	30,073	5,430	-	-	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$1,085,259</b>	<b>\$1,104,609</b>	<b>\$1,118,586</b>	<b>\$1,224,177</b>	<b>\$105,591</b>
Contributed Capital	808,385	1,760	-	-	-
Transfer from Fund 465	15,707	-	-	-	-
Budgetary Retained Earnings	-	-	20,054	13,841	(6,213)
<b>OTHER SOURCES SUBTOTAL =</b>	<b>\$824,092</b>	<b>\$1,760</b>	<b>\$20,054</b>	<b>\$13,841</b>	<b>-\$6,213</b>
<b>GRAND TOTAL AIRPARK FUND =</b>	<b>\$2,121,067</b>	<b>\$1,109,991</b>	<b>\$1,138,640</b>	<b>\$1,238,018</b>	<b>\$99,378</b>

### FY 2018 ADOPTED REVENUES



# Airpark Fund

## Mission

The Airpark operates, maintains, and preserves the publicly owned airport for the benefit of the citizens of Pompano Beach and all tenants and users of the facility.

## Purpose

The Airpark maintains a proactive and cooperative effort with the tenants and users of the airport by responsibly addressing the concerns of the local community regarding noise abatement.

## Goals

- Generate more revenue for Airpark Enterprise Fund.
- Reduce operational expenses.
- Secure additional capital funding via FDOT and FAA grants.
- Acquire additional tenants that create more jobs.

## Responsibilities

The City will pursue environmentally compatible projects that will enhance the safety and security of the airport and contribute to the economic benefit of the community. The Airpark maintains a cooperative effort with the local community by responsibly addressing citizen's concerns regarding noise abatement. The division is responsible for the management, planning, and coordination of the development and implementation of the Ten Year Master Plan and Capital Improvement Program for the Airpark Enterprise Fund.

The **Airpark Operations Division** operates the City's aviation facility. The division is responsible for the management, planning and coordinating the development and implementation of the Master Plan and Capital Improvement Program for the Airpark Enterprise Fund. The Airpark Division ensures that the City-owned Airport is operated safely and efficiently according to FAA, state and local rules regulations.

## Airpark Fund Summary

Airpark Fund	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Airpark Operations</b>	1,487,438	1,449,221	1,138,640	1,238,018	99,378
<b>Airpark Capital Projects</b>	262,142	11,751	--	--	--
<b>Total</b>	<b>\$1,749,580</b>	<b>\$1,460,972</b>	<b>\$1,138,640</b>	<b>\$1,238,018</b>	<b>\$99,378</b>

## Financial Summary

Airpark Operations	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	375,673	378,261	409,330	461,422	52,092
<b>Operating Expenses</b>	1,058,657	1,009,600	560,012	549,158	(10,854)
<b>Capital</b>	53,108	48,707	26,896	85,036	58,140
<b>Working Capital Reserve</b>	--	12,653	142,402	142,402	--
<b>Total</b>	<b>\$1,487,438</b>	<b>\$1,449,221</b>	<b>\$1,138,640</b>	<b>\$1,238,018</b>	<b>\$99,378</b>

Airpark Capital	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Capital Projects</b>	262,142	11,751	--	--	--
<b>Total</b>	<b>\$1,749,580</b>	<b>\$1,460,972</b>	<b>\$1,138,640</b>	<b>\$1,238,018</b>	<b>\$0</b>

## Budget Comments

### ▪ Budget Variances

15,123	Increase in pension expenses due to fund financial performance.
(63,100)	Decrease in operating expense due to the annual reallocation of internal service charges based on more recent data.
(26,896)	Decrease in capital expense due to the one-time nature of the expense.
<b>\$37,216</b>	<b>Normal Increases/(Decreases)</b>
	36,970 Personal Services
	246 Operating Expenses

### ▪ Enhancements

85,036	Increase in capital budget to replace a Ford Tractor [\$56,748] and a rotary mower deck [\$28,288].
52,000	Increase in operating budget to provide for afterhours security program for Airpark.
<b>\$99,378</b>	<b>Total Increase</b>

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## **Parking Operations Fund**

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This fund accounts for the City's parking operations. The division accounted for in this fund is:

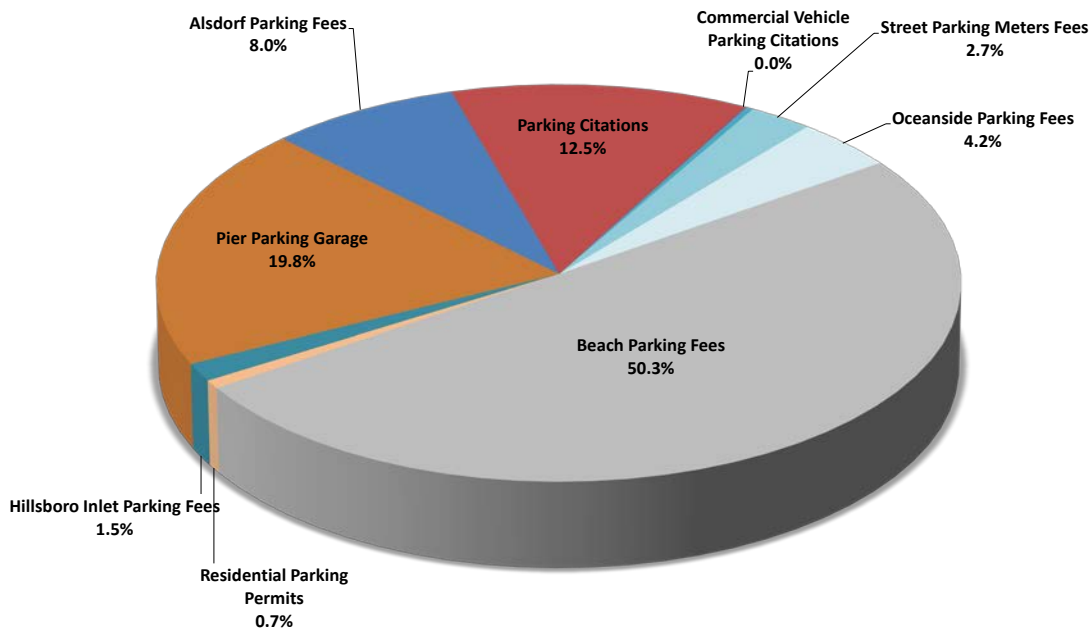
- **Parking Operations**



# Parking Operations Fund Revenues

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Street Parking Meters Fees	181,010	124,305	71,451	93,740	22,289
Oceanside Parking Fees	156,874	175,376	116,653	147,830	31,177
Beach Parking Fees	672,765	939,600	1,345,302	1,758,872	413,570
Municipal Pier Parking Fees	289,708	1,191	-	-	-
Residential Parking Permits	10,735	2,356	12,207	24,000	11,793
Hillsboro Inlet Parking Fees	31,214	43,768	43,422	50,969	7,547
Pier Parking Garage	-	18,109	828,362	691,961	(136,401)
Alsdorf Parking Fees	205,092	225,437	205,811	281,060	75,249
Parking Impact Fees	-	1,000	-	-	-
<b>CHARGES FOR SERVICES SUBTOTAL =</b>	<b>\$1,547,398</b>	<b>\$1,531,142</b>	<b>\$2,623,208</b>	<b>\$3,048,432</b>	<b>\$425,224</b>
Parking Citations	519,001	423,222	432,517	437,146	4,629
Commercial Vehicle Parking Citations	-	25	1,500	1,500	-
Truck Overweight Load	500	-	-	-	-
<b>FINES &amp; FORFEITURES SUBTOTAL =</b>	<b>\$519,501</b>	<b>\$423,247</b>	<b>\$434,017</b>	<b>\$438,646</b>	<b>\$4,629</b>
Interest Earnings	14,093	24,726	12,266	10,366	(1,900)
Net Fair Value	(4,421)	(14,219)	-	-	-
Interest Realized Gain/(Loss)	(3,961)	(1,719)	-	-	-
Other Revenues	90	3,395	-	-	-
Budgetary Fund Balance	-	-	584,382	-	(584,382)
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$5,801</b>	<b>\$12,183</b>	<b>\$596,648</b>	<b>\$10,366</b>	<b>-\$586,282</b>
<b>GRAND TOTAL PARKING FUND =</b>	<b>\$2,072,700</b>	<b>\$1,966,572</b>	<b>\$3,653,873</b>	<b>\$3,497,444</b>	<b>-\$156,429</b>

## FY 2018 ADOPTED REVENUES



# Parking Operations Fund

## Mission

The Parking Operations Fund was established effective October 1, 2013 in order to provide a centralized and highly visible mechanism for budgeting and accounting for the City's parking operations.

## Purpose

Maximize parking that is available for public use while charging equitable parking rates.

## Goals

- Pleasant and courteous service.
- Safe and well-maintained parking facilities.
- Enforcement that promotes voluntary compliance with parking regulations.
- Efficient and service-oriented sales of parking permits.
- Management of information resources pertaining to parking facilities and parking customers.
- Proactive planning for future parking needs.

## Responsibilities

The establishment of the Parking Operations Fund ensures centralized management of a self-sustaining business enterprise to support current and future parking capital improvements, thereby complimenting past and on-going redevelopment activities throughout the City.

The **Parking Operations Division** ensures centralized management of a self-sustaining business enterprise to support current and future parking capital improvements, thereby complimenting past and on-going redevelopment activities throughout the City.

## FY16 Achievements

In June 2016, the Pier Parking Garage opened to the public. This iconic structure is the first parking garage structure in Pompano Beach and has 609 parking spaces. It is an important element in complementing the past beach redevelopment efforts with public investment by the Pompano Beach Community Redevelopment Agency and the City. It will also serve to support an anticipated increase in parking demand expected from planned private development around the City's pier.

## Parking Operations Fund Summary

Parking Operations Fund	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
Parking Operations	23,089,513	1,881,165	3,653,873	3,497,444	(156,429)
Parking Capital Projects	743,611	77,182	--	--	--
<b>Total</b>	<b>\$23,833,124</b>	<b>\$1,958,347</b>	<b>\$3,653,873</b>	<b>\$3,497,444</b>	<b>(\$156,429)</b>

## Financial Summary

Parking Operations	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
Operating Expenses	1,269,830	1,152,126	1,536,968	1,519,973	-16,995
Capital	98,518	--	--	--	--
Debt Service	336,053	729,039	1,249,961	1,249,961	--
Inter-Fund Transfers	21,385,112	--	687,447	--	(687,447)
Project Admin Fee	--	--	60,979	--	(60,979)
Working Capital Reserve	--	--	118,518	727,510	608,992
<b>Total Operating</b>	<b>\$23,089,513</b>	<b>\$1,881,165</b>	<b>\$3,653,873</b>	<b>\$3,497,444</b>	<b>(\$156,429)</b>

Parking Capital	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
Capital Projects	3,309,882	17,469,405	--	--	--
<b>Total</b>	<b>\$3,309,882</b>	<b>\$17,469,405</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Debt Service Summary

Parking Operations	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
Interest Expense	336,053	729,039	1,249,961	1,249,961	--
<b>Total</b>	<b>\$336,053</b>	<b>\$729,039</b>	<b>\$1,249,961</b>	<b>\$1,249,961</b>	<b>\$0</b>

## Budget Comments

### ▪ Budget Variances

32,993	Increase in operating expense due to the allocation of internal service charges.
(687,447)	Decrease in transfer expenses to reimburse the General Fund for a Tourism services.
(60,979)	Decrease in admin. fees associated with capital projects.
608,992	Increase in working capital reserves.
(87,000)	Net decrease in operating budget for the Management of the Pier Garage.
<b>\$37,012</b>	<b>Normal Increases/(Decreases)</b>
37,012	Operating Budget
<b>(\$156,429)</b>	<b>Total Decrease</b>

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## **Golf Fund**

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This fund is used to account for the operation of the City's golf course. Beginning FY2017, the Golf Fund is transferred to the General Fund. Golf budget can be found under the Parks and Recreation Department.

# Golf Fund Revenues

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Sales Tax Commission	360	360	-	-	-
Green Fees	933,601	783,836	-	-	-
Playing Privileges	289,378	258,480	-	-	-
Trail Fees	54,730	51,755	-	-	-
Golf Cart Fees	1,104,945	977,758	-	-	-
Caddy Cart Fees	4,247	3,920	-	-	-
Green & Cart Fees	255,622	289,111	-	-	-
Golf Locker Fees	650	640	-	-	-
Driving Range Fees	161,234	143,224	-	-	-
<b>CHARGES FOR SERVICES SUBTOTAL =</b>	<b>\$2,804,767</b>	<b>\$2,509,084</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Interest Earnings	26,569	36,423	-	-	-
Net Fair Value	356	211	-	-	-
Concessions & Royalties	60,793	60,001	-	-	-
Overages and Shortages	(30)	23	-	-	-
Other Revenues	40	-	-	-	-
Interest Realized Gain (Loss)	(3,184)	(3,322)	-	-	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$84,544</b>	<b>\$93,336</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Transfer from General Fund (001)	2,042,930	1,092,378	-	-	-
Contributed Capital	-	4,962	-	-	-
<b>OTHER SOURCES SUBTOTAL =</b>	<b>\$2,042,930</b>	<b>\$1,097,340</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>GRAND TOTAL GOLF FUND =</b>	<b>\$4,932,241</b>	<b>\$3,699,760</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Golf Fund

Since FY 2017, Golf Enterprise Fund collapsed into the General Fund under Parks and Recreation Department.

### Golf Fund Summary

Golf Fund	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Golf Operations</b>	4,752,306	4,013,106	--	--	--
<b>Golf Capital Projects</b>	108,969	472,795	--	--	--
<b>Total</b>	<b>\$4,861,275</b>	<b>\$4,485,901</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Financial Summary

Golf Operations	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	730,694	721,129	--	--	--
<b>Operating Expenses</b>	4,015,105	3,290,281	--	--	--
<b>Capital</b>	3,730	--	--	--	--
<b>Other</b>	--	--	--	--	--
<b>Debt Service</b>	2,777	1,696	--	--	--
<b>Total Operating</b>	<b>\$4,752,306</b>	<b>\$4,013,106</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Golf Capital	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Capital Projects</b>	108,969	472,795	--	--	--
<b>Total</b>	<b>\$4,861,275</b>	<b>\$4,485,901</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

### Debt Service Summary

Golf Operations	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Notes Payable</b>	--	--	--	--	--
<b>Interest Expense</b>	2,777	1,696	--	--	--
<b>Total</b>	<b>\$2,777</b>	<b>\$1,696</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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## **Solid Waste Disposal Fund**

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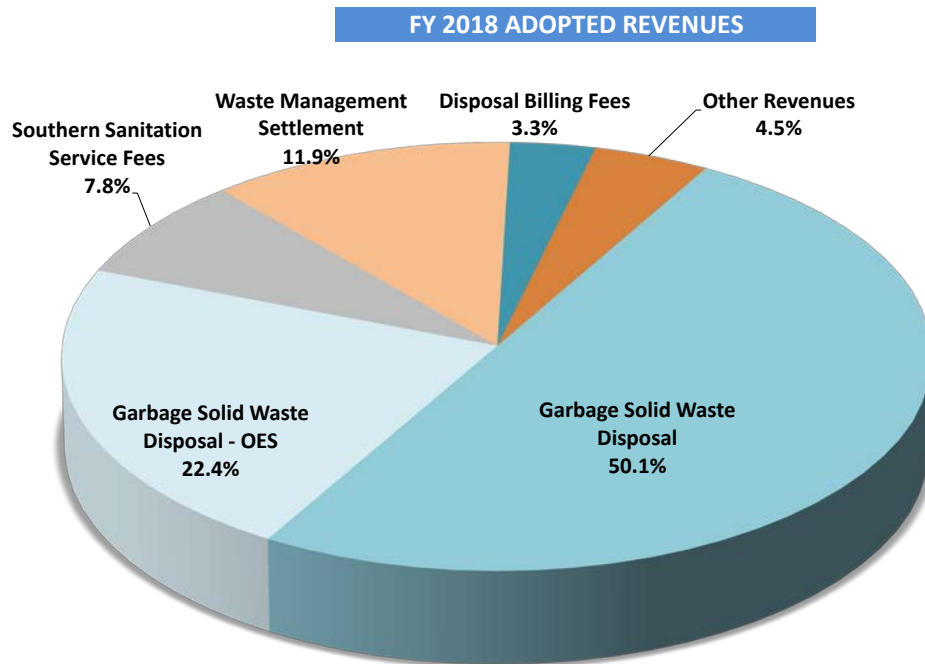
This fund is used to account for the provision of solid waste disposal services to the City residents. The division accounted for in this fund is:

- **Solid Waste Operations**



# Solid Waste Disposal Fund Revenues

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Garbage Solid Waste Disposal	3,659,193	3,880,339	3,994,420	4,065,972	71,552
Garbage Solid Waste Disposal - OES	1,418,980	1,443,966	1,453,406	1,821,397	367,991
Disposal Billing Fees	197,413	199,473	263,736	269,718	5,982
Southern Sanitation Service Fees	624,049	614,182	620,084	630,874	10,790
Garbage Disposal Fees	-	660	-	-	-
<b>CHARGES FOR SERVICES SUBTOTAL =</b>	<b>\$5,899,635</b>	<b>\$6,138,620</b>	<b>\$6,331,646</b>	<b>\$6,787,961</b>	<b>\$456,315</b>
Waste Management Settlement	890,971	950,059	950,080	963,581	13,501
Interest Earnings	(8,456)	(8,644)	-	-	-
Interest Realized Gain (Loss)	2,337	1,143	-	-	-
Net Fair Value	(256)	44	-	-	-
Sale of Fixed Assets	58	-	-	-	-
Other Revenues	-	(2,594)	367,441	367,441	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$884,654</b>	<b>\$940,008</b>	<b>\$1,317,521</b>	<b>\$1,331,022</b>	<b>\$13,501</b>
<b>GRAND TOTAL SOLID WASTE FUND =</b>	<b>\$6,784,289</b>	<b>\$7,078,628</b>	<b>\$7,649,167</b>	<b>\$8,118,983</b>	<b>\$469,816</b>



# Solid Waste Disposal Fund

## **Mission**

The mission of the Solid Waste Operations is to provide residents with high quality disposal and recycling services with minimal complaints.

## **Purpose**

To provide avenues for proper disposal and the recycling of residential use of electronic scrap materials, special and hazardous waste, as well as resolve complaints in a timely manner.

## **Goals**

To provide the oversight for curbside collections of garbage and recycling for residential units, multifamily dwellings and commercial entities, along with bulk waste service for single family, duplex and triplexes with curbside service.

## **Responsibilities**

To ensure the proper disposal of solid waste materials generated throughout the City and resolving associated complaints in a timely manner.

## Solid Waste Disposal Fund Summary

Solid Waste Disposal Fund	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Solid Waste Disposal Operations</b>	6,880,764	7,338,366	7,649,167	8,118,983	469,816
<b>Total</b>	<b>\$6,880,764</b>	<b>\$7,338,366</b>	<b>\$7,649,167</b>	<b>\$8,118,983</b>	<b>\$469,816</b>

## Financial Summary

Solid Waste Disposal Operations	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	230,900	288,700	243,119	843,703	600,584
<b>Operating Expenses</b>	4,882,715	5,277,778	5,468,348	6,311,699	843,351
<b>Capital</b>	38,500	4,520	55,000	--	-55,000
<b>Inter-Fund Transfers</b>	1,728,649	1,767,368	1,882,700	963,581	-919,119
<b>Total</b>	<b>\$6,880,764</b>	<b>\$7,338,366</b>	<b>\$7,649,167</b>	<b>\$8,118,983</b>	<b>\$469,816</b>

## Budget Comments

### ▪ Budget Variances

115,976	Increase in pension expenses due to fund financial performance and transfer of Sanitation Division.
649,940	Increase in disposal charges based on annual rate adjustments and transfer of Sanitation Division from the General Fund.
(919,119)	Decrease in transfer to the General Fund associated with bulk pickup and right of way (ROW) trash removal.
141,083	Increase in operating expense due to the annual reallocation of internal service charges based upon more recent data and transfer of Sanitation Division.
(55,000)	Decrease in capital expense due to the one-time nature of the cost.
<b>\$536,935</b>	<b>Normal Increases/(Decreases)</b>
	484,607      Personal Services
	52,328      Operating Budget
<b>\$469,816</b>	<b>Total Increase</b>

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## **Solid Waste Special Service Fund**

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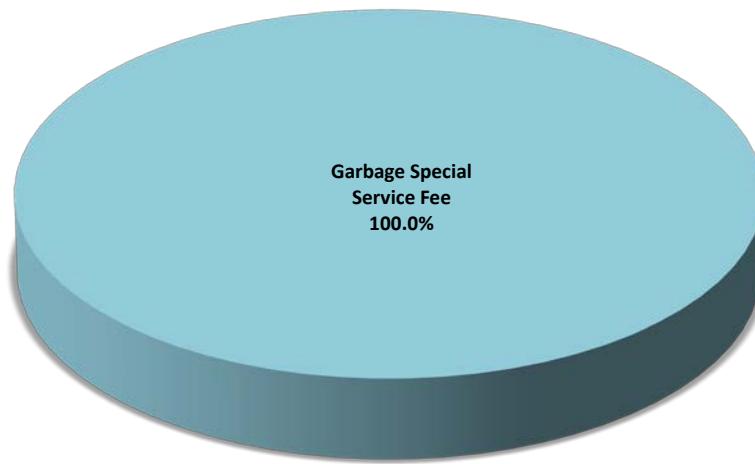
This fund covers special solid waste disposal services to enhance the appearance and cleanliness of the City. The division accounted for in this fund is:

- **Solid Waste Special Service**

## Solid Waste Special Service Fund Revenues

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Garbage Special Service Fee	-	825,885	1,904,040	1,350,814	(553,226)
<b>CHARGES FOR SERVICES SUBTOTAL =</b>	<b>\$0</b>	<b>\$825,885</b>	<b>\$1,904,040</b>	<b>\$1,350,814</b>	<b>-\$553,226</b>
Waste Management	-	\$50,000	-	-	-
<b>MISCELLANEOUS SUBTOTAL=</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>GRAND TOTAL SOLID WASTE SPECIAL SERVICE FUND =</b>	<b>\$0</b>	<b>\$875,885</b>	<b>\$1,904,040</b>	<b>\$1,350,814</b>	<b>-\$553,226</b>

### FY 2018 ADOPTED REVENUES



# Solid Waste Special Service Fund

## **Mission**

To provide residents with avenues for proper disposal and recycling of municipal solid waste, vegetative materials, electronic scrap materials and household hazardous waste and improve the overall curb appeal for the city.

## **Purpose**

To ensure the proper disposal and recycling of municipal solid waste, vegetative materials, residential electronic scrap materials, special and hazardous waste; resolve complaints in a timely manner; provide educational materials to the public and commercial sectors; improve the overall appearance of the community by reducing or eliminating blight.

## **Goals**

To provide the oversight for curbside collections of garbage and recycling for residential, and commercial entities; ensure bulk waste service for residential sector is at proper level; maximize recycling capture rate for both residential and commercial sectors.

## **Responsibilities**

To ensure the proper disposal of solid waste materials generated throughout the City by following and developing ordinances and contractual obligations that maintain desired results, also resolving associated complaints in a timely manner while educating the public on proper waste handling and disposal options.

## Solid Waste Special Service Fund Summary

Solid Waste Special Service Fund	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Solid Waste Special Service Fee</b>	--	13,594	1,904,040	1,350,814	(553,226)
<b>Total</b>	<b>\$0</b>	<b>\$13,594</b>	<b>\$1,904,040</b>	<b>\$1,350,814</b>	<b>(\$553,226)</b>

## Financial Summary

Solid Waste Special Service Fund	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	--	261	480,636	601,066	120,430
<b>Operating Expenses</b>	--	13,333	1,029,848	749,748	(280,100)
<b>Capital</b>	--	--	393,556	--	(393,556)
<b>Total</b>	<b>\$0</b>	<b>\$13,594</b>	<b>\$1,904,040</b>	<b>\$1,350,814</b>	<b>(\$553,226)</b>

## Budget Comments

- **Budget Variances**

81,523	Increase in pension expenses due to more recent data.
160,099	Increase in operating expense due to the annual reallocation of internal service charges and administrative charges based on more recent data.
(500,000)	Decrease in operating expenses due to one-time nature of expense.
(393,556)	Decrease in capital expenses due to one-time nature of expense.
<b>(\$98,708)</b>	<b>Normal Increases/(Decreases)</b>
38,907	Personal Services
59,801	Operating Budget
<b>(\$553,226)</b>	<b>Total Decrease</b>

# **Internal Service Funds**



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## **Internal Service Funds**

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These funds are used to account for central stores, information technologies, central services, health insurance, risk management (general) and vehicle services that are provided to other departments or agencies of the government, on a cost reimbursement basis. The funds accounted for in the Internal Service Funds include:

- **Central Stores Fund**
- **Information Technologies Fund**
- **Central Services Fund**
- **Health Insurance Fund**
- **Risk Management Fund**
- **Vehicle Services Fund**

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## **Central Stores Fund**

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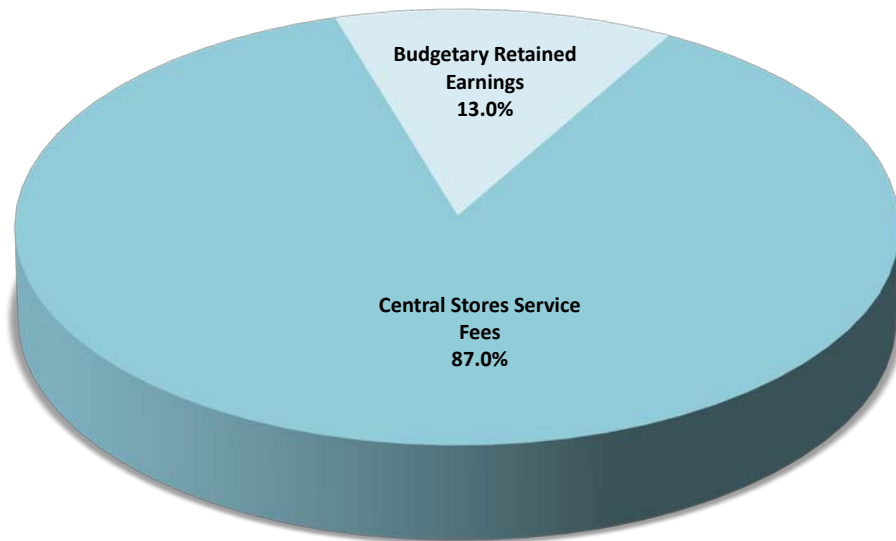
This fund is used to account for the costs of providing a central inventory to other departments. The other departments are charged for inventory plus a fee to cover overhead. The division accounted for in this fund is:

- **Central Stores Operations**

## Central Stores Fund Revenues

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Interest Earnings	(5,561)	(6,502)	-	-	-
Net Fair Value	(150)	(135)	-	-	-
Interest Realized Gain (Loss)	1,449	1,020	-	-	-
Sales of Fixed Asset	-	576	-	-	-
Other Revenues	72	60	-	-	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>(\$4,190)</b>	<b>(4,981)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Central Stores Service Fees	248,247	230,226	287,025	272,452	(14,573)
<b>OTHER SOURCES SUBTOTAL =</b>	<b>\$248,247</b>	<b>\$230,226</b>	<b>\$287,025</b>	<b>\$272,452</b>	<b>-\$14,573</b>
Budgetary Retained Earnings	-	-	60,000	40,868	(19,132)
<b>OTHER FINANCING SOURCES SUBTOTAL =</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$40,868</b>	<b>-\$19,132</b>
<b>GRAND TOTAL CENTRAL STORES FUND =</b>	<b>\$244,057</b>	<b>\$225,245</b>	<b>\$347,025</b>	<b>\$313,320</b>	<b>-\$33,705</b>

### FY 2018 ADOPTED REVENUES



# Central Stores Fund

## **Mission**

The Central Stores is dedicated to providing the City departments/divisions with a wide variety of commonly used items.

## **Purpose**

The Central Stores Division provides the City with a wide variety of commonly used items.

## **Goals**

- To cooperate with all City departments/divisions to further the goals and policies of the City.
- To strive consistently for knowledge and professionalism which will benefit the City as a whole.
- To maintain good relations with vendors and other governmental agencies to promote cooperation and consideration, which will result in tangible benefits to the City.

## **Responsibilities**

The operation of a central stores unit allows the City to save money by means of quantity buying discounts, standardized procurement and reduced administrative costs.

## **Department Achievements 2016**

- Standardization of cleaning supplies for all public areas reduced the number of items that must be kept as stock in Central Stores warehouse.
- Developed Central Stores Lean Six Sigma (LSS) Team.

## Central Stores Summary

Central Stores	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Central Stores Operations</b>	287,461	294,105	347,025	313,320	(33,705)
<b>Total</b>	<b>\$287,461</b>	<b>\$294,105</b>	<b>\$347,025</b>	<b>\$313,320</b>	<b>(\$33,705)</b>

## Financial Summary

Central Stores Operations	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	157,684	161,174	161,417	173,779	12,362
<b>Operating Expenses</b>	129,777	132,931	134,608	139,541	4,933
<b>Capital</b>	--	--	48,000	--	(48,000)
<b>Total</b>	<b>\$287,461</b>	<b>\$294,105</b>	<b>\$347,025</b>	<b>\$313,320</b>	<b>(\$33,705)</b>

## Budget Comments

- **Budget Variances**

5,819            Increase in personal services pension contributions due to fund financial performance.

4,868            Increase in internal service charges based on most recent data.

(48,000)        Decrease in capital expenses due to one-time nature of expense.

**(\$3,608)        Normal Increases/(Decreases)**

3,543	Personal Services
65	Operating Expenses
(48,000)	Capital

**(\$33,705)        Total Decrease**

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## **Information Technologies Fund**

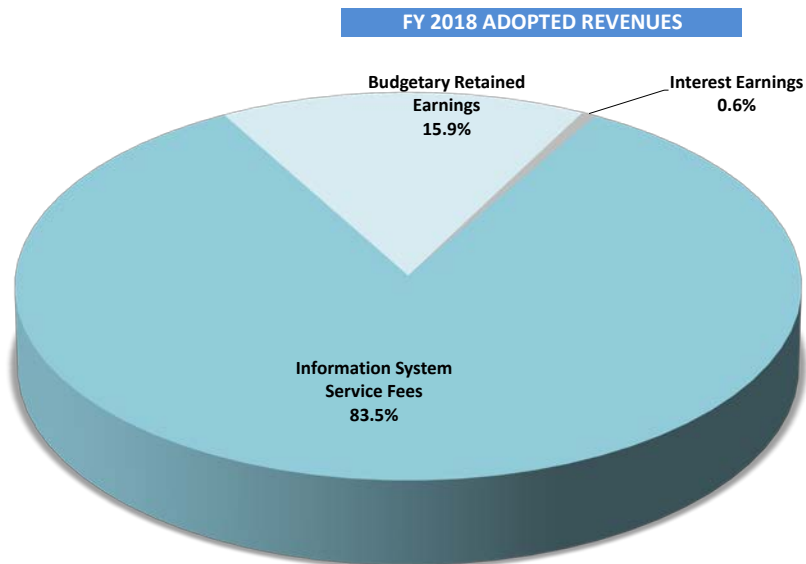
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This fund is used to account for the costs of providing information processing services to the other City departments. The other departments are charged a direct fee for the initial purchase of equipment and a usage fee to cover operating costs of the fund. Divisions accounted for in this fund include:

- **IT Operations**
- **IT Telecommunications**

## Information Technologies Fund Revenues

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Interest Earnings	18,192	18,373	15,837	16,111	274
Net Fair Value	532	342	-	-	-
Interest Realized Gain (Loss)	(5,391)	(3,011)	-	-	-
Other Revenues	71	-	-	-	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$13,404</b>	<b>\$15,704</b>	<b>\$15,837</b>	<b>\$16,111</b>	<b>\$274</b>
Information System Service Fees	1,962,225	1,792,994	1,799,636	2,172,790	373,154
Contributed Capital	3,917	-	-	-	-
<b>OTHER SOURCES SUBTOTAL =</b>	<b>\$1,966,142</b>	<b>\$1,792,994</b>	<b>\$1,799,636</b>	<b>\$2,172,790</b>	<b>\$373,154</b>
Budgetary Retained Earnings	-	-	623,500	413,398	(210,102)
<b>OTHER FINANCING SOURCES SUBTOTAL =</b>	<b>-</b>	<b>-</b>	<b>\$623,500</b>	<b>\$413,398</b>	<b>-\$210,102</b>
<b>GRAND TOTAL INFORMATION TECHNOLOGIES FUND =</b>	<b>\$1,979,546</b>	<b>\$1,808,698</b>	<b>\$2,438,973</b>	<b>\$2,602,299</b>	<b>\$163,326</b>



# Information Technologies Department

## **Mission**

The Information Technologies Department's mission is to provide reliable and innovative solutions to City departments. Research, implement and manage new technologies to provide the highest quality technical support and services that are critical in meeting the needs of City staff and the citizens.

## **Purpose**

To provide an environment that integrates people, processes and technology to increase the efficiency and effectiveness of City services.

## **Goals**

- Provide effective technology support for computer and communication services.
- Develop and maintain highly effective, reliable, secure and innovative information systems.
- Facilitate the collection, storage, security and integrity of electronic data while ensuring appropriate access.
- Provide leadership for effective strategic and tactical planning in the use of technology.
- Provide fast and reliable access to all information systems.

## **Responsibilities**

- Wired and wireless telecommunications and network infrastructure.
- Citywide and departmental business systems/applications.
- Records and information management across our municipality.
- Planning, designing and supporting information/technology strategic direction.
- Provide technology assistance.

## **Department Achievements 2016**

In FY 2016, the Information Technologies Department deployed 111 computers, setup redundant fiber lines for our phone system, setup redundant internet services, upgraded and installed stronger Wi-Fi equipment at our beach.



# Information Technologies Department

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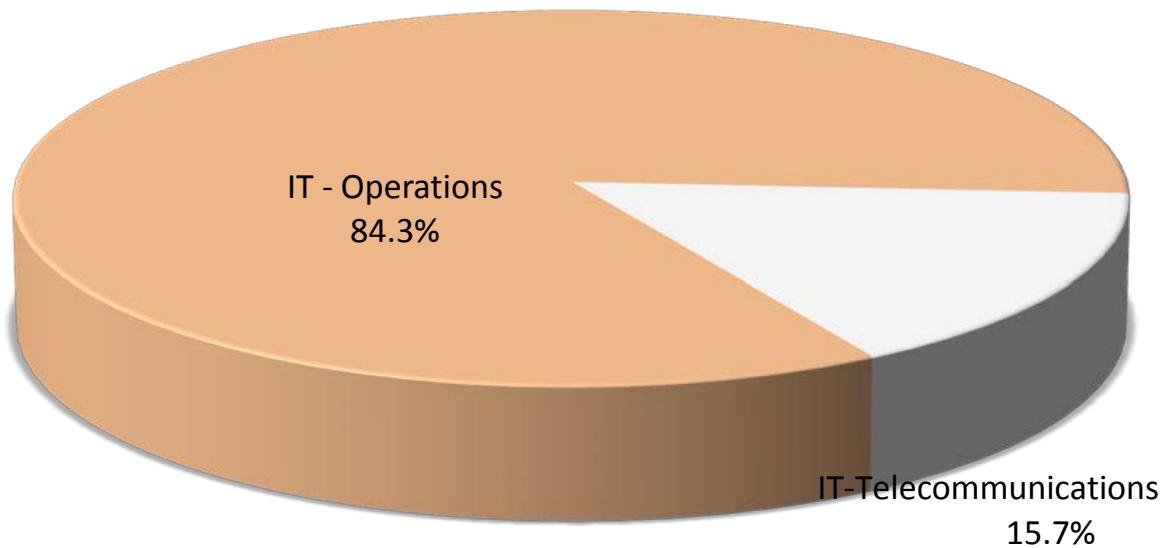
## **Department Achievements 2016**

In FY 2016, the Information Technologies Department deployed 111 computers, setup redundant fiber lines for our phone system, setup redundant internet services, upgraded and installed stronger Wi-Fi equipment at our beach.

## Information Technologies Summary

Information Technologies	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>IT - Operations</b>	1,900,232	1,770,402	2,030,363	2,193,689	163,326
<b>IT - Telecommunications</b>	86,159	77,574	408,610	408,610	--
<b>Total</b>	<b>\$1,986,391</b>	<b>\$1,847,976</b>	<b>\$2,438,973</b>	<b>\$2,602,299</b>	<b>\$163,326</b>

### FY 2018 Information Technologies



## Financial Summary

Information Technologies	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	1,023,459	992,819	1,120,159	1,263,421	143,262
<b>Operating Expenses</b>	928,411	846,911	1,018,814	1,038,878	20,064
<b>Capital</b>	34,405	7,696	300,000	300,000	--
<b>Other</b>	116	550	--	--	--
<b>Total</b>	<b>\$1,986,391</b>	<b>\$1,847,976</b>	<b>\$2,438,973</b>	<b>\$2,602,299</b>	<b>\$163,326</b>

## Budget Comments

### ▪ Budget Variances

46,305	Increase in personal services pension contributions due to fund financial performance.
11,060	Increase in operating expense due to the annual reallocation of internal service charges based on more recent data.
(910)	Increase in operating expenses due to MyCivic reoccurring annual fee.

### 51,631      **Normal Increases/(Decreases)**

41,717	Personal Services
9,914	Operating Expenses

### ▪ Enhancements

11,130	Increase in personnel services to reclassify an Information Technologies Specialist I (vacant position) to a Web Design Developer.
44,109	Increase in personal services to add a Business Communications Specialist Position (not budgeting for the Secretary II vacant position).
<b>\$163,326</b>	<b>Total Increase</b>

## IT - Operations

The IT- Operations Division looks to provide high quality information technology services to all City departments. The division continuously evaluates and deploys new technologies that will allow City employees to perform their jobs more efficiently and productively.

### Financial Summary

<b>IT - Operations</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	1,023,459	992,819	1,120,159	1,263,421	143,232
<b>Operating Expenses</b>	843,418	769,337	910,204	930,268	20,064
<b>Capital</b>	33,355	7,696	--	--	--
<b>Total</b>	<b>\$1,900,232</b>	<b>\$1,770,402</b>	<b>\$2,030,363</b>	<b>\$2,193,689</b>	<b>\$163,326</b>

## IT - Telecommunications

The IT-Telecommunications Division is responsible for ensuring that the necessary communications resources are available in order to meet the needs of the citizens served by the City. This includes management of the City's 800 MHz radio communications system.

### Financial Summary

IT - Telecommunications	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Operating Expenses</b>	84,993	77,574	108,610	108,610	--
<b>Capital</b>	1,050	--	300,000	300,000	--
<b>Other</b>	116	--	--	--	--
<b>Total</b>	<b>\$86,159</b>	<b>\$77,574</b>	<b>\$408,610</b>	<b>\$408,610</b>	<b>\$0</b>

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## Central Services Fund

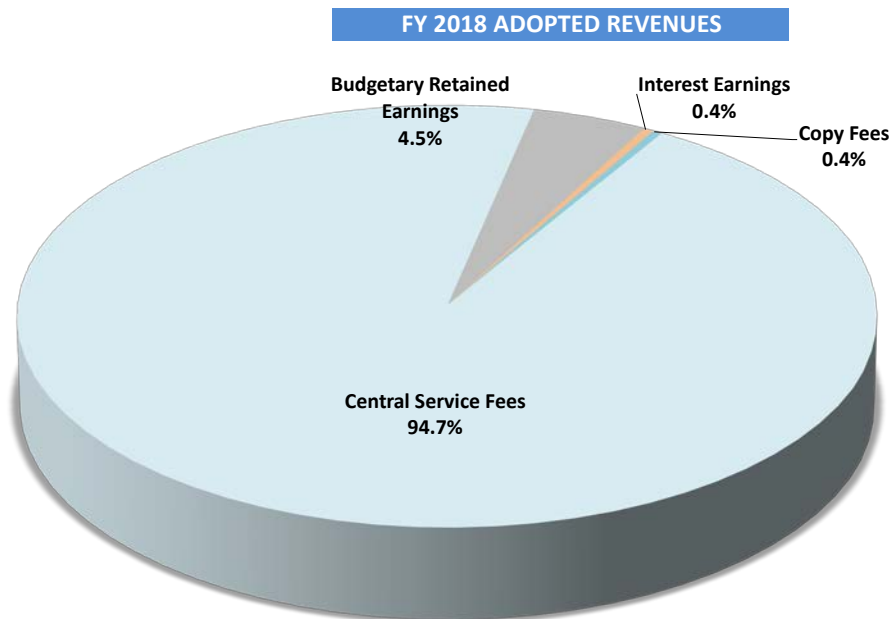
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This fund is used to account for the costs of providing courier printing and copying services to other City departments. The other departments are billed based on their historical frequency of use. Divisions accounted for in this fund include:

- **Purchasing**
- **Graphics/Messenger Service**

## Central Services Fund Revenues

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Copy Fees	1,139	163	5,000	5,000	-
<b>CHARGES FOR SERVICES SUBTOTAL =</b>	<b>\$1,139</b>	<b>\$163</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$0</b>
Interest Earnings	8,025	5,930	7,627	5,241	(2,386)
Net Fair Value	254	166	-	-	-
Interest Realized Gain (Loss)	(2,650)	(1,051)	-	-	-
Sale of Fixed Assets	-	461	-	-	-
Sale of Surplus Materials	2,421	3,459	-	-	-
Other Revenues	721	-	-	-	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$8,771</b>	<b>\$8,965</b>	<b>\$7,627</b>	<b>\$5,241</b>	<b>-\$2,386</b>
Central Service Fees	742,373	732,832	1,083,710	1,250,097	166,387
Contributed Capital	20,320	79,497	-	-	-
<b>OTHER SOURCES SUBTOTAL =</b>	<b>\$762,693</b>	<b>\$812,329</b>	<b>\$1,083,710</b>	<b>\$1,250,097</b>	<b>\$166,387</b>
Budgetary Retained Earnings	-	-	100,000	60,000	(40,000)
<b>OTHER FINANCING SOURCES SUBTOTAL =</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$60,000</b>	<b>(\$40,000)</b>
<b>GRAND TOTAL CENTRAL SERVICES FUND =</b>	<b>\$772,603</b>	<b>\$821,457</b>	<b>\$1,196,337</b>	<b>\$1,320,338</b>	<b>\$124,001</b>



# Central Services Fund

## Mission

The Central Services' mission is to provide City departments/divisions with centralized procurement, daily printing, copying and messenger services.

## Purpose

The Central Services Division provides centralized management of purchasing, printing, copying, and messenger services for the entire City.

## Goals

- To provide the City Commission and CRA Board agendas.
- To provide cost savings and dealing with private postal carriers to obtain postage reductions for first class mail.
- To be able to produce a wide range of printed materials to include business cards, one and two colors, envelope printing, carbonless paper, padding, folding, form numbering, spiral binding, stapling and booklet making.

## Responsibilities

The operation of a central services unit allows the City to save money by means of discount buying, standardized procurement procedures and reduced administrative costs.

## Department Achievements 2016

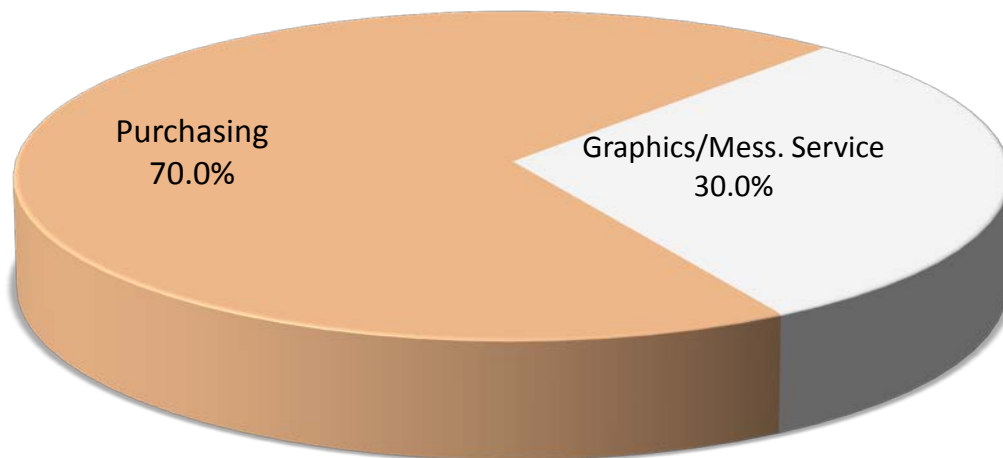
- Implementation of electronic bidding, contract management, and insurance software modules (Ion Wave Technologies)
- Local Business Opportunity - Developed a Power Series Workshop for local businesses and provided training to local and SBE participants on the following topics: Business start-up; Bonding requirements; and Business communication
- Organized Design Build/CMAR training for City staff, presented by Carollo Engineers on: Design Bid Build (DBB), Design Build (DB), Construction Manager at Risk (CMAR) and Progressive Design Build (P/DB) techniques
- Developed General Services Lean Six Sigma (LSS) Team
- Provided contract management training to City staff (Consultant David Nash). A total of 45 staff members received training and certifications.
- Provided requisition entry training for City staff at the May 2016 HR Admin. Workshop and at the August 2016 General Services Requisition Entry training held in the Commission Chambers.



## Central Services Summary

Central Services	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
Purchasing	618,068	745,975	805,420	961,963	156,543
Graphics/Messenger Service	314,768	313,382	390,917	358,375	(32,542)
<b>Total</b>	<b>\$932,836</b>	<b>\$1,059,357</b>	<b>\$1,196,337</b>	<b>\$1,320,338</b>	<b>\$124,001</b>

FY 2018 Central Services



## Financial Summary

Central Services	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
Personal Services	472,764	530,800	657,326	801,042	143,716
Operating Expenses	459,023	528,557	486,208	519,296	33,088
Capital	1,049	--	52,803	--	(52,803)
<b>Total</b>	<b>\$932,836</b>	<b>\$1,059,357</b>	<b>\$1,196,337</b>	<b>\$1,320,338</b>	<b>\$124,001</b>

## Budget Comments

### ▪ Budget Variances

29,520	Increase in personal services pension contributions due to fund financial performance.
15,587	Increase in personnel services to match the Purchasing Director's salary with other municipalities.
24,295	Increase in operating expense due to the annual reallocation of internal service charges based on more recent data.

### **\$21,241 Normal Increases/(Decreases)**

78,324	Personal Services
(4,280)	Operating Budget
(52,803)	Capital Budget

### ▪ Enhancements

5,271	Increase in Purchasing's operating budget to cover the increase in new cleaning contract.
7,802	Increase in Graphic's operating budget [\$388] to cover the increase in annual postage meter rental fee and [\$7,414] to cover copier fees throughout the City.
20,285	Increase in personnel services to reclassify the Business Specialist Position to a Purchasing Agent.

### **\$124,001 Total Increase**

## Purchasing

The Purchasing Division’s primary responsibility is to issue solicitations to obtain a wide variety of professional and non-professional services, commodities, construction and disposal of surplus property for the City. These solicitations include: Requests for Quotations, Invitations to Bid, Requests for Proposals and Requests for Letters of Interest. The division administers the voluntary Local Business program for City procurements to carry out the City Commission direction to encourage the participation of City of Pompano Beach businesses in the City's procurements, and also administers the voluntary Small Business Enterprise Program. The division disposes of City property declared surplus to its needs via public auctions or invitation to bid.

### Financial Summary

Purchasing	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	380,622	435,453	563,364	703,229	139,865
<b>Operating Expenses</b>	236,397	310,522	242,056	258,734	16,678
<b>Capital</b>	1,049	--	--	--	--
<b>Total</b>	<b>\$618,068</b>	<b>\$745,975</b>	<b>\$805,420</b>	<b>\$961,963</b>	<b>\$156,543</b>

## Graphics/Messenger Service

Graphics: Responsible for in-house printing, graphics design and photocopying work for all City departments/divisions to include printing an annual supply of all current City forms and assisting BSO District 11 in their expedited printing requests. The Print Shop also prints all City Commission and CRA agendas, program and back-up material; prints various newsletters and mailings as required including both the annual workshop budget books and final budget documents.

Messenger: Responsible for processing and delivering all inter-office and first class mail to all City departments/divisions on a daily basis. This unit also prepares all outgoing postal mail with proper postage to ensure timely delivery, taking advantage of pre-sort mailing rates through an outside contractor, which provides a cost savings in postage expenditures.

### Financial Summary

Graphics/Messenger Service	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	92,142	95,347	93,962	97,813	3,851
<b>Operating Expenses</b>	222,626	218,035	244,152	260,562	16,410
<b>Capital</b>	--	--	52,803	--	(52,803)
<b>Total</b>	<b>\$314,768</b>	<b>\$313,382</b>	<b>\$390,917</b>	<b>\$358,375</b>	<b>(\$32,542)</b>

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## **Health Insurance Fund**

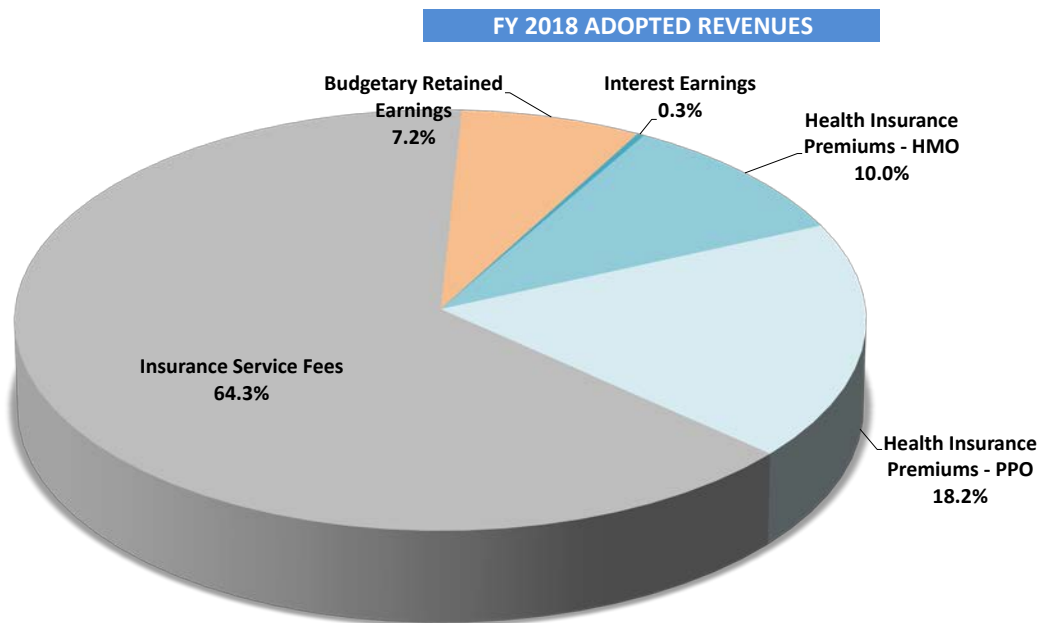
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This fund is used to account for the City's costs of health insurance premiums. The division accounted for in this fund is:

- **Health Insurance Administration**

# Health Insurance Fund Revenues

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Interest Earnings	41,977	44,762	37,936	38,351	415
Net Fair Value	1,266	933	-	-	-
Interest Realized Gain (Loss)	(13,230)	(7,623)	-	-	-
Health Insurance Premiums - PPO	1,830,137	1,916,743	2,249,669	2,524,374	274,705
Health Insurance Premiums - HMO	904,450	995,006	1,172,555	1,385,061	212,506
Other Revenues	102,670	104,052	-	-	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$2,867,270</b>	<b>\$3,053,873</b>	<b>\$3,460,160</b>	<b>\$3,947,786</b>	<b>\$487,626</b>
Insurance Service Fees	7,598,954	7,481,472	8,290,042	8,905,330	615,288
<b>OTHER SOURCES SUBTOTAL =</b>	<b>\$7,598,954</b>	<b>\$7,481,472</b>	<b>\$8,290,042</b>	<b>\$8,905,330</b>	<b>\$615,288</b>
Budgetary Retained Earnings	-	-	972,061	1,000,000	27,939
<b>OTHER FINANCING SOURCES SUBTOTAL =</b>	<b>\$0</b>	<b>\$0</b>	<b>\$972,061</b>	<b>\$1,000,000</b>	<b>\$27,939</b>
<b>GRAND TOTAL HEALTH INSURANCE FUND =</b>	<b>\$10,466,224</b>	<b>\$10,535,345</b>	<b>\$12,722,263</b>	<b>\$13,853,116</b>	<b>\$1,130,853</b>



# Health Insurance Fund

## **Mission**

As a competitive major employer in Broward County and the South Florida region, it is the mission of the HR Risk Management Division to evaluate and provide a comprehensive and competitive benefit program to our employees.

## **Purpose**

Provides a reference source of information for all departments and employees, outlining the general procedures and provisions to be followed by City personnel towards the implementation, enrollment and management of the employee benefit program.

## **Goals**

- To provide excellent customer service to the employees.
- To oversee the comprehensive employee benefit package and efficiently manage the program to ensure compliance with all applicable Local, State and Federal laws relating to benefits.
- To ensure employee benefits are being provided in a cost effective and reasonable manner and that alternative programs and methods of delivery are reviewed and considered.

## **Responsibilities**

Employee Benefit Program Administration to include: Group Health (PPO & HMO), Dental, Vision, Life Insurance, Section 125, Employee Assistance Program (EAP), Flexible Spending, Disability (Aflac), Voluntary Employee Benefit Association (VEBA) and Employee Wellness Programs.

## **Department Achievements 2016**

- 2015 Florida Worksite Wellness Award, May 8, 2015.

## Health Insurance Summary

Health Insurance	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Health Insurance Administration</b>	9,911,723	10,735,158	12,722,263	13,853,116	1,130,853
<b>Total</b>	<b>\$9,911,723</b>	<b>\$10,735,158</b>	<b>\$12,722,263</b>	<b>\$13,853,116</b>	<b>\$1,130,853</b>

## Financial Summary

Health Insurance Administration	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Operating Expenses</b>	9,911,723	10,735,158	12,722,263	13,853,116	1,130,853
<b>Total</b>	<b>\$9,911,723</b>	<b>\$10,735,158</b>	<b>\$12,722,263</b>	<b>\$13,853,116</b>	<b>\$1,130,853</b>

## Budget Comments

- **Budget Variances**

1,130,853      Increase in budgeted health insurance premiums based on anticipated premium increase 10.25% [\$967,756] and additional positions added to the budget [\$163,097].

**\$1,130,853      Total Increase**

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## **Risk Management Fund**

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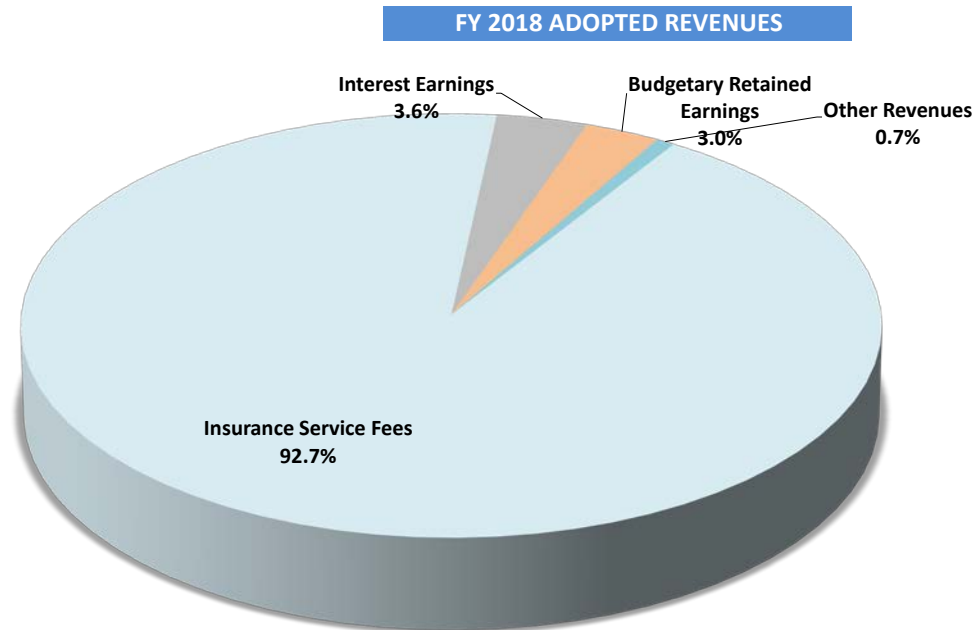
The Risk Management Fund accounts for the City's physical and financial assets, insurance programs, the exposure to risk, appropriate reserve levels and incurred liabilities. The division accounted for in this fund is:

- **Risk Management Administration**



## Risk Management Fund Revenues

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Interest Earnings	222,665	223,718	205,821	194,684	(11,137)
Net Fair Value	6,869	4,752	-	-	-
Interest Realized Gain (Loss)	(70,522)	(36,922)	-	-	-
Other Revenues	497	1,684	40,000	40,000	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$159,509</b>	<b>\$193,232</b>	<b>\$245,821</b>	<b>\$234,684</b>	<b>-\$11,137</b>
Insurance Service Fees	3,801,269	5,029,126	4,853,093	5,024,710	171,617
<b>OTHER SOURCES SUBTOTAL =</b>	<b>\$3,801,269</b>	<b>\$5,029,126</b>	<b>\$4,853,093</b>	<b>\$5,024,710</b>	<b>\$171,617</b>
Budgetary Retained Earnings	-	1,029	91,941	160,725	68,784
<b>OTHER FINANCING SOURCES SUBTOTAL =</b>	<b>\$0</b>	<b>\$1,029</b>	<b>\$91,941</b>	<b>\$160,725</b>	<b>\$68,784</b>
<b>GRAND TOTAL RISK MANAGEMENT FUND =</b>	<b>\$3,960,778</b>	<b>\$5,223,387</b>	<b>\$5,190,855</b>	<b>\$5,420,119</b>	<b>\$229,264</b>



## Risk Management Fund

### Mission

As the exposure to loss exists on a continual basis, it is the mission of the Risk Management Division to continually study and evaluate and try to remedy such risks with the aid of all departments.

### Purpose

Provides a reference source of information for all departments, outlining the general procedures and provisions to be followed by City personnel towards the management of risk.

### Goals

- To provide excellent customer service to the employees, residents and visitors of the City.
- To oversee the safety of employees and efficiently manage any liabilities that the City may encounter.
- To eliminate or reduce risks if possible, self-assume exposure if practical, or insure risks if suitable insurance protection is available at a reasonable cost.

### Responsibilities

- Worker's Compensation Administration
- Employee Benefit Administration
- City Liability Administration
- Property Insurance

## Risk Management Summary

Risk Management	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Risk Management Administration</b>	3,919,097	5,204,406	5,190,855	5,420,119	229,264
<b>Total</b>	<b>\$3,919,097</b>	<b>\$5,204,406</b>	<b>\$5,190,855</b>	<b>\$5,420,119</b>	<b>\$229,264</b>

## Financial Summary

Risk Management Administration	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	407,688	375,485	424,688	441,236	16,548
<b>Operating Expenses</b>	3,511,409	4,828,921	4,766,167	4,978,883	212,716
<b>Total</b>	<b>\$3,919,097</b>	<b>\$5,204,406</b>	<b>\$5,190,855</b>	<b>\$5,420,119</b>	<b>\$229,264</b>

## Budget Comments

### ▪ Budget Variances

14,629	Increase in personal services pension contributions due to fund financial performance.
149,209	Increase in operating expense due to the annual reallocation of internal service charges based on more recent data.

### **\$1,304 Normal Increases/(Decreases)**

1,919	Personal Services
(615)	Operating Budget

### ▪ Enhancements

64,122	Increase in Operating expenses to replace the Legacy Software Claims Management System.
<b>\$229,264</b>	<b>Total Increase</b>

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## **Vehicle Services Fund**

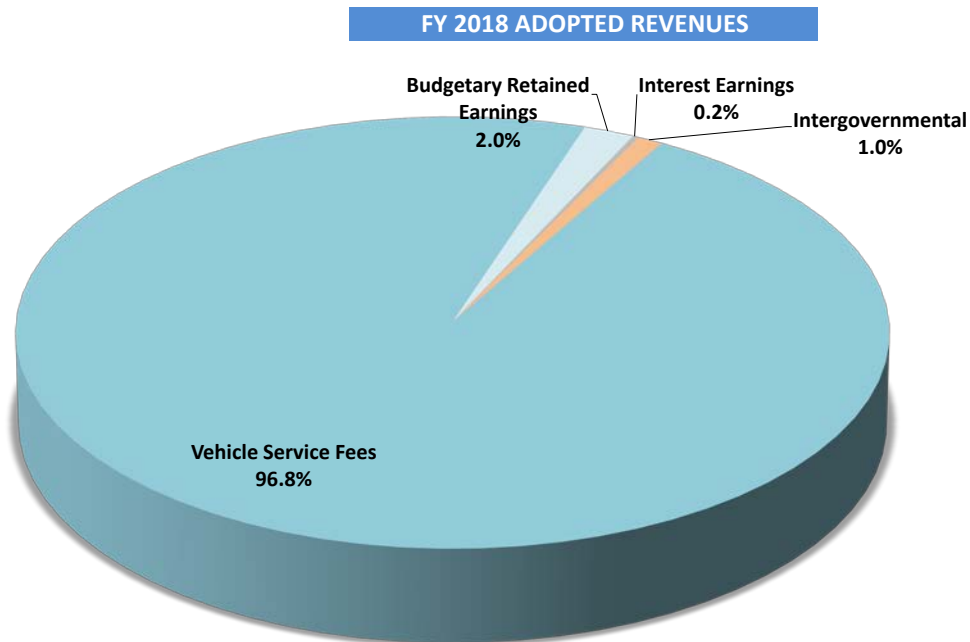
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This fund is used to account for the costs of operating a maintenance facility for City vehicles. Other City departments are billed to cover operating costs, fuel consumption, and vehicle repairs. Divisions accounted for in this fund include:

- **Vehicle Garage Administration**
- **Motor Pool Operations**

## Vehicle Services Fund Revenues

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Motor Fuel Tax Rebate	16,203	39,835	30,000	30,000	-
<b>INTERGOVERNMENTAL SUBTOTAL =</b>	<b>\$16,203</b>	<b>\$39,835</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$0</b>
Interest Earnings	7,274	9,098	7,267	7,267	-
Net Fair Value	242	198	-	-	-
Interest Realized Gain (Loss)	(2,464)	(1,410)	-	-	-
Sale on Fixed Assets	4,330	-	-	-	-
Other Reimbursements	2,015	-	-	-	-
Other Revenues	41	107	-	-	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$11,438</b>	<b>\$7,993</b>	<b>\$7,267</b>	<b>\$7,267</b>	<b>\$0</b>
Vehicle Service Fees	2,492,810	2,687,431	2,728,909	2,951,653	222,744
<b>OTHER SOURCES SUBTOTAL =</b>	<b>\$2,492,810</b>	<b>\$2,687,431</b>	<b>\$2,728,909</b>	<b>\$2,951,653</b>	<b>\$222,744</b>
Budgetary Retained Earnings	-	6,500	161,002	59,906	(101,096)
<b>OTHER FINANCING SOURCES SUBTOTAL =</b>	<b>\$0</b>	<b>\$6,500</b>	<b>\$161,002</b>	<b>\$59,906</b>	<b>-\$101,096</b>
<b>GRAND TOTAL VEHICLE SERVICES FUND =</b>	<b>\$2,520,451</b>	<b>\$2,741,759</b>	<b>\$2,927,178</b>	<b>\$3,048,826</b>	<b>\$121,648</b>



## Vehicle Services

### Mission

Fleet Management performs in-house repairs and maintenance for all City vehicles, as well as overseeing out-sourced repairs.

### Purpose

- To provide quality vehicle and equipment service in a timely and responsive manner.
- To make repairs at the lowest cost using the best acceptable parts available.
- To insure that all City’s employees are operating safe and reliable vehicles.
- To pursue training in automotive and equipment maintenance and repairs so that we may be as competitive as possible in these fields.

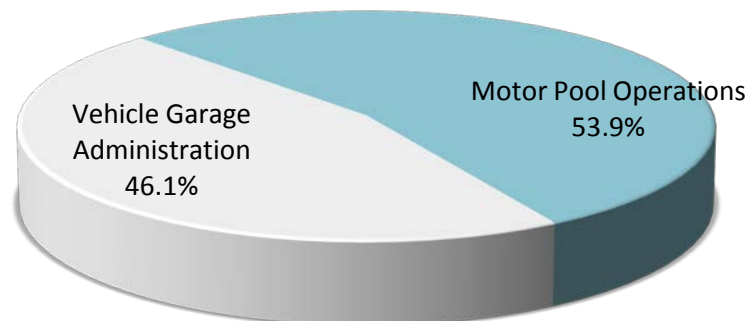
### Responsibilities

Fleet Management also oversees the capital replacement program, including ordering new parts and salvaging vehicles removed from inventory.

## Vehicle Services Summary

Fleet Management	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Vehicle Garage Administration</b>	1,138,563	1,186,426	1,224,806	1,406,729	181,923
<b>Motor Pool Operations</b>	1,534,919	1,460,450	1,702,372	1,642,097	-60,275
<b>Total</b>	<b>\$2,673,482</b>	<b>\$2,646,876</b>	<b>\$2,927,178</b>	<b>\$3,048,826</b>	<b>\$121,648</b>

## FY 2018 Fleet Management



## Financial Summary

Fleet Management	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Adopted	Variance
<b>Personal Services</b>	663,352	674,445	695,789	805,893	110,104
<b>Operating Expenses</b>	1,986,420	1,948,959	2,155,389	2,133,974	-21,415
<b>Capital</b>	23,710	23,472	76,000	108,959	32,959
<b>Total</b>	<b>\$2,673,482</b>	<b>\$2,646,876</b>	<b>\$2,927,178</b>	<b>\$3,048,826</b>	<b>\$121,648</b>

## Budget Comments

- **Budget Variances**

- 29,420            Increase in personal services pension contributions due to fund financial performance.
- 37,118            Increase in operating expense due to the annual reallocation of internal service charges based on more recent data.
- (76,000)          Decrease in capital purchases due to the one time nature of the expense

- **(\$45,195)      Normal Increases/Decreases**

- 29,570            Personal Services
- (74,765)          Operating Expenses

- **Enhancements**

- 2,000            Increase in operating budget to assist mechanics with tool allowance.
- 65,346            Increase in personnel services budget to fund a Mechanic III position [\$51,114] and operating expense [\$14,232]. This position will assist in heavy equipment maintenance and replacements especially with fire vehicles.
- 108,959          Increase in capital budget to replace vehicle lifts [\$25,800] and two (2) Ford Escapes [\$27,000 and \$56,159].
- \$121,648      Total Increase**

## Fleet Management

The Fleet Management Division performs in-house repairs and maintenance for all City vehicles, as well as overseeing out-sourced repairs. The division also oversees the Capital Replacement Program, including ordering new parts and disposal of old items.

### Financial Summary

<b>Vehicle Garage Administration</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Personal Services</b>	663,352	674,445	695,789	805,893	110,104
<b>Operating Expenses</b>	451,501	488,509	453,017	491,877	38,860
<b>Capital</b>	23,710	23,472	76,000	108,959	32,959
<b>Total</b>	<b>\$1,138,563</b>	<b>\$1,186,426</b>	<b>\$1,224,806</b>	<b>\$1,406,729</b>	<b>\$181,923</b>

<b>Motor Pool Operations</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Adopted</b>	<b>Variance</b>
<b>Operating Expenses</b>	1,534,919	1,460,450	1,702,372	1,642,097	(60,275)
<b>Total</b>	<b>\$1,534,919</b>	<b>\$1,460,450</b>	<b>\$1,702,372</b>	<b>\$1,642,097</b>	<b>(\$60,275)</b>



# **Capital Improvement**

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## Capital Improvement Funds

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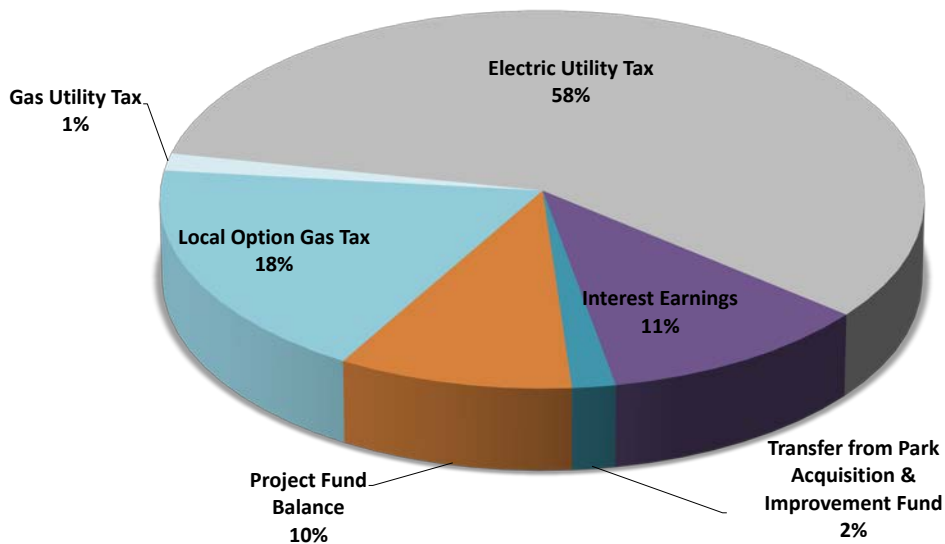
These funds are used to account for the resources accumulated and expenditures made for the acquisition or construction of long term capital assets other than for amounts accounted for in proprietary funds. Funds accounted for within the Capital Improvement Funds section include:

- General Capital Fund
- Utility Renewal & Replacement Capital Fund
- Stormwater Utility/Capital Fund
- Pier/Capital Fund
- Airpark/Capital Fund
- Airpark Capital Fund
- Parking/Capital Fund
- Parking Capital Fund
- Golf/Capital Fund

## General Capital Fund Revenues (302)

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Local Option Gas Tax	633,422	703,579	620,000	620,000	-
Gas Utility Tax	57,434	62,606	50,000	50,000	-
Electric Utility Tax	1,973,679	2,071,278	1,950,000	1,950,000	-
Fuel Oil Utility Tax	17	-	-	-	-
Communications Service Tax	63,223	821,901	758,678	758,678	-
<b>TAXES SUBTOTAL =</b>	<b>\$2,727,775</b>	<b>\$3,659,364</b>	<b>\$3,378,678</b>	<b>\$3,378,678</b>	<b>\$0</b>
Clean Up Tax Credit	354,709	-	-	-	-
Broward County Contract Reimbursement	123,967	-	-	-	-
Broward County Library Reimbursement	-	4,207,908	-	-	-
Town Hillsboro Beach	5,000	6,500	-	-	-
FDOT 2017 Landscape 17-303	-	-	4,562,065	-	(4,562,065)
FDOT 2015 Grant	-	720,593	-	-	-
FIND 2012 Grant	-	172,415	-	-	-
Cultural Affair Grant	-	500,000	-	-	-
<b>INTERGOVERNMENTAL SUBTOTAL =</b>	<b>\$483,676</b>	<b>\$5,607,416</b>	<b>\$4,562,065</b>	<b>\$0</b>	<b>-\$4,562,065</b>
Interest Earnings	429,888	429,948	391,000	372,904	(18,096)
Net Fair Value	13,023	8,831	-	-	-
Interest Realized Gain / (Loss)	(133,384)	(70,888)	-	-	-
Other Donations	-	300	-	-	-
Other Reimbursements	123,703	-	-	-	-
Other Revenues	759	93,294	-	-	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$433,989</b>	<b>\$461,485</b>	<b>\$391,000</b>	<b>\$372,904</b>	<b>-\$18,096</b>
Transfer from General Fund	7,666,559	5,904,758	1,350,000	-	(1,350,000)
Transfer from Fund 112	1,352,484	-	-	-	-
Transfer from Park Acquisition & Improvement Fund	577,720	698,040	-	59,225	59,225
Transfer from Fund 420	65,700	63,000	-	-	-
Transfer from Fund 425	30,023	30,000	-	-	-
Transfer from Fund 472	-	-	-	-	-
Transfer from Fund 482	-	-	-	-	-
<b>OTHER SOURCES SUBTOTAL =</b>	<b>\$9,692,486</b>	<b>\$6,695,798</b>	<b>\$1,350,000</b>	<b>\$59,225</b>	<b>(1,290,775)</b>
Project Fund Balance	-	-	1,000,000	320,339	(679,661)
<b>OTHER FINANCING SOURCES SUBTOTAL =</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$320,339</b>	<b>(679,661)</b>
<b>GRAND TOTAL GENERAL CAPITAL FUND =</b>	<b>\$13,337,926</b>	<b>\$16,424,063</b>	<b>\$10,681,743</b>	<b>\$4,131,146</b>	<b>-\$6,550,597</b>

FY 2018 ADOPTED REVENUES



## General Capital Fund Expenditures (302)

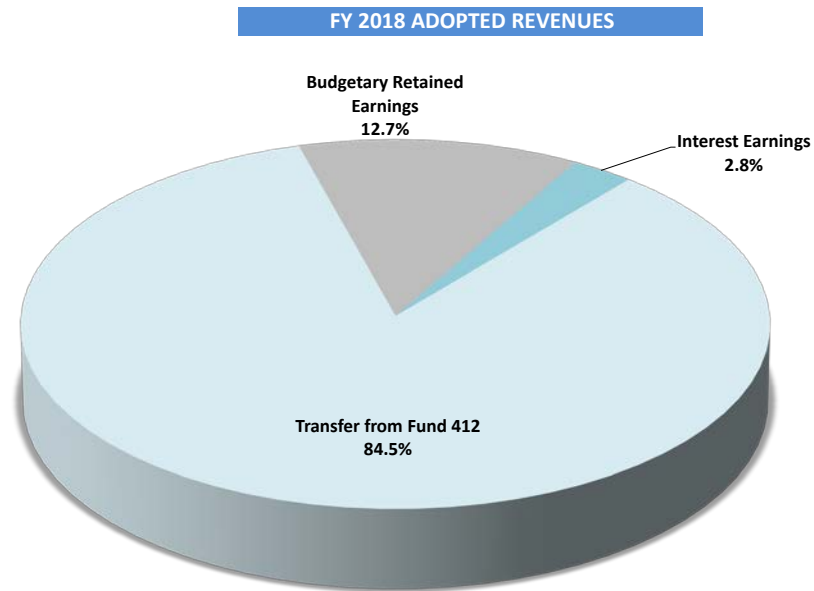
Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
General Capital Project Fund	82,310	918,339	-	-	-
Engineering	126,315	-	-	-	-
Working Capital Reserve	-	-	974	75,379	-
Project Admin Fee	-	-	487,203	707,542	220,339
LEEP Enhancement: 98-711	10,000	-	-	-	-
Refurbish Park Amenities: 02-821	79,558	168,402	150,000	150,000	-
Major Bridge Repair/Rehab: 05-901	1,512,365	1,150,216	500,000	500,000	-
Replace Lost Tree: 06-919	56,425	14,991	-	-	-
Road Median Enhancements: 06-920	27,902	-	-	-	-
General Government Buildings: 07-924	709,088	718,450	918,000	918,000	-
Road Resurfacing Program: 07-925	925,767	389,534	620,000	620,000	-
Citywide Sidewalk Improvements: 07-926	186,257	310,880	102,000	102,000	-
Public Safety Building Improvement Overall Project: 07-930	806,027	292,595	-	-	-
Seawall Maintenance: 07-946	336,058	10,452	-	200,000	200,000
Rebuild Fire Station 11: 08-951	947,370	181,701	-	-	-
Railroad Cross Replacement: 09-970	2,134	145,362	-	-	-
Emergency Power Enhancements: 09-972	26,755	9,070	-	-	-
Court Resurfacing: 09-985	7,880	9,702	30,000	30,000	-
City Parking Lot Improvements/ADA Compliance: 10-123	20,702	298,649	102,000	102,000	-
Tennis Center Renovations: 11-125	-	1,361	-	-	-
Library Cultural Center: 11-139	2,259,912	10,744,063	-	-	-
A1A Underground Electric: 11-142	154,784	152,279	-	-	-
Highlands Park Restroom: 11-143	17,750	-	-	-	-
Fire Station 103 Cresthaven: 11-147	-	666	-	-	-
Cresthaven Fire Station 103: 11-162	1,629,850	899,166	-	-	-
Traffic Calming Improvements: 11-189	-	4,950	-	-	-
Charlotte J. Burrie Community Center: 11-192	33,241	172,823	-	-	-
Dog Park Restroom: 12-168	-	30,388	-	-	-
North Pompano Park Improvements: 12-171	6,574	24,408	-	-	-
Tennis Center Surface: 12-172	35,489	661	-	-	-
MLK Blvd Reconstruction: 12-172	-	1,719,639	-	-	-
Oceanside Temporary Parking Lot: 12-196	35,859	-	-	-	-
Traffic Signal Mast Arm Painting: 12-197	51	19,013	102,000	102,000	-
Als Dorf Park Improvements: 12-198	22,307	27,595	-	-	-
Briny Avenue Streetscape and Utilities: 12-208	140,836	1,012,946	-	-	-
Skolnick Parking: 13-201	2,160	-	-	-	-
Police Fire Alarm: 13-203	4,200	59,533	-	-	-
Third Floor City Hall Renovations: 13-221	1,470,010	270,241	-	-	-

## General Capital Fund Expenditures (302)

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Enhanced Landscaping for FDOT Improvements: 14-222	-	17,697	-	-	-
Blanche Ely Museum Renovations: 14-224	72,167	7,997	-	-	-
SW 36th Avenue Sidewalk: 14-225	8,475	57,315	-	-	-
Tennis Center Court Refurbishment: 14-229	283,713	-	-	-	-
Atlantic Boulevard Street Lighting: 14-231	1,000	311,873	-	-	-
Fire Station Refurbishments: 14-238	27,970	63,411	-	-	-
Overhead Utility Conversion: 14-249	1,034,834	273,063	-	-	-
Parking Lot Golf Course: 14-250	123,850	20,676	-	-	-
McNab Park Deco Fence: 14-263	47,395	-	-	-	-
Kester Park Restroom: 14-267	40,450	42,632	-	-	-
Dixie Hwy. Improvements: 14-268	29,377	7,981	-	-	-
Riverside Drive Plan: 14-269	30,062	5,233	-	-	-
NW 9th Street/Powerline Road: 15-253	29,892	-	-	-	-
Beach Community Center: 15-255	54,661	41,844	-	-	-
Water Taxi Station: 15-272	-	6,867	-	-	-
Mitchell Moore Park Restroom: 15-273	10,550	28,215	-	-	-
McNair Park Restroom: 15-274	250	98,241	-	-	-
Wayfinding Signage: 16-275	-	5,917	102,000	102,000	-
Baseball Park Net: 15-265	-	55,524	-	-	-
Palm Aire Dr. : 15-266	-	33,923	-	-	-
Golf Dune Repairs: 15-295	-	91,389	-	-	-
Canal Dredging: 16-276	-	62,185	500,000	-	(500,000)
Community Park Restroom: 16-279	-	22,752	-	-	-
Aquatic Center Pump Room: 16-280	-	33,103	-	-	-
Community Park Basketball Courts: 16-281	-	20,769	-	-	-
Citywide Alley Improvements: 16-282	-	184	-	-	-
Mitchell Moore Bleacher Sunshades: 16-283	-	15,531	-	-	-
Emma Lou Olson Civic Center Improvements: 16-284	-	13,458	171,666	-	(171,666)
Fire Station #24: 16-285	-	86,144	1,020,000	-	(1,020,000)
Sand Spur Park Improvements: 16-286	-	30,697	-	-	-
Blanche Ely Renovations: 17-301	-	-	436,000	-	(436,000)
Enhance Landscaping NE 10th Ave: 17-302	-	-	325,600	-	(325,600)
Streetscape Improvements: 17-303	-	-	4,562,065	-	(4,562,065)
Highlands Park Renovations: 17-304	-	-	239,235	-	(239,235)
Lifeguard Towers Replacement: 17-311	-	-	313,000	-	(313,000)
North Pompano Entrance: 18-318	-	-	-	59,225	59,225
Founders Park Restoration: 18-319	-	-	-	25,000	-
Purchasing Building Renovation: 18-320	-	-	-	438,000	-
<b>GRAND TOTAL GENERAL CAPITAL FUND =</b>	<b>\$13,470,582</b>	<b>\$21,212,696</b>	<b>\$10,681,743</b>	<b>\$4,131,146</b>	<b>-\$6,550,597</b>

# Utility Renewal & Replacement Capital Fund Revenues (420)

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
South Florida Water Management District Grant	-	-	-	-	-
<b>INTERGOVERNMENTAL SUBTOTAL =</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Interest Earnings	197,137	229,700	181,000	199,210	18,210
Net Increase (Decrease) Fair Value	6,047	4,422	-	-	-
Interest Realized Gain (Loss)	(61,810)	(35,517)	-	-	-
Other Revenues	3,214	10,283	-	-	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$144,588</b>	<b>\$208,888</b>	<b>\$181,000</b>	<b>\$199,210</b>	<b>18,210</b>
Transfer from Fund 315	-	271,060	-	-	-
Transfer from Fund 412	4,100,000	6,000,000	6,000,000	6,000,000	-
<b>OTHER SOURCES SUBTOTAL =</b>	<b>\$4,100,000</b>	<b>\$6,271,060</b>	<b>\$6,000,000</b>	<b>\$6,000,000</b>	<b>\$0</b>
Budgetary Retained Earnings	-	-	69,000	900,000	831,000
<b>OTHER FINANCING SOURCES SUBTOTAL =</b>	<b>\$0</b>	<b>\$0</b>	<b>\$69,000</b>	<b>\$900,000</b>	<b>831,000</b>
<b>GRAND TOTAL UTILITY R&amp;R CAPITAL FUND =</b>	<b>\$4,244,588</b>	<b>\$6,479,948</b>	<b>\$6,250,000</b>	<b>\$7,099,210</b>	<b>849,210</b>



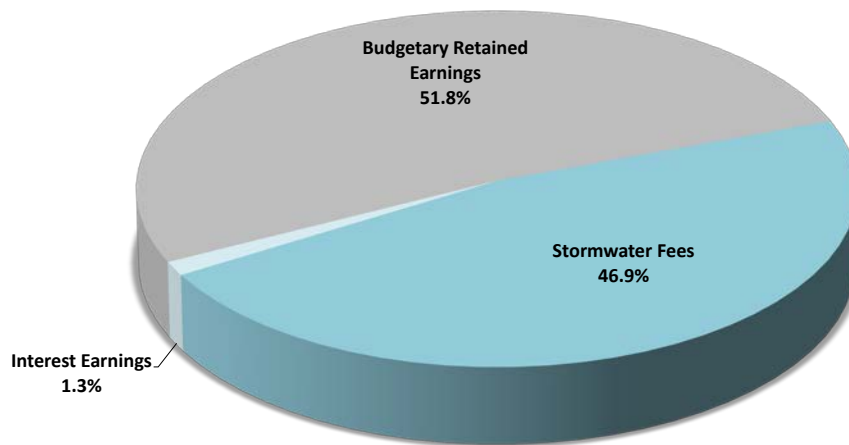
# Utility Renewal & Replacement Capital Fund Expenditures (420)

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Utility R&R Fund	65,700	63,000	1,778,099	62,809	(1,715,290)
Project Admin Fee	-	-	427,401	427,401	-
Sanitary Sewer Manhole Rehabilitation: 02-828	172,564	32,881	62,500	80,000	17,500
Relining of Gravity Mains: 04-870	595,593	47,323	-	500,000	500,000
Water Treatment Plant Maintenance: 05-886	167,916	711,243	450,000	450,000	-
Reuse Treatment Plant Maintenance: 05-887	340,773	339,053	250,000	250,000	-
Lift Station Rehabilitation 2005: 05-914	1,076	-	-	-	-
Reuse Distribution Expansion: 06-904	36,305	34,749	306,000	306,000	-
Water Main Replacement Program: 07-931	240,606	195,383	204,000	408,000	204,000
Well Maintenance Program: 07-932	177,349	106,408	75,000	100,000	25,000
Membrane Element Replacement: 08-952	-	52,092	-	-	-
Lift Station Rehabilitation: 08-968	195,968	473,687	325,000	400,000	75,000
Water Conservation Program: 10-988	17,840	13,581	-	-	-
Replacement Utility Field Operations: 10-121	1,214,644	1,167,737	-	-	-
Utility Emergency Diesel Motor and Pump: 11-127	121,735	8,940	-	-	-
Electrical System Rehabilitation: 11-194	10,313	1,440,243	175,000	800,000	625,000
Replacement of Flouride Tank/Pump: 12-181	-	-	-	-	-
Water Supply Plan: 12-183	47,841	-	-	-	-
A1A Watermain Replacement: 13-206	44,851	57,579	-	-	-
Reuse Master Plan Update: 14-232	36,101	-	-	-	-
Water Security Access: 14-233	-	212,837	-	-	-
Water Master Plan Update: 14-234	8,745	20,405	-	-	-
Water Hydraulic Distribution System Model: 14-239	68,095	-	-	-	-
Water Treatment Plant Facility Painting: 15-256	-	58	300,000	300,000	-
Water Treatment Plant Membrane Concentrate Connection: 15-258	7,701	-	-	-	-
Utility Asset Management Development and Implementation: 15-259	31,021	29,780	-	75,000	75,000
Wastewater Gravity Collection System Expansion: 15-260	6,898	47,398	-	-	-
Water Manholes in Liberty Park: 15-261	-	28,090	-	-	-
Water Treatment Plant Lime Softening: 16-287	-	-	-	400,000	400,000
Utility Water Inter-Connects: 16-288	-	19,392	-	-	-
Hurricane Hardening Water Treatment Plant: 16-289	-	38,665	100,000	-	(100,000)
Reuse Plant Facility Painting: 16-290	-	56	200,000	-	(200,000)
Wastewater Master Plan: 16-299	-	64,910	-	-	-
Wastewater Meter Replacement: 17-305	-	-	50,000	-	(50,000)
Wastewater Treatment Plant Concentrate Well: 17-306	-	-	1,120,000	-	(1,120,000)
Water Treatment Plant Recarbonation: 17-307	-	-	427,000	-	(427,000)
Water Supply Update: 18-321	-	-	-	225,000	-
Water Master Plan : 18-322	-	-	-	140,000	-
Reuse Master Plan Update:	-	-	-	75,000	-
Water Treatment Plant Station Rehabilitation	-	-	-	2,100,000	-
<b>GRAND TOTAL UTILITY R&amp;R CAPITAL FUND =</b>	<b>\$3,609,635</b>	<b>\$5,205,490</b>	<b>\$6,250,000</b>	<b>\$7,099,210</b>	<b>-\$1,690,790</b>

## Stormwater / Capital Fund Revenues (425)

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Stormwater Fees	2,843,950	3,034,628	3,000,000	3,256,685	256,685
<b>CHARGES FOR SERVICES SUBTOTAL =</b>	<b>\$2,843,950</b>	<b>\$3,034,628</b>	<b>\$3,000,000</b>	<b>\$3,256,685</b>	<b>\$256,685</b>
Interest Earnings	94,352	104,580	75,000	88,295	13,295
Net Fair Value	2,842	2,311	-	-	-
Interest Realized Gain (Loss)	(28,743)	(16,569)	-	-	-
Sale of Fixed Assets	34,560	52,848	-	-	-
Other Revenues	-	903	-	-	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$103,011</b>	<b>\$144,073</b>	<b>\$75,000</b>	<b>\$88,295</b>	<b>\$13,295</b>
Budgetary Retained Earnings	-	-	1,100,000	3,600,000	2,500,000
<b>OTHER FINANCING SOURCES SUBTOTAL =</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,100,000</b>	<b>\$3,600,000</b>	<b>\$2,500,000</b>
<b>GRAND TOTAL STORMWATER / CAPITAL FUND =</b>	<b>\$2,946,961</b>	<b>\$3,178,701</b>	<b>\$4,175,000</b>	<b>\$6,944,980</b>	<b>\$2,769,980</b>

FY 2018 ADOPTED REVENUES





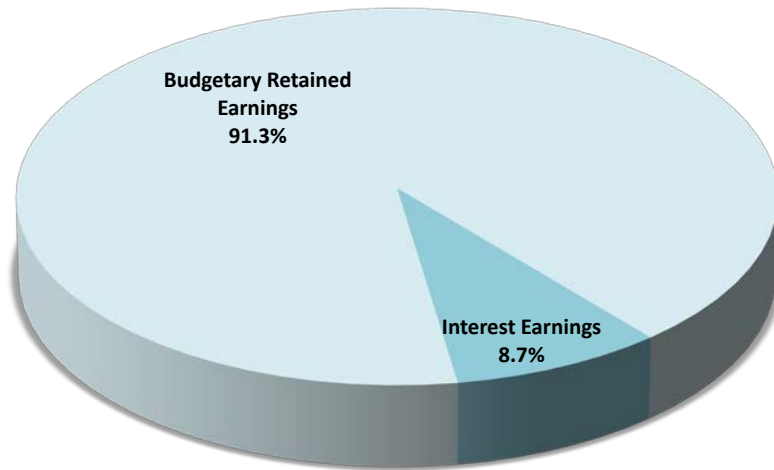
## Stormwater / Capital Fund Expenditures (425)

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Stormwater Administration	2,761,419	2,988,306	1,895,153	5,437,231	3,542,078
Project Admin Fee	-	-	155,897	155,897	-
Stormwater Sewer Pipe Rehabilitation: 02-831	25	4,675	-	-	-
Drain Improvement Sub NC2-1: 07-936	7,150	3,500	-	-	-
Drain Improvement Sub SE4-1: 08-958	13,947	6,450	-	-	-
Storm Drain Headwal: 08-969	18,510	-	-	-	-
Stormwater Master Plan: 11-187	7,200	7,954	-	-	-
Tideflex Stormwater Valve: 14-235	12,781	172,294	51,000	51,000	-
Stormwater Improvement: 14-245	200	21,302	-	-	-
Avondale Stormwater Drainage: 14-248	98,098	63,082	-	-	-
Lyons Park Improvement: 14-251	96,433	157,749	1,872,950	-	(1,872,950)
Esquire Lake Stormwater: 14-252	80,917	101,247	-	-	-
Land Acquisition Stormwater: 15-262	49,033	777	-	-	-
Kendell Lakes: 16-291	-	116,906	-	300,000	300,000
Stormwater Gateway Drive: 16-292	-	10,438	200,000	300,000	100,000
Stormwater Pipe Lining 17-308	-	-	-	200,000	200,000
Stormwater Improvement: 18-325	-	-	-	146,316	146,316
Stormwater Improvement: 18-326	-	-	-	151,944	151,944
Stormwater Improvement : 18-327	-	-	-	7,879	7,879
Stormwater Bay Drive : 18-328	-	-	-	194,713	194,713
<b>GRAND TOTAL STORMWATER / CAPITAL FUND =</b>	<b>\$3,145,713</b>	<b>\$3,654,680</b>	<b>\$4,175,000</b>	<b>\$6,944,980</b>	<b>\$2,769,980</b>

## Pier / Capital Fund Revenues (452)

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Pier Concessions	17,869	-	-	-	-
<b>CHARGES FOR SERVICES SUBTOTAL =</b>	<b>\$17,869</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Interest Earnings	22,750	14,625	20,833	13,946	(6,887)
Interest Realized Gain (Loss)	(7,317)	(2,662)	-	-	-
Net Fair Value	695	317	-	-	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$16,128</b>	<b>\$12,280</b>	<b>\$20,833</b>	<b>\$13,946</b>	<b>-\$6,887</b>
Budgetary Retained Earnings	-	-	132,762	146,819	14,057
<b>OTHER FINANCING SOURCES SUBTOTAL =</b>	<b>\$0</b>	<b>\$0</b>	<b>\$132,762</b>	<b>\$146,819</b>	<b>\$14,057</b>
<b>GRAND TOTAL PIER / CAPITAL FUND =</b>	<b>\$33,997</b>	<b>\$12,280</b>	<b>\$153,595</b>	<b>\$160,765</b>	<b>\$7,170</b>

### FY 2018 ADOPTED REVENUES



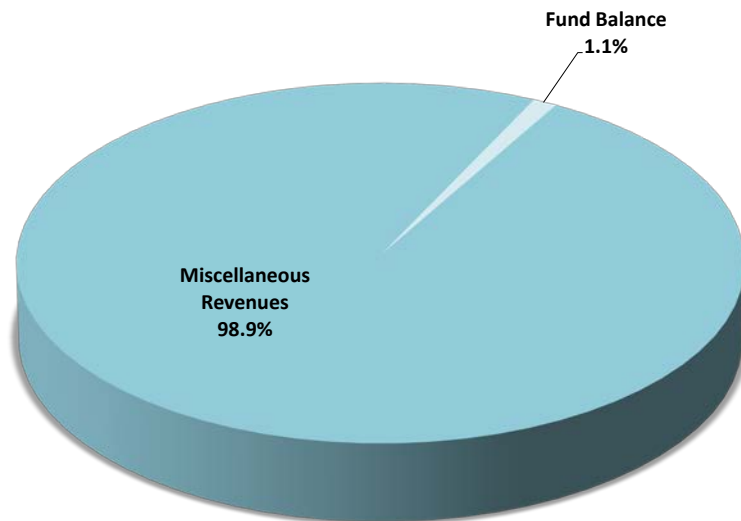
## Pier / Capital Fund Expenditures (452)

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Pier Operations	271,195	235,995	153,595	160,765	7,170
Pier Replacement 14: 14-236	714,153	90,691	-	-	-
<b>GRAND TOTAL PIER / CAPITAL FUND =</b>	<b>\$985,348</b>	<b>\$326,686</b>	<b>\$153,595</b>	<b>\$160,765</b>	<b>\$7,170</b>

## Airpark / Capital Fund Revenues (462)

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Federal Grant Airpark	274,123	-	-	-	-
FDOT Airpark	(269,851)	-	-	-	-
FDOT Taxi D Pavment	207,444	3,622	-	-	-
<b>INTERGOVERNMENTAL SUBTOTAL =</b>	<b>\$211,716</b>	<b>\$3,622</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Interest Earnings	3,485	3,499	1,527	2,062	535
Net Increase (Decrease) Fair Value	51	89	-	-	-
Interest Realized Gain (Loss)	(495)	(484)	-	-	-
Building Rent	6,698	6,632	6,300	6,300	-
Land Rent	650,558	676,022	692,063	787,193	95,130
Land Rent City Facilities	376,287	389,158	393,606	403,532	9,926
Concessions & Royalties	18,602	18,950	25,090	25,090	-
Sale of Fixed Assets	-	5,313	-	-	-
Sale of Surplus Materials	-	-	-	-	-
Other Revenues	30,073	5,430	-	-	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$1,085,259</b>	<b>\$1,104,609</b>	<b>\$1,118,586</b>	<b>\$1,224,177</b>	<b>\$105,591</b>
Transfer From Fund 465	15,707	-	-	-	-
Contributed Capital	808,385	1,760	-	-	-
<b>OTHER SOURCES SUBTOTAL =</b>	<b>824,092</b>	<b>1,760</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Project Fund Balance	-	-	20,054	13,841	(6,213)
<b>OTHER FINANCING SOURCES SUBTOTAL =</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,054</b>	<b>\$13,841</b>	<b>-\$6,213</b>
<b>GRAND TOTAL AIRPARK / CAPITAL FUND =</b>	<b>\$2,121,067</b>	<b>\$1,109,991</b>	<b>\$1,138,640</b>	<b>\$1,238,018</b>	<b>\$99,378</b>

### FY 2018 ADOPTED REVENUES



## Airpark / Capital Fund Expenditures (462)

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Working Capital Reserve	-	-	142,402	142,402	-
Airpark Operations	1,487,438	1,449,221	996,238	1,095,616	99,378
Airpark Business Plan: 14-246	5,340	170	-	-	-
Airpark Taxiway D	256,802	11,581	-	-	-
<b>GRAND TOTAL AIRPARK / CAPITAL FUND =</b>	<b>\$1,749,580</b>	<b>\$1,460,972</b>	<b>\$1,138,640</b>	<b>\$1,238,018</b>	<b>\$99,378</b>

## Airpark Capital Fund Revenues (465)

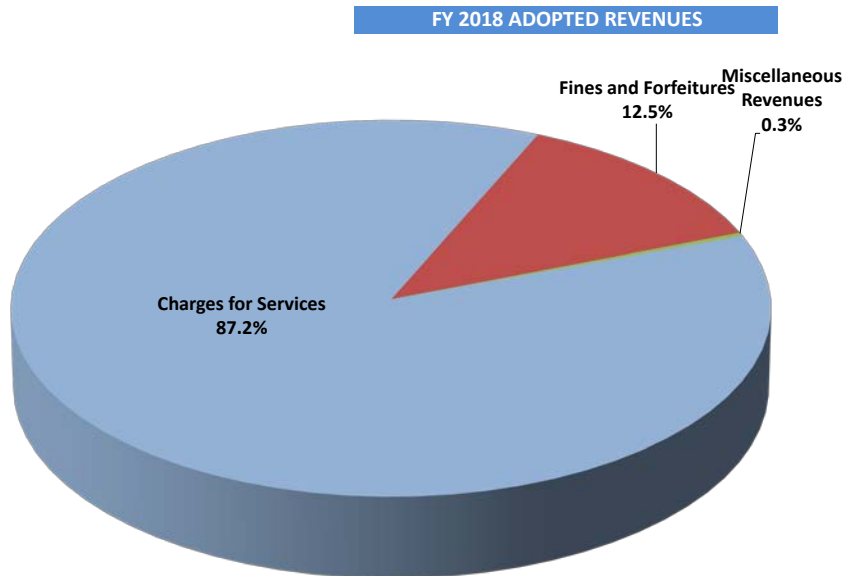
Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Airport Runway Grant	118,225	34,558	-	-	-
FAA Wildlife Assessment	-	26,184	-	-	-
FAA Airpark Master Plan 2017	-	-	315,000	-	(315,000)
FDOT Wildlife Airpark	-	1,455	-	-	-
FDOT Airpark17-309	-	-	17,500	-	(17,500)
FDOT Airpark 17-310	-	-	760,000	-	(760,000)
FDOT Airpark Marking	-	16,842	-	-	-
<b>INTERGOVERNMENTAL SUBTOTAL =</b>	<b>\$118,225</b>	<b>\$79,039</b>	<b>\$1,092,500</b>	<b>\$0</b>	<b>-\$1,092,500</b>
Interest Earnings	3,562	3,216	8,000	-	(8,000)
Net Increase (Decrease) Fair Value	131	76	-	-	-
Interest Realized Gain (Loss)	(1,349)	(502)	-	-	-
Other Revenues	580	-	-	-	-
Tarnsfer Fund 462	-	12,653	-	-	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$2,924</b>	<b>\$15,443</b>	<b>\$8,000</b>	<b>\$0</b>	<b>-\$8,000</b>
Project Fund Balance	-	-	261,428	-	(261,428)
<b>OTHER FINANCING SOURCES SUBTOTAL =</b>	<b>\$0</b>	<b>\$0</b>	<b>\$261,428</b>	<b>\$0</b>	<b>-\$261,428</b>
<b>GRAND TOTAL AIRPARK CAPITAL FUND =</b>	<b>\$121,149</b>	<b>\$94,482</b>	<b>\$1,361,928</b>	<b>\$0</b>	<b>-\$1,361,928</b>

## Airpark Capital Fund Expenditures (465)

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Working Capital Reserve	-	-	-		-
Project Admin Fee	-	-	15,928	-	(15,928)
Airpark Operations	791,396	784,504	-	-	-
Airpark Pavement Maintenance: 06-910	5,000	21,052	46,000	-	(46,000)
Airpark Pavement Maintenance: 07-939	-	29,093	-	-	-
Airpark Security Enhancement: 13-237	156,050	43,449	-	-	-
Airpark Master Plan Update: 17-309	-	-	350,000	-	(350,000)
Airpark Building Renovation: 17-310	-	-	950,000	-	(950,000)
<b>GRAND TOTAL AIRPARK CAPITAL FUND =</b>	<b>\$952,446</b>	<b>\$878,098</b>	<b>\$1,361,928</b>	<b>\$0</b>	<b>-\$1,361,928</b>

## Parking / Capital Fund Revenues (472)

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Street Parking Meters	181,010	124,305	71,451	93,740	22,289
Oceanside Parking Fees	156,874	175,376	116,653	147,830	31,177
Beach Parking Lot	672,765	939,600	1,345,302	1,758,872	413,570
Municipal Pier Parking	289,708	1,191	-	-	-
Resident Parking Permit	10,735	2,356	12,207	24,000	11,793
Hillsboro Inlet Parking	31,214	43,768	43,422	50,969	7,547
Pier Parking Garage	-	18,109	828,362	691,961	(136,401)
Impact Parking Fees	-	1,000	-	-	-
Boat Launch Fees	205,092	225,437	205,811	281,060	75,249
<b>CHARGES FOR SERVICES SUBTOTAL =</b>	<b>\$1,547,398</b>	<b>\$1,531,142</b>	<b>\$2,623,208</b>	<b>\$3,048,432</b>	<b>\$425,224</b>
Parking Violations	519,001	423,222	432,517	437,146	4,629
Comm'l Vehicle Parking Citations	-	25	1,500	1,500	-
Truck Overweight Load	500	-	-	-	-
<b>FINES AND FORFEITURES SUBTOTAL =</b>	<b>\$519,501</b>	<b>\$423,247</b>	<b>\$434,017</b>	<b>\$438,646</b>	<b>\$4,629</b>
Interest Earnings	14,093	24,726	12,266	10,366	(1,900)
Net Increase (Decrease) Fair Value	(4,421)	(14,219)	-	-	-
Interest Realized Gain (Loss)	(3,961)	(1,719)	-	-	-
Other Revenues	90	3,395	-	-	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$5,801</b>	<b>\$12,183</b>	<b>\$12,266</b>	<b>\$10,366</b>	<b>-\$1,900</b>
Budgetary Fund Balance	-	-	584,382	-	(584,382)
<b>OTHER FINANCING SOURCES SUBTOTAL =</b>	<b>\$0</b>	<b>\$0</b>	<b>\$584,382</b>	<b>\$0</b>	<b>-\$584,382</b>
<b>GRAND TOTAL PARKING / CAPITAL FUND =</b>	<b>\$2,072,700</b>	<b>\$1,966,572</b>	<b>\$3,653,873</b>	<b>\$3,497,444</b>	<b>-\$156,429</b>





## Parking / Capital Fund Expenditures (472)

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Parking Operations	23,089,513	1,881,165	2,786,929	2,769,934	(16,995)
Working Capital Reserve	-	-	805,965	727,510	(78,455)
Parking Lot Divitos: 14-264	30,102	49,152	-	-	-
Pier Parking Garage: 15-271	713,509	28,030	-	-	-
<b>GRAND TOTAL PARKING / CAPITAL FUND =</b>	<b>\$23,833,124</b>	<b>\$1,958,347</b>	<b>\$3,592,894</b>	<b>\$3,497,444</b>	<b>-\$95,450</b>

## Parking Capital Fund Revenues (473)

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Interest Earnings	94	33,750	-	-	-
Net Increase (Decrease) Fair Value	(7,391)	5,388	-	-	-
Interest Realized Gain (Loss)	-	16,694	-	-	-
Other Reimbursements	-	408,358	-	-	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>(7,297)</b>	<b>464,190</b>	<b>-</b>	<b>-</b>	<b>-</b>
Transfers from Fund 472	21,385,112	-	-	-	-
<b>OTHER SOURCES SUBTOTAL =</b>	<b>\$21,385,112</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>GRAND TOTAL PARKING CAPITAL FUND =</b>	<b>\$21,377,815</b>	<b>\$464,190</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Parking Capital Fund Expenditures (473)

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Pier Parking Garage: 15-271	3,309,882	17,469,405	-	-	-
<b>GRAND TOTAL PARKING CAPITAL FUND =</b>	<b>\$3,309,882</b>	<b>\$17,469,405</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Golf / Capital Fund Revenues (482)

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Sales Tax Commission	360	360	-	-	-
Greens Fees	933,601	783,836	-	-	-
Playing Privileges	289,378	258,480	-	-	-
Trail Fees	54,730	51,755	-	-	-
Golf Cart Fees	1,104,945	977,758	-	-	-
Caddy Cart Fees	4,247	3,920	-	-	-
Combo Play/Tournament Fees	255,622	289,111	-	-	-
Golf Locker Fees	650	640	-	-	-
Driving Range Fees	161,234	143,224	-	-	-
<b>CHARGES FOR SERVICES SUBTOTAL =</b>	<b>\$2,804,767</b>	<b>\$2,509,084</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Interest Earnings	26,569	36,423	-	-	-
Net Fair Value	356	211	-	-	-
Concessions & Royalties	60,793	60,001	-	-	-
Overages and Shortages	(30)	23	-	-	-
Other Revenues	40	-	-	-	-
Interest Realized Gain (Loss)	(3,184)	(3,322)	-	-	-
<b>MISCELLANEOUS SUBTOTAL =</b>	<b>\$84,544</b>	<b>\$93,336</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Transfer from General Fund (001)	2,042,930	1,092,378	-	-	-
<b>Contributed Capital</b>	-	4,962	-	-	-
<b>OTHER SOURCES SUBTOTAL =</b>	<b>\$2,042,930</b>	<b>\$1,097,340</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>GRAND TOTAL GOLF / CAPITAL FUND =</b>	<b>\$4,932,241</b>	<b>\$3,699,760</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Golf / Capital Fund Expenditures (482)

Description	FY 2015 Actuals	FY 2016 Actuals	FY 2017 Adopted	FY 2018 Adopted	Variance
Golf Operations	4,752,306	4,013,106	-	-	-
Golf Course Rehab 2011: 10-134	-	-	-	-	-
Golf Décor Fence: 10-994	-	-	-	-	-
Gof Course Shelter Pines: 11 14-228	5,738	43,482	-	-	-
Golf Dune Repairs: 15-295	103,231	429,313	-	-	-
<b>GRAND TOTAL GOLF / CAPITAL FUND =</b>	<b>\$4,861,275</b>	<b>\$4,485,901</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Five Year CIP  
by Funding Source**

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# Five Year Capital Improvement Plan

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The Capital Project Funds accounted for in this section include all the projects the City wishes to accomplish within the next five fiscal years based on available funding. Funds accounted for within the Five Year Capital Improvement Plan include:

## **General Capital Outlay**

- General Capital Fund

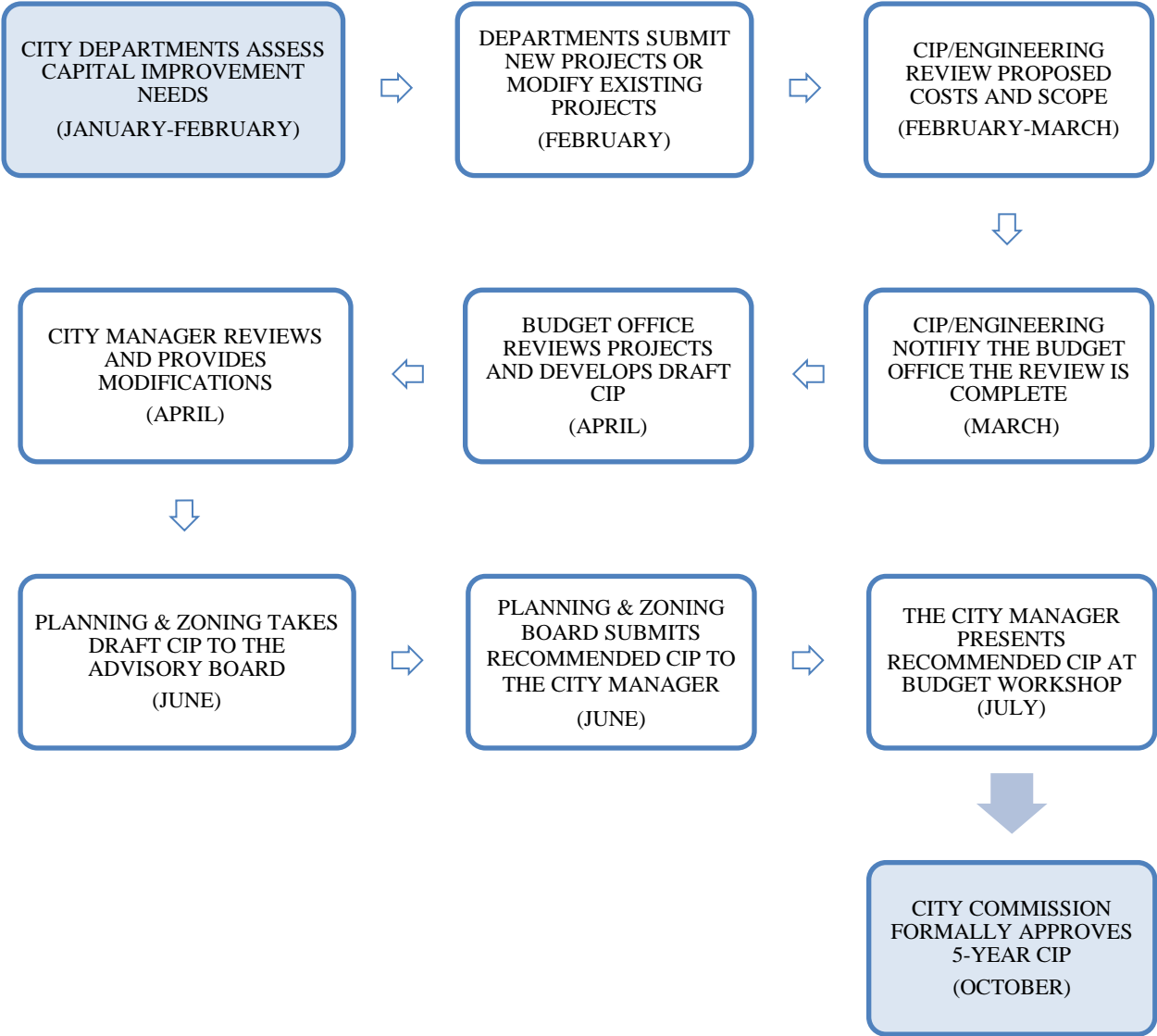
## **Enterprise Funds Capital Outlay**

- Utility Renewal & Replacement Capital Fund
- Stormwater Utility/Capital Fund
- Airpark Capital Fund
- Cemetery Trust Fund

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## CIP Process Flowchart

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# Capital Improvement Plan Overview

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## Introduction

The City of Pompano Beach's Capital Improvement Plan (CIP) is a five year financial plan for funding the construction, acquisition and rehabilitation of the City's facilities, infrastructure and equipment. Although the CIP covers five years, the CIP is prepared annually, previously approved projects are carried forward and their completion schedules adjusted accordingly. All capital projects budgeted for the next fiscal year can be found in the Five Year Capital Improvement Plan Section by Funding Source. Each capital improvement project includes several essential components that provide for sufficient information, such as: project number, project description, funding source; prior, current and projected expenditures, an illustrative picture or map and the linkage with the Strategic Plan performance objectives.

Per Ordinance No. 2012-65 "Public Art," two percent (2%) of the estimated in place construction cost of the City's construction projects is required to be made to the Public Art Program. For FY 2018, this equates to an appropriation of \$129,985.

## CIP Development Process

The process of preparing the CIP is one of the Planning and Zoning Division responsibilities. Planning and Zoning staff compiles individual department requests for capital improvement projects and updates existing projects with information obtained from the Engineering Division, Finance Department and the Budget Office. The following are the steps in the CIP development process:

1. City Departments and Divisions:
  - Assess needs for new facilities or upgrades of existing facilities and infrastructure;
  - Review existing master plans for project proposals;
  - Review existing capital projects and CIP cost estimates.
2. The CIP Manager compiles a record of all proposed capital projects, which have not been programmed for funding. In addition, the CIP Manager reviews all existing capital projects for changes in scope, cost and scheduling.
3. The Budget Office and Engineering Division review all proposed capital projects and funding requests of departments and divisions and develop recommendations for inclusion in the CIP.
4. The funding policies used to guide the timing and programming of capital improvement projects include, but are not limited to the following criteria:
  - Implements the City of Pompano Beach's Comprehensive Plan;
  - Protects the health and safety of the public;
  - Maintains prior infrastructure investments;

- Maximizes City's resources;
  - Complies with mandates and meets prior commitments;
  - Identifies as a high priority by the Master Plan;
  - Complies with the Americans with Disabilities Act (ADA) and/or is Leadership in Energy and Environmental Design (LEED) certified;
  - Complies with the Strategic Plan performance objectives;
  - Supports economic development.
5. The City Manager holds capital project review meetings to discuss and prioritize proposed projects and to identify any funding issues or constraints.
  6. The Planning & Zoning Division presents the Draft CIP to the Planning & Zoning Advisory Board for its review. Section 154.16 (D) (4) of the City Code of Ordinances requires that the Planning & Zoning Advisory Board submits the Five Year Recommended CIP to the City Manager not less than 90 days prior to the beginning of the budget year (October 1<sup>st</sup>).
  7. The City Manager reviews the Planning & Zoning Advisory Board's recommendations and develops the final Five Year Recommended CIP to be presented to the City Commission.
  8. The Five Year Recommended CIP is presented to the City Commission during July's budget workshop. The Plan includes the first year of revenues and appropriations, which is referred to as the Capital Budget.
  9. The City Commission reviews the Five Year Recommended CIP and Capital Budget and may direct changes to be made within any of the five years of the plan.
  10. The City Commission approves the Five Year CIP and Capital Budget along with the Annual Operating Budget.

### **Impact of Capital Improvements on Operating Budget**

Identifying and determining the impact of capital improvements on the operating budget is an important aspect of the overall budget process. The City's capital improvement budget includes projects for the construction of new buildings and parks, the replacement or rehabilitation of dated City-owned buildings, bridges, parking lots, park amenities, watermains, well fields and membrane elements. These improvements will significantly enhance and expand the City's infrastructure by ensuring continued growth, safe roadway conditions and the structural integrity of bridges, providing for clean water and providing for a safe and attractive community.

Capital projects account for short-term and long-term effects on the City's operating budget (personnel, operating, maintenance and utilities). **Savings:** The Capital Improvement Plan supports capital projects that will decrease operating expenses by reducing costs associated with emergency repairs, maintenance of old systems, and energy inefficiency. For instance, the overall design standards utilized are geared towards constructing Leadership in Energy and Environmental Design (LEED) facilities, which is required

by the City's Code of Ordinances. **Costs:** Increases in operating expenses anticipated as a result of capital projects are mainly driven by the expansion of the City's infrastructure, such as: upgrades of new software solutions, water service area expansion and the addition of municipal buildings and sports facilities within the City limits.

Created in FY 2016, the Administrative Capital Fund is an example of the capital impact on the operating budget. This operating fund consists of capital improvement project administration activities. Revenues are generated as projects are administered. For FY 2017, the total revenue generated is \$1,194,062. The expenditures are broken down as follows: \$625,968 includes salaries and benefits for five employees (one CIP Manager, two Engineering Managers and two Engineering Inspectors); and \$568,094 accounts for operating expenses (administrative and internal service charges, equipment, software purchases and office supplies).

**List of the Completed Capital Improvement Projects during FY 2017:**

- a. Cresthaven Fire Station #103 [11-162]
- b. Downtown Pompano Streets [13-210]
- c. Overhead Utility Conversion Downtown Pompano [14-249]
- d. Enhance North Palm Aire Drive Median [15-266]
- e. Pier Parking Garage [15-271]
- f. McNair Park Restroom [15-274]
- g. Golf Course Lake Repair [15-295]
- h. Bleacher Sunshades - Mitchell Moore Park [16-283]
- i. N.E. 10th Avenue - Enhance Landscaping [17-302]
- j. Andrews Ave Ext From NW 18th Street To Copan's Rd [FDOT-014]

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## Five Year Capital Improvement Plan Summary

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	<b>Fiscal Year 2018</b>	<b>Five Year Total 2018-2022</b>
General Capital Fund	\$4,131,146	\$22,285,014
Utility Renewal & Replacement Capital Fund	\$7,099,210	\$48,414,546
Stormwater Utility Capital Fund	\$4,973,791	\$24,496,264
Airpark Capital Fund	\$0	\$216,000
Cemetery Trust Fund	\$115,928	\$415,928
<b>Total All Capital Outlay Funds</b>	<b>\$16,320,075</b>	<b>\$95,827,752</b>

# **General Capital Fund**

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# General Capital Fund (302)

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This section includes the capital plan for the General Capital Projects. The General Capital Budget in Fiscal Year 2018 (\$3,910,807) is supported by revenues from electric, gas and fuel utility taxes, local option gas tax, communication service tax, transfer from the General Fund, interest earnings, fund balance, and transfer from Park Acquisition and Improvement Fund. Funds are committed to several street and park improvements of \$3,348,225, project administrative fee \$487,203, and a working capital reserve for current and future projects of \$75,379. The remaining portion of the General Capital Improvement Plan \$18,153,868 (FY 2019-FY 2022) is supported by the same sources of revenues.

*This section is organized in the following manner:*

Five year Revenue and Appropriation Summary Projects:

## **Streets & Bridges**

1. Major Bridge Repair/Rehab [05-901]
2. Road Resurfacing Program [07-925]
3. Citywide Sidewalk Improvements [07-926]

## **Parks**

1. Refurbish Park Amenities [02-821]
2. Court Resurfacing [09-985]
3. North Pompano Hardscape and Landscape [17-304]
4. North Pompano Entrance from Federal Highway [18-318]
5. Construct Founders Park Bathrooms [18-319]
6. Synthetic Turf at Athletic Field [19-PR-001]
7. Community Park - Shelter Replacement [19-PR-002]
8. Highlands Park Renovations [20-PR-001]

## **Buildings**

1. General Government Buildings [07-924]
2. Fire Station Refurbishments [14-238]
3. Purchasing Building Renovations/Repairs [18-320]

## **Various Public Works**

1. Seawall Replacement [07-946]
2. City Parking Lot Improvements/ADA [10-123]
3. Traffic Signal Mast Arm Refurbishing [12-197]
4. Implement Wayfinding Signage [16-275]

*General Capital Fund (302) Revenues*

	2018	2019	2020	2021	2022	Total
Transfer from Park Acquisition & Improvement Fund	\$59,225	---	---	---	---	\$59,225
Transfer from General Fund	---	\$1,000,000	\$1,020,000	\$1,020,000	\$1,020,000	\$4,060,000
Project Fund Balance	\$320,339	\$75,379	\$241,491	\$220,561	\$67,465	\$925,235
Local Option Gas Tax	\$620,000	\$620,000	\$620,000	\$620,000	\$620,000	\$3,100,000
Interest Earnings	\$372,904	\$372,904	\$372,904	\$372,904	\$372,904	\$1,864,520
Gas Utility Tax	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Electric Utility Tax	\$1,950,000	\$1,950,000	\$1,950,000	\$1,950,000	\$1,950,000	\$9,750,000
Communications Service Tax	\$758,678	\$758,678	\$758,678	---	---	\$2,276,034
<b>Total Revenues</b>	<b>\$4,131,146</b>	<b>\$4,826,961</b>	<b>\$5,013,073</b>	<b>\$4,233,465</b>	<b>\$4,080,369</b>	<b>\$22,285,014</b>

*General Capital Fund (302) Appropriations*

	2018	2019	2020	2021	2022	Total
<b>Streets &amp; Bridges</b>						
Major Bridge Repair/Rehab [05-901]	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000
Road Resurfacing Program [07-925]	\$620,000	\$620,000	\$620,000	\$620,000	\$620,000	\$3,100,000
Citywide Sidewalk Improvements [07-926]	\$102,000	\$102,000	\$102,000	\$102,000	\$102,000	\$510,000
<b>Parks</b>						
Refurbish Park Amenities [02-821]	\$150,000	---	\$150,000	\$150,000	\$150,000	\$600,000
Court Resurfacing [09-985]	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$150,000
North Pompano Hardscape and Landscape [17-304]	---	\$439,850	---	---	---	\$439,850
North Pompano Entrance from Federal Highway [18-318]	\$59,225	\$500,000	---	---	---	\$559,225
Construct Founders Park Bathrooms [18-319]	\$25,000	\$234,600	---	---	---	\$259,600
Synthetic Turf at Athletic Field [19-PR-001]	---	\$52,020	\$811,512	---	---	\$863,532
Community Park - Shelter Replacement [19-PR-002]	---	\$183,000	---	---	---	\$183,000
Highlands Park Renovations [20-PR-001]	---	---	\$135,000	\$320,000	\$197,000	\$652,000
<b>Buildings</b>						
General Government Buildings [07-924]	\$918,000	\$918,000	\$918,000	\$918,000	\$918,000	\$4,590,000
Fire Station Refurbishments [14-238]	---	\$500,000	\$1,020,000	\$1,020,000	\$1,020,000	\$3,560,000
Purchasing Building Renovations/Repairs [18-320]	\$438,000	---	---	---	---	\$438,000
<b>Various Public Works</b>						
Seawall Replacement [07-946]	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
City Parking Lot Improvements/ADA [10-123]	\$102,000	\$102,000	\$102,000	\$102,000	\$102,000	\$510,000

Traffic Signal Mast Arm Refurbishing [12-197]	\$102,000	\$102,000	\$102,000	\$102,000	\$102,000	\$510,000
Implement Wayfinding Signage [16-275]	\$102,000	\$102,000	\$102,000	\$102,000	\$102,000	\$510,000
<b>Total General Capital Fund (302)</b>	<b>\$3,348,225</b>	<b>\$4,585,470</b>	<b>\$4,792,512</b>	<b>\$4,166,000</b>	<b>\$4,043,000</b>	<b>\$20,935,207</b>

*General Capital Fund (302) Operating Expenses*

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>Total</b>
Project Admin Fee	\$707,542	---	---	---	---	---
<b>Total</b>	<b>\$707,542</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>

*General Capital Fund (302) Reserves and Transfers*

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>Total</b>
Working Capital Reserve	\$75,379	\$241,491	\$220,561	\$67,465	\$37,369	\$642,265
<b>Total</b>	<b>\$75,379</b>	<b>\$241,491</b>	<b>\$220,561</b>	<b>\$67,465</b>	<b>\$37,369</b>	<b>\$642,265</b>
<i>Total Appropriations</i>	\$4,131,146	\$4,826,961	\$5,013,073	\$4,233,465	\$4,080,369	\$22,285,014



# Streets & Bridges

## Major Bridge Repair/Rehab [05-901]



**Project Description:** This project provides for rehabilitation or replacement of various City-owned bridges. Major repairs and maintenance are vital to ensure the structural integrity of bridges. Future projects are determined by the Florida Department of Transportation yearly bridge Inspection Report. Two bridges will need attention in the near future: McNab Road Bridge and SE 5th Avenue Bridge.

Funding Source: General Capital Fund (302)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)			\$7,843	\$7,843	\$7,843	\$7,843	\$7,843	\$39,215
Construction			\$392,157	\$392,157	\$392,157	\$392,157	\$392,157	\$1,960,785
Outside Consulting/Design			\$95,000	\$95,000	\$95,000	\$95,000	\$95,000	\$475,000
Program Admin./Design			\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
<b>Totals</b>	\$4,926,394.09		\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000

**Strategic Plan:**

Great Places

2.0 Tourism

2.13. Improve aesthetic appearance of City facilities

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## Road Resurfacing Program [07-925]

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**Project Description:** In 2016, the City commissioned a pavement condition study which ranked all the City's roadways. Roadways are then repaved based on their respective ranking and/or in conjunction with other capital improvement projects initiated by the City. Last year, the City repaved over 8 miles of roadways. Areas and neighborhoods recently repaved include Hillsboro Harbor, Santa Maria, Caliban Ridge, Jelks Subdivision, Gateway Industrial Center, Palm Aire Cypress Course Estates, Cypress Lake Estates, and Terra Mar Island Estates.



Funding Source: General Capital Fund (302)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)			\$12,157	\$12,157	\$12,157	\$12,157	\$12,157	\$60,785
Construction			\$607,843	\$607,843	\$607,843	\$607,843	\$607,843	\$3,039,215
<b>Totals</b>	\$8,608,268.12		\$620,000	\$620,000	\$620,000	\$620,000	\$620,000	\$3,100,000

**Strategic Plan:**

## Citywide Sidewalk Improvements [07-926]



**Project Description:** This annual project includes installation of or repair to sidewalks throughout the City. The starting point for prioritization is based off of a 2007 study, which identified all of the missing sidewalks throughout the City. During FY 2016, the City utilized citywide Sidewalk Improvements funds to repair sidewalks and bring sidewalks into ADA compliance (install curb cuts and ADA Truncated Dome Pads). Priority for sidewalk installation is based on highest pedestrian demand: Safe Route to Schools, and public transit (Bus Stops). Specific requests by Home Owners Associations are also considered.

### Funding Source: General Capital Fund (302)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
<b>Art (2% of Construction)</b>			\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$10,000
<b>Construction</b>			\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
<b>Totals</b>	\$1,514,201.37		\$102,000	\$102,000	\$102,000	\$102,000	\$102,000	\$510,000

### Strategic Plan:

Superior Capacity	4.0 Mobility	4.1. Increase pedestrian movement and safety
Superior Capacity	4.0 Mobility	4.2. Increase bicycling and pedestrian network

# Parks

## Refurbish Park Amenities [02-821]



**Project Description:** This project involves the replacement of worn out park amenities at all City parks. Park amenities include playground equipment, shade structures, benches, trash receptacles, lighting, fences, grills, etc. The replacement of these facilities will be performed by in-house staff. Currently staff is working to replace shelters at Community Park.

Funding Source: General Capital Fund (302)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)			\$2,941		\$2,941	\$2,941	\$2,941	\$11,764
Construction			\$147,059		\$147,059	\$147,059	\$147,059	\$588,236
<b>Totals</b>	\$1,537,732.63		\$150,000		\$150,000	\$150,000	\$150,000	\$600,000

### Strategic Plan:

Great Places	2.0 Tourism	2.6. Improve City parks
Great Places	2.0 Tourism	2.13. Improve aesthetic appearance of City facilities

## Court Resurfacing [09-985]



**Project Description:** The City has an inventory of over 60 athletic courts which include tennis, basketball, handball, volleyball, shuffleboard, and bocce ball. The City must continuously maintain these courts to ensure safe, enjoyable play. For FY 2016, the City resurfaced the basketball courts at the George Brummer Park and it is planning to resurface the McNair Park courts.

Funding Source: General Capital Fund (302)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
<b>Art (2% of Construction)</b>			\$588	\$588	\$588	\$588	\$588	\$2,940
<b>Construction</b>			\$29,412	\$29,412	\$29,412	\$29,412	\$29,412	\$147,060
<b>Totals</b>	\$251,346.89		\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$150,000

**Strategic Plan:**

Great Places	2.0 Tourism	2.5. Develop facilities to ensure the City can compete in targeted sports tourism markets
Superior Capacity	3.0 Recreation	3.2. Develop facilities to match the changing recreational needs and preferences of the community

## North Pompano Hardscape and Landscape [17-304]

**Project Description:** This project calls for repaving, landscape structures, furnishings, rehabilitation of existing concession stands and landscaping. Additionally, the ball fields will be converted to rectangular fields to assist in the increase in demand for field use.



Funding Source: General Capital Fund (302)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)				\$8,625				\$8,625
Construction				\$431,225				\$431,225
<b>Totals</b>	\$24,475.00			\$439,850				\$439,850

**Strategic Plan:**

Great Places	2.0 Tourism	2.6. Improve City parks
Great Places	2.0 Tourism	2.13. Improve aesthetic appearance of City facilities

**North Pompano Entrance from Federal Highway [18-318]**

**Project Description:** Currently, this park can only be accessed from NE 18th Ave to NE 43rd Court, both of which are residential streets. A critical component to the success of the future development of this community park is access from Federal Highway.



Funding Source: General Capital Fund (302)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)				\$10,000				\$10,000
Construction				\$490,000				\$490,000
Program Admin./Design			\$59,225					\$59,225
<b>Totals</b>			\$59,225	\$500,000				\$559,225

**Strategic Plan:**

Great Places	2.0 Tourism	2.6. Improve City parks
Superior Capacity	3.0 Recreation	3.2. Develop facilities to match the changing recreational needs and preferences of the community

## Construct Founders Park Bathrooms [18-319]



**Project Description:** Construct a 600 square feet bathroom facility at Founders Park with exterior to match the adjacent Historic Kester Cottages or the Hood Center Historical Fire Station. The existing public bathrooms are in the back of the Hood Center and are not adequate to support both administrative staff and guests that utilize the Hood Center plus significant numbers of patrons who use the Park to play bocce ball/tennis/playground.

Funding Source: General Capital Fund (302)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)				\$4,600				\$4,600
Construction				\$230,000				\$230,000
Outside Consulting/Design			\$25,000					\$25,000
<b>Totals</b>			\$25,000	\$234,600				\$259,600

**Strategic Plan:**

Great Places	2.0 Tourism	2.6. Improve City parks
Great Places	2.0 Tourism	2.13. Improve aesthetic appearance of City facilities



## Synthetic Turf at Athletic Field [19-PR-001]



**Project Description:** Synthetic Turf is a smart solution for the athletic field because the City has an escalating need for durable fields that accommodate multiple sports teams and activities. The high cost of maintaining a grass sports field, and the need to conserve water, have prompted a rising number of schools and parks to turn to synthetic turf to meet their program needs. Today’s Synthetic Turf is designed to simulate the experience of practicing and playing on the best grass fields.

### Funding Source: General Capital Fund (302)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
<b>Art (2% of Construction)</b>				\$1,040	\$16,230			\$17,271
<b>Construction</b>				\$50,980	\$795,282			\$846,261
<b>Totals</b>				\$52,020	\$811,512			\$863,532

### Strategic Plan:

Great Places	2.0 Tourism	2.6. Improve City parks
Superior Capacity	3.0 Recreation	3.2. Develop facilities to match the changing recreational needs and preferences of the community
Superior Capacity	6.0 Growth Capacity	6.4. Ensure capacity for growth in parks

**Community Park - Shelter Replacement [19-PR-002]**



**Project Description:** Funding is being allocated to replace existing shelters located at Community Park. The shelters are 28 years old and have reached their design life. Two shelters are 32' Octagon shaped and one is 20' Octagon shaped. Replacement units would have powder coated metal framework, a metal roof with tongue and a grove wood sub-roof.

Funding Source: General Capital Fund (302)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
In-House Labor Force				\$40,000				\$40,000
New Equipment				\$143,000				\$143,000
<b>Totals</b>				\$183,000				\$183,000

**Strategic Plan:**

Great Places	2.0 Tourism	2.13. Improve aesthetic appearance of City facilities
Superior Capacity	3.0 Recreation	3.2. Develop facilities to match the changing recreational needs and preferences of the community

**Highlands Park Renovations [20-PR-001]**

**Project Description:** An additional 1600 linear feet of fitness/jogging path will be added and ample lighting upgraded around the basketball area to increase teen usage. Design costs are budgeted in FY 20.



Funding Source: General Capital Fund (302)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)						\$6,400	\$3,940	\$10,340
Construction						\$313,600	\$193,060	\$506,660
Outside Consulting/Design					\$135,000			\$135,000
<b>Totals</b>					\$135,000	\$320,000	\$197,000	\$652,000

**Strategic Plan:**

Great Places	2.0 Tourism	2.6. Improve City parks
Superior Capacity	3.0 Recreation	3.2. Develop facilities to match the changing recreational needs and preferences of the community
Great Places	2.0 Tourism	2.14. Increase recreation programs and activities for teens

# Buildings

## General Government Buildings [07-924]



**Project Description:** This annual project includes roof and/or minor window replacement, interior or exterior building repair and replacement of mechanical equipment on various City-owned facilities. In 2014, funding was increased by \$700K to address various maintenance improvements identified in the 2010 Facilities Assessment Report.

Funding Source: General Capital Fund (302)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)			\$18,000	\$18,000	\$18,000	\$18,000	\$18,000	\$90,000
Construction			\$900,000	\$900,000	\$900,000	\$900,000	\$900,000	\$4,500,000
<b>Totals</b>	\$4,164,350.23		\$918,000	\$918,000	\$918,000	\$918,000	\$918,000	\$4,590,000

### Strategic Plan:

Great Places	2.0 Tourism	2.13. Improve aesthetic appearance of City facilities
Superior Capacity	1.0 Energy	1.2. Retro-fit existing facilities as appropriate
Quality and Affordable Services	1.0 Safety	1.9. Expand the practice of crime prevention through environmental design

## Fire Station Refurbishments [14-238]



**Project Description:** This project consists of renovating existing City fire stations and training tower. Work involves modernizing facilities to include fixture and roof replacements, the upgrade of mixed gender use, ADA compliance and to meet current storm standards. Funding is intended to be used to renovate/replace Fire Station 61, currently located at 2121 NW 3rd Avenue. Fire Station 61 was originally built over forty years ago to serve the Drug Enforcement Administration. It has been adapted and used as a fire station for about 30 years. Existing building measures 8,645 square foot. Additionally, funding will be used to renovate or rebuild Fire Station 52, currently located currently located at 10 SW 27 Avenue just south of Atlantic Boulevard.

### Funding Source: General Capital Fund (302)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
<b>Art (2% of Construction)</b>				\$10,000	\$20,000	\$20,000	\$20,000	\$70,000
<b>Construction</b>				\$490,000	\$1,000,000	\$1,000,000	\$1,000,000	\$3,490,000
<b>Totals</b>	\$253,036.24			\$500,000	\$1,020,000	\$1,020,000	\$1,020,000	\$3,560,000

### Strategic Plan:

Great Places	2.0 Tourism	2.13. Improve aesthetic appearance of City facilities
Superior Capacity	1.0 Energy	1.2. Retro-fit existing facilities as appropriate

**Purchasing Building Renovations/Repairs [18-320]**

**Project Description:** Replace existing roof and windows, re-paint warehouse building and main offices. Interior work to Purchasing building shall include: laminating new drywall over all interior office walls, painting, new ceiling panels, new light fixtures, and added security system.



Funding Source: General Capital Fund (302)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)			\$7,020					\$7,020
Construction			\$350,980					\$350,980
Outside Consulting/Design			\$80,000					\$80,000
<b>Totals</b>			\$438,000					\$438,000

**Strategic Plan:**

# Various Public Works

## Seawall Replacement [07-946]

**Project Description:** The City is responsible for the maintenance of seawalls along City-owned property; there is approximately 2,000 linear feet of seawall along various canals and waterways. Maintenance can include rebuilding portions, grouting leaks and total reconstruction.



Funding Source: General Capital Fund (302)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
<b>Art (2% of Construction)</b>			\$2,843	\$2,843	\$2,843	\$2,843	\$2,843	\$14,215
<b>Construction</b>			\$142,157	\$142,157	\$142,157	\$142,157	\$142,157	\$710,785
<b>Outside Consulting/Design</b>			\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$225,000
<b>Permit Fees</b>			\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
<b>Totals</b>	\$1,934,104.09		\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000

**Strategic Plan:**

Superior Capacity

4.0 Mobility

4.6. Improve City waterways

## City Parking Lot Improvements/ADA [10-123]

**Project Description:** This project consists of improvements to parking lots at City Facilities, including resurfacing and other improvements to comply with the Americans with Disability Act (ADA). Currently, the McNair Civic Center parking lot is not ADA compliant. The parking lot is under design and will be completed this fiscal year. In addition, this project will fund other non-ADA compliant facilities.



Funding Source: General Capital Fund (302)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
<b>Art (2% of Construction)</b>			\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$10,000
<b>Construction</b>			\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
<b>Totals</b>	\$428,245.18		\$102,000	\$102,000	\$102,000	\$102,000	\$102,000	\$510,000

**Strategic Plan:**

Superior Capacity

4.0 Mobility

4.1. Increase pedestrian movement and safety



## Traffic Signal Mast Arm Refurbishing [12-197]



**Project Description:** This project is for the refurbishment of the traffic signal mast arm assemblies that have deteriorated. Scope of work includes stripping existing paint, priming, painting black, and required maintenance of traffic for thirteen (13) intersections with mast arms. Project also includes the vinyl wrapping of 80 traffic signal control boxes with artwork. During FY 2016, the City painted and treated several mast arms on Dixie Highway.

Funding Source: General Capital Fund (302)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)			\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$10,000
Construction			\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
<b>Totals</b>	\$418,297.97		\$102,000	\$102,000	\$102,000	\$102,000	\$102,000	\$510,000

**Strategic Plan:**

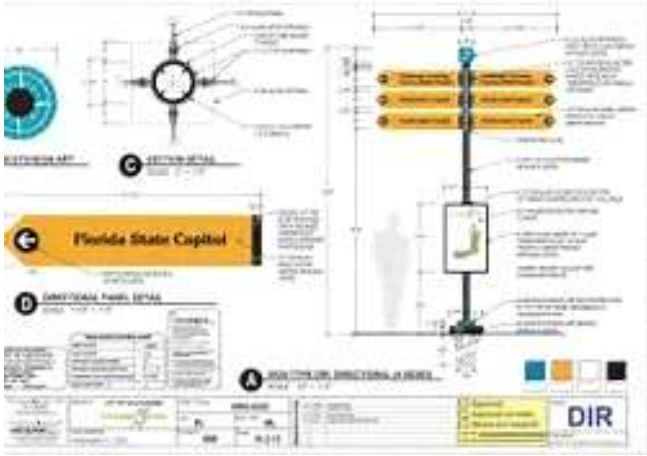
Great Places

2.0 Tourism

2.13. Improve aesthetic appearance of City facilities

## Implement Wayfinding Signage [16-275]

**Project Description:** The City has adopted a new standard for signage: gateway, directional, and destination. The plan is to implement this signage as new facilities are constructed and areas are re-developed. However, many of the existing signs are in disrepair and must be replaced independent of new construction or redevelopment. Implementing this program will ensure citywide consistency. During FY 2016, the City worked on sample units to determine actual costs, which helped derive the new budget.



Funding Source: General Capital Fund (302)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)			\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$10,000
Construction			\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
<b>Totals</b>	\$5,917.00		\$102,000	\$102,000	\$102,000	\$102,000	\$102,000	\$510,000

**Strategic Plan:**

Great Places

2.0 Tourism

2.12. Improve way-finding and gateways

## **Utility R&R Capital Fund**

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# Utility Renewal and Replacement Capital Fund (420)

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This section includes the capital plan for the Utility Renewal & Replacement Capital Projects. The Utility Renewal & Replacement Capital Budget in Fiscal Year 2018 (\$7,099,210) is supported by revenues from R&R Operating Transfer fund, Interest Earnings, and the Budgetary Fund Balance. Funds are committed to several water system and wastewater improvements of \$6,609,000, project administrative fee \$427,401, and a working capital reserve for current and future projects of \$62,809. The remaining portion of the Utility Renewal & Replacement Capital Improvement Plan \$41,315,336 (FY 2019-FY 2022) is supported by the same sources of revenues.

*This section is organized in the following manner:*

Five year Revenue and Appropriation Summary Projects:

## **Utility Renewal & Replacement**

1. Wastewater - Sanitary Sewer Manhole Rehabilitation [02-828]
2. Wastewater - Collection Re-Lining [04-870]
3. Water Treatment Plant - Maintenance [05-886]
4. Reuse Treatment Plant Maintenance [05-887]
5. Reuse Distribution Expansion [06-904]
6. Water - Main Replacement Program [07-931]
7. Well Maintenance Program [07-932]
8. Water - Meter Replacement Program [17-305]
9. Water Treatment Plant - Membrane Element Replacement [08-952]
10. Wastewater - Lift Station Rehabilitation [08-968]
11. Water - Conservation Program [10-988]
12. Water Treatment Plant - Electrical System Rehabilitation [11-194]
13. Water Treatment Plant Facility - Painting [15-256]
14. Utility Asset Management Development and Implementation [15-259]
15. Water Treatment Plant - Lime Softening Process Rehabilitation [16-287]
16. Utility Hardening of Water Inter-Connections [16-288]
17. Water - Supply Plan Update 2018 [18-321]
18. Water - Master Plan Update 2018 [18-322]
19. Reuse Master Plan Update 2018 [18-323]
20. Water Treatment Plant - Transfer Station Rehabilitation [18-324]
21. Consumptive Use 10 year Permit Report [19-WS-001]
22. Water Treatment and Reuse Storage Tank Cleaning [19-WS-002]
23. Wastewater - Force Main Assessment [19-WS-003]
24. Water Treatment Plant - Concentrate Treatment Study [20-WS-001]
25. Wastewater - Master Plan Update 2021 [21-WS-001]

### Utility Renewal and Replacement Capital Fund (420) Revenues

	2018	2019	2020	2021	2022	Total
Transfer from Utilities Fund (412)	\$6,000,000	\$6,000,000	\$6,000,000	\$6,000,000	\$6,000,000	\$30,000,000
Interest Earnings	\$199,210	\$199,210	\$199,210	\$199,210	\$199,210	\$996,050
Budgetary Fund Balance	\$900,000	\$62,809	\$2,893,019	\$5,693,729	\$7,868,939	\$17,418,496
<b>Total Revenues</b>	<b>\$7,099,210</b>	<b>\$6,262,019</b>	<b>\$9,092,229</b>	<b>\$11,892,939</b>	<b>\$14,068,149</b>	<b>\$48,414,546</b>

### Utility Renewal and Replacement Capital Fund (420) Appropriations

	2018	2019	2020	2021	2022	Total
<b>Utility Renewal &amp; Replacement</b>						
Wastewater - Sanitary Sewer Manhole Rehabilitation [02-828]	\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$400,000
Wastewater - Collection Re-Lining [04-870]	\$500,000	\$500,000	\$500,000	\$800,000	\$800,000	\$3,100,000
Water Treatment Plant - Maintenance [05-886]	\$450,000	\$450,000	\$450,000	\$500,000	\$500,000	\$2,350,000
Reuse Treatment Plant Maintenance [05-887]	\$250,000	\$250,000	\$250,000	\$325,000	\$325,000	\$1,400,000
Reuse Distribution Expansion [06-904]	\$306,000	\$306,000	\$306,000	\$306,000	\$306,000	\$1,530,000
Water - Main Replacement Program [07-931]	\$408,000	\$408,000	\$408,000	\$408,000	\$408,000	\$2,040,000
Well Maintenance Program [07-932]	\$100,000	\$110,000	\$120,000	\$130,000	\$240,000	\$700,000
Water - Meter Replacement Program [17-305]	---	\$300,000	\$300,000	\$300,000	\$300,000	\$1,200,000
Water Treatment Plant - Membrane Element Replacement [08-952]	---	---	---	\$300,000	\$300,000	\$600,000
Wastewater - Lift Station Rehabilitation [08-968]	\$400,000	\$400,000	\$400,000	\$600,000	\$600,000	\$2,400,000
Water - Conservation Program [10-988]	---	---	---	\$100,000	---	\$100,000
Water Treatment Plant - Electrical System Rehabilitation [11-194]	\$800,000	---	---	---	---	\$800,000
Water Treatment Plant Facility - Painting [15-256]	\$300,000	---	---	---	---	\$300,000
Utility Asset Management Development and Implementation [15-259]	\$75,000	\$100,000	---	---	---	\$175,000
Water Treatment Plant - Lime Softening Process Rehabilitation [16-287]	\$400,000	---	---	---	---	\$400,000
Utility Hardening of Water Inter-Connections [16-288]	---	\$100,000	\$484,500	---	---	\$584,500
Water - Supply Plan Update 2018 [18-321]	\$225,000	---	---	---	---	\$225,000
Water - Master Plan Update 2018 [18-322]	\$140,000	---	---	---	---	\$140,000
Reuse Master Plan Update 2018 [18-323]	\$75,000	---	---	---	---	\$75,000

Water Treatment Plant - Transfer Station Rehabilitation [18-324]	\$2,100,000	---	---	---	---	\$2,100,000
Consumptive Use 10 year Permit Report [19-WS-001]	---	\$40,000	---	---	---	\$40,000
Water Treatment and Reuse Storage Tank Cleaning [19-WS-002]	---	---	\$100,000	---	---	\$100,000
Wastewater - Force Main Assessment [19-WS-003]	---	\$225,000	---	---	---	\$225,000
Water Treatment Plant - Concentrate Treatment Study [20-WS-001]	---	\$100,000	---	---	---	\$100,000
Wastewater - Master Plan Update 2021 [21-WS-001]	---	---	---	\$175,000	---	\$175,000
<b>Total Utility Renewal and Replacement Capital Fund (420)</b>	<b>\$6,609,000</b>	<b>\$3,369,000</b>	<b>\$3,398,500</b>	<b>\$4,024,000</b>	<b>\$3,859,000</b>	<b>\$21,259,500</b>

*Utility Renewal and Replacement Capital Fund (420) Operating Expenses*

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>Total</b>
Project Admin Fee	\$427,401	---	---	---	---	---
<b>Total</b>	<b>\$427,401</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>

*Utility Renewal and Replacement Capital Fund (420) Reserves and Transfers*

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>Total</b>
Working Capital Reserve	\$62,809	\$2,893,019	\$5,693,729	\$7,868,939	\$10,209,149	\$26,727,645
<b>Total</b>	<b>\$62,809</b>	<b>\$2,893,019</b>	<b>\$5,693,729</b>	<b>\$7,868,939</b>	<b>\$10,209,149</b>	<b>\$26,727,645</b>

<i><b>Total Appropriations</b></i>	<b>\$7,099,210</b>	<b>\$6,262,019</b>	<b>\$9,092,229</b>	<b>\$11,892,939</b>	<b>\$14,068,149</b>	<b>\$48,414,546</b>
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# Utility Renewal & Replacement

## Wastewater - Sanitary Sewer Manhole Rehabilitation [02-828]



**Project Description:** This project involves the rehabilitation of deteriorated brick manholes located throughout the City. Rehabilitation consists of covering the interior surfaces with an adhesive, non-permeable material. 108 manholes were lined in FY15 and FY16. Citywide there are 4,400 manholes.

Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				<i>5 Year Total</i>
				2019	2020	2021	2022	
<b>Art (2% of Construction)</b>			\$1,600	\$1,600	\$1,600	\$1,600	\$1,600	\$8,000
<b>Construction</b>			\$78,400	\$78,400	\$78,400	\$78,400	\$78,400	\$392,000
<b>Totals</b>	\$2,542,341.41		\$80,000	\$80,000	\$80,000	\$80,000	\$80,000	\$400,000

**Strategic Plan:**

Quality and Affordable Services

1.0 Safety

1.5. Improve wastewater disposal and treatment process

**Wastewater - Collection Re-Lining [04-870]**

**Project Description:** This annual CIP allows for relining sanitary sewer gravity mains throughout the City to minimize infiltration of groundwater. Wherever possible, this is accomplished through trenchless methods. However, from time to time, open cut point repairs are appropriate.



Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
<b>Art (2% of Construction)</b>			\$9,804	\$9,804	\$9,804	\$16,000	\$16,000	\$61,412
<b>Construction</b>			\$490,196	\$490,196	\$490,196	\$784,000	\$784,000	\$3,038,588
<b>Totals</b>	\$6,596,049.04		\$500,000	\$500,000	\$500,000	\$800,000	\$800,000	\$3,100,000

**Strategic Plan:**

Quality and Affordable Services

1.0 Safety

1.5. Improve wastewater disposal and treatment process



## Water Treatment Plant - Maintenance [05-886]



**Project Description:** This project includes various maintenance, rehabilitation, replacement and operational enhancements to the existing water treatment plant and membrane plant. Sub projects include, security, chemical feed system repairs, replacement and installations, electrical switch gear maintenance, rehabilitation and replacement.

Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
<b>New Equipment</b>			\$450,000	\$450,000	\$450,000	\$500,000	\$500,000	\$2,350,000
<b>Totals</b>	\$3,199,542.68		\$450,000	\$450,000	\$450,000	\$500,000	\$500,000	\$2,350,000

**Strategic Plan:**

Quality and Affordable Services	1.0 Safety	1.4. Ensure safe drinking water standards
Quality and Affordable Services	1.0 Safety	1.7. Ensure adequate water resources for current and future population

**Reuse Treatment Plant Maintenance [05-887]**

**Project Description:** Allocated for maintenance, replacement, reconditioning and installation of reuse plant pumps, motors, piping, valves, electrical switch gear and equipment, chemical feed equipment and infrastructure as needed.



Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
<b>New Equipment</b>			\$250,000	\$250,000	\$250,000	\$325,000	\$325,000	\$1,400,000
<b>Totals</b>	\$1,350,655.57		\$250,000	\$250,000	\$250,000	\$325,000	\$325,000	\$1,400,000

**Strategic Plan:**

Superior Capacity

2.0 Water

2.1. Expand reuse capacities

## Reuse Distribution Expansion [06-904]



**Project Description:** This annual project continues with the installation of the reuse distribution system in Service Areas 1 through 4, as detailed in the Reuse Water Master Plan, which represents service to over 1,000 acres. The City has an inter-local agreement with Lighthouse Point to construct a transmission line and piping in order to provide reuse water to Pompano beach water customers in their city (about 500 connections). Construction will be ongoing in this area for the next 5-6 years.

Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
<b>Art (2% of Construction)</b>			\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$30,000
<b>Construction</b>			\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
<b>Totals</b>	\$4,067,754.54		\$306,000	\$306,000	\$306,000	\$306,000	\$306,000	\$1,530,000

**Strategic Plan:**

Superior Capacity

2.0 Water

2.1. Expand reuse capacities

## Water - Main Replacement Program [07-931]

**Project Description:** This annual project is to continue the replacement of undersized galvanized water mains as well as unlined cast iron distribution mains throughout the City.



Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
<b>Art (2% of Construction)</b>			\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$40,000
<b>Construction</b>			\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$2,000,000
<b>Totals</b>	\$2,408,685.58		\$408,000	\$408,000	\$408,000	\$408,000	\$408,000	\$2,040,000

**Strategic Plan:**

Superior Capacity	2.0 Water	2.2. Expand conservation efforts and other water efficiency efforts
Quality and Affordable Services	1.0 Safety	1.4. Ensure safe drinking water standards

**Well Maintenance Program [07-932]**



**Project Description:** This ongoing project includes various maintenance, rehabilitation, and operational enhancements to the existing well fields and may include routine maintenance and rehabilitation where circumstances dictate. In addition, the project will include well field assessments, telemetry enhancements, upgrades and replacement. Ongoing Maintenance is required by State and Federal Regulations.

Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
<b>New Equipment</b>			\$100,000	\$110,000	\$120,000	\$130,000	\$240,000	\$700,000
<b>Totals</b>	\$987,283.63		\$100,000	\$110,000	\$120,000	\$130,000	\$240,000	\$700,000

**Strategic Plan:**

Quality and Affordable Services

1.0 Safety

1.4. Ensure safe drinking water standards

**Water - Meter Replacement Program [17-305]**



**Project Description:** The Automated Meter Infrastructure (AMI) project was completed in 2012. As part of that project, Siemens replaced all meters greater than 5 years old and updated meters that were less than 5 years old by March, 2011. This project resumes the meter replacement program in 2019 and will replace meters that were not replaced during the AMI project. A schedule will be prepared to replace meters such that no more than 10% of the meters at one time will be older than 10 years old. Program is needed to ensure that water sales information is accurate and that the percent water loss for the system remains low. The American Water Works Association (AWWA) standards specify that water meters be tested after 10 years of service.

Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
<b>New Equipment</b>				\$300,000	\$300,000	\$300,000	\$300,000	\$1,200,000
<b>Totals</b>	\$18,230.58			\$300,000	\$300,000	\$300,000	\$300,000	\$1,200,000

**Strategic Plan:**

Quality and Affordable Services

1.0 Safety

1.4. Ensure safe drinking water standards

## Water Treatment Plant - Membrane Element Replacement [08-952]



**Project Description:** This ongoing project consists of replacing the membrane elements when needed. The membrane elements are used to purify water to make it potable and requires replacement every 5 years. All elements are due for replacement in FY 2016-2017. Funding will be budgeted over a multi-year period to provide for full replacement.

Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
New Equipment						\$300,000	\$300,000	\$600,000
<b>Totals</b>	\$125,593.26					\$300,000	\$300,000	\$600,000

**Strategic Plan:**

Quality and Affordable Services

1.0 Safety

1.4. Ensure safe drinking water standards

## Wastewater - Lift Station Rehabilitation [08-968]

**Project Description:** This annual CIP allows for upgrading and rehabilitating wastewater lift stations as prioritized by the Utilities Department. A lift station rehab consists of replacement of all major components, including plumbing, mechanical and electrical.



Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
<b>Art (2% of Construction)</b>			\$6,557	\$6,557	\$6,557	\$10,689	\$10,689	\$41,048
<b>Construction</b>			\$327,869	\$327,869	\$327,869	\$523,737	\$523,737	\$2,031,082
<b>Contingency</b>			\$65,574	\$65,574	\$65,574	\$65,574	\$65,574	\$327,870
<b>Totals</b>	\$3,060,507.97		\$400,000	\$400,000	\$400,000	\$600,000	\$600,000	\$2,400,000

**Strategic Plan:**

Quality and Affordable Services

1.0 Safety

1.5. Improve wastewater disposal and treatment process



## Water - Conservation Program [10-988]



**Project Description:** A Water Conservation Program is mandated as one of the limiting conditions of our Consumptive Use Permit. The program will consist of water saving features that will lower our water consumption.

Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Other Professional Fees						\$100,000		\$100,000
<b>Totals</b>	\$117,451.73					\$100,000		\$100,000

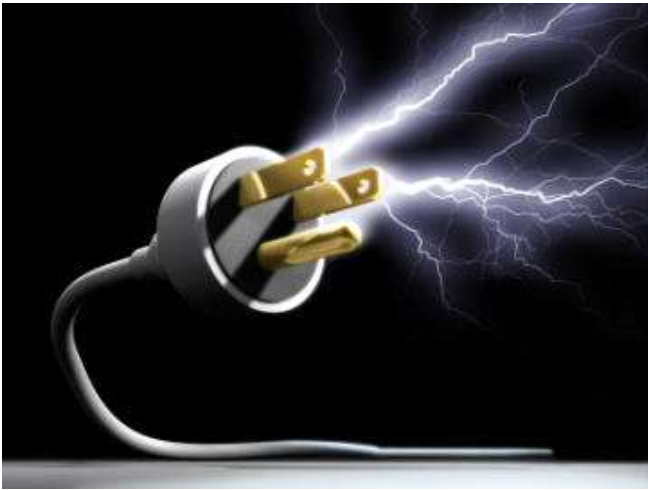
**Strategic Plan:**

Superior Capacity

2.0 Water

2.2. Expand conservation efforts and other water efficiency efforts

**Water Treatment Plant - Electrical System Rehabilitation [11-194]**



**Project Description:** Renovation of the old electrical system in the Water Treatment Plant. The renovation includes all 480 and 5kv high service pumps and starters, all electrical switch gear and main electrical distribution systems. These issues were identified and incorporated in the Electrical Master Plan.

Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years	2017	2018	Projected				5 Year Total
	Actuals	Revised		2019	2020	2021	2022	
Outside Consulting/Design			\$800,000					\$800,000
<b>Totals</b>	\$2,636,639.45		\$800,000					\$800,000

**Strategic Plan:**

Quality and Affordable Services

1.0 Safety

1.4. Ensure safe drinking water standards

## Water Treatment Plant Facility - Painting [15-256]



**Project Description:** The water treatment plant facility has not been painted for over 25 years: There is superficial cracking allowing moisture to get into the concrete that can cause deterioration of the concrete and the reinforced iron rebar. The cracks in the facility must be repaired and sealed, then a top coat of uniformed color coating applied to improve the structural and aesthetic appearance of the facility.

Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years	2017	2018	Projected				5 Year Total
	Actuals	Revised		2019	2020	2021	2022	
Other Professional Fees			\$300,000					\$300,000
<b>Totals</b>	\$42,113.40		\$300,000					\$300,000

**Strategic Plan:**

Quality and Affordable Services	1.0 Safety	1.4. Ensure safe drinking water standards
Great Places	2.0 Tourism	2.3. Enhance the range and quality of beach activity options, including beach related events

**Utility Asset Management Development and Implementation [15-259]**



**Project Description:** This project is the development and implementation of a utility asset management program. The software, consulting/design for this program will enhance the life of the utility assets, identify future CRP/CIP projects, assist with compliance and increase reliability.

Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
<b>New Equipment</b>			\$75,000	\$100,000				\$175,000
<b>Totals</b>	\$61,263.00		\$75,000	\$100,000				\$175,000

**Strategic Plan:**

Quality and Affordable Services

1.0 Safety

1.4. Ensure safe drinking water standards

## Water Treatment Plant - Lime Softening Process Rehabilitation [16-287]



**Project Description:** The Water Treatment Plant has two (2) distinct treatment processes, lime softening and membrane. A recent evaluation conducted by City Consultant, Carole Engineers, compared either expanding the membrane treatment process, decommissioning the lime softening, or rehabilitating the lime treatment plant for a 20 year life cycle. It was determined that based on the capital costs and operational costs for membrane expansion, that rehabilitating the lime softening treatment was more cost effective.

Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
<b>New Equipment</b>			\$400,000					\$400,000
<b>Totals</b>			\$400,000					\$400,000

**Strategic Plan:**

Quality and Affordable Services	1.0 Safety	1.4. Ensure safe drinking water standards
Quality and Affordable Services	1.0 Safety	1.7. Ensure adequate water resources for current and future population

## Utility Hardening of Water Inter-Connections [16-288]



**Project Description:** Project will install meters and backflow protection between the City of Pompano Beach Water System and other Utilities at the following locations: Broward County 2A\* 12" 1 MGD at 2517 NE 22nd Avenue, Lighthouse Point; Fort Lauderdale\* 12" 1 MGD near SW 15th Street & Powerline Road; Margate\* 10" 3100 MLK Boulevard, Pompano Beach, Margate\* 12" 3300 W. Atlantic Boulevard, Pompano Beach AIA/6000 N. Ocean Boulevard, Lauderdale by the Sea. The meters provide for water usage determination and recovery of cost should emergency conditions require the opening of the connections.

Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)					\$9,500			\$9,500
Construction					\$475,000			\$475,000
Outside Consulting/Design				\$100,000				\$100,000
<b>Totals</b>	\$33,368.90			\$100,000	\$484,500			\$584,500

**Strategic Plan:**

Quality and Affordable Services

1.0 Safety

1.4. Ensure safe drinking water standards

**Water - Supply Plan Update 2018 [18-321]**



**Project Description:** This project consists of preparing the Water Supply Plan. This plan is required to be updated every five years and approved by the South Florida Water Management District and the State. This plan must be adopted, along with the relevant Comprehensive Plan Elements, within 18 months of the South Florida Water Management District approving the Lower East Coast Water Supply Plan.

Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Outside Consulting/Design			\$225,000					\$225,000
<b>Totals</b>			\$225,000					\$225,000

**Strategic Plan:**

Quality and Affordable Services	1.0 Safety	1.4. Ensure safe drinking water standards
Quality and Affordable Services	1.0 Safety	1.7. Ensure adequate water resources for current and future population

**Water - Master Plan Update 2018 [18-322]**



**Project Description:** The Water Master Plan update is required every five years in order to evaluate the water distribution system and source water wells condition, current operations and future demands. This update is required per the City Comprehensive Plan and provides assessments needed for the Water Supply Plan, as well as planning for capital improvement projects.

Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Outside Consulting/Design			\$140,000					\$140,000
<b>Totals</b>			\$140,000					\$140,000

**Strategic Plan:**

Quality and Affordable Services

1.0 Safety

1.4. Ensure safe drinking water standards



**Reuse Master Plan Update 2018 [18-323]**

**Project Description:** Current Reuse Master Plan update was completed in 2014. The data is required for the state mandated Water Supply Plan due in FY 2018.



Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Outside Consulting/Design			\$75,000					\$75,000
<b>Totals</b>			\$75,000					\$75,000

**Strategic Plan:**

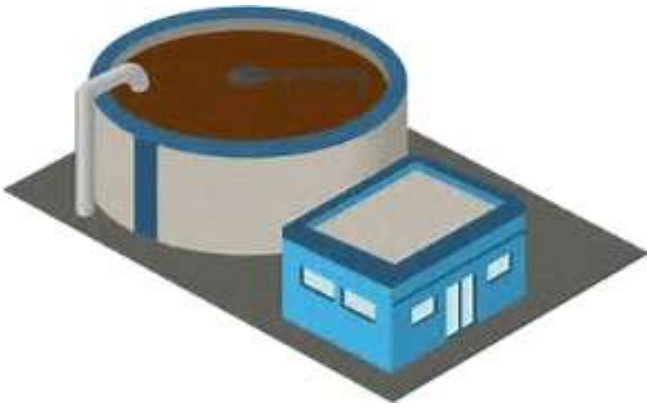
Superior Capacity	2.0 Water	2.1. Expand reuse capacities
Quality and Affordable Services	1.0 Safety	1.7. Ensure adequate water resources for current and future population

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## Water Treatment Plant - Transfer Station Rehabilitation [18-324]

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**Project Description:** Rehabilitation of the transfer station switchgear, adding variable-frequency drives (VFD)s to the pumps and piping.



Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)			\$12,000					\$12,000
Construction			\$600,000					\$600,000
New Equipment			\$1,363,000					\$1,363,000
Outside Consulting/Design			\$125,000					\$125,000
<b>Totals</b>			\$2,100,000					\$2,100,000

**Strategic Plan:**

Quality and Affordable Services

1.0 Safety

1.4. Ensure safe drinking water standards

## Consumptive Use 10 year Permit Report [19-WS-001]

**Project Description:** Report for South Florida Water Management District Permit



Prepared For:  
City of Pompano Beach



Water Supply Facility Work Plan

Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				<i>5 Year Total</i>
				2019	2020	2021	2022	
<b>Outside Consulting/Design</b>				\$40,000				\$40,000
<b>Totals</b>				\$40,000				\$40,000

**Strategic Plan:**

Quality and Affordable Services	1.0 Safety	1.4. Ensure safe drinking water standards
Quality and Affordable Services	1.0 Safety	1.7. Ensure adequate water resources for current and future population

**Water Treatment and Reuse Storage Tank Cleaning [19-WS-002]**

**Project Description:** This is for the periodic cleaning of the finished product storage tanks.



Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Other Professional Fees					\$100,000			\$100,000
<b>Totals</b>					\$100,000			\$100,000

**Strategic Plan:**

**Wastewater - Force Main Assessment [19-WS-003]**

**Project Description:** Evaluation of the 7.4 miles of the 24 - 48 inch wastewater Forcemain.



Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Other Professional Fees				\$225,000				\$225,000
<b>Totals</b>				\$225,000				\$225,000

**Strategic Plan:**

**Water Treatment Plant - Concentrate Treatment Study [20-WS-001]**

**Project Description:** Study the available technologies capable of treating the membrane plant concentrate water to drinking water standards as an alternative drinking water supply.



Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Outside Consulting/Design				\$100,000				\$100,000
<b>Totals</b>				\$100,000				\$100,000

**Strategic Plan:**

Quality and Affordable Services

1.0 Safety

1.4. Ensure safe drinking water standards

**Wastewater - Master Plan Update 2021 [21-WS-001]**



**Project Description:** The Wastewater Master Plan update is required every five years to evaluate future system demand and necessary upgrades to facilitate planning efforts in order to meet customer levels of service and regulatory requirements.

Funding Source: Utility Renewal and Replacement Capital Fund (420)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Outside Consulting/Design						\$175,000		\$175,000
<b>Totals</b>						\$175,000		\$175,000

**Strategic Plan:**

Quality and Affordable Services

1.0 Safety

1.5. Improve wastewater disposal and treatment process

## **Stormwater Capital Fund**



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# Stormwater Utility Capital Fund (425)

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This section includes the capital plan for the Stormwater Utility Capital Fund. The Stormwater Utility Capital Fund was established to fund, on a pay-as-you-go basis, to fulfill necessary drainage improvements within the City. The Stormwater Utility Capital Budget for Fiscal Year 2018 (\$4,973,791) is supported by revenues from Stormwater Utility Revenues, Interest Earnings, and Budgetary Retained Earnings. This proposed level of funding reflects the fund's various drainage rehabilitations and improvements throughout the City and a working capital reserve. These funding levels do not reflect the operations and maintenance costs of the Stormwater Utility Capital. The remaining portion of the Stormwater Utility Capital Improvement Plan \$19,522,473 (FY 2019-FY 2022) is supported primarily by the same sources of revenues and budgetary retained earnings.

*This section is organized in the following manner:*

Five year Revenue and Appropriation Summary Projects:

## **Stormwater**

1. Stormwater - Tideflex Valves [14-235]
2. Stormwater - Pipe Lining and Miscellaneous Projects [17-308]
3. Stormwater - Kendall Lake Neighborhood [16-291]
4. Stormwater - Gateway Dr. [16-292]
5. Stormwater - US-1 & N.E. 14th St. Causeway [18-325]
6. Stormwater - N.E. 4th St. & N.E. 3rd St. [18-326]
7. Stormwater - Dixie Highway & McNab Rd. [18-327]
8. Stormwater - Bay Drive Neighborhood [18-328]
9. Stormwater - N. Riverside Dr. & N.E. 14th St. Causeway [19-SW-001]
10. Stormwater - Atlantic Blvd. & S. Riverside Dr. [19-SW-002]
11. Stormwater - N.E. 27th Ave. & N.E. 16th St. [19-SW-003]
12. Stormwater - N.W. 22nd St. [20-SW-001]
13. Stormwater - Powerline Road & N.W. 33rd St. [21-SW-001]
14. Stormwater - S.E. 28th Ave. South of Atlantic Blvd. [21-SW-002]
15. Stormwater - N.W. 22nd Ct. [21-SW-003]
16. Stormwater - US-1 & S.E. 15th St. [22-SW-002]
17. Stormwater - S.E. 9th St. [22-SW-003]
18. Stormwater - N.W. 16th Ln. [22-SW-004]
19. Stormwater - N.W. 7th Terrace [22-SW-005]
20. Stormwater - S.E. 15th Ave. [22-SW-006]

## Stormwater Utility Capital Fund (425) Revenues

	2018	2019	2020	2021	2022	Total
Budgetary Retained Earnings	\$3,600,000	\$3,466,042	\$3,561,119	\$3,464,059	\$2,575,664	\$16,666,884
Interest Earnings	\$88,295	\$88,295	\$88,295	\$88,295	\$88,295	\$441,475
Stormwater Utility Revenues	\$1,285,496	\$1,374,046	\$1,468,119	\$1,573,596	\$1,686,650	\$7,387,907
<b>Total Revenues</b>	<b>\$4,973,791</b>	<b>\$4,928,383</b>	<b>\$5,117,533</b>	<b>\$5,125,950</b>	<b>\$4,350,609</b>	<b>\$24,496,266</b>

## Stormwater Utility Capital Fund (425) Appropriations

	2018	2019	2020	2021	2022	Total
<b>Stormwater</b>						
Stormwater - Tideflex Valves [14-235]	\$51,000	\$51,000	\$51,000	\$51,000	\$51,000	\$255,000
Stormwater - Pipe Lining and Miscellaneous Projects [17-308]	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Stormwater - Kendall Lake Neighborhood [16-291]	\$300,000	---	---	---	---	\$300,000
Stormwater - Gateway Dr. [16-292]	\$300,000	---	---	---	---	\$300,000
Stormwater - US-1 & N.E. 14th St. Causeway [18-325]	\$146,316	---	---	---	---	\$146,316
Stormwater - N.E. 4th St. & N.E. 3rd St. [18-326]	\$151,944	---	---	---	---	\$151,944
Stormwater - Dixie Highway & McNab Rd. [18-327]	\$7,879	\$53,210	---	---	---	\$61,089
Stormwater - Bay Drive Neighborhood [18-328]	\$194,713	---	---	---	---	\$194,713
Stormwater - N. Riverside Dr. & N.E. 14th St. Causeway [19-SW-001]	---	\$162,298	---	---	---	\$162,298
Stormwater - Atlantic Blvd. & S. Riverside Dr. [19-SW-002]	---	\$475,302	---	---	---	\$475,302
Stormwater - N.E. 27th Ave. & N.E. 16th St. [19-SW-003]	---	\$425,454	\$1,342,771	\$1,383,055	---	\$3,151,280
Stormwater - N.W. 22nd St. [20-SW-001]	---	---	\$59,703	\$375,087	---	\$434,790
Stormwater - Powerline Road & N.W. 33rd St. [21-SW-001]	---	---	---	\$259,503	\$1,629,496	\$1,888,999
Stormwater - S.E. 28th Ave. South of Atlantic Blvd. [21-SW-002]	---	---	---	\$103,309	\$647,345	\$750,654
Stormwater - N.W. 22nd Ct. [21-SW-003]	---	---	---	\$178,332	\$1,120,256	\$1,298,588
Stormwater - US-1 & S.E. 15th St. [22-SW-002]	---	---	---	---	\$214,084	\$214,084
Stormwater - S.E. 9th St. [22-SW-003]	---	---	---	---	\$68,406	\$68,406
Stormwater - N.W. 16th Ln. [22-SW-004]	---	---	---	---	\$78,540	\$78,540
Stormwater - N.W. 7th Terrace [22-SW-005]	---	---	---	---	\$122,937	\$122,937
Stormwater - S.E. 15th Ave. [22-SW-006]	---	---	---	---	\$70,939	\$70,939
<b>Total Stormwater Utility Capital Fund (425)</b>	<b>\$1,351,852</b>	<b>\$1,367,264</b>	<b>\$1,653,474</b>	<b>\$2,550,286</b>	<b>\$4,203,003</b>	<b>\$11,125,879</b>

*Stormwater Utility Capital Fund (425) Operating Expenses*

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>Total</b>
<b>Project Admin Fee</b>	\$155,897	---	---	---	---	---
<b>Total</b>	\$155,897	---	---	---	---	---

*Stormwater Utility Capital Fund (425) Reserves and Transfers*

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>Total</b>
<b>Working Capital Reserve</b>	\$3,466,042	\$3,561,119	\$3,464,059	\$2,575,664	\$147,606	\$13,214,490
<b>Total</b>	\$3,466,042	\$3,561,119	\$3,464,059	\$2,575,664	\$147,606	\$13,214,490
<i><b>Total Appropriations</b></i>	\$4,973,791	\$4,928,383	\$5,117,533	\$5,125,950	\$4,350,609	\$24,496,266

# Stormwater

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## Stormwater - Tideflex Valves [14-235]

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**Project Description:** This project is to install check valves on tidal outfalls. The valve will prevent backflow of tide onto streets during extreme high tides, when tidal waters are higher than the roadway.



Funding Source: Stormwater Utility Capital Fund (425)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)			\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$5,000
Construction			\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
<b>Totals</b>	\$188,590.30		\$51,000	\$51,000	\$51,000	\$51,000	\$51,000	\$255,000

### Strategic Plan:

Superior Capacity	8.0 Ocean Rise	8.1. Prepare for long term impacts of ocean rise
Quality and Affordable Services	1.0 Safety	1.6. Improve stormwater disposal and treatment process

## Stormwater - Pipe Lining and Miscellaneous Projects [17-308]



**Project Description:** This project is for lining stormwater pipes to repair deteriorated pipes including small projects to replace or add stormwater facilities; such as, stormwater pipes that discharge to canals and the Intra-coastal between homes and under roads. It also includes repairs to piping that requires replacement or repairs to French drain systems.

Funding Source: Stormwater Utility Capital Fund (425)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)			\$3,632	\$3,632	\$3,632	\$3,632	\$3,632	\$18,160
Construction			\$181,640	\$181,640	\$181,640	\$181,640	\$181,640	\$908,200
Outside Consulting/Design			\$14,728	\$14,728	\$14,728	\$14,728	\$14,728	\$73,640
<b>Totals</b>	\$69,691.20		\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000

### Strategic Plan:

Quality and Affordable Services

1.0 Safety

1.6. Improve stormwater disposal and treatment process

## Stormwater - Kendall Lake Neighborhood [16-291]



**Project Description:** The Kendall Lake Neighborhood is a residential neighborhood bounded by NW 21st Street on the north, by NW 16th Street on the south, NW 5th Way on the west and NW 1st Avenue on the east. The study consists of single family developments, which are completely built out. The existing stormwater system is composed of two independent systems. The existing stormwater system in the northeast portion of the study area is a closed Exfiltration trench system in the low lying areas. The existing stormwater system in the western portion of the study area includes a drainage pipe network which discharges via three outfalls into Kendall Lake, which does not have an overflow connection and has been observed with a very high water level. The proposed improvements should focus on reducing stormwater runoff flowing into entering Kendall Lake.

Funding Source: Stormwater Utility Capital Fund (425)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
<b>Art (2% of Construction)</b>			\$6,000					\$6,000
<b>Construction</b>			\$294,000					\$294,000
<b>Totals</b>	\$223,065.02		\$300,000					\$300,000

**Strategic Plan:**

Quality and Affordable Services

1.0 Safety

1.6. Improve stormwater disposal and treatment process

**Stormwater - Gateway Dr. [16-292]**



**Project Description:** The Gateway Drive study area is a commercial and industrial neighborhood bounded by West McNab Road to the south, by Powerline Road to the east, by SW 36th Avenue to the west and by SFWMD C14 Canal to the north. Due to the commercial nature of the study area, the public right-of-way areas have a high percentage of impervious ground coverage, which limits the infiltration of stormwater runoff into the ground surface. The public roadways within the study area have a limited existing stormwater system which discharges into a stormwater pond with an overflow connection to the SFWMD C-14 Canal. According to resident complaint information, the potential flooding areas are located in right-of-way areas without existing drainage facilities, which is along SW 29th Avenue, SW 28th Avenue, and SW 27th Avenue.

Funding Source: Stormwater Utility Capital Fund (425)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
<b>Art (2% of Construction)</b>			\$6,000					\$6,000
<b>Construction</b>			\$294,000					\$294,000
<b>Totals</b>	\$185,606.79		\$300,000					\$300,000

**Strategic Plan:**

Quality and Affordable Services

1.0 Safety

1.6. Improve stormwater disposal and treatment process

**Stormwater - US-1 & N.E. 14th St. Causeway [18-325]**



**Project Description:** This project area is generally located southeast of the intersection of US Highway 1 and NE 14th Street Causeway. This area consists chiefly of residential properties along with commercial properties located along US-1 and NE 14th Street. The existing drainage system within the study area includes a few separate systems, such as the FDOT drainage system along US-1 and NE 14th Street Causeway and various independent City systems within the neighborhood. These independent City drainage systems are located in the east side of the study area that discharges via existing outfall pipes into the tidally influenced canal system, which is directly connected to the Intracoastal Waterway. One 15-inch outfall is located towards the east end of the study area along NE 27th Terrace. Another 24-inch outfall is located on the southeast of the study area along NE 12th Street. This project will help alleviate flooding in the area.

Funding Source: Stormwater Utility Capital Fund (425)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Outside Consulting/Design			\$146,316					\$146,316
<b>Totals</b>			\$146,316					\$146,316

**Strategic Plan:**

Superior Capacity	8.0 Ocean Rise	8.1. Prepare for long term impacts of ocean rise
Quality and Affordable Services	1.0 Safety	1.6. Improve stormwater disposal and treatment process



**Stormwater - N.E. 4th St. & N.E. 3rd St. [18-326]**



**Project Description:** This project area includes NE 4th Street and NE 3rd Street to the east of Harbor Drive immediately adjacent to the Intracoastal Waterway. This residential neighborhood includes two separate areas surrounded by the finger canals off the Intracoastal Waterway. The public right-of-way areas within this neighborhood do not have an existing drainage system to address any flooding issues since these roadways are hydraulically isolated from adjacent areas with existing drainage infrastructure, such as Harbor Drive. During rainfall events, stormwater runoff from this neighborhood will collect in right-of-way areas where it can only slowly infiltrate into the ground surface from pervious swale areas adjacent to the roadway. This project should help alleviate flooding in the area.

Funding Source: Stormwater Utility Capital Fund (425)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Outside Consulting/Design			\$151,944					\$151,944
<b>Totals</b>			\$151,944					\$151,944

**Strategic Plan:**

Superior Capacity	8.0 Ocean Rise	8.1. Prepare for long term impacts of ocean rise
Quality and Affordable Services	1.0 Safety	1.6. Improve stormwater disposal and treatment process

**Stormwater - Dixie Highway & McNab Rd. [18-327]**



**Project Description:** This project area is bounded by Interstate-95 on the west, by SW 9th Street on the north, by Dixie Highway on the east, and by West McNab Road on the south. This study area consists of mixture of residential and commercial properties. There is also an existing FDOT drainage system, which only serves the right of way for Dixie Highway. This project will help alleviate flooding in the area.

Funding Source: Stormwater Utility Capital Fund (425)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)				\$1,043				\$1,043
Construction				\$52,167				\$52,167
Outside Consulting/Design			\$7,879					\$7,879
<b>Totals</b>			\$7,879	\$53,210				\$61,089

**Strategic Plan:**

Quality and Affordable Services

1.0 Safety

1.6. Improve stormwater disposal and treatment process

**Stormwater - Bay Drive Neighborhood [18-328]**



**Project Description:** This project area consists of a residential neighborhood, which is bounded by Robbins Road to the south, by North Riverside Drive to the north, by A1A to the west and Bay Drive to the east. The existing stormwater system within the study area consists of the FDOT system along US A1A and a City system along Bay Drive with an existing outfall discharging directly to the Hillsboro Inlet. The City has received extensive complaints from residents in this area about flooding within the neighborhood roadways.

Funding Source: Stormwater Utility Capital Fund (425)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Outside Consulting/Design			\$194,713					\$194,713
<b>Totals</b>			\$194,713					\$194,713

**Strategic Plan:**

Superior Capacity	8.0 Ocean Rise	8.1. Prepare for long term impacts of ocean rise
Quality and Affordable Services	1.0 Safety	1.6. Improve stormwater disposal and treatment process

**Stormwater - N. Riverside Dr. & N.E. 14th St. Causeway [19-SW-001]**



**Project Description:** This study area is primarily located along North Riverside Drive between NE 14th Street Causeway and NE 8th Street. This neighborhood is a mixture of single family homes, multi-family residential complex and commercial properties. The existing stormwater system within the study area consists of the FDOT system along US A1A and a City system along North Riverside Drive with three existing outfalls discharging directly to the Intracoastal Waterway. The topography of the study area along with the model schematics are displayed on Figure 5-12A after this section. The ground surface elevation along the centerline of North Riverside Drive is as low as 1.3 foot NAVD at some locations. Due to the very low elevation of the study area, the flooding problems within the study area are directly influenced by the tidal fluctuations within the Intracoastal Waterway.

Funding Source: Stormwater Utility Capital Fund (425)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Outside Consulting/Design				\$162,298				\$162,298
<b>Totals</b>				\$162,298				\$162,298

**Strategic Plan:**

Superior Capacity	8.0 Ocean Rise	8.1. Prepare for long term impacts of ocean rise
Quality and Affordable Services	1.0 Safety	1.6. Improve stormwater disposal and treatment process

**Stormwater - Atlantic Blvd. & S. Riverside Dr. [19-SW-002]**

**Project Description:** This project is priority #13 in the Stormwater master plan.



Funding Source: Stormwater Utility Capital Fund (425)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Outside Consulting/Design				\$475,302				\$475,302
<b>Totals</b>				\$475,302				\$475,302

**Strategic Plan:**

**Stormwater - N.E. 27th Ave. & N.E. 16th St. [19-SW-003]**



**Project Description:** This project will improve the drainage in the NE 27th Avenue and NE 16th Street Area.

Funding Source: Stormwater Utility Capital Fund (425)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)					\$26,328	\$27,118		\$53,446
Construction					\$1,316,443	\$1,355,937		\$2,672,380
Outside Consulting/Design				\$425,454				\$425,454
<b>Totals</b>				\$425,454	\$1,342,771	\$1,383,055		\$3,151,280

**Strategic Plan:**

**Stormwater - N.W. 22nd St. [20-SW-001]**

**Project Description:** Improve the drainage on NW 22nd Street



Funding Source: Stormwater Utility Capital Fund (425)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)						\$7,355		\$7,355
Construction						\$367,732		\$367,732
Program Admin./Design					\$59,703			\$59,703
<b>Totals</b>					\$59,703	\$375,087		\$434,790

**Strategic Plan:**



**Stormwater - Powerline Road & N.W. 33rd St. [21-SW-001]**



**Project Description:** This project will improve the drainage in the area east of Powerline Road from NW 31st Street to NW 33rd Court. This study area is bounded by Powerline Road on the west, NW 33rd Court on the north, NW 18th Terrace on the east and NW 31st Street on the south. This study area consists mainly of industrial and commercial properties. The study area has a limited amount of public roadways, which include NW 33rd Court, NW 33rd Street, NW 18th Terrace and NW 32nd Street. These public right-of-way areas have a significant impervious surface coverage, which prevents the infiltration of stormwater runoff into the ground surface after rainfall events. There are no existing City drainage facilities within the study area. There is an existing FDOT drainage system, which only serves the right-of-way for Powerline Road.

Funding Source: Stormwater Utility Capital Fund (425)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)							\$21,965	\$21,965
Construction							\$1,607,531	\$1,607,531
Outside Consulting/Design						\$259,503		\$259,503
<b>Totals</b>						\$259,503	\$1,629,496	\$1,888,999

**Strategic Plan:**

Quality and Affordable Services

1.0 Safety

1.6. Improve stormwater disposal and treatment process



**Stormwater - S.E. 28th Ave. South of Atlantic Blvd. [21-SW-002]**



**Project Description:** This project area is located along SE 28th Avenue between SE 1st Court and SE 4th Street, which is immediately west of the Intracoastal Waterway.

Funding Source: Stormwater Utility Capital Fund (425)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)							\$12,693	\$12,693
Construction							\$634,652	\$634,652
Outside Consulting/Design						\$103,309		\$103,309
<b>Totals</b>						\$103,309	\$647,345	\$750,654

**Strategic Plan:**

**Stormwater - N.W. 22nd Ct. [21-SW-003]**



**Project Description:** This project area is an isolated right-of-way area with heavy flooding problems just south of Copan's Road and just east of Powerline Road. This study area mainly consists of industrial and commercial properties, with only two City roadways (NW 22nd Court and NW 18th Avenue) with significant impervious ground coverage, which can limit the infiltration of stormwater runoff into the ground surface. The problem area is located along NW 22nd Court between NW 18th Avenue and NW 15th Avenue.

Funding Source: Stormwater Utility Capital Fund (425)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)							\$21,966	\$21,966
Construction							\$1,098,290	\$1,098,290
Outside Consulting/Design						\$178,332		\$178,332
<b>Totals</b>						\$178,332	\$1,120,256	\$1,298,588

**Strategic Plan:**

**Stormwater - US-1 & S.E. 15th St. [22-SW-002]**



**Project Description:** This study area is a residential neighborhood located between US-1 and the Intracoastal Waterway along SE 13th Street, SE 13th Court, SE 14th Street and SE 15th Street. The ground surface elevations within this study area are very low, which creates some the flooding problems. The existing stormwater system includes recently installed exfiltration system, approximately 7,000 linear feet, without a positive outfall into the Intracoastal Waterway. The storage and infiltration capacity of the existing exfiltration system is limited due to the low elevations within these right-of-way areas. However, there are some roadways in the study area, such as SE 23rd Avenue, SE 24th Avenue and SE 24th Terrace, which are without existing drainage facilities

Funding Source: Stormwater Utility Capital Fund (425)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Outside Consulting/Design							\$214,084	\$214,084
<b>Totals</b>							\$214,084	\$214,084

**Strategic Plan:**

**Stormwater - S.E. 9th St. [22-SW-003]**



**Project Description:** This study area is along SE 9th Street to the east of SE 22nd Avenue, which is surrounded by the Intracoastal Waterway. This residential neighborhood has a closed exfiltration trench system of 1,500 linear feet of 18-inch without a positive outfall at the eastern end of the right-of-way. There is also an isolated inlet structure at the western end of the right-of-way that discharges via a 15-inch outfall pipe into the Intracoastal Waterway. Due to a small ridge midway along SE 9th Street, these two stormwater systems are hydraulically isolated from each other, which can lead to flooding during heavy rainfall events. The performance of the existing outfall is also limited by tidal influences due to the very low elevation of the study area.

Funding Source: Stormwater Utility Capital Fund (425)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Outside Consulting/Design							\$68,406	\$68,406
<b>Totals</b>							\$68,406	\$68,406

**Strategic Plan:**

**Stormwater - N.W. 16th Ln. [22-SW-004]**



**Project Description:** This study area is an isolated right-of-way area with heavy flooding problem just north of Copan's Road between Powerline Road and Andrews Avenue. This study area mainly consists of industrial and commercial properties with only one City roadway (NW 16th Lane) with significant impervious ground coverage, which can limit the infiltration of stormwater runoff into the ground surface. As shown in the City Stormwater Atlas, there is existing drainage facilities located along NW 16th Lane according to City staff, which does not provide adequate flood protection to the right of way areas based on past observations during rainfall events.

Funding Source: Stormwater Utility Capital Fund (425)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Outside Consulting/Design							\$78,540	\$78,540
<b>Totals</b>							\$78,540	\$78,540

**Strategic Plan:**



**Stormwater - N.W. 7th Terrace [22-SW-005]**



**Project Description:** This project is to improve the stormwater in an isolated section of right-of-way along NW 7th Terrace and NW 7th Lane immediately east of I-95. This study area mainly consists of single family residential properties. The public right-of way area for NW 7th Terrace and NW 7th Lane has an existing stormwater system which ranges from 15 inch to 24 inch pipe and discharges into a stormwater retention pond at north side of the study area.

Funding Source: Stormwater Utility Capital Fund (425)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)							\$2,087	\$2,087
Construction							\$104,382	\$104,382
Outside Consulting/Design							\$16,468	\$16,468
<b>Totals</b>							\$122,937	\$122,937

**Strategic Plan:**

**Stormwater - S.E. 15th Ave. [22-SW-006]**



**Project Description:** This project is to improve drainage in an area that is a single family residential neighborhood located immediately south of East Atlantic Boulevard along SE 15th Street. The existing drainage system within the study consists of a small pipe network that collects stormwater runoff along SE 15th Avenue between SE 2nd Street and SE 3rd Street and discharges via an existing 18-inch outfall pipe between SE 14th Avenue and SE 15th Avenue into a tidal canal.

Funding Source: Stormwater Utility Capital Fund (425)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Outside Consulting/Design							\$70,939	\$70,939
<b>Totals</b>							\$70,939	\$70,939

**Strategic Plan:**

# **Airpark Capital Fund**



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## Airpark Capital Fund (462/465)

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This section includes the capital plan for the Airpark Capital Project "Airpark Pavement Maintenance". This project has no funding for the Fiscal Year of 2018. The projected funds, \$216,000 for (FY 2019-FY 2022), for this project will be supported by revenue from interest earnings, project fund balance, and/or airpark grants.

*This section is organized in the following manner:*

Five year Revenue and Appropriation Summary Projects:

### **Airpark**

1. Airpark Pavement Repair (Rehab) [06-910]

### *Airpark Capital Fund (462/465) Revenues*

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>Total</b>
<b>Project Fund Balance</b>	---	\$46,000	\$46,000	\$46,000	\$46,000	\$184,000
<b>Interest Earnings</b>	---	\$8,000	\$8,000	\$8,000	\$8,000	\$32,000
<b>Total Revenues</b>	---	\$54,000	\$54,000	\$54,000	\$54,000	\$216,000

### *Airpark Capital Fund (462/465) Appropriations*

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>Total</b>
<b>Airpark</b>						
<b>Airpark Pavement Repair (Rehab) [06-910]</b>	---	\$46,000	\$46,000	\$46,000	\$46,000	\$184,000
<b>Total Airpark Capital Fund (462/465)</b>	---	\$46,000	\$46,000	\$46,000	\$46,000	\$184,000

### *Airpark Capital Fund (462/465) Operating Expenses*

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>Total</b>
<b>Project Admin Fee</b>	---	---	---	---	---	---
<b>Total</b>	---	---	---	---	---	---

### *Airpark Capital Fund (462/465) Reserves and Transfers*

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>Total</b>
<b>Working Capital Reserve</b>	---	\$8,000	\$8,000	\$8,000	\$8,000	\$32,000
<b>Total</b>	---	\$8,000	\$8,000	\$8,000	\$8,000	\$32,000
<b>Total Appropriations</b>	\$0	\$54,000	\$54,000	\$54,000	\$54,000	\$216,000

# Airpark

## Airpark Pavement Repair (Rehab) [06-910]

**Project Description:** This project funds the repairs and maintenance of airside pavements including crack sealing, rejuvenation and miscellaneous structural repairs.



Funding Source: Airpark Capital Fund (462/465)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				<i>5 Year Total</i>
				2019	2020	2021	2022	
<b>Construction</b>				\$46,000	\$46,000	\$46,000	\$46,000	\$184,000
<b>Totals</b>	\$520,703.55			\$46,000	\$46,000	\$46,000	\$46,000	\$184,000

**Strategic Plan:**

Superior Capacity

6.0 Growth Capacity

6.2. Ensure the Air Park has the capacity to manage an increase in tourism

## **Cemetery Trust Capital Fund**

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## Cemetery Trust Fund (621)

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This section includes the capital plan for the Cemetery Trust Fund Project "Replace Block Wall at Municipal Cemetery". The Cemetery Trust Fund budget for this project, in Fiscal Year 2018 (\$115,928), is supported by revenue from interest earnings and project fund balance. The remaining portion of the Cemetery Trust Funds, \$300,000 for (FY 2019-FY 2022), will be supported by the same sources of revenues.

*This section is organized in the following manner:*

Five year Revenue and Appropriation Summary Projects:

### **Misc. Projects**

1. Replace Block Wall at Municipal Cemetery [18-329]

*Cemetery Trust Fund (621) Revenues*

	2018	2019	2020	2021	2022	Total
Project Fund Balance	\$115,928	\$300,000	---	---	---	\$415,928
Interest Earned	---	---	---	---	---	\$0
<b>Total Revenues</b>	<b>\$115,928</b>	<b>\$300,000</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>\$415,928</b>

*Cemetery Trust Fund (621) Appropriations*

	2018	2019	2020	2021	2022	Total
<b>Misc. Projects</b>						
Replace Block Wall at Municipal Cemetery [18-329]	\$100,000	\$300,000	---	---	---	\$400,000
<b>Total Cemetery Trust Fund (621)</b>	<b>\$100,000</b>	<b>\$300,000</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>\$400,000</b>

*Cemetery Trust Fund (621) Operating Expenses*

	2018	2019	2020	2021	2022	Total
Project Admin Fee	\$15,928	---	---	---	---	---
<b>Total</b>	<b>\$15,928</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>

*Cemetery Trust Fund (621) Reserves and Transfers*

	2018	2019	2020	2021	2022	Total
Working Capital Reserve	---	---	---	---	---	\$0
<b>Total</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>---</b>	<b>\$0</b>
<i>Total Appropriations</i>	\$115,928	\$300,000	\$0	\$0	\$0	\$415,928

# Misc. Projects

## Replace Block Wall at Municipal Cemetery [18-329]

**Project Description:** Replace existing concrete block wall at cemetery to include seven vehicle gates with decorative fencing that requires less maintenance.



Funding Source: Cemetery Trust Fund (621)

Projected Expenditure	Past Years Actuals	2017 Revised	2018	Projected				5 Year Total
				2019	2020	2021	2022	
Art (2% of Construction)			\$10,000	\$30,000				\$40,000
Construction			\$90,000	\$270,000				\$360,000
<b>Totals</b>			\$100,000	\$300,000				\$400,000

**Strategic Plan:**

Great Places

2.0 Tourism

2.13. Improve aesthetic appearance of City facilities

# Appendix



## Glossary of Terms

<b>Ad Valorem Taxes</b>	Property taxes calculated as a percentage of the value of real or personal property. The percentage is expressed in mills (thousands of dollars).
<b>Americans with Disabilities Act (ADA):</b>	Federal Law passed in 1990 which prohibits discrimination in employment or the provision of services and facilities on the basis of disability.
<b>Amortization</b>	The spreading out of capital expenses for intangible assets over a specific period of time (usually over the asset's useful life) for accounting and tax purposes. Amortization is similar to depreciation, which is used for tangible assets, and to depletion, which is used with natural resources. Amortization roughly matches an asset's expense with the revenue it generates.
<b>Appropriation</b>	The legal authorization given by the City Commission to make expenditures and incur obligations using City funds.
<b>Assumptions</b>	Accepted cause and effect relationships, or estimates of the existence of a fact from the known existence of other fact(s).
<b>Audit</b>	An examination of evidence, including records, facilities, inventories, systems, etc., to discover or verify desired information.
<b>Benchmarking</b>	Determining the quality of products, services and practices by measuring critical factors (e.g. how fast, how reliable a product or service is) and comparing the results to those of highly regarded competitors.
<b>Bond</b>	Financial obligation for which the issuer promises to pay the bondholder (the purchaser or owner of the bond) a specified stream of future cash flows, including periodic interest payments and a principal repayment.
<b>Budget Calendar</b>	A schedule of key dates which the City follows in the preparation, adoption and administration of the budget.
<b>Budgetary Fund Balance</b>	The amount available within a fund at the close of a fiscal period which can be carried over as revenue for the upcoming fiscal period.

<b>Capital Budget</b>	The first year of the capital improvement plan includes capital project appropriations and the revenues required to support the projects.
<b>Capital Improvement Plan</b>	All capital expenditures planned for the next five years. The plan specifies both proposed projects and the resources estimated to be available to fund project expenditures.
<b>Capital Projects</b>	Costs relating to an improvement to an existing structure over \$25,000.
<b>Capital Outlay</b>	Expenditures which result in the acquisition of or addition to fixed assets between \$1,000 and \$25,000.
<b>Comprehensive Plan</b>	Mandated by Florida Statutes. All local governments must develop and adopt a Comprehensive Plan to ensure adequate infrastructure to serve population growth and to protect the natural environment.
<b>Contingency</b>	A budgetary reserve set aside for an emergency or unanticipated expenditure. The City Commission must approve all contingency expenditures.
<b>Debt Service</b>	Payments of principal and interest on obligations resulting from the issuance of bonds.
<b>Deficit</b>	the amounts by which expenditures exceed revenues during a single accounting period.
<b>Depreciation</b>	The decline in the value of assets as a result of wear and tear, age, or obsolescence.
<b>Encumbrances</b>	Commitments of funds for contracts and services to be performed. When encumbrances are recorded, available appropriations are reduced correspondingly.
<b>Enterprise Fund</b>	Fund established to account for operations, which are financed and operated in a manner similar to private enterprises. The intent is that the expense of providing goods or services to the public on a continuing basis (including depreciation) be financed or recovered primarily through user fees. City Enterprise Funds include: Water & Sewer, Solid Waste, Air Park, Golf and the Stormwater Utility.
<b>Estimated Revenues</b>	Projections of funds to be received during the fiscal year.
<b>Expenditures</b>	Cost of goods delivered or services provided, including operating expenses, capital outlays, and debt service.

<b>Fiscal Year</b>	The 12-month period to which the annual budget applies. The City's fiscal year begins on October 1 and ends September 30.
<b>Franchise Fees</b>	Fees levied by the City in return for granting a privilege, which permits the continual use of public property, such as city streets, and usually involves the elements of monopoly and regulation.
<b>Fund</b>	A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources along with all related liabilities and residual equities or balances and related charges. These accounts are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.
<b>Fund Balance</b>	Fund equity for governmental and trust funds which reflect the accumulated excess of revenues and other financing sources over expenditures and other uses for general governmental functions.
<b>General Capital Revenue</b>	The utility taxes, interest income and fund balance appropriated to support capital projects within the general capital projects fund capital budget. These projects normally include improvements to public safety facilities, parks, information systems, and general government facilities, none of which produce significant amounts of revenues.
<b>General Fund</b>	The fund used to account for all financial resources except those required to be accounted for in another fund.
<b>Goal</b>	A long-term attainable target for an organization.
<b>Grants</b>	Contributions of cash or other assets from another governmental agency to be used or expended for a specific purpose, activity, or facility.
<b>Human Capital</b>	The collective skills, knowledge, or other intangible assets of individuals that can be used to create economic value for the individuals, their employers, or their community.
<b>Impact Fees</b>	Funds collected from a developer to fund the improvements required to serve the residents or users of the development. The only impact fee the City currently collects is for parks.
<b>Infrastructure</b>	The equipment, facilities and other capital improvements necessary to provide municipal services.

<b>Initiative</b>	An introductory act or step; leading action.
<b>Interest Earnings</b>	Revenues earned on invested cash.
<b>Internal Service Funds</b>	Funds established for the financing of goods and services provided by one department to other departments within the City on a cost-reimbursement basis. Examples include Central Services, Central Stores, Insurance Services and Vehicle Services.
<b>Inter-fund Transfers</b>	Amounts transferred from one fund to another.
<b>Inventory</b>	A detailed listing of property currently held by the government.
<b>Investment</b>	The action or process of investing money for profit or material result.
<b>Millage Rate</b>	One mill equals \$100 of tax for each \$1,000 of property value. The millage rate is the total number of mills of tax assessed against the value.
<b>Non-Ad Valorem Assessments</b>	Assessments based on the improvement or service cost allocated to a property (Ex: Solid Waste, lighting, or paving assessments) and are levied on a benefit unit basis, rather than on value.
<b>Objectives</b>	A specific, measurable and observable result of an organization's activity that advances the organization toward a goal.
<b>Operating Budget</b>	A financial plan that presents proposed expenditures for the fiscal year and estimates of revenue to finance them. This portion of the budget pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.
<b>Ordinance</b>	A formal legislative enactment by the City that carries the full force and effect of the law within corporate boundaries of the City unless in conflict with any higher form of law, such as state or federal.
<b>Project Contingency</b>	Appropriation set aside for costs, which may arise as a result of conditions undetermined or not recognizable during the initial project scoping phases.
<b>Property Taxes</b>	Used to describe all revenue received in a period from current taxes, delinquent taxes, penalties, and interest on delinquent

taxes. Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.

<b>Reserves</b>	Accounts used to earmark funds to be expended for a specific purpose in the future.
<b>Resolution</b>	A legislative act by the City with less legal formality than an ordinance.
<b>Revenue</b>	The taxes, fees, charges, special assessments, grants and other funds collected and received by the City in order to support the services provided.
<b>Special Revenue Funds</b>	Funds used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specific purposes. Special revenue funds include Special Purpose, Law Enforcement Trust Funds (LETF), Grants, EMS Special District, Community Redevelopment Agency (CRA)-East/NW, Herb Skolnick Cultural Arts and Cemetery Trust.
<b>Strategic Plan</b>	A document outlining long-term goals, critical issues and action plans which will increase the organization's effectiveness in attaining its mission, priorities, goals and objectives.
<b>Tax Base</b>	The total value of all real, personal and centrally assessed property in the City as of January 1 <sup>st</sup> of each year, as certified by the Appraisal Review Board. The tax base represents net value after all exemptions.
<b>Taxes</b>	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people.
<b>Transfers</b>	Transfers of cash or other resources between funds.
<b>Trend</b>	A pattern of gradual change in a condition, output, or process, or an average or general tendency of a series of data points to move in a certain direction over time, represented by a line or curve on a graph.
<b>User Charges</b>	The payment of a fee for direct receipt of a public service by the person benefiting from the service.
<b>Utility Taxes</b>	Municipal charges levied by the City on every purchase of a public service within its corporate limits, including electricity, gas, fuel, oil, water, and telephone service.

<b>Valuation</b>	An estimated value or worth; appraisal.
<b>VEBA</b>	Voluntary Employees Beneficiary Association, are trusts authorized under IRC 501(c) (9) that allow employers to make tax-deductible contributions to a trust to fund health care benefits or certain other types of employee benefits.
<b>Vision</b>	The act or power of anticipating that which will or may come to be.
<b>Working Capital Reserve</b>	The working capital reserve represents General Fund resources that are for purposes of providing liquidity in the event of future adverse financial conditions.

## Abbreviations and Acronyms

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<b>A</b>	<p><b>AAC</b> – Architectural Appearance Committee</p> <p><b>ACH</b> – Automatic Clearing House</p> <p><b>ADA</b> - Americans with Disabilities Act</p> <p><b>AHAC</b> - Affordable Housing Advisory Committee</p> <p><b>ALS</b> – Advanced Life Support</p> <p><b>AMI</b> – Automated Meter Infrastructure</p> <p><b>AWWA</b> – American Water Works Association</p>
<b>B</b>	<p><b>BMAP</b> – Basin Management Action Plan</p> <p><b>BRC</b> – Business Resource Center</p> <p><b>BSO</b> - Broward County Sheriff's Office</p> <p><b>BTR</b> - Business Tax Receipt</p>
<b>C</b>	<p><b>CAFR</b> – Comprehensive Annual Financial Report</p> <p><b>CATV</b> – Community Access Television</p> <p><b>CBS</b> – Concrete, Block &amp; Stucco</p> <p><b>CCTV</b> – Closed Circuit Television</p> <p><b>CD</b> – Community Development</p> <p><b>CDBG</b> - Community Development Block Grant</p> <p><b>CEO</b> – Chief Executive Officer</p> <p><b>CERT</b> - Community Emergency Response Team</p> <p><b>CFM</b> – Certified Floodplain Manager</p> <p><b>CGA</b> – Calvin, Giordano &amp; Associates, Inc.</p> <p><b>CHDO</b> – Community Housing Development Organization</p> <p><b>CIF</b> – Capital Improvement Fund</p> <p><b>CIP</b> - Capital Improvement Plan</p> <p><b>CLIP</b> – Commercial Landscaping &amp; Improvement Program</p> <p><b>CMOM</b> – Capacity Assurance, Management, Operation and Maintenance</p> <p><b>COPS</b> – Community Oriented Policing Services</p> <p><b>CPR</b> – Cardiopulmonary Resuscitation</p> <p><b>CPTED</b> - Crime Prevention Through Environmental Design</p> <p><b>CRA</b> - Community Redevelopment Agency</p> <p><b>CRP</b> – Capital Replacement Plan</p> <p><b>CSIA</b> - Crime Scene Investigative Aide</p> <p><b>CVB</b> - Convention &amp; Visitors Bureau</p>
<b>D</b>	<p><b>DEP</b> – Department of Environmental Protection</p> <p><b>DMAIC</b> – Define, Measure, Analyze, Improve &amp; Control</p> <p><b>DOE</b> – Department of Energy</p> <p><b>DOH</b> – Department of Health</p> <p><b>DOT</b> - Department of Transportation</p> <p><b>DPTOC</b> – Downtown Pompano Transit Oriented Corridor</p> <p><b>DRC</b> - Development Review Committee</p>

	<p><b>DROP</b> – Deferred Retirement Option Plan</p> <p><b>DUI</b> – Driving Under the Influence</p>
<b>E</b>	<p><b>EAP</b> – Employee Assistance Program</p> <p><b>ECL</b> – Erosion Control Line</p> <p><b>EDC</b> - Economic Development Council</p> <p><b>EDP</b> – Electronic Data Processing</p> <p><b>EDR</b> – Economic and Demographic Research</p> <p><b>EIU</b> – Economist Intelligence Unit</p> <p><b>EMMA</b> – Electronic Municipal Market Access</p> <p><b>EMS</b> - Emergency Medical Services</p> <p><b>EOC</b> - Emergency Operations Center</p> <p><b>EPA</b> – Environmental Protection Agency</p>
<b>F</b>	<p><b>FAA</b> - Federal Aviation Administration</p> <p><b>FBC</b> - Florida Benchmarking Consortium</p> <p><b>FCCE</b> - Flood Control and Coastal Emergency</p> <p><b>FDEP</b> – Florida Department of Environmental Protection</p> <p><b>FDOT</b> – Florida Department of Transportation</p> <p><b>FEMA</b> – Federal Emergency Management Agency</p> <p><b>FIND</b> – Florida Inland Navigation District</p> <p><b>FLC</b> – Florida League of Cities</p> <p><b>FONSI</b> – Finding of No Significant Impact</p> <p><b>FPL</b> – Florida Power &amp; Light</p> <p><b>FWC</b> – Fish &amp; Wildlife Commission</p> <p><b>FY</b> - Fiscal Year</p>
<b>G</b>	<p><b>GAAP</b> – Generally Accepted Accounting Principles</p> <p><b>GASB</b> – Governmental Accounting Standards Board</p> <p><b>GFOA</b> - Government Finance Officers Association</p> <p><b>GIS</b> – Geographic Information System</p> <p><b>GMP</b> – Good Manufacturing Practice</p>
<b>H</b>	<p><b>HMO</b> – Health Maintenance Organization</p> <p><b>HOA</b> - Home Owners Association</p> <p><b>HOME</b> – Housing Opportunities Made Equal</p> <p><b>HQ</b> – Headquarters</p> <p><b>HR</b> – Human Resources</p> <p><b>HUD</b> – Housing and Urban Development</p> <p><b>HVAC</b> – Heating, Ventilation &amp; Air Conditioning</p>
<b>I</b>	<p><b>IAFF</b> – International Association of Fire Fighters</p> <p><b>ICMA</b> – International City/County Management Association</p> <p><b>ICW</b> – Inter Coastal Waterway</p> <p><b>IED</b> – International Enterprise Development, Inc.</p> <p><b>IT</b> - Information Technology</p> <p><b>IWRP</b> – Integrated Water Resource Plan</p>



<b>J</b>	<b>JOC</b> – Job Order Contracting
<b>K</b>	<b>KH</b> - Kimley-Horn and Associates, Inc.
<b>L</b>	<b>LAP</b> – Local Agency Program <b>LBTS</b> - Lauderdale-By-The-Sea <b>LED</b> - Light Emitting Diode <b>LEED</b> - Leadership in Energy & Environmental Design <b>LEEP</b> – Landscaping & Entranceway Enhancement Program <b>LPR</b> – License Plate Readers <b>LS</b> – Lift Station
<b>M</b>	<b>MIT</b> – Mechanical Integrity Test <b>MLK</b> – Martin Luther King <b>MLP</b> – Microbusiness Loan Program <b>MPO</b> – Metropolitan Planning Organization <b>MSRB</b> – Municipal Securities Rule Making Board <b>MSTF</b> - Mayor’s Stimulus Task Force
<b>N</b>	<b>NAVD</b> – North American Vertical Datum <b>NFA</b> - National Fire Academy <b>NFPA</b> - National Fire Protection Association <b>NIMS</b> – National Incident Management System <b>NPDES</b> - National Pollutant Discharge Elimination System <b>NSP</b> - Neighborhood Stabilization Program
<b>O</b>	<b>OES</b> – Office of Environmental Services <b>OHUI</b> - Office of Housing & Urban Improvement <b>OSHA</b> - Occupational Safety and Health Association
<b>P</b>	<b>P&amp;Z</b> – Planning & Zoning <b>PC</b> – Personal Computer <b>PCE</b> – Programmatic Categorical Exclusion <b>PM</b> – Project Manager <b>PNI</b> – Program Not Identified <b>PO</b> – Purchase Order <b>PPO</b> – Preferred Provider Organization <b>PR</b> – Public Relations <b>PRCA</b> - Parks, Recreation & Cultural Arts Department <b>PSA</b> - Public Service Announcement <b>PW</b> – Public Works
<b>R</b>	<b>RFP</b> - Request for Proposals <b>RLI</b> - Request for Letters of Interest <b>RMA</b> - Redevelopment Management Associates <b>ROW</b> – Right of Way <b>RRR</b> - Resurfacing, Restoration & Rehabilitation
<b>S</b>	<b>SBE</b> – Small Business Enterprise

	<b>SEC</b> – Securities and Exchange Commission <b>SF</b> – Square Foot <b>SFWMD</b> – South Florida Water Management District <b>SHIP</b> - State Housing Initiatives Program <b>SOP</b> - Standard Operating Procedures <b>SR</b> – State Road <b>SRF</b> – State Revolving Funds <b>SWOT</b> - Strengths, Weaknesses, Opportunities & Threats
<b>T</b>	<b>TBD</b> – To Be Determined <b>TIF</b> – Tax Increment Financing <b>TOC</b> - Transit Oriented Corridor <b>TOWS</b> - Threats, Opportunities, Weaknesses & Strengths <b>TRIM</b> - Truth in Millage
<b>U</b>	<b>USTA</b> – United States Tennis Association
<b>V</b>	<b>VEBA</b> – Voluntary Employee Benefit Association
<b>W</b>	<b>WBID</b> – Water Body Identification <b>WOSYEP</b> – Workforce One Summer Youth Employment Program <b>WTP</b> – Water Treatment Plant

## FUND BALANCE CATEGORIES & DEFINITIONS<sup>1</sup>

- *Fund Balance*: Fund equity for governmental and trust funds which reflect the accumulated excess of revenues and other financing sources over expenditures and other uses for general governmental functions.
- *Non- spendable Fund Balance*: Amounts that cannot be spent due to form; for example, inventories and prepaid amounts.
- *Restricted Fund Balance*: Amounts constrained for a specific purpose by external parties, constitutional provision or enabling legislation (i.e. Florida Statute, contractual arrangements etc.).
- *Committed Fund Balance*: Amounts constrained for a specific purpose by a government using its highest level of decision-making authority. It would require action by the same group to remove or change the constraints placed on the resources (i.e. building education funds, beach area parking funds etc.).
- *Assigned Fund Balance*: For all governmental funds other than the general fund, any remaining positive amounts not classified as non-spendable, restricted or committed. For the general fund, amounts constrained for the intent to be used for a specific purpose by a governing board or a body or official that has been delegated authority to assign amounts.
- *Unassigned Fund Balance*: For the general fund, amounts not classified as non-spendable, restricted, committed or assigned. The general fund is the only fund that would report a positive amount in unassigned fund balance. For all governmental funds other than the general fund, amount expended in excess of resources that are non-spendable, restricted, committed or assigned (a residual deficit).
- *Restricted Fund Balance*: Amounts that can be spent only for specific purposes stipulated by (a) external resource providers (such as creditors, grantors, or contributors), or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

<sup>1</sup> City of Pompano Beach Fund Balance / Net Asset Policy established by Resolution No. 2013 -358

City of Pompano Beach



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