

**CITY OF POMPANO BEACH  
CLASS DESCRIPTION**

**JOB CODE 710**

**FIRE TRAINING CAPTAIN**

**GENERAL**

Skilled technical work in the areas of Fire Department training. Work is performed under a superior officer. This is an essential position; incumbent will be required to work extended hours during climatic weather related events or other emergencies.

**EXAMPLES OF ESSENTIAL DUTIES**

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Conducts training of new firefighter and driver engineer skills.
- Administers physical agility course and fitness instruction.
- Leads drills of company evolutions.
- Maintains records of all fire training schedules, classes and attendance.
- Prepares pre-fire planning charts, maps, diagrams, hydrant locations, sprinkler systems, etc. from familiarization inspections.
- Prepares or compiles training materials, operates media equipment and creating or editing video tape presentations.
- Develops procedures for testing of all apparatus and equipment and maintains records of tests. Conducts training for the computer aided dispatch system, reviews data input and computer programs.
- Responds to fire and EMS alarms.
- Performs related work as required.

**KNOWLEDGE, SKILLS AND ABILITIES**

- Knowledge of firefighting tactics and principles prescribed by department policy.
- Knowledge of techniques used in rescue, evacuation, first aid, the protection of exposures, the confinement of fire, the extinguishment and chemistry of fire.
- Knowledge of training methods, media equipment and computers.
- Ability to teach and evaluate personnel.
- Ability to serve the public and fellow employees with honesty and integrity in full accord with the letter and spirit of all city ethics and conflicts of interest policies. A strong understanding of ethical behavior is required.
- Ability to establish and maintain effective working relationships with the general public, co-workers, city officials and members of diverse cultural and linguistic backgrounds regardless of race, religion, age, sex, disability or political affiliation.
- Ability to maintain regular and punctual attendance.

## **MINIMUM QUALIFICATIONS**

Five years continuous service as a Firefighter. EMT I Certification. College level courses in firefighting, fire control and company officer training. Passing all testing procedures proscribed.

A comparable amount of training and experience may be substituted for the minimum qualifications.

## **PHYSICAL REQUIREMENTS**

Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of the telephone and personal contact as normally defined by the ability to see, read, talk, hear, handle or feel objects and controls. Physical capability to effectively use and operate various items of office related equipment, such as, but not limited to a, personal computer, calculator, copier, and fax machine. Must be ready to respond to an emergency situation in which walking, running, climbing, reaching, bending, lifting, pushing and pulling 100 lbs. or more is required and the ability to respond quickly. The noise level in this environment is usually quiet, but may be loud in rescue situations.

## **SPECIAL REQUIREMENTS**

Possession of a valid, appropriate (Class D) driver's license and an acceptable driving record. State Certified Firefighter, EMT or paramedic. EVOC, CPR or ACLS, HAZMAT, 1st Responder instructional techniques for company officers, fire codes and prevention.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Created. 07/2014 BLB**

**Bargaining Unit: Fire-Bargaining**

**FLSA: Non-Exempt**

**Classification Plan: 30/41**

**Location: Fire Department**

**GERS: Regular Class**