

**CITY OF POMPANO BEACH
CLASS DESCRIPTION**

JOB CODE 720

FIRE CAPTAIN

GENERAL

Responsible supervisory work in the direction of the activities in a fire station. Work is performed under the direction of a superior officer. This is an essential position; incumbent will be required to work extended hours during climatic weather related events or other emergencies.

EXAMPLES OF ESSENTIAL DUTIES

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Responds to fire alarms.
- Directs the route to be taken to the fire and, upon arrival, determines what apparatus and equipment are needed.
- Makes decisions as to the best methods of extinguishing fires and directs operations until relieved by a superior officer.
- Supervises laying hose lines, directing and varying the pressure of water streams, placing of ladders, ventilation of buildings, rescue operations, administering of first aid, and placement of salvage covers.
- Ensures that all station equipment is returned to proper place after a fire has been extinguished and that all equipment is in working order at all times.
- Makes charts, maps, diagrams, etc., during familiarization inspections to learn the location of fire hydrants, sprinkler systems, stand-pipe connections, and the physical layout of buildings in his district.
- Conducts pre-fire planning classes.
- Supervises cleaning of quarters, equipment and apparatus at a fire station.
- Inspects personnel and maintains discipline.
- Transmits orders and information to staff.
- Participates in training activities and studies modern firefighting methods and techniques.
- Leads drills of company evolutions.
- Keeps records. Evaluates performance of subordinates.
- Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of, and skill in, the operation and maintenance of the various types of apparatus and equipment used in firefighting activities, together with ability to supervise the effective use of such equipment and apparatus.
- Knowledge of first aid principles and methods, and skill in their application.
- Knowledge of fire prevention methods and of City ordinances on Fire Prevention.
- Ability to learn and remember the locations of fire hydrants and streets.
- Ability to lead effectively and maintain discipline.
- Ability to exercise sound judgment, to promote harmony, and to cooperate with other officers.
- Ability to prepare clear and concise reports.

- Ability to serve the public and fellow employees with honesty and integrity in full accord with the letter and spirit of all city ethics and conflicts of interest policies. A strong understanding of ethical behavior is required.
- Ability to establish and maintain effective working relationships with the general public, co-workers, city officials and members of diverse cultural and linguistic backgrounds regardless of race, religion, age, sex, disability or political affiliation.
- Ability to maintain regular and punctual attendance.

MINIMUM QUALIFICATIONS

Graduation from high school or possession of an acceptable equivalency diploma, preferably supplemented by advanced level course work in modern methods of firefighting, fire control and Company Officer Training. Considerable experience in firefighting which provides the knowledge, abilities and skills stated above. Must meet all certification requirements prescribed by the State of Florida.

A comparable amount of training and experience may be substituted for the minimum qualifications.

PHYSICAL REQUIREMENTS

Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of the telephone and personal contact as normally defined by the ability to see, read, talk, hear, handle or feel objects and controls. Physical capability to effectively use and operate various items of office related equipment, such as, but not limited to a, personal computer, calculator, copier, and fax machine. Must be ready to respond to an emergency situation in which walking, running, climbing, reaching, bending, lifting, pushing and pulling 100 lbs. or more is required and the ability to respond quickly. The noise level in this environment is usually quiet, but may be loud in rescue situations.

SPECIAL REQUIREMENTS

Possession of a valid, appropriate (Class D) driver's license and an acceptable driving record. State Certified Firefighter, EMT or paramedic. EVOC, CPR or ACLS, HAZMAT, 1st Responder instructional techniques for company officers, fire codes and prevention.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

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Bargaining Unit: Non-Bargaining
FLSA: Non-Exempt
Classification: 29/41
Location: Fire Department
GERS: Regular Class