

**CITY OF POMPANO BEACH  
CLASS DESCRIPTION**

**JOB CODE 467**

**METER TECHNICIAN**

**GENERAL**

Skilled mechanical work involving repair and maintenance of meters in the meter section. Work is performed under general direction of a Utilities Supervisor

**EXAMPLES OF ESSENTIAL DUTIES**

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Dismantles, repairs, cleans and replaces bent, rusted, worn parts.
- Tests, assembles, inspects, calibrates, repairs all types of positive displacement meter regulators.
- Keeps operating records and make reports.
- Maintains and orders parts inventory.
- Performs related work as required.

**KNOWLEDGE, SKILLS AND ABILITIES**

Knowledge of the departmental rules and regulations. Knowledge of the methods and techniques utilized in the maintenance and repair of meters. Knowledge of the mechanical design, parts and operation of meters and with the tools used for testing and repairing.

General mechanical ability. Ability to keep records and to make routine reports. Ability to plan and organize work.

Considerable skill in the use of hand tools used in repair and adjustment of the meters and regulators.

Ability to serve the public and fellow employees with honesty and integrity in full accord with the letter and spirit of all city ethics and conflicts of interest policies.

Ability to establish and maintain effective working relationships with the general public, co-workers, city officials and members of diverse cultural and linguistic backgrounds regardless of race, religion, age, sex, disability or political affiliation.

**MINIMUM QUALIFICATIONS**

Graduation from high school or possession of an acceptable equivalency diploma.. Class "C" Water/Sewer Certification. CPR. Knowledge of and some experience in water meter repair.

A comparable amount of training and experience may be substituted for the minimum qualifications.

## **PHYSICAL REQUIREMENTS**

Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of the telephone and personal contact as normally defined by the ability to see, read, talk, hear, handle or feel objects and controls. Significant standing, walking, moving, climbing, carrying, bending, kneeling, crawling, reaching, and handling, pushing, and pulling. Ability to perform strenuous manual labor. Ability to lift up to 50 lbs.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## **SPECIAL REQUIREMENTS**

Possession of a valid driver's license and an acceptable driving record.

Bargaining Unit: General Employees Unit

FLSA: OT Eligible

Work Location: Utilities

MWS 09/06