

**CITY OF POMPANO BEACH
CLASS DESCRIPTION**

JOB CODE 559

UTILITIES STORMWATER SUPERVISOR

GENERAL

Responsible supervisory work in planning and directing the construction, maintenance and repair of drainage infrastructures.

Responsible for maintaining storm water quality and adherence to regulatory standards for the citywide storm water compliance functions. Ensures a safe work environment for employees and the public. Reports to the Utilities Field Superintendent.

EXAMPLES OF ESSENTIAL DUTIES

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

Communicates vision and professionalism to internal and external customers. Provide administrative oversight of all storm water construction projects; works collaboratively with the Engineering Dept and Public Works under the auspices of the Utilities Department. Supervises maintenance and repair programs and employees. Allocates and assigns work crews to specific jobs based on job requirements and manpower ability. Keeps daily and yearly records on all Best Management Practices (BMP's) for NPDES annual report. Maintain knowledge on Federal (EPA) and State (DEP & SFWMD) regulatory changes concerning NPDES permitting and compliance. Oversees the Division's preventive maintenance program. Considerable knowledge of occupational hazards and safety precautions of work. Performs related work as required.

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KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of NPDES regulatory responsibilities associated with the Broward County Inter local agreement. Adept at computer operations and MS Office. Knowledge and experience in the installation, maintenance and repair of all sizes of drainage pipe and catch basins. Knowledge of all tools, equipment, materials and methods used in storm water functions. Ability to follow oral and written instructions, keep record and make reports. Ability to interpret blueprints for construction. Ability to provide for safe working conditions for subordinates. Reviews, mentors and guides staff to increase staff skill level, morale and efficiency. Ability to prepare and oversee annual operations and capital improvement budgets.

MINIMUM QUALIFICATIONS

Graduation from high school or possession of an acceptable equivalency diploma. Associates degree in Management, Engineering or Construction, or related field required. Extensive experience in general storm water operations. FWPCOA "A" Certification and DEP Storm Water, Erosion and Sedimentation Control Certificate.

A comparable amount of training and experience may be substituted for the minimum qualifications

PHYSICAL REQUIREMENTS

Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of the telephone and personal contact as normally defined by the ability to see, read, talk, hear, handle or feel objects and controls. Physical capability to effectively use and operate various items of office related equipment, such as, but not limited to a, personal computer, calculator, copier, and fax machine. Significant standing, walking, moving, climbing, carrying, bending, kneeling, crawling, reaching, and handling, pushing, and pulling. Ability to perform strenuous manual labor. Ability to lift up to 50 lbs.

SPECIAL REQUIREMENTS

Possession of a valid, appropriate CDL (Class B) Florida driver's license and an acceptable driving record.

Rev. 12/04

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.