

**CITY OF POMPANO BEACH
CLASS DESCRIPTION**

JOB CODE 927

BUS DRIVER

GENERAL

This is vehicle operation work in transporting passengers of a mass transit system.

This position operates a passenger bus over the prescribed routes within the City or other related transportation program tasks. The Bus Driver is responsible for the safety of their passengers, as well as use of defensive driving skills and adhering to all procedures, rules, and motor vehicle regulations.

EXAMPLES OF ESSENTIAL DUTIES

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

Operates passenger bus, mini-buses, vans according to established routes and schedules.

Maintains records and logs on travel time, mileage, gas, purchases, passengers served, traffic accidents, and passenger injury.

Inspects and adjusts equipment for proper operating condition. Inspects body of coach for unreported damage. Takes vehicle to Fleet mechanics to be serviced for repairs and/or maintenance.

Operates vehicle carefully, safely, and within the prescribed time schedule.

Work is performed within established rules and procedures with the utmost regard for the safety of the passengers, the general public and all equipment.

Ensures the assigned vehicles are clean.

Develops vehicle/bus driver schedules.

Punctuality and regular attendance are essential functions of this position.

Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of the state and county traffic and motor vehicle regulations

Ability to operate the assigned vehicle in the prescribed manner

Ability to detect improper functioning mechanical systems on the assigned vehicle.

Ability to understand and carry out oral and written instructions.

Ability to establish and maintain effective working relationships with the general public, co-workers elected officials and appointed officials and serves the public and fellow employees with honesty and integrity.

MINIMUM QUALIFICATIONS

Must be a high school graduate or possess a GED. Some experience in operating large vehicle, i.e. bus, R.V. and tractor trailers.

A comparable amount of training and experience may be substituted for the minimum qualifications.

PHYSICAL REQUIREMENTS

Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of the telephone and personal contact as normally defined by the ability to see, read, talk, hear, handle or feel objects and controls. Significant standing, walking, moving, climbing, carrying, bending, kneeling, crawling, reaching, and handling, sitting, standing, pushing, and pulling. Physical strength and agility sufficient to do strenuous laboring tasks under varying weather conditions. Ability to lift up to 50 lbs.

SPECIAL REQUIREMENTS

Possession of a valid Florida Class "B" Commercial Driver's License (CDL) with Passenger Transport Endorsement.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.