

**CITY OF POMPANO BEACH
CLASS DESCRIPTION**

JOB CODE 910

GOLF STARTER

GENERAL

Routine work in arranging proper sequence of tee-off for golfers. Work is performed under general direction.

EXAMPLES OF ESSENTIAL DUTIES

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

Checks tickets to insure payment of greens and carts fees or for membership privileges.

Starts golfers off first tees in proper sequence according to prior reservations or by order of appearance.

Arranges foursomes to avoid delays in course play.

Maintains records and reports.

Enforces and explains course rules to golfers and answers questions about the courses and weather.

Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of golf course operations and rules of golf.

Ability to maintain simple records and make reports. Ability to work outside under all weather conditions. Ability to follow oral and written instructions. Ability to establish rapport with the public served.

MINIMUM QUALIFICATIONS

High school diploma. Some experience in public contact work preferably in a golf course operation.

A comparable amount of training and experience may be substituted for the minimum qualifications.

PHYSICAL REQUIREMENTS

Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of the telephone and personal contact as normally defined by the ability to see, read, talk, hear, handle or feel objects and controls. Significant standing, walking,

moving, climbing, carrying, bending, kneeling, crawling, reaching, and handling, sitting, standing, pushing, and pulling.

SPECIAL REQUIREMENTS

None.

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Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.