

CITY OF POMPANO BEACH
ADVISORY BOARDS AND COMMITTEES

<u>BOARDS/COMMITTEES</u>	<u>ESTABLISHED BY</u>	<u>SECRETARY/CONTACT</u>
Affordable Housing Advisory Committee	Ord. No. 93-56 & 08-50	JoAnn Martin-Onesky 786-4657
Air Park Advisory Board	Ord. No. 66-48 & 05-34	Valerie Dieters 786-4135
Architectural Appearance Committee	Ord. No. 98-57 & 04-46	Matthew Edge 786-5554
Charter Amendment Advisory Board	Reso. No. 63-49	Krystal Aaron 786-4611
Community Appearance Committee	Reso. No. 95-113 & 05-115	Jennifer Johnson 545-7013
Community Dev. Advisory Committee	Reso. No. 84-109 & 04-250	JoAnn Martin-Onesky 786-4657
CRA East Advisory Committee	CRA Reso. No. 07-029	Cathy Trenkle 786-7823
CRA Northwest Advisory Committee	CRA Reso. No. 07-029	Cathy Trenkle 786-7823
Cultural Arts Committee	Reso. No. 98-141 & 05-116	Shanquanette Walker 786-4185
Education Advisory Committee	Reso. No. 95-112 & 05-114	Shanquanette Walker 786-4185
Emergency Medical Services Adv. Board	Ord. No. 76-3 & 05-33	Robin Burns 786-4338
Employees Board of Appeals	City Charter Sec. 53 – Article X	Michael Smith 786-5549
Employees Health Insurance Committee	Code of Ordinances – Section 36.032	Eddie Beecher 786-5555
General Employees' Retirement System	Code of Ordinances – Section 34.012	Madelene Klein 782-2660
Golf Advisory Board	Ord. No. 541 & 05-32	Shanquanette Walker 786-4185
Historic Preservation Board	Ord. No. 00-32 & 08-34	Gisla Bush 786-4676
Housing Authority of Pompano Beach	Reso. No. 286 – Est. by F.S. 421.04	Jimmie Glenn 946-1696
Marine Advisory Board	Ord. No. 86-1 & 05-30	Missy Stanley 786-4506
Parks and Recreation Advisory Board	Ord. No. 66-60 & 05-35	Shanquanette Walker 786-4185
Planning and Zoning Board	Ord. No. 82-57 & 05-36 – City Charter Sec. 203	Matthew Edge 786-5554
Pompano Beach Economic Dev. Council	Reso. No. 97-181 & 07-129	Chris Clemens 786-4048
Pompano Beach Police & Firefighters' Retirement System	Code of Ordinances – Section 34.046	Debra Tocarchick 782-4161
Public Art Committee	Reso. No. 2012-355	Matthew Edge 786-5554
Recycling and Solid Waste Committee	Reso. No. 03-61 & 04-251	Shari Loochkartt 786-5516
Sand and Spurs Stables Advisory Board	Ord. No. 76-51 & 05-29	Nicole Louramore 786-4507
Special Magistrate for Code Compliance	Ord. No. 91-09 & 07-34	Mario Sotolongo 786-7870
Unsafe Structures & Housing Appeals Bd.	South FL. Building Code - Section 2.2.13	Jashona McGee 545-7807
Zoning Board of Appeals	City Charter - Section 221	Audrey Suttle 786-4629

**CITY OF POMPANO BEACH
ADVISORY BOARD INFORMATION**

Listed below is a brief description of the duties and meeting schedules of the following boards and committees:

Affordable Housing Advisory Board reviews the established policies and procedures, ordinances, land development regulations and adopted City comprehensive plan; to recommend specific actions or initiatives to encourage or facilitate affordable housing while protecting the ability of the property to appreciate in value. Said Board **meets on call by the Chairman**, as business dictates. The Affordable Housing Advisory Board was established by Ordinance No. 1993-56 and amended by Ordinance No. 2008-50. The City Commission appoints members for a term of one (1) year.

Air Park Advisory Board studies all operations of the Air Park, recommends capital improvements, etc. Said Board **meets the first Tuesday of each month at 5:30 p.m.**, in the City Commission Chambers Conference Room, 100 West Atlantic Boulevard, Pompano Beach, FL 33060. The Air Park Advisory Board was established by Ordinance No. 1966-48 and amended by Ordinances No. 1967-15 and 2005-34. The City Commission appoints members for a term of three (3) years.

Architectural Appearance Committee acts in review of specific projects to ascertain whether proposals would enhance the community or violate the spirit of Ordinance No. 1998-57. The Committee also defines the objectives and looks to see if the aesthetic intentions are actually embodied in proposed projects. Said Committee **meets the fourth Thursday of each month at 4:00 p.m.** in the City Commission Chambers Conference Room, 100 West Atlantic Boulevard, Pompano Beach, FL 33060. Ordinance No. 98-57 amended by Ordinances No. 2001-64, 2004-46, 2012-64, established the Architectural Appearance Committee and 2014-16 The City Commission appoints members for a term of two (2) years.

Charter Amendment Advisory Board advises the City Commission on the existing charter and makes recommendations for a perfect Charter. Said Board **meets on a Quarterly Basis at a time to determined by the Chairman**, as business dictates. Resolution No. 1963-49 established the Charter Amendment Advisory Board. The Mayor and Commissioners appoint members whose terms shall be for two (2) years. The term of office of each member shall coincide with the term of the appointing City Official.

Community Appearance Committee investigates studies, makes recommendations to the City Commission for improvement of appearance and amenities, undertakes and identifies other projects. The Committee also assumes other duties and responsibilities regarding appearance of the community. Said Committee **meets the third Thursday of each month at 3:00 p.m.**, at the Public Works Administration Building, 1201 NE 5th Avenue, Pompano Beach, FL 33060. Resolution No. 1995-113 established the Community Appearance Committee. The Mayor and Commissioners appoint members whose terms shall be for two (2) years. The term of office of each member shall coincide with the term of the appointing City Official.

Community Development Advisory Committee serves as citizens' advisory body to the City Commission and makes recommendations on the adoption of an annual plan for community development projects. Said Committee **meets the second Thursday of each month at 6:30 p.m.**, in the City Commission Chambers, 100 West Atlantic Boulevard, Pompano Beach, FL 33060. Resolution No. 1984-109 established the Community Development Advisory Committee. Some members are Commissioner appointed.

Community Redevelopment Agency conducts business and exercises the powers of the Agency as set forth in the Community Redevelopment Act. Said Board **meets the third Tuesday of each month at 7:00 p.m.**, in the City

Commission Chambers, 100 West Atlantic Boulevard, Pompano Beach, FL 33060. Ordinance No. 1991-69/71 established the CRA.

CRA East Advisory Committee serves as advisory body to the Community Redevelopment Agency Board of Directors or staff regarding redevelopment in the East Community Redevelopment District, which **meets the first Thursday of the month at 6:00 p.m.**, at the Emma Lou Olson Civic Center Meeting Room, 1801 N.E. 6th Street, Pompano Beach, FL. Pompano Beach Community Redevelopment Agency Resolution No. 2004-02, established the East CRA.

CRA Northwest Advisory Committee serves as advisory body to the Community Redevelopment Agency Board of Directors or staff regarding redevelopment in the West Community Redevelopment District, which **meets the first Monday of the month at 6:00 p.m.**, at the E. Pat Larkins Center, 520 Martin Luther King, Jr. Blvd., Pompano Beach, FL. The West CRA was established by Pompano Beach Community Redevelopment Agency Resolution No. 2004-02.

Cultural Arts Committee promotes and advocates the cultural arts within the City. The Committee also provides and finds a forum to seek grants and funding to develop and implement cultural arts programs; advocates for cultural arts, and undertakes such other duties, projects and responsibilities regarding the cultural arts within the City as may be assigned by the City Commission. Said Committee **meets the fourth Monday of each month at 5:30 p.m.**, in the Emma Lou Olson Civic Center, 1801 N.E. 6th Street, Pompano Beach, FL. The Cultural Arts Committee was established by Resolution No. 1998-141. Some members are Commissioner appointed.

Education Advisory Committee acts in an advisory capacity to the City Commission and as liaison between the City and the School Board. Said Committee **meets the second Monday of each month at 3:30 p.m.**, in the City Commission Chambers Conference Room, 100 West Atlantic Boulevard, Pompano Beach, FL 33060. The Education Advisory Committee was established by Resolution No. 1995-112. Some members are Commissioner appointed.

Emergency Medical Services Advisory Board advises the City Commission on all matters pertaining to providing Emergency Medical Services. Said Board **meets the third Thursday of every odd month at 6:00 p.m.**, in the Fire Administration Building, 120 S.W. 3rd Street, Pompano Beach, FL. The EMS Advisory Board was established by Ordinance No. 1976-3. The City Commission appoints members.

Employees' Board of Appeals hears and rules on appeals of disciplinary action against City Employees. The Employees' Board of Appeals was established by City Charter Section 53 – Article X. Said Board **meets on call by the Chairman**. Members are appointed by the City Commission. **Qualifications:** The members of the Board shall be qualified electors of the city, and shall be in sympathy with the application of merit principles to public employment. No member of the Board shall be a member of any local, state, or national committee of a political party, or an officer or a member of a committee in any partisan political club or organization, or shall hold or be a candidate for any elective public office. No person shall be eligible to be a member of the Board who is a city employee or official, or who is serving the city upon an advisory board or in any capacity except as a member of the Board, nor shall the husband or wife or relative of such person be eligible for membership.

Employees' Health Insurance Committee decides appeals from the denial of health insurance claims by the Claims Administrator. Said Committee **meets on call by the Risk Manager** in the Fourth Floor Conference Room. The Employees' Health Insurance Committee was established by Section 36.032 of the City of Pompano Beach Code of Ordinances. Members are appointed by the City Commission.

General Employees' Retirement System authorizes payments of benefits and disbursements from the Fund. The custody and supervision of the Fund and Assets thereof shall be vested in the Pension Board of Trustees. Said

Board **meets the third Tuesday of each month at 1:30 p.m.**, at 555 South Andrews Avenue, Suite 106, Pompano Beach, FL 33069. The General Employees' Retirement System was established by Section 34.012 of the City of Pompano Beach Code of Ordinances. Three Trustees are appointed by the City Commission. Three are Plan Members elected by Plan Members. One is appointed by the other six Trustees.

Golf Advisory Board reviews the operation of the Golf Course. Said Board **meets the second Wednesday of each month at 2:00 p.m.**, at the Pompano Beach Golf Course Meeting Room, 1101 North Federal Highway, Pompano Beach, FL 33062. The Golf Advisory Board was established by Ordinance No. 541. The City Commission appoints members.

Historic Preservation Board creates and recommends historic districts and landmarks for the City; updates the official inventory of cultural resources; develops programs to stimulate public interest in urban neighborhood conservation and explores funding and grants sources. The Committee also cooperates with agencies of City, county, regional, state and federal governments in planning proposed historic preservation projects; approves or denies petitions for certificates of appropriateness required under the historic preservation regulations; and assists in developing a historic preservation element to be incorporated into the City's Comprehensive Plan. Said Board **meets the third Tuesday of each month at 5:00 p.m.**, at the City Commission Chambers Conference Room, 100 West Atlantic Boulevard, Pompano Beach, FL. Ordinance No. 2000-32 established the Historic Preservation Board. The City Commission appoints members.

Housing Authority of Pompano Beach administers Housing Authority. Said Board **meets the third Wednesday of each month at 4:00 p.m.**, at the Housing Authority Office, 321 West Atlantic Boulevard, Pompano Beach, FL 33060. Resolution No. 286 and Senate Bill 2390 established the Housing Authority. The City Commission appoints members.

Marine Advisory Board makes recommendations on conditions of waterways, safety and traffic control, boat docking, service operation of City marinas, boat launching, etc. Said Board **meets the third Monday of each month at 3:30 p.m.**, at the Public Works Administration Building, 1201 NE 5th Avenue, Pompano Beach, FL 33060. Ordinance No. 1986-1 established the Marine Advisory Board. The City Commission appoints members.

Parks and Recreation Advisory Board studies and makes recommendations on recreational needs and programs, and cultural activities within the City. Said Board **meets the first Wednesday of each month at 5:00 p.m.**, at the Emma Lou Olson Civic Center, 1801 N.E. 6th Street, Pompano Beach, FL. Ordinance No. 1966-60 established the Parks and Recreation Advisory Board. The City Commission appoints members.

Planning and Zoning Board/Local Planning Agency (P&Z) advises the City Commission in formulation of Master Plan; assists in the preparation of Official Maps; and review plats. Said Board **meets the fourth Wednesday of each month at 6:00 p.m.**, in the City Commission Chambers, 100 West Atlantic Boulevard, Pompano Beach, FL 33060. Ordinance No. 1982-57 and Section 203 of the City of Pompano Beach Charter established the P/Z Board. Some members are Commissioner appointed.

Police & Firefighters' Retirement System determines questions relating to eligibility and participation, benefits; authorizes all payments and approves any and all changes. Said Board **meets the third Monday of each month at 3:00 p.m.**, at 2335 East Atlantic Blvd. Suite 400, Pompano Beach, FL 33060. Section 34.046 of the City of Pompano Beach Code of Ordinances established the Police & Firefighters' Retirement System. The City Commission appoints some members.

Pompano Beach Economic Development Council promotes economic development within the City of Pompano Beach. Said Council **meets the fourth Monday of each month at 5:00 p.m.**, in the City Commission Chambers Conference Room, 100 West Atlantic Boulevard, Pompano Beach, FL. Resolution No. 1997-181 created the Economic Development Council. Some members are Commissioner appointed.

Public Art Committee advises the City Commission on public art as well as promotes and advocates public art within the City. Said Board **meets the third Thursday of each month at 5:00 p.m.**, in the City Commission Chambers Conference Room, 100 West Atlantic Boulevard, Pompano Beach, FL 33060. Resolution No. 2012-355 established the Public Art Committee. The City Commission appoints members.

Recycling and Solid Waste Committee promotes and advocates recycling, solid waste reduction, and reuse within the City, through programs implemented to encourage good waste management. Said Committee **meets the first Thursday of each month at 9:00 a.m.**, at the Emma Lou Olson Civic Center, 1801 NE 6th Street, Pompano Beach, FL 33060. Resolution No. 2003-61 established the Recycling and Solid Waste Committee. The City Commission appoints members that serve two-year terms.

Sand and Spurs Stables Advisory Board reviews operation of the Sand and Spurs Riding Stables. Said Board **meets the fourth Wednesday of each month at 1:00 p.m.**, at the Public Works Administration Building, 1201 NE 5th Avenue, Pompano Beach, FL 33060. Ordinance No. 1976-51 established the Sand & Spurs Stables Advisory Board. The City Commission appoints members.

Special Magistrate for Code Enforcement hears code enforcement violation matters and assesses fines against violators of the City of Pompano Beach codes and ordinances. The Special Master for Code Enforcement **meets the second and fourth Wednesday of each month at 1:00 p.m.**, in the City Commission Chambers, 100 West Atlantic Boulevard, Pompano Beach, FL 33060. Ordinance No. 1991-09, established the Special Magistrate for Code Enforcement. The City Commission appoints members.

Unsafe Structures and Housing Appeals Board hears appeals of decision by the Building Official, orders compliance and hears appeals from the Minimum Housing Code. Said Board **meets the fourth Tuesday of each month at 5:00 p.m.**, in the City Commission Chambers Conference Room, 100 West Atlantic Boulevard, Pompano Beach, FL 33060. The Unsafe Structures & Housing Appeals Board was established by Section 2.2.13 of the South Florida Building Code. The City Commission appoints members.

Zoning Board of Appeals hears appeals and special exceptions and hardships, and issue variances from the Zoning Code. Said Board **meets the third Thursday of each month at 6:00 p.m.**, in the City Commission Chambers, 100 West Atlantic Boulevard, Pompano Beach, FL 33060. Section 221 of the City of Pompano Beach Charter established the ZBA. The Mayor and Commissioners appoint members.