

**CITY OF POMPANO BEACH  
ZONING DEPARTMENT  
100 W. ATLANTIC BLVD.  
POMPANO BEACH, FL 33060**

**APPLICATION REVIEW PROCESS**

<b>APPLICATIONS</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>COMMENTS</b>
Site Plan Residential	DRC	AAC		P&Z	Projects which include new construction over 5,000 sq. ft. or additions which exceed 25% of the floor area or additions exceeding 25,000 sq. ft. require site plan approval from the Architectural Appearance Committee. If under ten units, does not need P&Z approval.
Site Plan Non Residential	DRC	AAC		P&Z	Projects which include new construction over 5,000 sq. ft. or additions which exceed 25% of the floor area or additions exceeding 25,000 sq. ft. require site plan approval from the Architectural Appearance Committee.
Rezoning	DRC	P&Z	CITY ATTORNEY	CITY COMMISSION	
Special Exceptions	ZBA				
Modification of Standards	Zoning Director (if under 1 foot)	DRC (if over 1 foot)			Must be submitted before site plan approval.
Variance	ZBA				Boat and dock appeals must be reviewed by Marine Advisory Board.
Temporary Permit	ZBA				Must comply with condition, obtain permits. Temporary permit expires 1 year from approval date.
Plat-Residential	DRC	P&Z	CITY ATTORNEY	CITY COMMISSION	
Plat-Non Residential	DRC	P&Z	CITY ATTORNEY	CITY COMMISSION	If industrial must be submitted to Industrial Development Board.
Abandonment	Submit to Principal Planner	P&Z	CITY ATTORNEY	CITY COMMISSION	Easement Vacation
	Submit to Principal Planner	P&Z	CITY ATTORNEY	CITY COMMISSION	Right-of-Way Vacation
POD	SUBMIT TO PLANNER				The permit shall be posted in plain view of the site.
Special Sales Promotion	SUBMIT TO PLANNER				Temporary sign (s) shall not be displayed for more than four days and no more than two times in a calendar year. Each sale requires a separate application.
Right-of-way dedication	SUBMIT TO PLANNER		CITY ATTORNEY	CITY COMMISSION	Letter stating they need to dedicate Right-Of-Way; Original deed; Copy of Attorney Title Opinion.