



100 W. Atlantic Blvd Pompano Beach, FL 33060
 Phone: 954.786.4634 Fax: 954.786.4666

Text Amendment Application

Text Amendment

Text Amendment

DEADLINE: Initial paper submission and fee must be received by 4:00 PM on the day of the deadline. *Electronic file submission must be uploaded into the ePlan system within 24 hours of this deadline.* Refer to the "Meeting Schedules and Deadlines" document provided on the City's website for submission deadlines. **To ensure quality submittal, this project will only be added to the DRC Agenda when a complete submission has been uploaded into the ePlan system. If a complete submission is not uploaded by the deadline, the application will be rejected via email.**

Application Review Process:

| Application Type | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 |
|-----------------------------------|---|------------|---|---|---------------------------------------|
| Text Amendment Application | Pre-Application Conference with Karen Friedman (karen.friedman@copbfl.com 954-545-7795) | DRC Review | Recommendation from the Development Services Director | Recommendation by the Planning & Zoning Board | Final Decision by the City Commission |

APPLICATION SUBMISSION PROCESS: Upon reception of the **PAPER SUBMISSION** (see below) at the Zoning Inquires counter, an email will be sent to the agent with a link to ePlan where all project drawings and documents listed in the **DIGITAL SUBMISSION** section (see below) shall be uploaded.

PAPER SUBMISSION: The following paper documents are to be submitted to the Planning & Zoning Department:

| | |
|--------------|--|
| PAPER | <input type="checkbox"/> One (1) completed application with original signatures. (pg. 3) |
| | <input type="checkbox"/> Proof of ownership (owner's certificate form must be completed by owner). (pg. 4) |
| | <input type="checkbox"/> Application Fee as established by resolution of the City Commission. See P&Z webpage for amount . |

DIGITAL SUBMISSION: The following digital documents are to be uploaded directly to Electronic Plan Review (ePlan):

| | |
|--------------|--|
| ePLAN | <input type="checkbox"/> Written Narrative with original Zoning Code language, explanation of need for proposed revision, and a point-by-point response to each Review Standards/ Narratives must be on letterhead, dated, and with author indicated. (Digital copy in WORD) |
| | <input type="checkbox"/> Proposed text change in an underlined/strikethrough format showing the changes from the currently adopted code section. |
| | <input type="checkbox"/> Legal Description (Digital copy in WORD) |



Text Amendment

155.2402. TEXT AMENDMENT

(Below is a summary of Section 155.2402. For the complete language, please refer to the Zoning Code)

REVIEW STANDARDS

(Each standard **MUST** be addressed in writing)

In determining whether to adopt or deny the proposed amendment, the City Commission shall weigh the relevance of and consider whether and the extent to which the proposed amendment:

1. Is consistent with the comprehensive plan;
2. Does not conflict with any provision of this Code or the Code of Ordinances;
3. Is required by changed conditions;
4. Addresses a demonstrated community need;
5. Is consistent with the purpose and intent of the zoning districts in this Code, or would improve compatibility among uses and would ensure efficient development within the city;
6. Would result in a logical and orderly development pattern; and
7. Would not result in significantly adverse impacts on the natural environment, including but not limited to water, air, noise, storm water management, wildlife, vegetation, wetlands, and the natural functioning of the environment.

PROCEDURE

1. Pre-Application Conference with Karen Friedman, Principal Planner.
(Karen.Friedman@copbfl.com or 954-545-7792)
2. Review and comment by the Development Review Committee.
3. Recommendation by the Development Service Director.
4. Recommendation by the Planning and Zoning Board, following a quasi-judicial hearing.
5. Final decision by the City Commission, following a quasi-judicial public hearing.



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| Associated Site Data | | |
|------------------------|----------------------|-------------------------|
| Street Address: | Folio Number: | Zoning District: |
| Subdivision: | Block: | Lot: |

| | |
|--|--|
| Applicant's interest in property (Owner, Lessee, Etc): | |
| Have any previous applications been filed? Yes <input type="checkbox"/> No <input type="checkbox"/> | If Yes, give date of hearing and finding: |
| Code Section(s) Amended: | |

| Applicant | Landowner (Owner of Record) |
|---|--|
| Business Name (if applicable): | Business Name (if applicable): |
| Print Name and Title: | Print Name and Title: |
| Signature: | Signature: |
| Date: | Date: |
| Street Address: | Street Address: |
| Mailing Address City/ State/ Zip: | Mailing Address City/ State/ Zip: |
| Phone Number: | Phone Number: |
| Email: | Email: |
| Email of ePlan agent (if different): | |



OWNER'S CERTIFICATE

This is to certify that I am the owner of the subject lands described in this application and that I have authorized the filing of the aforesaid application.

Owner's Name: (Print or Type)

Address:

Phone:

(Zip Code)

Email address:

(Signature of Owner or Authorized Official)

SWORN AND SUBSCRIBED before me this ___ day of _____, _____.

NOTARY PUBLIC, STATE OF FLORIDA

(Name of Notary Public: Print, stamp, or Type as Commissioned.)

- [] Personally know to me, or
[] Produced identification: (Type of Identification Produced)