

**CITY OF POMPANO BEACH
CLASS DESCRIPTION**

JOB CODE 697

GENERAL TRADES MECHANIC

GENERAL

Skilled maintenance and construction work in the trades on a journeyman level. Work is performed under general supervision.

EXAMPLES OF ESSENTIAL DUTIES

The examples as listed are descriptions of essential functions and are not necessarily all inclusive. The omission of an essential function of work does not preclude management from assigning duties not listed herein. Assigned duties, which are essential function of work not listed herein, are permissible if such functions are a logical assignment to the position.

- Performs general and specialized tasks in the construction, renovation, modification, installation and repair of buildings, equipment, apparatus and facilities.
- Performs plumbing work in repairing valves and fixtures.
- Repairs and replaces old lines.
- Replaces broken fixtures.
- Unstops sinks and toilets.
- Performs general carpentry work.
- Builds shelving, paneling and framework.
- Performs tile work, plastering, cement, masonry and block work.
- Renovates and replaces partitions and flooring.
- Performs maintenance and repair of roof.
- Performs painting of buildings, facilities and equipment.
- Performs some routine electrical repairs to buildings, boxes and switches.
- Replaces light ballasts.
- Removes and replaces wiring and fixtures.
- Operates a bucket truck to replace bulbs and ballasts on street lights, park lights and ballfield lights as needed.
- Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of the practices, methods, materials and tools of one or more of the building trades.
- Knowledge of the occupational hazards and safety precautions of the trade.
- Skill in the use and care of tools, equipment and materials of the trades to which assigned. Ability to work from blueprints, rough sketches and oral and written instructions.
- Ability to establish and maintain effective working relationships.
- Ability to serve the public and fellow employees with honesty and integrity in full accord with the letter and spirit of all city ethics and conflicts of interest policies. A strong understanding of ethical behavior is required.

- Ability to establish and maintain effective working relationships with the general public, co-workers, city officials and members of diverse cultural and linguistic backgrounds regardless of race, religion, age, sex, disability or political affiliation.
- Ability to maintain regular and punctual attendance.

MINIMUM QUALIFICATIONS

Graduation from high school or possession of an acceptable equivalency diploma. Considerable experience in building maintenance and repair in one or more of the trades on a journeyman level.

A comparable amount of training and experience may be substituted for the minimum qualifications.

PHYSICAL REQUIREMENTS

Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of the telephone and personal contact as normally defined by the ability to see, read, talk, hear, handle or feel objects and controls. Physical capability to effectively use and operate various items of office related equipment, such as, but not limited to a, personal computer, calculator, copier, and fax machine. Significant standing, walking, moving, climbing, carrying, bending, kneeling, crawling, reaching, and handling, sitting, standing, pushing, and pulling. Ability to lift heavy objects.

SPECIAL REQUIREMENTS

Possession of a valid, appropriate (Class B) driver's license and an acceptable driving record.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Rev 12/16

Bargaining Unit: Bargaining

FLSA: Non-Exempt

Pay Grade/Group: 20/42

Location: Public Works Department

GERS: Regular: Regular Class